



Post Office Box 461  
Camp Meeker, CA 95419  
707-874-9246  
[www.campmeeker.org](http://www.campmeeker.org)

**REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
LOCATION: ANDERSON HALL  
101 LAKESIDE, CAMP MEEKER, CA  
APRIL 19, 2022 7:00 P.M.  
AGENDA**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. APPROVAL OF AGENDA**

**IV. STATEMENTS OF ABSTENTION**

**V. PUBLIC COMMENT**

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

**VI. CONSENT ITEMS (10 minutes)**

- A. Approval of Minutes
  - 1. March 22, 2022 Minutes
- B. Payment of Claims
- C. Journal Entry Approval
- D. Administrative and Financial Report

**VII. PRESENTATION: VOLUNTARY DROUGHT INITIATIVE**

Shay Richardson, California Department of Fish & Wildlife

**VIII. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility, 5 minutes)**

- A. System Operations

**IX. ACTION ITEMS**

**A. VOLUNTARY DROUGHT INITIATIVE**

(Shay Richardson, District Staff, 10 minutes)

**DESCRIPTION:** The Board will discuss the Voluntary Drought Initiative agreement and its benefits to the District with respect to the Dutch Bill Augmentation program.

**PROPOSED ACTION:** The Board may/may not authorize the President to execute the Voluntary Drought Initiative agreement with the California Department of Wildlife.

- B. LEAK ADJUSTMENT ACCOUNT 211, ANNE REAGAN, 53 MONTGOMERY, APN075-192-015 (Russian River Utility staff, 5 minutes)  
DESCRIPTION: Ms. Reagan (Account 211) experienced a slow water leak at her 53 Montgomery property, has had repairs completed and submitted an invoice from the individual providing the repair services. She secondly had a leaking toilet valve. She is asking for a credit of \$198.36 per District policy.  
PROPOSED ACTION: The Board may/may not approve \$198.36 credit for Account 211, 53 Montgomery (APN075-192-015), Anne Reagan, owner.
- C. UPDATE: LOW INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM (LIHWAP) (Russian River Utility Staff, 10 minutes)  
DESCRIPTION: The Low-Income Household Water Assistance Program (LIHWAP) will provide financial assistance to low-income Californians to help manage their residential water utility costs. The Board will discuss applying for use of the program for low-income customers.  
PROPOSED ACTION: The Board may/may not approve applying to use the LIHWAP program.
- D. CSDA LIABILITY INSURANCE CONFIRMATION (District Staff, 5 minutes)  
DESCRIPTION: A Sonoma County Chapter of California Special Districts Association has been established with the intent to provide more local information and responses to issues relevant to Sonoma County Special Districts. To participate the Camp Meeker Recreation and Park District will need to confirm that the District has liability insurance. The proposed quarterly meetings are open to both administrative staff and Directors and may provide education and networking opportunities. The CMRP District's administrator has been asked to serve on the Sonoma County Chapter's Executive Committee Vice President and to provide a "professional image" for the Chapter's website.  
PROPOSED ACTION: The Board may/may not authorize District Secretary/Treasurer to execute the CSDA confirmation document.
- E. UPDATE: PLAYGROUND/PER CAPITA GRANT (Anthony Tominia and John McDaniel, 10 minutes)  
DESCRIPTION: The subcommittee will provide an update regarding planning the Dutch Bill playground renovation and related project activities.  
PROPOSED ACTION: The Board may/may not take further action regarding the playground project.
- F. POST OFFICE LEASE AND PRESENTATION (Anthony Tominia, 5 minutes)  
DESCRIPTION: As CMRPD works to restore the Dutch Bill Creek parcel, addressing landscaping and a new playground, the board would like to explore what options exist to upgrade or replace the post office trailer. The District does not own the trailer. The current lease is for the site and is in place to 2024.  
PROPOSED ACTION: The Board may take further action regarding this issue.

G. UPDATE: FIRE HARDENING DISTRICT PARCELS PROJECT

(Anthony Tominia, Fawn Nekton-Fire Safe Camp Meeker, 10 minutes)

DESCRIPTION: Director Tominia will update the proposal for Americorps to conduct fire hardening/fuels reduction work at the park for both Camp Meeker and on St. Dorothy's adjoining parcel as well. Americorps and Safer West Sonoma County have provided confirmation of liability insurance for the work the Americorps volunteers and Safer West County volunteers will complete. The maintenance program will remove blackberries and ivy, using no more than a shovel for a tool.

While the project was approved at the March 22 meeting, the Board will review and authorize the Board President to execute a permission document with Safer West County for District files to allow the maintenance work on the District parcel.

PROPOSED ACTION: The Board may/may not authorize the Board President to execute an agreement with Safer West County allowing maintenance work removing blackberries and ivy on the District parcel adjacent to Dutch Bill Creek.

H. UPDATE: WATER SUBCOMMITTEE (Anthony Tominia/Gary Helfrich, 5 minutes)

DESCRIPTION: The Board will be advised of current progress of various water system projects including permit and Alliance construction.

PROPOSED ACTION: The Board may/may not direct further action.

I. UPDATE: ST. DOROTHY'S PURCHASE PROPOSAL

(John McDaniel/Gary Helfrich, 5 minutes)

DESCRIPTION: The Board will be advised of current progress of the property acquisition for St. Dorothy's properties.

PROPOSED ACTION: The Board may/may not direct further action.

X. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

**PROPOSED ACTION: No action or discussion to take place**

XI. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than fourteen (14) calendar days before a meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion. Items will be included in an agenda based on the number of issues to be discussed.

Submit your agenda items using the District's website at the following address:

[http://www.campmeeker.org/wordpress/?page\\_id=224](http://www.campmeeker.org/wordpress/?page_id=224)



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**REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
LOCATION: TELECONFERENCE  
MARCH 22, 2022 7:00 P.M.  
MINUTES**

**I. CALL TO ORDER**

The meeting was called to order by President Tominia at 7:00 p.m.

**II. ROLL CALL**

Directors Helfrich, McDaniel, Tominia, and Watson were present. Director Larson was absent.

**III. APPROVAL OF AGENDA**

A motion was made by Gary Helfrich, and seconded by John McDaniel to approve the agenda as published. Directors Helfrich, McDaniel, Tominia, and Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved

**IV. STATEMENTS OF ABSTENTION**

There were no statements of abstention.

**V. PUBLIC COMMENT**

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

There was no public comment.

**VI. CONSENT ITEMS (10 minutes)**

**A. Approval of Minutes**

**1. February 15, 2022 Minutes**

A motion was made by John McDaniel, and seconded by Gary Helfrich to approve the February 15, 2022 minutes as recorded.

Directors Helfrich, McDaniel, Tominia, and Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

**B. Payment of Claims**

A motion was made by, John McDaniel, and seconded by Gary Helfrich to approve the March 22, 2022 warrant request 2021/2022-009 as follows:

2021-2022-009	RP-March 2022	4,780.80
\$44,030.84*	Water-March 2022	39,250.04

\*USDA Loan Payment \$25,745.91

Wells Fargo Bank Checks 2315-2324, Wells Fargo Investment check 1026 for USDA loan, and Bank of the West checks 744 and 745 in payment of expenses, and water receipts transfers.

Directors Helfrich, McDaniel, Tominia, and Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

C. Journal Entry Approval

There were no journal entries beyond the recurring entries of water revenue, bank interest and bank service charges.

D. Administrative and Financial Report

Ms. Doran-Girard reported that she had attended a meeting held by CSDA that proposed formulation of a Sonoma County chapter of CSDA. The purpose of this group would be to address education and concerns specifically relative to Sonoma County Special Districts. Both Directors and administrators can attend the quarterly meetings. CSDA requires confirmation of liability insurance for those attending. She has been asked to serve on the Executive Committee for the group. Further, she advised that the SDRMA renewal had been completed and informed the Board that subsequent to submission of the renewal questionnaire, SDRMA had questions regarding the maintenance of District properties and water tanks and the appropriate information has been provided to them.

Lastly, items of general correspondence were reviewed.

VII. PRESENTATION: VOLUNTARY DROUGHT INITIATIVE

The Department of Wildlife staff were unable to be present.

VIII. REPORT OF THE WATER SYSTEM OPERATOR

- A. Jamie Dunton, Russian River Utility, reported that the system is running normally. Director Tominia inquired about the incident at Fire and Railroad as he had been contacted by a number of people regarding the loss of service. He was advised the details of the repair. Discussion continued regarding the amended permit and associated compliance plan. Accounts Receivable were briefly discussed.

IX. ACTION ITEMS

A. VOLUNTARY DROUGHT INITIATIVE

DESCRIPTION: The Board did not discuss the Voluntary Drought Initiative agreement and its benefits to the District with respect to the Dutch Bill Augmentation program.

ACTION: The Board did not authorize the President to execute the Voluntary Drought Initiative agreement with the California Department of Wildlife pending further research.

B. ARREARAGE/SHUT OFF REPORT

DESCRIPTION: At its January 18, 2022 meeting, the Board discussed the ending of the State mandated shut-off moratorium for delinquent water customers. Stephanie Voet, Russian River staff described what she considers to be errors in the District's SB998 process for resolution of the delinquency. She was advised that District legal counsel has written the District's policy and has advised that it is appropriate and in compliance with existing law. An additional consultation will be held with District legal

counsel, Martin Hirsch to resolve any outstanding concerns on the part of Russian River Utility. District staff was instructed to arrange a Zoom meeting.

ACTION: The Board did not take action regarding this issue.

C. BOARD MEETING TIME

DESCRIPTION: The Board discussed re-scheduling its monthly meeting to an earlier time based on Russian River Utility's request. It was pointed out that most peoples' work schedules are not conducive to and availability to the public would be restricted by earlier scheduling.

ACTION: The Board took no action regarding the re-schedule its monthly meeting time. The Board will continue to meet on the third Tuesday of the month at 7:00 p.m.

D. LOW INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM (LIHWAP)

DESCRIPTION: The Low-Income Household Water Assistance Program (LIHWAP) that will provide financial assistance to low-income Californians to help manage their residential water utility costs were discussed it was noted that a separate email address would have to be established for the program. Director Tominia suggested that the District's admin address be also used to accommodate inclusion in District records.

ACTION: A motion was made by Anthony Tominia and seconded by Lynn Watson to participate in and complete the appropriate application process for the District to provide the Low-Income Household Water Assistance Program to customers. Directors Helfrich, McDaniel, Tominia, and Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

E. WEBSITE CONTENT-LOCAL PLANT INFORMATION

DESCRIPTION: Ms. Ginny Tominia provided the Board with an informative and well-cited capstone presentation regarding Camp Meeker area plant-life as part of her participation in the California Naturalist program. She proposes inclusion of this information on the District's website providing access for local residents and visitors. The Board discussed issue of public information submission on its website and any relevant criteria for doing so and it was agreed that the Ms. Tominia's work is well documented and specific to Camp Meeker.

ACTION: A motion was made by John McDaniel, and seconded by Gary Helfrich to incorporate the wildflower and plant information in the Resources section of the District's website and to post to the District's social media page at Facebook. Directors Helfrich, McDaniel, Tominia, and Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

F. CPA SERVICES REQUEST FOR PROPOSAL REVIEW

DESCRIPTION: The Board reviewed the proposal for a three-year contract from received from Blomberg and Associates at a cost of \$12,750 for 6/30/22 & 6/30/23 and \$13,500 for 6/30/24. Blomberg is highly recommended by Martin Hirsch and Forestville Water.

**ACTION:** A motion was made by John McDaniel, and seconded by Gary Helfrich to authorize the Board President to sign a contract with Blomberg and Associates for completion of the District's annual financial audit to include the State Controller's financial report for the fiscal years ending June 30, 2022, June 30, 2023 and June 30, 2024 at a cost of \$12,750 for the June 30, 2022 and June 30, 2023 years and \$13,500 for the fiscal year ended June 30, 2024. Directors Helfrich, McDaniel, Tominia, and Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

**G. UPDATE: PLAYGROUND/PER CAPITA GRANT**

**DESCRIPTION:** The Board discussed the progress of the grant contract and establishment of a subcommittee regarding planning the Dutch Bill playground renovation. The proposed designs provided were discussed including the availability of equipment for various age groups. Director McDaniel informed the Board that he feels it would be best to research engineering services given the grant requires ADA access to the area proposed as well as formulate a maintenance plan for the area. It may be that the renovation is incremental due to costs. Participation of other Board members was solicited.

**ACTION:** A motion was made by Anthony Tominia and seconded by John McDaniel to establish a subcommittee consisting of Directors Tominia and McDaniel for the purpose of moving the playground plans forward.

Directors Helfrich, McDaniel, Tominia, and Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

**H. FIRE HARDENING DISTRICT PARCELS PROPOSAL**

**DESCRIPTION:** Director Tominia described a proposal using Americorps to conduct fire hardening/fuels reduction work at the park for both Camp Meeker and on St. Dorothy's adjoining parcel as well. Americorps will cover all liability for the work the Americorps volunteers do. On the final day of the scheduled work, Director Tominia proposes inviting community volunteers to participate to pull blackberries and ivy, using no more than a shovel for a tool. Safer West County will cover all the liability for the work and individuals volunteering. The Board will need to authorize the work and execute a document with Safer West County allow the work on the District parcel. Considerable discussion ensued regarding botanical monitoring of activities, applicable county regulations, and whether or not there is need for county permit.

**ACTION:** A motion was made by Gary Helfrich to approve the proposed fire hardening proposal using Americorps and Safer West County volunteers providing that the maintenance activities of removing blackberries and ivy are consistent with Sonoma County regulations and insurance and document of permission to work on District parcels is executed by all parties.

Directors Helfrich, McDaniel, Tominia, and Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.



I. RESOLUTION 2022-004: CONTINUING LOCAL EMERGENCY

DESCRIPTION: The Board discussed that while AB361 has provided the framework for the continuance of virtual meetings for local governments during the pandemic, the District in its decision to open of Anderson Hall to events dictates the Board a return to open and public meetings.

ACTION: A motion was made by Gary Helfrich, and seconded by John McDaniel that the Board not approve Resolution 2022-004: "Proclaiming Local Emergency" and return to open and public meetings at Anderson Hall effective with the April 19 Board meeting. Appropriate social distancing will be insured in placement of seating. Directors Helfrich, McDaniel, and Tominia voted yes. Director Larson voted no. Director Larson was absent.

Ayes: 3 Noes: 1 Abstain: 0 Absent: 1

The motion was approved regarding re-opening of public meetings. Resolution 2022-004 continuing virtual meetings was not approved.

J. UPDATE: ALLIANCE REDWOODS AGREEMENT

DESCRIPTION: At its December 14, 2021 meeting the Board approved entering into an agreement with Occidental Community Services District and Alliance Redwoods Conference Grounds, authorizing the Board President to execute the agreement and directing staff to forward the documents to OCSD and ARCG for signing. The signing process is now completed with all agencies having copies of the signed document. Director Tominia proposed a water subcommittee meeting end of April or early May.

ACTION: The Board took no further action in this matter.

K. UPDATE: ST. DOROTHY'S PURCHASE PROPOSAL

DESCRIPTION: Director McDaniel informed the Board that while a preliminary purchase proposal has been received from St. Dorothy's, there are a number of unanswered questions and the process of clarification has been assigned to District Counsel Hirsch. Updates will be provided as the process dictates.

ACTION: The Board took no action.

L. ANDERSON HALL EVENT PRICING AND BOOKING POLICIES

DESCRIPTION: While Anderson Hall has recently re-opened after closure since 2020 as a result of COVID pandemic, rental activity has been slow. Director McDaniel proposed that the Board initiate a promotion discount to Camp Meeker residents for events booked and held prior to July 1, 2022

ACTION: A motion was made by John McDaniel, and seconded by Anthony Tominia to offer a discount on fees for Anderson Hall events booked and held prior to July 1, 2022 to Camp Meeker residents.

Directors Helfrich, McDaniel, Tominia, and Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.



X. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

**PROPOSED ACTION: No action or discussion to take place**

Director Tominia advised that he has:

- 1.) concerns regarding the usage of personal email accounts for District business and hopes to find a solution for Directors to have separate email accounts/mailbox on website for District mail and use communications;
- 2.) members of the public have suggested striping of the basketball court for pickle ball;
- 3.) concern regarding a CMVFD agreement with Gold Ridge and would like information regarding resources applicable to the Camp Meeker community;
- 4.) concerns that the post office presentation reflects poorly on the District as it is on District property.

XI. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Gary Helfrich, and seconded by John McDaniel that the March 2022 meeting of the Camp Meeker Board of Directors is adjourned.

Directors Helfrich, McDaniel, Tominia, and Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

The meeting adjourned at 9:13 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

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**CHERYL DORAN GIRARD  
CLIENT MEMORANDUM**

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**TO:** CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS  
**FROM:** CHERYL DORAN GIRARD  
**SUBJECT:** APRIL 19, 2022 WARRANTS AND FINANCIAL INFORMATION  
**DATE:** APRIL 14, 2022

Financial Statements and Warrant Detail in the board packet following this memorandum provide information available through April 14, 2022.

2021/2022-010	RP-April 2022	4,079.21
\$17,184.16	Water-March 2022	13,104.95

The Financial statements included in the Board info packet represent revenue and expenses for ten months of the 2021-2022 fiscal year.

The financial statements revenue and expenses are reflective of vendor invoices received through 04/12/2022. Check registers included in the financial packet include all checks written since the last warrant approval.

All bank accounts are reconciled. Audit search is complete and we are awaiting engagement letter for signature. I hope all have completed FPPC Forms 700 and AB1234 training as the April 1 submittal date has passed.

In the event that you need to contact me, I can be reached via cell phone 707-696-2876. As of today's date my "old" land line is no longer active.

**CAMP MEEKER RECREATION AND PARK DISTRICT**

WARRANT REQUEST # 2021-2022-010

VENDOR	CHECK AMOUNT	R&P FUND	WATER FUND	EXPLANATION
Larson, Valery	30.00	30.00		Director Stipend-April 2022
Watson, Lynn	30.00	30.00		Director Stipend-April 2022
CMRPD Water System	96.36	96.36		March Water
Doran-Girard, Cheryl	7,121.85	1,599.75	1,599.75	Consulting-Feb/March 2022
Doran-Girard, Cheryl		888.75	888.75	Consulting-Feb/March 2022
Doran-Girard, Cheryl		408.25	658.25	Consulting-Feb/March 2022
Doran-Girard, Cheryl		533.25	533.25	Consulting-Feb/March 2022
Doran-Girard, Cheryl		-	11.85	Postage
Perry Johnson	45.88	45.88	-	Legal Services-Fire Hardening
PGE	84.43	84.43	-	Electric Service
Russian River Utility	9,207.32	-	8,738.56	Contract Services
Russian River Utility	-	-	468.76	Electric Service Wtr System
US Bank*	568.32	130.73	130.72	Software Lease
US Bank	-	209.31	52.56	Communications
US Bank		22.50	22.50	Websiste Hosting/Maintenance

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17,184.16

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4,079.21

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13,104.95

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\* Check Issued 4/3/2022

DIRECTOR APPROVAL:

DATE:

4/19/22

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**Camp Meeker Recreation & Parks District**  
Check/Voucher Register - CDG-Current Register  
1010 - Cash In Wells Fargo Bank-Operating  
From 3/23/2022 Through 4/19/2022

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
2325	System Generated Check/Vo...	US Bank	4/3/2022	568.32
2326	System Generated Check/Vo...	Camp Meeker Wa...	4/19/2022	96.36
2327	System Generated Check/Vo...	Cheryl Doran-Girard	4/19/2022	7,121.85
2328	System Generated Check/Vo...	P G & E	4/19/2022	84.43
2329	System Generated Check/Vo...	Perry Johnson An...	4/19/2022	45.88
2330	System Generated Check/Vo...	Russian River Utility	4/19/2022	9,207.32
2331	Director Stipend--April 2022	Lynn Watson	4/19/2022	30.00
2332	Director Stipend-April 2022	Valery Larson	4/19/2022	30.00
		Total 1010 - Cash In Wells Fargo Bank-Operating		17,184.16

**Camp Meeker Recreation & Parks District**  
Check/Voucher Register - CDG-Current Register  
1030 - Cash in Bank of the West-Water  
From 3/23/2022 Through 4/19/2022

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
746	Water Receipts Transfer-Ma...	Camp Meeker Rec...	4/19/2022	2,000.00
747	Water Receipts Transfer-Ma...	Camp Meeker Rec...	4/19/2022	<u>21,000.00</u>
		Total 1030 - Cash in Bank of the West-Water		23,000.00
				<u>                    </u>
Report Total				<u><u>40,184.16</u></u>

**CAMP MEEKER RECREATION AND PARK DISTRICT**  
**Estimated Cash Report 2021-2022**

<b>FUNDS➡</b>	<b>Rec &amp; Park Operating 10</b>	<b>Rec &amp; Park Capital 16</b>	<b>Water Operations 40</b>	<b>A&amp;B Water Debt 70</b>	<b>Capital Repmnt 50</b>	<b>Totals</b>
Balance Forward 3/22/2022	105,492.15	25,000.00	34,105.54	233,759.21	980,461.82	1,378,818.72
Deposits 4/19/2022	158.33		21,000.00	-	2,000.00	23,158.33
Warrants 4/19/2022	(4,079.21)		(13,104.95)	(25,745.91)		(42,930.07)
Uiltities Reimbursement		-			5,799.99	5,799.99
			-	-	-	-
<b>Fund Totals</b>	<b>101,571.27</b>	<b>25,000.00</b>	<b>42,000.59</b>	<b>208,013.30</b>	<b>988,261.81</b>	<b>1,364,846.97</b>

4/19/22

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
10 - Recreation & Park - Operating  
From 7/1/2021 Through 6/30/2022  
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue				
4001	Property Taxes-CY Secured	92,500	50,301	(42,199)
4020	Property Taxes-CY Supplemental	0	606	606
4040	Property Taxes-CY Unsecured	0	2,670	2,670
4101	Interest Pooled Cash -Sonoma County	0	1	1
4110	Interest Earned-Wells Fargo Bank	0	48	48
4210	Rental Fees-Anderson Hall	2,000	1,000	(1,000)
4215	Rental Fees-Other	1,900	1,583	(317)
4220	State-Home Owner Property Tax Relief	500	75	(425)
4221	State-Other In Lieu -Fish & Wildlife 18-19	0	2	2
4295	Grant Revenue	125,000	0	(125,000)
4625	Transfers-Within Fund In	25,000	0	(25,000)
	Total Revenue	<u>246,900</u>	<u>56,287</u>	<u>(190,613)</u>
Expenditures				
5010	Director Stipend	720	600	120
5017	Worker Compensation Insurance	1,500	(169)	1,669
5101	Communications-Telephone	1,100	885	215
5105	Communications-ISP Website	750	488	262
5110	Communications-Website Other	500	526	(26)
5112	Communications-WiFi	1,100	693	407
5184	Janitorial Supplies	500	0	500
5185	Janitorial Services	1,950	320	1,630
5210	Insurance-Property & Liability	8,000	0	8,000
5401	Memberships	300	252	49
5405	Miscellaneous	850	1,000	(150)
5410	Office Supplies	750	673	77
5416	Lease-Accounting Software	1,650	1,105	545
5420	Training-Administrative	150	0	150
5425	Postage	75	61	14
5426	Printing Services	1,000	0	1,000
5427	Supplies	750	53	697
5501	Professional Fees-Web	650	200	450
5520	Administrative Services	21,000	14,315	6,686
5531	Community Education	5,000	0	5,000
5540	LAFCO Charges	300	205	95
5550	Legal Services	15,000	6,544	8,456
5555	Professional Services-Auditor	9,500	4,416	5,084
5556	Professional Services-Accounting	14,000	15,448	(1,448)
5570	Service Fee-PayPal	250	0	250
5571	Late Fees	0	12	(12)
5575	Bank Service Fees	0	163	(163)
5576	Property Tax Administration Fee	1,000	0	1,000
5577	Recording-Filing Fees	0	53	(53)
5590	Gas and Oil	1,500	409	1,091
5591	Equipment Rentals	0	71	(71)
5592	Water and Sewer	1,500	838	662
5594	Utilities	1,450	767	683
8510	Remodel/Rehab/Renovate	110,000	0	110,000
8514	Maintenance & Repair-Major	25,000	0	25,000



**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
10 - Recreation & Park - Operating  
From 7/1/2021 Through 6/30/2022  
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
8516	Restoration	19,000	0	19,000
8521	Survey/Topography	0	5,870	(5,870)
9001	Contingency	<u>105</u>	<u>0</u>	<u>105</u>
	Total Expenditures	<u>246,900</u>	<u>55,795</u>	<u>191,105</u>
	Excess of Income Over (Under) Expense	<u>0</u>	<u>492</u>	<u>492</u>

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
16 - Recreation & Park - Capital Replacement  
From 7/1/2021 Through 6/30/2022  
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4110	Interest Earned-Wells Fargo Bank	<u>0</u>	<u>79</u>	<u>79</u>
	Total Revenue	<u>0</u>	<u>79</u>	<u>79</u>
	Expenditures			
8625	Tfr Within Fnd-Out	<u>25,000</u>	<u>0</u>	<u>25,000</u>
	Total Expenditures	<u>25,000</u>	<u>0</u>	<u>25,000</u>
	Excess of Income Over (Under) Expense	<u>(25,000)</u>	<u>79</u>	<u>25,079</u>

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
40 - Recreation & Parks - Water Operations  
From 7/1/2021 Through 6/30/2022  
(In Whole Numbers)

		Total Budget - Final	Current Year Actual	Total Budget Variance - Final
	Revenue			
4010	Direct Charges-Current Year	124,000	73,106	(50,894)
4061	Direct Charges -Prior Year	0	396	396
4101	Interest Pooled Cash -Sonoma County	0	1	1
4260	Reimbursements	6,000	0	(6,000)
4310	Sales of Water-Residential	250,000	186,613	(63,387)
4625	Transfers-Within Fund In	150,000	0	(150,000)
	Total Revenue	<u>530,000</u>	<u>260,116</u>	<u>(269,884)</u>
	Expenditures			
5017	Worker Compensation Insurance	1,200	0	1,200
5101	Communications-Telephone	500	435	65
5105	Communications-ISP Website	300	222	78
5110	Communications-Website Other	300	192	108
5210	Insurance-Property & Liability	5,000	0	5,000
5401	Memberships	250	252	(2)
5405	Miscellaneous	0	106	(106)
5410	Office Supplies	850	868	(18)
5416	Lease-Accounting Software	1,750	1,105	645
5420	Training-Administrative	200	0	200
5425	Postage	300	270	30
5426	Printing Services	0	59	(59)
5427	Supplies	150	12	138
5501	Professional Fees-Web	200	225	(25)
5515	Contract Services-Water Operations	150,000	87,265	62,735
5520	Administrative Services	21,000	15,021	5,979
5540	LAFCO Charges	850	683	167
5550	Legal Services	16,500	9,344	7,156
5555	Professional Services-Auditor	12,100	4,066	8,034
5556	Professional Services-Accounting	16,800	15,313	1,487
5565	Fiscal Agent Fees	0	1,077	(1,077)
5567	SCWA-Water Agency Fees	6,000	0	6,000
5575	Bank Service Fees	10	45	(35)
5576	Property Tax Administration Fee	1,200	0	1,200
5585	Public/Legal Notices	575	398	177
5587	Water System Fees-State	2,750	2,969	(219)
5594	Utilities	12,500	8,661	3,839
8565	Equipment 2	125,000	0	125,000
8625	Tfr Within Fnd-Out	148,000	52,217	95,783
9001	Contingency	5,715	0	5,715
	Total Expenditures	<u>530,000</u>	<u>200,804</u>	<u>329,196</u>
	Excess of Income Over (Under) Expense	<u>0</u>	<u>59,312</u>	<u>59,312</u>

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
50 - Recreation & Parks - Water Capital  
From 7/1/2021 Through 6/30/2022  
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4110	Interest Earned-Wells Fargo Bank	0	487	487
4260	Reimbursements	0	5,800	5,800
4625	Transfers-Within Fund In	<u>50,000</u>	<u>62,379</u>	<u>12,379</u>
	Total Revenue	<u>50,000</u>	<u>68,665</u>	<u>18,665</u>
	Expenditures			
5575	Bank Service Fees	0	211	(211)
8625	Tfr Within Fnd-Out	<u>150,000</u>	<u>44,625</u>	<u>105,375</u>
	Total Expenditures	<u>150,000</u>	<u>44,836</u>	<u>105,164</u>
	Excess of Income Over (Under) Expense	<u>(100,000)</u>	<u>23,830</u>	<u>123,830</u>

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
70 - Recreation & Park - USDA Debt Fund  
From 7/1/2021 Through 6/30/2022  
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4290	Miscellaneous Revenues	1,500	0	(1,500)
4625	Transfers-Within Fund In	<u>103,972</u>	<u>82,264</u>	<u>(21,708)</u>
	Total Revenue	<u>105,472</u>	<u>82,264</u>	<u>(23,208)</u>
	Expenditures			
7910	Long Term Debt-Principal	41,000	41,000	0
7911	Long Term Debt-Interest	52,511	52,466	45
8625	Tfr Within Fnd-Out	<u>0</u>	<u>47,801</u>	<u>(47,801)</u>
	Total Expenditures	<u>93,511</u>	<u>141,266</u>	<u>(47,755)</u>
	Excess of Income Over (Under) Expense	<u>11,961</u>	<u>(59,002)</u>	<u>(70,963)</u>

[illegible]

RUSSIAN RIVER UTILITY  
PO BOX 730  
FORESTVILLE, CA 95436  
707-887-7735

**April 8, 2022**

RE: CAMP MEEKER PAST DUE ACCOUNTS

**Payment on hand: 6, 67, 152, 213, 220,**

**Account 3:** Left message

**Account 12:** Will pay online.

**Accounts 24:** No voicemail.

**Account 55:** Tenant moved out. Owner notified of past due.

**Account 113:** Posted several notices. Posted another notice 4/8/22.

**Account 127:** Left a message for tenant. Notified the owner.

**Accounts 134:** No voicemail. Usually sees my missed call and makes a payment.

**Account 140:** Will get a money order today or tomorrow.

**Account 149:** Making small monthly payments.

**Account 161:** Is trying to pay \$100 a week.

**Account 174:** Left message.

**Account 184:** Left message.

**Account 185:** Sent payment.

**Account 264:** Left messages.

**Account 279:** Sending payment.

**Account 298:** Will pay online, today.

**Account 304:** Says they will pay online but they never do. Left several messages.

**Account 339:** Said they would send payment. Nothing yet.

**Past Due Accounts:** Past due notices went out April 8, 2022, final notices will go out April 15, 2022. No lock offs this month due to the Covid-19 virus.



# PAST DUE LIST

## CAMP MEEKER REC & PARK

ACCT #	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
3	1	51.46	51.24	51.36	50.92	51.66 1/28/22	204.98
6	1	58.40	58.08	55.50	68.01	207.00 1/18/22	239.99
12	1	54.10	58.00	56.14		107.56 2/8/22	168.24
24	1	50.12	50.04	49.62	50.38	147.68 1/24/22	200.16
45	1	53.10	50.14	51.66	28.46	200.00 12/9/21	183.36
52	1	54.62	54.46	54.46		109.04 2/14/22	163.54
55	1	50.72	51.48	51.44	52.10	91.18 1/20/22	205.74
59	1	51.62	50.00	53.20		102.00 2/21/22	154.82
67	1	52.66	51.42	50.16	37.17	9.37 1/24/22	191.41
68	1	67.18	55.62	28.23		75.00 3/7/22	151.03
89	1	53.84	53.94	54.08		108.16 2/18/22	161.86
92	1	50.26	49.74	50.24		95.96 2/14/22	150.24
97	1	50.92	50.24	43.06		60.00 2/23/22	144.22
107	1	61.34	61.16	52.96		70.00 3/4/22	175.46
113	1	50.24	49.00	49.00	98.02	49.02 11/22/21	246.26
127	2	50.78	50.62	51.86	51.22	200.78 1/27/22	204.48
129	2	51.72	51.26	51.58		72.76 2/21/22	154.56
134	2	51.70	52.30	52.06	80.98	150.00 2/8/22	237.04
140	2	57.34	56.70	55.64	357.25	300.00 1/28/22	526.93
149	2	49.20	51.34	49.92	322.78	52.00 4/5/22	473.24
152	2	55.68	53.78	53.64	31.34	200.00 1/28/22	194.44
157	2	49.00	49.00	49.20		195.48 1/24/22	147.20
158	2	51.52	51.76	50.90		201.78 1/24/22	154.18
161	2	51.30	51.56	50.10	785.40	60.00 4/5/22	938.36
174	2	54.44	54.68	54.56	17.74	250.00 2/7/22	181.42
184	2	61.33	58.02	72.95	237.32	100.00 3/7/22	429.62
185	2	49.14	49.32	49.04	98.00	49.08 1/6/22	245.50
204	2	53.36	53.58	18.21		110.00 1/7/22	125.15
213	2	54.44	54.58	55.28		109.48 1/13/22	164.30
220	2	69.16	94.08	90.48		295.65 3/7/22	253.72
224	2	49.00	49.00	5.32		200.00 11/15/21	103.32
232	2	51.96	52.36	52.28		52.24 1/28/22	156.60
245	2	51.76	50.74	51.60		101.64 2/21/22	154.10
246	2	53.28	53.72	53.86		108.24 3/1/22	160.86
264	2	52.24	54.42	54.96	53.34	269.90 12/22/21	214.96
279	2	54.62	53.94	55.94	55.30	352.05 2/8/22	219.80
286	2	55.00	54.24	55.62		165.34 1/24/22	164.86
299	2	52.10	53.72	57.72		111.40 2/11/22	163.54
304	2	50.48	49.36	49.34	206.56	196.92 10/21/21	355.74
309	2	52.20	53.12	53.34		108.16 2/8/22	158.66
317	2	55.04	55.06	55.56		108.20 2/22/22	165.66
322	2	53.68	53.22	54.46		105.00 3/1/22	161.36
339	1	49.00	49.00	49.00	140.88	300.00 11/24/21	287.88

PAST DUE LIST

CAMP MEEKER REC & PARK

ACCT #	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
367	1	53.18	53.42	53.96		162.86 1/24/22	160.56
Total Receivables:		2,354.23		2,259.49			
Accounts Listed:			2,362.46		2,823.17		\$9,799.35

All Customers Age 2 Accounts  
Russian River Utility

**CAMP MEEKER RECREATION AND PARK DISTRICT  
WATER SALES 2022**

METER	ACCT NO.	MONTH	TOTAL AMOUNT PUMPED GALLONS	AMOUNT PUMPED TO OCSD	NET AMOUNT PUMPED	AMT SOLD	% PUMPED TO CMR&PD	% LOSS	NOTES
Alliance Master Meter Union Park	363 369	JAN	1,241,090	447,740	793,350	681,320	63.92%	14.12%	
Alliance Master Meter Union Park	363 369	FEB	1,165,300	363,830	801,470	710,810	68.77%	11.31%	
Alliance Master Meter Union Park	363 369	MARCH	1,095,180	446,430	648,750	650,190	59.23%	-0.30%	
Alliance Master Meter Union Park	363 369	APRIL							
Alliance Master Meter Union Park	363 369	MAY							
Alliance Master Meter Union Park	363 369	JUNE							
Alliance Master Meter Union Park	363 369	JULY							
Alliance Master Meter Union Park	363 369	AUG							
Alliance Master Meter Union Park	363 369	SEPT							
Alliance Master Meter Union Park	363 369	OCT							
Alliance Master Meter Union Park	363 369	NOV							
Alliance Master Meter Union Park	363 369	DEC							
<b>total 2022</b>			3,501,570	1,258,000	2,243,570	2,042,320	64.07%	8.97%	

TOTAL PRODUCTION	LESS PUMPED OCSD	LESS CMRPD SALES	UNACCOUNTED WATER	YEARLY LOSS



## **VOLUNTARY DROUGHT AGREEMENT**

## **MEMORANDUM OF UNDERSTANDING**

### **BY AND BETWEEN**

**Camp Meeker Park and Recreation District**

### **AND**

**THE CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE**

This Memorandum of Understanding (MOU) is an authorized permit made and entered into by and between Camp Meeker Park and Recreation District (Permittee) and the California Department of Fish and Wildlife (CDFW or Department; collectively, the Parties). The purpose of this permit is to authorize take during voluntary actions for drought relief of California Endangered Species Act (CESA) listed and non-listed native fish in anadromous waters for management purposes pursuant to Fish and Game Code (FGC) 2081(a), 1002(a), and 1002.5(a).

FGC section 2080 prohibits the import, export, take, possession, purchase, or sale of any species, in whole or in part, that has been listed as threatened or endangered by the California Fish and Game Commission. Take is defined in FGC section 86 as “hunt, pursue, catch, capture, or kill, or attempt to hunt, pursue, catch, capture, or kill.” However, FGC section 2081(a) allows the CDFW to authorize take and other acts prohibited by FGC 2080 for scientific, educational, or management purposes. This permit authorizes, incidental to voluntary management actions conducted by Camp Meeker Park and Recreation District, a limited level of take of CESA-listed and non-listed native fish in waters of the State for management and propagation purposes pursuant to FGC section 2081(a), 1002(a), and 1002.5(a). The permitted activities are further described in this document.

The general elements of this MOU include project eligibility, covered project types (instream flow targets, securing instream flows, fish rescue and relocation, floodplain inundation/groundwater recharge, and project monitoring for project effectiveness). For this MOU, Camp Meeker Park and Recreation District agrees to release water into Dutch Bill Creek for the purpose of maintaining instream flows to improve rearing habitat for salmonids.

## PERMIT

### **Project Purpose:**

The intent of the project is to augment flows in Dutch Bill Creek to support survival of state and federally endangered coho salmon (*Oncorhynchus kisutch*) and federally threatened steelhead (*Oncorhynchus mykiss*) during the summer and fall of 2022. Flow releases by the Permittee will be initiated on a schedule developed with CDFW for the purpose of enhancing critical salmon and steelhead rearing habitats in Dutch Bill Creek.

### **Federal/State Agency Permitting Requirements:**

Before voluntary drought actions can begin, Camp Meeker Park and Recreation District must determine that no other permits are required from any Federal, State, or local agency to carry out the activity. Where feasible, CDFW and the National Marine Fisheries Service (NMFS) will assist Camp Meeker Park and Recreation District to expedite obtainment of any required permits.

Camp Meeker Park and Recreation District will make the water releases described herein upon approval of a temporary urgency change petition (TUCP) filed with the State Water Resources Control Board, Division of Water Rights requesting approval of temporary changes to allow for instream flow dedication of water under water right Permit 21198 (Application 31055). Camp Meeker Park and Recreation District previously filed similar TUCPs for instream flow dedication with the Division in 2015, 2016, 2018, 2019, 2020, and 2021.

If, at any time during the agreement period, habitat parameters are judged as unsuitable for supporting listed and non-listed native fish by CDFW and NMFS, the two agencies along with Camp Meeker Park and Recreation District will modify the flow rate or terminate releases if such releases are not benefiting stream habitat conditions.

### **Project Description:**

#### Targeted Flow Conservation / Securing Instream Flows

Camp Meeker Park and Recreation District agrees to divert water from an existing offset well near Monte Rio on the Russian River to an existing 7,500-gallon storage tank at the water treatment facility at Alliance Redwoods, approximately four miles upstream of the well. Water from the tank will then be released into a rock-lined culvert drainage channel where it will flow into Dutch Bill Creek.

To facilitate the project, Camp Meeker maintains an agreement with Alliance Redwoods to allow the conveyance of water between the storage tank and Dutch Bill Creek. The target rate of release to Dutch Bill Creek is 0.1 cfs, but actual diversion rates and release of water to the creek are based on instream flow conditions, facilities constraints, and the terms of Permit 21198. The flow releases will continue up to the first substantial rain event or until flow conditions in Dutch Bill Creek recover to a minimum of 0.1 cfs, but not after December 31.



## GENERAL CONDITIONS

This permit does not relieve Camp Meeker Park and Recreation District of the responsibility to obtain any other permits, or comply with any other Federal, State, or local laws or regulations. It is the responsibility of Camp Meeker Park and Recreation District to know the boundaries and managing authority of specifically designated protected areas or sanctuaries.

This permit does not authorize translocation of fish to above barriers, a separate watershed, or rearing facility.

This permit does not authorize the intentional euthanizing or culling of non-native aquatic species that may be captured during rescue activities. The provisions of this permit may be amended by CDFW with reasonable notice to Camp Meeker Park and Recreation District.

This permit may be revoked in CDFW's sole discretion in the event of a failure to comply with the activities and conditions contained herein.

## RESPONSIBLE PARTIES

The terms, conditions, and obligations of this permit, shall be binding upon each of the designated Permittees. Notwithstanding California Civil Code section 1431 or any other provision of law, each Permittee is jointly and severally liable for performance of all terms, conditions, and obligations of this permit. Any failure by one or more Permittees to comply with any term, condition, or obligation set forth in this permit shall be deemed a failure to comply by all Permittees.

<u>Project Coordinator:</u> Cheryl Doran-Girard Camp Meeker Recreation and Park District P.O. Box 461 Camp Meeker, CA 95419 (707) 874-9246 <a href="mailto:admin@campmeeker.org">admin@campmeeker.org</a>	<u>CDFW MOU Contact:</u> Shay Richardson Senior Environmental Scientist 2825 Cordelia Road, Suite 100 Fairfield, CA 94534 (707) 477-6819 <a href="mailto:Shay.Richardson@wildlife.ca.gov">Shay.Richardson@wildlife.ca.gov</a>
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## REPORTING

By mail or e-mail, Camp Meeker Park and Recreation District shall provide a written, annual report that documents all activities completed during the calendar year. The annual report shall be submitted by January 31 of the following year and include the following: project description, results, discussion of efficacy, etc. The annual report should be sent to the CDFW MOU contact listed in the Responsible Parties section above.

Failure to submit the information outlined above may preclude renewal of this permit or may impact the eligibility of responsible parties to renew or secure subsequent California Scientific Collecting Permits (SCP) or MOUs.

Department contacts for notification:

<u>Fisheries Branch</u> Jonathan Nelson Environmental Program Manager <a href="mailto:Jonathan.Nelson@wildlife.ca.gov">Jonathan.Nelson@wildlife.ca.gov</a> 1010 Riverside Parkway West Sacramento, CA 95605	<u>Bay Delta Region</u> Craig Weightman Environmental Program Manager <a href="mailto:Craig.Weightman@wildlife.ca.gov">Craig.Weightman@wildlife.ca.gov</a> 2825 Cordelia Road, Suite 100 Fairfield, CA 94534
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#### EFFECTIVE DATE AND TERMINATION

This permit shall commence on the date of execution and, unless amended, will terminate on 12/31/2022.

If there are substantial changes in conditions, including changes in study methodology, changes in study location, or changes in conditions that may affect other fish and wildlife resources, the Department may, at its discretion, amend or terminate this permit.

A 30-day written notification is required prior to early termination by either party.

#### AMENDMENTS

Amendments to this permit, including renewals, may be proposed by either party and shall become effective when both parties sign a written modification to this permit.

#### DISCLAIMER

CDFW shall incur no fiscal obligation under this permit. CDFW shall not incur any liability or responsibility for actions taken under this permit.

As required by the Anti-deficiency Act, 31 U.S.C. §§1341 and 1342, all commitments made by the federal agencies in this permit are subject to the availability of federally appropriated funds. Nothing in this permit obligates any Party to expend federal appropriations or to enter any contract, assistance agreement, interagency agreement, or incur other financial obligations that would be inconsistent with budget priorities. Any transaction involving reimbursement or contribution of funds between the Parties to this permit will be handled in accordance with applicable laws, regulations, and procedures under separate written agreement(s) under the appropriate statutory authority. This permit does not provide such authority.

This permit does not confer or create any right or benefit, substantive or procedural, enforceable at law or in equity, by persons who are not party to this agreement, against the Parties, their officers, employees, or agents, or any other person. This permit does not apply to any person outside of the named Parties in this permit.

This permit neither expands nor is in derogation of those powers and authorities vested in the Parties by applicable laws, statutes, regulations, or Executive Orders, nor



does it modify or supersede any other applicable interagency agreements existing as of the date of this permit. Furthermore, this permit does not in any manner affect the statutory authorities and responsibilities of the Parties.

This permit is not intended and shall not be construed to waive in any way the sovereign immunity of the United States, or any of its departments, agencies or instrumentalities, including the agencies that are Parties to this permit. The Parties agree that should a third party claim arise under the terms and conditions of the Federal Tort Claims Act, 28 U.S.C. §§ 1346 and 2671 et seq., based on negligence or a wrongful act or omission, the Party whose employee(s') conduct gave rise to the claim shall be responsible for the investigation and disposition of said claim. For claims involving conduct of employees of more than one Party arising out of a joint activity conducted pursuant to this permit, the Parties will work cooperatively to determine which entity will be primarily responsible for the investigation and disposition of the claim.

THE PARTIES HAVE EXECUTED THIS MOU TO BE IN EFFECT AS OF THE DATE LAST WRITTEN BELOW.

\_\_\_\_\_  
Erin Chappell  
Regional Manager  
California Department of Fish and Wildlife

Date: \_\_\_\_\_

\_\_\_\_\_  
Anthony Tominia, Board President  
Camp Meeker Park and Recreation District

Date: \_\_\_\_\_

**CAMP MEEKER RECREATION AND PARKS DISTRICT**  
**PO BOX 457 FORESTVILLE, CA 95436-0457**  
**TEL 707-887-7735 FAX 707-887-9445**

March 16, 2022

Anne Reagan  
1090 Calle Paseo  
Novato, CA 94949

**RE: ADJUSTMENT FOR WATER LEAK**  
**ACCOUNT 211**  
**53 MONTGOMERY STREET, CAMP MEEKER**

Dear Ms. Reagan,

The Camp Meeker Board of Directors has authorized an adjustment for a leak that occurred in January 2021. The Camp Meeker Recreation and Park District's policy requires payment for actual pumping costs at \$1.00 per 1,000 gallons. This is the cost to pump water from the source to the meter.

We are adjusting your bill to reflect what your normal use would be this time of year.

January Leak + Normal Usage	19,570
<u>Normal Usage</u>	<u>753 gallons (based on 12 month average)</u>
Leak Adjustment	18,817

18,817 gallons	\$ 217.93
<u>Pumping Costs</u>	<u>\$ -19.57</u>

**TOTAL CREDIT: \$ 198.36**

Very truly yours,

---

Subject **Re: Water line replacement**  
From Anne Reagan <annecreagan@icloud.com>  
To <rruwater@sonic.net>  
Date 2022-03-16 16:31

- image0.jpeg (~213 KB)
- image1.jpeg (~198 KB)
- image2.jpeg (~183 KB)
- HPSCAN\_20220122043842046\_2022-01-22\_043929468.pdf (~1.1 MB)

Sent from my iPhone

Heidi, here is my original email with the major leak repair pictures.

On Feb 8, 2022, at 9:27 PM, Anne Reagan <annecreagan@icloud.com> wrote:

Sent from my iPhone

Begin forwarded message:

To whom it may concern,

I had a slow water leak at my house at 53 Montgomery in Camp Meeker. Apparently the leak was upwards of 19,000 gallons. I was told you do forgive a large leak like this, one time, but that because it wasn't quite large enough I needed to request this forgiveness in writing.

The pipe has been completely replaced so the leak has been fixed. Here are pictures and a copy of the invoice.

I was told this is a one time forgiveness for a large leak, and I would like to use it if I can, as I'm not worried about having another leak. This is the first leak in 119 years!

Thank you,  
Anne Reagan  
1090 Calle Paseo  
Novato 94949  
415-382-9009

Sent from my iPhone

image0.jpeg  
~213 KB

Subject   **Fixed 2nd leak**  
From       Anne Reagan <annecreagan@icloud.com>  
To          Russian River Utility <rruwater@sonic.net>  
Date        2022-03-16 14:52

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- IMG\_3908.jpg (~71 KB)
  - IMG\_3909.jpg (~61 KB)
  - IMG\_3913.jpg (~78 KB)
- 

Heidi,

Last month I emailed with photos of my fixed 19,000 gallon leak, the old pvc pipe from the house to the meter was replaced with copper. I had emailed about being forgiven for that water bill, but apparently I had another leak. It was the toilet fill valve. It was constantly filling and leaking out the overflow pipe.

I have replaced that fill valve and we're all good to go. Hopefully you can forgive me for that bill in January.

And thank you for the personalized monitoring of my water. I appreciate that you know that I am a part-time resident and that the 4000+ gallon leak from February was not normal usage, that it was a leak. I would've never known the toilet was doing this.

---

Anne Reagan  
Sent from my iPhone

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IMG\_3908.jpg  
~71 KB

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IMG\_3909.jpg  
~61 KB



### Certificate for Liability Coverage

The undersigned, being duly authorized to execute this Certificate on behalf of the Board of Directors of the CAMP MEEKER RECREATION AND PARK DISTRICT (hereinafter the "District") hereby affirm the following:

1. That the participation by employees and members of the Board of Directors of District in the meetings and activities conducted by the

**Sonoma County Special Districts Association**, Chapter of the California Special Districts Association have been authorized by the District's Board of Directors; and that the Board of Directors has found such activities constitute activities in the course and scope of such individual's employment with or position of director with the District.

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John McDaniel, Secretary/Treasurer

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Signature and Date



### Property Owner Approval Form

Fire Safe Camp Meeker and Fire Safe Occidental with the support of Safer West County are seeking Camp Meeker Recreation and Park District approval for the following project:

Project: Safer West County, Fire Safe Camp Meeker and Fire Safe Occidental, in coordination with St. Dorothy's Rest and the NCCC chapter of the Americorps are looking to remove invasive species and fire harden the Dutch Bill Park Parcel at 5240 Bohemian Highway. English Ivy, Himalayan Blackberry and Poison Oak will be removed from the park and along Bohemian Highway. Trees will limbed 10 feet up, and trash will be removed. Hand tools and pole saws, with no motors will be used for the work. The work will take place over 9 days. All volunteers participating in the project will sign a liability waiver before performing any work on the property.

Property Description: Dutch Bill Park Parcel

Parcel Number(s): 075-300-011-000

Property Address(s): 5240 Bohemian Highway

Property Owner Contact Information:

Name: Camp Meeker Recreation and Park District

Mailing Address: P.O. Box 461 Camp Meeker, CA, 95419

Telephone Number 707-874-9246

Email:

\_\_\_\_\_admin@campmeeker.org\_\_\_\_\_

Property Owner Approval:

I give my approval for the above-described project to take place on my property. I will be contacted and have the ability to approve what vegetation will be removed on my property before any work is initiated.

Property Owner Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please sign, scan and email completed form to: firesafecampmeeker@gmail.com