



Post Office Box 461
Camp Meeker, CA 95419
707-874-9246
www.campmeeker.org

**REGULAR MEETING
OF THE BOARD OF DIRECTORS
LOCATION: ANDERSON HALL
101 LAKESIDE, CAMP MEEKER, CA
NOVEMBER 15, 2022 7:00 P.M.
AGENDA**

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS (10 minutes)

- A. Approval of Minutes
 - 1. October 18, 2022 Minutes
- B. Resolution 2022-016: Continuing Local Emergency
- C. Payment of Claims
- D. Journal Entry Approval
- E. Administrative and Financial Report

VII. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility, 5 minutes)

- A. System Operations

IX. ACTION ITEMS

A. LEAK ADJUSTMENT: ACCOUNT #297, APN 075-242-009-000, 26 GILSON AVENUE, MAX BELL ALPER/MANJULA MARTEN (OWNERS)

DESCRIPTION: Mr. Alper attended the October Board meeting to explain that he had completed the repairs and provided documentation to Russian River staff of the repair of the leak. He advised and he and his partner will be away in November and unable to attend the meeting. The amount of the leak adjust is \$1,683.45.

PROPOSED ACTION: The Board may/may not approve a leak adjustment for account 297, 26 Gilson Avenue, Max Bell Alper/Manjula Marten (owners) in the amount of \$1683.45.

B. ALLIANCE REDWOODS LEAK ADJUSTMENT REVIEW

(Alliance Redwoods staff, 10 minutes)

DESCRIPTION: The Board will review the extension awarded Alliance Redwoods Conference Center for an emergency water connection for a period of ninety days to assist in their having sufficient water to operate and for fire prevention purposes.

PROPOSED ACTION: The Board may take further action regarding this issue.

C. COMMUNITY MEETING: CAMP MEEKER VOLUNTEER FIRE DEPARTMENT

ANNEXATION (CMVFD Staff, 10 minutes)

DESCRIPTION: The Board will discuss and agree upon a January 2023 date for a community meeting to discuss and inform Camp Meeker residents about the Camp Meeker Volunteer Fire Department annexation into the Gold Ridge Fire District.

PROPOSED ACTION: The Board may take further action regarding this matter.

D. CAMP MEEKER VOLUNTEER FIRE DEPARTMENT LEASE

DESCRIPTION: The Camp Meeker Volunteer Fire District currently has a lease with the District for the firehouse site, the current fire department lease will be discussed in relation to the proposed CMVFD annexation.

PROPOSED ACTION: The Board may take further action regarding this issue.

X. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place

XI. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than fourteen (14) calendar days before a meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion. Items will be included in an agenda based on the number of issues to be discussed.

Submit your agenda items using the District's website at the following address:

http://www.campmeeker.org/wordpress/?page_id=224



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707-874-9246
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**REGULAR MEETING
OF THE BOARD OF DIRECTORS
OCTOBER 18, 2022
MINUTES**

I. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Vice-President Helfrich.

II. ROLL CALL

Directors Helfrich, McDaniel, Larsen, and Watson were present. Director Tominia was absent and Director Watson entered the meeting at 7:02 p.m.

III. APPROVAL OF AGENDA

A motion was made by Valery Larson, and seconded by John McDaniel to approve the agenda as written.

Directors Helfrich, Larson, McDaniel, and Watson voted to approve the agenda as written. Director Tominia was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes. Max Bell Alper of 26 Gilson advised that he and his partner would not be able to attend the November meeting to address the issue of their request for an adjustment for a leak as the request did not occur until subsequent to agenda publication for October. He stated that all the appropriate repairs have been made and documentation submitted to Russian River Utility staff.

Mark Schuleman advised that he has purchased 164 Redwood that has been abandoned since 2012 and that he would like to make application for a water connection upon resolution of the "red tag" status of the property. His family plans to use the property as a second home.

VI. CONSENT ITEMS

A. Approval of Minutes

1. September 20, 2022 Minutes

As there were no corrections, additions or deletions to the minutes of September 20, 2022, a motion was made by John McDaniel, and seconded by Valery Larson to approve the September 20, 2022 minutes as submitted.

Directors Helfrich, Larson, McDaniel, and Watson voted yes. Director Tominia was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

B. Resolution 2022-015: Continuing Local Emergency

After discussion, it was agreed by voice vote that conditions are such the Board will continue to meet in public and Resolution 2022-015 was not approved.

Directors Helfrich, Larson, McDaniel, and Watson voted no. Director Tominia was absent.

Ayes: 0 Noes: 4 Abstain: 0 Absent: 1

Resolution 2022-015 was not approved.

C. Payment of Claims

A motion was made by John McDaniel, and seconded by Valery Larson to approve the October 18, 2022 warrant request 2022/2023-004 as follows:

2022-2023-004	RP-October 2022	3,292.00
\$19,504.76	Water-October 2022	16,212.76

Wells Fargo Bank Operating Checks 2390-2401 in payment of District expenses for the current month (checks 2392 through 2395 were void due to print error), and Bank of the West checks 759-760 in payment of water revenue transfers for September 2022 water receipts.

Directors Helfrich, Larson, McDaniel, and Watson voted yes. Director Tominia was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

D. Journal Entry Approval

There were no journal entries other than the recurring entries this month.

E. Administrative and Financial Report

Ms. Doran-Girard provided an update of the status of the 6/30/22 audit, filing of 3rd quarter EDD reports, filing of a revised grant report to State Parks for the Dutch Bill playground project, various items of correspondence. Additionally, she advised about recent activities for the Sonoma County CSDA chapter.

VII. REPORT OF THE WATER SYSTEM OPERATOR

A. System Operations

Stephanie Voet of Russian River Utility reported regarding system operations. Director McDaniel inquired about the date of pending lock-off of delinquent customers.

IX. ACTION ITEMS

A. CAMP MEEKER VOLUNTEER FIRE DEPARTMENT ANNEXATION

DESCRIPTION: Chief Shepley Schroth-Cary, of Gold Ridge Fire District and Joe Peterson, Board member of Gold Ridge, together with various Camp Meeker Volunteer Fire Board members and fire fighters including Chief Henry Baker attended the meeting in response to the September CMRPD Board invitation. Chief Schroth-Cary described history of County funding and establishment of North Bay Fire, the current annexation process, the organization and functioning of the department. In response to Director Watson's inquiry about parcel charges, Chief Schroth-Cary and Director Peterson responded in detail. Discussion continued regarding the age of apparatus, purchase costs of apparatus and related expense issues that would be covered by the parcel charges. Vice President Helfrich stated that he feels a community meeting would be appropriate to provide information to parcel owners, residents and create a dialogue with the community. It was suggested that this event be held on a weekend afternoon and directed District staff to place decision for a community meeting regarding fire services on November agenda.

ACTION: The Board took no action with respect to areas in their mandate. Staff will calendar a community meeting on the November agenda.

B. CAMP MEEKER VOLUNTEER FIRE LEASE AGREEMENT

DESCRIPTION: The Camp Meeker Volunteer Fire District currently has a lease with the District for the firehouse site, Chief Baker or Jim Stephens will discuss the current fire department lease. John McDaniel suggested that it may be premature to address this issue as the LAFCO process is not yet complete. Joe Peterson said he would like to see the current agreement. It was agreed that Martin Hirsch will review documents prior to any Board action. Jim Stephens and Chief Baker were asked to review the CMVFD records to find the lease.

ACTION: The Board took no further action regarding this issue.

C. LEAK ADJUSTMENT ACCOUNT 344, APN 075-290-023, 1 Sylvania Heights, Owner: Jerry Yost

DESCRIPTION: Jerry Yost, the owner of 1 Sylvania Heights experienced a leak from a broken pipe and through his letter and images provided is requesting an adjustment in the amount of \$932.89. After discussion, it was agreed that Mr. Yost will need to present some documentation (receipts) of the repair.

ACTION: A motion was made by John McDaniel, and seconded by Valery Larson to approve the leak adjustment waiver for Jerry Yost, 1 Sylvania Heights, Account 344, APN 075-290-023 in the amount of \$932.89 pending receipt of documentation of the repair.

D. PROPOSED RECORDS RETENTION POLICY (Staff, 5 minutes)

DESCRIPTION: After staff review, the Board was advised more easily managed record retention policy for the District covering the scope of the District's assets, files, operations and other related documents will be developed in 2023.

X. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place

There were no Directors' reports.

XI. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Valery Larson, and seconded by John McDaniel that the October 2022 meeting of the Camp Meeker Board of Directors is adjourned.

Directors Larson, McDaniel, Helfrich, and Watson voted yes. Director Tominia was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

The meeting adjourned at 8:27 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

RESOLUTION NO. 2022-016 (SUBSEQUENT)

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMP MEEKER RECREATION AND PARK DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE CAMP MEEKER RECREATION AND PARK DISTRICT FOR THE PERIOD DECEMBER 1, 2022 THRU DECEMBER 31, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the CAMP MEEKER RECREATION AND PARK DISTRICT is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of CAMP MEEKER RECREATION AND PARK DISTRICT's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Number 2021-017 on October 19, 2021, Resolution Number 2021-018 on November 16, 2021, Resolution 2021-019 on December 14, 2021, Resolution 2022-001 on January 18, 2022, and Resolution 2022-003 on February 15, 2022 finding that the requisite conditions exist for the legislative bodies of CAMP MEEKER RECREATION AND PARK DISTRICT to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District, specifically, A STATE OF EMERGENCY REMAINS ACTIVE – DESCRIBED IN GOVERNOR NEWSOM’S MARCH 4, 2020 PROCLAMATION HERE;
And,

WHEREAS, ORDERS FROM STATE OR SONOMA COUNTY OFFICIALS IMPOSING OR RECOMMENDING SOCIAL DISTANCING MEASURES DESCRIBE HOW MEETING IN PERSON WOULD PRESENT IMMINENT RISK TO HEALTH AND SAFETY OF ATTENDEES; and

WHEREAS, the Board of Directors does hereby find that THE MARCH 4, 2020 STATE OF EMERGENCY, **AND**, SOCIAL DISTANCING ORDERS **OR** CONDITIONS CAUSING IMMIMENT RISK TO ATTENDEES has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California RATIFY SONOMA COUNTY ORDERS FOR SOCIAL DISTANCING; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative bodies of CAMP MEEKER RECREATION AND PARK DISTRICT shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, MEETINGS WILL BE CONDUCTED UTILIZING THE ZOOM APPLICATION INCLUDING TO INSURE ACCESS BOTH BY DIGITAL DEVICES INCLUDING TELEPHONE FOR THE PUBLIC.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE CAMP MEEKER RECREATION AND PARK DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and SOCIAL DISTANCING ORDERS established by the County of Sonoma and/or the State of California **and that meeting in person would present imminent risk to vulnerable individual members of the public increasing the likelihood of transmission of the COVID-19 virus** from those members of the public who have chosen to be unvaccinated.

Section 3. Re-ratification of Governor’s Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California’s Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The staff and Board members and legislative bodies of Camp Meeker Recreation and Park District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution and the following amendment shall take effect immediately upon its adoption and shall be effective until the earlier of (i) December 31, 2021, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Camp Meeker Recreation and Park District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Camp Meeker Recreation and Park District, this 15th day of November, 2022, by the following vote:

Director	Yes	No
Tominia		
Helfrich		
McDaniel		
Larson		
Watson		
Total		

AYES: NOES: ABSENT: ABSTAIN:

John McDaniel, Secretary/Treasurer

**CHERYL DORAN GIRARD
CLIENT MEMORANDUM**

TO: CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS
FROM: CHERYL DORAN GIRARD
SUBJECT: NOVEMBER 15, 2022 WARRANTS AND FINANCIAL INFORMATION
DATE: NOVEMBER 10, 2022

Financial Statements and Warrant Detail in the board packet following this memorandum provide information available through November 10, 2022.

2022/2023-005	RP-November 2022	5,037.06
\$20,496.21	Water-November 2022	15,459.15

The Financial statements included in the Board info packet represent revenue and expenses for the current months of the 2022-2023 fiscal year.

The financial statements revenue and expenses are reflective of vendor invoices received through 11/10/2022. The final 6/30/2022 year-end adjustments and audit preparations are in progress.

Check registers included in the financial packet include all checks written since the last warrant approval.

All bank reconciliations are in process. The 2022-2023 Final Budget will be reflected in the financial statements in December.

In the event that you need to contact me, I can be reached via cell phone 707-696-2876.

CAMP MEEKER RECREATION AND PARK DISTRICT

WARRANT REQUEST # 2022-2023-005

VENDOR	CHECK AMOUNT	R&P FUND	WATER FUND	EXPLANATION
CMRPD Water System	98.30	98.30		July Water
Doran-Girard, Cheryl	7,470.00	1,344.60	2,016.90	Consultng-Sept/Oct 2022
Doran-Girard, Cheryl		896.40	1,344.60	Consultng-Sept/Oct 2022
Doran-Girard, Cheryl		420.18	513.56	Consultng-Sept/Oct 2022
Doran-Girard, Cheryl		466.88	466.88	Consultng-Sept/Oct 2022
Perry Johnson	270.00	270.00		RP-SS&EASEMENT
PGE	56.23	56.23	-	Electric Service
Russian River Utility	10,395.01		9,120.75	Contract Services
Russian River Utility		-	1,274.26	Electric Service Wtr System
CA Special District Assn	1,287.00	564.80	722.20	Annual Member Dues
McPhail Fuel	70.53	70.53		District Off-Tank Rental
Sonoma County Tax Collect	700.00	700.00		Direct Charge Debt/Revnuue
Lopez Jessica*	149.14	149.14		Hall Cleaning & Supplies

-

20,496.21

5,037.06

15,459.15

-

*Interim Check

DIRECTOR APPROVAL:

DATE:

11/15/22

Camp Meeker Recreation & Parks District
Check/Voucher Register - CDG-Current Check Register
1010 - Cash In Wells Fargo Bank-Operating
From 10/19/2022 Through 11/15/2022

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
2402	System Generated Check/Vo...	Jessica Lopez	10/25/2022	149.14
2403	Check deleted after printing....			0.00
2404	Print Issues unable to reprint			0.00
2405	System Generated Check/Vo...	California Special ...	11/15/2022	1,287.00
2406	System Generated Check/Vo...	Cheryl Doran-Girard	11/15/2022	7,470.00
2407	System Generated Check/Vo...	McPhail Fuel Com...	11/9/2022	70.53
2408	System Generated Check/Vo...	P G & E	11/15/2022	56.23
2409	System Generated Check/Vo...	Perry Johnson An...	11/15/2022	270.00
2410	System Generated Check/Vo...	Russian River Utility	11/15/2022	10,395.01
2411	System Generated Check/Vo...	Sonoma Co Tax C...	11/15/2022	700.00
2412	System Generated Check/Vo...	Camp Meeker Wa...	11/15/2022	98.30

Camp Meeker Recreation & Parks District
Check/Voucher Register - CDG-Current Check Register
1030 - Cash in Bank of the West-Water
From 10/19/2022 Through 11/15/2022

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
761	Water Transfer--Capital Oct...	Camp Meeker Rec...	11/15/2022	3,000.00
762	Water Transfer --Operations...	Camp Meeker Rec...	11/15/2022	<u>20,750.00</u>
Report Total				<u><u>44,246.21</u></u>

CAMP MEEKER RECREATION AND PARK DISTRICT							
Estimated Cash Report 2022-2023							
	Rec & Park	Rec & Park	Water	A&B Water	Capital	Totals	
FUNDS➡	Operating	Capital	Operations	Debt	Repmnt		
	10	16	40	70	50		
Cash at 10/18/2022	122,625.66	25,000.00	47,431.91	175,362.61	1,019,804.84	1,390,225.02	
Deposits 11/15/2022*	-		20,750.00	-	3,000.00	23,750.00	
Warrants 11/15/2022	(5,037.06)		(15,459.15)			(20,496.21)	
		-				-	
						-	
			-		-	-	
Fund Totals	117,588.60	25,000.00	52,722.76	175,362.61	1,022,804.84	1,393,478.81	
*Includes Wtr Transfer							
11/15/22							

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
10 - Recreation & Park - Operating
From 7/1/2022 Through 6/30/2023
(In Whole Numbers)

		Total Budget - Final	Current Year Actual	Total Budget Variance - Final
Revenue				
4001	Property Taxes-CY Secured	92,500	0	(92,500)
4110	Interest Earned-Wells Fargo Bank	0	305	305
4210	Rental Fees-Anderson Hall	2,000	1,100	(900)
4215	Rental Fees-Other	1,900	633	(1,267)
4220	State-Home Owner Property Tax Relief	500	0	(500)
4295	Grant Revenue	125,000	0	(125,000)
4625	Transfers-Within Fund In	25,000	0	(25,000)
	Total Revenue	246,900	2,038	(244,862)
Expenditures				
5010	Director Stipend	720	0	720
5017	Worker Compensation Insurance	1,500	0	1,500
5101	Communications-Telephone	1,100	398	702
5105	Communications-ISP Website	750	90	660
5110	Communications-Website Other	500	52	448
5112	Communications-WiFi	1,100	424	676
5184	Janitorial Supplies	500	49	451
5185	Janitorial Services	1,950	340	1,610
5210	Insurance-Property & Liability	8,000	0	8,000
5401	Memberships	300	565	(265)
5405	Miscellaneous	850	700	150
5410	Office Supplies	750	12	738
5415	Office Operations	0	270	(270)
5416	Lease-Accounting Software	1,650	680	970
5420	Training-Administrative	150	0	150
5425	Postage	75	28	47
5426	Printing Services	1,000	116	884
5427	Supplies	750	170	580
5501	Professional Fees-Web	650	275	375
5520	Administrative Services	21,000	6,700	14,300
5531	Community Education	5,000	0	5,000
5540	LAFCO Charges	300	194	106
5550	Legal Services	15,000	2,576	12,425
5555	Professional Services-Auditor	9,500	2,295	7,205
5556	Professional Services-Accounting	14,000	4,406	9,594
5570	Service Fee-PayPal	250	0	250
5575	Bank Service Fees	0	117	(117)
5576	Property Tax Administration Fee	1,000	0	1,000
5590	Gas and Oil	1,500	0	1,500
5591	Equipment Rentals	0	71	(71)
5592	Water and Sewer	1,500	542	958
5594	Utilities	1,450	389	1,061
8510	Remodel/Rehab/Renovate	110,000	0	110,000
8514	Maintenance & Repair-Major	25,000	0	25,000
8516	Restoration	19,000	0	19,000
9001	Contingency	105	0	105
	Total Expenditures	246,900	21,458	225,442
	Excess of Income Over (Under) Expense	0	(19,420)	(19,420)

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
16 - Recreation & Park - Capital Replacement
From 7/1/2022 Through 6/30/2023
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Expenditures			
8625	Tfr Within Fnd-Out	<u>25,000</u>	<u>0</u>	<u>25,000</u>
	Total Expenditures	<u>25,000</u>	<u>0</u>	<u>25,000</u>
	Excess of Income Over (Under) Expense	<u>(25,000)</u>	<u>0</u>	<u>25,000</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
40 - Recreation & Parks - Water Operations
From 7/1/2022 Through 6/30/2023
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue				
4010	Direct Charges-Current Year	124,000	0	(124,000)
4260	Reimbursements	6,000	0	(6,000)
4310	Sales of Water-Residential	250,000	89,736	(160,264)
4625	Transfers-Within Fund In	<u>150,000</u>	<u>0</u>	<u>(150,000)</u>
	Total Revenue	<u>530,000</u>	<u>89,736</u>	<u>(440,264)</u>
Expenditures				
5017	Worker Compensation Insurance	1,200	0	1,200
5101	Communications-Telephone	500	211	289
5105	Communications-ISP Website	300	90	210
5110	Communications-Website Other	300	39	261
5210	Insurance-Property & Liability	5,000	0	5,000
5401	Memberships	250	722	(472)
5410	Office Supplies	850	393	457
5415	Office Operations	0	270	(270)
5416	Lease-Accounting Software	1,750	680	1,070
5420	Training-Administrative	200	0	200
5425	Postage	300	0	300
5426	Printing Services	0	116	(116)
5427	Supplies	150	0	150
5501	Professional Fees-Web	200	25	175
5515	Contract Services-Water Operations	150,000	45,625	104,375
5520	Administrative Services	21,000	9,914	11,086
5540	LAFCO Charges	850	744	106
5550	Legal Services	16,500	3,379	13,121
5555	Professional Services-Auditor	12,100	2,295	9,805
5556	Professional Services-Accounting	16,800	6,610	10,190
5567	SCWA-Water Agency Fees	6,000	0	6,000
5575	Bank Service Fees	10	45	(35)
5576	Property Tax Administration Fee	1,200	0	1,200
5585	Public/Legal Notices	575	398	177
5587	Water System Fees-State	2,750	0	2,750
5594	Utilities	12,500	9,124	3,376
8511	Maintenance & Repair	0	885	(885)
8565	Equipment 2	125,000	0	125,000
8625	Tfr Within Fnd-Out	148,000	0	148,000
9001	Contingency	<u>5,715</u>	<u>0</u>	<u>5,715</u>
	Total Expenditures	<u>530,000</u>	<u>81,565</u>	<u>448,435</u>
	Excess of Income Over (Under) Expense	<u>0</u>	<u>8,171</u>	<u>8,171</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
50 - Recreation & Parks - Water Capital
From 7/1/2022 Through 6/30/2023
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4110	Interest Earned-Wells Fargo Bank	0	1,728	1,728
4625	Transfers-Within Fund In	<u>50,000</u>	<u>14,000</u>	<u>(36,000)</u>
	Total Revenue	<u>50,000</u>	<u>15,728</u>	<u>(34,272)</u>
	Expenditures			
5575	Bank Service Fees	0	207	(207)
8625	Tfr Within Fnd-Out	<u>150,000</u>	<u>17,000</u>	<u>133,000</u>
	Total Expenditures	<u>150,000</u>	<u>17,207</u>	<u>132,793</u>
	Excess of Income Over (Under) Expense	<u>(100,000)</u>	<u>(1,479)</u>	<u>98,521</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
70 - Recreation & Park - USDA Debt Fund
From 7/1/2022 Through 6/30/2023
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4290	Miscellaneous Revenues	1,500	0	(1,500)
4625	Transfers-Within Fund In	<u>103,972</u>	<u>0</u>	<u>(103,972)</u>
	Total Revenue	<u>105,472</u>	<u>0</u>	<u>(105,472)</u>
	Expenditures			
7910	Long Term Debt-Principal	41,000	43,000	(2,000)
7911	Long Term Debt-Interest	<u>52,511</u>	<u>25,746</u>	<u>26,765</u>
	Total Expenditures	<u>93,511</u>	<u>68,746</u>	<u>24,765</u>
	Excess of Income Over (Under) Expense	<u>11,961</u>	<u>(68,746)</u>	<u>(80,707)</u>

[illegible]

RUSSIAN RIVER UTILITY
PO BOX 730
FORESTVILLE, CA 95436
707-887-7735

11/8/2022

RE: CAMP MEEKER PAST DUE ACCOUNTS

Payments on hand: 161, 172, 185, 213,

Payment Arrangements: 140, 161,

Account	Total due	over 30 days	Notes
6	\$ 106.94	\$ 53.72	Left message
24	\$ 285.27	\$ 234.77	Locking off 12/7/22
50	\$ 389.75	\$ 332.91	Car is in shop. Will pay by Friday
59	\$ 185.16	\$ 134.74	Left message. Sent notice to landlord.
75	\$ 153.93	\$ 104.91	Left message
89	\$ 230.94	\$ 177.48	Left message
110	\$ 225.83	\$ 173.63	Locking off 12/7/22
127	\$ 213.87	\$ 164.13	Tenant moving out. Owner aware of past due.
151	\$ 249.11	\$ 194.87	Locking off 12/7/22
174	\$ 231.60	\$ 178.14	Left messages
249	\$ 222.13	\$ 165.75	Will pay online
298	\$ 241.35	\$ 184.59	Will call back and pay over the phone
304	\$ 274.78	\$ 225.40	Locking off 11/14/22. Coroner's sticker on door.
311	\$ 222.16	\$ 173.16	Left message.
339	\$ 163.25	\$ 114.25	No answer
344	\$1,793.93	\$ 1,660.83	Waiting on receipts for adjustment.
366	\$ 209.13	\$ 160.07	Left message

Past Due Accounts: Past due notices went out November 7, 2022. Final notices will go out November 21, 2022. Lock offs will take place on December 7, 2022.

PAST DUE LIST

CAMP MEEKER REC & PARK

ACCT #	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
3	1	53.04	53.82	0.08		62.90 10/5/22	106.94
6	1	53.22	59.90	64.74	6.79	57.00 9/26/22	184.65
15	1	49.98	51.96	8.21		164.24 9/16/22	110.15
22	1	51.16	62.38	51.46		115.45 10/11/22	165.00
24	1	50.50	61.28	58.58	114.91	203.06 7/26/22	285.27
27	1	49.00	53.90	49.00		45.00 9/9/22	151.90
50	1	56.84	70.51	69.46	192.94	50.00 8/22/22	389.75
52	1	56.00	64.07	2.12		120.00 10/14/22	122.19
56	1	51.80	50.76	5.15		103.04 9/22/22	107.71
59	1	50.42	56.96	62.61	15.17	150.00 9/30/22	185.16
60	1	56.36	65.01	73.33		261.29 9/13/22	194.70
61	1	49.02	59.45	7.62		152.45 10/17/22	116.09
67	1	50.88	50.94	0.97		150.00 7/26/22	102.79
69	1	57.38	56.10	6.39		127.87 10/6/22	119.87
75	1	49.02	54.00	49.02	1.89	100.00 8/30/22	153.93
89	1	53.46	63.49	60.51	53.48	226.13 8/3/22	230.94
95	1	52.12	56.28	51.66		51.58 8/22/22	160.06
97	1	51.52	51.52	7.90		158.07 9/22/22	110.94
100	1	97.53	104.17	10.31		100.60 10/11/22	212.01
107	1	61.40	77.97	61.46		208.99 10/17/22	200.83
110	1	52.20	61.05	59.48	53.10	53.90 8/8/22	225.83
111	1	103.70	90.88	15.81		280.00 8/3/22	210.39
119	1	49.20	54.05	38.08		50.00 8/29/22	141.33
127	2	49.74	58.44	55.09	50.60	223.26 8/9/22	213.87
129	2	57.90	68.73	3.96		164.00 10/27/22	130.59
131	2	49.08	49.16	7.04		50.00 8/24/22	105.28
137	2	61.28	61.36	12.76		255.10 9/26/22	135.40
140	2	125.30	94.64	105.37	240.25	145.00 11/8/22	565.56
150	2	53.22	58.60	4.77		56.00 10/18/22	116.59
151	2	54.24	64.32	64.56	65.99	112.58 7/26/22	249.11
152	2	58.98	56.58	12.88		100.00 10/6/22	128.44
161	2	50.70	84.04	101.27	477.09	193.83 10/6/22	713.10
172	2	56.04	62.09	57.44		58.30 8/30/22	175.57
174	2	53.46	62.16	61.74	54.24	209.11 8/9/22	231.60
185	2	54.24	59.20	14.48		49.00 10/11/22	127.92
193	2	66.13	63.80	15.05		300.98 9/19/22	144.98
203	2	52.88	53.90	5.53		54.52 9/27/22	112.31
212	2	50.58	56.03	5.56		50.00 10/20/22	112.17
213	2	55.14	55.28	5.66		55.32 10/4/22	116.08
226	2	52.88	56.90	53.90		115.31 8/16/22	163.68
227	2	49.56	54.20	50.36		115.25 8/16/22	154.12
249	2	56.38	64.59	69.42	31.74	150.00 10/4/22	222.13
253	2	49.66	59.40	4.97		149.34 10/11/22	114.03

Tuesday, November 8, 2022

2:03:27PM

PAST DUE LIST**CAMP MEEKER REC & PARK**

ACCT #	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
297	2	63.88	198.13	1,844.95		70.00 9/30/22	2,106.96
298	2	56.76	65.91	63.99	54.69	256.07 7/20/22	241.35
299	2	70.63	85.75	36.38		143.70 9/5/22	192.76
304	2	49.38	63.05	58.21	104.14	459.88 6/13/22	274.78
307	2	57.90	77.23	8.98		181.00 9/22/22	144.11
311	2	49.00	61.57	59.17	52.42	293.85 8/10/22	222.16
317	2	56.20	64.51	22.14		100.00 10/17/22	142.85
330	1	53.24	52.56	5.33		106.61 10/6/22	111.13
339	1	49.00	54.44	49.00	10.81	200.00 9/7/22	163.25
344	1	133.10	293.04	223.08	1,144.71	200.00 10/18/22	1,793.93
347	1	52.98	52.80	6.21		124.25 10/6/22	111.99
366	1	49.06	56.92	54.13	49.02	107.94 8/23/22	209.13
367	1	53.74	59.76	56.18		179.21 8/30/22	169.68

Total Receivables: **28,824.46****3,258.01****4,013.51**Accounts Listed: **56****3,859.54****2,773.98****\$13,905.04**

All Customers Age 2 Accounts
 Russian River Utility

RUSSIAN RIVER UTILITY
PO BOX 730
FORESTVILLE, CA 95436
707-887-7735

11/8/2022
RE: CAMP MEEKER SB998 PAYMENT AGREEMENTS

Account	Total due	Over 30 days	Duration	Start Date	End Date	Monthly Payment
140	\$ 565.56	\$ 440.26	6 months	9/6/2022	2/6/2022	\$122.21 + current monthly charges
161	\$ 513.10	\$ 462.40	6 months	9/6/2022	2/6/2022	\$142.83 + current monthly charges

**CAMP MEEKER RECREATION AND PARK DISTRICT
WATER SALES 2022**

METER	ACCT NO.	MONTH	TOTAL AMOUNT PUMPED GALLONS	AMOUNT PUMPED TO OCSD	NET AMOUNT PUMPED	AMT SOLD	% PUMPED TO CMR&PD	% LOSS	NOTES
Alliance Master Meter Union Park	363 369	JAN	1,241,090	447,740	793,350	681,320	63.92%	14.12%	
Alliance Master Meter Union Park	363 369	FEB	1,165,300	363,830	801,470	710,810	68.77%	11.31%	
Alliance Master Meter Union Park	363 369	MARCH	1,095,180	446,430	648,750	650,690	59.23%	29.00%	
Alliance Master Meter Union Park	363 369	APRIL	1,367,480	466,720	900,760	681,040	65.87%	24.39%	
Alliance Master Meter Union Park	363 369	MAY	1,396,080	463,530	932,550	857,110	66.79%	8.09%	
Alliance Master Meter Union Park	363 369	JUNE	1,505,370	598,640	906,730	935,040	60.23%	3.12%	
Alliance Master Meter Union Park	363 369	JULY	1,798,610	701,440	1,097,170	896,980	61.00%	18.24%	
Alliance Master Meter Union Park	363 369	AUG	2,298,950	840,680	1,458,270	1,073,410	63.43%	26.39%	
Alliance Master Meter Union Park	363 369	SEPT	1,904,110	771,390	1,132,720	1,090,640	59.48%	3.71%	
Alliance Master Meter Union Park	363 369	OCT	1,856,960	695,830	1,161,130	942,800	62.52%	18.80%	
Alliance Master Meter Union Park	363 369	NOV							
Alliance Master Meter Union Park	363 369	DEC							
total 2022			15,629,130	5,796,230	9,832,900	8,519,840	62.91%	13.35%	

TOTAL PRODUCTION	LESS PUMPED OCSD	LESS CMRPD SALES	UNACCOUNTED WATER	YEARLY LOSS

CAMP MEEKER RECREATION AND PARKS DISTRICT
PO BOX 457 FORESTVILLE, CA 95436-0457
TEL 707-887-7735 FAX 707-887-9445

October 12, 2022

Manjula Martin
PO Box 145
Camp Meeker, CA 95419

RE: ADJUSTMENT FOR WATER LEAK
ACCOUNT 297
26 GILSON, CAMP MEEKER

Dear Manjula,

The Camp Meeker Board of Directors has authorized an adjustment for a leak that occurred in August 2022 and September 2022. Please note, the Camp Meeker Recreation and Park District will consider adjustments for leaks once every five years. The Camp Meeker Recreation and Park District's policy requires payment for actual pumping costs at \$1.00 per 1,000 gallons. This is the cost to pump water from the source to the meter.

We are adjusting your bill to reflect what your normal use would be this time of year.

August 2022

Overage + Normal Usage	62,680 gallons
<u>Average Usage</u>	<u>4,934 gallons (based on 12 month usage)</u>
Leak Adjustment	57,746

September 2022

Overage + Normal Usage	9,930 gallons
<u>Average Usage</u>	<u>4,934 gallons (based on 12 month usage)</u>
Leak Adjustment	4,996

Pumping costs are \$1.00 per 1,000 gallons.

August Adjustment	57,746:	\$	1,746.07	
September Adjustment	4,996:	\$	9.99	
<u>Pumping costs:</u>		\$	<u>72.61</u>	→
			1,683.45	CREDIT: \$-1,683.45

Very truly yours,

Subject **Requesting an adjustment for a leak**
From max alper <maxbellalper@gmail.com>
To <rruwater@sonic.net>
Date 2022-09-27 09:25

- image0.jpeg (~3.4 MB)
 - image1.jpeg (~5.2 MB)
-

Hello,

My name is Max Bell Alper and I live at 26 Gilson Ave, Camp Meeker, with account #297. We had a leak that we noticed on 8/25 and were able to get fixed on 9/12. Here are photos of the receipt and leaking pipe.

Please let us know what the process is to adjust our bill.

Thanks,
Max



image0.jpeg
~3.4 MB



image1.jpeg
~5.2 MB