

Agenda of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, October 16, 2018 7:00 pm
DISTRICT OFFICE (Next to the Fire Station)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS (10 minutes)

A. Approval of Minutes

1. June 19, 2018 Minutes
2. August 21, 2018 Minutes
3. September 6, 2018 Special Meeting
4. September 18, 2018 Minutes

B. Payment of Claims

C. Journal Entry Approval

D. Administrative and Financial Report

VII. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility, 10 minutes)

A. Report of operations for the current month.

VIII. ACTION ITEMS

A. PRESENTATION: PROPOSED DEFENSIBLE SPACE PROJECT,
(Richard Seaman, 10 minutes)

DESCRIPTION: Mr. Seaman will present his proposed Defensible Space Project information to the Board.

PROPOSED ACTION: The Board will review and discuss.

B. UPDATE: BRELJE AND RACE SCOPE OF ENGINEERING SERVICES AND COST
ESTIMATE 5 YEAR CAPITAL IMPROVEMENT PLAN

(David Coleman (Brelje and Race), and Gary Helfrich, 10 minutes)

DESCRIPTION: The Board will review a draft of the Capital Improvement Plan developed by Brelje and Race and will discuss the draft report with respect changes and to going forward with a water rate survey.

PROPOSED ACTION: The Board may/may not approve finalization of the CIP (Capital Improvement Plan).

C. ANDERSON HALL FUTURE RENTAL RATES, MANAGEMENT AND MAINTENANCE
(Valery Larson and John McDaniel, 10 minutes)

DESCRIPTION: The Board will discuss rental rate increases, maintenance needs and interim management of Anderson Hall rentals.

PROPOSED ACTION: The Board may/may not take further action regarding Anderson Hall rates, maintenance needs and management.

D. UPDATE: PROPOSED SHOWINGS “WILDER THAN WILD” DOCUMENTARY AND RELATED CONCERNS (Lynn Watson and Valery Larson, 10 minutes)

DESCRIPTION: The Board has acquired the “Wilder Than Wild” documentary film and is proposing two showings for the community and distribution of related educational materials. Directors Larson and Watson will present dates and times for community showings.

PROPOSED ACTION: The Board may/may not take further action.

E. REPORT OF THE WATER SUB-COMMITTEE (Gary Helfrich, 5 minutes)

DESCRIPTION: The Water Sub-committee will report on its recent discussions with Occidental Community Service District water representatives and issues related to the water system.

PROPOSED ACTION: The Board may/may not take further action in this regard.

IX. DIRECTORS’ REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place.

X. PRESENTATION: President Helfrich will present the District’s appreciation to Catherine Anderson for her years of service to the Camp Meeker community and the District.

XI. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District’s website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than ten (10) calendar days before the meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419.

Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion.

Submit your agenda items using the Districts website at the following address:

http://www.campmeeker.org/wordpress/?page_id=224.

Minutes of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, June 19, 2018 7:00 pm
DISTRICT OFFICE (Next to the Fire Station)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Helfrich.

II. ROLL CALL

Directors Helfrich, Anderson, and Tominia were present. Directors Larson and Watson were absent.

III. APPROVAL OF AGENDA

A motion was made by Cathie Anderson, and seconded Anthony Tominia on to approve the agenda as posted.

Directors Helfrich, Anderson, and Tominia, voted yes. Directors Larson and Watson were absent.

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

The motion was approved.

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

There was no public comment.

VI. CONSENT ITEMS

A. Approval of Minutes

1. May 15, 2018 minutes

A motion was made by Cathie Anderson, and seconded by Anthony Tominia to approve the May 15 2018 minutes as recorded.

Directors Helfrich, Anderson, and Tominia, voted yes. Directors Larson and Watson were absent.

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

The motion was approved.

B. Payment of Claims

A motion was made by Anthony Tominia, and seconded by Cathie Anderson to approve the June warrant request 2017/2018-012 as follows:

2017-2018-012	RP-June 2018	7,658.01
\$33,975.81	Water-June2018	26,317.80

Wells Fargo Bank Checks 1764-1780, Bank of the West checks 619 and 620 in payment of expenses and water receipt transfers, and US Bank check 1075 and 1076 transferring rental fees the operating account and refunding client deposits.

Directors Helfrich, Anderson, and Tominia, voted yes. Directors Larson and Watson were absent.

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

The motion was approved

C. Journal Entry Approval

There were no journal entries beyond those of water receipts entry and investment account interest.

D. Administrative and Financial Report

Ms. Doran-Girard reported regarding the 2018-2019 Direct Charge billing process, a 6% increase in SDRMA insurance costs, a 7.4% increase in LAFCO costs, the initiation of CSDA's electronic voting process and various items of correspondence. Additionally, she advised that District Counsel Manwell will retire on June 30, 2018 and will be moving to Washington State.

VII. REPORT OF THE WATER SYSTEM OPERATOR

- A. Robert Sherrod of Russian River Utility reported that a SCADA telemetry system issue resulted in a raw water discharge into Dutch Bill Creek. Jamie Dunton explained that the system is running well; but SCADA is twenty years old. He went on to state that control of the system is key to operations, that telemetry systems produced current are far more advanced, and replacement of the SCADA equipment should be foremost in the consideration of capital outlay programs. Vegetation and Spanish moss also contributed to the interruption of radio signals in the recent event. Director Anderson expressed concern for the increasing number of past due accounts. Eighty-one customers were past due in June far more than in the past. Discussion ensued regarding replacement of water meters.

VIII. ACTION ITEMS

A. SETH MURCHISON: ORGANIZATION OF CAMP MEEKER FIRE DRILL AND RELATED CONCERNS

DESCRIPTION: Mr. Murchison detailed his proposal for the organization of a Camp Meeker Evacuation Fire Drill and for the formation of a subcommittee for this purpose. Director Helfrich recommended that Mr. Murchison contact the County to ascertain what the process would be in this regard. It could involve public works and other County departments. Discussion ensued.

ACTION: A motion was made by Anthony Tominia, and seconded by Cathie Anderson to form a temporary (5 months) sub-committee to research the issues of a Camp Meeker fire drill. Directors Tominia and Watson will serve on the temporary sub-committee.

Directors Helfrich, Anderson, and Tominia, voted yes. Directors Larson and Watson were absent.

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

The motion was approved.

B. WATER WAIVER: ACCOUNT 367, 5600 BOHEMIAN HIGHWAY, (APN 075-050-006), JAMES SCHWEIZER

DESCRIPTION: The Board tabled this request at their May meeting and the property owner has sent an email advising their inability to attend a Board meeting as he lives out of the area and continuing his request for a waiver on behalf of his tenant as RRU staff discovered at burst pipe upon meter reading. Jamie Dunton advised that the issues with account 367 are truly an accident and the leak has been repaired. Director Helfrich responded that the Board's continuation of these requests is to insure that repair work is complete and to reduce water losses. Mr. Dunton suggested that these requests waste a goodly amount of Board time and that RRU could handle in-house.

James Nekton suggested that the customers take pictures of the repairs and submit with requests.

ACTION: A motion was made by Cathie Anderson, and seconded by Anthony Tominia to approve that a water waiver for account 367, 5600 Bohemian Highway be approved less energy costs.

Directors Helfrich, Anderson, and Tominia, voted yes. Directors Larson and Watson were absent.

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

The motion was approved.

- C. WATER WAIVER: ACCOUNT 79, 135 LINCOLN, (APN 075-110-002), ARNOLD ADVOCATE
DESCRIPTION: Mr. Advocate explained that he is requesting a waiver for a water bill of \$342.57 due to cracked PVC fitting outside his house located in an area of the property where he seldom goes. He has since replaced the fitting. He further advised that he is a retired plumber and made the repairs himself.

ACTION: A motion was made by Anthony Tominia, and seconded by Cathie Anderson to approve a water waiver for account 79, 135 Lincoln be approved less energy costs.

Directors Helfrich, Anderson, and Tominia, voted yes. Directors Larson and Watson were absent.

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

The motion was approved.

- D. UPDATE: BOARD RECRUITMENT PROCESS

DESCRIPTION: Director Helfrich advised that the Board would continue to interview and evaluate individuals to appoint to the Board. Ms. Anderson will continue to serve.

ACTION: The Board took no further action.

- E. UPDATE: COMMUNITY CONCERNS: FIRE ACCESS AND WATER TANK SIGNAGE

DESCRIPTION: The Board continued discussion of the concerns of residents of the fire/evacuation and health hazard concerns with respect to RVs blocking the streets of Camp Meeker and adjacent to one of the water tanks. Members of the public stated that in contacting St. Dorothy's they had been advised that staff is too busy to deal with this issue resulting in increasing numbers of RVs. Director Helfrich stated that, at the end of the day, private property owners such as St. Dorothy's have to be motivated to deal with this issue. He went on to explain that community members could contact County Code Enforcement that may make the property owner respond. He cautioned that one should be mindful of safety and balanced approach. Discussion ensued.

ACTION: The Board took no further action.

- F. UPDATE: BRELJE AND RACE SCOPE OF ENGINEERING SERVICES AND COST
ESTIMATE 5 YEAR CAPITAL IMPROVEMENT PLAN

DESCRIPTION: The Board reviewed a draft of the Capital Improvement Plan developed by Brelje and Race and will review and discussed the draft report with respect to going forward. Jamie Dunton advised that he felt the replacement costs were slightly exaggerated on some items, that some items are more critical than the priorities assigned; however, by and large he felt it was a good evaluation.

Discussion ensued regarding the inclusion of Occidental Community Services District in the capital replacement cost process to clarify what aspects of the system are solely the responsibility of Camp Meeker and those that to be jointly handled. Additionally, any inclusion

of Alliance could impact cost distribution. It was agreed that Russian River Utility in conjunction with the water subcommittee members would provide a comparative list ranking urgency of projects as well as estimated costs.

ACTION: The Board agreed that a meeting with the Occidental Community Services subcommittee is in order prior to approval of the draft of the report. Staff will arrange and appropriately Brown Act notice the meeting date, time and place. Russian River Utility in conjunction with the water subcommittee members will provide a comparative list ranking the urgency of projects as well as estimated costs.

- G. CPA ENGAGEMENT FOR FINANCIAL AUDIT 6/30/2018, GORANSON & ASSOCIATES
DESCRIPTION: The District has engaged Goranson and Associates to complete the State required fiscal audit for the 6/30/2017 and prior fiscal years. The estimated cost for 6/30/2018 is \$10,000.00 and has no increase over 6/30/2017.
ACTION: A motion was made by Cathie Anderson, and seconded by Anthony Tominia to engage Goranson and Associates, Inc. to conduct the 6/30/2018 financial audit at a cost of \$10,000. Directors Helfrich, Anderson, and Tominia, voted yes. Directors Larson and Watson were absent. Ayes: 3 Noes: 0 Abstain: 0 Absent: 2
The motion was approved.
- H. RESOLUTION 2018-007: APPROVAL OF PRELIMINARY BUDGET FOR FISCAL YEAR COMMENCING JULY 1, 2018 AND ENDING JUNE 30, 2019.
DESCRIPTION: The Board reviewed the proposed preliminary budget, which California law requires adopted by June 30, 2018.
ACTION: A motion was made by Cathie Anderson, and seconded by Anthony Tominia to approve Resolution 2018-007, Approval of Preliminary Budget for the fiscal year ending June 30, 2019. Directors Helfrich, Anderson, and Tominia, voted yes. Directors Larson and Watson were absent. Ayes: 3 Noes: 0 Abstain: 0 Absent: 2
The motion was approved.
- I. RESOLUTION 2018-008: APPROVAL OF DISTRICT APPROPRIATION LIMIT JULY 1, 2018 THROUGH JUNE 30, 2019.
DESCRIPTION: California State law requires the District, annually, to choose an appropriations (spending) limit and the method by which the limit is determined. This law was adopted by the California voters through the Initiative Process in 1979. It was known as Prop 4, and it basically adds further limits on taxation limits under Prop 13. The way the annual Appropriations Limit law works, a District may not levy taxes greater than the prior year, adjusted for a cost of living factor. Since Camp Meeker never spends more than its allowed Appropriations Limit [i.e. your District runs on less tax dollars than otherwise allowed], this Annual Appropriations Limit process is largely a formality for the District and its Board. The Appropriations Limit does, however, serve as the maximum amount of tax dollar generated money that can be spent by the District. Traditionally, the District has used the standardized appropriations limit calculations provided by the County of Sonoma auditor's office. Note that this limit applies only to the District's tax dollars, and does not set a limit on the "enterprise" sourced revenues (i.e. the dollars you pay for water). The County of Sonoma Auditor recommends that the District's limit be established at \$286,748 for the fiscal year ending June 30, 2019.

ACTION: A motion was made by Anthony Tominia, and seconded by Cathie Anderson that the Board approve Resolution 2018-008 establishing the District's appropriation's limit for the fiscal year ending June 30, 2019 as \$286,748 as calculated by the County of Sonoma. Directors Helfrich, Anderson, and Tominia, voted yes. Directors Larson and Watson were absent.
Ayes: 3 Noes: 0 Abstain: 0 Absent: 2
The motion was approved.

J. RESOLUTION 2018-009: TRANSFER OF FUNDS RECREATION AND PARK OPERATING FUND TO WATER OPERATIONS FUND FOR FISCAL YEAR ENDING JUNE 30, 2018.

DESCRIPTION: The Board adopted Resolution 2015-007 on June 23, 2015 regarding the disposition of \$23,887.00 owed the water fund by the capital fund and determined that the amount owed would be allowed to “float” and subject to review 2017. Over the last two fiscal years, the amount owed the water fund has been reduced to \$13,887. The District’s fiscal officer is proposing a transfer from the Recreation and Park Operating fund of \$7,000.00 to reduce the total amount due and review prior to the close of the 2019 fiscal year.

ACTION: A motion was made by Anthony Tominia, and seconded by Cathie Anderson to approve the transfer of \$7,000.00 from Recreation and Park funds to the Water Operations fund reducing the total amount due to \$6,887.00 at June 30, 2019.

Directors Helfrich, Anderson, and Tominia, voted yes. Directors Larson and Watson were absent.

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

The motion was approved.

K. RESOLUTION 2018-010: TRANSFER OF FUNDS FROM THE WATER CAPITAL FUND TO THE WATER OPERATIONS FUND FOR THE FISCAL YEAR ENDING JUNE 30, 2018.

DESCRIPTION: State law does not allow the District funds to be in deficit at fiscal year end. The water fund revenues have not been sufficient to cover operating costs for some years, and the \$22,200.00 cost of completing a Capital Improvement Plan necessary to establish a basis for a water rates study have resulted in a projected deficit at year-end June 30, 2018. Therefore, the Board reviewed a transfer of funds to cover the Capital Improvement Plan costs and the projected deficit.

ACTION: A motion was made by Cathie Anderson, and seconded by Anthony Tominia to adopt Resolution 2018-010: Transfer of Funds From the Water Capital Fund to the Water Operations Fund in the amount of \$22,000 for the fiscal year-end June 30, 2018.

Directors Helfrich, Anderson, and Tominia, voted yes. Directors Larson and Watson were absent.

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

The motion was approved.

L. UPDATE: CAMP MEEKER SIGN (Gary Helfrich/Anthony Tominia, 5 minutes)

DESCRIPTION: The Board will discuss the progress of the Camp Meeker sign and proposed repair tentatively scheduled for May 19 and 20. Areas to address include road closure, equipment needs, volunteer labor and miscellaneous concerns.

ACTION: No action was taken.

X. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place.

Director Anderson advised that there are issues with the Anderson Hall deck that require repair and maintenance.

XI. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Cathie Anderson, and seconded by Anthony Tominia that the June 2018 meeting of the Camp Meeker Board of Directors is adjourned.

Directors Helfrich, Anderson, and Tominia, voted yes. Directors Larson and Watson were absent.

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

The motion was approved.

The meeting adjourned at 8:50 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

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Minutes of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, August 21, 2018 7:00 pm
DISTRICT OFFICE (Next to the Fire Station)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Helfrich.

II. ROLL CALL

Directors Helfrich, Anderson, Larson and Watson were present. Director Tominia was absent.

III. APPROVAL OF AGENDA

A motion was made by Cathie Anderson, and seconded Valery Larson to approve the agenda as posted. Directors Helfrich, Anderson, Larson and Watson, voted yes. Director Tominia was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention

V. PUBLIC COMMENT

Richard Seaman of the Camp Meeker Volunteer Fire Department announced that he is working on a long-term defensible space program for Camp Meeker. It will be a separate entity from the CMVFD with appropriate liability insurance.

VI. CONSENT ITEMS

A. Approval of Minutes

1. June 19, 2018 minutes

The June 19, 2018 minutes approval was tabled until the September 18 meeting.

2. July 17, 2018 minutes

A motion was made by Lynn Watson, and seconded by Valery Larson to approve the July 17, 2018 minutes as recorded.

Directors Helfrich, Anderson, Larson and Watson voted yes. Director Tominia was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

B. Payment of Claims

A motion was made by Lynn Watson, and seconded by Cathie Anderson to approve the August warrant request 2018/2019-002 as follows:

2018-2019-002	RP-August 2018	3,594.53
\$23,608.90	Water-August 2018	13,670.62

Wells Fargo Bank Checks 1794-1806, Bank of the West checks 623 and 624 in payment of expenses and water receipt transfers, and US Bank check 1079 refund of client deposit. Directors Helfrich, Anderson, Larson, and Watson voted yes. Director Tominia was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved

C. Journal Entry Approval

1. JV2018-079: Year End Tax & Direct Charge Proceeds

A motion was made by Lynn Watson, and seconded by Valery Larson to approve JV2017-079 recording year-end 6/30/18 tax and Direct Charge proceeds.

Directors Helfrich, Anderson, Larson, and Watson voted yes. Director Tominia was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved

D. Administrative and Financial Report

Ms. Doran Girard advised that the 2018-2019 Final Budget must be approved by September 30.

Additionally she reviewed the Special District Risk Management incentive program for reduction of insurance premiums, new State requirements for posting of Government Compensation and State Controller reports to District websites, and informed the Board that the most recent State Compensation audit is completed. Various items of correspondence were reviewed. Staff is to provide SDRMA incentive information to the Board members.

VII. REPORT OF THE WATER SYSTEM OPERATOR

- A. Robert Sherod of Russian River Utility reported regarding water system operations. All valves on Bohemian Highway have been maintained to appropriate status by road repair contractor. Director Anderson asked about excessive usage for account number 8 and account number 145.

VIII. PUBLIC HEARING: TAKE AND REVIEW PUBLIC COMMENT 2017-2018 ANNUAL DIRECT CHARGE BILLING VIA PROPERTY TAXES

A. OPEN PUBLIC HEARING

President Helfrich opened the hearing at 7:17 p.m.

It was explained that the annual Direct Charge proceeds are used to pay off the debt for the building of the water system.

Annually, the District has to provide the County of Sonoma with a report on water charges, including delinquencies. This has to be done after public hearing gives those interested a chance to speak to the report. The Board will take and review public comment on Proposed Resolution No. 2018-011, which proposes to approve the 2018-2019 annual Direct Charge billing via property taxes. Proposed Resolution No. 2018-011 is entitled:

"A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMP MEEKER RECREATION AND PARK DISTRICT OVERRULING PROTESTS AND CONFIRMING REPORT ON WATER CHARGES AND DELINQUENT WATER CHARGES FOR THE FISCAL YEAR 2018-2019."

B. CLOSE PUBLIC HEARING.

President Helfrich closed the hearing at 7:18 p.m.

IX. ACTION ITEMS

A. ADOPTION OF RESOLUTION 2018-011: OVERRULING PROTESTS AND CONFIRMING REPORT ON WATER CHARGES AND DELINQUENT WATER CHARGES FOR THE FISCAL YEAR 2018-2019.

DESCRIPTION: Following the taking of Public Comment, as set forth above, the Board will reviewed for adoption Proposed Resolution No. 2018-011 that Resolution proposes to over-rule protests and confirm the report on water charges and delinquent water charges for the year 2018-2019. Ms. Doran-Girard advised the addition of two parcels owned by the District that have water connections and produce revenue.

ACTION: A motion was made by Valery Larson, and seconded by Cathie Anderson to adopt Resolution 2018-011; Overruling Protests and Confirming the Report on Water Charges and Delinquent Water Charges for the Fiscal Year 2018-2019.

Directors Helfrich, Anderson, Larson, and Watson voted yes. Director Tominia was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

B. ADOPTION OF RESOLUTION 2018-012: RELEASE OF LIEN AGAINST THE RASSO TRUST (FATIMA MARTINEZ, TRUSTEE) APN 075-242-007, ACCOUNT 295, 34 MCCLURE AVENUE

DESCRIPTION: The Board approved an arrangement to extend payment of past due amounts at the July 17, 2018 meeting and authorized Russian River Utility staff to make the payment arrangements. Subsequently, Ms. Martinez paid the account in full bringing account 295 to current status and requiring release of the lien against APN 075-242-007, 34 McClure, Camp Meeker. Adoption of Resolution 2018-012 will enable filing of the lien release.

ACTION: A motion was made by Cathie Anderson, and seconded by Valery Larson to approve Resolution 2018-012 releasing the lien against APN 075-242-007, 34 McClure, Camp Meeker and the Rasso Trust, Fatima Martinez, Trustee.

Directors Helfrich, Anderson, Larson, and Watson voted yes. Director Tominia was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

C. WATER SYSTEM: 2018 TEMPORARY URGENCY CHANGE PETITION

DESCRIPTION: As the District's petition to **permanently** change its water right to facilitate future water releases into Dutch Bill Creek for the benefit of Coho salmon and steelhead has yet to be completed with the State Water Board, John Green of Gold Ridge Resource Conservation and Matt Clifford of Trout Unlimited recommended that the filing a TUCP (Temporary Urgency Change Petition) with the State is necessary to keep this proposed activity compliant with State water law. Flows appear to be lowering to the point where it would be good to enhance them this year.

ACTION: A motion was made by Lynn Watson, and seconded by Cathie Anderson that after consideration of the recommendations of Gold Ridge RCD and Trout Unlimited, the Board authorize the Board President to sign the request for a TUCP with the State Water Board.

Directors Helfrich, Anderson, Larson, and Watson voted yes. Director Tominia was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

D. REPORT OF THE CAMP MEEKER FIRE DRILL TEMPORARY SUB-COMMITTEE AND RELATED CONCERNS

DESCRIPTION: Lynn Watson and Valery Larson reviewed the information received with the “Wilder Than Wild” documentary and requested funding for educational materials to distribute to the community and use of Anderson Hall for “Wilder Than Wild” documentary showing.

ACTION: A motion was made by Valery Larson, and seconded by Cathie Anderson to approve the costs associated with two showings of the “Wilder Than Wild” documentary at Anderson Hall. Directors Helfrich, Anderson, Larson, and Watson voted yes. Director Tominia was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

E. ANDERSON HALL FUTURE RENTAL MANAGEMENT AND MAINTENANCE

DESCRIPTION: Director Larson expressed her concern with respect to needed repairs and the future rentals at Anderson Hall including the administrative tasks necessary to process PayPal payments. She strongly urged the Board to explore taking credit card payments rather than cash to reduce administrative time.

ACTION: The Board took no further action regarding Anderson Hall maintenance needs and management.

F. BOARD APPOINTMENT AND OATH OF OFFICE

DESCRIPTION: Over the last few months, the Board has interviewed individuals who have submitted applications to fulfill Director Anderson’s term due to her retirement. President Helfrich called for nominations for the open seat and Cathie Anderson nominated John McDaniel to fulfill her remaining term.

ACTION: As there were no further nominations, President Helfrich closed the nominations and administered the County required oath of office to John McDaniel.

President Helfrich expressed the Board’s appreciation to those individuals that took the time to apply and participate in the interview process.

G. REPORT OF THE WATER SUB-COMMITTEE

DESCRIPTION: Gary Helfrich reported on discussions with Occidental Community Service District water representatives and issues related to the water system capital replacement/maintenance and Alliance Redwoods impacts. The Board agreed that it was time to finalize the Brelje and Race report.

ACTION: The Board took no further action in this regard.

X. DIRECTORS’ REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place.

Director Watson expressed concern with respect to the District office roof that has developed moss and is in need of sweeping.

XI. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by John McDaniel, and seconded by Valery Larson that the August 2018 meeting of the Camp Meeker Board of Directors is adjourned.

Directors Helfrich, McDaniel, Larson, and Watson voted yes. Director Tominia was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

The meeting adjourned at 8:45 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

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Minutes of the Special Meeting
of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, September 6, 2018, 7 P.M.

I. CALL TO ORDER

The meeting was called to order at 7:05 p.m. by President Helfrich.

II. ROLL CALL

Directors Helfrich,, Larson, and Watson were present. Directors Tominia and Mc Daniel were absent.

III. APPROVAL OF AGENDA

A motion was made by Valerie Larson and seconded by Lynn Watson to approve the agenda.

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

Michael Johnson asked about the possibility of a Cell Tower in Camp Meeker.

VI. ACTION ITEMS

A. APPROVAL OF CEQA NOTICE OF EXEMPTION TEMPORARY
URGENCY CHANGE PETITION

DESCRIPTION: The Board approved filing a Temporary Urgency Petition with the State Water Board at the August meeting to authorize release of water to enhance habitat for the Coho Salmon and Steelhead. The State Water Board has advised that a CEQA Notice of Exemption (NOE) is required to move approval of the water release process forward at the state level. Discussion ensued. Matthew Clifford of Trout Unlimited stated that the project complies with the categorical exemptions, including small habitat restoration. He also mentioned that the Camp Meeker Board had previously approved a total release of 90 acre feet of water to Dutch Bill Creek. For the current project, the Board would be approving up to 46.6 acre feet of water.

ACTION: A motion was made by Valerie Larson and seconded by Lynn Watson to authorize President Helfrich to file a Notice of Exemption Temporary Urgency Change Petition.

Directors Helfrich, Larson, and Watson voted yes. Directors Tominia and Mc Daniel were Absent.

Ayes: 3. Noes: 0. Absent: 2.

The motion was approved.

VII. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Lynn Watson and seconded by Valerie Larson that the September 6, 2018 Special Meeting of the Camp

Meeker Board of Directors is adjourned.
Directors Helfrich, Larson, and Watson voted yes. Directors Tominia and
Mc Daniel were absent.
Ayes: 3 Noes: 0 Absent: 2

The meeting adjourned at 7:25 p.m.

Respectfully submitted,

Lynn Watson

Minutes of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, September 18, 2018 7:00 pm
DISTRICT OFFICE (Next to the Fire Station)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

The meeting was called to order at 7:02 p.m. by President Helfrich.

II. ROLL CALL

Directors Helfrich, McDaniel, Tominia and Watson were present. Director Larson was absent.

III. APPROVAL OF AGENDA

A motion was made by Lynn Watson, and seconded Anthony Tominia to approve the agenda as posted.

Directors Helfrich, McDaniel, Tominia and Watson, voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

Richard Seaman once again reviewed his proposed program relative to defensible space and requested time on the October agenda for a presentation of his petition.

VI. CONSENT ITEMS

A. Approval of Minutes

1. June 19, 2018 Minutes

The minutes of June 19, 2018 were tabled.

2. August 21, 2018 Minutes

The minutes of August 21, 2018 were tabled.

3. September 6, 2018 Special Meeting

The minutes of September 6, 2018 were tabled.

B. Payment of Claims

A motion was made by John McDaniel, and seconded by Lynn Watson to approve the September warrant request 2018/2019-003 as follows:

2018-2019-003	RP-September 2018	6,101.25
\$20,978.29	Water-September 2018	14,877.04

Wells Fargo Bank Checks 1668, 1807-1820, Bank of the West checks 625 and 626 in payment of expenses and water receipt transfers, Wells Fargo Investment Account check 1014 to USDA in the amount of \$64,874.58 (Loan Payment) and US Bank checks 1080 and 1081 for refunds of client deposits. Wells Fargo operating account checks 1821 and 1822 were voided due to printer error.

Directors Helfrich, Anderson, McDaniel, Tominia and Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved

C. Journal Entry Approval

There were no journal entries beyond the recording of monthly bank charges, bank interest and water revenues.

D. Administrative and Financial Report

Ms. Doran-Girard related progress of the PayPal issue, filing and transmittal of Mr. McDaniel's oath and Ms. Anderson's resignation documents to the County. She further informed the Board of the required notice of posting the TUPC with the State, of a LAFCO opening, and various items of correspondence including a legal opinion relative to Fire issues from District Counsel Hirsch.

VII. REPORT OF THE WATER SYSTEM OPERATOR

- A. Robert Sherrod of Russian River Utility reported that the system is operating well and that the fish releases have been ongoing and increased oxygen has been disclosed in the sampling. Discussion ensued regarding a possible leak for a customer #39 and a possible tour of the water system for Director McDaniel.

VIII. ACTION ITEMS

A. WATER SYSTEM CREDIT CARD PAYMENTS

DESCRIPTION: District staff and Robert Sherrod of Russian River Utility staff reviewed the request the Board consider initiating a program for acceptance of credit cards from water customers. Customers have requested the District make this option available.

ACTION: The Board has instructed this item be continued as a specific item on the October agenda.

B. RESOLUTION 2018-013: APPROVAL OF FINAL BUDGET FOR FISCAL YEAR
ENDING 6/30/2019

DESCRIPTION: The Board reviewed the final budget for fiscal year 7/1/2018 through 6/30/2019 and the previously approved Prop 4 limitation as required by law.

ACTION: A motion was made by Anthony Tominia, and seconded by John McDaniel to adopt Resolution 2018-013 and a Final Budget for the fiscal year ending June 30, 2019 as required by law.

Directors Helfrich, Anderson, McDaniel, Tominia and Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved

- C. RESOLUTION 2018-014: ESTABLISHING SIGNERS FOR US BANK CHECKING ACCOUNT
DESCRIPTION: The District currently holds an account at US Bank for the purpose of handling deposit payments, deferred rental fees and PayPal transaction. Currently, the only signer on that account is Cathie Anderson who is no longer a member of the Board. Resolution 2018-014 establishes existing officers as signers for that account.
ACTION: A motion was made by Anthony Tominia, and seconded by Lynn Watson to approve Resolution 2018-014: Establishing Signers For US Bank Checkcing Account.
Directors Helfrich, Anderson, McDaniel, Tominia and Watson voted yes. Director Larson was absent.
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1
The motion was approved.
- D. WATER SYSTEM: UPDATE 2018 NOE AND TEMPORARY URGENCY CHANGE PETITION
DESCRIPTION: As the District's petition to **permanently** change its water right to facilitate future water releases into Dutch Bill Creek for the benefit of Coho salmon and steelhead has not yet been completed with the State Water Board, it was necessary to file a TUCP (Temporary Urgency Change Petition) with the State to keep this proposed activity compliant with State water law as well as a Notice of Exemption. Director Helfrich advised that the releases are in progress and the NOE filed and approved by the State.
ACTION: No action was taken.
- E. PROPOSED SHOWINGS "WILDER THAN WILD" DOCUMENTARY AND RELATED CONCERNS
DESCRIPTION: The Board has acquired the "Wilder Than Wild" documentary film and Directors Larson and Watson are proposing two showings for the community and distribution of related educational materials as a community service. Discussion ensued regarding available dates and arrangements. Richard Seaman requested time to make his presentation at the showings.
ACTION: Directors Larson and Watson will continue planning for the community showings. No action was taken.
- F. ANDERSON HALL FUTURE RENTAL MANAGEMENT AND MAINTENANCE
DESCRIPTION: Director McDaniel reviewed the maintenance needs for Anderson Hall and advising that some items can be addressed earlier than others due to availability of funds.
ACTION: A motion was made by Gary Helfrich, and seconded by Anthony Tominia to issue a District Visa card to John McDaniel with a credit limit of \$2,500.00.
Directors Helfrich, Anderson, McDaniel, Tominia and Watson voted yes. Director Larson was absent.
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1
The motion was approved
- G. DISTRICT OFFICE MAINTENANCE CONCERNS
DESCRIPTION: Director Watson advised that the District office has similar maintenance needs relative to the Anderson Hall that should be addressed. Discussion ensued.
ACTION: It was agreed that the District office maintenance issues would be incorporated into the Anderson Hall maintenance plan for all District facilities.

H. REPORT OF THE WATER SUB-COMMITTEE

DESCRIPTION: Director Helfrich advised that there would be an in-depth report at the October meeting of the Water Sub-committee of discussions with Occidental Community Service District water representatives and issues related to the water system.

ACTION: No action was taken.

IX. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place.

Director Tominia reported that his professional responsibilities will require that he take a step back for some months, as he will be traveling frequently.

Director Helfrich related information regarding permitting of new construction in Camp Meeker.

X. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by John McDaniel, and seconded by Anthony Tominia that the September 2018 meeting of the Camp Meeker Board of Directors is adjourned.

Directors Helfrich, McDaniel, Tominia, and Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

The meeting adjourned at 8:45 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

2018-09-18finalminscdg1.doc

**CHERYL DORAN GIRARD
CLIENT MEMORANDUM**

TO: CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS
FROM: CHERYL DORAN GIRARD
SUBJECT: OCTOBER 16, 2018 WARRANTS AND FINANCIAL INFORMATION
DATE: OCTOBER 11, 2018

Financial Statements and Warrant Detail in the board packet following this memorandum provide updated information through October 11, 2018.

2018/2019-004	RP-October 2018	4,753.92
\$22,958.26	Water-October 2018	18,204.34

The Financial statements included in the Board info packet this month are for the new fiscal year. Due to time constraints I was not able to incorporate the adopted 2018-2019 Final Budget for comparison purposes.

Bank accounts have been reconciled. The Anderson Hall/PayPal deposit account issues are still in stasis; however, we have deleted the PayPal option from the website and are advising prospective clients we no longer offer it. I would anticipate that Square, the PayPal replacement, will be in place before year-end.

Over the course of the next few weeks, I will be preparing for the audit that is scheduled in early November and continuing to write instruction and policy books for the District.

In the event that you need to contact me, I can be reached via cell phone 707-696-2876.



CAMP MEEKER RECREATION AND PARK DISTRICT

WARRANT REQUEST # 2018-2019-003

VENDOR	CHECK AMOUNT	R&P FUND	WATER FUND	EXPLANATION
Judy San	48.22	-	48.22	Refund Wtr Overpayment
Larson, Valery	30.00	30.00		Director Stipend-October 2018
Watson, Lynn	30.00	30.00		Director Stipend-October 2018
Doran-Girard, Cheryl	6,572.40	2,117.88	1,698.12	Consulting-September/October 2018
Doran-Girard, Cheryl	-	1,049.40	858.60	Consulting-September/October 2018
Doran-Girard, Cheryl	-	318.00	318.00	Consulting-September/October 2018
Doran-Girard, Cheryl		148.57	63.83	Office Supplies
Lopez, Jessica	425.00	425.00	-	Anderson Hall Cleaning
Perry, Johnson, Anderson	2,415.00	180.00	2,235.00	Legal Service-September
McPhail Fuel	73.38	73.38		Propane-District Office
Fedex Office	69.10	34.55	34.55	Printing
PGE	87.44	87.44		Electric Service
Russian River Utility	12,866.92	-	8,499.57	Contract Services
Russian River Utility			1,328.57	Electric Service
Russian River Utility			3,038.78	Repairs/Testing
US Bank	340.80	178.59	-	Brown Act/Film Materials
US Bank		81.11	81.10	Phone/ISP Charges Recurring

Total	<u>22,958.26</u>	<u>4,753.92</u>	<u>18,204.34</u>	-
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DIRECTOR APPROVAL:

DATE:

10/16/18

Camp Meeker Recreation & Park District									
Monthly Cash Balance Report 2018-2019									
	Rec & Park Operating 10	Rec & Park Capital 16	Restoration Development 15	Water Operations 40	A&B Water Debt 70	Capital Repmnt 50	County of Sonoma Water Debt DWR E58236 60 (750521)*	County of Sonoma Water Debt Reserve Res E58237 61 (750539)*	Totals
FUND➡									
Cash at 9/18/2018	61,621.69	25,934.22	12,669.86	(10,591.34)	141,875.94	862,182.92	48,522.10	103,749.49	1,245,964.88
Deposits 10/16/2018	2,393.92			12,900.00	6,100.00	500.00			21,893.92
Warrants: 10/16/18	(4,753.92)			(18,204.34)					(22,958.26)
Fund Totals	59,261.69	25,934.22	12,669.86	(15,895.68)	147,975.94	862,709.46	48,522.10	103,749.49	1,244,927.08
Wells Fargo Bank-Checking:									
Balance At 9/30/2018	55,283.86				1,070,362.02				
Deposits 10/16/2018	15,293.92				6,600.00				
R&P Warrants	(4,753.92)				(64,874.58)				
Water Warrants	(18,204.34)								
Outstanding Checks	(353.88)								
Checking Account Balance	47,265.64				1,012,087.44				
Bank of the West-Water									
Balance At 9/30/2018	17,996.79				4,580.05				
Checks 6/27/628	(19,500.00)				(475.00)				
BOW-Account Balance	(1,503.21)								
Cash on Hand All Accounts	1,061,954.92				4,105.05				
DWR Loan Cash-County	152,271.59								
Total Cash	1,214,226.51								
*Held at the County Treasurer									
10/16/18									

Camp Meeker Recreation & Parks District
Check/Voucher Register - CDG-Current Register
1010 - Cash In Wells Fargo Bank-Operating
From 9/19/2018 Through 10/16/2018

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
1823	System Generated Check/Vo...	Cheryl Doran-Girard	10/16/2018	6,572.40
1824	System Generated Check/Vo...	Fedex Office	10/16/2018	69.10
1825	System Generated Check/Vo...	Jessica Lopez	10/16/2018	425.00
1826	System Generated Check/Vo...	McPhail Fuel Com...	10/16/2018	73.38
1827	System Generated Check/Vo...	P G & E	10/16/2018	87.44
1828	System Generated Check/Vo...	Russian River Utility	10/16/2018	12,866.92
1829	System Generated Check/Vo...	US Bank	10/16/2018	340.80
1830	Director Stipend-October 2018	Valery Larson	10/16/2018	30.00
1831	Stipend October 2018	Lynn Watson	10/16/2018	30.00
1832	Refund Overpayment Wtr A...		10/16/2018	48.22
1833	System Generated Check/Vo...	Perry Johnson An...	10/16/2018	<u>2,415.00</u>
		Total 1010 - Cash In Wells Fargo Bank-Operating		22,958.26

Camp Meeker Recreation & Parks District

Check/Voucher Register - CDG-Current Register

1030 - Cash in Bank of the West-Water

From 9/19/2018 Through 10/16/2018

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
627	Wtr Tfr USDA & Capital Sept...	Camp Meeker Rec...	10/16/2018	6,600.00
628	Wtr Tfr Operations Septemb...	Camp Meeker Rec...	10/16/2018	<u>12,900.00</u>
		Total 1030 - Cash in Bank of the West-Water		19,500.00

Camp Meeker Recreation & Parks District
Check/Voucher Register - CDG-Current Register
1040 - Cash in US Bank-Rental Deposits/PayPal
From 9/19/2018 Through 10/16/2018

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
1082	Shasona Procter --Deposit R...		10/3/2018	150.00
1083	Partial Dep Refund Tabatha ...		10/10/2018	75.00
1084	Laurel Laws 9/21-9/23 A. H...		10/10/2018	<u>100.00</u>
		Total 1040 - Cash in US Bank-Rental Deposits/PayPal		325.00
				<u> </u>
Report Total				<u><u>42,783.26</u></u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
10 - Recreation & Park - Operating
From 7/1/2018 Through 6/30/2019
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue				
4110	Interest Earned-Wells Fargo Bank	0	3	3
4210	Rental Fees-Anderson Hall	0	4,970	4,970
4215	Rental Fees-Other	0	432	432
4625	Transfers-Within Fund In	0	144	144
	Total Revenue	<u>0</u>	<u>5,549</u>	<u>5,549</u>
Expenditures				
5010	Director Stipend	0	300	(300)
5017	Worker Compensation Insurance	0	1,590	(1,590)
5101	Communications-Telephone	0	295	(295)
5105	Communications-ISP Website	0	60	(60)
5110	Communications-Website Other	0	60	(60)
5185	Janitorial Services	0	665	(665)
5405	Miscellaneous	0	58	(58)
5410	Office Supplies	0	430	(430)
5416	Lease-Accounting Software	0	249	(249)
5425	Postage	0	28	(28)
5426	Printing Services	0	101	(101)
5501	Professional Fees-Web	0	25	(25)
5515	Contract Services-Water Operations	0	20	(20)
5520	Administrative Services	0	5,941	(5,941)
5531	Community Education	0	121	(121)
5550	Legal Services	0	1,913	(1,913)
5555	Professional Services-Auditor	0	709	(709)
5556	Professional Services-Accounting	0	4,598	(4,598)
5570	Service Fee-PayPal	0	33	(33)
5575	Bank Service Fees	0	20	(20)
5590	Gas and Oil	0	73	(73)
5592	Water and Sewer	0	249	(249)
5594	Utilities	0	270	(270)
	Total Expenditures	<u>0</u>	<u>17,807</u>	<u>(17,807)</u>
	Excess of Income Over (Under) Expense	<u>0</u>	<u>(12,259)</u>	<u>(12,259)</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
40 - Recreation & Parks - Water Operations
From 7/1/2018 Through 6/30/2019
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4310	Sales of Water-Residential	0	61,099	61,099
4625	Transfers-Within Fund In	<u>0</u>	<u>32,900</u>	<u>32,900</u>
	Total Revenue	<u>0</u>	<u>93,999</u>	<u>93,999</u>
	Expenditures			
5101	Communications-Telephone	0	145	(145)
5105	Communications-ISP Website	0	60	(60)
5110	Communications-Website Other	0	60	(60)
5405	Miscellaneous	0	281	(281)
5410	Office Supplies	0	230	(230)
5416	Lease-Accounting Software	0	249	(249)
5425	Postage	0	28	(28)
5426	Printing Services	0	109	(109)
5515	Contract Services-Water Operations	0	34,418	(34,418)
5520	Administrative Services	0	6,977	(6,977)
5550	Legal Services	0	3,870	(3,870)
5555	Professional Services-Auditor	0	430	(430)
5556	Professional Services-Accounting	0	4,408	(4,408)
5575	Bank Service Fees	0	9	(9)
5585	Public/Legal Notices	0	298	(298)
5588	Testing-Water System	0	104	(104)
5594	Utilities	0	4,679	(4,679)
8511	Maintenance & Repair	0	2,018	(2,018)
8516	Maintenance & Repair	0	2,935	(2,935)
8625	Tfr Within Fnd-Out	<u>0</u>	<u>6,344</u>	<u>(6,344)</u>
	Total Expenditures	<u>0</u>	<u>67,651</u>	<u>(67,651)</u>
	Excess of Income Over (Under) Expense	<u>0</u>	<u>26,347</u>	<u>26,347</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
50 - Recreation & Parks - Water Capital
From 7/1/2018 Through 6/30/2019
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4110	Interest Earned-Wells Fargo Bank	0	107	107
4625	Transfers-Within Fund In	<u>0</u>	<u>2,000</u>	<u>2,000</u>
	Total Revenue	<u>0</u>	<u>2,107</u>	<u>2,107</u>
	Expenditures			
8625	Tfr Within Fnd-Out	<u>0</u>	<u>2,000</u>	<u>(2,000)</u>
	Total Expenditures	<u>0</u>	<u>2,000</u>	<u>(2,000)</u>
	Excess of Income Over (Under) Expense	<u>0</u>	<u>107</u>	<u>107</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
60 - Recreation & Parks-DWR E58237
From 7/1/2018 Through 6/30/2019
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4625	Transfers-Within Fund In	<u>0</u>	<u>5,265</u>	<u>5,265</u>
	Total Revenue	<u>0</u>	<u>5,265</u>	<u>5,265</u>
	Expenditures			
7910	Long Term Debt-Principal	<u>0</u>	<u>43,674</u>	<u>(43,674)</u>
7911	Long Term Debt-Interest	<u>0</u>	<u>4,865</u>	<u>(4,865)</u>
	Total Expenditures	<u>0</u>	<u>48,539</u>	<u>(48,539)</u>
	Excess of Income Over (Under) Expense	<u>0</u>	<u>(43,273)</u>	<u>(43,273)</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
70 - Recreation & Park - USDA Debt Fund
From 7/1/2018 Through 6/30/2019
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4625	Transfers-Within Fund In	<u>0</u>	<u>25,478</u>	<u>25,478</u>
	Total Revenue	<u>0</u>	<u>25,478</u>	<u>25,478</u>
	Expenditures			
7910	Long Term Debt-Principal	<u>0</u>	<u>35,500</u>	<u>(35,500)</u>
7911	Long Term Debt-Interest	<u>0</u>	<u>29,375</u>	<u>(29,375)</u>
8625	Tfr Within Fnd-Out	<u>0</u>	<u>24,400</u>	<u>(24,400)</u>
	Total Expenditures	<u>0</u>	<u>89,275</u>	<u>(89,275)</u>
	Excess of Income Over (Under) Expense	<u>0</u>	<u>(63,796)</u>	<u>(63,796)</u>

CAMP MEEKER RECREATION AND PARK DISTRICT									
Allocation of Water Receipts Fiscal Year 7/1/2018 -6/30/2019									
Transfer	Allocation	Bank of West	Total Amount	USDA-ABB	Cap Improvements	Operations			
Month	Month	Stmnt Balance	Transferred	WFB-Invest	WFB-Invest	WFB-Operating			
August-18	July-18	24,310.69	24,000.00	6,100.00	500.00	17,400.00			24,000.00
September-18	August-18	17,996.79	17,500.00	6,100.00	500.00	10,900.00			17,500.00
October-18	September-18	19,756.79	19,500.00	6,100.00	500.00	12,900.00			19,500.00
November-18	October-18					-			-
December-18	November-18					-			-
January-19	December-18					-			-
February-19	January-19					-			-
March-19	February-19					-			-
April-19	March-19					-			-
May-19	April-19					-			-
June-19	May-19					-			-
July-19	June-19					-			-
						-			-
YTD Totals		62,064.27	61,000.00	18,300.00	1,500.00	41,200.00			61,000.00
2012-2013 Monthly									
2013-2014 Monthly				5,675.00	500.00				
2014-2015 Monthly				6,200.00	500.00				
2015-2016 Monthly				6,200.00	500.00				
2016-2017 Monthly				6,100.00	500.00				
2017-2018 Monthly				6,100.00	500.00				
*By telephone									
10/10/18									

RUSSIAN RIVER UTILITY
PO BOX 730
FORESTVILLE, CA 95436
707-887-7735

October 9, 2018

RE: CAMP MEEKER PAST DUE ACCOUNTS

- **Accounts 6, 10, 39, 42, 45, 49, 60, 72, 80, 87, 96, 97, 117, 129, 140, 150, 151, 161, 164, 172, 174, 180, 184, 190, 205, 216, 220, 225, 227, 242, 246, 254, 264, 270, 287, 310, 314, 320, 325, 327 and 330:** Past due notices will be processed on October 25, 2018, and lock offs will be scheduled for November 7, 2018.
- **Accounts 1, 24, 43, 61, 92, 152, 155, 223, 226, 240, 265, 278, 305 and 338:** Payments are in hand or on their way.
- **Accounts 22, 135, 158, 182, 293, 339 and 355:** I am following up with these customers for payment.
- **Accounts 127:** Paid in full 9/21/18. Cancel lien procedure.
- **Acct 185:** Paid and unlocked 9/13/18.
- **Acct 322:** Locked off on August 13, 2018.

	CAMP MEEKER REC & PARK DISTRICT						
	PAST DUE LIST						
					Oct-18		
ACCT #	CURRENT	1 - 30.	31 - 60	61+	LAST PAYMENT		TOTAL
1	44.39	42.52	44.44		86.41	8/9/18	131.35
6	47.43	63.78			200.00	9/6/18	111.21
10	70.41	70.60			69.88	8/23/18	141.01
22	54.25	52.50	52.08		93.99	9/13/18	158.83
24	47.14	44.00	47.14		93.63	8/9/18	138.28
35	42.00	0.50			41.36	9/13/18	42.50
39	42.22	40.02			40.00	8/1/18	82.24
42	46.13	45.72			46.26	8/23/18	91.85
43	81.02	85.88	55.93		138.80	7/31/18	222.83
44	41.14	0.09			40.00	9/17/18	41.23
45	43.13	40.22			130.63	9/13/18	83.35
49	42.42	43.29			45.81	9/13/18	85.71
50	53.35	45.80	44.82		100.00	8/28/18	143.97
60	59.72	60.73			110.39	8/23/18	120.45
61	40.20	3.63			45.00	9/13/18	43.83
62	40.07	1.30			40.00	9/17/18	41.37
69	50.30	4.34			63.09	9/17/18	54.64
72	42.62	42.42			87.01	9/6/18	85.04
80	40.81	16.13			43.00	9/13/18	56.94
84	45.00	0.08			46.00	9/24/18	45.08
87	115.76	127.23			128.60	10/3/18	242.99
92	50.42	52.44			56.45	9/7/18	102.86
96	48.49	55.06			140.85	9/7/18	103.55
97	44.02	46.86			44.04	10/3/18	90.88
101	43.78	2.06			44.00	9/24/18	45.84
104	42.37	2.23			42.60	10/3/18	44.60
107	66.73	2.60			135.00	9/24/18	69.33
117	42.25	45.06			43.20	8/28/18	87.31
129	42.74	19.95			47.00	8/9/18	62.69
135	46.48	43.75	46.66		40.00	7/18/18	136.89
140	43.32	33.51			200.00	7/20/18	76.83
145	46.62	3.59			46.00	9/24/18	50.21
150	51.45	47.46			98.82	8/23/18	98.91
151	55.63	66.06			192.28	9/17/18	121.69
152	47.83	47.84	1.14		120.00	8/9/18	96.81
155	59.46	75.36	4.14		140.00	9/7/18	138.96
158	50.07	51.53	42.69		200.00	6/15/18	144.29
161	45.10	42.07			224.00	8/14/18	87.17
164	47.38	30.42			47.00	9/17/18	77.80
167	48.44	4.75			98.55	9/13/18	53.19
172	65.48	62.08			67.03	8/28/18	127.56
174	51.07	48.58			100.36	8/23/18	99.65
179	53.63	52.34	45.44	34.09	10.00	9/7/18	185.50
180	71.61	12.21			30.00	9/17/18	83.82
182	49.44	47.16	50.76		102.89	8/9/18	147.36
184	51.18	44.44			100.00	9/17/18	95.62
190	42.21	44.10			82.00	9/13/18	86.31
205	44.63	42.66			43.64	8/28/18	87.29

212	45.20	1.00			46.68	10/3/18	46.20
216	42.00	40.00			40.00	7/26/18	82.00
220	82.19	49.37			200.00	10/3/18	131.56
223	45.08	43.96			42.40	9/13/18	89.04
225	47.90	50.74			50.30	9/13/18	98.64
226	52.69	52.56	49.89	41.73	22.00	9/6/18	196.87
227	43.76	47.13			92.91	9/13/18	90.89
240	45.25	43.04			46.18	8/23/18	88.29
242	44.37	44.95			41.74	9/13/18	89.32
246	45.61	20.54			100.00	8/20/18	66.15
254	45.58	45.56			42.18	8/28/18	91.14
264	47.55	46.66			98.35	8/23/18	94.21
265	52.51	14.24			45.00	9/13/18	66.75
270	54.98	57.59			60.00	10/3/18	112.57
278	44.32	42.21	44.10		82.00	8/9/18	130.63
287	47.82	46.71	3.76		92.00	8/20/18	98.29
293	48.69	62.47	49.80		87.73	7/31/18	160.96
305	44.69	42.37	41.46		40.44	7/26/18	128.52
306	48.23	1.02			84.00	9/24/18	49.25
310	47.58	35.17			100.00	9/17/18	82.75
314	68.53	70.63			90.62	8/23/18	139.16
315	44.42	0.20			44.02	9/17/18	44.62
317	51.82	76.49			42.28	9/13/18	128.31
320	45.09	48.66			100.00	9/13/18	93.75
322	50.38	46.35	79.14	82.08	40.94	5/31/18	257.95
325	47.51	46.67			45.72	9/13/18	94.18
327	42.08	40.00			40.00	8/28/18	82.08
330	71.25	67.93			48.16	8/28/18	139.18
338	46.40	43.74	43.52		90.42	8/9/18	133.66
339	43.20	41.15	22.92		300.00	6/26/18	107.27
350	70.00	3.69			73.88	10/9/18	73.69
355	970.84	71.70			50.00	9/21/18	1,042.54
	4,968.86	3,201.45	769.83	157.9	6,565.52		9,098.04
			BILLING REGISTER INFORMATION SEPTEMBER 30, 2018				
			WATER	\$3,661.58	CURRENT CHARGES		\$18,707.79
			SVC CHG	\$14,515.00	PAST DUE		\$2,170.75
			FIRE SVC	\$60.00	OVERPAY/PREPAY		(\$16,636.05)
			RECONN	\$70.00			
			ADJ	(\$46.80)			
			LATE CHGS	\$438.01	TOTAL RECEIVABLES		\$4,242.49
			TOTAL RECEIVABLES	\$17,590.86			
			ACCOUNTS LISTED	80			

**CAMP MEEKER RECREATION AND PARK DISTRICT
WATER SALES 2018**

METER	ACCT NO.	MONTH	TOTAL AMOUNT PUMPED GALLON S	AMOUNT PUMPED TO OCSD	NET AMOUNT PUMPED	AMT SOLD	% PUMPE D TO CMR&P D	% LOSS	NOTES
Alliance Master Meter Union Park	363 369	JAN	1,478,090	440,500	1,037,590	739,450	70.19	28.70	
Alliance Master Meter Union Park	363 369	FEB	1,297,640	396,900	900,740	745,570	69.41	17.22	
Alliance Master Meter Union Park	363 369	MARCH	1,168,980	425,800	743,180	653,010	63.57	12.13	
Alliance Master Meter Union Park	363 369	APRIL	1,182,270	490,500	691,770	751,110	58.51	-8.57	
Alliance Master Meter Union Park	363 369	MAY	1,256,890	537,800	719,090	735,950	57.21	-2.34	
Alliance Master Meter Union Park	363 369	JUNE	1,615,710	655,500	960,210	969,420	59.42	-0.90	
Alliance Master Meter Union Park	363 369	JULY	1,902,230	880,600	1,021,630	1,133,640	53.71	10.96	
Alliance Master Meter Union Park	363 369	AUG	2,156,200	688,900	1,467,300	1,136,920	68.05	12.72	DUTCHBILL CREK: 517,125 GAL
Alliance Master Meter Union Park	363 369	SEPT	1,840,470	594,600	1,245,870	1,027,210	67.70	17.55	
Alliance Master Meter Union Park	363 369	OCT							
Alliance Master Meter Union Park	363 369	NOV							
Alliance Master Meter Union Park	363 369	DEC							
	total 2018		13,898,480	5,111,100	8,787,380	7,892,280	63.23%		

Anderson Hall Rate Schedule 2018-2019

Event Type	Current Rate	Proposed Rate
Events and Parties(all day)		
CM Resident	\$275.00	\$450.00
CM Resident + Prior Day		\$550.00
CM Resident + Following Day		\$550.00
Non CM Resident	\$450.00	\$650.00
NON CM Residents + Prior Day		\$750.00
Non CM Residents + Following Day		\$750.00
Deposit	\$150.00	\$500.00
Weddings (all day)		
CM Resident	\$500.00	\$650.00
CM Resident + Prior Day		\$750.00
CM Resident + Following Day		\$750.00
Non CM Resident	\$950.00	\$1,300.00
NON CM Resident + Prior Day		\$1,400.00
Non CM Resident + Following Day		\$1,400.00
Deposit	\$150.00	\$500.00
Four Hour Meeting Mon-Fri		
CM Resident	\$75.00	\$250.00
NON CM Resident	\$75.00	\$300.00
Deposit	\$150.00	\$500.00
Four Hour Meeting Sat-Sun		
CM Resident	\$150.00	\$350.00
NON CM Resident	\$150.00	\$400.00
Deposit	\$150.00	\$500.00
All Day Meeting Mon-Fri		
CM Resident	\$150.00	\$350.00
Non CM Resident	\$150.00	\$400.00
Deposit	\$150.00	\$500.00
All Day Meeting Sat-Sun		
CM Resident	\$150.00	\$400.00
Non CM Resident	\$150.00	\$450.00
Deposit	\$150.00	\$500.00
Prior Day Set Up		
Sunday-Friday	\$50.00	\$100.00
Saturday	\$100.00	\$100.00