



Post Office Box 461
Camp Meeker, CA 95419
707-874-9246
www.campmeeker.org

**REGULAR MEETING
OF THE BOARD OF DIRECTORS
LOCATION: TELECONFERENCE – SEE BELOW
MAY 19, 2020 7:00 P.M.**

AGENDA

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:

Based on the mandates by the Governor in Executive Order N-25-20 and the Sonoma County Health Officer (Order C-19-02) to shelter in place and the guidance from the CDC to minimize the spread of the COVID-19, please note the following changes to the District's meeting procedures:

- The District office and Anderson Hall are not open to the public at this time.
- The meeting will be conducted via teleconferencing using Go To Meeting (See Executive Order N-29-20)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE THE MEETING:

Telephone: Listen to the meeting live by calling: 1-866-899-4679.

Enter the meeting ID# 310-036-413

Computer: <https://www.gotomeet.me/CMRPD/cmrrpd-may-meeting>

Mobile: Log in through the GoToMeeting mobile app on a smartphone

Enter meeting ID# 310-036-413

HOW TO SUBMIT PUBLIC COMMENTS:

Written/Read Aloud: Please email your comments to comments@campmeeker.org, write "Public Comment" in the subject line. In the body of the email include the agenda item number and title, as well as your comments. If you would like your comment read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before Monday, May 18, 2020 at 5:00 p.m. will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Board members at the meeting. Comments received after this time will be treated as telephonic/electronic comments.

Telephonic/Electronic Comments: During the meeting, the Board President or designee will announce the opportunity to make public comments and identify the cut off time for submission. A short recess

(generally, less than two minutes) will take place during the time public comment is open to allow the comments to be collected. **All users will be unmuted during this time. If you are connected using a phone, or have a microphone on your computer, please state your name, and wait to be recognized. Alternatively, you may also type comments into the chat window, in GoToMeeting. These will be read aloud during the public comment period.**

ACCESSIBILITY INFORMATION:

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting should contact the District's Administrator, at least 48 hours before the meeting at 707-874-9246 or admin@campmeeker.org. Advanced notification will enable the District to swiftly resolve such requests to insure accessibility.

PUBLIC RECORDS:

Public records that relate to any item on the open session agenda for a meeting are available for public inspections. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time, they are distributed to all or a majority of the members of the Board. The Board has designated the District's website located at <https://www.campmeeker.org> as the place for making those public records available for inspections. The documents may also be obtained by calling the District's Administrator at 707-874-9246.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS (10 minutes)

- A. Approval of Minutes
 - 1. April 21, 2020 Minutes
 - 2. May 2, 2020
- B. Payment of Claims
- C. Journal Entry Approval
 - JV2020-057 County Tax Transfer
- D. Administrative and Financial Report

VII. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility)

- A. Report of operations for the current month.
 - 1. Receivables and Collections
 - 2. SCADA

VIII. ACTION ITEMS

- A. UPDATE: CAMP MEEKER SIGN (Gary Helfrich/Anthony Tominia, 10 minutes)
DESCRIPTION: The District was made aware of significant damage to the poles holding up the Camp Meeker sign on Bohemian Highway; and, in an emergency meeting on May 2, 2020 took action to initiate the appropriate the permit processing and effect repairs to the sign within sixty days of issuance of the permit(s). The damage to the sign has created an emergency that could place in peril those traveling Bohemian Highway and, in the area surrounding the sign. The Board may review a contract with Lunardi Electric for pole removal and replacement.
PROPOSED ACTION: The Board may/may take further action to address the emergency that could include temporary removal and storage of the sign and a contractual arrangement with Lunardi Electric for pole replacement.
- B. UPDATE: DUTCH BILL WATER RELEASE: 2020 TEMPORARY URGENCY CHANGE PETITION
(Anthony Tominia, MaryAnn King, Trout Unlimited, 10 minutes)
DESCRIPTION: The Board authorized the filing of a TUCP for the years 2020 and 2021 at its March 17, 2020 meeting that will facilitate water releases into Dutch Bill Creek for the benefit of Coho salmon and steelhead. John Green of Gold Ridge Resource Conservation District advised on March 17 that flows appear to be lowering to the point where it would be good to enhance them this year. The Board President was authorized to sign the appropriate documents for the years 2020 and 2021 on 3/17/2020. The 2020 TUCP documents will be reviewed.
PROPOSED ACTION: The Board may/may not approve the TUCP documents for 2020 presented. request for a TUCP with the State and authorize the Board President to execute appropriate documents.
- C. UPDATE: WATER RIGHT 21198 PERMIT EXTENSION (Anthony Tominia, 15 minutes)
DESCRIPTION: The District's approval of the TUCP for 2020 brought to light the need to address the permanency of the District's water right. The Board will continue discussions relative to the process of the application for an extension of the existing permit as decided by the Board at the April 21 meeting.
PROPOSED ACTION: The Board may/may not take action regarding the permit extension.
- D. ELECTION OF OFFICERS (Director Tominia, 10 minutes)
DESCRIPTION: At a District Study Session on April 22, 2017, the Board discussed a policy of rotation of Board officer responsibilities among Directors for two-year terms in order that each director will gain experience in all aspects of District administration and function. Present officers were elected on February 20, 2018.
PROPOSED ACTION: The Board may/may not take action to adopt a policy regarding Board officer rotation.

IX. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place

X. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than fourteen (14) calendar days before a meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion. Items will be included in an agenda based on the number of issues to be discussed.

Submit your agenda items using the District's website at the following address:

http://www.campmeeker.org/wordpress/?page_id=224



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**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
LOCATION: TELECONFERENCE – SEE BELOW
APRIL 21, 2020 7:00 P.M.**

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:

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Computer: <https://www.gotomeet.me/CMRPD/april>

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I. CALL TO ORDER

The meeting was called to order online at 7:00 p.m. by President Helfrich.

II. ROLL CALL

Directors Helfrich, Larson, McDaniel, Tominia and Watson were present. Also present were District Administrator Cheryl Doran-Girard and Russian River Utility Staff member, Robert Sherrod.

III. APPROVAL OF AGENDA

A motion was made by Valery Larson, and seconded John McDaniel to approve the agenda as posted.

Directors Helfrich, Larson, McDaniel, Tominia and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved.

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

There was no public comment.

VI. CONSENT ITEMS

A. Approval of Minutes

1. March 17, 2020 Minutes

Director Larson advised that her Directors Report of March 17, should have stated that Katie Lee of the USPS requested permission to setup a camera utilizing the wireless connection at Anderson Hall. As there were no further corrections, additions or deletions to the minutes of March 17, 2020, a motion was made by John McDaniel, and seconded by Valery Larson to approve the March 17, 2020 minutes as corrected.

Directors Helfrich, Larson, McDaniel, Tominia and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved.

B. Payment of Claims

A motion was made by Anthony Tominia, and seconded by Valery Larson to approve the April 21, 2020 warrant request 2019/2020-010 as follows:

2019-2020-010	RP-April 2020	4,647.59
\$17,417.69	Water-April 2020	12,770.10

Wells Fargo Bank Checks 2062-2071, Bank of the West checks 665 and 666 in payment of expenses and water receipt transfers, and US Bank checks 1112, 1114-1116 client refund deposits and fees.

C. Journal Entry Approval

There were no journal entries.

D. Administrative and Financial Report

Ms. Doran-Girard reported that SDRMA has advised a significant 35% increase in insurance premium for the 2020-2021 fiscal year and that Sonoma County has transferred tax and direct charge funds to Wells Fargo bank; however, has not as yet provided detail.

VII. REPORT OF THE WATER SYSTEM OPERATOR

- A. Robert Sherrod reported that the water system is operating normally and that RRU is adhering to all COVID-19 protocols with meter reading being conducted with social distancing and employees traveling two to a truck. He reminded the Board that the SCADA equipment is in need of discussion on a future agenda.

VIII. ACTION ITEMS

A. UPDATE: WATER RIGHT 21198 PERMIT (Anthony Tominia)

DESCRIPTION: Director Tominia reviewed the current situation with respect to the fact that the District's approval of the TUCP for 2020 brought to light the need to address the permanency of the District's water right of 90-acre feet. The Board discussed the pros and cons of applying for an extension of the existing permit or moving to apply for a license. The application for a license impacts the amount of water used based on prior water usage records filed with the Department of Water Resources and could reduce the permanent allocation below the current 90-acre feet allowance. A permit would not reduce the current allowance while applying for a license would.

ACTION: A motion was made by Gary Helfrich, and seconded by Valery Larson to apply for a ten-year extension to the water permit in lieu of an applying for a license.
Directors Helfrich, Larson, McDaniel, Tominia and Watson voted yes.
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0
The motion was approved.

B. SOFT TRAC CONTRACT ELECTRONIC VENDOR PAYMENTS

DESCRIPTION: Ms. Doran-Girard advised that the District currently writes checks to pay all vendors that require the physical signing by Board two Board members. The current COVID-19 emergency has brought attention to the possible need for electronic payments to alleviate the need for handling in close contact multiple pieces of paper by multiple individuals. Further research and discussion with the Soft Trac combined with the low number of checks written monthly and need to retain vendor banking information doesn't justify use of the system. Alternatives will be researched.

ACTION: A motion was made by Gary Helfrich, and seconded by Valery Larson that the Board will not proceed with adding the EFT module and its related training and other costs to the District's MIP software contract with Abila.
Directors Helfrich, Larson, McDaniel, Tominia and Watson voted yes.
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0
The motion was approved.

IX. DIRECTORS' REPORTS

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PROPOSED ACTION: No action or discussion to take place

Director Tominia advised the Board that he will contact Mary Ann King regarding further information about the TUPC and permanent change issues.

X. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Valery Larson, and seconded by John McDaniel that the April 2020 teleconference meeting of the Camp Meeker Board of Directors is adjourned.
Directors Helfrich, Larson, McDaniel, Tominia and Watson voted yes.
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0
The motion was approved.

The meeting adjourned at 7:31 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

2020.04.21finalminscdg1.doc



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Camp Meeker, CA 95419
707-874-9246
www.campmeeker.org

**MINUTES OF THE EMERGENCY MEETING
OF THE BOARD OF DIRECTORS
LOCATION: FIREHOUSE PARKING LOT
MAY 02, 2020 10:00 A.M.**

PLEASE NOTE:

**All persons shall wear facial coverings while attending this meeting outdoors and maintain a six-foot distance from another person at all times.
The District is committed to the health and safety of the community at all times.**

AGENDA

I. CALL TO ORDER

The meeting was called to order at 10:03 a.m. by President Helfrich.

II. ROLL CALL

Directors Helfrich, Larson, McDaniel, and Tominia were present. Director Watson was absent.
Ray Lunardi, Lunardi Electric, Inc.

III. APPROVAL OF AGENDA

A motion was made by John McDaniel, and seconded Valery Larson to approve the agenda.
Directors Helfrich, Larson, McDaniel, and Tominia voted yes. Director Watson was absent.
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1
The motion was approved.

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

There was no public comment.

VI. ACTION ITEMS

A. CAMP MEEKER SIGN

DESCRIPTION: President Helfrich reviewed the status of the existing poles. Directors have been provided with pictures indicating the need for emergency action. He informed the Board that the repairs will need an emergency permit from Sonoma County at a cost of approximately \$600.00, that the County of Sonoma will need to be named as an additional insured. Ray Lunardi of Lunardi Electric indicated that he will be able to complete the removal and replacement. There will be as yet unknown costs for the services of Mr. Lunardi and related equipment. The repair process will be in two steps and the other three poles, approximately 50 years old, will be inspected and possibly replaced. Discussion ensued.

ACTION: A motion was made by Anthony Tominia, and seconded by Gary Helfrich that the District shall remove and repair the Camp Meeker sign with necessary permitting from the County of Sonoma. Further, that the repair process will be accomplished within sixty (60) days after issuance of the permit and the sign re-installed in an approved location. The Board President is authorized to sign all permit and related documents.

Directors Helfrich, Larson, McDaniel, and Tominia voted yes. Director Watson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

VII. DIRECTORS' REPORTS

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PROPOSED ACTION: No action or discussion to take place

There were no Directors reports.

VIII. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Valery Larson, and seconded by Gary Helfrich that the emergency May 2, 2020 meeting of the Camp Meeker Board of Directors is adjourned.

Directors Helfrich, Larson, McDaniel, and Tominia voted yes. Director Watson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

The meeting adjourned at 10:25 a.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

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**CHERYL DORAN GIRARD
CLIENT MEMORANDUM**

TO: CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS
FROM: CHERYL DORAN GIRARD
SUBJECT: MAY 20, 2020 WARRANTS AND FINANCIAL INFORMATION
DATE: MAY 14, 2020

Financial Statements and Warrant Detail in the board packet following this memorandum provide information available through May 14, 2020.

2019/2020-011	RP-May 2020	4,106.17
\$68,506.98*	Water-May 2020	12,535.30

*Includes Direct Charge Transfers

The Financial statements included in the Board info packet represent revenue and expenses to date for the 2019-2020 fiscal year. The 2019-2020 Final Budget appears in the P&L for comparison.

All bank accounts reconciliations are complete for both March and April 2020 as statements have all been received.

Preparation has begun for the 2020-2021 Preliminary Budget for adoption on June 16 and will be completed in the next two weeks. Please advise any thoughts or planned projects for the 2020-2021 fiscal year.

In the event that you need to contact me, I can be reached via cell phone 707-696-2876 or my land line 707-545-2108.



CAMP MEEKER RECREATION AND PARK DISTRICT

WARRANT REQUEST # 2019-2020-011

VENDOR	CHECK AMOUNT	R&P FUND	WATER FUND	EXPLANATION
Larson, Valery	30.00	30.00		Director Stipend-May 2020
Watson, Lynn	30.00	30.00		Director Stipend-May 2020
Camp Meeker Water	98.62	98.62		Water Service
Doran-Girard, Cheryl	6,360.00	1,908.00	1,908.00	Consulting-April/May 2020
Doran-Girard, Cheryl		954.00	954.00	Consulting-April/May 2020
Doran-Girard, Cheryl		318.00	318.00	Consulting-April/May 2020
McPhail Fuel	304.15	304.15	-	Propane-Hall
PGE	86.21	86.21	-	Electric Service
Russian River Utility	8,770.52	-	8,524.02	Contract Services
Russian River Utility			246.50	Electric Service
US Bank	961.97		375.00	Translation Services
US Bank		223.79	56.38	Website & Communications
US Bank		28.90	28.90	Printing
US Bank		124.50	124.50	Accting Software Lease
US Bank				
CMRPD-DWR Loan Fund	43,048.37 *			
CMRPD-WFB-Invest	8,817.14 *			
Total	<u>68,506.98</u>	<u>4,106.17</u>	<u>12,535.30</u>	51,865.51

*Direct Charge Transfers

DIRECTOR APPROVAL:

DATE:

5/19/20

Camp Meeker Recreation & Parks District
Check/Voucher Register - CDG-Current Register
1010 - Cash In Wells Fargo Bank-Operating
From 4/22/2020 Through 5/19/2020

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
2072	System Generated Check/Vo...	Camp Meeker Wa...	5/19/2020	98.62
2073	System Generated Check/Vo...	Cheryl Doran-Girard	5/19/2020	6,360.00
2074	System Generated Check/Vo...	McPhail Fuel Com...	5/19/2020	304.15
2075	System Generated Check/Vo...	P G & E	5/19/2020	86.21
2076	System Generated Check/Vo...	Russian River Utility	5/19/2020	8,770.52
2077	System Generated Check/Vo...	US Bank	5/19/2020	961.97
2078	Dir Chg Tfr Checks--DWR Fu...	Camp Meeker Rec...	5/19/2020	43,048.37
2079	Dir Chg Tfr Checks--USDA	Camp Meeker Rec...	5/19/2020	8,817.14
2080	Director Stipend-May 2020	Valery Larson	5/19/2020	30.00
2081	Director Stipend-May 2020	Lynn Watson	5/19/2020	30.00
		Total 1010 - Cash In Wells Fargo Bank-Operating		68,506.98

Camp Meeker Recreation & Parks District
Check/Voucher Register - CDG-Current Register
1030 - Cash in Bank of the West-Water
From 4/22/2020 Through 5/19/2020

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
667	Transfer of USDA & Capital ...	Camp Meeker Rec...	5/19/2020	6,600.00
668	Water Transfer Ops April 2020	Camp Meeker Rec...	5/19/2020	<u>11,400.00</u>
		Total 1030 - Cash in Bank of the West-Water		18,000.00

Camp Meeker Recreation & Parks District
 Check/Voucher Register - CDG-Current Register
 1040 - Cash in US Bank-Rental Deposits/PayPal
 From 4/22/2020 Through 5/19/2020

Check Number	Check Description	Vendor Name	Effective Date	Check Amount
1117	Norberg Refund Hall Pande...		5/6/2020	500.00
		Total 1040 - Cash in US Bank-Rental Deposits/PayPal		500.00
Report Total				87,006.98

Camp Meeker Recreation & Park District											
Monthly Cash Balance Report 2019-2020											
	Rec & Park Operating	Rec & Park Capital	Restoration Development	Water Operations	A&B Water Debt	Capital Reprmt	County of Sonoma Water Debt DWR E58236	County of Sonoma Water Debt Reserve Res E58237	Totals		
FUNDSD	10	16	15	40	70	50	60 (750521)*	61 (750539)*			
Cash at 3/17/2020	94,380.26	27,934.22	12,669.86	(3,442.54)	158,269.36	794,099.26	74,629.45	107,038.50	1,265,578.37		
Deposits 5/21/2020	158.33			11,400.00	6,100.00	500.00			18,158.33		
Warrants 4/21/2020	(4,106.17)			(12,535.30)					(16,641.47)		
Tax Transfers											
Interest -County		-			8,817.14		43,048.37	-	51,865.51		
							516.96	539.99	1,056.95		
Fund Totals	90,432.42	27,934.22	12,669.86	(4,577.84)	173,186.50	794,599.26	118,194.78	107,578.49	1,320,017.69		
Wells Fargo Bank-Checking:											
Balance Per Bank At 4/30/2020	185,434.27				972,397.09						
Deposit 5/21/2020	11,558.33				6,600.00						
R&P Warrants	(4,106.17)				-						
Water Warrants	(12,535.30)				6,600.00						
Outstanding Checks	(9,458.88)				8,817.14						
Deposits in Transit	10,808.33										
Tax Transfers	(51,865.51)										
Checking Account Balance	129,835.07				994,414.23						
Bank of the West-Water											
Balance Per Bank At 4/30/2020	35,434.92				3,547.91						
Outstanding Checks	(17,250.00)				(950.00)						
Checks 667/668	(18,000.00)				5.00						
BOW- Account Balance	184.92										
Cash on Hand All Accounts	1,127,037.13				2,602.91						
DWR Loan Cash-County	225,773.27										
				**Dollars Not Included in							
Total Cash	1,352,810.40			Fund Balances--A. Hall Deposits							
				or Deferred Fees							
*Held at the County Treasurer											
5/14/20											

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
10 - Recreation & Park - Operating
From 7/1/2019 Through 6/30/2020
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue				
4001	Property Taxes-CY Secured	86,500	84,220	(2,280)
4020	Property Taxes-CY Supplemental	0	862	862
4040	Property Taxes-CY Unsecured	0	2,649	2,649
4041	Cost Reimbursement-Collect Delinquent CY Unsec	(100)	0	100
4101	Interest Pooled Cash -Sonoma County	0	14	14
4110	Interest Earned-Wells Fargo Bank	19	21	2
4210	Rental Fees-Anderson Hall	12,000	10,016	(1,984)
4215	Rental Fees-Other	1,848	1,742	(106)
4220	State-Home Owner Property Tax Relief	525	259	(266)
4221	State-Other In Lieu -Fish & Wildlife 18-19	500	2	(498)
4223	State Property Tax -Backfill Wildfire Loss	0	37	37
4410	Revenues From Other Governments	5,000	0	(5,000)
4625	Transfers-Within Fund In	17,500	0	(17,500)
	Total Revenue	<u>123,792</u>	<u>99,821</u>	<u>(23,971)</u>
Expenditures				
5010	Director Stipend	800	630	170
5017	Worker Compensation Insurance	1,725	1,235	490
5101	Communications-Telephone	950	927	23
5105	Communications-ISP Website	450	778	(328)
5110	Communications-Website Other	375	937	(562)
5112	Communications-WiFi	1,100	0	1,100
5184	Janitorial Supplies	400	0	400
5185	Janitorial Services	1,750	1,310	440
5210	Insurance-Property & Liability	4,500	0	4,500
5301	Maintenance-Beach and Parks	1,150	0	1,150
5302	Maintenance-Bldgs & Improvements	2,500	269	2,231
5401	Memberships	250	234	17
5402	Marketing	100	0	100
5404	Miscellaneous-Auto Expense	100	0	100
5405	Miscellaneous	850	741	109
5410	Office Supplies	1,200	1,083	117
5415	Office Operations	300	0	300
5416	Lease-Accounting Software	1,650	996	654
5420	Training-Administrative	200	139	61
5425	Postage	225	42	183
5426	Printing Services	1,000	301	699
5427	Supplies	450	1,490	(1,040)
5428	Food	150	0	150
5501	Professional Fees-Web	4,000	607	3,393
5510	County Services	0	1,466	(1,466)
5520	Administrative Services	19,000	18,178	822
5530	Community Events	250	0	250
5531	Community Education	250	0	250
5540	LAFCO Charges	200	0	200
5550	Legal Services	4,000	3,454	546
5555	Professional Services-Auditor	9,000	8,198	802

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
10 - Recreation & Park - Operating
From 7/1/2019 Through 6/30/2020
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
5556	Professional Services-Accounting	20,000	14,386	5,614
5570	Service Fee-PayPal	300	192	108
5571	Late Fees	0	4	(4)
5575	Bank Service Fees	175	6	169
5576	Property Tax Administration Fee	0	1,029	(1,029)
5585	Public/Legal Notices	0	494	(494)
5590	Gas and Oil	1,300	1,827	(527)
5591	Equipment Rentals	120	70	50
5592	Water and Sewer	1,500	1,108	392
5594	Utilities	1,250	932	318
5595	Waste Removal	500	30	470
8516	Maintenance & Repair	30,000	426	29,574
8565	Equipment 2	1,000	0	1,000
9001	Contingency	9,322	0	9,322
	Total Expenditures	<u>124,342</u>	<u>63,518</u>	<u>60,824</u>
	Excess of Income Over (Under) Expense	<u>(550)</u>	<u>36,303</u>	<u>36,853</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
40 - Recreation & Parks - Water Operations
From 7/1/2019 Through 6/30/2020
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue				
4010	Direct Charges-Current Year	126,340	119,666	(6,674)
4061	Direct Charges -Prior Year	0	2,049	2,049
4101	Interest Pooled Cash -Sonoma County	0	18	18
4110	Interest Earned-Wells Fargo Bank	250	0	(250)
4310	Sales of Water-Residential	195,000	184,540	(10,460)
4625	Transfers-Within Fund In	90,000	46,842	(43,158)
	Total Revenue	<u>411,590</u>	<u>353,115</u>	<u>(58,475)</u>
Expenditures				
5017	Worker Compensation Insurance	0	500	(500)
5101	Communications-Telephone	500	447	53
5105	Communications-ISP Website	350	203	147
5115	Translation Services	0	4,278	(4,278)
5210	Insurance-Property & Liability	4,500	0	4,500
5401	Memberships	275	234	42
5405	Miscellaneous	350	12	338
5410	Office Supplies	950	790	160
5415	Office Operations	250	0	250
5416	Lease-Accounting Software	1,650	996	654
5420	Training-Administrative	150	139	11
5425	Postage	150	284	(134)
5426	Printing Services	500	438	62
5501	Professional Fees-Web	1,500	225	1,275
5515	Contract Services-Water Operations	110,000	81,377	28,623
5520	Administrative Services	18,000	17,666	334
5540	LAFCO Charges	750	0	750
5550	Legal Services	5,000	5,490	(490)
5555	Professional Services-Auditor	9,000	9,287	(287)
5556	Professional Services-Accounting	14,500	12,024	2,476
5571	Late Fees	0	25	(25)
5575	Bank Service Fees	100	78	22
5576	Property Tax Administration Fee	1,250	0	1,250
5585	Public/Legal Notices	450	298	152
5587	Water System Fees-State	2,500	2,643	(143)
5588	Testing-Water System	2,000	690	1,310
5594	Utilities	10,000	12,432	(2,432)
8516	Maintenance & Repair	20,000	(2,186)	22,186
8625	Tfr Within Fnd-Out	201,200	146,393	54,807
9001	Contingency	5,715	0	5,715
	Total Expenditures	<u>411,590</u>	<u>294,765</u>	<u>116,825</u>
	Excess of Income Over (Under) Expense	<u>0</u>	<u>58,350</u>	<u>58,350</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
50 - Recreation & Parks - Water Capital
From 7/1/2019 Through 6/30/2020
(In Whole Numbers)

	<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue			
4110 Interest Earned-Wells Fargo Bank	312	234	(78)
4625 Transfers-Within Fund In	<u>6,000</u>	<u>5,500</u>	<u>(500)</u>
Total Revenue	<u>6,312</u>	<u>5,734</u>	<u>(578)</u>
Expenditures			
8625 Tfr Within Fnd-Out	<u>90,000</u>	<u>5,500</u>	<u>84,500</u>
Total Expenditures	<u>90,000</u>	<u>5,500</u>	<u>84,500</u>
Excess of Income Over (Under) Expense	<u>(83,688)</u>	<u>234</u>	<u>83,922</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
60 - Recreation & Parks-DWR E58237
From 7/1/2019 Through 6/30/2020
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4101	Interest Pooled Cash -Sonoma County	125	1,413	1,288
4625	Transfers-Within Fund In	<u>103,500</u>	<u>100,366</u>	<u>(3,134)</u>
	Total Revenue	<u>103,625</u>	<u>101,779</u>	<u>(1,846)</u>
	Expenditures			
7910	Long Term Debt-Principal	83,576	45,012	38,564
7911	Long Term Debt-Interest	13,501	3,527	9,974
8625	Tfr Within Fnd-Out	<u>0</u>	<u>(11,312)</u>	<u>11,312</u>
	Total Expenditures	<u>97,077</u>	<u>37,226</u>	<u>59,851</u>
	Excess of Income Over (Under) Expense	<u>6,548</u>	<u>64,552</u>	<u>58,004</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
61 - Recreation & Park - Reserve DWR E58237
From 7/1/2019 Through 6/30/2020
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4101	Interest Pooled Cash -Sonoma County	1,050	1,684	634
	Total Revenue	<u>1,050</u>	<u>1,684</u>	<u>634</u>
	Excess of Income Over (Under) Expense	<u>1,050</u>	<u>1,684</u>	<u>634</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
70 - Recreation & Park - USDA Debt Fund
From 7/1/2019 Through 6/30/2020
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4625	Transfers-Within Fund In	<u>100,000</u>	<u>89,974</u>	<u>(10,026)</u>
	Total Revenue	<u>100,000</u>	<u>89,974</u>	<u>(10,026)</u>
	Expenditures			
7910	Long Term Debt-Principal	37,000	37,000	0
7911	Long Term Debt-Interest	51,205	56,177	(4,972)
8625	Tfr Within Fnd-Out	<u>0</u>	<u>67,100</u>	<u>(67,100)</u>
	Total Expenditures	<u>88,205</u>	<u>160,277</u>	<u>(72,072)</u>
	Excess of Income Over (Under) Expense	<u>11,795</u>	<u>(70,303)</u>	<u>(82,098)</u>

CAMP MEEKER RECREATION & PARK DISTRICT										
Allocation of Water Receipts Fiscal Year 7/1/2019 -6/30/2020										
Transfer Month	Allocation Month	Bank of West Stmt Balance	Total Amount Transferred	USDA-A&B WFB-Invest	Cap Improvements WFB-Invest	Operations WFB-Operating	Total			
August-19	July-19	20,614.37	20,500.00	6,100.00	500.00	13,900.00	20,500.00			
September-19	August-19	18,935.77	18,500.00	6,100.00	500.00	11,900.00	18,500.00			
October-19	September-19	20,976.57	20,500.00	6,100.00	500.00	13,900.00	20,500.00			
November-19	October-19	18,666.60	18,500.00	6,100.00	500.00	11,900.00	18,500.00			
December-19	November-19	16,816.57	16,500.00	6,100.00	500.00	9,900.00	16,500.00			
January-20	December-19	24,637.70	24,500.00	6,100.00	500.00	17,900.00	24,500.00			
February-20	January-20	16,904.84	16,500.00	6,100.00	500.00	9,900.00	16,500.00			
March-20	February-20	14,009.63	14,000.00	6,100.00	500.00	7,400.00	14,000.00			
April-20	March-20	17,574.09	17,250.00	6,100.00	500.00	10,650.00	17,250.00			
May-20	April-20	35,434.92 *	18,000.00	6,100.00	500.00	11,400.00	18,000.00			
June-20	May-20					-	-			
July-20	June-20					-	-			
YTD Totals		204,571.06	184,750.00	61,000.00	5,000.00	118,750.00	184,750.00			
2012-2013 Monthly										
2013-2014 Monthly				5,675.00	500.00					
2014-2015 Monthly				6,200.00	500.00					
2015-2016 Monthly				6,200.00	500.00					
2016-2017 Monthly				6,100.00	500.00					
2017-2018 Monthly				6,100.00	500.00					
2018-2019 Monthly				6,100.00	500.00					
*Outstanding Checks = \$17250.00										
5/12/20										

CAMP MEEKER RECREATION & PARK DISTRICT									
JOURNAL ENTRY AND DOCUMENTATION									
ENTRY NUMBER:		JV2020-057							
DATE:		4/23/20							
FUND	ACCOUNT	EVENT	LATER	ACCOUNT DESCRIPTION	DEBIT	CREDIT			
10	1010	00	999	CASH-WELLS FARGO OPERATING	38,372.91				
10	4001	00	999	PROPERTY TAXES-CY SECURED		38,567.56			
10	4020	00	999	PROPERTY TAXES-CY SUPPLEMENTAL		527.71			
10	5576	00	999	PROPERTY TAX-ADMIN FEE	1,028.80	-			
10	4041	00	999	COST REIM COLL DELINQUENT UNSEC	-				
10	4101	00	999	INTEREST POOLED CASH-CTY		10.98			
10	4220	00	999	STATE-HOME OWNER PROP TAX		258.89			
10	4223	00	999	WILDFIRE TAX LOSS-STATE BACKFILL		36.57			
40	4061	00	999	PRIOR YEAR DIRECT CHARGES		1,256.50			
40	4010	00	999	DIRECT CHARGES-CURRENT YEAR		50,609.00			
40	5565	00	999	DIRECT CHARGE FEE 2017-2018	-				
40	4101	00	999	INTEREST POOLED CASH-CTY		8.42			
40	1010	00	999	CASH-WELLS FARGO OPERATING	51,873.92				
REASON FOR JOURNAL ENTRY:									
				RECORD TRANSFER OF TAX AND DIRECT					
				CHARGE PROCEEDS FROM SONOMA					
				COUNTY TAX COLLECTOR TO WELLS					
				FARGO BANK PER STATEMENT & COUNTY					
				DOCUMENTATION					
PREPARED BY: <i>CDE</i>				FISCAL OFFICER APPROVAL:					
				DATE:					
DATE POSTED: <i>5/13/2020</i>									

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General Ledger Balances

Criteria: As Of = 4/17/2020 (80% of Year Elapsed); Fund = 71251, 71201, 71251, 71301, 71351, 71401, 71451, 71501, 71551, 71601, 71651, 71653, 71654, 71751, 71752, 71801, 71851, 71901, 71902, 71903, 71904, 71951, 72001, 72051, 72052, 72053, 72101, 72151, 72152, 72153, 72156, 72157, 72158, 72253, 72401, 72601, 72651, 72701, 72751, 72801, 76111, 76151, 76152, 76251, 76901, 76952, 77001, 77002, 77051, 81185, 81190, 81195, 81200, 81201, 81215, 81225, 81230, 81235, 81240, 81245, 81250, 81255, 81260, 81460, 82155, 82750, 82760, 82770, 82780, 81460, 81475, 81480; Accounting Period = 1..12,998; Ledger = ACTUALS; Group = Report,Fund9,Account12,Account15

Account	Title	Actual Beginning Balance	Year-To-Date Actual Debits	Year-To-Date Actual Credits	Actual Ending Balance
Fund Code 72151 -- Camp Meeker Rec and Park Dist.					
Account Type 00001 -- All Asset Accounts					
10100	Equity in Pooled Cash	3,554.23	141,270.83	106,452.15	38,372.91
10400	Unrealized Gains and Losses	15.79	15.79	31.58	0.00
Total All Asset Accounts		3,570.02	141,286.62	106,483.73	38,372.91
Account Type 00002 -- All Liability Accounts					
20100	Vouchers Payable	(3,554.23)	52,194.89	48,640.66	0.00
Total All Liability Accounts		(3,554.23)	52,194.89	48,640.66	0.00
Account Type 00003 -- Fund Balance and Net Position					
30500	FB - Unassigned	(15.79)	0.00	0.00	(15.79)
Total Fund Balance and Net Position		(15.79)	0.00	0.00	(15.79)
Account Type 999998 -- CHANGE IN FUND BALANCE					
999998	CHANGE IN FUND BALANCE	0.00	50,734.61	89,091.73	(38,357.12)
Total CHANGE IN FUND BALANCE		0.00	50,734.61	89,091.73	(38,357.12)
Total Camp Meeker Rec and Park Dist.		0.00	244,216.12	244,216.12	0.00

Criteria: Post On = 1/1/2020; Fund = 72153; Transaction Type = Actual; Accounting Period = 1..12; Ledger = ACTUALS

Posted Journal		Journal		Journal Header		Business Unit		Fund		Department		Account		Tax Code		Amount	
Date	Date	Date	Date	Description	Description	Unit	Unit	Fund	Fund	Department	Department	Account	Account	Tax Code	Tax Code	Amount	Amount
Fund Code 72153 -- Camp Meeker - Water Operations																	
Account Type 00004 -- All Revenues																	
Account 40003 -- Direct Charges - CY																	
4/15/2020	4/15/2020	0000204292	CY Secured 12/13/19-4/14/20	Direct Charges - CY		SC002	SC002	72153	72153	67010300	67010300	40003	40003	T70300	T70300	50,609.00	50,609.00
Total Direct Charges - CY																1,256.50	1,256.50
Account 40202 -- Direct Charges - Prior Year																	
4/10/2020	4/7/2020	0000203731	PY Sec DC 12/2/19-3/31/20	Direct Charges - Prior Year		SC002	SC002	72153	72153	67010300	67010300	40202	40202	T70300	T70300	8.38	8.38
Total Direct Charges - Prior Year																0.04	0.04
Account 44002 -- Interest on Pooled Cash																	
1/10/2020	1/10/2020	IA00196680	2nd Qtr Interest Apportionment	2nd Qtr Interest Apportionment		SC002	SC002	72153	72153	67010300	67010300	44002	44002			8.42	8.42
4/9/2020	4/9/2020	IA00203916	3rd Qtr Interest Apportionment	3rd Qtr Interest Apportionment		SC002	SC002	72153	72153	67010300	67010300	44002	44002			(51,873.92)	(51,873.92)
Total Interest on Pooled Cash																	
Total Camp Meeker - Water Operations																	

Run: 4/17/2020 5:11 PM Data Last Updated: 4/17/2020 5:26:20 AM

RUSSIAN RIVER UTILITY
PO BOX 730
FORESTVILLE, CA 95436
707-887-7735

May 8, 2020

RE: CAMP MEEKER PAST DUE ACCOUNTS

- **Past Due Accounts:** Past due notices were sent on May 6, 2020. Final notices will be mailed out on May 12, 2020. No lock offs this month due to the Covid-19 virus.
- **Account 94:** Payment in hand.
- **Account 36:** Previous owner still owes, she has been calling weekly to check in but still doesn't have the money. New owner is aware of the past due and has paid a little toward it.

PAST DUE LIST

CAMP MEEKER REC & PARK

ACCT #	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
6	1	72.73	0.41			149.00 4/27/20	73.14
15	1	49.80	49.16	35.80		128.43 12/31/19	134.76
22	1	63.95	64.78	20.89		148.47 3/24/20	149.62
24	1	54.74	0.50			158.00 5/5/20	55.24
28	1	59.75	46.56			40.00 3/30/20	106.31
36	1	57.46	42.81			120.00 4/22/20	100.27
45	1	52.54	38.90			146.73 2/19/20	91.44
50	1	57.04	52.88	41.75		100.00 5/8/20	151.67
52	1	68.23	60.73			49.08 3/19/20	128.96
55	1	60.43	72.88	48.66		48.30 2/21/20	181.97
62	1	49.00	8.59			40.00 4/20/20	57.59
63		49.00	9.02			40.00 4/27/20	58.02
64		49.00	9.02			40.00 4/27/20	58.02
70		49.78	48.94			41.00 3/30/20	98.72
72		49.00	42.42			80.00 12/9/19	91.42
79		53.08	53.68	48.74		92.87 3/10/20	155.50
80		55.86	46.32			45.00 4/20/20	102.18
87		52.90	49.36	0.10		200.00 11/20/19	102.36
94		52.68	42.41			125.00 4/6/20	95.09
96		56.98	54.74			93.57 4/14/20	111.72
105		54.90	53.48			43.70 3/17/20	108.38
111		54.96	55.46			42.00 3/13/20	110.42
114		57.06	56.26			97.58 4/6/20	113.32
127		49.10	49.00	42.10	40.00	40.00 1/17/20	180.20
129		49.00	51.42	35.89		47.00 4/29/20	136.31
130		53.74	53.26			44.22 3/23/20	107.00
133		52.24	51.46			41.98 4/6/20	103.70
134		52.80	51.92	0.84		140.00 4/6/20	105.56
140		57.68	55.78	55.45	8.14	300.00 3/4/20	177.05
142		56.58	58.28			154.10 3/23/20	114.86
149		58.16	59.60	9.50		1.00 4/27/20	127.26
150		56.40	55.08	45.08		94.67 3/2/20	156.56
152		53.54	53.24	51.51	36.97	110.00 4/20/20	195.26
155		67.03	56.32	56.07		158.93 3/6/20	179.42
158		51.04	49.98			120.46 3/30/20	101.02
161		49.60	49.92	43.66	39.14	250.00 1/14/20	182.32
162		58.28	56.86	26.40		60.00 4/20/20	141.54
172		57.84	55.08			47.68 4/14/20	112.92
174		58.42	49.66			150.00 3/10/20	108.08
182		54.58	53.68			90.00 3/13/20	108.26
184		49.00	72.13	53.29	199.82	50.00 12/12/19	374.24
192		51.62	50.66	44.82	61.91	200.00 12/12/19	209.01
193		55.64	54.76			150.51 3/19/20	110.40

PAST DUE LIST

CAMP MEEKER REC & PARK

ACCT #	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
207		56.64	55.74	49.23		54.97 3/24/20	161.61
220		84.33	80.20	86.67	103.04	180.71 4/10/20	354.24
221		56.56	58.31			100.00 3/30/20	114.87
223		49.00	4.87			86.34 4/10/20	53.87
224		49.00	49.00	75.13	702.69	400.00 8/14/18	875.82
226		50.04	49.96	47.88	29.23	50.00 4/22/20	177.11
227		56.46	54.82	50.77	37.02	50.00 4/22/20	199.07
240		50.92	51.34			89.47 4/6/20	102.26
241		51.06	0.82			50.00 4/20/20	51.88
247		53.62	7.36			135.00 4/20/20	60.98
255		54.98	53.66			44.04 3/17/20	108.64
261		53.26	16.97			77.39 4/10/20	70.23
269		57.62	16.29			42.38 4/20/20	73.91
270		61.70	4.78			50.00 4/27/20	66.48
274		62.38	56.42			47.07 3/24/20	118.80
278		67.85	50.66			40.00 3/17/20	118.51
286		58.78	58.38			43.90 3/23/20	117.16
299		71.38	15.63			96.19 4/6/20	87.01
304		52.30	51.56	6.46		300.00 12/3/19	110.32
305		50.46	49.02	0.18		74.06 3/13/20	99.66
307		59.23	56.42			46.06 4/10/20	115.65
309		120.95	58.06	51.50	106.03	211.59 1/7/20	336.54
317		58.54	55.21			100.00 4/14/20	113.75
320		52.76	46.53			50.00 5/4/20	99.29
323		67.78	65.82	69.80		65.52 3/6/20	203.40
329		50.08	46.91			95.25 4/14/20	96.99
330		53.72	42.32			100.00 4/20/20	96.04
335		52.78	54.90			45.04 3/30/20	107.68
337		63.28	53.70			46.31 4/14/20	116.98
338		50.38	50.52	42.25	18.63	100.00 2/27/20	161.78
342		64.76	64.22			63.40 4/6/20	128.98
350		70.00	70.04	3.87		77.37 4/20/20	143.91
359		55.30	51.24			44.83 3/17/20	106.54
367		56.96	0.41			160.00 5/8/20	57.37

Total Receivables: 21,591.03

4,398.02

1,144.29

Accounts Listed: 77

3,549.49

1,382.62

\$10,474.42

All Customers All Aged Accounts
Russian River Utility

**CAMP MEEKER RECREATION AND PARK DISTRICT
WATER SALES 2020**

METER	ACCT NO.	MONTH	TOTAL AMOUNT PUMPED GALLONS	AMOUNT PUMPED TO OCSD	NET AMOUNT PUMPED	AMT SOLD	% PUMPED TO CMR&PD	% LOSS	NOTES
Alliance Master Meter Union Park	363 369	JAN	1,441,580	490,200	951,380	859,640	66.00	10.00	
Alliance Master Meter Union Park	363 369	FEB	1,340,560	472,400	868,160	754,790	71.00	13.00	
Alliance Master Meter Union Park	363 369	MARCH	1,242,080	431,800	810,280	711,600	65.00	12.17	
Alliance Master Meter Union Park	363 369	APRIL	1,288,950	474,700	814,250	777,980	63.17	4.40	
Alliance Master Meter Union Park	363 369	MAY							
Alliance Master Meter Union Park	363 369	JUNE							
Alliance Master Meter Union Park	363 369	JULY							
Alliance Master Meter Union Park	363 369	AUG							
Alliance Master Meter Union Park	363 369	SEPT							
Alliance Master Meter Union Park	363 369	OCT							
Alliance Master Meter Union Park	363 369	NOV							
Alliance Master Meter Union Park	363 369	DEC							
total 2020			5,313,170	1,869,100	3,444,070	3,104,010			

TOTAL PRODUCTION	LESS PUMPED OCSD	LESS CMRPD SALES	UNACCOUNTED WATER	YEARLY LOSS

Please indicate County where
your project is located here:

MAIL FORM AND ATTACHMENTS TO:
State Water Resources Control Board
DIVISION OF WATER RIGHTS
P.O. Box 2000, Sacramento, CA 95812-2000
Tel: (916) 341-5300 Fax: (916) 341-5400
<http://www.waterboards.ca.gov/waterrights>

PETITION FOR CHANGE

Separate petitions are required for each water right. Mark all areas that apply to your proposed change(s). Incomplete forms may not be accepted. Location and area information must be provided on maps in accordance with established requirements. (Cal. Code Regs., tit. 23, § 715 et seq.) Provide attachments if necessary.

Point of Diversion

Wat. Code, § 1701

Point of Rediversion

Cal. Code Regs., tit. 23, § 791(e)

Place of Use

Wat. Code, § 1701

Purpose of Use

Wat. Code, § 1701

Distribution of Storage

Cal. Code Regs., tit. 23, § 791(e)

Temporary Urgency

Wat. Code, § 1435

Instream Flow Dedication

Wat. Code, § 1707

Waste Water

Wat. Code, § 1211

Split

Cal. Code Regs., tit. 23, § 836

Terms or Conditions

Cal. Code Regs., tit. 23, § 791(e)

Other

Application

Permit

License

Statement

I (we) hereby petition for change(s) noted above and described as follows:

Point of Diversion or Rediversion – Provide source name and identify points using both Public Land Survey System descriptions to ¼-¼ level and California Coordinate System (NAD 83).

Present:

Proposed:

Place of Use – Identify area using Public Land Survey System descriptions to ¼-¼ level; for irrigation, list number of acres irrigated.

Present:

Proposed:

Purpose of Use

Present:

Proposed:

Split

Provide the names, addresses, and phone numbers for all proposed water right holders.

In addition, provide a separate sheet with a table describing how the water right will be split between the water right holders: for each party list amount by direct diversion and/or storage, season of diversion, maximum annual amount, maximum diversion to offstream storage, point(s) of diversion, place(s) of use, and purpose(s) of use. Maps showing the point(s) of diversion and place of use for each party should be provided.

Distribution of Storage

Present:

Proposed:

Temporary Urgency

This temporary urgency change will be effective from _____ to _____.

Include an attachment that describes the urgent need that is the basis of the temporary urgency change and whether the change will result in injury to any lawful user of water or have unreasonable effects on fish, wildlife or instream uses.

Instream Flow Dedication – Provide source name and identify points using both Public Land Survey System descriptions to ¼-¼ level and California Coordinate System (NAD 83).

Upstream Location:

Downstream Location:

List the quantities dedicated to instream flow in either: cubic feet per second or gallons per day:
 Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec

Will the dedicated flow be diverted for consumptive use at a downstream location? Yes No
 If yes, provide the source name, location coordinates, and the quantities of flow that will be diverted from the stream.

Waste Water

If applicable, provide the reduction in amount of treated waste water discharged in cubic feet per second.

Will this change involve water provided by a water service contract which prohibits Yes No
 your exclusive right to this treated waste water?

Will any legal user of the treated waste water discharged be affected? Yes No

General Information – For all Petitions, provide the following information, if applicable to your proposed change(s).

Will any current Point of Diversion, Point of Storage, or Place of Use be abandoned? Yes No

I (we) have access to the proposed point of diversion or control the proposed place of use by virtue of:
 ownership lease verbal agreement written agreement

If by lease or agreement, state name and address of person(s) from whom access has been obtained.

Give name and address of any person(s) taking water from the stream between the present point of diversion or rediversion and the proposed point of diversion or rediversion, as well as any other person(s) known to you who may be affected by the proposed change.

All Right Holders Must Sign This Form: I (we) declare under penalty of perjury that this change does not involve an increase in the amount of the appropriation or the season of diversion, and that the above is true and correct to the best of my (our) knowledge and belief. Dated _____ at _____.

 Right Holder or Authorized Agent Signature

 Right Holder or Authorized Agent Signature

NOTE: All petitions must be accompanied by:

- (1) the form Environmental Information for Petitions, including required attachments, available at:
http://www.waterboards.ca.gov/waterrights/publications_forms/forms/docs/pet_info.pdf
- (2) Division of Water Rights fee, per the Water Rights Fee Schedule, available at:
http://www.waterboards.ca.gov/waterrights/water_issues/programs/fees/
- (3) Department of Fish and Wildlife fee of \$850 (Pub. Resources Code, § 10005)

Notice of Exemption

Appendix E

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

County Clerk

County of: Sonoma

2300 County Center Dr.

Santa Rosa, CA 95403

From: (Public Agency): Camp Meeker Recreation and
Park District, 5240 Bohemian Hwy, Camp Meeker, CA
95419

(Address)

Project Title: Dutch Bill Creek Flow Augmentation - 2020

Project Applicant: Camp Meeker Recreation and Park District

Project Location - Specific:

Dutch Bill Creek from North 1,921,867.812 feet and East 6,282,808.673 feet, within the NE 1/4 of the SW 1/4 of Section 21; T07N R10W, MDB&M

Project Location - City: Camp Meeker

Project Location - County: Sonoma

Description of Nature, Purpose and Beneficiaries of Project:

This is a project to enhance instream habitat for the benefit of endangered coho salmon by releasing approximately 0.1 cfs of water from the Camp Meeker pipeline into Dutch Bill Creek. This release will be similar to releases conducted in 2015, 2016, 2018, and 2019. Partners include Gold Ridge RCD and Trout Unlimited.

Name of Public Agency Approving Project: Camp Meeker Recreation and Park District

Name of Person or Agency Carrying Out Project: Camp Meeker Recreation and Park District

Exempt Status: **(check one):**

☐ Ministerial (Sec. 21080(b)(1); 15268);

☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));

☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));

☒ Categorical Exemption. State type and section number: CCR. tit. 14 §§ 15301, 15303, 15304, 1533

☐ Statutory Exemptions. State code number: _____

Reasons why project is exempt:

The proposed dedication of instream flow will temporarily improve the condition of instream habitat in Dutch Bill Creek, and would not consume any additional water above that already authorized under Permit 21198. The project will use existing facilities plus a small temporary 2" pipe. The project will enhance fish habitat and disturb no new acreage.

Lead Agency

Contact Person: Cheryl Doran Girard

Area Code/Telephone/Extension: 707-696-2876

If filed by applicant:

1. Attach certified document of exemption finding.

2. Has a Notice of Exemption been filed by the public agency approving the project? ☐ Yes ☐ No

Signature: _____ Date: _____ Title: _____

☒ Signed by Lead Agency ☐ Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: _____

Temporary Urgency Change Petition
Dutch Bill Creek Flow Augmentation
Camp Meeker Recreation and Park District
Project Description
May 2020

Introduction

Dutch Bill Creek is critically important for coho salmon. It was identified as a Core Focus Area for coho salmon protection and restoration in the National Marine Fisheries Service's (NMFS) Final Recovery Plan for Central California Coast (CCC) Coho Salmon (2012). Dutch Bill Creek has experienced critical shortages of summer baseflows causing loss of rearing habitat for federally endangered coho salmon (*Oncorhynchus kisutch*) and federally threatened steelhead trout (*Oncorhynchus mykiss*).

In 2015, to complement water conservation efforts mandated by the State Water Board, NMFS, the California Department of Fish and Wildlife (CDFW), and the Russian River Coho Partnership asked the Camp Meeker Recreation and Park District (CMRPD) to voluntarily augment stream flow in Dutch Bill Creek. In connection with the project, CMRPD filed Temporary Urgency Change Petitions (TUCPs) in 2015, 2016, 2018, 2019 to modify its existing appropriative water right permit #21198 to temporarily add fish and wildlife enhancement as a purpose of use, and a portion of Dutch Bill Creek as a place of use. The successful implementation of this project utilized existing water infrastructure to add water to upper Dutch Bill Creek in order to maintain minimum subsistence conditions for juvenile coho salmon and steelhead rearing in the main channel downstream of CMRPD. In 2018, CMRPD submitted a Petition for Change to permanently add fish and wildlife preservation and enhancement within Dutch Bill Creek as a purpose and place of use of CMRPD's water right under A31055; that Petition is pending.

CMRPD, in partnership with NMFS, CDFW, and the Russian River Coho Partnership, seeks to repeat the previous releases by submitting this TUCP for 2020.

Existing Setting

During the 2013 -2015 drought, CDFW and NMFS recommended to the State Water Board that Dutch Bill Creek, and three other Russian River tributaries be protected by the Emergency Drought Regulations because they are high conservation priorities for CCC coho salmon. These four watersheds provide critical spawning and rearing habitat for wild populations of state and federally endangered CCC coho salmon. Federally threatened juvenile CCC steelhead also use these four tributaries and require similar rearing habitat and water quality conditions during the summer months. Juveniles of both species can survive relatively low flow conditions in pools in the upper watersheds, provided the pools have sufficient water and stream connectivity to maintain appropriate temperature, dissolved oxygen, and other water quality conditions. During the drought, the four tributaries sustained some of the last remaining spring and summer rearing habitat for coho salmon and steelhead in the Russian River watershed.

However, Dutch Bill Creek and the other three tributaries are likely to continue to experience insufficient streamflow to support rearing of juvenile salmonids and other aquatic species throughout the summer season. Low streamflows manifest in a combination of desiccated and intermittent stream reaches with surface water remaining only in isolated pools. Dissolved oxygen levels in the isolated pools quickly decline to levels harmful or lethal to juveniles attempting to rear there. This loss of

summer rearing habitat in the context of already impaired conditions and low juvenile and adult abundance likely has a negative influence on survival and recovery of the Russian River coho salmon population.

The CMRPD flow augmentation project is being implemented as one of several efforts to improve flow for coho salmon and steelhead in the watershed, including other cooperative instream flow and restoration projects. Of particular interest, CMRPD's neighbors, Westminster Woods Camp and Conference Center (Westminster Woods) and Alliance Redwoods Conference Grounds (ARCG) have initiated streamflow enhancement projects. Westminster Woods implemented a water conservation and tank storage project to improve instream flow and recently completed a long-term instream flow dedication under Water Code Section 1707. ARCG has submitted two Petitions for Change to move the points of diversion for its licensed water rights downstream to benefit salmon and steelhead.

Previous Temporary Urgency Change Petitions

In August 2015, July 2016, August 2018, and June 2019 CMRPD filed temporary urgency change petitions (TUCP) and instream flow dedication petitions (instream flow petition) with the State Water Board requesting approval of a temporary change to water right Permit 21198 (Application 31055) pursuant to California Water Code sections 1435 and 1707. The TUCP and instream flow petition requested the following temporary changes:

- (1) Addition of fish and wildlife preservation and enhancement as a purpose of use;
- (2) Addition of a portion of Dutch Bill Creek to the place of use. The upstream limit is located at North 1,921,868 feet and East 6,282,809 feet by California Coordinate System 1983, Zone 2, being within NE ¼ of SW ¼ of Section 21, Township 7 North, Range 10 West, Mount Diablo Base & Meridian (MDB&M). The downstream limit is located at the confluence of Dutch Bill Creek and the Russian River at North 1,932,731 feet and East 6,272,591 feet within NE ¼ of the SW ¼ of Section 7, Township 7 North, Range 10 West, MDB&M; and
- (3) Dedication of up to 30 acre-feet (af) of water at a maximum diversion rate of 0.2 cubic feet per second (cfs) for Fish and Wildlife Preservation and Enhancement for instream beneficial use in Dutch Bill Creek. The petitioner indicated a target rate of 0.1 cfs.

The petitions proposed to divert water from the Monte Rio well at a rate ranging from 0.05 to 0.2 cfs under Permit 21198 for release, untreated, from CMRPD's pipeline into Dutch Bill Creek. Water was directed to an existing 7,500 gallon storage tank at the water treatment facility on Alliance Redwoods Conference Grounds, approximately four miles upstream of the Monte Rio Well. A two-inch, above-ground polyethylene pipeline connected to the tank released the water into a rock-lined culvert drainage channel 400 to 450 feet from the tank; the water then flowed into Dutch Bill Creek. An agreement was reached with Alliance Redwoods Conference Grounds to allow the transport of water between the storage tank and Dutch Bill Creek. The target rate of release was 0.1 cfs.

In 2015, the temperature of release water ranged from 15.7°C to 19.9°C, remaining less than 18.2°C after September 3. Dissolved oxygen downstream of the release remained above 8 milligrams per liter (mg/l) for the duration of the release period (see attachment 1A). In 2016, temperature of release water ranged from 15.2°C to 18.9°C. Dissolved oxygen downstream of the release remained above 6.65 mg/l for the duration of the release (see attachment 1B). In 2018, temperature of release water ranged from 13.7°C to 17.2°C. Dissolved oxygen downstream of the release remained above 4.49 mg/l for the duration of the release (see attachment 1C). In 2019, temperature of the released water ranged from

17.9°C to 20.3°C. Dissolved oxygen downstream of the release remained above 6.94 mg/l for the duration of the release (see attachment 1D).

Via this Petition, CMRPD seeks the same temporary changes that were approved in previous years.

As noted above, in 2018, CMRPD submitted a long-term Petition for Change to permanently add fish and wildlife preservation and enhancement within Dutch Bill Creek as a purpose and place of use of CMRPD's water right under A31055; that Petition is pending.

Project Elements

Flow Release: Flow augmentation into Dutch Bill Creek will begin as early as July and no later than August. It is anticipated to extend as late as November 2020, or until flow conditions recover to approximately 0.1 cfs. The rate of release will range between 0.05 and 0.2 cubic feet per second with the total volume of water not to exceed 30 af during this period. Actual rates and duration of the release will be determined by NMFS, CDFW and CMRPD – with input from members of the Russian River Coho Partnership -- and shall be based upon instream flow conditions and facilities and permit constraints.

Water Right: CMRPD is a California Water District which provides municipal water services to 365 residences in and around the town of Camp Meeker, California. The water supply is sourced from two wells near the town of Monte Rio that draw underflow from the mainstem Russian River under appropriative water right (Permit #21198).

Permit 21198 was issued to CMRPD on April 27, 2007, pursuant to Application 31055. Permit 21198 authorizes direct diversion of 90 acre-feet per annum (afa) from the Russian River from January 1 to December 31, at a rate of 0.23 cfs.

The Dutch Bill Creek watershed encompasses an area including the towns of Occidental and Camp Meeker as well as the surrounding rural residences. CMRPD operates an offset well on the Russian River near Monte Rio (Monte Rio well), a transmission main, pump station, and storage tanks. Once diverted at the Monte Rio well, water is transported approximately four miles via a 6-inch transmission main to a water filtration facility in Camp Meeker (near Alliance Redwoods) where it is treated, stored, and subsequently delivered to residences in the CMRPD service area. The transmission main lies within the right-of-way for the Bohemian Highway, which roughly follows Dutch Bill Creek and connects with storage facilities in Camp Meeker and the Town of Occidental. Occidental Community Services District (Occidental) constructed an intertie to the CMRPD water system and currently services 70 customers under contract with Sonoma County Water Agency (SCWA). Occidental also holds a permit that is not in use. Russian River Utility (RRU) manages the CMRPD and Occidental public water systems. In addition to the water diverted under Permit 21198, CMRPD entered into a water supply agreement with SCWA to purchase water.

Permitting: Rich Stabler, Senior Environmental Specialist with the Sonoma County Permit and Resource Management District reviewed the original project proposal and concluded that no element within it warrants regulation via any county authority.

The North Coast Regional Water Quality Control Board (North Coast Regional Board) has responsibility to regulate discharges into waters of the state, and it establishes water quality objectives for Dutch Bill

Creek and other water bodies in the Water Quality Control plan for the North Coast Region (Basin Plan). Relevant water quality parameters for this project include dissolved oxygen, temperature, and specific conductivity. Temperature criteria consist of two parts: The first states that receiving water temperatures cannot be altered unless the alteration will not harm beneficial uses; the second states that receiving water temperatures cannot be altered by more than 5 degrees Fahrenheit (2.8°C).

Bryan McFadin of the Regional Water Board reviewed the monitoring data from the 2015 and 2016 releases, and concluded neither release caused or contributed to any exceedances of water quality objectives defined in the Basin Plan. This conclusion was based on the observation that: (1) receiving water temperature did not exceed an instantaneous temperature of 18°C, a harmful threshold for coho salmon; (2) there was a substantial probability of fish mortality in the absence of the discharge due to drought conditions, and; (3) the change in stream water temperature never exceeded 1.9°C (3.4°F). Water temperature and dissolved oxygen measurements were taken between August 19 and October 17, 2016 (see Figure 1 for temperature data). Each set of measurements included a reading at the polyethylene pipeline outlet, upstream of the discharge and downstream. Discharged water was consistently warmer than stream water and increased stream temperatures on average of 0.6°C. The maximum increase in temperature was 1.9°C on September 16. The temperature spot measurements were generally taken in the early afternoon, but do not necessarily represent daily maxima.

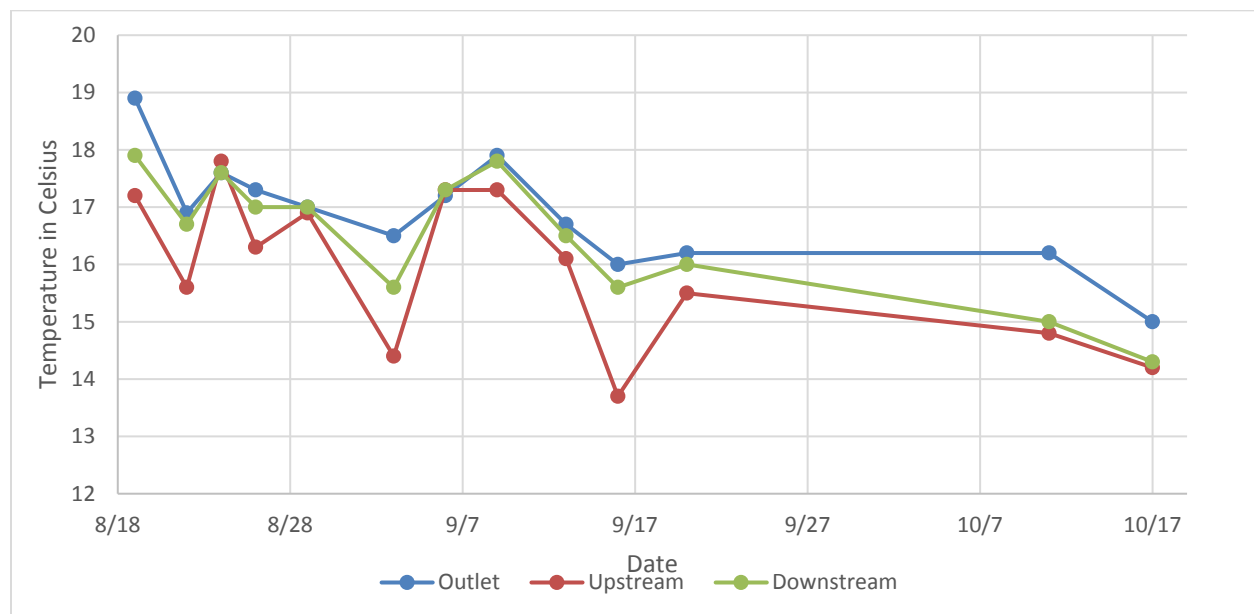


Figure 1. Spot measurements of water temperature associated with flow augmentation in 2016.

Monitoring: RRU will be responsible for implementing continuous flow releases during the agreed upon periods. This will include recording the timing, rate and duration of water releases as well as monitoring water temperature and dissolved oxygen at the point of discharge. Stream flows will be recorded by the gage at Westminster Woods and its continued operation will remain during the TUCP term.

Partners: This project is being implemented with the help of multiple parties. They include CMRPD, CDFW, NMFS, NCRWQCB, and members of the Russian River Coho Partnership, Gold Ridge Resource Conservation District, Occidental Arts and Ecology Center, Trout Unlimited, and California Sea Grant.

Required Findings of Fact

There is an urgent need to make the proposed change

During the winter of 2019/20, several salmonid redds were observed in Dutch Bill Creek downstream of Camp Meeker, with the greatest concentration in the lower reaches. Juvenile fish hatching from these redds will need sufficient streamflow to survive the summer season (minimum of 0.5 ft³/s is desired). In all years that California Sea Grant (CSG) has been conducting wet/dry mapping surveys (since 2012 and including both wet and dry rain years), the lower reaches of Dutch Bill have become intermittent or dry, leaving them unsuitable for rearing fish. Data from TU's streamflow gage in the lower reach of Dutch Bill shows the reach's hydrograph has a steep falling limb, and quickly recedes to low flow, disconnected and dry conditions following the last rain event of the season. Given that winter 2019/20 was a relatively dry winter as compared to recent years, we anticipate that the lower reaches of Dutch Bill Creek will become unsuitable for rearing salmonids as early as June 2020. Given the positive results from previous years' flow enhancements, and anticipated drying conditions in the lower reaches this year, additional flow from the project will likely provide a substantial benefit to fish again.

The proposed change may be made without injury to any other lawful user of water

Absent approval of the proposed change, the water to be made available by CMRPD for the proposed instream dedication would either be put to consumptive use within the boundaries of CMRPD's place of use as identified in Permit 21198, or would continue to flow down the Russian River. The instream flow dedication proposed by the petitioner is a non-consumptive use of water. Water diverted for instream flow purposes from CMRPD's Monte Rio well will re-enter the Russian River approximately 285 feet downstream, after flowing down Dutch Bill Creek, less natural stream conveyance losses. Consequently, only lawful users on the Russian River downstream of the Monte Rio well but upstream of the confluence with Dutch Bill Creek could experience any significant effect or injury from the proposed action. Per Division records, Occidental, under Permit 21214, constitutes the only user that could meet these criteria. Permit 21214, which is junior in priority to CMRPD's permit, authorizes year-round direct diversion of 0.16 cfs, up to 65 afa, of Russian River underflow from an offset well approximately 50 feet downstream of CMRPD's Monte Rio well. Occidental, however, is not yet using the water under Permit 21214, and so will not experience unreasonable effect or injury from the action. Further, SCWA is required per Decision 1610 to maintain flows in the lower Russian River. The amount of this dedication (maximum rate of 0.2 cfs) is insignificant compared to flow levels maintained by SCWA. There is a risk of riparian water rights holders on Dutch Bill Creek diverting the water intended for instream flow for their own use. According to SWRCB's records, Westminster Woods (Statement of Water Diversion and Use 24280) constitutes the only active water right holder on Dutch Bill Creek downstream of the proposed point of release. In 2015, Westminster Woods implemented a water conservation project that included moving its point of diversion off of Dutch Bill Creek and filing a petition to dedicate the water that was previously used for irrigation under its riparian right to instream use by fish and wildlife.

Accordingly, granting this TUCP and instream flow petition will not result in unreasonable effect or injury to any other lawful user of water.

The proposed change may be made without unreasonable effect upon fish, wildlife, or other instream beneficial uses

The action would enhance fish habitat and other instream beneficial uses in Dutch Bill Creek by augmenting flows for rearing habitat for salmonids. Data from the previous releases show that increased summer flows consistently improved dissolved oxygen concentrations and reconnected pool habitat, all to the benefit of juvenile coho salmon and steelhead survival and growth.

Previous flow releases from this site (2015, 2016, 2018 and 2019) were monitored extensively. CSG and SCWA mapped wetted habitat and took intermittent measurements of dissolved oxygen and water temperature in Dutch Bill Creek downstream of the release point in September of 2015 and at weekly to biweekly intervals in the summer of 2016. Between May and October of 2018 and 2019, CSG and SCWA mapped wetted habitat, measured riffle crest depths, and took intermittent measurements of dissolved oxygen and water temperature downstream and upstream of the release point on a biweekly basis. RRU gathered data on water temperature and dissolved oxygen at the pipe outlet. Trout Unlimited operated a streamflow gage at Westminster Woods, downstream of the release point.

Figure 2 shows mean daily discharge data recorded at the gage. In 2015, the gage showed that flow augmentation from this project substantially improved surface flow. This effort was also a significant contributing factor to maintaining rearing habitat in a wetted condition, despite it being the worst drought condition in recent history. CSG concluded that 76% of the juvenile salmonids observed in Dutch Bill Creek at the beginning of the 2015 rearing season were occupying habitat that remained wetted throughout the summer period—a significantly higher proportion than was observed in other critical coho salmon streams in that year (Figure 3).

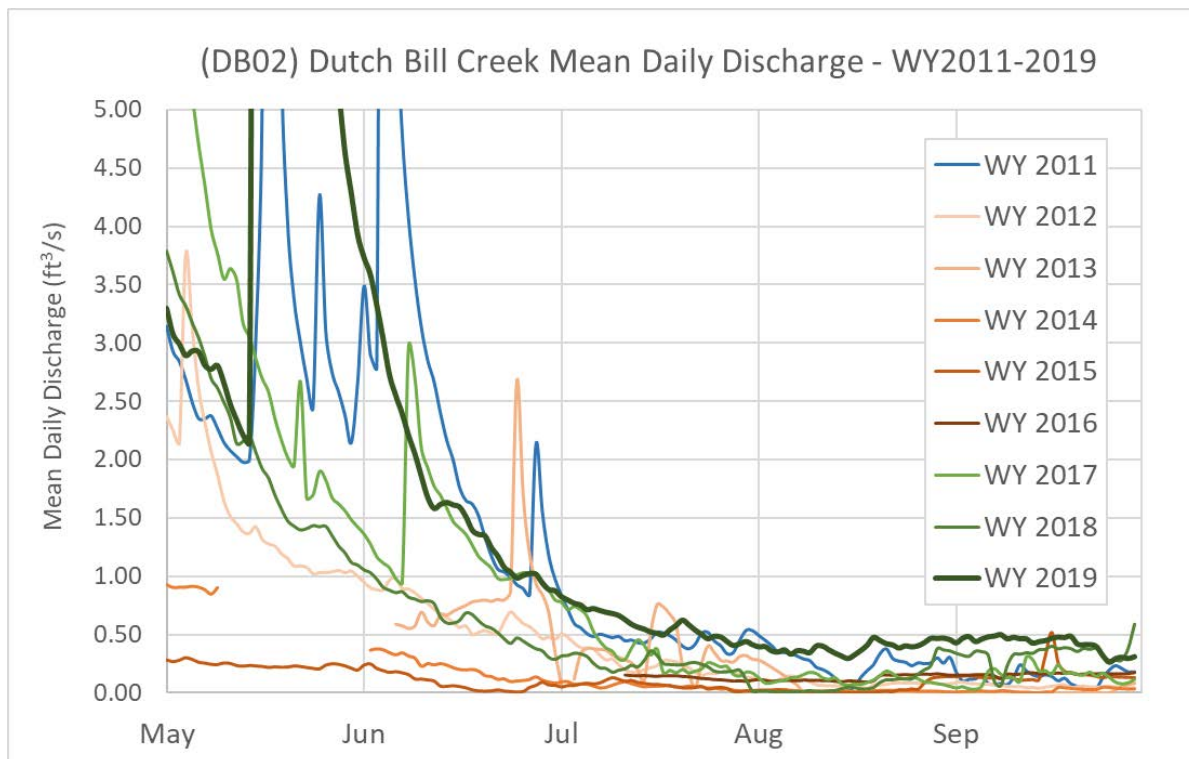


Figure 2. Average daily discharge from June through September for the years 2010 through 2019 in Dutch Bill Creek as measured by the stream gage at Westminster Woods.

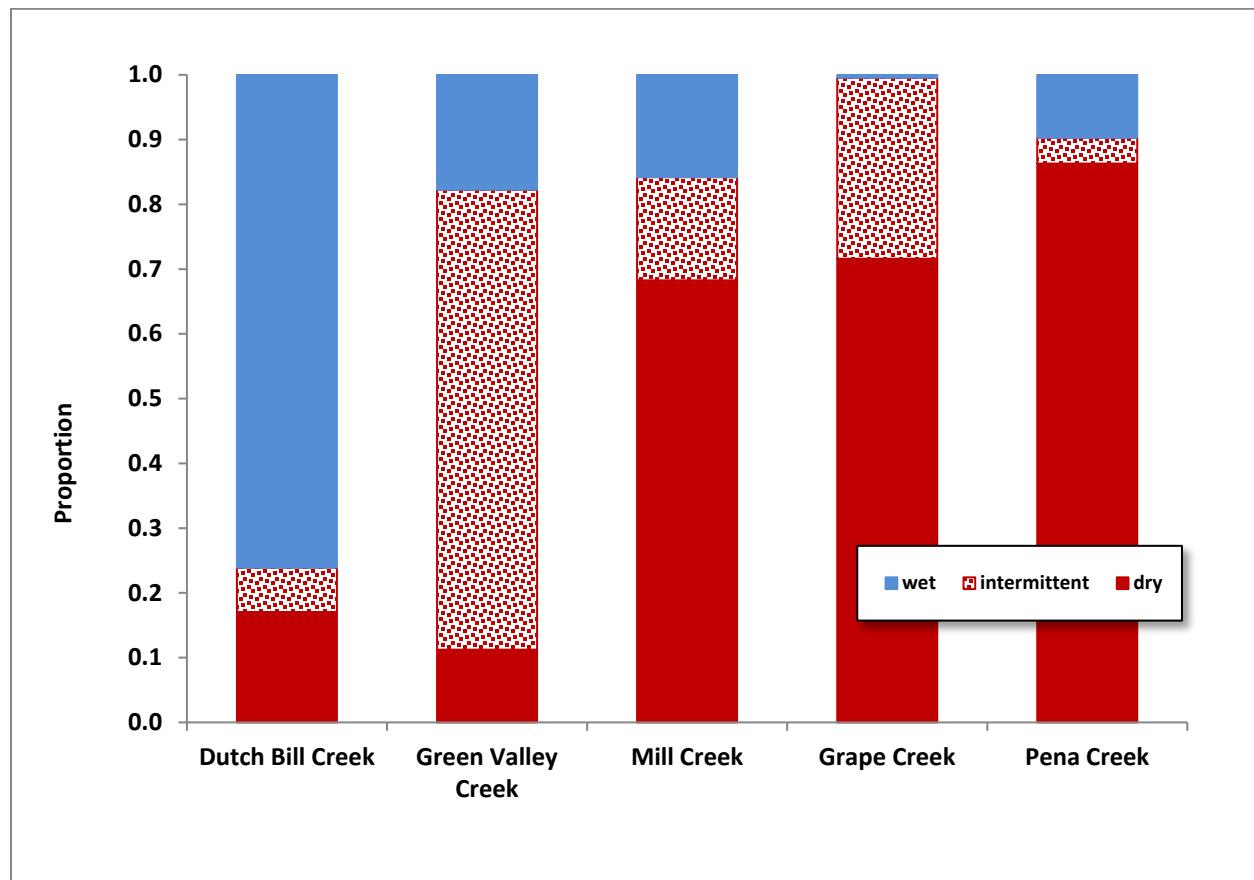


Figure 3. The proportion of juvenile salmonids observed in relation to wet, intermittent and dry stream reaches in five priority streams studied by the Russian River Coho Salmon Captive Broodstock Monitoring Program in the summer of 2015.

CSG monitoring conducted before and after the flow release in the summer of 2016 documented improvements in streamflow and fish habitat downstream. Increases in discharge were observed at the measurement site in upper Dutch Bill Creek, approximately 0.5 river kilometers downstream of the release site. Though discharge had been decreasing prior to the release, it peaked and doubled -- going from 0.07 ft³/s to 0.14 ft³/s -- in the week following the release. A notable increase in average riffle depth (from 0.06' to 0.12') in the 30 riffles downstream of the release site corresponded to increased discharge.

Within the 2.4 kilometers downstream of the release site previously dry riffles were observed reconnecting pools. A 91% increase in wetted stream by length was observed in the two weeks following the 2016 flow release. The increase in both riffle depth and wetted stream length resulted in more days of pool connectivity (connection to neighboring habitat units by surface flow). Research done by the CSG in select reaches of Green Valley and Dutch Bill creeks indicates that fewer days of hydrologic disconnection between pools correlates to a higher probability of survival for juvenile fish (<https://afspubs.onlinelibrary.wiley.com/doi/abs/10.1002/tafs.10057>).

The extent of wetted stream channel on Dutch Bill Creek almost surely would have been much lower without the additional flow from the CMRPD release. Since the rate of drying is variable and dependent

on weather and other seasonal factors, it is impossible to predict with any certainty, but if the stream had continued to dry at the (likely) conservative July/August rate of 4.6% per week, Dutch Bill Creek would have been 56.1% dry on September 22, rather than 37.3%.

Within the week after the 2016 release, dissolved oxygen (DO) in pools increased by an average of 18% in the reach of Dutch Bill Creek extending from Perenne Creek (around river kilometer 4.1) upstream to the release point, indicating that improved surface flow and pool connectivity helped to oxygenate pools. The increase in wetted habitat, pool connectivity, and DO observed following the 2016 CMRPD flow release indicates that the additional water provided by the release improved conditions for endangered coho salmon and threatened steelhead trout rearing in approximately 2.5 kilometers of Dutch Bill Creek. Fish that remained in pools of sufficient wetted volume that were reconnected, or that maintained connectivity as a result of the release, received the greatest benefit, as opposed to fish that were already significantly impaired by dry stream conditions. Logic dictates that an earlier release (i.e., before sections of stream went dry, leading to fish mortality) would have benefitted more fish and that more water released over a longer period of time would build a better base flow and allow surface flow to persist for longer.

In 2018, the release began on August 27 and on the August 28 wet/dry survey, small sections of the creek between the release point and Perenne Creek had rewet (Figures 4-6). By September 24-25, this reach had reconnected with the exception of one short intermittent segment, and a previously-dry flow cross section three kilometers downstream of the release point was measurably wet (Figure 7). This release improved stream connectivity and maintained pool volume for approximately three kilometers below the release point. DO conditions were stable and either near or above the 6 mg/L threshold before the release, and were maintained throughout the dry season, with the exception of one drop when the augmentation level decreased (Figure 8). September increases in DO corresponded to augmentation amounts in the logger pool 0.5 kilometers below the release point (Figure 8).

In 2019, the release began on August 19 and appeared to lead to subtle increases in discharge and DO concentrations at least as far as three kilometers downstream (Figure 9).

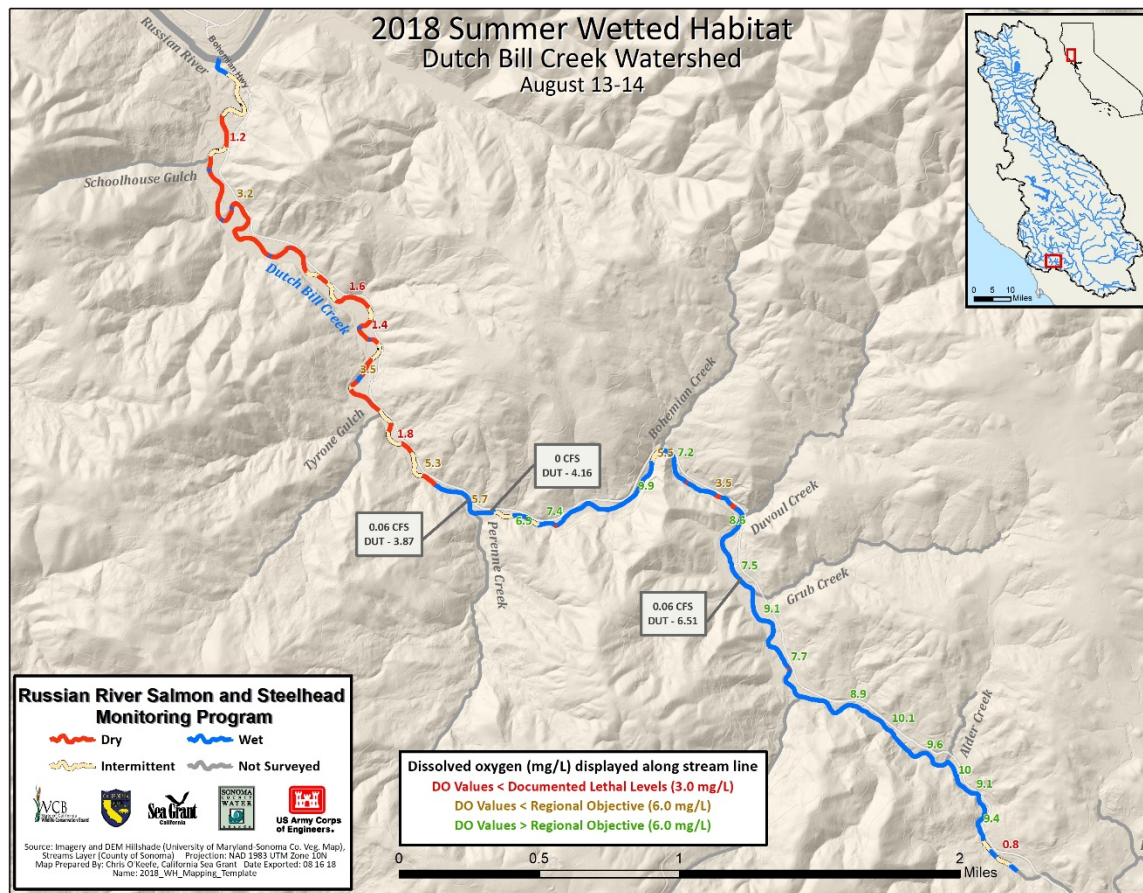


Figure 4. Dutch Bill Creek wetted habitat conditions and DO measurements on August 13-14, 2018 (before release).

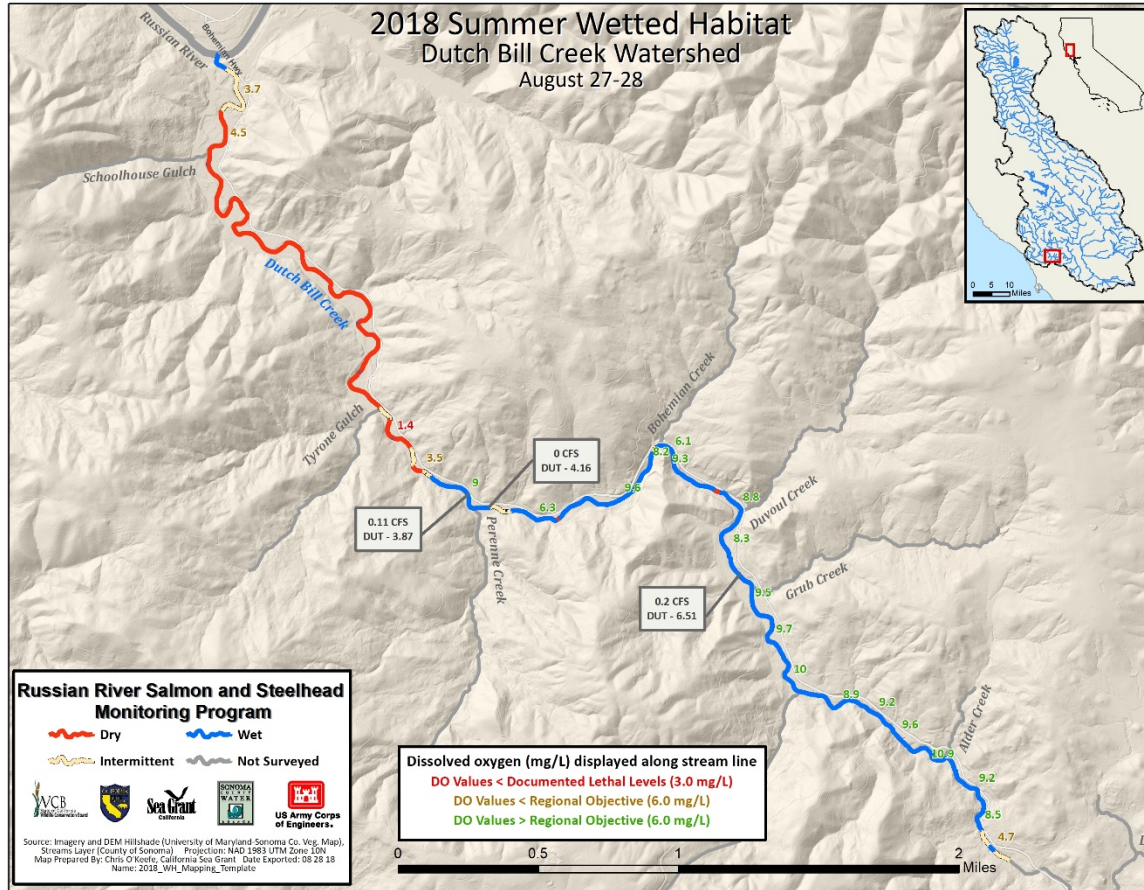


Figure 5. Dutch Bill Creek wetted habitat conditions and DO measurements on August 27-28, 2018 (during and immediately after release).

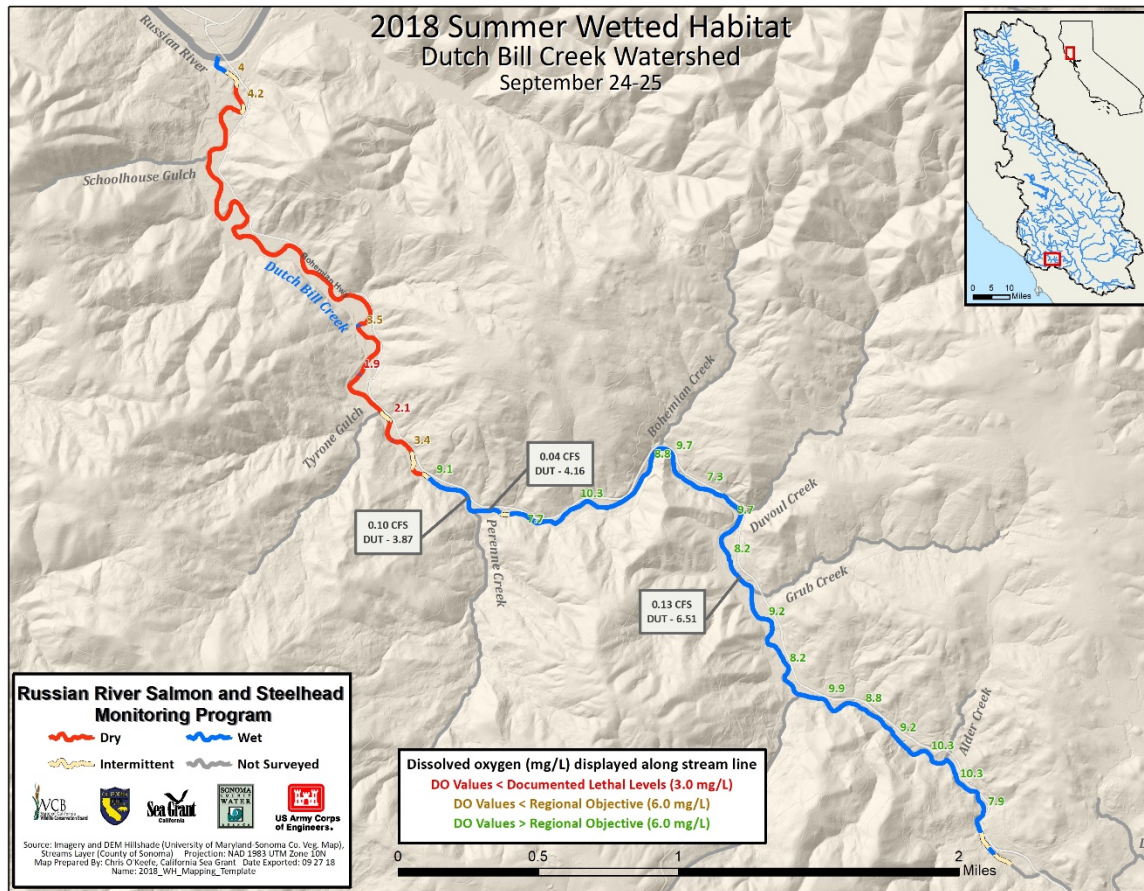


Figure 7. Dutch Bill Creek wetted habitat conditions and DO measurements on September 24-25, 2018 (approximately one month after release).

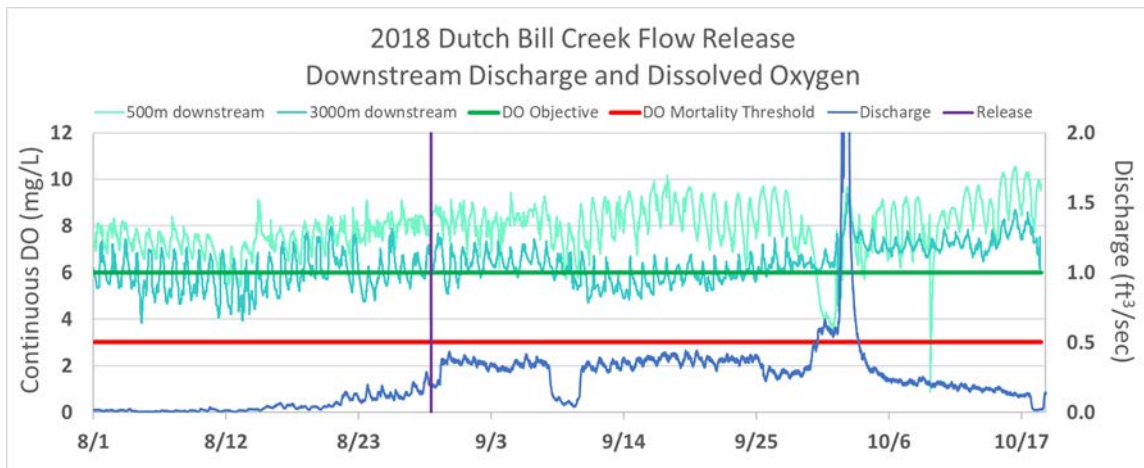


Figure 8. Discharge downstream of the release point and continuous dissolved oxygen concentration from loggers 500 m and 3000 m downstream of the flow release. Plotted with regional DO objective (6.0 mg/L) and salmonid mortality threshold (3.0 mg/L), August – October 2018.

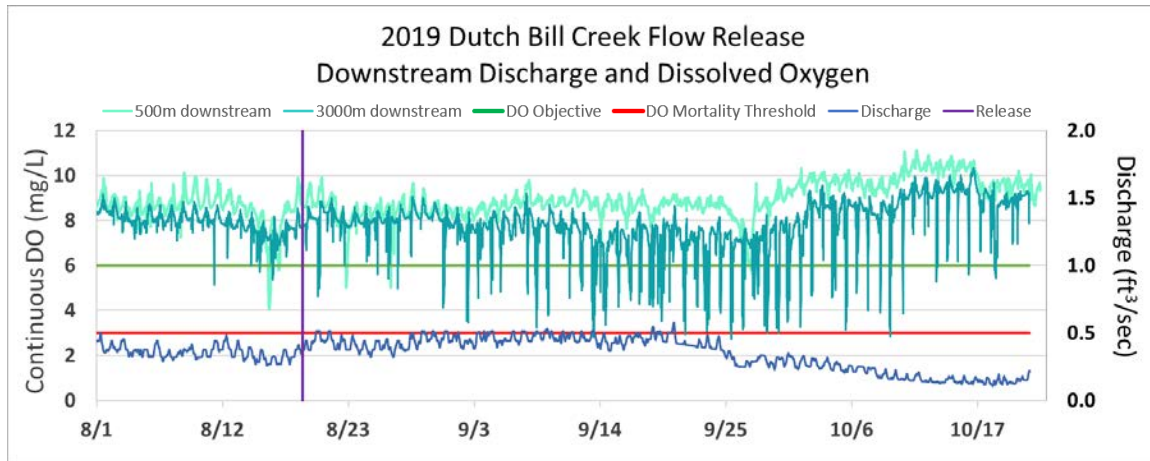


Figure 9. Discharge downstream of the release point and continuous dissolved oxygen concentration from loggers 500 m and 3000 m downstream of the flow release. Plotted with regional DO objective (6.0 mg/L) and salmonid mortality threshold (3.0 mg/L), August – October 2019.

CDFW, NMFS, the Russian River Coho Partnership, Trout Unlimited, and the Gold Ridge Resource Conservation District have all expressed support for the project. CMRPD consulted with NMFS, CDFW, and the North Coast Regional Board regarding the previous TUCPs, this instream flow petition, and the effects of the proposed changes. NMFS and CDFW were directly involved with the design of the project.

The proposed change is in the public interest

Dutch Bill Creek is a high-priority watershed for both Central California Coast (CCC) coho salmon – which are listed as endangered under the state and federal Endangered Species Acts – and CCC steelhead, which are federally listed as threatened. Augmentation of flows in Dutch Bill Creek will alleviate the effect of dry conditions on juvenile coho salmon and steelhead by improving rearing habitat conditions. Moreover, coho salmon in Dutch Bill Creek are critical to the overall viability of wild coho in the Russian River basin. It is in the public interest to enhance protection of the Dutch Bill Creek’s salmonid fisheries. Additionally, the use is non-consumptive and the dedicated water would again become available for downstream beneficial uses after passing the dedicated reach of Dutch Bill Creek.

The petition will not increase the amount of water the petitioner is entitled to use

The proposed change does not seek to expand the season, rate or amount of the permit. As discussed herein, the proposed change seeks to temporarily modify the place and purpose of use of CMRPD’s existing water right. Pursuant to Permit 21198, the total amount of water to be diverted under this Petition and will not exceed a cumulative diversion of 90 af or 0.23 cfs.

Date	Time	Monte Rio Well			Dutchbill Discharge Meter				Temp & Dissolved Oxygen (Temp/C/Mg/L)				
		Water reading gallons	Production since last read	Production Cub/day	Water reading gallons	Production since last read	Production Cub/day	Average GPM	Entry	At Creek Entry	Upstream	Downstream	Notes
8/19/2015	10:00 AM				7,450,000	0							
8/24/2015					7,450,000	0							
8/27/2015	1:15 PM				7,454,500	4,500	4,500	10.07					
8/28/2015	4:05 pm				7,458,800	22,300	22,300	10.38					
8/31/2015	8:31 AM	0			7,468,800	100,000	100,000	41.77					
9/1/2015	1:40 PM	1,181,100	1,181,100		7,722,300	253,500	253,500	50.54	18.35.58				
9/3/2015	12:00 PM	1,408,500	227,400		7,939,800	117,500	117,500	42.18					
9/4/2015	8:00	1,255,100	166,600		7,992,200	52,300	52,300	35.31					
9/10/2015	11:00 AM	2,257,000	1,001,900		8,260,900	268,700	268,700	42.67	18.05.60	17.08.07	16.18.50	17.58.11	
9/14/2015	2:45 PM	2,387,500	120,500		8,325,700	64,800	64,800	47.78	18.04.51	18.07.52	17.38.70	18.77.50	
9/16/2015	2:30 PM	2,718,200	330,700		8,485,900	157,200	157,200	50.34	18.15.81	18.07.55	16.38.37	17.77.41	
9/18/2015	1:50 PM	2,818,400	100,200		8,635,900	49,000	49,000	52.40	18.20.56	18.08.10	16.37.37	17.58.13	
9/18/2015	1:40 PM	3,124,000	305,600		8,694,300	158,400	158,400	56.47					
9/25/2015	11:20	3,837,400	713,400		9,055,400	361,100	361,100	55.15					
9/28/2015	3:15 PM	4,150,500	313,100		9,221,200	165,800	165,800	52.34	17.85.59	17.78.03	16.38.04	17.47.37	
9/30/2015	2:40 PM	4,378,100	217,600		9,324,300	102,100	102,100	55.91					
10/5/2015	12:15 PM	4,898,100	513,800		9,480,400	256,100	256,100	55.51					
10/7/2015	2:45 PM	5,634,900	746,800		9,981,000	501,600	501,600	55.05	16.50.32	15.40.30	15.17.20	15.38.12	
10/16/2015	1:00 PM	5,021,300	386,400		10,140,300	158,300	158,300	56.79					
10/18/2015	8:05	5,331,200	309,900		10,304,900	164,600	164,600	56.38					
10/23/2015	3:00 PM	6,750,700	1,446,800		10,525,900	221,000	221,000	56.37					
10/30/2015	12:50 PM	7,444,100	688,400		10,888,700	362,800	362,800	58.18					
11/2/2015	3:15 PM	7,778,800	334,700		11,052,700	164,000	164,000	58.43					
11/5/2015	10:05 AM	8,124,300	345,500		11,251,200	198,500	198,500	45.15					
11/10/2015	11:20 AM	8,483,500	359,200		11,428,900	177,700	177,700	28.78					
11/17/2015	10:15	9,060,500	577,000		11,735,900	306,900	306,900	35.12					
11/23/2015	9:00 AM	9,545,100	484,600		11,898,700	162,800	162,800	50.78					
12/1/2015	1:00 PM	10,218,100	673,000		12,255,100	356,400	356,400	51.11					
12/8/2015	11:30 AM	10,854,000	635,900		12,703,500	448,400	448,400	50.24					Stop Flow Because Rain
Total			10,854,000			5,253,500							
Total in AC F#			33.31			18.12							

Camp Meeker 2016

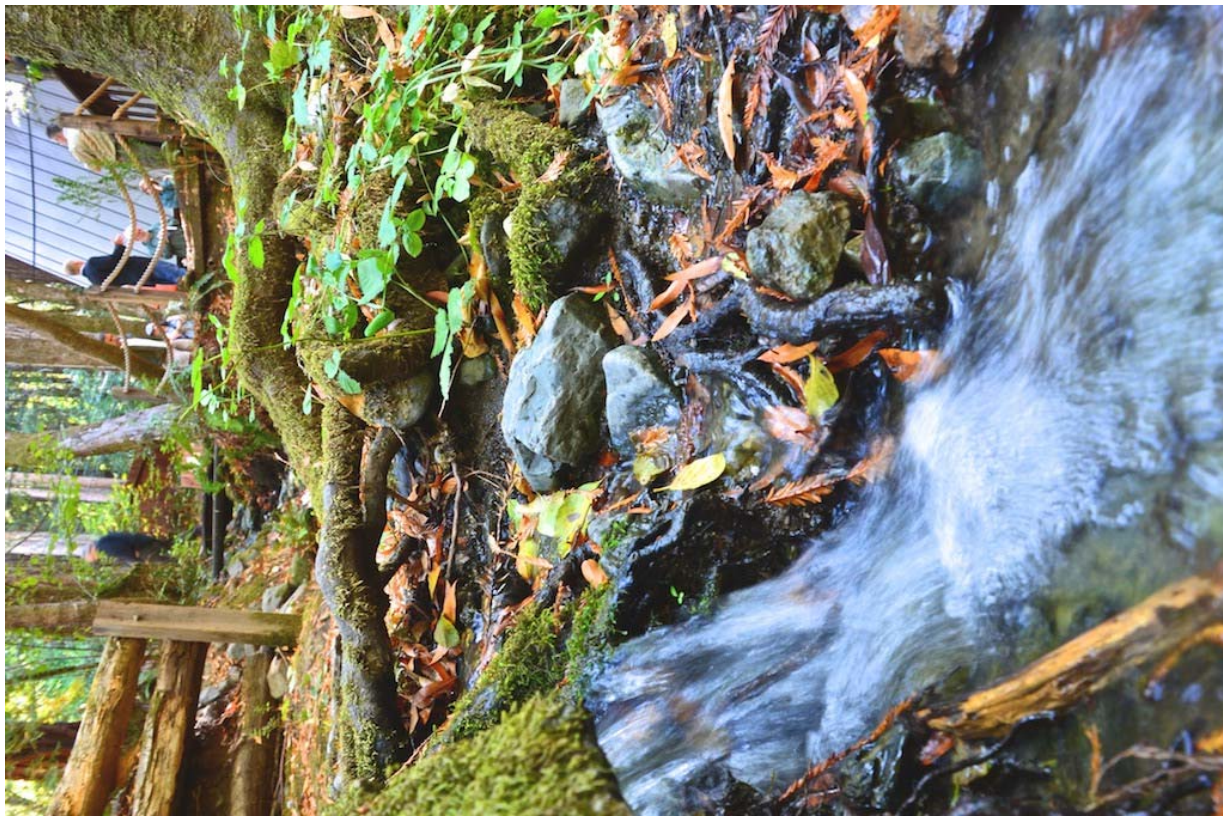
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Dutchbill Creek Discharge Flow Monitoring 2018														
Date	Operator	Monte Rio Well			Dutchbill Discharge Meter					Temp & Dissolved Oxygen (tempC/Mg/L)				
		Meter reading gallons	Production since last read	Producti on Gal/day	Meter reading gallons	Meter reading gallons for calculation only	Production since last read	Production Gal/day	Average GPM	Entry	At Creek Entry	Upstream	Downstream	Notes
8/27/2018	RS & JL	27,571,924.00	404,242	57,720										Cease flows at first substantial rain event
8/29/2018	GP & JL	27,684,833.00	112,909	54,744										
8/29/2018	GP	27,735,950.00	51,117	51,403	16596500	16,596,500	0	0	0			8.05 / 16 C	7.82 / 15.8 C	Start discharge
8/30/2018	GP	28,032,400.00	296,450	59,488	16,651,300	16,651,300	54,800	55,106	38.27	5.84 / 17.2°c	7.50 / 17.2°c	7.95 / 16.3°c	7.35 / 16.9	
9/4/2018	JL	28,132,233.00	99,833	54,106	16,925,900	16,925,900	274,600	55,104	38.27					
9/6/2018	GP	28,388,665.00	256,432	60,337	17,027,900	17,027,900	102,000	55,280	38.39					
9/10/2018	RS	28,605,500.00	216,835	55,421	17,140,000	17,140,000	112,100	26,376	18.32					
9/14/2018	JL	28,854,388.00	248,888	61,761	17,355,800	17,355,800	215,800	55,157	38.3	5.55/16.6°c	7.50/ 17.0°c	8.55/14.9°c	7.6/16.1°c	
9/18/2018	JL	29,028,077.00	173,689	63,192	17,578,100	17,578,100	222,300	55,163	38.31	5.72/17.1 c	7.55/16.9 c	8.36/15.3 c	7.71/16.4 c	
9/21/2018	JL	29,234,295.00	206,218	63,724	17,790,000	17,790,000	211,900	77,093	53.54					
9/24/2018	GP & JL	29,340,194.00	105,899	57,983	17,996,800	17,996,800	208,800	63,904	44.38					
9/26/2018	JD	29,715,398.00	375,204	53,479	18,196,200	18,196,200	199,400	109,177	75.82					
10/3/2018	JD	29,955,975.00	240,577	48,411	18,396,200	18,396,200	200,000	28,506	19.8					
10/8/2018	JL	30,052,066.00	96,091	46,890	18,670,500	18,670,500	274,300	55,197	38.33					
10/10/2018	GP	30,465,810.00	413,744	50,624		18,670,500	0	-						
10/18/2018	RS	30,648,920.00	183,110	46,751	19,186,400	19,186,400	515,900	50,468	35.05					
10/22/2018	JL	30,838,409.00	189,489	46,516	19,400,300	19,400,300	213,900	54,613	37.93	5.76/14.9 c	8.06/14.9c	12.3/8.55c	8.32/14.7c	
10/26/2018	JL	30,979,636.00	141,227	48,594	19,626,900	19,626,900	226,600	55,626	38.63					
10/29/2018	JL	31,389,834.00	410,198	46,183	19,786,900	19,786,900	160,000	55,054	38.23	5.58/14.7 c	8.34/14.6 c	7.43/12.2 c	4.49/13.6 c	
11/7/2018	RS & JL	31,498,564.00	108,730	49,626		19,786,900	0	-						
11/9/2018	RS & JL	32,088,402.00	589,838	49,125	20,399,100	20,399,100	612,200	55,288	38.39	5.38/13.7c	7.82/13.2c	8.26/9.1c	8.3/11.6c	
11/21/2018	RS	32,482,420.00	394,018	44,529		20,399,100	0	-						
11/30/2018	JL	32,695,365.00	212,945	42,989	21,560,300	21,560,300	1,161,200	55,678	38.67	5.46/14.1c	8.1/13.9c	8.22/9.6c	8.32/12.1c	shut flows off

Dutchbill Creek Discharge Flow Monitoring 2019												
Date/Time	Operator	Monte Rio Well			Dutchbill Discharge Meter				Temp & Dissolved Oxygen (tempC/Mg/L)			
		Meter reading gallons	Production since last read	Production Gal/day	Meter reading gallons	Production since last read	Production Gal/day	Average GPM	Entry	At Creek Entry	Upstream	Downstream
8/19/2019	GP	45,234,394.00	391,549	58,916	21,561,200	0	0	0	20.3° / 5.48	20.5° / 8.10	17.7° / 8.48	17.6° / 10.01
8/20/2019	JD	45,309,205.00	74,811	67,499	21,622,700	61,500	55,489	38.53	19.1° / 5.95	19.3° / 8.1	18.7° / 9.65	18.8° / 9.33
8/21/2019	GP	45,358,515.00	49,310	57,776	21,670,400	47,700	55,889	38.81	18.8° / 4.66	18.6/6.68	16.3° / 6.76	16.7° / 6.94
8/26/2019	JD	45,668,100.00	309,585	64,488	21,938,700	288,300	55,888	38.81				
8/27/2019	JD	45,738,800.00	70,700	70,019	21,995,400	56,700	56,154	39				
8/28/2019	JD	45,793,750.00	54,950	52,333	22,053,800	58,400	55,619	38.62	18.7/5.75	18.8/8.06	17.6/5.20	18.0/9.20
9/3/2019	GP	46,188,015.00	395,265	66,493	22,386,200	332,400	55,918	38.83	18.8 / 5.45	18.7 / 7.55	15.6 / 8.05	16.4 / 7.20
9/6/2019	JL	46,369,717.00	180,702	59,233	22,557,100	170,900	56,020	38.9				
9/9/2019	RS	46,563,730.00	194,013	62,347	22,730,700	173,600	55,788	38.74	19.5/4.99	18.9/6.95	18.4/7.23	18.1/7.90
9/16/2019	JL	46,975,039.00	411,309	59,389	23,118,700	388,000	56,023	38.91	18.9/5.35	18.7/6.98	17.9/7.54	17.8/7.90
9/17/2019	GP	47,034,720.00	59,681	54,496	23,179,200	60,500	55,244	38.36				
9/23/2019	JL	47,372,978.00	338,258	58,132	23,505,100	325,900	56,009	38.89	18.9/5.38	18.6/6.88	18.2/7.59	17.6/7.88
9/25/2019	JL	47,513,432.00	140,454	70,867	23,615,500	110,400	55,703	38.68				slow fish flow from 38gpm to 28gpm
9/30/2019	RS	47,821,820.00	308,388	61,286	23,811,200	195,700	38,892	27.01	17.9/5.46	17.5/7.01	14.9/7.63	15.2/8.03
10/3/2019	GP	48,011,550.00	189,730	63,170	23,928,100	116,900	38,922	27.03				
10/10/2019	JL	48,455,872.00	444,322	66,029	24,208,800	280,700	41,714	28.97	17.9/5.55	17.4/6.74	17.2/7.83	16.9/7.90
10/21/2019	RS	49,076,166.00	620,294	54,843	24,629,000	420,200	37,152	25.8				
11/4/2019	RS	49,820,270.00	744,104	52,917	24,842,300	213,300	15,169	10.63				stopped flow due to fires 10/30, resume flow 11/4
11/12/2019	JD			-	24,842,300	0	0	0				
11/15/2019	GP	50,284,580.00	464,310	57,298	25,139,200	286,900	7	0				
11/18/2019	JD	50,415,691.00	131,111	55,480	25,249,200	110,000	46,547	32.32				
11/20/2019	JD	50,559,980.00	144,289	48,096	25,363,300	114,100	38,033	26.41				
11/20/2019	JD	50,680,241.00	120,261	60,131	25,441,500	78,200	39,100	27.15				
11/25/2019	JD	50,908,315.00	228,074	45,615	25,626,300	184,800	36,960	25.67				
11/27/2019	RS & JL	51,006,080.00	97,765	38,549	25,707,400	81,100	31,978	22.21	12.5/5.05	12.1/7.43	9.0 C/7.64	9.4/8.02
12/2/2019	JD	51,280,815.00	274,735	61,546	25,894,630	187,230	41,943	29.13	11.4° / 8.36	11.0° / 8.87	11.0° / 8.88	11.0° / 8.80
												shut down Dutch bill release.



2015 Camp Meeker Flow Release— At the release point



2015 Camp Meeker Flow Release—Water flowing into Dutch Bill Creek



Left: Rock lined channel used to transmit release water to Dutch Bill Creek. (August 18, 2015)



Right: Same channel with test release (August 28, 2015)

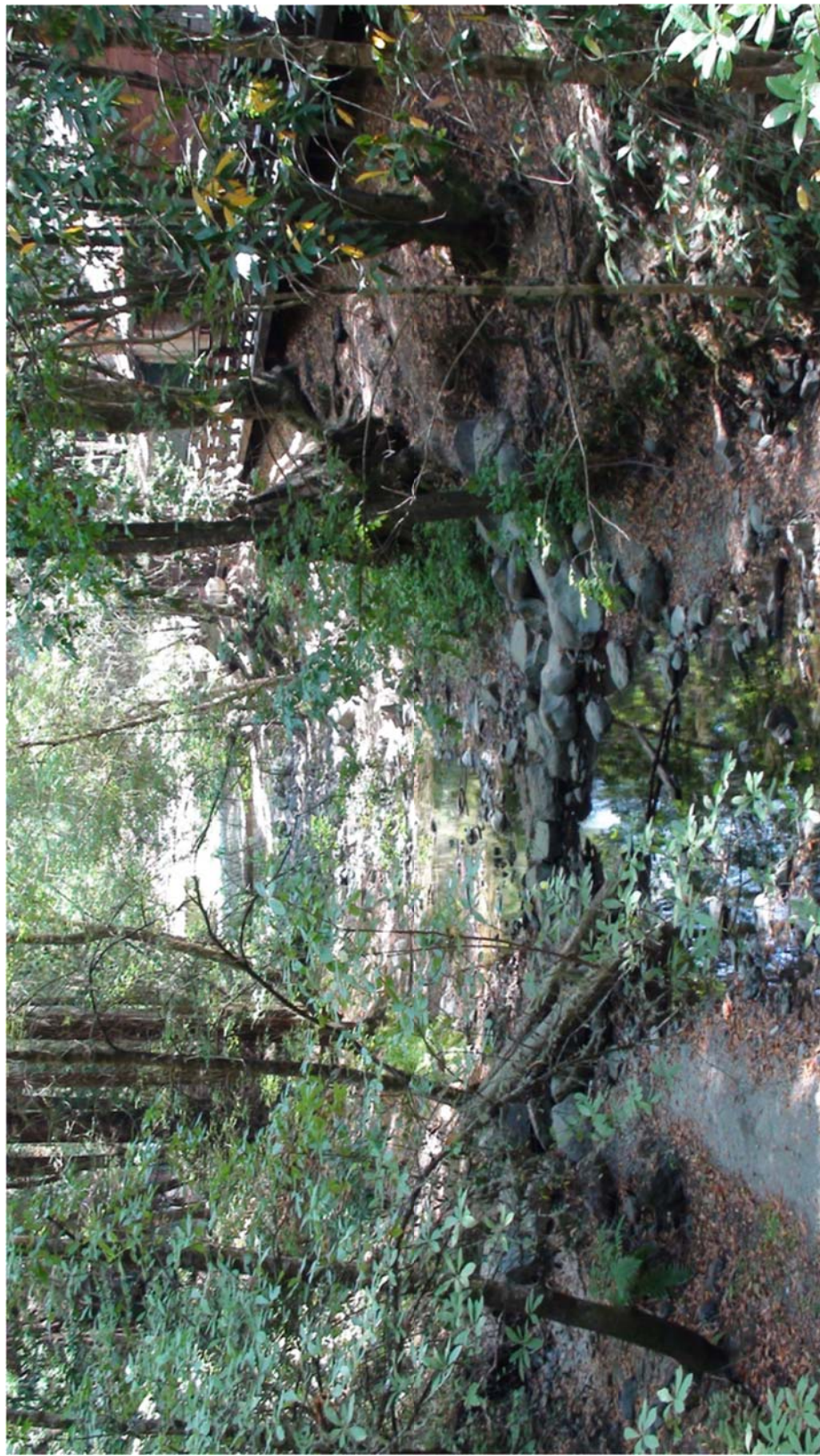
Dutch Bill Creek Before 2015 Flow Release



Dutch Bill Creek After 2015 Flow Release



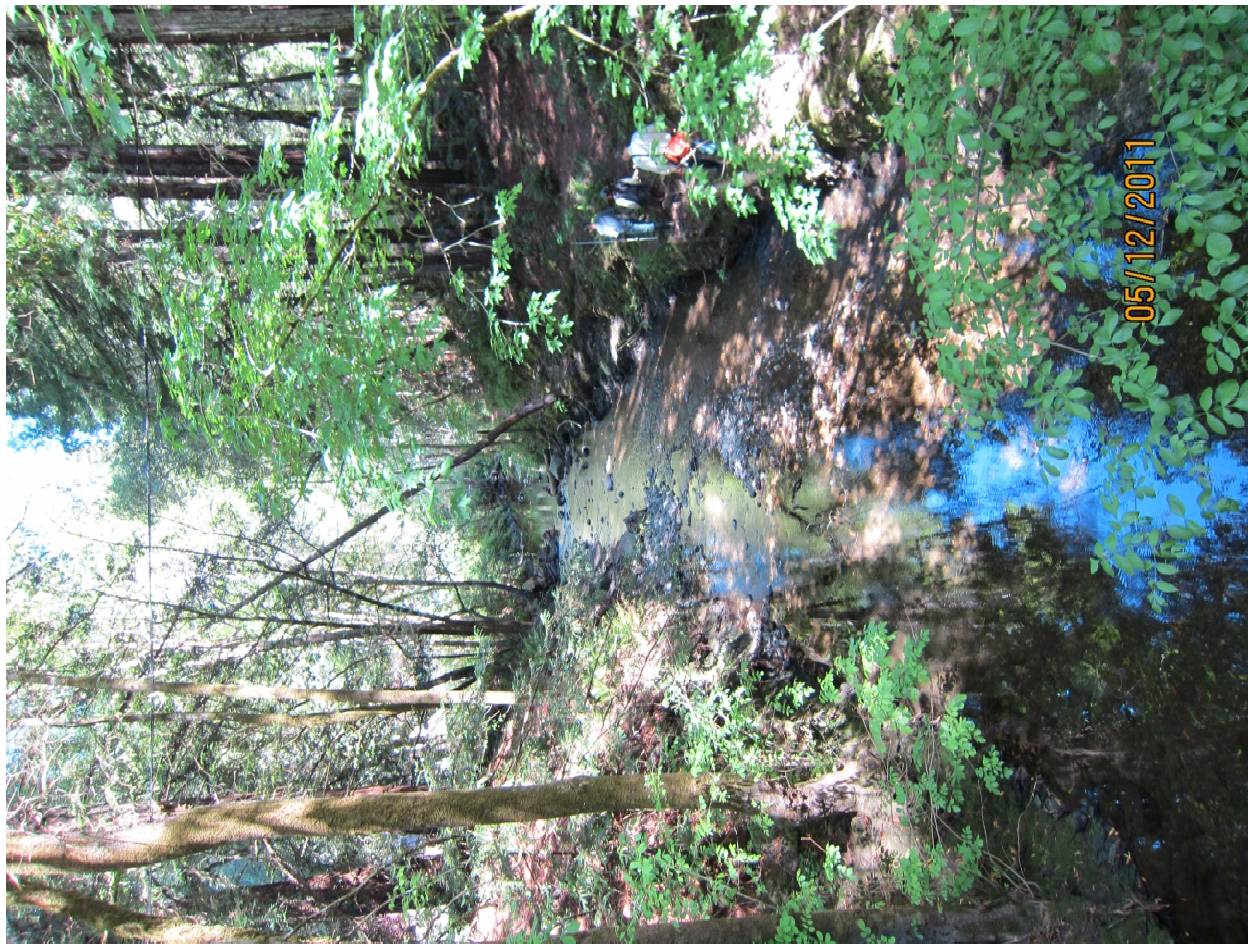
Point of Flow Input



Dutch Bill Creek habitat upstream of flow release location (August 18, 2015)



Dutch Bill Creek habitat downstream of the flow release location
May 12, 2011

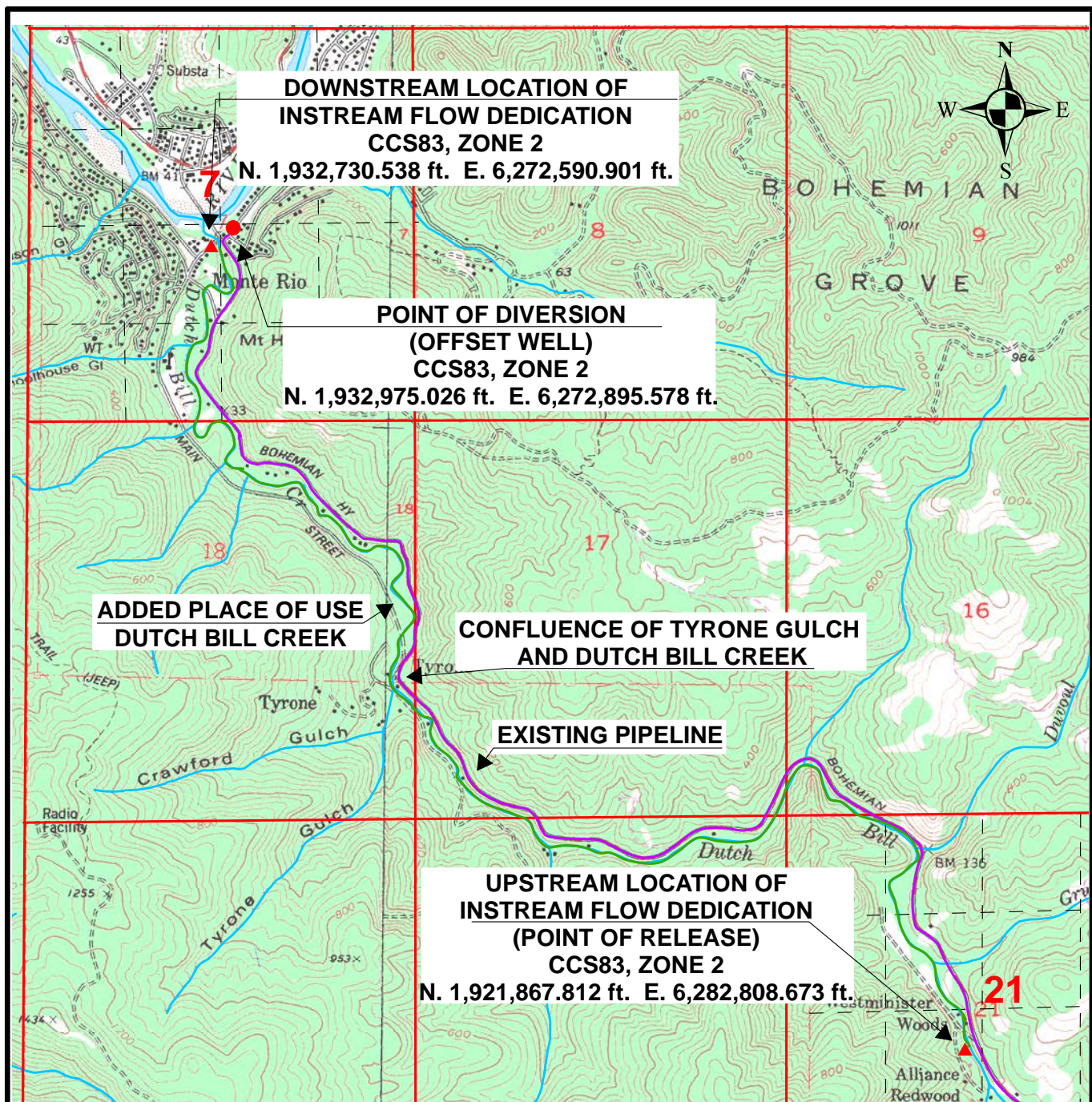


Dutch Bill Creek habitat downstream of the flow release location
May 12, 2011



Location of Camp Meeker Recreation and Park District point of diversion

January 5, 2018



OWNER CAMP MEEKER RECREATION AND PARK DISTRICT

SOURCE (POD 1) RUSSIAN RIVER

POINT OF DIVERSION

WITHIN NW 1/4 OF SE 1/4 OF PROJECTED

SECTION 7, T7N, R10W, MDB&M

COUNTY OF SONOMA

U.S.G.S. QUAD: DUNCAN MILLS DATE: PH. RE. 1981 SCALE: 1:25,000

STATE OF CALIFORNIA
CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY

STATE WATER RESOURCES CONTROL BOARD
DIVISION OF WATER RIGHTS

APPLICATION NO. 31055

PERMIT NO. 21198

DATE: 9-2-2015

DRAWN: SHS

CHECKED:

Note: This map does not constitute a public land survey as defined by California Business & Professions Code section 8726. It has been prepared for descriptive purposes only.

ENVIRONMENTAL INFORMATION FOR PETITIONS

This form is required for all petitions.

Before the State Water Resources Control Board (State Water Board) can approve a petition, the State Water Board must consider the information contained in an environmental document prepared in compliance with the California Environmental Quality Act (CEQA). This form is not a CEQA document. If a CEQA document has not yet been prepared, a determination must be made of who is responsible for its preparation. As the petitioner, you are responsible for all costs associated with the environmental evaluation and preparation of the required CEQA documents. Please answer the following questions to the best of your ability and submit any studies that have been conducted regarding the environmental evaluation of your project. If you need more space to completely answer the questions, please number and attach additional sheets.

DESCRIPTION OF PROPOSED CHANGES OR WORK REMAINING TO BE COMPLETED

For a petition for change, provide a description of the proposed changes to your project including, but not limited to, type of construction activity, structures existing or to be built, area to be graded or excavated, increase in water diversion and use (up to the amount authorized by the permit), changes in land use, and project operational changes, including changes in how the water will be used. For a petition for extension of time, provide a description of what work has been completed and what remains to be done. Include in your description any of the above elements that will occur during the requested extension period.

Coordination with Regional Water Quality Control Board

For change petitions only, you must request consultation with the Regional Water Quality Control Board regarding the potential effects of your proposed change on water quality and other instream beneficial uses. (Cal. Code Regs., tit. 23, § 794.) In order to determine the appropriate office for consultation, see: http://www.waterboards.ca.gov/waterboards_map.shtml. Provide the date you submitted your request for consultation here, then provide the following information.

Date of Request

Will your project, during construction or operation, (1) generate waste or wastewater containing such things as sewage, industrial chemicals, metals, or agricultural chemicals, or (2) cause erosion, turbidity or sedimentation?

Yes No

Will a waste discharge permit be required for the project?

Yes No

If necessary, provide additional information below:

Insert the attachment number here, if applicable:

Local Permits

For temporary transfers only, you must contact the board of supervisors for the county(ies) both for where you currently store or use water and where you propose to transfer the water. (Wat. Code § 1726.) Provide the date you submitted your request for consultation here.

Date of Contact

For change petitions only, you should contact your local planning or public works department and provide the information below.

Person Contacted:

Date of Contact:

Department:

Phone Number:

County Zoning Designation:

Are any county permits required for your project? If yes, indicate type below.

Yes No

Grading Permit

Use Permit

Watercourse

Obstruction Permit

Change of Zoning

General Plan Change

Other (explain below)

If applicable, have you obtained any of the permits listed above? If yes, provide copies.

Yes No

If necessary, provide additional information below:

Insert the attachment number here, if applicable:

Federal and State Permits

Check any additional agencies that may require permits or other approvals for your project:

Regional Water Quality Control Board Department of Fish and Game
Dept of Water Resources, Division of Safety of Dams California Coastal Commission
State Reclamation Board U.S. Army Corps of Engineers U.S. Forest Service
Bureau of Land Management Federal Energy Regulatory Commission
Natural Resources Conservation Service

Have you obtained any of the permits listed above? If yes, provide copies. Yes No

For each agency from which a permit is required, provide the following information:

Agency	Permit Type	Person(s) Contacted	Contact Date	Phone Number
--------	-------------	---------------------	--------------	--------------

If necessary, provide additional information below:

Insert the attachment number here, if applicable:

Construction or Grading Activity

Does the project involve any construction or grading-related activity that has significantly altered or would significantly alter the bed, bank or riparian habitat of any stream or lake?	Yes	No
--	-----	----

If necessary, provide additional information below:

Insert the attachment number here, if applicable:

Archeology

Has an archeological report been prepared for this project? If yes, provide a copy.	Yes	No
Will another public agency be preparing an archeological report?	Yes	No
Do you know of any archeological or historic sites in the area? If yes, explain below.	Yes	No

If necessary, provide additional information below:

Insert the attachment number here, if applicable:

Photographs

For all petitions other than time extensions, attach complete sets of color photographs, clearly dated and labeled, showing the vegetation that exists at the following three locations:

Along the stream channel immediately downstream from each point of diversion

Along the stream channel immediately upstream from each point of diversion

At the place where water subject to this water right will be used

Maps

For all petitions other than time extensions, attach maps labeled in accordance with the regulations showing all applicable features, both present and proposed, including but not limited to: point of diversion, point of rediversion, distribution of storage reservoirs, point of discharge of treated wastewater, place of use, and location of instream flow dedication reach. (Cal. Code Regs., tit. 23, §§ 715 et seq., 794.)

Pursuant to California Code of Regulations, title 23, section 794, petitions for change submitted without maps may not be accepted.

All Water Right Holders Must Sign This Form:

I (we) hereby certify that the statements I (we) have furnished above and in the attachments are complete to the best of my (our) ability and that the facts, statements, and information presented are true and correct to the best of my (our) knowledge. Dated _____ at _____.

Water Right Holder or Authorized Agent Signature

Water Right Holder or Authorized Agent Signature

NOTE:

- Petitions for Change may not be accepted unless you include proof that a copy of the petition was served on the Department of Fish and Game. (Cal. Code Regs., tit. 23, § 794.)
- Petitions for Temporary Transfer may not be accepted unless you include proof that a copy of the petition was served on the Department of Fish and Game and the board of supervisors for the county(ies) where you currently store or use water and the county(ies) where you propose to transfer the water. (Wat. Code § 1726.)