

Minutes of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday August 20, 2019 7:00 pm
ANDERSON HALL, 101 LAKESIDE
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

The meeting was called to order at 7:02 P.M. by President Helfrich.

II. ROLL CALL

Directors Helfrich, Larson, McDaniel and Tominia were present. Director Watson was absent.

III. APPROVAL OF AGENDA

A motion was made by Valery Larson, and seconded John McDaniel to approve the agenda as posted to be updated with the removal of Action Items C and F.

Directors Helfrich, Larson, McDaniel, and Tominia voted yes. Director Watson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

Richard Seaman informed the Board about recent PGE limbing activities in the area.

VI. CONSENT ITEMS

A. Approval of Minutes

1. July 16, 2019 Minutes

A motion was made by Anthony Tominia, and seconded by Valery Larson to approve the July 16, 2019 minutes reflecting Director Tominia's abstention from the vote of Action Item A as it was incorrectly recorded.

Directors Helfrich, Larson, McDaniel, and Tominia voted yes. Director Watson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

B. Payment of Claims

A motion was made by Anthony Tominia, and seconded by John McDaniel to approve the August 20, 2019 warrant request 2019/2020-002 as follows:

2019-2020-002	RP-August 2019	4,392.95
\$43,970.98	Water-August 2019	25,948.83

Wells Fargo Bank Checks 1957-1968 totaling \$32,129.33 in payment of District expenses for water and Recreation and Park, Bank of the West checks 647 and 648 totaling \$20,500.00 in payment of water receipts transfers, US Bank check 1101 in payment of rental fee revenue & Wells Fargo Bank Investment Account in payment of Sonoma County Water Agency fees totaling \$11,841.65.

Directors Helfrich, Larson, McDaniel, and Tominia voted yes. Director Watson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

C. Journal Entry Approval

1. Journal 2019-078: Transfer of Final 2018-2019 Tax Collections

A motion was made by Valery Larson, and seconded John McDaniel to approve Journal Entry 2019-078 reflecting the transfer of final 2018-2019 Tax and Direct Charge collections for the Fiscal Year Ended June 30, 2019.

Directors Helfrich, Larson, McDaniel, and Tominia voted yes. Director Watson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

D. Administrative and Financial Report

Ms. Doran-Girard informed the Board that an election would not be necessary as there were no additional candidates for the two seats now held by Directors Watson and McDaniel. There will be no fees for the election in the 2019-2020 fiscal year. She further advised that the District's Final Budget for the Fiscal Year Ended June 30, 2020 will be presented for approval at the September meeting, that the District's 6/30/2019 Audit is scheduled for late November, and lastly that she will not be available September 19-25 due to vacation.

VII. REPORT OF THE WATER SYSTEM OPERATOR

A. Robert Sherod of Russian River Utility advised that the first release to augment the available water for the fish in Dutch Bill Creek occurred on August 19 the release rate was the same as in 2018.

Jamie Dunton detailed specific aspects of the flow release.

Director Helfrich asked about testing for coliform and baseline data relative to contaminants from Septic systems. Discussion ensued.

VIII. PUBLIC HEARING: TAKE AND REVIEW PUBLIC COMMENT 2019-2020 ANNUAL DIRECT CHARGE BILLING VIA PROPERTY TAXES

A. OPEN PUBLIC HEARING

President Helfrich opened the Public Hearing at 7:22 p.m.

Annually, the District has to provide the County of Sonoma with a report on water charges, including delinquencies. This has to be done after public hearing gives those interested a chance to speak to the report. The Board will take and review public comment on Proposed Resolution No. 2019-008, which proposes to approve the 2019-2020 annual Direct Charge billing via property taxes. Proposed Resolution No. 2019-008 is entitled:

"A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMP MEEKER RECREATION AND PARK DISTRICT OVERRULING PROTESTS AND CONFIRMING REPORT ON WATER CHARGES AND DELINQUENT WATER CHARGES FOR THE FISCAL YEAR 2019-2020."

As there was no public comment or protests for the report of water charges for the Fiscal Year 2019-2020, a motion was made by John McDaniel, and seconded Valery Larson to approve

Resolution 2019-008, overruling any protests and confirm the 2019-2020 Direct Charge list as publicly posted.

Directors Helfrich, Larson, McDaniel, and Tominia voted yes. Director Watson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved

B. CLOSE PUBLIC HEARING.

President Helfrich closed the Public Hearing at 7:32 p.m.

IX. CA SEA GRANT PRESENTATION: JUST ADD WATER

DESCRIPTION: Ms. Elizabeth Ruiz presented an informative overview of the summer stream augmentation on Dutch Bill Creek, on the Alliance Redwoods property. The presentation covered the monitoring that CA Sea Grant does on Dutch Bill, including a summary of fish and habitat monitoring, as well as the beneficial impacts of the flow augmentation.

X. ACTION ITEMS

A. AUDIT ENGAGEMENT LETTER: GORANSON AND ASSOCIATES

DESCRIPTION: The Board reviewed the engagement letter from Goranson and Associates outlining the audit parameters for the audit of the District's fiscal records for the year ended June 30, 2019 as required by law and the cost to the District of \$10,500.00.

ACTION: After discussion, a motion was made by Anthony Tominia, and seconded Valery Larson to authorize the Board President to sign the audit engagement letter with Goranson for the Fiscal Year Ended June 30, 2019 at a cost of \$10,500.00.

Directors Helfrich, Larson, McDaniel, and Tominia voted yes. Director Watson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

B. UPDATE: SCWA INVOICES AND AMENDED AGREEMENT

DESCRIPTION: The Sonoma County Water Agency has submitted bills to the District totaling \$11,841.65 for water in accordance with the amended agreement of October 2016. The Board will discuss the agreement and bills. Director Tominia informed the Board that Occidental Community Services has been invoiced for \$11,841.65 and payment is anticipated next month.

ACTION: No action was taken.

D. POTENTIAL TRANSFER OF PARCELS FROM ST. DOROTHY'S TO THE DISTRICT

DESCRIPTION: Director Helfrich advised that the SonomaLand Trust and St. Dorothy's Rest had contacted CMRPD to explore opportunities for transferring parcels that are adjacent to the District's property or may have potential for recreational use. He showed a map that indicating prospective parcels that the District might be want to acquire.

ACTION: After discussion, the Board agreed that Director Helfrich continue discussions with SonomaLand Trust and St. Dorothy's and explore the parcel acquisition further.

E. ANDERSON HALL PARKING

DESCRIPTION: Director Larson related that the District has received inquiries and complaints with respect to parking at and on the streets adjacent to Anderson Hall during rental events. The specific concern is that emergency vehicle access is impeded and that the no parking on Tower needs to be emphasized with rental clients.

ACTION: The Board will explore acquisition of signage regarding parking at Anderson Hall and its adjacent roads.

XI. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place

Director Tominia briefly reported regarding conversations regarding Alliance.

XII. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Anthony Tominia, and seconded by Valery Larson that the August 20, 2019 meeting of the Camp Meeker Board of Directors is adjourned.

Directors Helfrich, Larson, McDaniel, and Tominia voted yes. Director Watson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

The meeting adjourned at 8:27 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

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