



Post Office Box 461
Camp Meeker, CA 95419
707-874-9246
www.campmeeker.org

**REGULAR MEETING
OF THE BOARD OF DIRECTORS
LOCATION: TELECONFERENCE – SEE BELOW
FEBRUARY 15, 2022 7:00 P.M.
AGENDA**

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:

Based on the mandates by the Governor in Executive Order N-25-20 and the Sonoma County Health Officer (Order C-19-02) to shelter in place and the guidance from the CDC to minimize the spread of the COVID-19, please note the following changes to the District's meeting procedures:

- The District office and Anderson Hall are not open to the public at this time.
- The meeting will be conducted via teleconferencing using Go To Meeting (See Executive Order N-29-20)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE THE MEETING:

Topic: Camp Meeker Board

Time: Feb 15, 2022 07:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83210823356?pwd=NTBmYmpyQnNNS0E0UkUwNnlZL2tqdz09>

Meeting ID: 832 1082 3356

Passcode: 640080

One tap mobile

+16699006833,,83210823356#,,, *640080# US (San Jose)

+12532158782,,83210823356#,,, *640080# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting ID: 832 1082 3356

HOW TO SUBMIT PUBLIC COMMENTS:

Written/Read Aloud: Please email your comments to comments@campmeeker.org, write “Public Comment” in the subject line. In the body of the email include the agenda item number and title, as well as your comments. If you would like your comment read aloud at the meeting (not to exceed three minutes at staff’s cadence), prominently write “Read Aloud at Meeting” at the top of the email.

All comments received before Monday, January 17, 2022 at 5:00 p.m. will be included as an agenda supplement on the District’s website under the relevant meeting date and provided to the Board members at the meeting. Comments received after this time will be treated as telephonic/electronic comments.

Telephonic/Electronic Comments: During the meeting, the Board President or designee will announce the opportunity to make public comments and identify the cut off time for submission. A short recess (generally, less than two minutes) will take place during the time public comment is open to allow the comments to be collected. **All users will be unmuted during this time. If you are connected using a phone, or have a microphone on your computer, please state your name, and wait to be recognized. Alternatively, you may also type comments into the chat window, in Zoom. These will be read aloud during the public comment period.**

ACCESSIBILITY INFORMATION:

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting should contact the District’s Administrator, at least 48 hours before the meeting at 707-874-9246 or admin@campmeeker.org. Advanced notification will enable the District to swiftly resolve such requests to insure accessibility.

PUBLIC RECORDS:

Public records that relate to any item on the open session agenda for a meeting are available for public inspections. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time, they are distributed to all or a majority of the members of the Board. The Board has designated the District’s website located at <https://www.campmeeker.org> as the place for making those public records available for inspections. The documents may also be obtained by calling the District’s Administrator at 707-874-9246.

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS (10 minutes)

- A. Approval of Minutes
 - 1. January 18, 2022 Minutes
- B. Payment of Claims
- C. Journal Entry Approval
- D. Administrative and Financial Report

VII. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility, 5 minutes)

- A. System Operations

VIII. ACTION ITEMS

A. ARREARAGE/SHUT OFF REPORT

(Stephanie Voet, Russian River Utility staff)

DESCRIPTION: At its January 18, 2022 meeting, the Board discussed the ending of the State mandated shut-off moratorium for delinquent water customers. Russian River staff will present a report detailing those customers falling into the shut-off status and the planned process for resolution of the delinquency resolving the shut-off actions given that the percentage of past due accounts seems high. John

PROPOSED ACTION: The Board may/may not take action regarding this issue.

B. COLLECTION OF WATER DELINQUENCIES

(District Staff, 10 minutes)

DESCRIPTION: The District and State Water codes provide for collection of delinquent water accounts via the County tax roll billed annually in August. There are timelines to be considered in the code procedure; therefore, Board will review a suggested process to be established as District procedure regarding collection of delinquencies via the annual tax roll.

PROPOSED ACTION: The Board may/may not direct further action.

C. UPDATE: PLAYGROUND/PER CAPITA GRANT

(Anthony Tominia and John McDaniel, 10 minutes)

DESCRIPTION: The subcommittee will provide an update regarding planning the Dutch Bill playground renovation and formally establish a subcommittee.

PROPOSED ACTION: The Board may/may not take further action regarding the playground project.

- D. WATER LEAK AND METER RELOCATION WATER METER: ACCOUNT 133, 97/98 RAILROAD AVE, APN 075-143-005, WHITE, HORACE & CYNTHIA OWNERS, (RRU/Whites By Letter, 5 minutes)

DESCRIPTION: At the January 18 meeting. Horace and Cynthia White, owners of 97/98 Railroad (Account 133), APN 075-143-005, advised that they have experienced a major leak and are requesting relief AND relocation of the meter as they contend the location of the current meter is a problem.

Mr. and Mrs. White are currently out of the country and have made the request by email.

PROPOSED ACTION: The Board may authorize adjustment of \$694.15 for the leak due to faulty parts.

- E. RESOLUTION 2022-003: CONTINUING LOCAL EMERGENCY (Anthony Tominia, 5 minutes)

DESCRIPTION: AB361 has provided the framework for the continuance of virtual meetings for local governments. Each local emergency must be reviewed every 30 days and a subsequent resolution approved for each thirty-day period.

PROPOSED ACTION: The Board may/may not approve Resolution 2022-001: “Proclaiming Local Emergency” and continuing virtual meetings for the period of March 1-31, 2022.

- F. UPDATE: BANK OF AMERICA ACCOUNT (John McDaniel, 5 minutes)

DESCRIPTION: Director McDaniel will review the current banking situation with respect to the opening of a small Bank of America account for the purpose, at present, of handling Anderson Hall deposit and fee transactions.

PROPOSED ACTION: The Board may/may not take action regarding this issue.

- G. UPDATE: ALLIANCE REDWOODS AGREEMENT (Anthony Tominia, 10 minutes)

DESCRIPTION: At its December 14, 2021 meeting the Board approved entering into an agreement with Occidental Community Services District and Alliance Redwoods Conference Grounds, authorizing the Board President to execute the agreement and directing staff to forward the documents to OCSD and ARCG for signing. Director Tominia will update the Board on the progress of concluding the signature process and next necessary steps.

PROPOSED ACTION: The Board may take further action in this matter.

- H. UPDATE: COUNTY ELECTIONS POLLING REQUEST (John McDaniel, 5 minutes)

DESCRIPTION: The County Clerk/Recorder’s office has inquired regarding the use of Anderson Hall as “Voting Centers” for the 2022 Election cycle. The Regional “Vote Centers” are required to be open for several days, possibly four days from 6:00 a.m. until 10:00 p.m., and allowing voters to vote at any open location.

PROPOSED ACTION: The Board may/may not take further action regarding Anderson Hall facilities for usage as a “Voting Center” requiring several days usage and possible loss of revenue due to lesser availability and minimal County reimbursement.

I. ANDERSON HALL OPENING AND EVENT BOOKING

(John McDaniel, 10 minutes)

DESCRIPTION: Anderson Hall has been closed since 2020 as a result of COVID pandemic and associated restrictions. Prospective clients are inquiring as to availability. The Board will discuss re-opening to event bookings and other usage.

PROPOSED ACTION: The Board may/may not re-open Anderson Hall to public usage.

J. UPDATE: ODD/EVEN YEAR ELECTIONS COMPLIANCE ADVISEMENT COUNTY ELECTIONS (John McDaniel and staff, 5 minutes)

DESCRIPTION: The County of Sonoma Registrar of Voters office has notified the District that it will need to comply with Voter Participation Act requirements by consolidating its elections cycle (odd years-all seats) with statewide elections (even years) as the District's participation rate falls far short of the required threshold to continue with odd-year elections. There may be some cost savings to the District as a result of consolidation. The change will require a resolution and approval by the Sonoma County Board of Supervisors. District Counsel Hirsch has provided information relative to timelines and procedures.

PROPOSED ACTION: The Board may/may not take action regarding this issue.

IX. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place

X. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than fourteen (14) calendar days before a meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion. Items will be included in an agenda based on the number of issues to be discussed.

Submit your agenda items using the District's website at the following address:

http://www.campmeeker.org/wordpress/?page_id=224



Post Office Box 461
Camp Meeker, CA 95419
707-874-9246
www.campmeeker.org

**REGULAR MEETING
OF THE BOARD OF DIRECTORS
LOCATION: TELECONFERENCE – SEE BELOW
JANUARY 18, 2022 7:00 P.M.
MINUTES**

I. CALL TO ORDER

The meeting was called to order by President Tominia at 7:02 p.m.

II. ROLL CALL

Directors Helfrich, Larson, McDaniel, Tominia and Watson were present.

III. APPROVAL OF AGENDA

A motion was made by Gary Helfrich, and seconded by Valery Larson to approve the agenda as published.

Directors Helfrich, Larson, McDaniel, Tominia and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes. Andrew Liliput, a new firefighter with CMVFD, advised that in fulfilling his “service hours” commitment he had cleared overgrown brush from around six to seven fire hydrants and found one hydrant blocked. He would like reimbursement for his work. President Tominia suggested that Andrew ask for an agenda item for the February agenda.

VI. CONSENT ITEMS

A. Approval of Minutes

1. December 14, 2021 Minutes

A motion was made by Valery Larson, and seconded by John McDaniel to approve the December 14, 2021 minutes as recorded.

Directors Helfrich, Larson, McDaniel, Tominia, and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved

B. Payment of Claims

A motion was made by, Anthony Tominia and seconded by Gary Helfrich to approve the January 18, 2022 warrant request 2021/2022-00 as follows:

2021-2022-007	RP-January 2022	9,931.51
\$104,060.71*	Water-January 2022	21,703.71

*Direct Charge Transfer \$72,425.49

Wells Fargo Bank Checks 2290-2202 and Bank of the West checks 740 and 741 in payment of expenses, and water receipts transfers.

Directors Helfrich, Larson, McDaniel, Tominia, and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved

C. Journal Entry Approval

1. JV2022-00 Tax/Direct Charge Transfer

A motion was made by John McDaniel, and Anthony Tominia seconded to approve JV2022-00 Tax/Direct Charge Transfer.

Directors Helfrich, Larson, McDaniel, Tominia, and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved

D. Administrative and Financial Report

Ms. Doran-Girard informed the Board that CSDA (California Special Districts Association) has provided each director with access to their website/webinars so that each director can satisfy their bi-annual AB1234 requirement; further, that completion of FPPC form 700 for 2021 is needed by April 1. She reviewed correspondence from US Bank, Pole Mountain Fire Lookout and other miscellaneous correspondence.

VII. REPORT OF THE WATER SYSTEM OPERATOR

A. System Operations

Jamie Dunton of Russian River Utility reported that the system is operating normally and that the blocked fire hydrant referenced by Mr. Liliput will be addressed.

Director Tominia inquired as to the status of the Brelje and Race/Alliance changes to the water permit amendment. Mr. Dunton responded that the information had been sent to the State for review. This would usually go directly to the regulator; however, the regulator has retired.

Director Tominia asked that any communications be forwarded to the District's water subcommittee members (Helfrich and Tominia). Mr. Dunton said he would contact Brelje and Race and provide the subcommittee with an update.

B. Accounts Receivable

Ms. Voet provided a brief update regarding the District's water accounts receivable.

VIII. PRESIDENT'S MESSAGE

President Tominia briefly listed the Board's in process and completed projects over the past year including the institution of credit card payments for water customers, capital improvement funding now seems doable with the pending association with Alliance Redwoods Conference Grounds, the rehabilitation of the Camp Meeker sign, negotiations with St. Dorothy's regarding land acquisition, and the pending State Parks Grant contract for the playground rehabilitation. He anticipates that completion and/or moving forward with the Playground rehabilitation, completion of the water permit contract, St. Dorothy's land acquisition, policy writing and adoption and administrative succession planning. All of the foregoing projects will require Board members commit to time between meetings.

IX. ACTION ITEMS

A. WATER LEAK AND METER RELOCATION WATER METER: ACCOUNT 133, 97/98

RAILROAD AVE, APN 075-143-005, WHITE, HORACE & CYNTHIA OWNERS,

DESCRIPTION: Horace and Cynthia White, owners of 97/98 Railroad (Account 133),

APN 075-143-005, have experienced a major leak and are requesting relief AND relocation of the meter as they contend the location of the current meter is a problem. Mr. and Mrs. White are currently out of the country and have made the request by email. Jamie Dunton advised that the issue has been resolved and the repairs completed.

ACTION: The Board took no action regarding this issue.

B. RESOLUTION 2022-001: CONTINUING LOCAL EMERGENCY

DESCRIPTION: AB361 has provided the framework for the continuance of virtual meetings for local governments. Each local emergency must be reviewed every 30 days and a subsequent resolution approved for each thirty-day period. The period covered by Resolution 2022-001 Continuing the Local Emergency will be February 1, 2022 through February 28, 2022.

ACTION: A motion was made by John McDaniel, and seconded Gary Helfrich by to approve Resolution 2022-001: AB 361-Continuing Local Emergency continuing virtual meetings through February 28, 2022.

Directors Helfrich, Larson, McDaniel, Tominia, and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved.

C. RESOLUTION 2022-002: OPEN BANK ACCOUNT: BANK OF AMERICA

DESCRIPTION: Director McDaniel reviewed the current banking situation with respect to US Bank access and, given the availability of Bank of America locations, recommend the opening of a small Bank of America account for the purpose, at present, of handling Anderson Hall deposit and fee transactions. Considerable discussion ensued.

ACTION: A motion was made by Anthony Tominia and seconded by Gary Helfrich to adopt Resolution 2022-002 authorizing the Board Treasurer John McDaniel to execute the appropriate documents to open a checking account with Bank of America for the purpose of handling Anderson Hall transactions and providing appropriate signatures.

Directors Helfrich, Larson, McDaniel, Tominia, and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved.

D. ANNUAL WATER RATE REVIEW AND SUBCOMMITTEE REPORT

DESCRIPTION: The water discussed an annual review of the District's water service fee with respect whether there is a need for an increase. It was felt that the Alliance agreement impact and other unknown factors impact any review and decision going forward.

ACTION: The Board tabled this issue until preparation of the 2022-2023 Preliminary Budget preparation and adoption in April/May 2022.

E. WATER CUSTOMER SHUT-OFF MORATORIUM END 12/31/2021

DESCRIPTION: The State Water Resources Control Board established a moratorium on water shutoffs via the COVID-19 pandemic bill relief period. The period ended December 31, 2021. The Board will review and discuss next steps including the established SB998 process. The Board discussed SB998 processing and other areas impacting this issue. It was agreed that Ms. Voet, Russian River Utility staff, will prepare a report to be presented to the Board listing who qualifies for shut-off and detailing the notice process.

ACTION: The Board took no action.

F. UPDATE: PLAYGROUND/PER CAPITA GRANT

DESCRIPTION: Director Tominia reported regarding planning and issues related to the funding and the grant contract. Director Mc Daniel advised regarding a meeting with Sonoma Landworks and stated there is a need for further information.

ACTION: The Board took no further action regarding the Playground Project.

G. UPDATE: COUNTY ELECTIONS POLLING REQUEST & ANDERSON HALL BOOKING

DESCRIPTION: The County Clerk/Recorder's office has inquired regarding the use of Anderson Hall as "Voting Centers" for the 2022 Election cycle. The Regional "Vote Centers" are required to be open for several days, possibly four days from 6:00 a.m. until 10:00 p.m., and allowing voters to vote at any open location. Several prospective clients have inquired regarding use of the hall and the District has received a deposit for June 3-5 for a wedding re-scheduled from 2020. The County also wants June 3-7 for elections. Director McDaniel will continue discussions with the County Registrar's office.

ACTION: The Board took no action regarding Anderson Hall facilities usage.

H. ODD/EVEN YEAR ELECTIONS COMPLIANCE ADVISEMENT COUNTY ELECTIONS

DESCRIPTION: The County of Sonoma Registrar of Voters office has notified the District that it will need to comply with Voter Participation Act requirements by consolidating its elections cycle (odd years-all seats) with statewide elections (even years) as the District's participation rate falls far short of the required threshold to continue with odd-year elections. There may be some cost savings to the District as a result of consolidation. The change will require a resolution and approval by the Sonoma County Board of Supervisors. District Counsel Hirsch is reviewing may advise timelines and procedures. The Board will be provided with clarification at the February meeting.

ACTION: The Board no action was taken.

I. AUDIT SERVICES GORANSON CLOSURE/REQUEST FOR PROPOSAL

DESCRIPTION: Goranson and Associates has closed effective December 31, 2021 and will no longer provide any audit services. It will be necessary to conduct a search for a new audit firm for completion of the June 30, 2022 audit. The Board will review a draft Request for Proposal and timeline.

ACTION: A motion was made by Anthony Tominia, and seconded by John McDaniel to proceed with the process of soliciting a new audit firm for the June 30, 2022 audit.

Directors Helfrich, Larson, McDaniel, Tominia, and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved.

X. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place

Director Tominia reviewed ways to communicate concerns and opinions.

XI. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Gary Helfrich, and seconded by Anthony Tominia that the January 2022 meeting of the Camp Meeker Board of Directors is adjourned.

Directors Helfrich, Larson, McDaniel, Tominia, and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved

The meeting adjourned at 8:50 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

**CHERYL DORAN GIRARD
CLIENT MEMORANDUM**

TO: CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS
FROM: CHERYL DORAN GIRARD
SUBJECT: FEBRUARY 15, 2022 WARRANTS AND FINANCIAL INFORMATION
DATE: FEBRUARY 10, 2022

Financial Statements and Warrant Detail in the board packet following this memorandum provide information available through February 10, 2022.

2021/2022-008	RP-February 2022	10,681.45
\$23,769.22	Water-February 2022	13,087.77

The Financial statements included in the Board info packet represent revenue and expenses for the first six months of the 2021-2022 fiscal year.

The financial statements revenue and expenses are reflective of vendor invoices received through 02/10/2022. Check registers included in the financial packet include all checks written since the last warrant approval.

All bank accounts will be reconciled upon receipt of bank statements. Audit search is going slowly with few responses.

In the event that you need to contact me, I can best be reached via cell phone 707-696-2876.

CAMP MEEKER RECREATION AND PARK DISTRICT

WARRANT REQUEST # 2021-2022-008

VENDOR	CHECK AMOUNT	R&P FUND	WATER FUND	EXPLANATION
Larson, Valery	30.00	30.00		Director Stipend-February 2022
Watson, Lynn	30.00	30.00		Director Stipend-February 2022
CMRPD Water System	98.34	98.34		January Water
Doran-Girard, Cheryl	7,224.12	1,249.50	1,249.50	Consulting-Jan/Feb 2022
Doran-Girard, Cheryl		1,428.00	1,428.00	Consulting-Jan/Feb 2022
Doran-Girard, Cheryl		357.00	357.00	Consulting-Jan/Feb 2022
Doran-Girard, Cheryl		535.50	535.50	Consulting-Jan/Feb 2022
Doran-Girard, Cheryl		9.83	9.82	Tax Forms
Doran-Girard, Cheryl		32.24	32.23	Shipping Costs
McPhail Fuel	202.37	202.37	-	Propane Anderson Hall
PGE	85.25	85.25	-	Electric Service
Perry Johnson	285.50	127.75	157.75	Legal Services-Various Matters
Russian River Utility	9,127.38		8,738.56	Contract Services
Russian River Utility			388.82	Electric Service Wtr System
Sereno Del Mar	106.00		106.00	PO Box Rental-Water System
Sonoma County Tax Collector	350.00	350.00		Direct Chg-2nd Pmt
US Bank	360.26	223.17	84.59	Communication Costs
US Bank		52.50		NOE Grant
Brelje and Race	5,870.00	5,870.00		Survey Costs

	<u>23,769.22</u>	<u>10,681.45</u>	<u>13,087.77</u>	-
*Direct Charge Transfer				

DIRECTOR APPROVAL:

DATE: 2.15.2022

Camp Meeker Recreation & Parks District
Check/Voucher Register - CDG-Current Register
1010 - Cash In Wells Fargo Bank-Operating
From 1/19/2022 Through 2/15/2022

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
2303	System Generated Check/Vo...	Brelje & Race Con...	1/28/2022	5,870.00
2304	System Generated Check/Vo...	Camp Meeker Wa...	2/10/2022	98.34
2305	System Generated Check/Vo...	Cheryl Doran-Girard	2/10/2022	7,224.12
2306	System Generated Check/Vo...	McPhail Fuel Com...	2/10/2022	202.37
2307	System Generated Check/Vo...	P G & E	2/10/2022	85.25
2308	System Generated Check/Vo...	Perry Johnson An...	2/10/2022	285.50
2309	System Generated Check/Vo...	Russian River Utility	2/10/2022	9,127.38
2310	System Generated Check/Vo...	Sereno Del Mar W...	2/10/2022	106.00
2311	System Generated Check/Vo...	Sonoma Co Tax C...	2/10/2022	350.00
2312	System Generated Check/Vo...	US Bank	2/10/2022	360.26
2313	Director Stipend--February 2...	Valery Larson	2/15/2022	30.00
2314	Director Stipend-February 2...	Lynn Watson	2/15/2022	30.00
		Total 1010 - Cash In Wells Fargo Bank-Operating		23,769.22

Camp Meeker Recreation & Parks District

Check/Voucher Register - CDG-Current Register

1030 - Cash in Bank of the West-Water

From 1/19/2022 Through 2/15/2022

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
742	Water Receipts Transfer-Jan...	Camp Meeker Rec...	2/15/2022	19,500.00
743	Water Receipts Transfer-Jan...	Camp Meeker Rec...	2/15/2022	<u>2,000.00</u>
		Total 1030 - Cash in Bank of the West-Water		21,500.00
				<u> </u>
Report Total				<u><u>45,269.22</u></u>

Camp Meeker Recreation & Park District									
Estimated Cash Report 2021-2022									
		Rec & Park	Rec & Park		Water	A&B Water		Capital	Totals
FUNDS➔		Operating	Capital		Operations	Debt		Repmnt	
		10	16		40	70		50	
Balance Forward 1/18/2022		119,637.74	25,000.00		25,197.44	259,505.12		970,661.83	1,400,002.13
Deposits 2/15/2022		158.33			19,500.00	-		2,000.00	21,658.33
Warrants 2/15/2022		(10,681.45)			(13,087.77)				(23,769.22)
			-						-
									-
					-	-		-	-
Fund Totals		109,114.62	25,000.00		31,609.67	259,505.12		972,661.83	1,397,891.24
2/15/22									

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
10 - Recreation & Park - Operating
From 7/1/2021 Through 6/30/2022
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue				
4001	Property Taxes-CY Secured	92,500	50,301	(42,199)
4020	Property Taxes-CY Supplemental	0	606	606
4040	Property Taxes-CY Unsecured	0	2,670	2,670
4101	Interest Pooled Cash -Sonoma County	0	1	1
4110	Interest Earned-Wells Fargo Bank	0	48	48
4210	Rental Fees-Anderson Hall	2,000	0	(2,000)
4215	Rental Fees-Other	1,900	1,267	(633)
4220	State-Home Owner Property Tax Relief	500	75	(425)
4221	State-Other In Lieu -Fish & Wildlife 18-19	0	2	2
4295	Grant Revenue	125,000	0	(125,000)
4625	Transfers-Within Fund In	25,000	0	(25,000)
	Total Revenue	<u>246,900</u>	<u>54,970</u>	<u>(191,930)</u>
Expenditures				
5010	Director Stipend	720	480	240
5017	Worker Compensation Insurance	1,500	(169)	1,669
5101	Communications-Telephone	1,100	666	434
5105	Communications-ISP Website	750	443	307
5110	Communications-Website Other	500	500	0
5112	Communications-WiFi	1,100	373	727
5184	Janitorial Supplies	500	0	500
5185	Janitorial Services	1,950	220	1,730
5210	Insurance-Property & Liability	8,000	0	8,000
5401	Memberships	300	252	49
5405	Miscellaneous	850	1,000	(150)
5410	Office Supplies	750	502	248
5416	Lease-Accounting Software	1,650	784	866
5420	Training-Administrative	150	0	150
5425	Postage	75	61	14
5426	Printing Services	1,000	0	1,000
5427	Supplies	750	53	697
5501	Professional Fees-Web	650	200	450
5520	Administrative Services	21,000	11,139	9,861
5531	Community Education	5,000	0	5,000
5540	LAFCO Charges	300	205	95
5550	Legal Services	15,000	5,705	9,295
5555	Professional Services-Auditor	9,500	3,357	6,143
5556	Professional Services-Accounting	14,000	13,333	667
5570	Service Fee-PayPal	250	0	250
5571	Late Fees	0	5	(5)
5575	Bank Service Fees	0	50	(50)
5576	Property Tax Administration Fee	1,000	0	1,000
5577	Recording-Filing Fees	0	53	(53)
5590	Gas and Oil	1,500	409	1,091
5591	Equipment Rentals	0	71	(71)
5592	Water and Sewer	1,500	640	860
5594	Utilities	1,450	605	845
8510	Remodel/Rehab/Renovate	110,000	0	110,000
8514	Maintenance & Repair-Major	25,000	0	25,000

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
10 - Recreation & Park - Operating
From 7/1/2021 Through 6/30/2022
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
8516	Restoration	19,000	0	19,000
8521	Survey/Topography	0	5,870	(5,870)
9001	Contingency	<u>105</u>	<u>0</u>	<u>105</u>
	Total Expenditures	<u>246,900</u>	<u>46,807</u>	<u>200,093</u>
	Excess of Income Over (Under) Expense	<u>0</u>	<u>8,164</u>	<u>8,164</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
16 - Recreation & Park - Capital Replacement
From 7/1/2021 Through 6/30/2022
(In Whole Numbers)

	<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Expenditures			
8625 Tfr Within Fnd-Out	<u>25,000</u>	<u>0</u>	<u>25,000</u>
Total Expenditures	<u>25,000</u>	<u>0</u>	<u>25,000</u>
Excess of Income Over (Under) Expense	<u>(25,000)</u>	<u>0</u>	<u>25,000</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
40 - Recreation & Parks - Water Operations
From 7/1/2021 Through 6/30/2022
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue				
4010	Direct Charges-Current Year	124,000	73,106	(50,894)
4061	Direct Charges -Prior Year	0	396	396
4101	Interest Pooled Cash -Sonoma County	0	1	1
4260	Reimbursements	6,000	0	(6,000)
4310	Sales of Water-Residential	250,000	145,914	(104,086)
4625	Transfers-Within Fund In	150,000	0	(150,000)
	Total Revenue	<u>530,000</u>	<u>219,416</u>	<u>(310,584)</u>
Expenditures				
5017	Worker Compensation Insurance	1,200	0	1,200
5101	Communications-Telephone	500	316	184
5105	Communications-ISP Website	300	177	123
5110	Communications-Website Other	300	166	134
5210	Insurance-Property & Liability	5,000	0	5,000
5401	Memberships	250	252	(2)
5405	Miscellaneous	0	106	(106)
5410	Office Supplies	850	697	153
5416	Lease-Accounting Software	1,750	784	966
5420	Training-Administrative	200	0	200
5425	Postage	300	270	30
5426	Printing Services	0	59	(59)
5427	Supplies	150	0	150
5501	Professional Fees-Web	200	225	(25)
5515	Contract Services-Water Operations	150,000	69,573	80,427
5520	Administrative Services	21,000	11,845	9,155
5540	LAFCO Charges	850	683	167
5550	Legal Services	16,500	7,385	9,115
5555	Professional Services-Auditor	12,100	3,357	8,743
5556	Professional Services-Accounting	16,800	13,899	2,901
5565	Fiscal Agent Fees	0	1,077	(1,077)
5567	SCWA-Water Agency Fees	6,000	0	6,000
5575	Bank Service Fees	10	45	(35)
5576	Property Tax Administration Fee	1,200	0	1,200
5585	Public/Legal Notices	575	398	177
5587	Water System Fees-State	2,750	2,969	(219)
5594	Utilities	12,500	7,786	4,714
8565	Equipment 2	125,000	0	125,000
8625	Tfr Within Fnd-Out	148,000	52,217	95,783
9001	Contingency	5,715	0	5,715
	Total Expenditures	<u>530,000</u>	<u>174,286</u>	<u>355,714</u>
	Excess of Income Over (Under) Expense	<u>0</u>	<u>45,130</u>	<u>45,130</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
50 - Recreation & Parks - Water Capital
From 7/1/2021 Through 6/30/2022
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4110	Interest Earned-Wells Fargo Bank	0	19	19
4625	Transfers-Within Fund In	<u>50,000</u>	<u>58,379</u>	<u>8,379</u>
	Total Revenue	<u>50,000</u>	<u>58,398</u>	<u>8,398</u>
	Expenditures			
8625	Tfr Within Fnd-Out	<u>150,000</u>	<u>40,625</u>	<u>109,375</u>
	Total Expenditures	<u>150,000</u>	<u>40,625</u>	<u>109,375</u>
	Excess of Income Over (Under) Expense	<u>(100,000)</u>	<u>17,773</u>	<u>117,773</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
70 - Recreation & Park - USDA Debt Fund
From 7/1/2021 Through 6/30/2022
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4290	Miscellaneous Revenues	1,500	0	(1,500)
4625	Transfers-Within Fund In	<u>103,972</u>	<u>82,264</u>	<u>(21,708)</u>
	Total Revenue	<u>105,472</u>	<u>82,264</u>	<u>(23,208)</u>
	Expenditures			
7910	Long Term Debt-Principal	41,000	41,000	0
7911	Long Term Debt-Interest	52,511	26,720	25,791
8625	Tfr Within Fnd-Out	<u>0</u>	<u>47,801</u>	<u>(47,801)</u>
	Total Expenditures	<u>93,511</u>	<u>115,520</u>	<u>(22,009)</u>
	Excess of Income Over (Under) Expense	<u>11,961</u>	<u>(33,256)</u>	<u>(45,217)</u>

[illegible]

RUSSIAN RIVER UTILITY
PO BOX 730
FORESTVILLE, CA 95436
707-887-7735

February 8, 2022

RE: CAMP MEEKER PAST DUE ACCOUNTS

Account 6: Will pay this week.

Account 19: Sent payment.

Accounts 50: Car broke down, trying to find someone to drop off payment.

Account 60: Left several messages.

Account 97: Left messages.

Accounts 127: Will pay this week.

Account 129: Property manager will call tenant again.

Account 140: We don't have a phone number. Paid a portion of the bill.

Account 149: Still paying \$70 a month.

Account 161: No answer. No voicemail.

Account 182: No voicemail.

Account 184: Left messages.

Account 192: Will bring in cash.

Account 220: Left messages.

Account 304: Left messages.

Past Due Accounts: Past due notices were sent on February 7, 2022, final notices will go out February 14, 2022. No lock offs this month due to the Covid-19 virus.

PAST DUE LIST

CAMP MEEKER REC & PARK

ACCT #	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
6	1 ANDERSON, CHRISTINE	55.50	63.58	4.43		207.00 1/18/22	123.51
19	1 MARTIN, SAM	49.20	49.88	51.52	51.38	154.96 10/13/21	201.98
28	1 NEW OWNER	65.23	53.68	52.24		151.54 1/6/22	171.15
50	1 HAMILTON, STEVE	53.48	52.70	62.98	113.54	100.00 12/9/21	282.70
52	1 SHEEHAN, JUSTIN	54.46	53.96	55.08		164.02 11/24/21	163.50
56	1 DOOLEY, MICHAEL	49.22	49.16	50.42		51.42 12/14/21	148.80
59	1 SIMMONS, JORDON	53.20	50.44	51.56		100.00 1/4/22	155.20
60	1 SINKLER, KELSEY	56.44	61.78	67.85	176.91	183.43 8/23/21	362.98
86	1 ERIGERO, GREG	50.26	50.64	49.94		49.26 12/1/21	150.84
88	1 SMITH, NOLAN	55.76	54.84	54.58		112.00 12/14/21	165.18
89	1 GRAVES, COLLIN	54.08	54.22	53.94		108.00 12/29/21	162.24
92	1 SCHWARTZ, ARNOLD	50.24	49.96	46.00		44.60 12/20/21	146.20
97	1 TIMPE, ALLAN	51.74	51.32	50.88	50.60	50.86 12/7/21	204.54
113	1 NEW OWNER	49.00	49.00	49.02		49.02 11/22/21	147.02
114	1 WIMBOROUGH, JIM	55.54	54.26	56.72		67.55 11/22/21	166.52
129	2 WETZL, JOHN	51.58	51.22	49.48	113.06	75.00 10/28/21	265.34
134	2 MYERS, JEREMY	52.06	50.02	30.96		150.00 2/8/22	133.04
137	2 BARANUASKAITE SUARD, C	64.96	60.42	62.56		60.18 12/7/21	187.94
140	2 MUELLER, SHELLEY	55.64	53.38	52.28	251.59	300.00 1/28/22	412.89
149	2 HEARTS HOME FDN	49.92	49.38	50.20	335.20	60.00 2/3/22	484.70
150	2 REHM, CAROL	52.76	52.60	52.62		106.82 12/14/21	157.98
151	2 STANLEY, PATRICK	57.82	57.44	57.32		184.38 12/7/21	172.58
161	2 NODDIN MACDONALD, DAV	50.10	50.64	50.48	844.28	50.00 12/14/21	995.50
182	2 JACKSON, SUMMER	53.62	52.94	53.56	271.20	162.36 8/3/21	431.32
184	2 SHIPLEY, TODD	72.95	57.06	57.74	222.52	50.00 12/13/21	410.27
185	2 MUKHERJEE, MANISH	49.04	49.00	49.00		49.08 1/6/22	147.04
192	2 SCHMIDT, OLIVER	51.54	51.10	50.54	252.55	400.00 6/1/21	405.73
220	2 ATTEBERY, SABEN	90.48	126.55	88.90	80.20	164.75 12/14/21	386.13
226	2 LADINSKY, ODESSA	51.90	51.68	51.82	5.52	100.00 2/8/22	160.92
227	2 LADINSKY, ODESSA	54.92	53.60	53.76	10.92	100.00 2/8/22	173.20
245	2 JACOPETTI, LUCAS	51.60	49.00	52.64		105.14 12/13/21	153.24
246	2 PINZARI, GINA	53.86	53.30	54.94		167.46 12/14/21	162.10
268	2 LEE, KATY	55.48	54.20	5.64		48.90 12/30/21	115.32
290	2 SMITH, HANNAH	53.72	52.06	54.24		146.93 12/29/21	160.02
298	2 STYSKAL, ANTHONY	55.22	52.76	53.66		279.16 11/9/21	161.64
299	2 KAISER, BRENT	57.72	56.76	54.64		52.88 11/24/21	169.12
304	2 SCHELD, SARAH	49.34	51.34	51.92	103.30	196.92 10/21/21	255.90
311	2 DINOLFO, JOSEPH	49.10	49.58	21.89		600.00 6/22/21	120.57
317	2 BRIGGS, IVORY	55.56	53.76	54.44		110.02 11/19/21	163.76
322	2 KURRONEN, NENE	54.52	52.58	52.36		150.04 12/9/21	159.46
330	1 PUGH, JUNE	57.60	58.24	57.82		118.84 12/7/21	173.66
339	1 SANDAHL, DIANE	49.00	49.00	49.00	42.88	300.00 11/24/21	189.88
358	1 MILLER, JERRI & ERIC	59.75	100.40	64.25		217.12 12/13/21	224.40

PAST DUE LIST

CAMP MEEKER REC & PARK

ACCT #	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
Total Receivables:		26,370.47	2,365.11	2,195.82			
Accounts Listed:		43	2,399.43	2,925.65			\$9,886.01

All Customers Age 2 Accounts
Russian River Utility

**CAMP MEEKER RECREATION AND PARK DISTRICT
WATER SALES 2022**

METER	ACCT NO.	MONTH	TOTAL AMOUNT PUMPED GALLONS	AMOUNT PUMPED TO OCSD	NET AMOUNT PUMPED	AMT SOLD	% PUMPED TO CMR&PD	% LOSS	NOTES
Alliance Master Meter Union Park	363 369	JAN	1,241,090	447,740	793,350	681,320	63.92%	14.12%	
Alliance Master Meter Union Park	363 369	FEB							
Alliance Master Meter Union Park	363 369	MARCH							
Alliance Master Meter Union Park	363 369	APRIL							
Alliance Master Meter Union Park	363 369	MAY							
Alliance Master Meter Union Park	363 369	JUNE							
Alliance Master Meter Union Park	363 369	JULY							
Alliance Master Meter Union Park	363 369	AUG							
Alliance Master Meter Union Park	363 369	SEPT							
Alliance Master Meter Union Park	363 369	OCT							
Alliance Master Meter Union Park	363 369	NOV							
Alliance Master Meter Union Park	363 369	DEC							
	total 2022		1,241,090	447,740	793,350	681,320	63.92%	14.12%	

TOTAL PRODUCTION	LESS PUMPED OCSD	LESS CMRPD SALES	UNACCOUNTED WATER	YEARLY LOSS

The District's Water Code (Sec 3.10) regarding delinquent bills and charges provides for collection via the property tax rolls for delinquencies over sixty (60) days on July 1. It further provides the District with the ability to lien the property of customers remaining delinquent and unpaid for sixty (60) days. According to the State Water Code (31701.5) Charges billed via the tax rolls automatically that become delinquent and unpaid automatically result a tax lien on the parcel with the connection. The District is required to adhere to a written notification process to the property owner by June 1 of each year before proceeding to moving delinquencies in excess of sixty days to billing via that tax rolls. Neither the District's water code nor the State's Code relative to County Water Districts provides any dollar limitations on the amounts subject either to the lien process and/or billing via the tax rolls.

Staff suggests the Board discuss the following procedure to assure the continued collection of past due accounts:

- A. May 1 Review delinquencies over 60 days and in excess of \$500. Send certified notification of intent to bill on the annual direct charge roll unless a payment plan resolving the amount due (conditions detailed in SB998 policy) is established. Partial payments are not cause for removing an account from delinquent status.

- B. July 1 If no re-payment plan or payment received from the property owner/customer, a list of the delinquent amounts due are to be reviewed at the June Board meeting. After approval of list by the Board, delinquent amounts will be included in the annual direct charge list submitted to the County for levy via the tax roll as provided by both the District's and State water codes.

- C. August 1 Tax roll billed and delinquent dollar amount **only** removed from the RRU billing register. Current charges continue to be billed via RRU billing process.

Reference Information:

CMRPD Water Code

Section 3.10 Delinquent Bills and Charges; Collection on Tax Roll

Pursuant to Water Code Section 31701(e), and Water Code Section 31701.5, if any property owner is delinquent in unpaid charges for water and other services, or either, which have been requested in writing by the District and those charges are delinquent and unpaid for sixty (60) days or more as of July 1st, the District may determine to include those charges as a part of the annual taxes levied upon the property upon which water was used and subject to the charges for any other District services; and said charges shall constitute a lien on that property as of the same time and in the same manner as does the tax lien securing such annual taxes; provided the District has complied with the following procedures:

- a) The District shall notify a holder of title to land whenever delinquent and unpaid charges for water and other services, or either, which could become a lien on such property pursuant to the section remain delinquent and unpaid

for sixty (60) days, said notice to be mailed to the affected property owner by First Class mail, postage prepaid, and posted no later than June 1 of each year.

(b) A determination of those properties to be included in the statement of delinquent and unpaid charges for water and other services, shall be furnished to the Board of Supervisors and to the auditor of Sonoma County, respectively, in writing on or before August 1 of each year.

State Water Code 31701(e)

(e) A statement of those delinquent and unpaid charges for water and other services, or either, requested in writing by the owner of the property that remain delinquent and unpaid for 60 days or more on July 1st determined by the board to be included therein.

State Water Code 31701.5

The amount of any charges for water and other services or either included in the statement of delinquent and unpaid charges pursuant to [subdivision \(e\) of Section 31701](#) shall be added to and become a part of the annual taxes next levied upon the property upon which the water for which the charges are unpaid was used and upon the property subject to the charges for any other district services and shall constitute a lien on that property as of the same time and in the same manner as does the tax lien securing such annual taxes. All laws applicable to the levy, collection and enforcement of municipal ad valorem taxes shall be applicable to such charges, except that if any real property to which such lien would attach has been transferred or conveyed to a bona fide purchaser for value, or if a lien of a bona fide encumbrancer for value has been created and attaches thereon, prior to the date on which the first installment of such taxes would become delinquent, then the lien which would otherwise be imposed by this section shall not attach to such real property and the delinquent and unpaid charges relating to such property shall be transferred to the unsecured roll for collection. The county shall deduct from the charges collected an amount sufficient to compensate the county for costs incurred in collecting such delinquent and unpaid charges. The amount of such compensation shall be fixed by agreement between the board of supervisors and the district's board of directors.



121 #1 INDUSTRIAL RD. BELMONT, CA 94002
www.SPECPLAY.com | 800.475.1071



Camp Meeker

Camp Meeker, CA

Playground Equipment Proposal_V2

February 2022

CLSB # 1050307 DIR

1000064237

29 of 53



Specified Play Equipment Company's mission is to develop **self-regulated** play experiences for people of all ages and abilities to exercise **risk, failure,** and **mastery.**

As Experts in Play, Sport and Park

We Consult, Collaborate, Design and Construct

www.specplay.com
info@specplay.com
800.475.1071





Camp Meeker has requested playground designs that are accessible, dynamic, include rope play and fit into the natural ecosystem around the site. The space that has the current play equipment has been chosen as the location for the new playground. The shape of the proposed box follows the contour lines provided by a third party site survey and therefore the natural contours of the site. The scope of work from SPEC is to supply and install the new playground and containment border on a totally prepared site by others.



We have developed different designs for the space. All equipment presented herein is 100% ASTM, CPSC, and ADA compliant and is age and developmentally appropriate for the age group. It is our hope that you enjoy reviewing the designs and estimates in this proposal and we look forward to your questions, comments, and/or ideas for revisions. Thank you for the opportunity!

Understanding of Project and Current Site Conditions

www.specplay.com
info@specplay.com
800.475.1071



PLAY AREA:
1554 SF

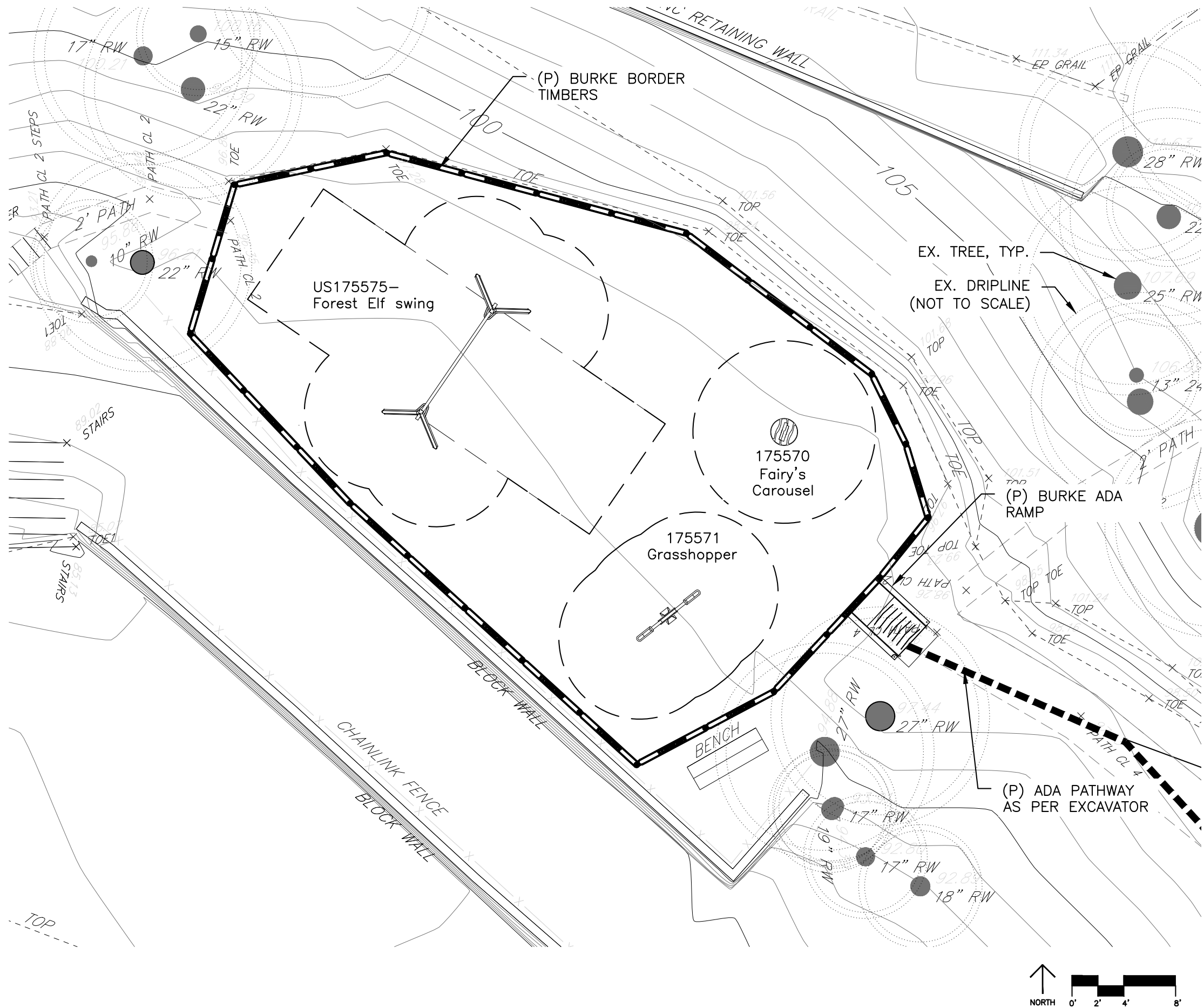
MAXIMUM
FALL HEIGHT:
8'

DESIGNED FOR
CHILDREN AGES:
☐ 2-5 YEARS
☒ 5-12 YEARS
☐ 13+ YEARS

WARNING!
ACCESSIBLE SAFETY
SURFACING MATERIAL
IS RECOMMENDED
BENEATH AND
AROUND THIS
EQUIPMENT
ALTHOUGH ATTEMPTS
HAVE BEEN MADE TO
PROVIDE AN
ACCURATE SITE, IT
MAY NOT TRULY
REPRESENT THE AREA
WHERE THIS
STRUCTURE IS TO BE
PLACED.

THE USE AND
LAYOUT OF THESE
COMPONENTS
CONFORM TO THE
REQUIREMENTS OF
ASTM F1487.

PROPRIETARY
STATEMENT
THIS DOCUMENT
CONTAINS
CONFIDENTIAL AND
PROPRIETARY
INFORMATION AND
CANNOT BE
REPRODUCED OR
DIVULGED, IN WHOLE
OR IN PART,
WITHOUT WRITTEN
AUTHORIZATION OF
SPECIFIED PLAY
EQUIPMENT CO.



121 #1 INDUSTRIAL RD.
BELMONT, CA 94002

Signature _____ Date _____
Name _____ License No. _____

Camp Meeker
Playground
5240 Bohemian Hwy
Camp Meeker, CA 95419

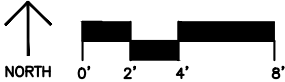
Project Stage
DD

Drawn By KMR Date 2/2/22
Checked By _____ Date _____

No.	Revision/Issue	Date

Sheet Title
PLAYGROUND
AREA LAYOUT

Project SP-000	Sheet 01
Date 2/2/22	
Scale As Noted	





Playground Design 1

Camp Meeker Estimated Budget Spreadsheet		
Design 1		
Description		
Border Timbers 6'x12" - 26 total plus one ADA ramp		\$3,526
EWf - 12" to reach impact attenuation per ASTM requirements - 60 cubic yards blown in		\$3,600
Offload and Storage: Provide labor and storage to offload Lappset shipment at Santa Clara Facility and deliver to job site once ready for installation. Includes disposal of shipment packaging		\$2,080
Installation of Design 1 Playground equipment and timbers. Footing spoils spread on site		\$15,250
Equipment per Lappset Design 1		\$9,865
Freight		\$3,900
Tax		\$971
Project Total		\$39,192

PLAY AREA:
1554 SF

MAXIMUM
FALL HEIGHT:
7'-9"

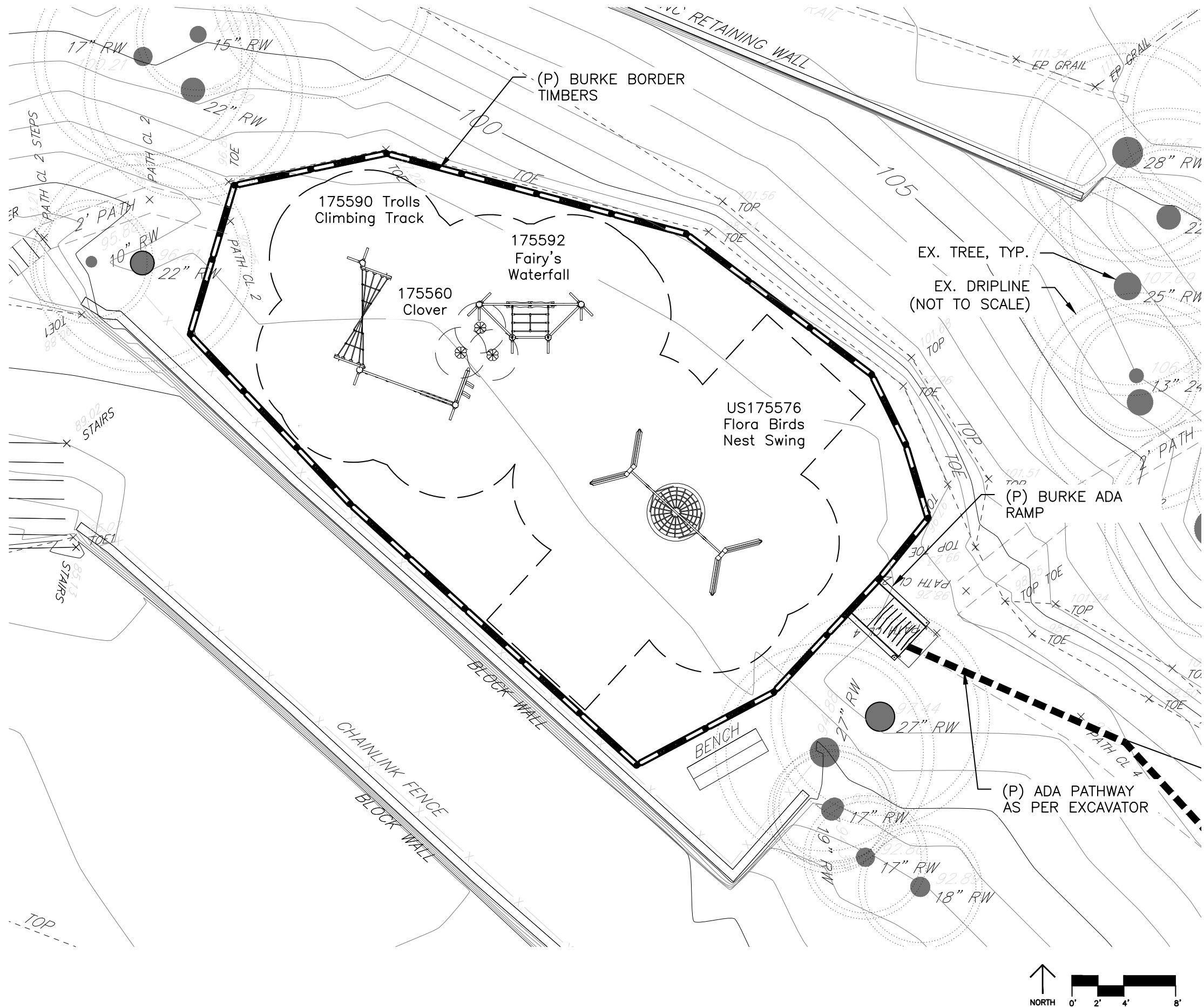
DESIGNED FOR
CHILDREN AGES:
☐ 2-5 YEARS
☒ 5-12 YEARS
☐ 13+ YEARS

WARNING!
ACCESSIBLE SAFETY
SURFACING MATERIAL
IS RECOMMENDED
BENEATH AND
AROUND THIS
EQUIPMENT

ALTHOUGH ATTEMPTS
HAVE BEEN MADE TO
PROVIDE AN
ACCURATE SITE, IT
MAY NOT TRULY
REPRESENT THE AREA
WHERE THIS
STRUCTURE IS TO BE
PLACED.

THE USE AND
LAYOUT OF THESE
COMPONENTS
CONFORM TO THE
REQUIREMENTS OF
ASTM F1487.

PROPRIETARY
STATEMENT
THIS DOCUMENT
CONTAINS
CONFIDENTIAL AND
PROPRIETARY
INFORMATION AND
CANNOT BE
REPRODUCED OR
DIVULGED, IN WHOLE
OR IN PART,
WITHOUT WRITTEN
AUTHORIZATION OF
SPECIFIED PLAY
EQUIPMENT CO.



SPEC
SPECIFIED PLAY EQUIPMENT CO.

121 #1 INDUSTRIAL RD.
BELMONT, CA 94002

Signature _____ Date _____
Name _____ License No. _____

Camp Meeker
Playground
5240 Bohemian Hwy
Camp Meeker, CA 95419

Project Stage
DD

Drawn By: KMR Date: 2/2/22
Checked By: _____ Date: _____

No.	Revision/Issue	Date

Sheet Title
PLAYGROUND
AREA LAYOUT

Project	SP-000	Sheet	02
Date	2/2/22	Scale	
Scale	As Noted		



Playground Design 2

Camp Meeker Estimated Budget Spreadsheet		
Design 2		
Description		
Border Timbers 6'x12" - 26 total plus one ADA ramp		\$3,526
EWf - 12" to reach impact attenuation per ASTM requirements - 60 cubic yards blown in		\$3,600
Offload and Storage: Provide labor and storage to offload Lappset shipment at Santa Clara Facility and deliver to job site once ready for installation. Includes disposal of shipment packaging		\$2,080
Installation of Design 2 Playground equipment and timbers. Footing spoils spread on site		\$15,250
Equipment per Lappset Design 2		\$23,070
Freight		\$4,875
Tax		\$1,928
Project Total		\$54,329

PLAY AREA:
1554 SF

MAXIMUM
FALL HEIGHT:
7'-11"

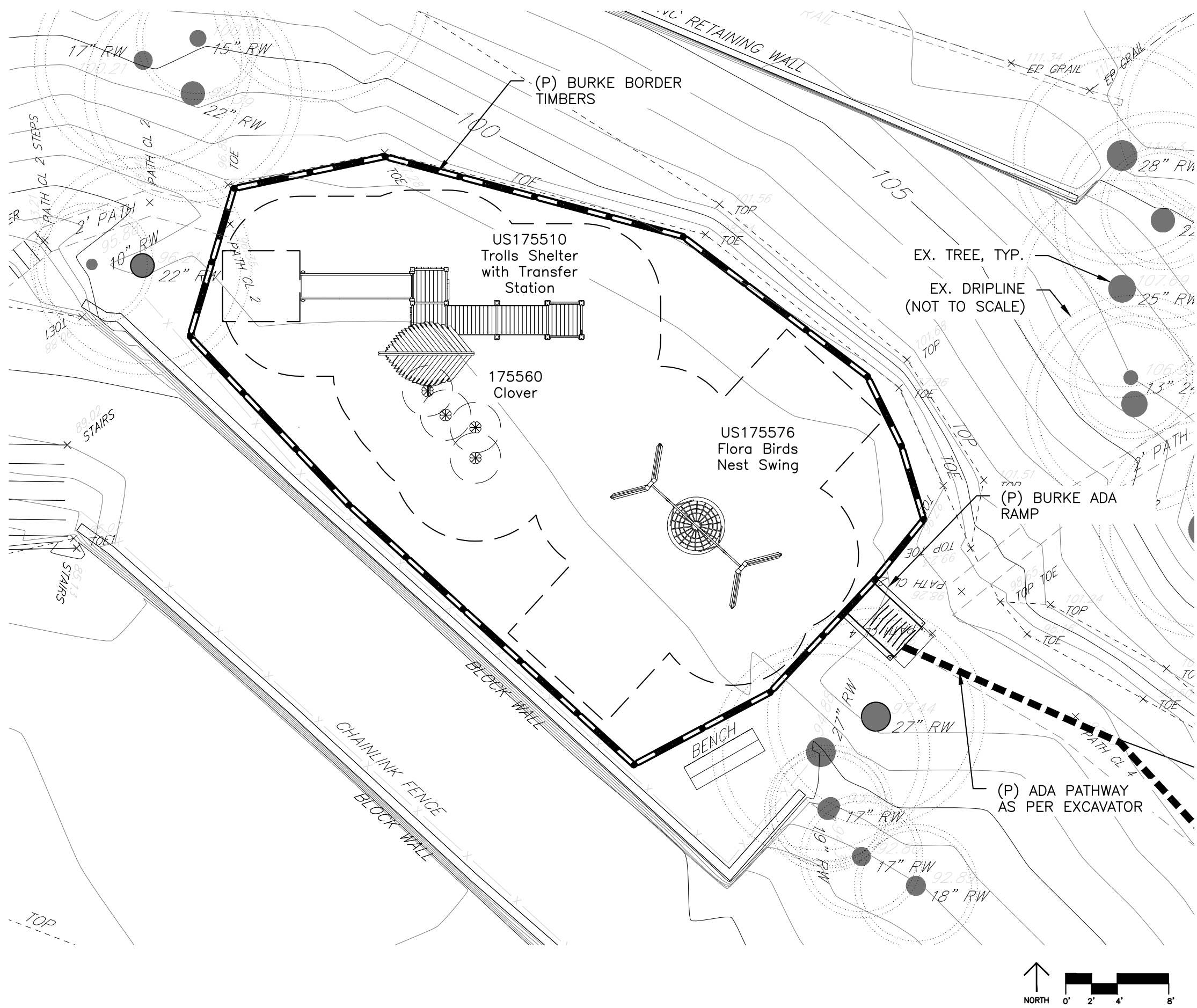
DESIGNED FOR
CHILDREN AGES:
☐ 2-5 YEARS
☒ 5-12 YEARS
☐ 13+ YEARS

WARNING!
ACCESSIBLE SAFETY
SURFACING MATERIAL
IS RECOMMENDED
BENEATH AND
AROUND THIS
EQUIPMENT

ALTHOUGH ATTEMPTS
HAVE BEEN MADE TO
PROVIDE AN
ACCURATE SITE, IT
MAY NOT TRULY
REPRESENT THE AREA
WHERE THIS
STRUCTURE IS TO BE
PLACED.

THE USE AND
LAYOUT OF THESE
COMPONENTS
CONFORM TO THE
REQUIREMENTS OF
ASTM F1487.

PROPRIETARY
STATEMENT
THIS DOCUMENT
CONTAINS
CONFIDENTIAL AND
PROPRIETARY
INFORMATION AND
CANNOT BE
REPRODUCED OR
DIVULGED, IN WHOLE
OR IN PART,
WITHOUT WRITTEN
AUTHORIZATION OF
SPECIFIED PLAY
EQUIPMENT CO.





Playground Design 3

Camp Meeker Estimated Budget Spreadsheet		
Design 3		
Description		
Border Timbers 6'x12" - 26 total plus one ADA ramp		\$3,526
EWf - 12" to reach impact attenuation per ASTM requirements - 60 cubic yards blown in		\$3,600
Offload and Storage: Provide labor and storage to offload Lappset shipment at Santa Clara Facility and deliver to job site once ready for installation. Includes disposal of shipment packaging		\$2,080
Installation of Design 3 Playground equipment and timbers. Footing spoils spread on site		\$15,250
Equipment per Lappset Design 3		\$24,258
Freight		\$5,557
Tax		\$2,014
Project Total		\$56,285

PLAY AREA:
1554 SF

MAXIMUM
FALL HEIGHT:
5'

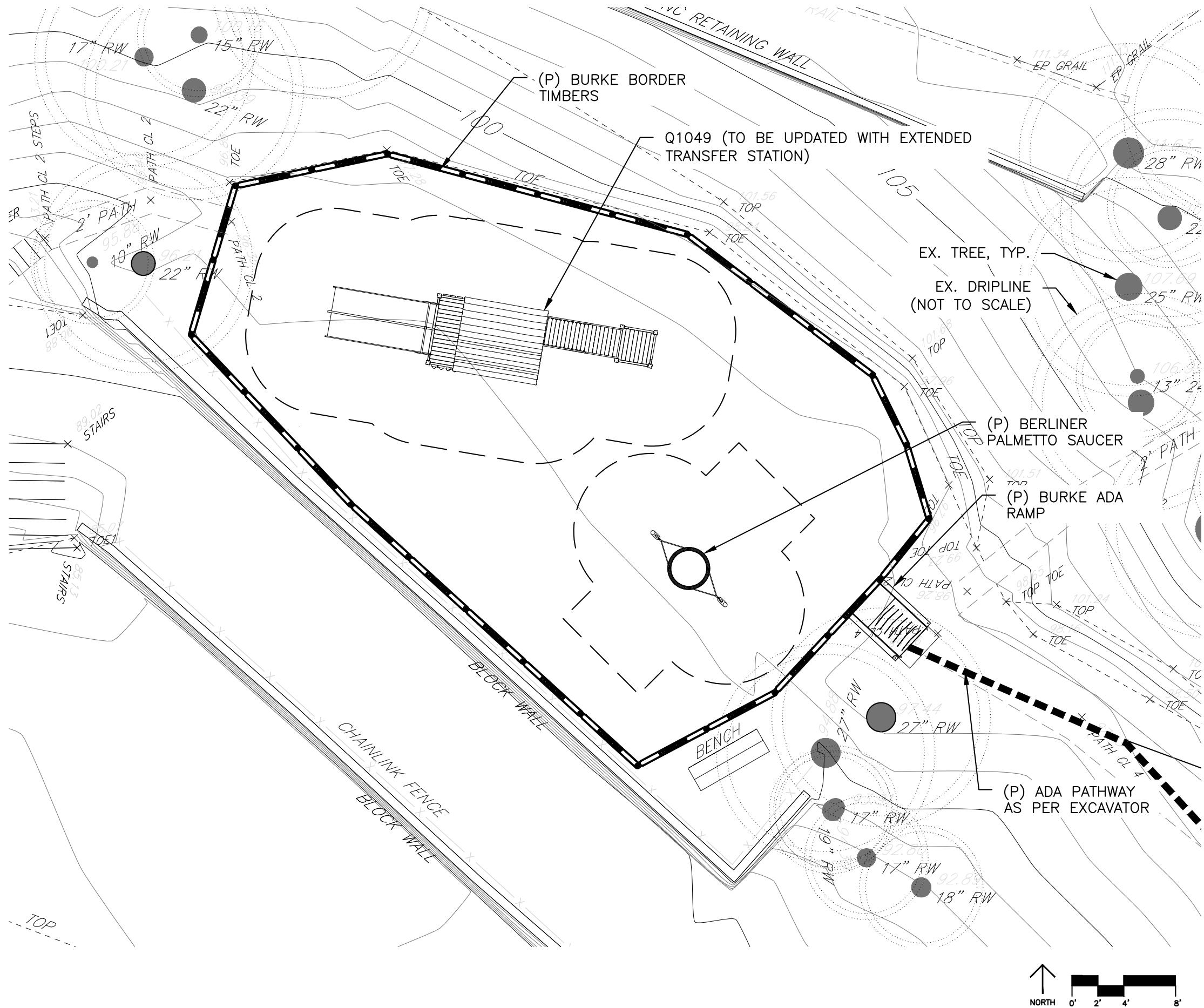
DESIGNED FOR
CHILDREN AGES:
☐ 2-5 YEARS
☒ 5-12 YEARS
☐ 13+ YEARS

WARNING!
ACCESSIBLE SAFETY
SURFACING MATERIAL
IS RECOMMENDED
BENEATH AND
AROUND THIS
EQUIPMENT

ALTHOUGH ATTEMPTS
HAVE BEEN MADE TO
PROVIDE AN
ACCURATE SITE, IT
MAY NOT TRULY
REPRESENT THE AREA
WHERE THIS
STRUCTURE IS TO BE
PLACED.

THE USE AND
LAYOUT OF THESE
COMPONENTS
CONFORM TO THE
REQUIREMENTS OF
ASTM F1487.

PROPRIETARY
STATEMENT
THIS DOCUMENT
CONTAINS
CONFIDENTIAL AND
PROPRIETARY
INFORMATION AND
CANNOT BE
REPRODUCED OR
DIVULGED, IN WHOLE
OR IN PART,
WITHOUT WRITTEN
AUTHORIZATION OF
SPECIFIED PLAY
EQUIPMENT CO.





Playground Design 4

Camp Meeker Estimated Budget Spreadsheet		
Design 4		
Description		
Border Timbers 6'x12" - 26 total plus one ADA ramp		\$3,526
EWf - 12" to reach impact attenuation per ASTM requirements - 60 cubic yards blown in		\$3,600
Offload and Storage: Provide labor and storage to offload Lappset shipment at Santa Clara Facility and deliver to job site once ready for installation. Includes disposal of shipment packaging		\$2,080
Installation of Design 4 Playground equipment and timbers. Footing spoils spread on site		\$25,380
Equipment per Lappset and Berliner Design 4		\$59,925
Freight		\$11,985
Tax		\$4,600
Project Total		\$111,096

SPEC Guarantee

Specified Play Equipment provides FREE warranty labor on all SPEC installed equipment in California

- Equipment must have been originally installed by SPEC installers
- Labor covered must be on Equipment under manufacturer's warranty
- Covers all SPEC Playground and Sport Equipment brands
- Applies only to customers in California

SPEC Guarantee Case Study

If Burke slide breaks 14 years after installation

Manufacturer + SPEC:

Cost to replace broken slide:

\$0 equipment

\$0 freight

\$0 installation

Total: \$0

Other Companies:

Cost to replace broken slide:

\$4,700 equipment

\$1,300 freight

\$3,000 installation

Total: \$9,000

Burke Provides NEW 15 Year warranty on the replacement slide!



David Yosso
Principal/Owner



Daya Sanchez
Community Outreach
Coordinator



Denise Yosso
Office Manager



Amanda Brown
Marketing Designer



Brad Bailey
Structural Engineer



Chris Olsen
Senior Project Manager



Caroline O'Neal
Project Manager



Kacy Roeder
Playground Design Manager



Angel Tellez
Project Manager



Erin Wern
Project Manager

Pete Chiamos

Parks Manager
City of Foster City
650.286.3549
pchiamos@fostercity.org

Joseph Pandolfo, EdD.

Deputy Superintendent
Rincon Valley Union School District
707.542.7375
jpandolfo@rvusd.org

Geoff de Santis

Operations Director
Sacred Heart Schools of San Francisco
415.345.5901
Geoff.desantis@sacredsfs.org

John Gianoli

Parks Manager
City of Millbrae
650.333.0766
jgianoli@ci.millbrae.ca.us

Toks Ajike

Project Manager
Capital Improvement Division
City of San Francisco
415.581.2543
Toks.ajike@sfgov.org

La Shawn Butler

Parks and Recreation Director
City of Dublin
925.833.6645
Lashawn.butler@dublin.ca.gov

Sheila Canzian

Recreation
City of San Mateo
Director of Parks
650.522.7404
scanzian@cityofsanmateo.org

Lizzy Hirsch

Parks and Team Leader,
Landscape Architecture
City of San Francisco
415.558.4494
lizzy.Hirsch@sfdpw.org

Matt Gruber

Landscape Architect
City of Pleasanton
925.931.5650
mgruber@cityofpleasanton.ca.gov

Jeff Miller

Principal
Miller Company Landscape Architects
415.559.1914
jmiller@millercomp.com

David Fletcher

Principal
Fletcher Studios
415.230.9144
dfletcher@fletcherstudio.com

David Yosso provided a Free Needs Assessment for Rincon Valley School District to review all our playground equipment. We used this comprehensive report to replace our equipment with a district wide standard. We interviewed and asked other districts to make sure we did our due diligence. SPEC was suggested for our short list interviews among all the major brands and companies. SPEC has proven to be the most trustworthy, price competitive, and reliable company on the market. We can't say enough about the professionalism and honesty we receive from the SPEC staff and their products and services are amongst the highest quality at a reasonable price. RI/USD can rely on SPEC to provide what they say they will provide on time and under budget.

Joseph Pandolfo, Ed.D. Deputy Superintendent, Rincon Valley Union School District

Mr. Yosso provided a Free Needs Assessment for Cotati-Rohnert Park School District and reviewed the entire school districts playground equipment. The district came up for a bond and since our equipment was so old and out of compliance we had the opportunity to replace all our equipment with a district standard. Working with Mr. Yosso is easy and reliable. He comes through when he says he will and is extremely knowledgeable and accountable. I've worked with several other playground companies in the past but now that we work with David Yosso and SPEC we are set.

Josh Savage Executive Director, Cotati-Rohnert Park Unified School District



Imagine Playground - Dublin, CA

Imagine Playground in Dublin, CA is an “all-abilities” playground including state of the art play equipment for ages 2-12, fitness equipment for ages 13+, adult fitness equipment, outdoor music for all ages, and beautiful site furnishings throughout. Our team’s intention was to create the jewel of the Tri-Valley community, designed with extensive public input and a strong emphasis on addressing community needs.

From its inception, Imagine Playground was envisioned to be an impactful space that helps to fill the need for accessible, all-inclusive play spaces within the City of Dublin and the greater Bay Area.

The project was a collaborative effort between The City of Dublin, Gates + Associates Landscape Architects, and SPEC. “Parks Make Life Better” is a mission that deeply resonates with the entire design team.

A few years ago, the City adopted a new slogan and imagery campaign that emphasized Dublin as a place where residents can relax, socialize with fellow community members, and enjoy the casual suburban atmosphere. Their slogan, “The New American Backyard,” represents Dublin’s diverse accessibility to parks, community centers, businesses, trails, and local events that residents can enjoy without having to leave their community. In a similar vein, Gates + Associates’ mission is to “Get People Outside,” which is reflected in both our professional and personal belief that getting people outside can greatly improve not only physical and mental health among individuals, but also the greater community’s quality of life, cohesiveness, and sense of stewardship in their surroundings. Moreover, at SPEC our Mission is to develop self-regulated play experiences for people of all ages and abilities to exercise risk, failure, and mastery. Together, our three mission-driven firms and organizations collaborated to cohesively facilitate the Parks Make Life Better initiative.

Next Steps - Please Contact:

David Yosso

Specified Play Equipment Company
121 #1 Industrial Road Belmont, CA 94002

Contact Information

M: 650.863-5006

O: 800.475.1071



www.specplay.com
info@specplay.com
800.475.1071



CAMP MEEKER RECREATION AND PARKS DISTRICT
PO BOX 457 FORESTVILLE, CA 95436-0457
TEL 707-887-7735 FAX 707-887-9445

February 9, 2022

Horace White
PO BOX 888
Occidental, CA 95465

RE: ADJUSTMENT FOR WATER LEAK
ACCOUNT 133
97 RAILROAD AVENUE, CAMP MEEKER

Dear Horace,

The Camp Meeker Board of Directors has authorized an adjustment for a leak that occurred on your property in January 2021. A brass part used by our operator to make a previous repair cracked due to what we believe was overtightening. Brass fittings are now lead-free, which causes them to be harder and more prone to cracking.

We are adjusting your bill to reflect what the normal use at this property would be this time of year.

January Leak + Normal Usage	35,700
<u>Normal Usage</u>	<u>1,330 gallons (average)</u>
Leak Adjustment	34,370
 34,370 gallons	 \$ 694.15
TOTAL CREDIT:	\$ 694.15

Very truly yours,

RESOLUTION NO. 2022-003 (SUBSEQUENT)

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMP MEEKER RECREATION AND PARK DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE CAMP MEEKER RECREATION AND PARK DISTRICT FOR THE PERIOD MARCH 1, 2022 THRU MARCH 31, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the CAMP MEEKER RECREATION AND PARK DISTRICT is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of CAMP MEEKER RECREATION AND PARK DISTRICT's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Number 2021-017 on October 19, 2021, Resolution Number 2021-018 on November 16, 2021, Resolution Number 2021-019 on December 14, 2021 and Resolution Number 2022-001 on January 18, 2022, finding that the requisite conditions exist for the legislative bodies of CAMP MEEKER RECREATION AND PARK DISTRICT to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District, specifically, A STATE OF EMERGENCY REMAINS ACTIVE – DESCRIBED IN GOVERNOR NEWSOM’S MARCH 4, 2020 PROCLAMATION HERE; and

WHEREAS, ORDERS FROM STATE OR SONOMA COUNTY OFFICIALS IMPOSING OR RECOMMENDING SOCIAL DISTANCING MEASURES DESCRIBE HOW MEETING IN PERSON WOULD PRESENT IMMINENT RISK TO HEALTH AND SAFETY OF ATTENDEES; and

WHEREAS, the Board of Directors does hereby find that THE MARCH 4, 2020 STATE OF EMERGENCY, **AND**, SOCIAL DISTANCING ORDERS **OR** CONDITIONS CAUSING IMMIMENT RISK TO ATTENDEES has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California RATIFY SONOMA COUNTY ORDERS FOR SOCIAL DISTANCING; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative bodies of CAMP MEEKER RECREATION AND PARK DISTRICT shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, MEETINGS WILL BE CONDUCTED UTILIZING THE ZOOM APPLICATION INCLUDING ACCESS TO INSURE ACCESS BOTH BY DIGITAL DEVICES INCLUDING TELEPHONE FOR THE PUBLIC.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE CAMP MEEKER RECREATION AND PARK DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and SOCIAL DISTANCING ORDERS established by the County of Sonoma and/or the State of California **and that meeting in person would present imminent risk to vulnerable individual members of the public increasing the likelihood of transmission of the COVID-19 virus** from those members of the public who have chosen to be unvaccinated.

Section 3. Re-ratification of Governor’s Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California’s Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The staff and Board members and legislative bodies of Camp Meeker Recreation and Park District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution and the following amendment shall take effect immediately upon its adoption and shall be effective until the earlier of (i) December 31, 2021, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Camp Meeker Recreation and Park District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

Amendment to the Declaration of the State of Emergency to include the **temporary** suspension of use of the District's indoor public facilities for any bookings other than what has already been contracted as of November 16, 2021 and to review the use of facilities on a monthly basis.

PASSED AND ADOPTED by the Board of Directors of Camp Meeker Recreation and Park District, this 15th day of February, 2022, by the following vote:

AYES: NOES: ABSENT: ABSTAIN:

John McDaniel, Secretary/Treasurer

Vote	Yes	No
Tominia		
Helfrich		
McDaniel		
Larson		
Watson		