

Agenda of the Regular Meeting  
Of the  
Board of Directors of the  
Camp Meeker Recreation and Park District

Tuesday, October 15, 2013, 7:00 pm  
DISTRICT OFFICE (Next to the Fire Station)  
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS (10 minutes)

- A. Approval of minutes
- B. Payment of claims
- C. Journal Entry Approval
- D. Administrative and Financial Report

VII. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility, 10 minutes)

- A. Report on operations for the current month

VIII. OLD BUSINESS

A. UPDATE: PLAYGROUND RENOVATION (Cathie Anderson/Jeff Rusch, 10 minutes)

DESCRIPTION: The Board will review an update on matters surrounding the beach area playground restoration plans, fundraising and related matters.

PROPOSED ACTION: The Board may/may not take further action regarding this matter.

B. UPDATE: UNITED STATES POSTAL SERVICE COMMUNICATIONS AND CLOSURE OF THE "TRAILER" USED AS THE CAMP MEEKER POST OFFICE (Anthony Tominia, 10 minutes)

DESCRIPTION: The District will review progress of the Postal Service communications regarding closure of the Camp Meeker Post Office and its impact on the residents.

PROPOSED ACTION: The Board may/may not approve further action.

IX. NEW BUSINESS

C. DUTCH BILL CREEK RESTORATION: AREA MAINTENANCE (Anthony Tominia, 10 minutes)

DESCRIPTION: Conservation Corps North Bay and Sonoma Youth Ecology Corps have provided the Board with cost estimates for blackberry and invasive plant removal in the Dutch Bill Creek restoration area. Director Tominia will present the information and review of the Conservation Corps walk along the creek.

PROPOSED ACTION: The Board may/may not take further action on this issue.

D. WATER CUSTOMER DELINQUENCY: U.S. POST OFFICE (Anthony Tominia 10 minutes)

DESCRIPTION: The Board has been advised that the United States Post Office connection to the water system is past due in the amount of \$180.07; and, that no payment has been received since June 25, 2013. Russian River Utility staff has requested instruction regarding meter removal and deactivation of the water connection. RRU staff advised by Jeannie Ramirez at the Occidental Post Office that she is “working on it.”

PROPOSED ACTION: The Board may/may not take further action on this matter.

E. ISSUE OF CAL CARD/ U.S. BANK CREDIT CARD TO JEFF RUSCH FOR PAYMENT OF PLAYGROUND PROJECT COSTS (Staff, 5 minutes)

DESCRIPTION: The District presently participates in the Cal Card credit card program through US Bank. The District’s credit limit is \$10,000 with cards in the hands of the Board President and Board Secretary/Treasurer to facilitate payment of Board expenses. These individuals signed a detailed agreement when cards were issued to them regarding the items for which the cards may be used and specifically stating that the Director will not use the cards for any personal items. The Playground project will require the purchase of materials from varied sources over at least six months; and, therefore the Board will discuss issuing an additional card to fund the Playground Project costs alone. US Bank advises that a card can be issued as a departmental card only and the credit limit can be as the Board determines such as the \$6,000 that the Board approved in playground expense last month.

PROPOSED ACTION: The Board may take action on this item.

F. RESOLUTION 2013-014: VOLUNTEER INSURANCE STATE COMPENSATION INSURANCE FUND, (Staff, 10 minutes)

DESCRIPTION: State Compensation Insurance Fund has indicated that the fund will consider coverage of volunteers participating in the Playground Project given that the Board passes a Resolution requesting the coverage and provides a list of defined tasks, estimated hours and individuals performing those tasks. Should the coverage be granted the District’s volunteers would be covered for medical costs; however, not for loss of wages as no wages are paid in the case of volunteer work. Currently, the District’s liability carrier, SDRMA, will not cover volunteers.

PROPOSED ACTION: The Board may/may not proceed with the SCIF process.

G. LAND USE MADRONE PROPERTY (Jeffrey Rusch, 5 minutes)

DESCRIPTION: Director Rusch would like to discuss the Madrone property and the usage of the property.

PROPOSED ACTION: The District may/may not take further action on this issue.

X. DIRECTORS’ REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place.

## XI. ADJOURNMENT

### HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than ten (10) calendar days before the meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion.

Submit your agenda items using the District's website at the following address:

[http://www.campmeeker.org/wordpress/?page\\_id=224](http://www.campmeeker.org/wordpress/?page_id=224).

Minutes of the Regular Meeting  
Of the  
Board of Directors of the  
Camp Meeker Recreation and Park District

Tuesday, September 17, 2013, 7:00 pm  
DISTRICT OFFICE (Next to the Fire Station)  
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

The meeting was called to order by President Watson at 7:07 p.m.

II. ROLL CALL

Directors Helfrich, Anderson, Rusch and Watson were present. Director Tominia was absent. Also attending was District Counsel Malcolm Manwell.

III. APPROVAL OF AGENDA

A motion was made by Gary Helfrich, and seconded by Cathie Anderson to approve the agenda as written.

The motion was approved.

Ayes: 4      Noes: 0      Abstain: 0      Absent: 1

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PRESENTATION: PLAYGROUND FUNDRAISING

Megan Behar, representing the parents involved with the playground project, advised that the group is seeking ideas for fundraising. She said the group was looking for ways to raise money that won't involve upfront costs. The group has investigated grant opportunities such as KABOOM and California First Five.

Jeff Rusch informed the group that presently there are no demographics available for the community and there is no census data for children, elders, etc. so that fundraising for under-served communities could be explored.

The parents group is scheduled to meet next week; however, no date has been established yet.

VI. PUBLIC COMMENT

Megan Behar asked what could be done about the abandoned portalet at Market and Bohemian as it is being used and creating not only an eyesore, but also, a health issue. She went on to advise that she has contacted County Code Enforcement with no positive response. Gary Helfrich suggested that several individuals to contact at various County departments.

VII. CONSENT ITEMS (10 minutes)

A. Approval of minutes

As there were no corrections to the minutes of August 20, 2013 a motion was made by Cathie Anderson and seconded by Gary Helfrich to approve the minutes of the August 20, 2013 Board meeting as written.

The motion was approved.

Ayes: 4      Noes: 0      Abstain: 0      Absent: 1

B. Payment of Claims

Ms. Doran-Girard corrected the materials in the Board packet for the Recreation and Park District warrant request as the details were in error. After discussion, a motion was made by Gary Helfrich, and seconded by Cathie Anderson to approve the following warrants requests:

G2013/2014-003 (R&P-September)	\$ 3,768.05
W2013-2014-003 (Water-September)	\$16,863.86
AB2013-2014-001 (USDA-Oct 1 Pmt)	\$61,071.87

The motion was approved.

Ayes: 4    Noes: 0    Abstain: 0    Absent: 1

C. Journal Entry Approval

The Board was advised that the journal entry presented is to record a credit adjustment from West Sonoma Waste for overbilling of dumpster costs; therefore, a motion was made by Jeffrey Rusch, and seconded by Cathie Anderson to approve the journal entry as presented.

The motion was approved.

Ayes: 4    Noes: 0    Abstain: 0    Absent: 1

D. Administrative and Financial Report

The Board was advised of the completion of several tasks including mailing of correspondence to SCWA regarding the water agreement. Additionally, Ms. Doran-Girard informed the Board that the State Controller report is in progress as well as beginning audit preparation. Future agenda items and other correspondence were reviewed.

VIII. REPORT OF THE WATER SYSTEM OPERATOR

A. Jamie Dunton of Russian River Utility reported that the water system has had no major issues to report. He advised that the Department of Public Health will conduct a system inspection; however, this is a routine matter and he anticipates no issues due to the simplicity of the system.

Cathie Anderson inquired about accounts 127 and 318.

Gary Helfrich stated that he had reviewed the financial documents received for account 17 and given that the customer's residence will not be habitable, the account should be removed from the tax roll, billing of charges cease, and the existing balance be considered a bad debt and removed from the accounts receivable.

A motion was made by Gary Helfrich and seconded by Jeff Rusch to direct District staff to remove APN 075-090-005 (Account 17) from the District prepared flat charge roll; and, further, that Russian River Utility is directed to bad debt the amounts outstanding for this account, cease billing and remove from the accounts receivable listing.

The motion was approved.

Ayes: 4    Noes: 0    Abstain: 0    Absent: 1

Jeff Rusch requested information about the size the paper used for the water bills and the water customer list could be used to promote and fundraise for the playground project.

IX. OLD BUSINESS

A. UPDATE: PLAYGROUND RENOVATION

DESCRIPTION: Jeff Rusch presented his site plan for the playground restoration and informed the Board that use of equipment will be donated. He estimates the preliminary site work will cost \$3,354. He stated that the proposed plan and budget assumes the site work be done in-house by volunteers. He went on to advise that the volunteer group would choose weekends, order materials and complete site work immediately. Their fundraising efforts will be directed toward the equipment purchase.

Gary Helfrich advised that a grading site plan or survey will be needed. Staff advised that the District's insurance carrier, SDRMA, will require that the volunteers will need to sign waivers. A discussion ensued regarding insurance issues and staff was directed to explore covering the volunteers via State Compensation Insurance.

ACTION: A motion was made by Gary Helfrich and seconded by Jeff Rusch to authorize moving forward with the site preparation after the site plan is modified by Gary Helfrich, if needed, at a cost not to exceed \$6,000.00.

The motion was approved.

Ayes: 4      Noes: 0      Abstain: 0      Absent: 1

B. UPDATE: UNITED STATES POSTAL SERVICE CONSTRUCTION AND CLOSURE OF THE "TRAILER" USED AS THE CAMP MEEKER POST OFFICE

DESCRIPTION: Director Tominia's review of progress of the Postal Service communications regarding closure of the Camp Meeker Post Office and its impact on the residents was presented by staff in his absence.

ACTION: No further action was taken.

X. NEW BUSINESS

C. CAMP MEEKER COMMUNITY: FALL EVENTS

DESCRIPTION: Director Anderson reported regarding proposed movie events scheduled for October 27 and suggested that the screen issues at Anderson Hall that will impact media use. Discussion ensued and Director Rusch stated that he is willing to donate a manually operated screen.

ACTION: A motion was made by Cathie Anderson, and seconded by Jeff Rusch to remove the existing malfunctioning electric screen and replace with the manual screen donated by Jeff Rusch. The new screen to be properly installed and existing electric connection capped correctly.

The motion was approved.

Ayes: 4      Noes: 0      Abstain: 0      Absent: 1

D. RESOLUTION 2013-013: APPROVAL OF FINAL BUDGET FOR FISCAL YEAR ENDING 6/30/2014

DESCRIPTION: The Board reviewed the changes to the 2013-2014 Preliminary Budget based on events occurring since its approval in May. Discussion ensued.

**ACTION:** A motion was made by Gary Helfrich and seconded by Cathie Anderson to adopt Resolution 2013-013 and a Final Budget for the fiscal year ending June 30, 2014 as required by law.

The motion was approved.

Ayes: 4      Noes: 0      Abstain: 0      Absent: 1

**E. LIEN RELEASE WATER ACCOUNT # 200 AMY & MARK PAPPAS (Staff, 5 minutes)**

**DESCRIPTION:** In January 2012, the Board approved the placing of a lien against the property at 82 Front Street for the purpose of collection delinquent water charges in the amount of \$876.76. The delinquency has been paid via the water accounts at Russian River Utility; and, therefore the lien requirements satisfied.

**ACTION:** A motion was made by Gary Helfrich and seconded by Jeff Rusch to approve the release of the lien at the County of Sonoma Recorder office and authorize Board Secretary Cathie Anderson to execute and have the appropriate lien release documents notarized.

The motion was approved.

Ayes: 4      Noes: 0      Abstain: 0      Absent: 1

**F. PARKING LOT STRIPING (Anthony Tominia, 5 minutes)**

**DESCRIPTION:** Director Tominia will discuss striping of the parking lot for parking spaces and fire lines and provide cost estimates for the services.

**ACTION:** In the absence of Director Tominia, this item was tabled until the next Board meeting.

**G. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

(Subdivision a., Government Code Section 54956.9)

CAMP MEEKER RECREATION AND PARK DISTRICT v. JEWEL

E. CHENOWETH, ET AL; PAT CHENOWETH AHO.

Sonoma Superior Court Case Number SCV 243172;

In re Bankruptcy of Pat Chenoweth Aho, US Bankruptcy Court, Northern District of California, Case No.: 05-14608

**H. ADJOURN TO CLOSED SESSION**

The Board adjourned to closed session at 8:45 p.m.

**I. ANNOUNCE ACTIONS, IF ANY, BACK IN OPEN SESSION**

The Board returned to open session at 8:54 p.m. District Counsel Manwell advised that Directors Watson and Helfrich would be meeting to review various issues in the draft agreement.

**XI. DIRECTORS' REPORTS**

**DESCRIPTION:** This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

**PROPOSED ACTION:** No action or discussion to take place.

Director Tominia's email was read regarding the garbage situation in the beach area.  
Director Rusch asked that the Madrone issue be placed on the October agenda.

## XII. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Cathie Anderson, and seconded by Gary Helfrich that the September 2013 meeting of the Camp Meeker Board of Directors be adjourned.

The motion was approved.

Ayes: 4      Noes: 0      Abstain: 0      Absent: 1

The meeting adjourned at 9:00 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

2013-09-17draftmins-cdg1



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**CHERYL DORAN GIRARD  
CLIENT MEMORANDUM**

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**TO:** CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS  
**FROM:** CHERYL DORAN GIRARD  
**SUBJECT:** OCTOBER 15, 2013 WARRANTS AND FINANCIAL INFORMATION  
**DATE:** OCTOBER 11, 2013

Financial Statements and Warrant Detail are in the board packet following this memorandum. Financial data is based on reviewed updated 9/30/2013 FAMIS data and revenue/expenses to October 11.

G2013/2014-004	R&P (October 2013)	4,171.13
W2013/2014-004	Water (October 2013)	11,672.56

Cash balances are updated from FAMIS balances at 9/30, funds received to date.

Financial statements contain data through October 11, 2013. The detail of the warrant requests directly is following this memo so you will be able to review individual items for each warrant request. Cash in hand, water funds allocation and finally the financial statements are placed behind the individual warrant details.

Russian River Utility has not forwarded the bank statement; however the bank balance has been obtained by telephone. The transfer checks are prepared for signature at the meeting. The allocation of funds has been updated in Monthly Cash Balances sheet of your financials. Transfer amounts are determined by actual debt requirements and other factors are noted on the allocation sheet.

Audit tasks for 6/30/2013 continue to be in process and I have had an audit meeting with Larry Johnson. Larry has yet to supply the list for the major on-site requirements. I expect he will do so within the next two-three weeks. The State Controller's Report was submitted timely as required.

In the event that you need to contact me, you can reach me at voicemail/office 707-545-2108, email at [admin@campmeeker.org](mailto:admin@campmeeker.org) or as a last resort via cell phone 707-696-2876.



**Camp Meeker Recreation & Park District**Warrant # [G2013/2014-004](#)

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Vendor #	Vendor	SubObj	Amount	Explanation
456480	Doran-Girard, Cheryl	6410	5.52	Postage
456480	Doran-Girard, Cheryl	6573	650.00	Consulting-Sep/Oct
456480	Doran-Girard, Cheryl	6630	526.50	Consulting-Sep/Oct
456480	Doran-Girard, Cheryl	6631	1,949.00	Consulting-Sep/Oct
456480	Doran-Girard, Cheryl	6430	39.25	Photocopy
456020	Camp Meeker Water System	7202	81.90	Water Services
456181	AT&T	6040	181.48	Telephone
456010	PGE	7320	98.85	Electric Services
456171	Perry, Johnson, Anderson, Miller	6610	467.00	Legal Services
456115	US Bank	6040	50.00	Pay Phone
456078	Fedex Office	6430	61.63	Photocopy
456152	Watson, Lynn	5913	30.00	Dir Fee
456112	Anderson, Cathie	5913	30.00	Dir Fee

4,171.13

**Camp Meeker Recreation & Park District****Warrant # W2013/2014-004**

<b>Vendor #</b>	<b>Vendor</b>	<b>SubObj</b>	<b>Amount</b>	<b>Explanation</b>
456167	Russian River Utility	6540	7,726.40	Contract
456167	Russian River Utility	7320	635.53	Electricity
456480	Doran-Girard, Cheryl	6573	650.00	Consulting
456480	Doran-Girard, Cheryl	6630	351.00	Consulting
456480	Doran-Girard, Cheryl	6631	1,948.50	Consulting
456480	Doran-Girard, Cheryl	6300	14.50	Recorder-Lien Release
456078	Fedex Office	6430	61.63	Photocopies
456171	Perry, Johnson	6610	285.00	Legal

11,672.56



[illegible][illegible][illegible]

Camp Meeker Recreation & Park--Operations					
BUDGETED FINANCIAL STATEMENT					
				10/15/13	
Income		FINAL	AMOUNT	BALANCE	%
		BUDGET			
1000	Property Tax CY Secured	49,000	-	(49,000)	0.00%
1001	Fiat Charges--Current Year	-	-	-	
1007	Fiat Charges-CY Secured	-	-	-	
1010	CY Miscellaneous	-	-	-	
1011	SB 2557 Prop Tax Admin	-	-	-	
1012	Property Tax Shift Adj	-	-	-	
1013	Prop 1A Suspension	-	-	-	
1020	Property Tax CY Supp	-	-	-	
1040	Property Tax CY Unsecured	-	-	-	
1042	Cost Reim-Col Del Cy UNS	-	-	-	
1060	Prop Tax-PY Secured	-	-	-	
1061	Fiat Charges-Prior Year	-	-	-	
1080	Prop Tax-Py Supp	-	-	-	
1100	Property Taxes--PY Unsecured	-	-	-	
1700	Interest--Pooled Cash	150	-	(150)	
1801	Rent-Real Estate	7,000	1,226	(5,774)	17.51%
2080	St-Other In Lieu	-	-	-	
2440	ST- Hopter	500	-	(500)	0.00%
2580	ST-Grant	-	-	-	
3660	Charges For Services	-	-	-	
3980	Revnue Applic To Prior Yr	-	-	-	
4020	Historical-Sales	50	-	(50)	
4040	Miscellaneous Revenues	-	-	-	
4102	Reimburse/Donations	15,000	-	(15,000)	
4109	Outdated/Cancelled Warrants	-	30	30	
4113	Returned Checks	-	-	-	
4620	Fund Tfr	22,500	-	(22,500)	
	<b>Total Revenues</b>	<b>94,200</b>	<b>1,256</b>	<b>(92,944.32)</b>	<b>1.33%</b>
Personnel Expenditures		BUDGET	AMOUNT	BALANCE	%
5911	Extra Help	-	-	-	
5913	Boards/Commissions-LOC Bds	720	240	(480)	33.33%
5922	FICA-Retirement	-	-	-	
5924	Medicare	-	-	-	
5935	Unemployment Insurance	-	-	-	
5940	Workers Compensation Ins.	378	378	64	100.00%
	<b>Total Salaries/Benefits</b>	<b>1,098</b>	<b>618</b>	<b>(416)</b>	<b>56.28%</b>



Camp Meeker Recreation & Park--Water Operations				10/15/13	
BUDGETED FINANCIAL STATEMENT					
Income		BUDGET	AMOUNT	BALANCE	%
1001	Flat Charges	122,000	-	(122,000)	0.00%
1007	Flat Charges-CY Secured -July	-	-	-	
1061	Flat Charges-Prior Year	-	-	-	
1700	Interest--Pooled Cash	-	-	-	
1460	Water Permit Fees	-	-	-	
2900	OCSD Note Payment	-	-	-	
4031	Sale-Water	-	-	-	
4032	Sale-Water Residential	160,000	41,879	(108,671)	26.17%
4101	Insurance Rebate	-	-	-	
4106	Refunds	(755.00)	96	851	
4109	Outdate/Cancel Warrants	-	-	-	
4620	Transfer W/In Fund	30,000	-	(30,000)	
	<b>Total Revenues</b>	<b>311,245</b>	<b>41,975</b>	<b>(259,820)</b>	<b>13.49%</b>
Operating Expenditures		BUDGET	AMOUNT	BALANCE	%
5940	Worker Compensation	300	252	(6)	84.00%
6040	Communications	2,265	335	(1,930)	
6100	Insurance	4,900	-	(4,900)	
6150	Maintenance-Hydrants	-	-	-	
6166	Bridge Repair	-	-	-	
6280	Memberships	123	-	(123)	0.00%
6300	Miscellaneous Expense	1,500	15	(1,486)	0.97%
6400	Office Expense	500	105	(395)	20.93%
6410	Postage Expense	385	-	(385)	0.00%
6430	Printing Services	757	107	(650)	14.20%
6461	Supplies/Expenses	-	-	-	
6463	Resource Materials	-	-	-	
6500	Professional Services	-	-	-	
6521	County Services	4,824	-	(1,676)	0.00%
6540	Contract Services	97,000	28,080	(68,920)	28.95%
6580	Conventions & Meetings	-	-	-	
6573	Administrative Services	17,000	3,475	(13,525)	
6587	LAFCO Operating	418	-	(177)	0.00%
6610	Legal Services	10,000	1,743	(7,384)	17.43%
6630	Audit/Accounting Services	8,500	2,349	(6,151)	27.64%
6631	Bookkeeping Services	15,750	4,386	(11,364)	27.85%
6637	Prop Tax Administration	975	-	(975)	0.00%
6800	Public Legal Notices	400	315	(85)	78.75%
7005	Election Expense	-	-	-	
7320	Utilities	3,500	1,928	(1,572)	55.09%
7335	Storm Damage	-	-	-	
	<b>Total Services/Supplies</b>	<b>169,097</b>	<b>43,089</b>	<b>(121,698)</b>	<b>25.48%</b>
Fixed Assets:		BUDGET	AMOUNT	BALANCE	%
8452	Damages	-	-	-	
8500	Land	-	-	-	
8511	Remodel/Rehab	-	-	-	
8515	Engineering Services	-	-	-	
8521	Repairs/Maintenance	-	-	-	
8560	Equipment	5,000	-	(5,000)	
8620	Transfers W/I A Fund	122,000	-	(122,000)	0.00%
		-	-	-	
		-	-	-	
	<b>Total Fixed Assets</b>	<b>127,000</b>	<b>-</b>	<b>127,000</b>	<b>0.00%</b>
9000	Appropriation For Contingency	-	-	-	
	<b>Total Budget</b>	<b>296,097</b>	<b>43,089</b>	<b>5,302</b>	<b>14.55%</b>



October 9, 2013

**RE: CAMP MEEKER PAST DUE ACCOUNTS**

- **Accounts 3, 4, 6, 12, 19, 22, 23, 24, 36, 47, 53, 55, 62, 68, 92, 94, 108, 109, 110, 111, 127, 129, 133, 140, 146, 150, 152, 155, 158, 164, 165, 180, 182, 185, 194, 198, 207, 208, 220, 221, 223, 224, 226, 227, 230, 241, 261, 278, 293, 311, 322, 323, 326, 334, 338, 344, 355, 358 and 362:** Past due notices will be sent on October 25 and lock off will be scheduled for November 6, 2013.
- **Accounts 59, 131, 167, 204, 237, 252, 299 and 330:** Payments are waiting for deposit, on the way, or payment plans are in effect.
- **Accounts 161 and 212:** This service will be locked off on 10/14/13.
- **Account 1:** Waiting to hear how to proceed.

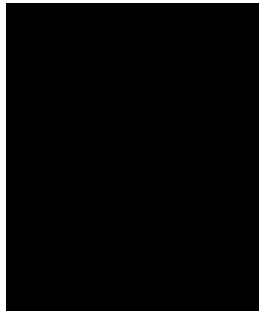
Note from September's report: The Operator in Charge says there has been no one at the post office since June. Please advise if we are to waive the service charges for July – September and all later fees. **Should this account be deactivated?**

		CAMP MEEKER RECREATION AND PARK DISTRICT			13-Oct		
		PAST DUE REPORT					
ACCT #	CURRENT	1 - 30.	30 - 60	61+	LAST PAYMENT		TOTAL
1	40.00	46.67	44.45	48.95	131.12	6/25/13	180.07
3	43.98	139.44			51.27	8/15/13	183.42
4	96.40	169.87	75.23		174.81	8/9/13	341.50
5	45.98	4.96			42.50	10/4/13	50.94
6	48.50	131.47			155.00	9/24/13	179.97
7	274.25	4.00			395.62	10/8/13	278.25
12	74.30	12.88			257.67	10/4/13	87.18
19	49.68	95.96			180.00	8/13/13	145.64
22	44.46	61.26	0.26		117.00	9/13/13	105.98
23	45.78	47.46	44.02		95.58	8/6/13	137.26
24	40.14	48.83	42.00		90.01	8/6/13	130.97
30	42.94	4.54			90.75	10/4/13	47.48
36	42.78	47.25	4.61		92.10	8/30/13	94.64
37	43.86	2.52			50.45	9/27/13	46.38
38	45.86	2.46			49.10	10/4/13	48.32
45	40.08	2.12			42.42	10/1/13	42.20
46	46.12	3.37			67.33	10/1/13	49.49
47	52.55	65.94			55.00	9/10/13	118.49
49	41.14	2.34			46.89	10/1/13	43.48
53	46.70	75.46	2.47		49.44	8/23/13	124.63
55	66.65	103.81			180.00	9/5/13	170.46
59	40.10	43.34			80.32	8/20/13	83.44
60	47.20	3.21			64.18	10/1/13	50.41
62	40.00	47.15	42.00		82.00	7/23/13	129.15
68	47.80	63.77			106.02	9/5/13	111.57
79	48.92	5.25			43.83	9/24/13	54.17
91	49.76	3.90			78.05	10/4/13	53.66
92	40.10	27.78			6.94	8/15/13	67.88
94	44.26	52.39	4.61		92.22	9/5/13	101.26
96	44.76	2.49			49.78	9/27/13	47.25
102	47.02	2.83			56.68	9/27/13	49.85
103	47.30	3.56			71.14	10/4/13	50.86
105	42.94	2.22			44.46	9/27/13	45.16
108	48.16	25.12			270.50	9/27/13	73.28
109	115.10	12.62			252.35	10/8/13	127.72
110	47.92	59.34	2.73		45.72	8/20/13	109.99
111	40.00	44.09	41.70		102.00	7/16/13	125.79
127	979.18	884.53			200.00	10/4/13	1,863.71
129	44.28	46.37	4.57		46.09	9/5/13	95.22
131	45.50	50.52	2.38		47.51	9/5/13	98.40
133	42.44	46.01			90.36	9/13/13	88.45
136	41.68	0.94			86.00	8/13/13	42.62
138	40.64	0.02			41.48	9/17/13	40.66
140	61.78	60.95	3.61		135.00	9/13/13	126.34
143	46.22	2.74			54.88	10/1/13	48.96
145	43.66	5.41			120.00	8/30/13	49.07
146	45.28	51.10	43.49		100.00	8/20/13	139.87
148	42.02	2.11			42.16	10/4/13	44.13
150	41.08	44.04	2.10		80.98	8/20/13	87.22
152	48.32	54.43	47.41		100.00	8/9/13	150.16
155	61.55	49.75			48.06	8/20/13	111.30
158	43.24	31.33			140.00	8/9/13	74.57
159	40.00	2.00			40.00	10/1/13	42.00
161	45.40	51.15	47.17	2.69	185.00	7/16/13	146.41
164	46.76	46.07	4.59		91.79	9/10/13	97.42
165	43.12	45.42	4.64		92.71	8/23/13	93.18
167	44.28	26.13			50.00	9/24/13	70.41

ACCT #	CURRENT	1 - 30.	30 - 60	61+	LAST PAYMENT		TOTAL
173	46.56	2.39			47.76	9/27/13	48.95
174	42.10	3.21			90.00	9/27/13	45.31
179	40.66	2.00			40.00	9/27/13	42.66
180	45.22	16.41			50.00	10/1/13	61.63
182	54.50	79.72	45.05		120.00	8/6/13	179.27
183	51.73	3.93			78.52	10/4/13	55.66
185	45.86	45.80			50.00	9/20/13	91.66
189	40.00	2.00			40.00	9/27/13	42.00
194	44.80	40.34			50.00	10/1/13	85.14
195	45.06	2.36			47.25	9/27/13	47.42
197	43.32	2.27			45.32	10/8/13	45.59
198	52.40	26.96			40.00	9/27/13	79.36
204	42.14	44.57			40.00	8/15/13	86.71
207	40.00	42.10	2.00		40.00	8/27/13	84.10
208	43.44	16.38			150.00	8/2/13	59.82
212	44.60	44.65	50.66	2.33	46.67	8/9/13	142.24
220	97.68	184.81	62.40		346.00	7/12/13	344.89
221	44.74	52.55	22.34		60.00	9/10/13	119.63
222	70.70	4.20			83.98	10/4/13	74.90
223	46.38	47.98	2.09		41.88	8/30/13	96.45
224	41.86	44.21			132.88	8/13/13	86.07
226	42.80	48.30	42.33		50.00	9/10/13	133.43
227	41.14	45.62	39.62		40.00	9/5/13	126.38
230	48.10	11.47			40.40	10/1/13	59.57
232	42.76	2.28			45.64	10/1/13	45.04
233	46.00	5.50			45.52	10/1/13	51.50
235	40.00	2.00			40.00	10/1/13	42.00
236	40.88	2.10			41.96	10/1/13	42.98
237	43.84	13.23			80.00	9/27/13	57.07
240	49.58	2.31			46.13	10/1/13	51.89
241	40.56	43.39			90.25	8/30/13	83.95
246	45.52	0.53			100.00	10/8/13	46.05
247	40.90	5.43			40.00	9/27/13	46.33
250	45.56	2.55			51.02	9/27/13	48.11
252	45.98	51.88	48.95	0.76	50.00	9/5/13	147.57
253	40.50	2.25			44.94	10/4/13	42.75
256	43.30	2.32			46.42	10/8/13	45.62
261	45.02	48.01	2.22		44.34	9/5/13	95.25
263	42.50	3.20			43.00	10/1/13	45.70
264	46.74	4.72			94.37	10/1/13	51.46
265	49.04	4.91			98.15	10/4/13	53.95
270	57.73	9.46			189.17	9/27/13	67.19
272	41.68	2.19			43.78	9/27/13	43.87
278	40.00	44.10	42.00		56.12	8/9/13	126.10
279	52.55	3.56			71.12	9/27/13	56.11
281	46.36	2.59			51.89	9/27/13	48.95
286	46.94	2.49			49.76	9/27/13	49.43
291	43.90	2.49			49.76	10/1/13	46.39
293	45.78	59.43	47.31		95.74	7/24/13	152.52
295	40.00	84.06	46.45	88.95	86.10	6/4/13	259.46
298	40.00	2.00			40.00	9/27/13	42.00
299	47.52	52.50			48.26	8/15/13	100.02
305	42.32	2.13			42.62	10/8/13	44.45
307	45.20	2.39			47.86	10/1/13	47.59
309	40.02	2.10			41.92	10/1/13	42.12
310	44.20	4.69			46.66	10/8/13	48.89
311	40.16	42.78	4.16		83.19	8/23/13	87.10
312	42.44	0.28			44.00	9/20/13	42.72
313	43.46	2.25			45.06	9/27/13	45.71
316	47.20	2.70			77.63	10/1/13	49.90
ACCT #	CURRENT	1 - 30.	30 - 60	61+	LAST PAYMENT		TOTAL

317	47.30	2.74			54.79	10/4/13	50.04
321	44.96	2.60			51.99	10/1/13	47.56
322	46.68	84.20	65.26		101.73	7/19/13	196.14
323	63.20	67.63	9.95		63.72	9/5/13	140.78
325	49.38	5.41			37.08	9/10/13	54.79
326	72.88	195.69			150.00	8/30/13	268.57
330	43.12	52.00	46.64	0.03	148.56	7/12/13	141.79
332	45.80	3.49			69.73	10/1/13	49.29
334	40.06	211.72			80.00	9/13/13	251.78
338	41.54	45.86	24.70		100.00	8/13/13	112.10
344	243.00	35.11			702.20	10/1/13	278.11
348	47.46	4.64			92.71	10/8/13	52.10
350	60.00	0.35			60.00	9/13/13	60.35
355	48.58	85.10			98.35	8/30/13	133.68
358	78.13	75.38	51.30		153.32	8/9/13	204.81
359	46.66	3.46			69.13	9/27/13	50.12
362	47.40	55.37	2.25		44.96	9/5/13	105.02
	<b>7,728.00</b>	<b>5,238.47</b>	<b>1,121.72</b>	<b>143.71</b>			<b>14,231.90</b>
			<b>BILLING REGISTER INFORMATION 08/31/13</b>				
			<b>WATER</b>	11000.23	<b>CURRENT CHARGES</b>		24,559.39
			<b>SVC CHG</b>	14575.00	<b>PAST DUE</b>		2,713.79
			<b>FIRE SVC</b>	60.00	<b>OVERPAY/PREPAY</b>		-18,298.57
			<b>RECONNECT</b>	35.00			
			<b>ADJ</b>	1741.17			
			<b>LATE CHGS</b>	630.33	<b>TOTAL RECEIVABLES</b>		8,974.61
			<b>TOTAL RECEIVABLES</b>		<b>22,262.37</b>		
			<b>ACCOUNTS LIST</b>		<b>134</b>		

METER	ACCT NO.	MONTH	TOTAL AMOUNT PUMPED IN GALLONS	AMOUNT PUMPED TO OCSD	NET AMOUNT PUMPED	AMT SOLD	% PUMPED TO CMR&PD	% LOSS	NOTES
Alliance Master Meter Union Park	363 369	JAN	1,407,400	441,200	966,200	862,440	68.65	1.07	
Alliance Master Meter Union Park	363 369	FEB	1,392,500	400,900	991,600	811,170	71.21	18.20	
Alliance Master Meter Union Park	363 369	MARCH	1,379,500	500,300	879,200	695,860	63.73	20.85	
Alliance Master Meter Union Park	363 369	APRIL	1,266,100	425,100	841,000	858,510	66.42	-20.82	
Alliance Master Meter Union Park	363 369	MAY	1,476,100	529,800	946,300	850,040	64.10	10.17	
Alliance Master Meter Union Park	363 369	JUNE	2,087,300	754,500	1,332,800	1,172,680	63.85	12.01	
Alliance Master Meter Union Park	363 369	JULY	2,058,700	760,400	1,298,300	1,203,980	63.06	7.20	
Alliance Master Meter Union Park	363 369	AUG	1,534,200	531,900	1,002,300	932,220	65.33	6.90	
Alliance Master Meter Union Park	363 369	SEPT	2,696,800	872,800	1,824,000	1,616,680	67.64	11.36	
Alliance Master Meter Union Park	363 369	OCT							
Alliance Master Meter Union Park	363 369	NOV							
Alliance Master Meter Union Park	363 369	DEC							
<b>TOTAL 2013</b>									
Total 2012			20,424,200	6,667,800	13,756,400	12,470,220	67.35	9.35	OCSD Loss 8.29%
Total 2011			19,307,170	5,925,900	13,381,200	11,916,240	69.77	10.95	OCSD Loss 12.37%
Total 2010			20,013,990	6,461,400	13,552,500	12,579,240	67.77	7.18	OCSD Loss 7.78%
Total 2009			21,003,900	6,427,000	14,576,900	13,189,380	69.40	8.26	OCSD Loss 16.07%
Total 2008			23,183,499	9,129,300	14,054,199	13,184,640	60.62	6.19	OCSD Loss 10.30%
Total 2007			22,786,000	6,904,600	15,845,400	14,103,260	69.54	11.17	OCSD Loss 10.30%



## CONSERVATION CORPS NORTH BAY

CONTRACTORS LIC. #690064  
27 Larkspur Street, San Rafael, CA 94901  
Proposal 10/1/2013

### Camp Meeker Blackberry and Invasive Plant Removal

#### *Scope of Work*

Conservation Corps North Bay will supply to **Camp Meeker** a supervised crew of Corpsmembers to work on the following tasks along Dutch Bill Creek.

Task 1: Six (6) days of blackberry and invasive plant removal with a 10 person crew.

- Crew will cut blackberry and other invasive plants to ground level on approximately 300 ft of Dutch Bill Creek (See map project boundary). Crew will remove vegetation from top of left bank (defined by existing foot trail) to center of channel, as well as scattered sections on right bank as needed;
- Crew will widen current foot trail by cutting back ivy, and will create a 3' minimum tread width;
- Vegetation will be chipped and deposited on site, or hauled to a disposal site within 15 miles of Camp Meeker; disposal costs will be covered by Camp Meeker from funds not included in this proposal.

<i>Labor Cost-</i>	<i>\$15,223.20</i>
<i>Materials and Equipment-</i>	<i><u>\$3,900.00</u></i>
<i>Subtotal-</i>	<i><b>\$19,123.20</b></i>

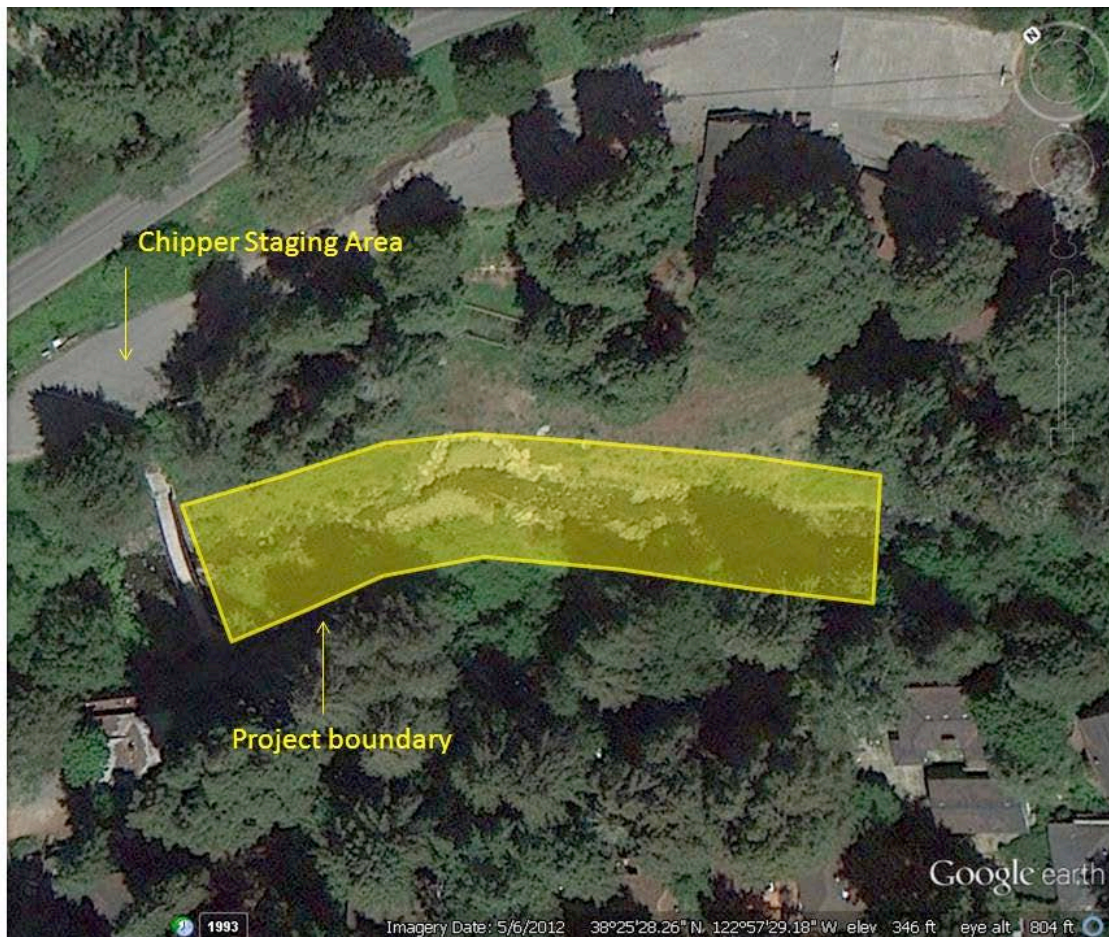
**Total Cost:** **\$19,123.20**

Labor and services will be provided until total costs equal **Nineteen Thousand, One Hundred Twenty Three and 20/100 Dollars** or the scope of the work is completed, whichever comes first.

### *Fiscal Display*

**Charges are based on a labor rate and materials and equipment expenses as follows and as required:** Dump truck, \$300; Extra vehicle, \$150 per day; Chipper, \$350 per day. Costs and materials are billed at cost plus 10% handling. The hourly labor rate is \$26.65 per Corpsmember hour and \$50.65 per Supervisor hour. A typical crew of **10 Corpsmembers and 1 Supervisor is \$2,537.20 per day** plus expenses. Billing includes travel time to and from the CCNB Center.

### Site Map



**From:** "Krista Lindley" <Krista@GoldRidgeRCD.org>  
**Subject:** RE: CMRPD: Sonoma Youth Ecology Corps  
**Date:** October 3, 2013 2:43:45 PM PDT  
**To:** "Doran-Girard Cheryl" <cdgirard1945@yahoo.com>  
**Cc:** "Anderson Cathie" <andersoncathie@ymail.com>, "Rusch Jeffrey" <jeff@jeffreyrusch.com>, "Brittany Heck" <brittany@GoldRidgeRCD.org>  
**Reply-To:** <Krista@GoldRidgeRCD.org>

Hi Cheryl,

Please find below an estimate from the Sonoma Youth Ecology Corps (SYEC). Please note this is a cost per day estimate. Please let me know if there is additional information you'd like.

My best,  
Krista

## Entry Level Crew

### PER DAY

Crew of 8 youth; 8 hours a day;

\$8/hour	\$512
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Crew T&B at 18.2%	\$93
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Crew leader; 8 hours a day;

\$18/hr	\$144
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Crew leader T&B at 25%	\$36
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<b>Total Personnel</b>	<b>\$785</b>
------------------------	--------------

Total Operating Cost @\$160/day	\$160
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Total Direct Costs	\$945
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Includes all transportation costs, tools, equipment, safety gear, supplies

Indirect Costs @15%	\$142
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**TOTAL COST PER DAY**

<b>ENTRY LEVEL</b>	<b>\$1,087</b>
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<i>Cost for a 4-day week</i>	<i>\$4,348</i>
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<i>Cost per day</i>	<i>\$1,087</i>
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**From:** Doran-Girard Cheryl [mailto:cdgirard1945@yahoo.com]  
**Sent:** Tuesday, September 17, 2013 9:05 AM  
**To:** Krista@goldridgercd.org  
**Cc:** Anderson Cathie; Rusch Jeffrey  
**Subject:** CMRPD: Sonoma Youth Ecology Corps

Krista--



Can you get me more information about the Sonoma Youth Corps costs and timing?  
The Camp Meeker Board is interested in finding out more about how the program  
would work. Thanks.  
Cheryl

Cheryl Doran-Girard  
Camp Meeker Recreation & Park District  
Post Office Box 461  
Camp Meeker, CA 95419  
Telephone: 707-545-2108  
Email: [admin@campmeeker.org](mailto:admin@campmeeker.org)

# Customer Detail

## Account Number

1

### POSTMASTER

POSTMASTER  
PO BOX 9998

CAMP MEEKER CA  
95419-9998 874-2231  
Service Address: 5240 BOHEMIAN HWY

Months On System 183  
Total Usage 29,890  
Average Usage 163  
Sequence Number 1880  
Meter Serial Number 99882507  
Route Number 1  
Last Read Date 10/7/2013  
12 Month Average 59  
Last Year Average 140  
Previous Year Average 110  
Last 'Paid On Time' Date 6/25/2013  
Last Late Charge Date 9/25/2013  
Number Of Late Months 70  
Next Due Date 10/22/2013  
Year To Date Charges \$397.73

Date Turned On  
Date Turned Off  
Meter Check Date 6/19/2003  
Rate Code 1  
Pump/Well Number 1  
Last Reading 2381  
Previous Reading 2381  
Usage 0

A P N 074-000-00  
OLD ACCT # 7,339

### Deposit Information

Deposit Amount	\$0.00	Deposit Date	Certificate Number	0
Deposit Amount 2	\$0.00	Deposit 2 Date	Services	Current Balance
Usage	Charges	Read Date	Reading	
January	50 44.21	1/5/2013	2360 L	
February	30 42.27	2/6/2013	2363 L	
March	30 44.38 Est	3/6/2013	2366 L	
April	80 42.38	4/5/2013	2374 L	
May	20 44.38	5/4/2013	2376 L	
June	20 46.60	6/7/2013	2378 L	
July	30 42.39	7/7/2013	2381 L	
August	0 0.00	8/5/2012	2301 L	
September	0 46.67	9/9/2013	2381 L	
October	160 42.34	10/7/2012	2338 L	
November	90 44.31	11/6/2012	2347 L	
December	80 42.17	12/5/2012	2355 L	
SERVICE CHARGE				\$40.00
Previous Charges				\$140.07
<b>Current Balance</b>				<b>180.07</b>
Last Payment	6/25/2013	\$131.12	Check Number	2638679
Age 1	\$46.67	Age 2	\$44.45	Age 3 \$48.95

JEANNIE OIC 2013 874-3606



10/8/2013  
8:30:39AM

CAMP MEEKER REC & PARK

# AUDIT HISTORY

Program Version 13.2.100

Page 1 of 1

Account: 1

POSTMASTER

Date	Amount	Description	Balance
		Beginning Month Balance	\$91.08
6/7/2013	\$0.04	Usage of 20 WATER	\$91.12
6/7/2013	\$40.00	SERVICE CHARGE	\$131.12
6/24/2013	\$6.56	Late Charge	\$137.68
6/25/2013	(\$131.12)	Payment Check # 263867910	\$6.56
		Beginning Month Balance	\$6.56
7/9/2013	\$0.06	Usage of 30 WATER	\$6.62
7/9/2013	\$40.00	SERVICE CHARGE	\$46.62
7/25/2013	\$2.33	Late Charge	\$48.95
		Beginning Month Balance	\$48.95
8/5/2013		Usage of 0 WATER	\$48.95
8/5/2013	\$40.00	SERVICE CHARGE	\$88.95
8/23/2013	\$4.45	Late Charge	\$93.40
		Beginning Month Balance	\$93.40
9/9/2013		Usage of 0 WATER	\$93.40
9/9/2013	\$40.00	SERVICE CHARGE	\$133.40
9/25/2013	\$6.67	Late Charge	\$140.07
		Beginning Month Balance	\$140.07
10/7/2013		Usage of 0 WATER	\$140.07
10/7/2013	\$40.00	SERVICE CHARGE	\$180.07
Totals for WATER		0.10	
Totals for SERVICE CHARGE		200.00	
Totals for Late Charge		20.01	
Payments Received		131.12	

Qualified By: Account # 1  
Russian River Utility

RESOLUTION NO. 2013-014

CAMP MEEKER RECREATION & PARK DISTRICT

RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
CAMP MEEKER RECREATION & PARK DISTRICT REQUESTING  
STATE COMPENSATION INSURANCE FUND  
ISSUE INSURANCE COVERAGE FOR DISTRICT VOLUNTEERS

---

WHEREAS, The Camp Meeker Recreation & Park District needs to insure volunteers for duration of the playground renovation projects; and

AND, whereas the State Compensation Insurance Fund will consider coverage of said volunteers upon the District's providing information required by State Compensation Insurance Fund for purposes of defining tasks, establishing wage rates, number of volunteer individuals participating, number of hours estimated each task and establishing premium rates;

THEREFORE, BE IT RESOLVED:

1. That the Board of Directors of the Camp Meeker Recreation & Park District does hereby request State Compensation Insurance Fund to provide workers compensation insurance coverage for its volunteers participating in the playground project; and
2. That the playground renovation project director is directed to secure and staff is to present to State Fund the necessary paperwork it requires, including without limitation, a statement defining tasks, the projected number of individual volunteers participating; and the estimated volunteer hours; and such other information as State Fund may reasonably require to carry out its rating and approval of the coverages.

It is hereby certified that the foregoing Resolution was duly introduced and legally adopted by the Board of Directors of the Camp Meeker Recreation & Park District during a meeting held on the 15th day of October 2013.

DIRECTORS:

CATHIE ANDERSON \_\_\_\_\_ GARY HELFRICH \_\_\_\_\_ LYNN WATSON \_\_\_\_\_

JEFFREY RUSCH \_\_\_\_\_ ANTHONY TOMINIA \_\_\_\_\_

AYES \_\_\_\_\_ NAYS \_\_\_\_\_ ABSTAIN \_\_\_\_\_ ABSENT \_\_\_\_\_

SO ORDERED

Attested

\_\_\_\_\_  
President

October 15, 2013

**RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK, AND  
INDEMNITY AND PARENTAL CONSENT AGREEMENT  
("AGREEMENT")**

IN CONSIDERATION of being permitted to participate in any way in the Camp Meeker Playground Renovation I, for myself for personal representatives, assigns, heirs, and next of kin:

ACKNOWLEDGE, agree, and represent that I understand the nature of Playground Renovation Activities and that I am qualified, in good health, and in proper physical condition to participate in such Activity. I further agree and warrant that if at any time I believe conditions to be unsafe, I will immediately discontinue further participation in the Activity.

FULLY UNDERSTAND THAT: (a) Camp Meeker Playground Renovation ACTIVITIES INVOLVE RISKS OF BODILY INJURY,(Risks); (b) these Risks and dangers may be caused by my own actions or inaction's, the actions or inaction's of others participating in the Activity, the condition in which the Activity takes place, or THE NEGLIGENCE OF THE "RELEASEES" NAMED BELOW; (c) there may be OTHER RISK AND SOCIAL AND ECONOMIC LOSSES either not known to me or not readily foreseeable at this time; and I FULLY ACCEPT AND ASSUME ALL SUCH RISKS AND ALL RESPONSIBILITY FOR LOSSES, COSTS, AND DAMAGES I incur as a result of my participation or that of the minor in the Activity.

HEREBY RELEASE, DISCHARGE, AND COVENANT NOT TO SUE the CAMP MEEKER RECREATION AND PARK DISTRICT, their respective administrators, directors, agents, officers, members, volunteers, and employees, other participants, any sponsors, advertisers, and, if applicable, owner and lessor of premises on which the Activity takes place, (each considered one of the "RELEASEES" herein) FROM ALL LIABILITY, CLAIMS, DEMANDS, LOSSES, OR DAMAGES ON MY ACCOUNT CAUSED OR ALLEGED TO BE CAUSED IN WHOLE OR IN PART BY THE NEGLIGENCE OF THE "RELEASEES" OR OTHERWISE, INCLUDING NEGLIGENT RESCUE OPERATIONS AND I FURTHER AGREE that if, despite this RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK, and INDEMNITY AGREEMENT I, or anyone on my behalf, makes a claim against any of the RELEASEES, I WILL INDEMNIFY, SAVE, AND HOLD HARMLESS EACH OF THE RELEASEES from any litigation expenses, attorney fees, loss, liability, damage, or cost which may incur as the result of such claim.

I HAVE READ THIS AGREEMENT, FULLY UNDERSTAND ITS TERMS, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT AND HAVE SIGNED IT FREELY AND WITHOUT INDUCEMENT OR ASSURANCE OF ANY NATURE AND INTEND IT TO BE A COMPLETE AND UNCONDITIONAL RELEASE OF ALL LIABILITY TO THE GREATEST EXTENT ALLOWED BY LAW AND AGREE THAT IF ANY PORTION OF THIS AGREEMENT IS HELD TO BE INVALID THE BALANCE, NOTWITHSTANDING, SHALL CONTINUE IN FULL FORCE AND EFFECT.

Printed Name of Participant: \_\_\_\_\_

Address: \_\_\_\_\_ (Street) (City) (State) (Zip)

\_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_