



Post Office Box 461
Camp Meeker, CA 95419
707-874-9246
www.campmeeker.org

**REGULAR MEETING
OF THE BOARD OF DIRECTORS
LOCATION: TELECONFERENCE – SEE BELOW
JANUARY 19, 2021 7:00 P.M.
AGENDA**

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:

Based on the mandates by the Governor in Executive Order N-25-20 and the Sonoma County Health Officer (Order C-19-02) to shelter in place and the guidance from the CDC to minimize the spread of the COVID-19, please note the following changes to the District's meeting procedures:

- The District office and Anderson Hall are not open to the public at this time.
- The meeting will be conducted via teleconferencing using Go To Meeting (See Executive Order N-29-20)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE THE MEETING:

CMRPD Board Meeting, January
Tue, Jan 19, 2021 7:00 PM - 9:00 PM (PST)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/521633733>

You can also dial in using your phone.

United States (Toll Free): [1 877 568 4106](tel:18775684106)

United States: [+1 \(646\) 749-3129](tel:+16467493129)

Access Code: 521-633-733

New to GoToMeeting? Get the app now and be ready when your first meeting starts: <https://global.gotomeeting.com/install/521633733>

HOW TO SUBMIT PUBLIC COMMENTS:

Written/Read Aloud: Please email your comments to comments@campmeeker.org, write "Public Comment" in the subject line. In the body of the email include the agenda item number and title, as well as your comments. If you would like your comment read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

All comments received before Monday, December 14, 2020 at 5:00 p.m. will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Board members at the meeting. Comments received after this time will be treated as telephonic/electronic comments.

Telephonic/Electronic Comments: During the meeting, the Board President or designee will announce the opportunity to make public comments and identify the cut off time for submission. A short recess (generally, less than two minutes) will take place during the time public comment is open to allow the comments to be collected. **All users will be unmuted during this time. If you are connected using a phone, or have a microphone on your computer, please state your name, and wait to be recognized. Alternatively, you may also type comments into the chat window, in GoToMeeting. These will be read aloud during the public comment period.**

ACCESSIBILITY INFORMATION:

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting should contact the District's Administrator, at least 48 hours before the meeting at 707-874-9246 or admin@campmeeker.org. Advanced notification will enable the District to swiftly resolve such requests to insure accessibility.

PUBLIC RECORDS:

Public records that relate to any item on the open session agenda for a meeting are available for public inspections. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time, they are distributed to all or a majority of the members of the Board. The Board has designated the District's website located at <https://www.campmeeker.org> as the place for making those public records available for inspections. The documents may also be obtained by calling the District's Administrator at 707-874-9246.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS (10 minutes)

- A. Approval of Minutes
 - 1. December 15, 2020 Minutes
- B. Payment of Claims
- C. Journal Entry Approval
JV2021-2021: County Tax/Direct Charge Transfer
- D. Administrative and Financial Report

VII. BOARD PRESIDENT'S MESSAGE

VIII. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility)

- A. System Operations/Accounts Receivable

IX. ACTION ITEMS

- A. NEW WATER CONNECTION, 133 LINCOLN (APN 075-110-001) SMITH, PAUL AND BARBARA, OWNERS (Tominia/Helfrich, 10 minutes)
DESCRIPTION: Paul and Barbara Smith, owners of 133 Lincoln (APN 075-110-001) have requested connection to the water system.
PROPOSED ACTION: The Board may take action regarding the request.
- B. RESOLUTION 2021-001: BONDED TREASURER APPOINTMENT (Tominia/Staff 5 minutes)
DESCRIPTION: The California Public Resources Code 5784.9(e) requires that a District whose "depository" is alternative to the County Treasurer appoint a District finance officer who will serve at the pleasure of the Board, and, further the Board shall fix the amount of and approve the finance officer's bond. By Resolution 2014-001, the Board established that its finance officer's bond amount would be \$400,000 and said bond would be satisfied through the Public Employee Dishonesty Coverage and Faithful Performance of Duty provisions of the District's insurance policy coverage with Special District Risk Management Authority. Resolution 2021-001 reflects the December 15, 2020 election of John A. McDaniel to serve in the capacity of District finance officer.
PROPOSED ACTION: The Board may/may not approve Resolution 2021-001 stating the appointment of John McDaniel as District finance officer, bond amount and means of satisfying the bond.
- C. RESOLUTION 2021-002: FUNDS ON DEPOSIT COUNTY OF SONOMA (McDaniel/Staff, 10 minutes)
DESCRIPTION: The District has on deposit at the County of Sonoma \$87,217.44 remaining subsequent to the final payment of the DWR E58237 loan. The DWR Contract required that the Board provide a cash reserve equal to a total of one year's annual payments in addition to the actual annual payment funding. There is no discernable interest benefit for the funds remaining at the County and further the District's contract with Wells Fargo Bank insures ALL funds against loss. Resolution 2021-002 directs that the County transfer the \$87,217.44 to the District's Wells Fargo Investment account.
PROPOSED ACTION: The Board may/may not approve Resolution 2021-002 directing that the County of Sonoma transfer \$87,217.44 to the District's Wells Fargo Investment Account and authorize the Board Secretary/Treasurer to sign appropriate documents.

- D. RESOLUTION 2021-003: OFFICER CREDIT CARD LIMITS (McDaniel/Staff, 5 minutes)
DESCRIPTION: The District's Board President, Vice-President, Secretary/Treasurer and District Administrator presently hold US Bank credit cards in the name of the District. The purpose is for the District to move forward with repairs and purchases necessary to conduct the District's business. Each individual holding a District credit card signs an agreement (see attachment) describing the conditions for use of these credit services and agreeing to District conditions. With the advent of the COVID pandemic, it has become apparent that arranging for repairs and purchases for District purposes requires higher individual card limits than presently assigned. Therefore, Resolutions 2021-003 documents current limits and proposed limit levels.

CURRENT LIMIT	PROPOSED LIMIT	BOARD/STAFF MEMBER
\$3,000.00	\$10,000.00	President (Anthony Tominia)
\$3,000.00	\$10,000.00	Vice President (Gary Helfrich)
\$3,000.00	\$20,000.00	Secretary/Treas (John McDaniel)
		Includes Anderson Hall Facilities
\$1,500.00	\$ 1,500.00	District Staff (Doran-Girard)

PROPOSED ACTION: The Board may/may not approve Resolution 2021-003

- E. ANDERSON HALL/FACILITIES CAMP MEEKER SIGN REPORT (John McDaniel, 5 minutes)
DESCRIPTION: Director McDaniel will report regarding the progress of the Camp Meeker Sign repair project and other related facilities.
PROPOSED ACTION: The Board may/may not take further action regarding this issue.

X. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place

XI. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than fourteen (14) calendar days before a meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion. Items will be included in an agenda based on the number of issues to be discussed.

Submit your agenda items using the District's website at the following address:

http://www.campmeeker.org/wordpress/?page_id=224



Post Office Box 461
Camp Meeker, CA 95419
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**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
CAMP MEEKER RECREATION AND PARK DISTRICT
DECEMBER 15, 2020 (ONLINE)
AGENDA**

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:

Based on the mandates by the Governor in Executive Order N-25-20 and the Sonoma County Health Officer (Order C-19-02) to shelter in place and the guidance from the CDC to minimize the spread of the COVID-19, please note the following changes to the District's meeting procedures:

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Camp Meeker Recreation and Park District
Board Meeting Minutes
December 15, 2020

I. CALL TO ORDER

The meeting was called to order online at 7:00 p.m. by President Helfrich.

II. ROLL CALL

Directors Helfrich, Larson, McDaniel, Tominia, and Watson were present. Also present were District Administrator Cheryl Doran-Girard, and Robert Sherod of Russian River Utility.

III. APPROVAL OF AGENDA

A motion was made by Valery Larson, and seconded by Anthony Tominia to approve the agenda as posted.

Directors Helfrich, Larson, McDaniel, Tominia and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved.

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

There was no public comment.

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS

A. Approval of Minutes

1. November 17, 2020 Minutes

As there were no corrections, additions or deletions to the minutes of November 17, 2020, a motion was made by Anthony Tominia, and seconded by John McDaniel to approve the November 17, 2020 minutes as submitted.

Directors Helfrich, Larson, McDaniel, Tominia and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved.

2. November 25, 2020, Emergency Meeting Minutes

As there were no corrections, additions or deletions to the minutes of Emergency Meeting minutes of November 25, 2020, a motion was made by John McDaniel, and seconded by Gary Helfrich to approve the November 25, 2020 minutes as submitted.

Directors Helfrich, McDaniel, and Tominia voted yes. Directors Larson and Watson were absent.

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

The motion was approved.

Camp Meeker Recreation and Park District
Board Meeting Minutes
December 15, 2020

B. Payment of Claims

A motion was made by Anthony Tominia, and seconded by Valery Larson to approve the December 15, 2020 warrant request 2020/2021-006 as follows:

2020-2021-006	RP-Dec 2020	4,848.16
\$20,086.80	Water-Dec 2020	15,238.64

Wells Fargo Bank Checks 2150-2158 and Bank of the West checks 714 and 715 in payment of District expenses and water receipts transfers for the current month.

Directors Helfrich, Larson, McDaniel, Tominia and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved.

C. Journal Entry Approval

There were no journal entries beyond the recurrent entries for interest and bank charges.

D. Administrative and Financial Report

Ms. Doran-Girard updated the Board regarding the status of the June 30, 2020 financial audit preparations, CSDA credit card system recommendations, and various items of correspondence. Additionally, she informed the Board that her office may be offline in late January due to equipment installation.

VII. REPORT OF THE WATER SYSTEM OPERATOR

A. Alliance Redwood Emergency Update

Robert Sherod of Russian River Utility staff informed the Board that no water was used by nor sold to by Alliance Redwoods during their recent emergency.

B. Fencing-Water Tanks

Director Tominia asked that Russian River review old quotes for costs of 6' to 8' fencing with barbed wire.

C. System Operations/Accounts Receivable

The Board was advised that the system is operating normally and further that the parcel owners on Acreage Lane seem interested in pursuing connection.

VIII. BOARD OFFICER NOMINATIONS

Director Larson, functioning as the District's nominating committee, advised that she recommends nomination of the following Board officers: of President-Anthony Tominia, Vice-President-Gary Helfrich and Secretary/Treasurer-John McDaniel.

President Helfrich asked if there were any further Board members to be nominated for either of the officer functions. There were none.

IX. ACTION ITEMS

A. RESOLUTION 2020-008: ELECTION OF BOARD OFFICERS

DESCRIPTION: Director Larson reviewed nominations of Anthony Tominia as President, Gary Helfrich as Vice President, and John McDaniel as Secretary/Treasurer.

ACTION: A motion was made by Gary Helfrich and seconded by Valery Larson that the Board elect Directors Anthony Tominia as President, Gary Helfrich as Vice President, and John McDaniel as Secretary/Treasurer as individuals to serve as Board Officers effective December 15, 2020 per Resolution 2020-008.

Directors Helfrich, Larson, McDaniel, Tominia and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved.

At 7:24 p.m. President Helfrich relinquished the gavel to newly elected President Tominia.

- B. LEAK ADJUSTMENT: ACCOUNT 291, 39 GILSON (APN 075-241-08) DOHERTY, FRANK**
DESCRIPTION: The Board discussed the request of Frank Doherty (Account 291) regarding a leak adjustment of \$82.86 for his property located at 39 Gilson, Camp Meeker (APN 075-241-08).

ACTION: A motion was made by Gary Helfrich, and seconded by John McDaniel to approve Mr. Gilson's request for a leak adjustment in the amount of \$82.86 for his property located at 39 Gilson, Camp Meeker (APN 075-241-08).

Directors Helfrich, Larson, McDaniel, Tominia and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved

- C. OWNERCOMCAST/ANDERSON HALL WIFI**

DESCRIPTION: Director Larson reported that no continuing contact with Comcast regarding Anderson Hall Wi-Fi contract cancellation charges had occurred and that this item be dropped from ongoing agendas .

ACTION: Staff was directed to remove the Comcast/Anderson Hall item from future agendas.

- D. UPDATE: CAMP MEEKER SIGN REPAIR**

DESCRIPTION: Director McDaniel reviewed the progress of the sign repair process since the last meeting and advised that the project is waiting for County action relative to traffic control planning and other issues. He is concerned that the ground may become too wet for installation/removal tasks to be completed. Director Tominia inquired regarding Anderson Hall storage of the sign.

ACTION: The Board took no further action with respect to the Camp Meeker sign repair.

- E. WATER SUBCOMMITTEE UPDATE**

DESCRIPTION: Directors Helfrich and Tominia updated the Board in detail regarding the recent meeting with Occident Community Services District subcommittee members, Ray Lunardi and John Gonnella and the discussion relative to clearly defining shared system components as the existing contract is too vague in this regard. Defining shared costs would enable allocation costs more appropriately and avoid conflict due to the presently vague aspects of the contract.

- 2. Alliance Redwoods project status**

Director Tominia advised that John Green had informed him that Alliance has grants to fully fund their water system. They are ready to move forward with construction in January/February 2021 as well as negotiations for a proposed agreement with the Districts. Discussion ensued.

Director Helfrich advised that there might LAFCO might require annexation of Alliance into the existing water District in the event that Alliance needed to purchase water from the Districts when there is not enough available under the conditions of their permit. Annexation via LAFCO is a slow process.

Director Tominia concluded the discussion advising that there are no agreements in place at present nor have discussions of any substance taken place.

F. UPDATE: DWR LOAN E58237 PAY OFF

DESCRIPTION: The County of Sonoma received the final demand letter of \$95,397.52 from the Department of Water Resources and subsequently issued a check to complete the payoff transaction. Funds presently on deposit at the County of Sonoma total \$87,217.44. These are the remaining dollars of the reserve fund that was required by the State to be held until the loan was paid. These funds could be transferred to the District's Wells Fargo-Investment account pending the District's review and re-allocation.

ACTION: The Board tabled this item for further discussion at the January 19, 2021 meeting.

IX. DIRECTORS' REPORTS

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PROPOSED ACTION: No action or discussion to take place

Director Helfrich advised that St. Dorothy's approach to the land issue had changed somewhat and he felt that it would be possible to move forward with the land transfer at some point.

Director Tominia stated that he felt the new west Sonoma County Regional Park (Carrington Coast Ranch) is a great expansion to the Regional Park system.

X. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Gary Helfrich, and seconded by John McDaniel that the December 2020 teleconference meeting of the Camp Meeker Board of Directors be adjourned.

Directors Helfrich, Larson, McDaniel, Tominia and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved.

The meeting adjourned at 8:06 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

2020.12.15draftminscdg1.docx

**CHERYL DORAN GIRARD
CLIENT MEMORANDUM**

TO: CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS
FROM: CHERYL DORAN GIRARD
SUBJECT: JANUARY 19, 2021 WARRANTS AND FINANCIAL INFORMATION
DATE: JANUARY 15 , 2021

Financial Statements and Warrant Detail in the board packet following this memorandum provide information available through January 15, 2021.

2020/2021-007	RP-January 2021	7,984.73
\$99,365.59	Water-January 2021	18,561.98

The Financial statements included in the Board info packet represent revenue and expenses for the first half of the 2020-2021 fiscal year.

The financial statements revenue and expenses received are through 11/13/2021. Check register included in the financial packet includes all checks written since the last warrant approval.

Bank account reconciliations have not completed and statements have not been received for all accounts. Upon completion, reconciliations and statements are provided to the Board Fiscal Officer for review and approval.

To my knowledge, the audit is completed and we are awaiting the draft. Goranson will discuss at the February meeting. The State Controller report will be completed and submitted by 1/29. All tax returns and documents are completed and mailed.

In the event that you need to contact me, I can be reached via cell phone 707-696-2876 or my land line 707-545-2108.



CAMP MEEKER RECREATION AND PARK DISTRICT

WARRANT REQUEST # 2020-2021-007

VENDOR	CHECK AMOUNT	R&P FUND	WATER FUND	EXPLANATION
Larson, Valery	30.00	30.00		Director Stipend-January 2021
Watson, Lynn	30.00	30.00		Director Stipend-January 2021
Camp Meeker Water	99.04	99.04		Water Service-December 2020
Doran-Girard, Cheryl	7,324.56	1,440.00	1,440.00	Consulting-Dec 2020/Jan 2021
Doran-Girard, Cheryl		540.00	540.00	Consulting-Dec 2020/Jan 2021
Doran-Girard, Cheryl		360.00	360.00	Consulting-Dec 2020/Jan 2021
Doran-Girard, Cheryl		1,260.00	1,260.00	Consulting-Dec 2020/Jan 2021
Doran-Girard, Cheryl		5.20	5.20	Postage
Doran-Girard, Cheryl		57.08	57.08	Office Supplies
PGE	83.44	83.44	-	Electric Service
Perry Johnson	465.00	255.00	210.00	Legal Services
Russian River Utility	8,667.22	-	8,645.10	Contract Services
Russian River Utility			22.12	Electric Service
State Water Resources Contro	2,336.40		2,336.40	Water System Fee 2021
US Bank	1,011.05	124.50	124.50	Accounting Software Access
US Bank		239.50	239.50	CSDA Dues 2021
US Bank		210.97	72.08	Communications
US Bank				Booking Software-Annual
Goranson & Associates	6,500.00	3,250.00	3,250.00	2020.06.30 Audit
CMRPD-Tfr Direct Chgs*	72,818.88 *			
	99,365.59	<u>7,984.73</u>	<u>18,561.98</u>	72,818.88

*Tfr Direct Chgs to WFB Invest

DIRECTOR APPROVAL:

DATE:

1/15/21

Camp Meeker Recreation & Park District									
Monthly Cash Balance Report 2019-2020									
								County of Sonoma	
	Rec & Park	Rec & Park	Restoration	Water	A&B Water	Capital	Water Debt Reserve	Totals	
FUNDS➡	Operating	Capital	Development	Operations	Debt	Repmnt	Res E58237		
	10	16	15	40	70	50	61 (750539)*		
Cash at 12/15/2020	57,956.19	27,934.22	12,669.86	(4,344.21)	216,684.99	797,099.26	87,217.44	1,195,217.75	
Deposits 1/19/2021	158.33			19,000.00	-	2,000.00		21,158.33	
Warrants 1/19/2021	(7,984.73)			(18,561.98)				(26,546.71)	
DWR Reserve Tfr		-				87,217.44	(87,217.44)	-	
Tax/Dir Chg Dep-	50,131.59				48,060.46	24,758.42		122,950.47	
				-	-	-	-	-	
Fund Totals	100,261.38	27,934.22	12,669.86	(3,906.19)	264,745.45	911,075.12	-	1,312,779.84	
*Held at the County Auditor/Treasurer									
01.15.2021									

Camp Meeker Recreation & Parks District
Check/Voucher Register - CDG-Current Register
1010 - Cash In Wells Fargo Bank-Operating
From 12/16/2020 Through 1/19/2021

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
2159	Tfr Direct Charges-USDA/Ca...	Camp Meeker Rec...	1/19/2021	72,818.88
2160	System Generated Check/Vo...	Camp Meeker Wa...	1/19/2021	99.04
2161	System Generated Check/Vo...	Cheryl Doran-Girard	1/19/2021	7,324.56
2162	System Generated Check/Vo...	P G & E	1/19/2021	83.44
2163	System Generated Check/Vo...	Perry Johnson An...	1/19/2021	465.00
2164	System Generated Check/Vo...	Russian River Utility	1/19/2021	8,667.22
2165	System Generated Check/Vo...	State Water Reso...	1/19/2021	2,336.40
2166	System Generated Check/Vo...	US Bank	1/19/2021	1,011.05
2167	Director Stipend--January 2...	Valery Larson	1/19/2021	30.00
2168	Director Stipend-January 2021	Lynn Watson	1/19/2021	30.00
		Total 1010 - Cash In Wells Fargo Bank-Operating		92,865.59

Camp Meeker Recreation & Parks District

Check/Voucher Register - CDG-Current Register

1030 - Cash in Bank of the West-Water

From 12/16/2020 Through 1/19/2021

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
716	Transfer Water Receipts-De...	Camp Meeker Rec...	1/19/2021	2,000.00
717	Transfer Water Receipts-Op...	Camp Meeker Rec...	1/19/2021	<u>19,000.00</u>
		Total 1030 - Cash in Bank of the West-Water		21,000.00
				<u> </u>
Report Total				<u><u>113,865.59</u></u>

Camp Meeker Recreation & Parks District

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

10 - Recreation & Park - Operating

From 7/1/2020 Through 6/30/2021

(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue				
4001	Property Taxes-CY Secured	87,000	46,950	(40,050)
4020	Property Taxes-CY Supplemental	0	519	519
4040	Property Taxes-CY Unsecured	0	2,583	2,583
4041	Cost Reimbursement-Collect Delinquent CY Unsec	(100)	0	100
4101	Interest Pooled Cash -Sonoma County	15	3	(12)
4110	Interest Earned-Wells Fargo Bank	23	5	(18)
4210	Rental Fees-Anderson Hall	2,500	0	(2,500)
4215	Rental Fees-Other	1,900	1,108	(792)
4220	State-Home Owner Property Tax Relief	259	75	(184)
4221	State-Other In Lieu -Fish & Wildlife 18-19	0	2	2
4223	State Property Tax -Backfill Wildfire Loss	37	0	(37)
4625	Transfers-Within Fund In	8,600	0	(8,600)
	Total Revenue	<u>100,234</u>	<u>51,244</u>	<u>(48,990)</u>
Expenditures				
5010	Director Stipend	720	420	300
5017	Worker Compensation Insurance	1,735	1,302	433
5101	Communications-Telephone	1,560	568	992
5105	Communications-ISP Website	500	593	(93)
5110	Communications-Website Other	750	413	337
5112	Communications-WiFi	780	30	750
5184	Janitorial Supplies	450	0	450
5185	Janitorial Services	750	0	750
5210	Insurance-Property & Liability	7,000	0	7,000
5301	Maintenance-Beach and Parks	250	0	250
5302	Maintenance-Bldgs & Improvements	900	0	900
5401	Memberships	250	240	11
5404	Miscellaneous-Auto Expense	100	0	100
5405	Miscellaneous	850	700	150
5410	Office Supplies	1,150	228	922
5416	Lease-Accounting Software	1,500	872	629
5420	Training-Administrative	150	100	50
5425	Postage	150	33	117
5426	Printing Services	600	0	600
5427	Supplies	450	158	292
5501	Professional Fees-Web	1,000	88	913
5520	Administrative Services	18,000	10,590	7,410
5531	Community Education	250	0	250
5540	LAFCO Charges	200	0	200
5550	Legal Services	5,000	3,639	1,361
5555	Professional Services-Auditor	8,500	5,921	2,579
5556	Professional Services-Accounting	14,350	8,659	5,691
5570	Service Fee-PayPal	250	0	250
5575	Bank Service Fees	60	25	35
5576	Property Tax Administration Fee	1,250	0	1,250
5585	Public/Legal Notices	500	0	500
5590	Gas and Oil	1,950	298	1,652

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
10 - Recreation & Park - Operating
From 7/1/2020 Through 6/30/2021
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
5591	Equipment Rentals	0	70	(70)
5592	Water and Sewer	1,350	592	758
5594	Utilities	1,275	589	686
5595	Waste Removal	100	0	100
5596	Permit Fees-Local	600	718	(118)
8516	Maintenance & Repair	25,000	4,450	20,550
9001	Contingency	<u>4</u>	<u>0</u>	<u>4</u>
	Total Expenditures	<u>100,234</u>	<u>41,295</u>	<u>58,939</u>
	Excess of Income Over (Under) Expense	<u>0</u>	<u>9,949</u>	<u>9,949</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
16 - Recreation & Park - Capital Replacement
From 7/1/2020 Through 6/30/2021
(In Whole Numbers)

	<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
8625 Expenditures			
Tfr Within Fnd-Out	<u>25,000</u>	<u>0</u>	<u>25,000</u>
Total Expenditures	<u>25,000</u>	<u>0</u>	<u>25,000</u>
Excess of Income Over (Under) Expense	<u>(25,000)</u>	<u>0</u>	<u>25,000</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
40 - Recreation & Parks - Water Operations
From 7/1/2020 Through 6/30/2021
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue				
4010	Direct Charges-Current Year	122,000	73,281	(48,719)
4061	Direct Charges -Prior Year	0	609	609
4101	Interest Pooled Cash -Sonoma County	0	3	3
4260	Reimbursements	0	7,989	7,989
4310	Sales of Water-Residential	225,000	105,684	(119,316)
4625	Transfers-Within Fund In	<u>146,000</u>	<u>0</u>	<u>(146,000)</u>
	Total Revenue	<u>493,000</u>	<u>187,565</u>	<u>(305,435)</u>
Expenditures				
5017	Worker Compensation Insurance	700	433	267
5101	Communications-Telephone	500	218	282
5105	Communications-ISP Website	300	147	153
5110	Communications-Website Other	0	48	(48)
5210	Insurance-Property & Liability	5,500	0	5,500
5401	Memberships	275	240	36
5405	Miscellaneous	150	0	150
5410	Office Supplies	1,000	111	889
5416	Lease-Accounting Software	1,500	872	629
5420	Training-Administrative	250	100	150
5425	Postage	300	43	257
5426	Printing Services	500	0	500
5501	Professional Fees-Web	750	63	688
5515	Contract Services-Water Operations	110,000	60,516	49,484
5520	Administrative Services	18,000	10,590	7,410
5540	LAFCO Charges	750	0	750
5550	Legal Services	6,500	3,264	3,236
5555	Professional Services-Auditor	9,500	6,079	3,421
5556	Professional Services-Accounting	14,500	8,659	5,841
5565	Fiscal Agent Fees	0	1,074	(1,074)
5571	Late Fees	25	0	25
5575	Bank Service Fees	78	0	78
5576	Property Tax Administration Fee	1,250	0	1,250
5577	Recording-Filing Fees	0	1,082	(1,082)
5585	Public/Legal Notices	450	398	52
5587	Water System Fees-State	3,000	2,644	356
5588	Testing-Water System	1,000	0	1,000
5594	Utilities	15,000	7,557	7,443
8516	Maintenance & Repair	15,000	8,358	6,642
8565	Equipment 2	69,000	0	69,000
8625	Tfr Within Fnd-Out	216,500	4,697	211,803
9001	Contingency	<u>722</u>	<u>0</u>	<u>722</u>
	Total Expenditures	<u>493,000</u>	<u>117,191</u>	<u>375,809</u>
	Excess of Income Over (Under) Expense	<u>0</u>	<u>70,374</u>	<u>70,374</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
50 - Recreation & Parks - Water Capital
From 7/1/2020 Through 6/30/2021
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4110	Interest Earned-Wells Fargo Bank	312	41	(271)
4625	Transfers-Within Fund In	<u>6,000</u>	<u>29,258</u>	<u>23,258</u>
	Total Revenue	<u>6,312</u>	<u>29,300</u>	<u>22,988</u>
	Expenditures			
8625	Tfr Within Fnd-Out	<u>146,000</u>	<u>29,258</u>	<u>116,742</u>
	Total Expenditures	<u>146,000</u>	<u>29,258</u>	<u>116,742</u>
	Excess of Income Over (Under) Expense	<u>(139,688)</u>	<u>41</u>	<u>139,729</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
60 - Recreation & Parks-DWR E58237
From 7/1/2020 Through 6/30/2021
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4101	Interest Pooled Cash -Sonoma County	1,413	0	(1,413)
4625	Transfers-Within Fund In	<u>103,500</u>	<u>3,899</u>	<u>(99,601)</u>
	Total Revenue	<u>104,913</u>	<u>3,899</u>	<u>(101,014)</u>
	Expenditures			
7910	Long Term Debt-Principal	83,576	46,397	37,179
7911	Long Term Debt-Interest	<u>13,501</u>	<u>2,142</u>	<u>11,359</u>
	Total Expenditures	<u>97,077</u>	<u>48,539</u>	<u>48,538</u>
	Excess of Income Over (Under) Expense	<u>7,836</u>	<u>(44,640)</u>	<u>(52,476)</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
61 - Recreation & Park - Reserve DWR E58237
From 7/1/2020 Through 6/30/2021
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4101	Interest Pooled Cash -Sonoma County	1,650	0	(1,650)
	Total Revenue	<u>1,650</u>	<u>0</u>	<u>(1,650)</u>
	Excess of Income Over (Under) Expense	<u>1,650</u>	<u>0</u>	<u>(1,650)</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
70 - Recreation & Park - USDA Debt Fund
From 7/1/2020 Through 6/30/2021
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4625	Transfers-Within Fund In	<u>100,000</u>	<u>85,459</u>	<u>(14,541)</u>
	Total Revenue	<u>100,000</u>	<u>85,459</u>	<u>(14,541)</u>
	Expenditures			
7910	Long Term Debt-Principal	37,000	39,000	(2,000)
7911	Long Term Debt-Interest	51,205	27,646	23,559
8625	Tfr Within Fnd-Out	<u>0</u>	<u>84,660</u>	<u>(84,660)</u>
	Total Expenditures	<u>88,205</u>	<u>151,306</u>	<u>(63,101)</u>
	Excess of Income Over (Under) Expense	<u>11,795</u>	<u>(65,847)</u>	<u>(77,642)</u>

CAMP MEEKER RECREATION & PARK DISTRICT								
Allocation of Water Receipts Fiscal Year 7/1/2020 -6/30/2021								
Transfer	Allocation	Bank of West	Total Amount	USDA-A&B	Cap Improvements	Operations	Total	
Month	Month	Stmnt Balance	Transferred	WFB-Invest	WFB-Invest	WFB-Operating		
August-20	July-20	20,959.39	20,500.00	6,100.00	500.00	13,900.00	20,500.00	
September-20	August-20	17,815.22 *	17,750.00	6,100.00	500.00	11,150.00	17,750.00	
October-20	September-20	24,683.90	24,500.00	6,100.00	500.00	17,900.00	24,500.00	
November-20	October-20	23,755.93	23,700.00	6,100.00	500.00	17,100.00	23,700.00	
December-20	November-20	19,377.62	19,250.00	6,100.00	500.00	12,650.00	19,250.00	
January-21	December-20	21,224.26 *	21,000.00	-	**	2,000.00	19,000.00	21,000.00
February-21	January-21					#VALUE!	#VALUE!	
March-21	February-21					#VALUE!	#VALUE!	
April-21	March-21					#VALUE!	#VALUE!	
May-21	April-21					#VALUE!	#VALUE!	
June-21	May-21					#VALUE!	#VALUE!	
July-21	June-21					#VALUE!	#VALUE!	
YTD Totals		127,816.32	126,700.00	30,500.00	4,500.00	#VALUE!	#VALUE!	
2012-2013 Monthly				5,675.00	500.00			
2013-2014 Monthly				6,200.00	500.00			
2014-2015 Monthly				6,200.00	500.00			
2015-2016 Monthly				6,100.00	500.00			
2016-2017 Monthly				6,100.00	500.00			
2017-2018 Monthly				6,100.00	500.00			
2018-2019 Monthly				6,100.00	500.00			
2019-2020 Monthly				6,100.00	500.00			
*By telephone								
**Paid From Direct Chgs as of 12/31/2020								
2021.01.11								

CAMP MEEKER RECREATION & PARK DISTRICT								
JOURNAL ENTRY AND DOCUMENTATION								
ENTRY	JV2021-021							
DATE:	12/23/20							
FUND	ACCOUNT	EVENT	LATER	ACCOUNT DESCRIPTION	DEBIT		CREDIT	
10	1010	00	999	CASH-WELLS FARGO OPERATING	50,131.59			
10	4001	00	999	PROPERTY TAXES-CY SECURED			46,950.17	
10	4020	00	999	PROPERTY TAXES-CY SUPPLEMENTAL			519.47	
10	4040	00	999	PROPERTY TAXES-CY UNSECURED			2,582.74	
10	4101	00	999	INTEREST POOLED CASH-CTY			2.52	
10	4220	00	999	STATE-HOPTR			74.81	
10	4221	00	999	STATE -OTHER IN LIEU TAX			1.88	
10	4223	00	999	WILDFIRE TAX LOSS-STATE BACKFILL			-	
40	4061	00	999	PRIOR YEAR DIRECT CHARGES			609.00	
40	4010	00	999	DIRECT CHARGES-CURRENT YEAR			73,281.00	
40	5565	00	999	DIRECT CHARGE FEE 2020-2021	1,073.89			
40	4101	00	999	INTEREST POOLED CASH-CTY			2.77	
40	1010	00	999	CASH-WELLS FARGO OPERATING	72,818.88			
REASON FOR JOURNAL ENTRY:				RECORD TRANSFER OF TAX AND DIRECT				
				CHARGE PROCEEDS FROM SONOMA				
				COUNTY TAX COLLECTOR TO WELLS				
				FARGO BANK PER STATEMENT & COUNTY				
				DOCUMENTATION-DECEMBER 23, 2020				
PREPARED BY:				FISCAL OFFICER APPROVAL:	DATE:			
DATE POSTED:								

Revenue and Expenditure Transactions

Criteria: Post On = 7/1/2020..12/31/2020; Fund = 72151, 72153; Transaction Type = Actual; Accounting Period = 1..12; Ledger = ACTUALS

Posted Date	Journal Date	Journal ID	Journal Header Description	Line Description	Business Unit	Fund	Department	Account	TCA	Amount
Fund Code 72151 -- Camp Meeker Rec and Park Dist.										
Account Type 00004 -- All Revenues										
Account 40002 -- Prop Tax - CY,Secured										
8/27/20	8/20/20	0000216674	2019-20 Mobile Home NSF	Prop Tax - CY,Secured	SC002	72151	67010100	40002	T12000	(0.01)
12/14/20	12/14/20	0000225172	CY Secured 7/1/20-12/13/20	Prop Tax - CY,Secured	SC002	72151	67010100	40002	T12000	46,950.18
Total Prop Tax - CY,Secured										(46,950.17)
Account 40101 -- Prop Taxes - CY, Unsecured										
12/8/20	12/4/20	0000224385	CY Unsecured 7/1/20-11/30/20	Prop Taxes - CY, Unsecured	SC002	72151	67010100	40101	T12000	2,582.74
Total Prop Taxes - CY, Unsecured										(2,582.74)
Account 40111 -- Supplemental Prop Taxes - CY										
8/24/20	8/3/20	0000215448	CY Supplemental 7/1/20-8/2/20	Supplemental Prop Taxes - CY	SC002	72151	67010100	40111	T12000	133.35
9/24/20	9/17/20	0000218593	CY Supplemental 8/3/20-8/31/20	Supplemental Prop Taxes - CY	SC002	72151	67010100	40111	T12000	138.01
10/20/20	10/8/20	0000220199	CY Supplemental 9/1/20-9/30/20	Supplemental Prop Taxes - CY	SC002	72151	67010100	40111	T12000	65.94
12/8/20	12/3/20	0000224325	CY Supplemental 10/1/20-11/30/	Supplemental Prop Taxes - CY	SC002	72151	67010100	40111	T12000	182.17
Total Supplemental Prop Taxes - CY										(519.47)
Account 42111 -- State - Other In-Lieu Tax										
12/11/20	12/9/20	0000224756	State Fish & Wildlife 20-21	State - Other In-Lieu Tax	SC002	72151	67010100	42111	T12000	1.88
Total State - Other In-Lieu Tax										(1.88)
Account 42291 -- State Homeowners Prop Tax Relf										
12/8/20	12/7/20	0000224545	HOPTR SecUns P13 1st 15% 20-21	State Homeowners Prop Tax Relf	SC002	72151	67010100	42291	T12000	73.82
12/11/20	12/9/20	0000224762	HOPTR SB813 P13 1st 15% 20-21	State Homeowners Prop Tax Relf	SC002	72151	67010100	42291	T12000	0.99
Total State Homeowners Prop Tax Relf										(74.81)
Account 44002 -- Interest on Pooled Cash										
10/13/20	10/13/20	IA00220451	1st Qtr Interest Apportionment	1st Qtr Interest Apportionment	SC002	72151	67010100	44002		2.52
Total Interest on Pooled Cash										(2.52)
Total Camp Meeker Rec and Park Dist.										(50,131.59)

Run: 12/16/2020 5:20 PM Data Last Updated: 12/16/2020 5:17:47 AM

Revenue and Expenditure Transactions

Criteria: Post On = 7/1/2020..12/31/2020; Fund = 72151, 72153; Transaction Type = Actual; Accounting Period = 1..12; Ledger = ACTUALS

Posted Date	Journal Date	Journal ID	Journal Header Description	Line Description	Business Unit	Fund	Department	Account	TCA	Amount
Fund Code 72153 -- Camp Meeker - Water Operations										
Account Type 00004 -- All Revenues										
Account 40003 -- Direct Charges - CY										
12/11/20	12/10/20	0000225000	Direct Charge Fee 2020-21	Direct Charges - CY	SC002	72153	67010300	40003	T70300	(1,073.89)
12/14/20	12/14/20	0000225172	CY Secured 7/1/20-12/13/20	Direct Charges - CY	SC002	72153	67010300	40003	T70300	73,281.00
Total Direct Charges - CY										(72,207.11)
Account 40202 -- Direct Charges - Prior Year										
12/11/20	12/10/20	0000224919	PY Sec DC 7/1/20-11/30/20	Direct Charges - Prior Year	SC002	72153	67010300	40202	T70300	609.00
Total Direct Charges - Prior Year										(609.00)
Account 44002 -- Interest on Pooled Cash										
10/13/20	10/13/20	IA00220451	1st Qtr Interest Apportionment	1st Qtr Interest Apportionment	SC002	72153	67010300	44002		2.77
Total Interest on Pooled Cash										(2.77)
Total Camp Meeker - Water Operations										<u>(72,818.88)</u>

Run: 12/16/2020 5:20 PM Data Last Updated: 12/16/2020 5:17:47 AM

RUSSIAN RIVER UTILITY
PO BOX 730
FORESTVILLE, CA 95436
707-887-7735

January 12, 2021

RE: CAMP MEEKER PAST DUE ACCOUNTS

Account 1: Sent payment.

Account 15: Sending Payment.

Account 22: Left message.

Account 50: Voicemail full.

Account 55: Spoke with tenant, there was a leak and they are trying to get owner to help pay. I sent a past due notice to the owner, so they are aware the account is past due.

Account 129: Paying today.

Account 134: Said, "I don't know what to tell you" and hung up on me.

Account 140: Don't have a current phone number.

Account 149: Lost their jobs, trying to get assistance. They check in once a week to let me know the status.

Account 151: Left messages.

Account 157 & 158: I have left several messages.

Account 161: I have left several messages with tenant and owner. Says he will drop payment off today.

Account 179: Made a partial payment on January 8th.

Account 182: Left message.

Account 184: No voicemail. I put a note on the bill to please call.

Account 290: Left messages.

Past Due Accounts: Past due notices were sent on January 5, 2021, final notices will go out today, January 12, 2020. No lock offs this month due to the Covid-19 virus.

PAST DUE LIST

CAMP MEEKER REC & PARK

ACCT #	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
1		49.06	49.04	4.06		45.00 11/17/20	102.16
15		95.60	81.35	55.22	69.24	200.00 9/14/20	301.41
22		68.83	65.38	67.03	65.78	61.00 12/28/20	267.02
24		50.38	50.78	49.68		288.18 10/27/20	150.84
50		58.08	56.70	57.00	26.48	200.00 10/23/20	198.26
55		55.70	58.88	327.50	31.75	200.00 12/14/20	473.83
59		52.28	52.06	8.66		250.00 11/25/20	113.00
107		62.08	62.92	62.92		131.24 11/17/20	187.92
129		49.00	49.12	49.24	49.04	286.03 10/23/20	196.40
134		54.46	51.12	51.72	101.82	140.00 9/8/20	259.12
140		54.00	52.44	50.78	192.35	250.00 8/3/20	349.57
149		51.14	53.34	53.62	330.40	10.00 12/24/20	488.50
151		61.03	58.66	58.60		210.76 10/20/20	178.29
152		56.10	53.94	56.81		190.00 10/27/20	166.85
157		49.00	49.00	49.02	98.04	35.22 8/28/20	245.06
158		49.00	49.02	74.30	124.23	115.38 8/28/20	296.55
161		52.46	53.32	50.16	441.36	250.00 1/14/20	597.30
179		49.50	50.02	51.76	9.33	300.00 1/11/21	160.61
182		50.78	49.00	61.33	74.80	144.76 10/23/20	235.91
184		57.00	62.00	54.56	644.90	50.00 12/12/19	818.46
185		49.04	49.30	14.07		45.00 12/24/20	112.41
192		50.80	51.44	44.81		250.00 12/7/20	147.05
193		53.72	60.65	67.25		90.13 11/5/20	181.62
208		52.84	52.64	52.52		51.86 10/19/20	158.00
245		51.16	52.82	53.38		107.20 11/2/20	157.36
246		54.62	54.40	34.26		200.00 9/21/20	143.28
249		52.66	55.46	56.18		166.24 10/23/20	164.30
264		53.10	54.00	54.70		170.96 10/20/20	161.80
269		54.24	54.58	26.46		42.38 12/24/20	135.28
290		79.33	84.13	89.45	107.75	98.90 9/23/20	360.66
293		51.08	51.40	54.62		54.90 10/20/20	157.10
309		51.36	53.76	58.36	84.95	659.97 10/13/20	248.43
317		55.40	55.52	56.82		118.49 11/25/20	167.74
338		50.00	50.32	51.40	67.40	150.00 11/16/20	219.12
358		53.54	58.46	0.20		115.00 11/20/20	112.20
367		54.46	55.20	56.16	0.83	229.00 11/5/20	166.65
Total Receivables: 24,079.59		1,992.83		2,064.61			
Accounts Listed: 36			2,002.17		2,520.45		\$8,580.06

All Customers Age 2 Accounts
Russian River Utility

**CAMP MEEKER RECREATION AND PARK DISTRICT
WATER SALES 2020**

METER	ACCT NO.	MONTH	TOTAL AMOUNT PUMPED GALLONS	AMOUNT PUMPED TO OCSD	NET AMOUNT PUMPED	AMT SOLD	% PUMPED TO CMR&PD	% LOSS	NOTES
Alliance Master Meter Union Park	363 369	JAN	1,441,580	612,600	828,980	859,640	57.50	3.69	
Alliance Master Meter Union Park	363 369	FEB	1,340,560	490,200	850,360	754,790	63.43	11.23	
Alliance Master Meter Union Park	363 369	MARCH	1,242,080	472,400	769,680	711,600	61.96	7.54	
Alliance Master Meter Union Park	363 369	APRIL	1,288,950	431,800	857,150	777,980	66.49	9.23	
Alliance Master Meter Union Park	363 369	MAY	1,477,320	474,700	1,002,620	913,520	67.86	8.88	
Alliance Master Meter Union Park	363 369	JUNE	1,574,120	581,800	992,320	1,065,920	63.03	-7.40	
Alliance Master Meter Union Park	363 369	JULY	1,826,850	672,700	1,154,150	1,081,640	63.17	6.28	
Alliance Master Meter Union Park	363 369	AUG	2,231,960	796,070	1,435,890	1,260,010	64.33	12.24	
Alliance Master Meter Union Park	363 369	SEPT	2,228,500	860,160	1,368,340	1,182,410	61.40	13.58	
Alliance Master Meter Union Park	363 369	OCT	1,987,610	842,340	1,145,270	1,123,050	57.62	1.94	
Alliance Master Meter Union Park	363 369	NOV	2,130,340	891,370	1,238,970	1,062,090	58.15	14.27	
Alliance Master Meter Union Park	363 369	DEC	1,622,330	694,250	928,080	827,860	57.20	10.79	
	total 2020		20,392,200	7,820,390	12,571,810	11,620,510	61.65	7.56	

TOTAL PRODUCTION	LESS PUMPED OCSD	LESS CMRPD SALES	UNACCOUNTED WATER	YEARLY LOSS
20,392,200	7,820,390	11,620,510	951,300	4.66%

RESOLUTION NO. 2021-001

CAMP MEEKER RECREATION & PARK DISTRICT

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CAMP MEEKER RECREATION & PARK DISTRICT ESTABLISHING
“BONDED TREASURER”**

WHEREAS, the Camp Meeker Recreation and Park District Board of Directors has established a depository alternative to the County of Sonoma by its Resolution 2014-001; and,
WHEREAS, the California Public Resources Code 5784.9 (e) directs that that the Board appoint a person to be known as the District's finance officer who will serve at the pleasure of the Board; and,
WHEREAS, finance officer may be a member of the Board of Directors; and,
WHEREAS, the Board shall also fix the amount of and approve the finance officer's bond;
NOW, THEREFORE, the Camp Meeker Recreation and Park Board of Directors hereby directs that the Secretary/Treasurer shall hereafter serve as the District's finance officer;
FURTHER, that the finance officer's bond will be \$400,000.00 and will be satisfied through the Public Employee Dishonesty Coverage and Faithful Performance of Duty provisions of the District's insurance policy coverage with Special District Risk Management Authority;
JOHN A. MCDANIEL, Treasurer, Camp Meeker Board of Directors is hereby authorized to perform the responsibilities of "Finance Officer" for the Camp Meeker Recreation and Park District.

It is hereby certified that the foregoing Resolution was duly introduced and legally adopted by the Board of Directors of the Camp Meeker Recreation & Park District during a meeting held on the 19th day of January 2021.

DIRECTORS:

GARY HELFRICH _____ VALERY LARSON _____ JOHN MCDANIEL _____

ANTHONY TOMINIA _____ LYNN WATSON _____

AYES _____ NAYS _____ ABSTAIN _____ ABSENT _____

CERTIFICATION

The following hereby certify that the foregoing is a full, true and correct copy of a resolution duly and regularly adopted at a meeting of the Board of Directors of the Camp Meeker Recreation and Park District at a regular meeting of the Board of Directors held on January 19, 2021.

Anthony N. Tominia, President

ATTEST:

John A. McDaniel, Secretary/Treasurer

January 19, 2021

CAMP MEEKER RECREATION & PARK DISTRICT
BOARD OF DIRECTORS
RESOLUTION 2021-002 IN REGARD TO
A REQUEST TO THE SONOMA COUNTY AUDITOR/TREASURER
TO CLOSE COUNTY FUNDS 72154-DWR WATER DEBT AND
72155-DWR RESERVE AND TRANSMIT REMAINING BALANCE
OF 72155 TO THE DISTRICT'S INVESTMENT ACCOUNT AT
WELLS FARGO BANK

WHEREAS, the Camp Meeker Recreation and Park District Board of Directors met on January 19, 2021; and,

WHEREAS, the Board has reviewed the current state of the above referenced County funds assigned to the District; and,

WHEREAS, it has been determined that it is in the best interest of the District for funds remaining in County fund 72155 be transferred to Wells Fargo Bank;

NOW, THEREFORE,

The Board of Directors of the Camp Meeker Recreation and Park District do hereby authorize the Board President to forward a letter to the County Treasurer directing transfer of funds remaining in 72155 to Wells Fargo Bank by electronic and close both fund 72154 and 72155.

Helfrich_____ Larson _____ McDaniel _____

Tominia _____ Watson _____

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

ATTESTED:

John A. McDaniel, Secretary/Treasurer

January 19, 2021

Balance Sheet.

Fund / Account		Description	Beginning Balance Jul 1st	Debits Jul - Dec	Credits Jul - Dec	Ending Balance Dec 31st
72155		Camp Meeker-ST DWR- Res E58237				
	00001	All Asset Accounts				
	10000	Cash and Investments				
	10100	Equity in Pooled Cash	108,025.77	310.77	(21,119.10)	87,217.44
	10400	Unrealized Gains and Losses	624.23	0.00	(624.23)	0.00
	Total 10000	Cash and Investments	108,650.00	310.77	(21,743.33)	87,217.44
	Total 00001	All Asset Accounts	108,650.00	310.77	(21,743.33)	87,217.44
	00003	Fund Balance and Net Position				
	30000	Fund Balance				
	30500	FB - Unassigned	(108,650.00)	0.00	0.00	(108,650.00)
	Total 30000	Fund Balance	(108,650.00)	0.00	0.00	(108,650.00)
	Total 00003	Fund Balance and Net Position	(108,650.00)	0.00	0.00	(108,650.00)
	Total 00002	Net YTD (Revenue) Expense	0.00	21,743.33	(310.77)	21,432.56
	Total 00003	Total Fund Balance and Net Position	(108,650.00)	21,743.33	(310.77)	(87,217.44)
	Total 00004	Total Liabilities and Fund Balance/Net Position	(108,650.00)	21,743.33	(310.77)	(87,217.44)
	Total 00005	Total	0.00	22,054.10	(22,054.10)	0.00

CAMP MEEKER RECREATION & PARK DISTRICT
BOARD OF DIRECTORS
RESOLUTION 2021-003
IN REGARD TO
ESTABLISHMENT OF DISTRICT CREDIT CARD LIMITS
FOR BOARD OFFICERS AND STAFF

WHEREAS, the Camp Meeker Recreation and Park District Board of Directors met on January 19, 2021; and,

WHEREAS, the Board has reviewed the present Board member and staff US Bank—Cal Card VISA individual credit card limits; and,

WHEREAS, it has been determined that the current limits are not sufficient to proceed with completing necessary and/or urgent repairs and purchases for the District,

NOW, THEREFORE,

The Board of Directors of the Camp Meeker Recreation and Park District do hereby authorize the increase in credit in individual Visa Card limits as follow:

\$10,000.00	Board President (Anthony Tominia)
\$ 3,000.00	Vice President (Gary Helfrich)
\$20,000.00	Secretary/Treas (John McDaniel)
	Includes Anderson Hall and Facilities Management
\$ 1,500.00	District Administrative Staff (Doran-Girard, C)

Helfrich_____ Larson _____ McDaniel _____

Tominia _____ Watson _____

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

ATTESTED:

John A. McDaniel, Secretary/Treasurer

January 19, 2021



The U.S. Bank CalCard represents the Camp Meeker Recreation and Park District's trust in you. You are empowered as a responsible agent to safeguard CMR&P District assets. Your signature below is verification that you agree to comply with CMR&P District controls and procedures as well as the following responsibilities. It also acknowledges that you have received the US Bank CalCard # _____

1. I understand that the card is for CMR&P District purchases only and I agree not to charge personal purchases.
2. Improper use of this card can be considered misappropriation of CMR&P District funds and could result in criminal charges.
3. If the card is lost or stolen, I will immediately notify US Bank by telephone. I will confirm the telephone call by mail or facsimile with a copy of the notification to the District's program administrator.
4. I agree to surrender the card immediately upon termination of my term as Director, whether for retirement, voluntary or involuntary reasons or upon request of the Board of Directors.
5. The card is issued in my name: insert name. I will not allow any other person to use the cards. I am considered responsible for any and all charges against the card.
6. All charges will be billed directly to and paid directly by the CMR&P District. The bank cannot accept monies from me directly; therefore, any personal charges billed to the District could be considered misappropriation of CMR&P District funds.
7. As the card is CMR&P District property, I understand that I may be periodically required to comply with internal control procedures designed to protect District assets. This may include being asked to produce the card to validate its existence and account number. I may also be asked to produce receipts and statements to audit its use.
8. I will receive a Monthly Reconciliation Statement (MRS) which will report all activity during the statement period. Since I am responsible for all charges (but not for payment) on the card. I will resolve any discrepancies by either contacting the supplier or the bank.
9. The charges made against my card are automatically assigned to the cost center assigned by District management.
10. I understand the CalCard is not necessarily provided to all Directors and or Staff. Assignment is based on my need to purchase materials and/or services and/or for business travel on the part of the District. My card may not be revoked based on change of assignment or location. I understand that the card is not an entitlement nor is it reflective of title or position.

Signature

Approving Administrator Signature

Officer Name Date: _____

District Administrator Name:
Date: _____