

Agenda of the Regular Meeting  
Of the  
Board of Directors of the  
Camp Meeker Recreation and Park District

Tuesday, December 15, 2015, 7:00 pm  
DISTRICT OFFICE (Next to the Fire Station)  
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS (10 minutes)

- A. Approval of Minutes
  - 1. November 17, 2015
- B. Payment of Claims
- C. Journal Entry Approval
- D. Administrative and Financial Report

VII. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility, 10 minutes)

- A. Report of operations for the current month.

VIII. ACTION ITEMS

- A. UPDATE: DUTCH BILL CREEK FLOW AUGMENTATION (Jamie Dunton, 10 minutes)  
DESCRIPTION: In August 2015 the District in conjunction with National Marine Fisheries Service, California State Fish and Wildlife, Russian River Utility, and Gold Ridge Resource Conservation District initiated a program to augment the flow of Dutch Bill Creek to maintain minimum subsistence conditions for juvenile Coho salmon and steelhead in the main channel of Dutch Bill Creek for a three-month period. The Board will review the statistics and relevant information with respect to the project.  
PROPOSED ACTION: The Board may/may not take further action with respect to the continuance of the Dutch Bill Creek augmentation.

B. UPDATE: WATER METER INSTALLATION ISSUES PARCELS 075-290-018 & 075-290-023, #1 SYLVANIA HEIGHTS & #9 SYLVANIA HEIGHTS: JERRY YOST

Cathie Anderson, (5 minutes)

DESCRIPTION: Mr. Yost has requested further information regarding the installation of a meter for parcel 075-290-023 as he has received the Board's letter regarding this issue.

PROPOSED ACTION: The Board may/may not take action on this matter.

C. UPDATE: TOWER AND BAUMERT WATER TANK SITES SECURITY (Jamie Dunton, 15 minutes)

DESCRIPTION: At the August 11 meeting, Mr. Dunton, President of Russian River Utility, the District's water operator advised the Board that an incident had occurred at the Tower water tank site whereby a distraught individual possibly intent on self-harm had climbed on the tank and had to be removed. It is his recommendation that the issue of water tank site security be addressed. The Board will be provided an update possibly including an estimate for fencing.

PROPOSED ACTION: The Board may/may not take action with respect to water tank security.

D. COMMUNITY INQUIRY: TANK SITE SECURITY-M/M ROBERT SILVEY

DESCRIPTION: Mr. and Mrs. Robert Silvey have asked that a chain be installed when the fencing is installed at the access to the tank site at the end of Woodland Avenue. They stated that there are ATVs and teens with trucks entering the site and the Silveys live adjacent to the site.

PROPOSED ACTION: The Board may/may not take further action in this regard.

E. UPDATE: DISTRICT SIGNAGE PARKING LOTS/TOW CONTRACTOR

(Cathie Anderson, 10 minutes)

DESCRIPTION: Director Anderson will review recent issues with RV overnight parking on the basketball court and proposes posting signage informing the public of the District's parking policy. Additionally, the Board may establish a tow contractor to remove vehicles in violation of the District's no overnight parking policy upon advice of District Counsel.

PROPOSED ACTION: The Board may/may not take further action on this issue.

IX. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place.

X. ADJOURNMENT

#### HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than ten (10) calendar days before the meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion.

Submit your agenda items using the District's website at the following address:

[http://www.campmeeker.org/wordpress/?page\\_id=224](http://www.campmeeker.org/wordpress/?page_id=224).

Minutes of the Regular Meeting  
Of the  
Board of Directors of the  
Camp Meeker Recreation and Park District

Tuesday, November 17, 2015, 7:00 pm  
DISTRICT OFFICE (Next to the Fire Station)  
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

The meeting was called to order by Lynn Watson, President, at 7:03p.m.

II. ROLL CALL

Directors Anderson, Helfrich, Larson, Tominia and Watson were present.

III. APPROVAL OF AGENDA

A motion was made by Gary Helfrich, and seconded by Cathie Anderson to approve the agenda as posted.

Directors Anderson, Helfrich, Larson, Tominia and Watson voted yes.

The motion was approved.                      Ayes: 5              Noes: 0              Abstain: 0              Absent: 0

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

There was no public comment.

VI. OATHS OF OFFICE

Vice-President Helfrich administered the oath of office to Directors Anderson, Larson, and Watson.

VII. CONSENT ITEMS

A. Approval of Minutes--October 20, 2015

As there were no corrections to the minutes of October 20, 2015, a motion was made by Cathie Anderson, and seconded by Anthony Tominia to approve the minutes of October 20, 2015 as submitted.

Directors Anderson, Helfrich, Larson, Tominia and Watson voted yes.

The motion was approved.                      Ayes: 5              Noes: 0              Abstain: 0              Absent: 0

B. Payment of Claims

After discussion, a motion was made by Anthony Tominia, seconded by Cathie Anderson to approve the following warrant requests and the checks in payment thereof by 1288-1303 check numbers 1276-1287 (Wells Fargo Operating) and check numbers 556/557 (Bank of the West-Water). There were no void checks.

G2015/2016-005	Rec & Park (November 2016)	\$ 5,190.04
W2015/2016-005	Water (November 2016)	\$13,761.00

Directors Anderson, Helfrich, Larson, Tominia and Watson voted yes.

The motion was approved.                      Ayes: 5              Noes: 0              Abstain: 0              Absent: 0

C. Journal Entry Approval

There were no journal entries beyond the monthly recurrent entries of interest and water sales.

D. Administrative and Financial Report

Ms. Doran-Girard reported that the early renewal of CSDA dues provides access to web-based AB1234 Ethics compliance training that all Board members should complete to meet the biennial state law requirement. Additionally she reported that the audit is progressing slowly, further reporting to the State Water Resources Control Board regarding District parcels has been completed, and various items of correspondence have been received.  
No water waste has been reported to the State water waste website.

VIII. REPORT OF THE WATER SYSTEM OPERATOR

Jamie Dunton of Russian River Utility reported regarding the water produced and the Dutch Bill augmentation and explained the use of a recently acquired leak detection tool.

IX. ACTION ITEMS

A. UPDATE: WATER METER INSTALLATION ISSUES PARCELS 075-290-018 & 075-290-023, #1 SYLVANIA HEIGHTS & #9 SYLVANIA HEIGHTS: JERRY YOST

DESCRIPTION: The Board reviewed an update of the letter advising Mr. Yost of the Board's decision regarding this parcel, directed revision and mailing.

ACTION: The Board instructed staff revision and mailing of the letter to Mr. Yost under Board President signature.

B. UPDATE: TOWER AND BAUMERT WATER TANK SITES SECURITY

DESCRIPTION: Mr. Dunton, President of Russian River Utility, the District's water operator advised the Board that it continues to be difficult to find fencing contractors who will provide the appropriate estimates for tank security fencing.

ACTION: The Board took no action with respect to water tank security.

A. UPDATE: BOHEMIAN HIGHWAY CROSSWALK TO POST OFFICE

DESCRIPTION: Director Helfrich reported that he had met with County Public Works regarding crosswalk painting on Bohemian Highway to allow a means to cross more safely to the Camp Meeker Post Office. The first step is to request for inclusion in the County work plan. He will arrange a meeting with Supervisor Carrillo to begin the process for inclusion in the work plan.

ACTION: The Board took no action regarding the crosswalk painting.

B. UPDATE: "CHIPPER" PROGRAM SONOMA COUNTY FIRE & EMERGENCY SERVICES

DESCRIPTION: Director Tominia advised that he is still trying to contact County Services to move a "Chipper Program" forward.

ACTION: The Board took no action regarding a "Chipper Program."

C. UPDATE: DISTRICT SIGNAGE PARKING LOTS/TOW CONTRACTOR

DESCRIPTION: Director Anderson reviewed recent issues with RV overnight parking on the basketball court and proposes posting signage informing the public of the District's parking policy. Additionally, the Board may establish a tow contractor to remove vehicles in violation of the District's no overnight parking policy upon advice of District Counsel.

PROPOSED ACTION: The Board may/may not take further action on this issue.

F. UPDATE: REVIEW OF DISTRICT STANDING AND “AD HOC” COMMITTEES

DESCRIPTION: Director Anderson reviewed an opinion by District Counsel Manwell regarding the establishment an “ad hoc” committee to deal with various aspects of recreational sites and activities for the 2016 summer season and suggested that it might be well to “void” the Board’s previous decision as it was Counsel Manwell’s opinion that the regular meeting aspect of the plan indicated more of a “standing” committee status. Discussion ensued regarding this issue. Director Helfrich stated that he has no problem with the original Board action and recommended that the Board continue with the committee as initially proposed.

ACTION: The Board took no further action in this regard.

G. COMMUNITY INQUIRY: TANK SITE SECURITY-M/M ROBERT SILVEY

DESCRIPTION: Mr. and Mrs. Robert Silvey have asked that a chain be installed when the fencing is installed at the access to the tank site at the end of Woodland Avenue. They stated that there are ATVs and teens with trucks entering the site and the Silveys live next to the site. The Board discussed this concern and directed that the fencing include a chain with the fencing estimates. If Mr. Silvey will contact Jamie Dunton at RRU, he will walk the site to determine placement, as it is unclear as to whether the property owner is St. Dorothy’s or the District.

ACTION: The Board no further action in this regard.

X. DIRECTORS’ REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place.

Director Anderson advised Directors that any items for the agenda and informational materials related to them should be received by District staff by the second Tuesday of the month so that all information can be processed, researched (if needed) and incorporated into the Board informational packet. The Board informational packet goes to the printer and is loaded to the website by the second Thursday of the month.

Director Tominia asked that an item regarding the Dutch Bill augmentation project be placed on the December 15 agenda.

XI. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Gary Helfrich and seconded by Cathie Anderson that the November meeting of the Camp Meeker Board of Directors be adjourned.

Directors Anderson, Helfrich, Larson, Tominia and Watson voted yes.

The motion was approved.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The meeting adjourned at 8:03 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

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**CHERYL DORAN GIRARD  
CLIENT MEMORANDUM**

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**TO:** CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS  
**FROM:** CHERYL DORAN GIRARD  
**SUBJECT:** DECEMBER 15, 2015 WARRANTS AND FINANCIAL INFORMATION  
**DATE:** DECEMBER 11, 2015

Financial Statements and Warrant Detail are in the board packet following this memorandum.  
Financial data is based on the District's revenues & expenses received to date.

G2015/2016-006	RP-December 2015	5,315.91
W2015/2016-006	Water-December 2015	12,578.37

Cash balances are updated from all November 30 bank statements from Wells Fargo, and US Bank, plus funds received to date. All bank accounts are reconciled and reconciliations approved by the District's Fiscal Officer, Catherine Anderson.

Financial statements contain data available through December 10, 2015 and reflect receipt of all moneys received. The detail of the warrant requests directly is following this memo so you will be able to review individual items for each warrant request. Cash on-hand, check registers, water funds allocation, and the financial statements are placed behind the individual warrant details.

Deposits will be made to the Wells Fargo checking account and the Wells Fargo Investment account for amounts allocated for capital replacement and USDA debt fund repayment following the November 17 meeting.

The process of year-end 2015 processing, various aspects of audit information reports, and report setup from the accounting software continues. The remaining items requested by Larry Johnson will be submitted this coming week. Hopefully this will move the audit forward to conclusion and any corrections to the system that are necessary subsequent to this first year end will be received as well as the audit working papers for June 30, 2015.

In the event that you need to contact me, you can reach me at voicemail/office 707-545-2108, email at [admin@campmeeker.org](mailto:admin@campmeeker.org) or via cell phone 707-696-2876.



Vendor	G/L Acct	Amount	Explanation
Anderson, Cathie	5010	30.00	Dir Stipend-October 2015
Valery Larson	5010	30.00	Dir Stipend-October 2015
Doran-Girard, Cheryl	5520	537.75	Consulting-November/December
Doran-Girard, Cheryl	5555	1,080.00	Consulting-November/December
Doran-Girard, Cheryl	5556	806.62	Consulting-November/December
Doran-Girard, Cheryl	5425	12.05	Postage
Doran-Girard, Cheryl	5410	39.94	Supplies
Doran-Girard, Cheryl	5405	13.00	Miscellaneous-Mail List Data
Perry Johnson	5550	150.00	Legal-Parking/Ad Hoc
Perry Johnson	5550	240.00	St. Dorothy's
Lynn Watson	5010	30.00	Dir Stipend-October 2015
PGE	5594	90.99	Electric Service
Fedex Office	5426	14.37	Printing
US Bank	5416	149.00	Software Lease
US Bank	5101	45.99	ATT-Anderson Hall Phone
US Bank	5105	19.98	Web Maint Contract Inc. ISP
US Bank	5401	74.50	CSDA Membership
US Bank	5101	50.00	Pay Phone/Post Office
McPhail Fuel	5591	77.57	Anderson Hall Tank Rental
American Express	5405	52.65	Misc-Postage & Supplies A. Hall
Wavemaker Media	5501	75.00	Booking & Gallery
Larry Johnson, CPA	5555	1,566.50	6/30/2015 Audit 2nd Pmt
Jessica Lopez	5185	130.00	Janitorial-Anderson Hall
Total		5,315.91	

DIRECTOR APPROVAL:

DATE: 12/15/2015



Vendor	G/L Acct	Amount	Explanation
Doran-Girard, Cheryl	5520	537.75	Consulting-November/December
Doran-Girard, Cheryl	5556	806.63	Consulting-November/December
Doran-Girard, Cheryl	5555	1,080.00	Consulting-November/December
Doran-Girard, Cheryl	5410	39.95	Office Supplies
Doran-Girard, Cheryl	5405	13.00	Miscellaneous-Mail List Data
Doran-Girard, Cheryl	5425	18.79	Postage
Russian River Utility	5515	8,145.38	Contract Services
Russian River Utility	5594	23.04	Electric Service
Larry Johnson, CPA	5555	1,566.50	6/30/2015 Audit 2nd Pmt
US Bank	5416	168.97	Accting Software/Web Maint
US Bank	5401	74.50	CSDA Membership
Fedex Office	5426	14.36	Printing
Wavemaker Media	5501	50.00	Gallery
American Express	5425	24.50	Postage
Perry Johnson	5550	15.00	Legal Services
Total		12,578.37	

DIRECTOR APPROVAL:

DATE: 12/15/15

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**Camp Meeker Recreation & Parks District**

Check/Voucher Register - Current

1010 - Cash In Wells Fargo Bank-Operating

From 11/18/2015 Through 12/16/2015

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
1304	System Generated Check/Vo...	American Express	12/15/2015	77.15
1305	System Generated Check/Vo...	Cheryl Doran-Girard	12/15/2015	4,985.48
1306	System Generated Check/Vo...	Fedex Office	12/15/2015	28.73
1307	System Generated Check/Vo...	Larry Johnson, CPA	12/15/2015	3,133.00
1308	System Generated Check/Vo...	McPhail Fuel Com...	12/15/2015	77.57
1309	System Generated Check/Vo...	P G & E	12/15/2015	90.99
1310	System Generated Check/Vo...	Perry Johnson An...	12/15/2015	405.00
1311	System Generated Check/Vo...	Russian River Utility	12/15/2015	8,168.42
1312	System Generated Check/Vo...	US Bank	12/15/2015	582.94
1313	System Generated Check/Vo...	Wavemaker Medi...	12/15/2015	125.00
1314	Director Stipend--December ...	Cathie Anderson	12/15/2015	30.00
1315	Director Stipend--December ...	Valery Larson	12/15/2015	30.00
1316	Director Stipend--December ...	Lynn Watson	12/15/2015	30.00
1317	Cleaning Anderson Hall & Di...	Jessica Lopez	12/15/2015	130.00
Total 1010 - Cash In Wells Fargo Bank-Operating				17,894.28

NO VOID CHECKS

**Camp Meeker Recreation & Parks District**

Check/Voucher Register - Current  
1030 - Cash in Bank of the West-Water  
From 11/18/2015 Through 12/16/2015

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
558	Transfer Bank of the West N...	Camp Meeker Rec...	12/15/2015	8,900.00
559	BOW Transfer November Re...	Camp Meeker Rec...	12/10/2015	<u>6,600.00</u>
		Total 1030 - Cash in Bank of the West-Water		15,500.00

TOTAL CASH EXPENDITURE: **\$33,394.28**

**Camp Meeker Recreation & Parks District**

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

10 - Recreation & Park - Operating

From 7/1/2015 Through 6/30/2016

(In Whole Numbers)

		<u>YTD Budget - Final</u>	<u>Current Year Actual</u>	<u>Variance</u>
Revenue				
4001	Property Taxes-CY Secured	50,500	0	50,500
4041	Cost Reimbursement-Collect Delinquent CY Unsec	(100)	0	(100)
4101	Interest Pooled Cash -Sonoma County	15	0	15
4210	Rental Fees-Anderson Hall	7,000	2,235	4,765
4215	Rental Fees-Other	1,727	869	858
4220	State-Home Owner Property Tax Relief	215	0	215
4290	Miscellaneous Revenues	0	248	(248)
4295	Grant Revenue	<u>3,000</u>	<u>1,500</u>	<u>1,500</u>
	Total Revenue	<u>62,357</u>	<u>4,852</u>	<u>57,505</u>
Expenditures				
5010	Director Stipend	1,080	540	540
5017	Worker Compensation Insurance	500	0	500
5101	Communications-Telephone	982	841	141
5105	Communications-ISP Website	60	40	20
5110	Communications-Website Other	0	97	(97)
5184	Janitorial Supplies	375	97	278
5185	Janitorial Services	1,300	830	470
5210	Insurance-Property & Liability	2,240	0	2,240
5301	Maintenance-Beach and Parks	540	0	540
5302	Maintenance-Bldgs & Improvements	500	0	500
5401	Memberships	150	75	76
5402	Marketing	400	0	400
5405	Miscellaneous	850	825	25
5410	Office Supplies	825	348	477
5415	Office Operations	300	0	300
5416	Lease-Accounting Software	1,788	1,943	(155)
5420	Training-Administrative	200	161	39
5425	Postage	150	73	77
5426	Printing Services	1,275	118	1,157
5427	Supplies	750	75	675
5428	Food	280	249	31
5501	Professional Fees-Web	1,025	375	650
5520	Administrative Services	8,000	3,789	4,211
5530	Community Events	400	0	400
5535	Event Promotion/Advertising	1,400	0	1,400
5540	LAFCO Charges	134	0	134
5550	Legal Services	9,000	1,596	7,404
5555	Professional Services-Auditor	4,000	6,789	(2,789)
5556	Professional Services-Accounting	10,800	5,511	5,289
5560	Professional Fees-Other	1,500	0	1,500
5570	Service Fee-PayPal	225	13	212
5571	Late Fees	0	37	(37)
5575	Bank Service Fees	30	(23)	53
5576	Property Tax Administration Fee	750	0	750
5580	Elections Cost	2,263	0	2,263
5590	Gas and Oil	900	244	656
5591	Equipment Rentals	300	113	187
5592	Water and Sewer	1,075	330	745
5594	Utilities	1,300	503	797

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
10 - Recreation & Park - Operating  
From 7/1/2015 Through 6/30/2016  
(In Whole Numbers)

		<u>YTD Budget - Final</u>	<u>Current Year Actual</u>	<u>Variance</u>
8511	Maintenance & Repair	0	882	(882)
8516	Maintenance & Repair	2,000	0	2,000
8565	Equipment 2	2,650	0	2,650
9001	Contingency	<u>110</u>	<u>0</u>	<u>110</u>
	Total Expenditures	<u>62,407</u>	<u>26,469</u>	<u>35,938</u>
	Excess of Income Over (Under) Expense	<u>(50)</u>	<u>(21,617)</u>	<u>21,567</u>

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
40 - Recreation & Parks - Water Operations  
From 7/1/2015 Through 6/30/2016  
(In Whole Numbers)

		<u>YTD Budget - Final</u>	<u>Current Year Actual</u>	<u>Variance</u>
Revenue				
4010	Direct Charges-Current Year	122,000	0	122,000
4110	Interest Earned-Wells Fargo Bank	300	0	300
4310	Sales of Water-Residential	213,000	88,437	124,563
4625	Transfers-Within Fund In	<u>48,500</u>	<u>0</u>	<u>48,500</u>
	Total Revenue	<u>383,800</u>	<u>88,437</u>	<u>295,363</u>
Expenditures				
5101	Communications-Telephone	432	0	432
5105	Communications-ISP Website	60	40	20
5110	Communications-Website Other	0	97	(97)
5185	Janitorial Services	150	0	150
5210	Insurance-Property & Liability	3,900	0	3,900
5401	Memberships	125	75	51
5405	Miscellaneous	100	107	(7)
5410	Office Supplies	750	334	416
5415	Office Operations	175	0	175
5416	Lease-Accounting Software	1,788	1,943	(155)
5420	Training-Administrative	300	161	139
5425	Postage	125	43	82
5426	Printing Services	650	128	523
5501	Professional Fees-Web	250	307	(57)
5515	Contract Services-Water Operations	118,008	45,741	72,267
5520	Administrative Services	13,000	4,671	8,329
5540	LAFCO Charges	618	0	618
5550	Legal Services	7,500	3,157	4,343
5555	Professional Services-Auditor	9,600	5,677	3,923
5556	Professional Services-Accounting	8,000	4,991	3,009
5560	Professional Fees-Other	1,198	0	1,198
5565	Fiscal Agent Fees	200	0	200
5575	Bank Service Fees	25	8	18
5580	Elections Cost	2,663	0	2,663
5585	Public/Legal Notices	500	302	198
5587	Water System Fees-State	2,500	155	2,345
5591	Equipment Rentals	0	35	(35)
5594	Utilities	3,750	2,046	1,704
5595	Waste Removal	0	498	(498)
8511	Maintenance & Repair	0	882	(882)
8516	Maintenance & Repair	5,000	0	5,000
8625	Tfr Within Fnd-Out	<u>202,400</u>	<u>0</u>	<u>202,400</u>
	Total Expenditures	<u>383,767</u>	<u>71,397</u>	<u>312,370</u>
	Excess of Income Over (Under) Expense	<u>33</u>	<u>17,039</u>	<u>(17,006)</u>



**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
50 - Recreation & Parks - Water Capital  
From 7/1/2015 Through 6/30/2016  
(In Whole Numbers)

		<u>YTD Budget - Final</u>	<u>Current Year Actual</u>	<u>Variance</u>
	Revenue			
4110	Interest Earned-Wells Fargo Bank	1,600	138	1,462
4625	Transfers-Within Fund In	<u>5,000</u>	<u>1,000</u>	<u>4,000</u>
	Total Revenue	<u>6,600</u>	<u>1,138</u>	<u>5,462</u>
	Expenditures			
8625	Tfr Within Fnd-Out	<u>50,300</u>	<u>1,500</u>	<u>48,800</u>
	Total Expenditures	<u>50,300</u>	<u>1,500</u>	<u>48,800</u>
	Excess of Income Over (Under) Expense	<u>(43,700)</u>	<u>(362)</u>	<u>(43,338)</u>

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
60 - Recreation & Parks-DWR E58237  
From 7/1/2015 Through 6/30/2016  
(In Whole Numbers)

		<u>YTD Budget - Final</u>	<u>Current Year Actual</u>	<u>Variance</u>
	Revenue			
4101	Interest Pooled Cash -Sonoma County	100	103	(3)
	Total Revenue	<u>100</u>	<u>103</u>	<u>(3)</u>
	Expenditures			
7910	Long Term Debt-Principal	16,674	38,893	(22,219)
7911	Long Term Debt-Interest	80,404	8,645	71,759
	Total Expenditures	<u>97,078</u>	<u>47,539</u>	<u>49,539</u>
	Excess of Income Over (Under) Expense	<u>(96,978)</u>	<u>(47,436)</u>	<u>(49,542)</u>

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
61 - Recreation & Park - Reserve DWR E58237  
From 7/1/2015 Through 6/30/2016  
(In Whole Numbers)

		<u>YTD Budget - Final</u>	<u>Current Year Actual</u>	<u>Variance</u>
	Revenue			
4101	Interest Pooled Cash -Sonoma County	200	170	30
	Total Revenue	<u>200</u>	<u>170</u>	<u>30</u>
	Excess of Income Over (Under) Expense	<u>200</u>	<u>170</u>	<u>30</u>

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
70 - Recreation & Park - USDA Debt Fund  
From 7/1/2015 Through 6/30/2016  
(In Whole Numbers)

		<u>YTD Budget - Final</u>	<u>Current Year Actual</u>	<u>Variance</u>
	Revenue			
4625	Transfers-Within Fund In	<u>95,140</u>	<u>12,200</u>	<u>82,940</u>
	Total Revenue	<u>95,140</u>	<u>12,200</u>	<u>82,940</u>
	Expenditures			
7910	Long Term Debt-Principal	31,000	31,000	0
7911	Long Term Debt-Interest	62,676	31,690	30,986
8625	Tfr Within Fnd-Out	<u>0</u>	<u>18,300</u>	<u>(18,300)</u>
	Total Expenditures	<u>93,676</u>	<u>80,990</u>	<u>12,686</u>
	Excess of Income Over (Under) Expense	<u>1,464</u>	<u>(68,790)</u>	<u>70,254</u>

RUSSIAN RIVER UTILITY  
PO BOX 730  
FORESTVILLE, CA 95436  
707-887-7735

**December 8, 2015**

**RE: CAMP MEEKER PAST DUE ACCOUNTS**

- **Accounts 5, 19, 24, 52, 55, 60, 68, 70, 88, 92, 103, 107, 129, 130, 131, 140, 146, 147, 152, 155, 160, 169, 172, 174, 180, 182, 185, 186, 198, 199, 218, 220, 224, 227, 246, 249, 261, 264, 265, 267, 276, 287, 295, 299, 318, 325, 338, 342, 355 and 367:** Past due notices will be sent on December 28 and lock off will be scheduled for January 11, 2106.
- **Accounts 4, 94, 111, 133, 161, 192, 226, 262, 279, 293, 322, 339 and 358:** Payments are on the way or waiting to be deposited.
- **Account 127:** Please advise of any new information.

CAMP MEEKER RECREATION AND PARK DISTRICT							
PAST DUE REPORT				Dec-15			
ACCT #	CURRENT	1 - 30.	31 - 60	61+	LAST PAYMENT	TOTAL	
4	103.78	104.77	102.76		245.00	10/14/15	311.31
5	44.83	16.37			73.80	12/8/15	61.20
19	48.31	42.11			100.00	11/13/15	90.42
24	43.71	41.30			95.00	11/10/15	85.01
31	42.10	2.00			40.00	12/8/15	44.10
36	45.83	3.14			42.17	12/8/15	48.97
44	40.48	1.66			40.00	11/17/15	42.14
52	42.66	44.86			84.71	11/4/15	87.52
55	53.21	59.68			55.00	11/4/15	112.89
60	47.29	47.40			83.55	10/30/15	94.69
68	47.14	47.18			45.00	11/23/15	94.32
70	42.11	42.18			40.32	11/4/15	84.29
72	40.00	0.40			86.29	11/19/15	40.40
88	44.51	43.80	0.06		48.00	10/30/15	88.37
92	48.10	46.79			44.64	11/10/15	94.89
94	52.96	51.33	43.04		50.00	11/10/15	147.33
103	55.43	49.92			51.95	10/27/15	105.35
107	66.89	62.94			62.98	10/22/15	129.83
111	46.19	45.19	40.17		145.00	9/25/15	131.55
127	51.63	49.18	46.83	136.67	89.78	9/19/14	284.31
129	44.84	48.45			89.42	11/10/15	93.29
130	45.54	43.20			45.20	10/30/15	88.74
131	49.15	45.42			44.84	10/22/15	94.57
133	47.12	46.37	41.63		45.00	11/10/15	135.12
136	41.14	0.20			81.00	10/15/15	41.34
140	57.43	25.31			150.00	12/8/15	82.74
146	42.10	24.45			16.25	11/17/15	66.55
147	50.59	44.53			60.00	10/30/15	95.12
150	43.81	3.36			42.40	11/24/15	47.17
152	47.26	26.32			30.00	12/1/15	73.58
155	50.50	63.94			176.00	10/14/15	114.44
160	43.54	41.60			41.62	10/15/15	85.14
161	49.95	47.88	44.50	28.70	100.00	8/26/15	171.03
169	48.09	23.02			66.28	10/27/15	71.11
172	48.15	28.53			75.00	11/10/15	76.68
174	72.09	66.70			136.45	10/30/15	138.79
180	58.23	53.51			101.00	11/13/15	111.74
182	47.48	47.19			100.00	10/19/15	94.67
184	46.28	3.98			41.00	11/24/15	50.26
185	47.27	43.09			80.00	11/4/15	90.36
186	45.20	42.02	5.18		85.56	10/19/15	92.40
192	46.08	44.53	28.63		80.00	10/6/15	119.24
198	46.06	2.12			43.84	12/8/15	48.18
199	42.36	40.44			40.24	10/19/15	82.80
201	46.58	0.30			46.42	12/1/15	46.88
218	74.46	83.17			161.34	11/4/15	157.63
220	82.87	78.85			240.00	10/22/15	161.72
224	43.43	45.88			85.11	11/10/15	89.31
226	50.09	46.98	34.49		100.00	10/15/15	131.56
227	44.86	49.22			92.03	11/19/15	94.08
246	46.74	49.92			140.00	11/10/15	96.66
249	48.23	50.90			100.79	10/30/15	99.13
252	47.08	0.30			76.55	12/1/15	47.38
261	41.55	5.89			84.33	11/13/15	47.44
262	51.82	45.92	48.05		90.17	10/8/15	145.79

ACCT #	CURRENT	1 - 30.	31 - 60	61+	LAST PAYMENT		TOTAL
264	48.33	50.98			143.12	11/4/15	99.31
265	48.96	50.39			87.88	11/10/15	99.35
267	43.00	40.77			44.00	11/19/15	83.77
269	43.52	1.99			72.75	12/1/15	45.51
273	46.96	0.50			43.00	11/17/15	47.46
276	48.51	46.22			97.77	10/19/15	94.73
279	54.14	52.02	55.25		113.37	10/14/15	161.41
287	44.25	42.96			41.94	10/22/15	87.21
293	50.32	47.98	50.49		101.04	10/15/15	148.79
295	42.32	45.18			140.00	11/19/15	87.50
299	44.27	46.28			88.03	11/4/15	90.55
318	68.05	77.47			151.33	11/10/15	145.52
322	51.96	49.14	52.46		117.16	10/14/15	153.56
325	50.63	49.00			40.88	11/10/15	99.63
338	43.87	41.36			85.14	10/22/15	85.23
339	43.86	41.77	35.33		125.00	9/25/15	120.96
342	97.82	203.76			516.74	11/13/15	301.58
350	70.00	3.69			73.71	12/8/15	73.69
355	49.80	27.55			65.00	12/1/15	77.35
358	52.10	61.41	52.59		120.00	10/15/15	166.10
367	44.87	42.96			48.82	10/19/15	87.83
	<b>3,832.67</b>	<b>3,139.07</b>	<b>681.46</b>	<b>165.37</b>			<b>7,818.57</b>
			<b>BILLING REGISTER INFORMATION 11/30/15</b>				
			<b>WATER</b>	<b>\$2,121.88</b>	<b>CURRENT CHARGES</b>		<b>\$16,994.99</b>
			<b>SVC CHG</b>	<b>\$14,515.00</b>	<b>PAST DUE</b>		<b>\$1,626.83</b>
			<b>FIRE SVC</b>	<b>\$60.00</b>	<b>OVERPAY/PREPAY</b>		<b>-\$12,744.05</b>
			<b>RECONN</b>				
			<b>ADJ</b>	<b>-\$34.03</b>			
			<b>LATE CHGS*</b>	<b>\$322.14</b>	<b>TOTAL RECEIVABLES</b>		<b>\$5,877.77</b>
			<b>Total Receivbles</b>	<b>18,685.45</b>			
			<b>Accounts Listed</b>	<b>76</b>			