



Post Office Box 461
Camp Meeker, CA 95419
707-874-9246
www.campmeeker.org

**REGULAR MEETING
OF THE BOARD OF DIRECTORS
LOCATION: DISTRICT OFFICE
5240 BOHEMIAN HIGHWAY (NEXT TO FIRE STATION)
CAMP MEEKER, CA
SEPTEMBER 19, 2023 7:00 P.M.
AGENDA**

PUBLIC RECORDS:

Public records that relate to any item on the open session agenda for a meeting are available for public inspections. Records that are distributed after the agenda and the accompanying informational materials are posted to the District's website (www.campmeeker.org) 72 hours before the meeting are available for public inspection at the same time they are distributed to all or a majority of the members of the Board. The Board has designated the District's website located at <https://www.campmeeker.org> as the place for making those public records available for inspections. The documents may also be obtained by calling the District's Administrator at 707-874-9246.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS (10 minutes)

- A. Approval of Minutes
 - 1. August 15, 2023 Minutes
- B. Payment of Claims
- C. Administrative and Financial Report

VII. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility, 5 minutes)

- A. System Operations
- B. XIO-Alliance Project Discussion

VIII. ACTION ITEMS

- A. TREE REMOVAL CONCERNS (Kelly Gray, Camp Meeker resident, 10 minutes)
DESCRIPTION: Ms. Gray has requested agenda time to discuss her concerns relating to St. Dorothy's and Douglas Firs.
PROPOSED ACTION: The Board may/may not take further action in this regard.
- B. UPDATE: COST RECOVERY WATER MAIN BREAK (Gary Helfrich, 10 minutes)
DESCRIPTION: The Board will review the response from Phelps regarding the recovery of all costs from the water main break created by Phelps and Associates as a part of their survey operations.
PROPOSED ACTION: The Board may/may not take further action regarding this issue.
- C. UPDATE: ANDERSON HALL ROOF REPAIR/REQUESTS FOR PROPOSAL (John McDaniel/Gary Helfrich, 10 minutes)
DESCRIPTION: The Board will discuss progress of negotiations with Thrive Construction for the Anderson Hall maintenance and repair project, estimated financial requirements and other possible resources needed to complete same.
PROPOSED ACTION: The Board may/may not authorize proceeding with a contract to provide construction/repair services for the roof replacement, deck repairs and related tasks and authorize the Board Secretary/Treasurer to sign appropriate documents.
- D. RESOLUTION 2023-009: APPROVAL OF FINAL BUDGET 2023-2024 (John McDaniel and staff, 15 minutes)
DESCRIPTION: The Board will review the District's Final Budget for the fiscal year ending June 30, 2024.
PROPOSED ACTION: The Board may/may not approve Resolution 2023-009: District Final Budget for Fiscal Year Ending June 30, 2024.
- E. UPDATE: LAND ACQUISITION/ST. DOROTHY'S (Gary Helfrich/John McDaniel, 10 minutes)
DESCRIPTION: Directors Helfrich and McDaniel will provide an update to the current land acquisition project with St. Dorothy's and Open Space/Ag.
PROPOSED ACTION: The Board may/may not take further action regarding this issue.

IX. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.
PROPOSED ACTION: No action or discussion to take place

X. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than fourteen (14) calendar days before a meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion. Items will be included in an agenda based on the number of issues to be discussed.

Submit your agenda items using the District's website at the following address:

http://www.campmeeker.org/wordpress/?page_id=22

2023.09.19draftagendacdgl.doc



Post Office Box 461
Camp Meeker, CA 95419
707-874-9246
www.campmeeker.org

**REGULAR MEETING
OF THE BOARD OF DIRECTORS
AUGUST 15, 2023
MINUTES**

I. CALL TO ORDER

The meeting was called to order by President Helfrich at 7:00 p.m.

II. ROLL CALL

Directors Helfrich, McDaniel, Bell-Alper and Watson were present. Director Larson was absent.

III. APPROVAL OF AGENDA

A motion was made by Lynn Watson, and seconded by John McDaniel to approve the agenda as written. Directors Helfrich, McDaniel, Bell-Alper, and Director Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes. There was no public comment.

VI. CONSENT ITEMS

A. Approval of Minutes

1. July 18, 2023 Minutes

A motion was made by John McDaniel, and seconded by Max Bell-Alper to approve the minutes of July 18, 2023 as written.

Directors Helfrich, McDaniel, Bell-Alper, and Director Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

B. Journal Voucher JV2023-062: Year-End Tax/Direct Charge Revenue Receivable

A motion was made by Max Bell-Alper, and seconded by Lynn Watson to approve JV2023-062 recording June 30, 2023 year-end Tax and Direct Charge Revenue Receivable.

Directors Helfrich, McDaniel, Bell-Alper, and Director Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

C. Payment of Claims

A motion was made by John McDaniel, and seconded by Max Bell-Alper to approve the August 15, 2023 warrant request 2023/2024-001 as follows:

2023-2024-002	RP-August 2023	5,526.01
\$27,564.73*	Water-August 2023	17,286.60
*Includes Direct Chg Tfr		

Wells Fargo Bank Operating Checks 2508-2516 in payment of District expenses for the current month (checks 2501-2507 void due to printer error) and Bank of the West checks 779-780 in payment of water revenue transfers for June water receipts.

Directors Helfrich, McDaniel, Bell-Alper, and Director Watson voted yes. Director Larson was absent. Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

D. Administrative and Financial Report

Ms. Doran-Girard reported regarding various items of correspondence and requested input relative to preparation of the 2023-2024 Final Budget to be adopted at the September 19 meeting.

VII. REPORT OF THE WATER SYSTEM OPERATOR

A. Jamie Dunton of Russian River Utility staff reported that the water system is working well. He further advised that Dutch Bill Creek looks good with 1.3 million gallons released to support the fish per release program. He informed the Board that the estimated cost to run SCADA will be about \$500/month.

VIII. PUBLIC HEARING: TAKE AND REVIEW PUBLIC COMMENT 2023-2024 ANNUAL DIRECT CHARGE BILLING VIA PROPERTY TAXES

A. OPEN PUBLIC HEARING

President Helfrich opened the Public Hearing at 7:22 p.m.

Annually, the District has to provide the County of Sonoma with a report on water charges, including delinquencies. This has to be done after public hearing gives those interested a chance to speak to the report. The Board will take and review public comment on Proposed Resolution No. 2023-008, which proposes to approve the 2023-2024 direct charge billing via property taxes. Proposed Resolution No. 2023-008 is entitled:

"A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMP MEEKER RECREATION AND PARK DISTRICT OVERRULING PROTESTS AND CONFIRMING REPORT ON WATER CHARGES AND DELINQUENT WATER CHARGES FOR THE FISCAL YEAR 2023-2024."

B. CLOSE PUBLIC HEARING.

The Public Hearing was closed at 7:24 p.m. there being no comments from the public regarding annual report of water charges to be forwarded to the County for collection via the property tax roll.

IX. ACTION ITEMS

A. ADOPTION OF RESOLUTION 2023-008: OVERRULING PROTESTS AND CONFIRMING REPORT ON WATER CHARGES AND DELINQUENT WATER CHARGES FOR THE FISCAL YEAR 2023-2024. (Staff, 5 minutes)

DESCRIPTION: Following the taking of Public Comment, the Board reviewed for adoption Proposed Resolution No. 2023-008 that Resolution proposing to over-rule protests and confirm the report on water charges and delinquent water charges for the year 2023-2024.

ACTION: A motion was made by Max Bell-Alper, and seconded by John McDaniel to adopt Resolution No. 2023-008: Overruling Protests and Confirming the Report on Water Charges for the Fiscal year 2023-2024.

Directors Helfrich, McDaniel, Bell-Alper, and Director Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

B. BULLETIN BOARD USE

DESCRIPTION: Fawn Nekton of Fire Safe/West County/Camp Meeker reviewed for the Board a proposal to use the bulletin board adjacent to the parking lot between the fire house and post office for posting of publications relative to chipper schedules, fire safe activities and maps.

ACTION: After discussion, a motion was made by John McDaniel, and seconded by Max Bell-Alper to approve the use of the bulletin board adjacent to the parking lot between the fire house and post office for the posting of publications relative to chipper schedules, fire safe activities and maps.

Directors Helfrich, McDaniel, Bell-Alper, and Director Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

C. UPDATE: COST RECOVERY WATER MAIN BREAK

DESCRIPTION: Director Helfrich reviewed a letter to Phelps and Associates to initiate recovery of all costs from the water main break created by Phelps and Associates as a part of their survey operations.

ACTION: A motion was made by John McDaniel, and seconded by Lynn Watson to approve the communication to Phelps and Associates to recover the all costs from the water break occasioned by Phelps survey operations.

Directors Helfrich, McDaniel, Bell-Alper, and Director Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

D. UPDATE: ANDERSON HALL ROOF REPAIR/REQUESTS FOR PROPOSAL

DESCRIPTION: Director Mc Daniel informed the Board that of the builds submitted, one comprehensive bid was received from Thrive Construction of Sebastopol, an affiliate of Builders Studio which can provide structural engineering if necessary. Director Helfrich discussed options for roofing materials as well as the option of installing a fire suppression sprinkler system in tandem with the roof replacement.

ACTION: A motion was made by Gary Helfrich, and seconded by Max Bell-Alper to move forward with respect to the Anderson Hall repair project negotiations.

Directors Helfrich, McDaniel, Bell-Alper, and Director Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

E. WATER CUSTOMER REFUND: ACCOUNT 269, 47 MONTGOMERY, VICTORIA WAGNER

DESCRIPTION: Victoria Wagner, former owner of 47 Montgomery, is requesting a refund for an overpayment as a result of sale of the property in the amount of \$16.76.

ACTION: A motion was made by Max Bell-Alper, and seconded by Lynn Watson to advise Ms. Wagner that the District's policy does not refund items that would be part of the individual's real estate closing.

Directors Helfrich, McDaniel, Bell-Alper, and Director Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

X. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place

Director Watson asked where Director contact information can be obtained, and further, felt confused by the keys she had been issued including the post office key.

Max Bell-Alper reported that he had contacted Sonoma County Probation regarding community service workers and had been advised that the cost of hiring community service workers is \$1,500.00 per day.

Additionally, he advised that the Bohemian Corridor Collaborative will be meeting on October 22 at Landpath.

John McDaniel related progress of the Post Office lease discussions.

XI. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Max Bell Alper, and seconded by John McDaniel that the August 2023 meeting of the Camp Meeker Board of Directors is adjourned.

Directors Helfrich, McDaniel, Bell-Alper, and Director Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

The meeting adjourned at 8:03 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

2023.08.15FINALminutescdg3.docx

**CHERYL DORAN GIRARD
CLIENT MEMORANDUM**

TO: CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS
FROM: CHERYL DORAN GIRARD
SUBJECT: SEPTEMBER 19, 2023 WARRANTS AND FINANCIAL INFORMATION
DATE: SEPTEMBER 14, 2023

Financial Statements and Warrant Detail in the board packet following this memorandum provide information available through September 14, 2023.

2023/2024-003	RP-September 2023	4,608.82
\$92,588.58*	Water-September 2023	18,255.09

*USDA Loan \$69,724.67

The Financial statements included in the Board info packet represent revenue and expenses for the first two months of the 2023-2024 fiscal year that will run through June 30, 2024.

The Final Budget will be incorporated into the Profit and Loss data after Board approval.

Check registers included in the financial packet include all checks written since the last warrant approval. The warrant request 2023-2024-003 reflects all expenses for the period including the USDA Loan payment due October 1.

Final Budget 2023-2024 is required to be approve by September 30 by State law.

In the event that you need to contact me, I can be reached via cell phone 707-874-9246.

CAMP MEEKER RECREATION AND PARK DISTRICT

WARRANT REQUEST # 2023-2024-003

VENDOR	CHECK AMOUNT	R&P FUND	WATER FUND	EXPLANATION
CMRPD Water System	110.92	110.92		August 2023
Doran-Girard, Cheryl	8,205.00	1,476.90	2,215.35	Consulting August/September 20
Doran-Girard, Cheryl		984.60	1,476.90	Consulting August/September 20
Doran-Girard, Cheryl		461.53	564.09	Consulting August/September 20
Doran-Girard, Cheryl		512.81	512.82	Consulting August/September 20
Lopez, Jessica	140.00	140.00		Cleaning Services-Hall
Perry Johnson	45.00	45.00		Legal Services-Easement
PGE	93.04	93.04	-	Electric Service-July/Aug
Russian River Utility	11,800.25		9,713.60	Contract Services
Russian River Utility		-	2,086.65	Electric Service Wtr System
US Bank	2,469.70	519.00	1,211.00	State Comp-Worker Compensatic
US Bank		26.83	62.62	Staples-Board Packet
US Bank		88.95	207.54	Abila Software costs
US Bank		149.24	194.87	Communication Costs
US Bank			9.65	Postage
USDA Rural Development	69,724.67 *			Loan Payment
	<u>92,588.58</u>	<u>4,608.82</u>	<u>18,255.09</u>	69,724.67

* USDA Loan Payment

DIRECTOR APPROVAL:

DATE:

9/19/23

Camp Meeker Recreation & Parks District
Check/Voucher Register - CDG-Current Check Register 2023-2024
1010 - Cash In Wells Fargo Bank-Operating
From 8/16/2023 Through 9/19/2023

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
2517	System Generated Check/Vo...	Camp Meeker Wat...	9/19/2023	110.92
2518	System Generated Check/Vo...	Cheryl Doran-Girard	9/19/2023	8,205.00
2519	System Generated Check/Vo...	Jessica Lopez	9/19/2023	140.00
2520	System Generated Check/Vo...	P G & E	9/19/2023	93.04
2521	System Generated Check/Vo...	Perry Johnson An...	9/19/2023	45.00
2522	System Generated Check/Vo...	Russian River Utility	9/19/2023	11,800.25
2523	System Generated Check/Vo...	US Bank	9/19/2023	<u>2,469.70</u>
		Total 1010 - Cash In Wells Fargo Bank-Operating		22,863.91

Camp Meeker Recreation & Parks District
Check/Voucher Register - CDG-Current Check Register 2023-2024
1015 - Cash in Wells Fargo Bank-Investments
From 8/16/2023 Through 9/19/2023

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
1030	USDA Loan Pmt-October 2023	USDA Rural Devel...	9/19/2023	<u>69,724.67</u>
		Total 1015 - Cash in Wells Fargo Bank-Investments		69,724.67

Camp Meeker Recreation & Parks District
Check/Voucher Register - CDG-Current Check Register 2023-2024
1030 - Cash in Bank of the West-Water
From 8/16/2023 Through 9/19/2023

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
781	Water Transfer Receipts-Ca...	Camp Meeker Rec...	9/19/2023	3,000.00
782	Water Receipts Transfer-Au...	Camp Meeker Rec...	9/19/2023	<u>21,000.00</u>
		Total 1030 - Cash in Bank of the West-Water		24,000.00

Camp Meeker Recreation & Parks District
Check/Voucher Register - CDG-Current Check Register 2023-2024
1040 - Cash in US Bank-Rental Deposits
From 8/16/2023 Through 9/19/2023

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
1146	Anderson Hall Deposit Refun...	Forest Unlimited	9/19/2023	<u>500.00</u>
		Total 1040 - Cash in US Bank-Rental Deposits		500.00
				<u> </u>
Report Total				<u><u>117,088.58</u></u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
10 - Recreation & Park - Operating
From 7/1/2023 Through 6/30/2024
(In Whole Numbers)

		<u>Current Year Actual</u>
	Revenue	
4215	Rental Fees-Other	633
	Total Revenue	<u>633</u>
	Expenditures	
5017	Worker Compensation Insurance	519
5101	Communications-Telephone	222
5105	Communications-ISP Website	47
5110	Communications-Website Other	31
5112	Communications-WiFi	140
5115	Translation Services	8
5185	Janitorial Services	140
5410	Office Supplies	34
5416	Lease-Accounting Software	208
5425	Postage	29
5426	Printing Services	27
5501	Professional Fees-Web	13
5520	Administrative Services	4,428
5550	Legal Services	1,579
5555	Professional Services-Auditor	1,537
5556	Professional Services-Accounting	2,952
5575	Bank Service Fees	10
5592	Water and Sewer	330
5594	Utilities	249
	Total Expenditures	<u>12,502</u>
	Excess of Income Over (Under) Expense	<u><u>(11,869)</u></u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
40 - Recreation & Parks - Water Operations
From 7/1/2023 Through 6/30/2024
(In Whole Numbers)

		<u>Current Year Actual</u>
Revenue		
4310	Sales of Water-Residential	<u>24,481</u>
	Total Revenue	<u>24,481</u>
Expenditures		
5017	Worker Compensation Insurance	1,211
5101	Communications-Telephone	168
5105	Communications-ISP Website	109
5110	Communications-Website Other	73
5112	Communications-WiFi	217
5115	Translation Services	18
5405	Miscellaneous	240
5410	Office Supplies	79
5416	Lease-Accounting Software	385
5425	Postage	18
5426	Printing Services	63
5501	Professional Fees-Web	88
5510	County Services	3,492
5515	Contract Services-Water Operations	25,649
5520	Administrative Services	6,642
5550	Legal Services	1,691
5555	Professional Services-Auditor	1,538
5556	Professional Services-Accounting	4,428
5592	Water and Sewer	23
5594	Utilities	5,125
8625	Tfr Within Fnd-Out	<u>4,752</u>
	Total Expenditures	<u>56,009</u>
	Excess of Income Over (Under) Expense	<u><u>(31,529)</u></u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
50 - Recreation & Parks - Water Capital
From 7/1/2023 Through 6/30/2024
(In Whole Numbers)

		<u>Current Year Actual</u>
	Revenue	
4625	Transfers-Within Fund In	<u>9,000</u>
	Total Revenue	<u>9,000</u>
	Expenditures	
8625	Tfr Within Fnd-Out	<u>9,000</u>
	Total Expenditures	<u>9,000</u>
	Excess of Income Over (Under) Expense	<u><u>0</u></u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
70 - Recreation & Park - USDA Debt Fund
From 7/1/2023 Through 6/30/2024
(In Whole Numbers)

		<u>Current Year Actual</u>
	Revenue	
4625	Transfers-Within Fund In	<u>4,752</u>
	Total Revenue	<u>4,752</u>
	Expenditures	
7910	Long Term Debt-Principal	45,000
7911	Long Term Debt-Interest	<u>24,725</u>
	Total Expenditures	<u>69,725</u>
	Excess of Income Over (Under) Expense	<u><u>(64,973)</u></u>

RUSSIAN RIVER UTILITY
PO BOX 730
FORESTVILLE, CA 95436
707-887-7735

September 13, 2023

RE: CAMP MEEKER PAST DUE ACCOUNTS

Payments on hand: 61, 70, 77, 145, 197, 225, 242, 320, 339, 330, 326, 282

Payments coming in: 220, 249, 298, 318, 367

CAMP MEEKER - PAST DUE LIST 09.13.23

ACCT	CURRENT	1 - 30.	31 - 60	61+	LAST PAYMENT		TOTAL
1	62.26	59.33	51.38		60.00	8/4/2023	172.97
3	71.78	68.70	64.79	107.12	58.67	4/28/2023	312.39
6	77.73	87.96	66.72	80.76	240.00	6/14/2023	313.17
12	70.01	62.04	12.57		251.46	7/18/2023	144.62
19	66.06	67.78	47.20		54.72	9/5/2023	181.04
28	75.49	72.78	66.69	51.54	300.00	4/17/2023	266.50
45	63.09	55.28	19.55		200.00	6/13/2023	137.92
52	69.33	61.86	10.05		201.03	8/3/2023	141.24
56	64.01	59.00	5.80		115.95	7/19/2023	128.81
60	82.77	71.37	71.43	118.25	391.32	4/14/2023	343.82
61	62.38	59.53	54.00		54.15	6/29/2023	175.91
68	71.39	67.07	70.37	39.66	100.00	7/10/2023	248.49
77	62.37	59.40	54.00		54.12	6/29/2023	175.77
88	78.81	65.45	25.07		162.25	6/6/2023	169.33
89	72.81	69.87	65.20	72.97	384.56	5/31/2023	280.85
105	82.35	72.60	76.55	73.38	151.49	7/24/2023	304.88
114	69.55	65.42	51.68		145.00	7/27/2023	186.65
116	58.16	62.13	47.68		109.50	8/2/2022	167.97
127	69.95	65.18	62.52	103.36	113.48	5/22/2023	301.01
129	74.12	76.83	19.02		178.00	8/25/2023	169.97
134	68.84	66.46	63.12	96.02	200.00	5/16/2023	294.44
152	77.28	75.03	67.17	53.15	340.00	5/24/2023	272.63
161	64.35	64.47	7.38		147.53	8/11/2023	136.20
165	65.76	63.66	5.85		116.91	8/11/2023	135.27
174	63.14	56.76	1.91		240.00	8/1/2023	121.81
182	79.53	77.92	87.55	147.01	123.55	5/24/2023	392.01
184	93.26	84.98	80.87	328.44	100.00	5/26/2023	587.55
185	82.92	78.13	73.87	234.25	200.00	7/7/2023	469.17
186	67.75	64.40	64.43	26.17	200.00	5/31/2023	222.75
197	63.50	62.18	9.16		55.00	8/11/2023	134.84
208	69.00	68.23	64.80	58.78	54.00	8/29/2023	260.81
218	80.74	74.56	72.37		61.36	7/19/2023	227.67
220	102.92	100.27	103.50	62.25	135.00	7/31/2023	368.94
240	62.63	59.65	54.00	4.90	98.00	6/30/2023	181.18
245	61.52	55.72	5.84		116.83	7/24/2023	123.08
247	71.36	66.04	68.78	6.36	127.24	7/24/2023	212.54
249	74.22	68.29	78.88	137.33	245.00	7/24/2023	358.72
253	60.64	63.86	5.78		115.59	8/11/2023	130.28
264	74.21	70.36	67.35	111.72	192.94	6/6/2023	323.64
281	71.60	64.85	60.52		57.61	6/29/2023	196.97
295	66.28	63.37	66.93	43.75	150.00	7/24/2023	240.33
298	161.32	98.37	74.04	245.19	200.00	6/6/2023	578.92
307	67.67	62.28	6.85		175.00	7/24/2023	136.80
311	82.80	63.07	37.84		700.00	5/5/2023	183.71
318	113.39	117.89	91.20		160.00	6/22/2023	322.48
322	79.94	76.55	73.31	123.02	256.35	4/14/2023	352.82

326	70.65	71.42	4.30		86.02	8/17/2023	146.37
330	66.39	72.99	9.07		181.46	8/11/2023	148.45
337	82.74	89.67	69.78	52.02	150.00	7/6/2023	294.21
339	68.82	65.55	62.42	114.48	220.64	5/5/2023	311.27
358	73.43	73.80	25.67		243.26	4/21/2023	172.90
367	77.25	72.25	69.99	114.22	256.66	6/2/2023	333.71
	3,870.27	3,642.61	2,576.80	2606.1	9,031.65		12,695.78

**CAMP MEEKER RECREATION AND PARK DISTRICT
WATER SALES 2023**

METER	ACCT NO.	MONTH	TOTAL AMOUNT PUMPED GALLONS	AMOUNT PUMPED TO OCSD	NET AMOUNT PUMPED	AMT SOLD	% PUMPED TO CMR&PD	% LOSS	NOTES
Alliance Master Meter Union Park	363 369	JAN	1,198,380	391,820	806,560	695,060	67.31%	13.83%	
Alliance Master Meter Union Park	363 369	FEB	1,318,880	422,400	896,480	817,810	67.97%	0.08%	
Alliance Master Meter Union Park	363 369	MARCH	1,087,110	386,650	700,460	615,610	64.43%	12.11%	
Alliance Master Meter Union Park	363 369	APRIL	1,232,060	455,780	776,280	682,910	63.01%	12.03%	
Alliance Master Meter Union Park	363 369	MAY	1,320,720	455,780	864,940	720,120	65.49%	0.00%	
Alliance Master Meter Union Park	363 369	JUNE	1,238,970	666,890	572,080	816,010	46.18%	-42.64%	
Alliance Master Meter Union Park	363 369	JULY	1,862,370	814,170	1,048,200	918,280	56.29%	12.40%	
Alliance Master Meter Union Park	363 369	AUG	1,870,070	1,127,040	743,030	977,150	-31.50%	39.74%	
Alliance Master Meter Union Park	363 369	SEPT							
Alliance Master Meter Union Park	363 369	OCT							
Alliance Master Meter Union Park	363 369	NOV							
Alliance Master Meter Union Park	363 369	DEC							
	total 2023								



C Doran Girard <cdgirard.work@gmail.com>

next board meeting, agenda items and help with Saint D's and the County

Kelly Gray <writekgray@gmail.com>

Sat, Aug 12, 2023 at 2:24 PM

To: admin@campmeeker.org

Hello Board of Directors,

I'm a Camp Meeker resident who is writing to inquire about a tree situation, Saint Dorothy's Rest, and the Board's possible ownership of the land adjacent to our property. Thank you in advance for your attention to this matter, I very much appreciate how much work you have to do and all the work you have done for our beloved little community.

I've been working to have Saint Dorothy's assess a few worrisome trees on their property for about six years now, as these trees are very likely going to fall on my home if they are not dealt with by an arborist. This last year, right before the storms, I was successful in finding an enthusiastic County Inspector to help apply pressure, which resulted in one rotted Douglas Fir being safely removed and paid for by Saint D's (they also removed a tree that had already fallen on our home, but only after months of applied pressure through CAL Fire and the County). At that time, Saint Dorothy's agreed to have an arborist continue to monitor another worrisome Douglas Fir that sits directly above our home. I was told by their staff that an arborist was coming out several times, only to have no one come out. Finally, about two months ago, Saint D's said they are not currently handling any tree work on their property because they are in the process of selling the property Camp Meeker Recreation and Parks District, and that I should contact the Board directly about said trees. I suspect you do not yet own the property, but I am going through all channels and even if you do not, I have specific questions I am hoping you can help me with.

There are about 4 trees on several Saint D's lots adjacent to ours that are all Douglas Firs, that are all tilting towards our home, that all have mushrooms growing up the sides of them (an indicator that they are rotted out on the inside), and that are all the same age and size of the other firs that have crushed homes in the last few years. The biggest concern is that one or more of these trees comes down and strikes our home. The second concern for two of the trees is that they could land across the Railroad/California Bridge or Washington Street. The bridge is a major evacuation route for this end of town and Washington Street is the only road out for about a half dozen houses, including mine.

My questions for the Board are these:

1. Has the sale gone through?
2. If the sale has gone through, what are the next steps for assessing these trees and moving forward with tree work, if applicable?
3. If the sale has not gone through, can you please let us know in writing? And, can you please let us know if there are any estimations of when the sale will go through? Your written support and transparency is critical in us moving this through the county and applying pressure on Saint Dorothy's. For instance, if it weren't likely to go through this year, that would bolster our ask of the County to ensure that Saint Dorothy's act as responsible landowners and do the appropriate tree work to ensure the safety of residents. For background, Saint Dorothy's does have the budget to do this work as they are a part of a larger Church system that can deem funds when necessary.
4. Is this an appropriate agenda item to bring to the next Board Meeting? I will request this be added to the agenda through the website, but I was hoping to find a Board Member who is willing to champion this issue in Camp Meeker.

As we all know, the Douglas Firs pose a very real risk and they will continue to do so. My family evacuated several times last winter and spent our families savings to do so, that's how scared we were of a tree falling on our home. Now that we face fire season, which has become windier and windier each year, I have a specific concern about trees falling from high winds, taking down power lines and/or hitting a home thus starting a fire, while also blocking evacuation routes. When I spoke to the County Inspector, they firmly dismissed Saint Dorothy's claim that a tree falling is an act of God. The Inspector was very clear that a tree falling on a home would be seen by the courts as an act of

negligence by the property owners who "own" the tree. They were horrified that Saint Dorothy's had abandoned so many property lots when the risk of human death was so evident.

There are many neighbors who share my concerns and are living with great risk. Fortunately, I think there is great potential to reduce risk. I am eager to partner on this, not just for my home but for Camp Meeker at large.

Thank you for reading my lengthy email, I hope you all don't get too many of these on a regular basis. I am cc'ing my partner and we very much look forward to hearing from you.

Warmly,
Kelly Gray and Gage Opdenbrouw, last house on Washington Street

Kelly Gray
mobile: (415) 847-6680
writekgray.com
California Poets in the Schools



C Doran Girard <cdgirard.work@gmail.com>

CMRPD: Agenda Item

Gary Helfrich <helfrich@sonic.net>

Wed, Aug 30, 2023 at 6:46 PM

To: writekgray@gmail.com

Cc: John Mc Daniel <jalfredmcdaniel@gmail.com>, C Doran Girard <cdgirard.work@gmail.com>

Hi Kelly,

Discussion of the St. Dorothy's potential sale of land to Camp Meeker Recreation and Park District is a standing item on our regular agenda, and the status of the negotiation will be discussed this month as part of this item. At this point, we do not know if St. Dorothy's will accept the Ag + Open Space District appraisal - if not, it is unlikely that Camp Meeker could acquire the property since Ag + Open Space is prohibited from participating in real estate transactions that exceed the appraised value of the property.

The appraisal has been completed, but cannot be released until review by County Counsel and the Ag + Open Space Fiscal Oversight Commission. I've attached a copy of the Ag + Open Space Guidelines and Standards for Preparation of Narrative Appraisal Reports that details the appraisal process.

If St. Dorothy's accepts the offer, Camp Meeker Recreation and Park District will work with Ag + Open Space to draft a conservation easement, recreation covenant, and initial public access and operation & maintenance funding request - this is a public process and will likely take several meetings.. The final package will need to be approved by Camp Meeker Recreation and Park District and the Sonoma County Board of Supervisors. An optimistic time frame would be 12 months for this work to be completed.

With regard to the tree issue: The reference to a County inspector is confusing - can you provide some additional details such as the inspector's name or what section he or she works for? This would be very helpful. It would also be helpful to know who you spoke with at St. Dorothy's about the status of the sale. It's important to understand that at this point in time, the trees that are of concern are on private property and Camp Meeker Recreation and Park Districts lacks the authority to require a landowner to correct hazardous conditions, That said, we are committed to working with our partners at the County and CalFire to see if they can resolve this situation.

Thanks!

Gary Helfrich
President, Camp Meeker Recreation and Park District

 **SCAPOS_D_Appraisal_Guidelines.pdf**
141K



C Doran Girard <cdgirard.work@gmail.com>

CMRPD: Agenda Item

Kelly Gray <writekgray@gmail.com>

Wed, Aug 30, 2023 at 7:43 PM

To: Gary Helfrich <helfrich@sonic.net>, gage opdenbrouw <gage.opdenbrouw@gmail.com>

Cc: John Mc Daniel <jalfredmcdaniel@gmail.com>, C Doran Girard <cdgirard.work@gmail.com>

Thanks for all of this, it will take me a few days to digest, but I appreciate it. I totally understand that this is a Saint D's issue, I am just getting folks to say it directly, because when I speak to Saint D's they tend to tell fibs.

We have been working with Inspector Briggs from the County, who was able to help us apply pressure and have Saint D's remove a giant Douglas Fir and the tree that had fallen on our home, both from St. D's property. I'll have to look and get Brigg's department, he was wonderful and completely illuminating to the legality of trees, property, and negligence.

Initially, when I first contacted St. D's, I was speaking with Katie, then Alan, and now Ashely and Eric. I have been in contact with them for seven years, so I have had the pleasure of getting to know all the directors during that time. Most delightful, was meeting Richard from their Board, who wanted to argue about who was responsible for a tree once it has fallen on a home. Turns out, the County believes that the property owners from which the tree fell are responsible, as does Cal Fire. That's how we felt too. :)

It was Eric who told me that the sale was going through shortly and that I would have to take up my concerns with all of you, or the land trust. He wrote on May 20th of this year, over text, after I inquired when he was rescheduling the tree company to come out* "we are coming closer and closer to the sale of the land. Camp Meeker Park and rec will be taking ownership of the land in the near future at which time you will need to voice your concerns to them. thanks" This was after a few months of telling me he was sending tree people out, which St D's had agreed to do when Briggs was involved with the two other trees. I have sent emails and certified letters to Ashley the last two weeks, which she has not responded to (which is typical with them). If this timeline is confusing, I am happy to chat by phone, or at the meeting.

We look forward to being at the meeting, and I can ask questions during public comment, if necessary. I have been compiling information before contacting the County and Cal Fire, so this is helpful, and we intend to only apply pressure to the land owners, which as we all know, are Saint Ds.

Take care and thanks again- KG (and I am including my partner Gage on these emails as it saves us time and keeps us organized!)

*initially the tree company was scheduled April 6th, but Eric said they cancelled, and he told me several times after that they cancelled, which I now believe to be untrue

Kelly Gray
mobile: (415) 847-6680
writekgray.com
California Poets in the Schools

Fwd: Camp Meeker Recreation and Park District

1 message

Gary Helfrich <helfrich@sonic.net>

Wed, Sep 6, 2023 at 10:05 AM

To: admin@campmeeker.org, Cheryl Doran-Girard <cdgirard1945@yahoo.com>, John Mc Daniel <jalfredmcdaniel@gmail.com>

Sent from my iPad

Begin forwarded message:

From: Joe Hughes <joe@phelpslandsurveyors.com>
Date: September 6, 2023 at 8:21:54 AM PDT
To: helfrich@sonic.net
Cc: Fred Phelps <fred@phelpslandsurveyors.com>
Subject: **Camp Meeker Recreation and Park District**

Hi Gary, I received your letter yesterday and will send payment as soon as possible.

Thank you.

Joe Hughes - PLS 8992
Phelps & Associates, Inc. - Land Surveyors
[632 Petaluma Ave, Sebastopol, CA 95472](#)
Ph: 707.829.0400, Fx: 707.829.0401

FINAL BUDGET 2023-2024 RECAP SHEET									
Camp Meeker Rec & Park									
FUND #	FUND #10	FUND #16	FUND #40	FUND #50	FUND #70				
A- Analysis of Fund Balance:									
Actual Fund Balance 6/30/2023	184,107	25,000	23,634	1,078,490	234,367				
Encumbrances	-	-	-	-	-				
General	-		-						
Other	-		-						
Designations	156,805	-	60,342	1,113,990	258,189				
Fund Balance 6/30/2023	27,302	25,000	(36,708)	(35,500)	(23,822)				
B-Summary of District Budget									
Fund Balance Unreserved/Undesignated	27,302	25,000	(36,708)	(35,500)	(23,822)				
Cancellation of Prior Year Reserves/Desig	156,805	-	60,342	1,113,990	258,189				
Estimated Revenue	241,250	-	640,000	59,000	124,000				
Total Available Financing	425,357	25,000	663,634	1,137,490	358,367				
Appropriations	241,250	25,000	640,000	221,050	93,426				
Provisions for Reserves and/or Desig	184,107	-	23,634	916,440	264,941				
Total Financing Requirements	425,357	25,000	663,634	1,137,490	358,367				
Gary Helfrich		John A. McDaniel		Valery Larson					
Director		Director		Director					
Resolution 2023-009									
Final Budget Approved On:									
September 19, 2023									
Prop 4 Limit \$357,192 Adopted Resolution 2023-004									
District Fiscal Agent: Cheryl Doran-Girard									
Phone: 707-696-2876									

CAMP MEEKER RECREATION AND PARK DISTRICT		
RECREATION AND PARK FUND-10		
FINAL BUDGET 2023-2024		
GL CODE		FINAL BUDGET 2023-2024
	Revenue	
4001	Property Taxes-CY Secured	107,500
4020	Property Taxes-CY Supplemental	-
4040	Property Taxes-CY Unsecured	-
4040	Interest Pooled Cash -Sonoma	-
4110	Interest Earned-Wells Fargo	500
4210	Rental Fees-Anderson Hall	7,500
4215	Rental Fees-Other	1,900
4220	State-Home Owner Property Tax	500
4221	State-Other In Lieu -Fish &	-
4250	Donations	-
4295	Grant Revenue	-
4625	Transfers-Within Fund In	123,350
	Total Revenue	241,250
	Expenditures	
5010	Director Stipend	-
5017	Worker Compensation Insurance	1,500
5101	Communications-Telephone	1,350
5105	Communications-ISP Website	750
5110	Communications-Website Other	750
5112	Communications-WiFi	750
5184	Janitorial Supplies	500
5185	Janitorial Services	1,500
5210	Insurance-Property & Liability	4,000
5301	Maintenance-Beach & Parks	5,000
5401	Memberships	750
5405	Miscellaneous	1,500
5410	Office Supplies	750
5416	Lease-Accounting Software	1,250
5420	Training-Administrative	150
5425	Postage	175
5426	Printing Services	450
5427	Supplies	750
5501	Professional Fees-Web	1,000
5520	Administrative Services	15,480
5521	Training Costs-Other	-
5540	LAFCO Charges	450
5550	Legal Services	18,000
5555	Professional Services-Auditor	7,000
5556	Professional Services-Accounting	10,320
5570	Service Fee-Square	225
5571	Late Fees	-
5575	Bank Service Fees	500
5576	Property Tax Administration Fee	1,200
5577	Recording-Filing Fees	250
5590	Gas and Oil	1,350
5591	Equipment Rentals	-
5592	Water and Sewer	1,350
5594	Utilities	1,250
	Total Service and Supplies	80,250
8510	Remodel/Rehab/Renovate	25,000
8514	Maintenance & Repair-Major	136,000
8516	Restoration	
8521	Survey/Topography	-
8625	Tfr Within Fund	-
9001	Contingency	-
	Total Fixed Assets	161,000
	Total Expenditures	241,250
	Excess of Income Over (Under) Expense	-

CAMP MEEKER RECREATION AND PARK DISTRICT			
RECREATION AND PARK CAPITAL FUND-16			
FINAL BUDGET 2023-2024			
GL CODE		FINAL BUDGET 2023-2024	
	Revenue		
4110	Interest Earned-Wells Fargo Bank		
	Total Revenue		-
	Expenditures		
8625	Tfr Within Fnd-Out	*	25,000
	Total Expenditures		25,000
	Income Over (Under) Expense		(25,000)
	ANDERSON HALL Repairs	*	

CAMP MEEKER RECREATION AND PARK DISTRICT		
WATER OPERATIONS-FUND 40		
FINAL BUDGET 2023-2024		
		FINAL BUDGET 2023-2024
GL CODE		
	Revenue	
4010	Direct Charges-Current Year	124,000
4061	Direct Charges -Prior Year	-
4101	Interest Pooled Cash -Sonoma	-
4260	Reimbursements	91,000
4310	Sales of Water-Residential	297,500
4410	Revenues From Other	-
4625	Transfers-Within Fund In	127,500
	Total Revenue	640,000
	Expenditures	
5017	Worker Compensation Insurance	1,200
5101	Communications-Telephone	600
5105	Communications-ISP Website	600
5110	Communications-Website Other	500
5112	Communications-WiFi	750
5210	Insurance-Property & Liability	8,750
5401	Memberships	950
5405	Miscellaneous	6,300
5410	Office Supplies	850
5416	Lease-Accounting Software	2,520
5420	Training-Administrative	200
5425	Postage	175
5426	Printing Services	1,000
5427	Supplies	1,000
5501	Professional Fees-Web	750
5515	Contract Services-Water	150,000
5520	Administrative Services	23,220
5540	LAFCO Charges	1,250
5550	Legal Services	12,500
5555	Professional Services-Auditor	14,500
5556	Professional Services-Accounting	15,480
5565	Fiscal Agent Fees	1,250
5567	SCWA-Water Agency Fees	4,500
5575	Bank Service Fees	100
5576	Property Tax Administration Fee	-
5585	Public/Legal Notices	850
5587	Water System Fees-State	3,500
5594	Utilities	12,500
	Total Service and Supplies	265,795
8565	Equipment 2	200,000
8625	Tfr Within Fnd-Out	174,000
9001	Contingency	205
	Total Fixed Assets	374,205
	Total Expenditures	640,000
	Income Over (Under) Expense	-
	SCADA =\$200K	
	Misc: = \$500/month SCADA \$6K	

CAMP MEEKER RECREATION AND PARK DISTRICT			
WATER CAPITAL FUND-50 (RESTRICTED)			
FINAL BUDGET 2023-2024			
		FINAL BUDGET	
		2023-2024	
GL CODE			
	Revenue		
4110	Interest Earned-Wells Fargo Bank	9,000	
4260	Reimbursements	-	
4625	Transfers-Within Fund In	50,000	
	Total Revenue	59,000	
	Expenditures		
5575	Bank Service Fees	1,200	
8625	Tfr Within Fnd-Out	* 219,850	
	Total Expenditures	221,050	
	Income Over (Under) Expense	(162,050)	
	Roof Repairs/Hall	* 98,350	
	SCADA System	* 121,500	

CAMP MEEKER RECREATION AND PARK DISTRICT			
USDA DEBT-WATER FUND 70			
FINAL BUDGET 2023-2024			
			FINAL BUDGET 2023-2024
GL CODE	Revenue		
4290	Miscellaneous Revenues		-
4625	Transfers-Within Fund In		124,000
	Total Revenue		124,000
	Expenditures		
7910	Long Term Debt-Principal		45,000
7911	Long Term Debt-Interest		48,426
8625	Tfr Within Fnd-Out		-
	Total Expenditures		93,426
	Income Over (Under) Expense		30,574