

Agenda of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, July 17, 2012, 7:00 pm
DISTRICT OFFICE (NEXT TO FIREHOUSE)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS (10 minutes)

- A. Approval of minutes
- B. Payment of claims
- C. Journal Entry Approval
- D. Administrative and Financial Report

VII. REPORT OF THE WATER SYSTEM OPERATOR (10 minutes)

- A. Culvert Replacement and Water System Impact
- B. Redundancy Report
- C. Report on operations for the current month.

VIII. OLD OR UNFINISHED BUSINESS

A. BULLETIN BOARD MAINTENANCE (Cathie Anderson, 5 minutes)

DESCRIPTION: As a result of community complaints, Ms. Anderson feels a review of the time frames of bulletin board maintenance policy established at May meeting is warranted. It states: "Each Monday, clear the board of all material except CMRPD postings"

PROPOSED ACTION: The Board may/may not direct further action with respect to the bulletin board policy.

IX. NEW BUSINESS

B. WATER CUSTOMER ACCOUNT 126, ST. DOROTHY'S REST: REQUEST FOR BILLING REDUCTION (Michael Ming, 15 minutes)

DESCRIPTION: The April 2012 Miriam house at St. Dorothy's Rest was billed \$2,575.10 for water usage. St. Dorothy's has sent a letter requesting Board review of the bill and reduction. This correspondence was provided to the Board for review at the May meeting; however, as the customer did not appear to discuss the problem, the Board took no action. Board policy has traditionally been that a one-time only reduction in high usage bills has been applied.

PROPOSED ACTION: The Board may/may not take further action regarding the Miriam House at St. Dorothy's high bill.

- C. WATER CUSTOMER 198 (APN 075-185-006, 81 FIRST ST) TAX SALE (Michael Ming, 10 minutes).

DESCRIPTION: At the October 2009 meeting, the Board of Directors approved Resolution 2009-008 authorizing a lien against Franklin Cheeke, Account 198 (APN 075-185-006, 81 First St.) in the amount of \$755.00. The account now owes \$2,245.65. The District has been advised by the Sonoma County Tax Collector the parcel will be offered for sale at auction online on August 11, 2012. The amount required to redeem the parcel is \$22,230.03. The District's lien will only be satisfied if the proceeds of the sale are in excess of the taxes owed and no other liens have priority standing.

PROPOSED ACTION: The Board may/may not take further action on this matter.

- D. WATER CUSTOMER 200, (APN 075-185-008, 82 FRONT ST) CONNECTION SUSPENSION (Michael Ming, 10 minutes)

DESCRIPTION: On January 6, 2010 water service for customer 200, Mark and Amy Pappas was locked off for this account. The amount owed is presently \$1433.82. The Board will review Russian River Utility's recommendation for suspension of the connection under Ordinance 7. If a connection is suspended it is removed from the customer list as well as the flat charge bills on the tax roll. Reconnection will require application for a new service.

PROPOSED ACTION: The Board may/may not approve placing water customer 200 service in suspension under Ordinance 7 and direct staff to advise the customer accordingly of the suspension and conditions for reconnection.

X. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place.

XI. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than ten (10) calendar days before the meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion.

Submit your agenda items using the District's website at the following address:

http://www.campmeeker.org/wordpress/?page_id=224.

Minutes of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Thursday, June 12, 2012, 7:00 pm
DISTRICT OFFICE (NEXT TO FIREHOUSE)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

The meeting was called to order by Vice-President Murchison at 7:04 p.m.

II. ROLL CALL

Directors Anderson, Fawcett and Murchison were present. Directors Ming and Watson were absent.

III. APPROVAL OF AGENDA

As there were no changes to the agenda as posted, a motion was made by Cathie Anderson and seconded by Jeff Fawcett to approve the June 12, 2012 agenda as written.
The motion was approved.

Ayes: 3 Noes: 0 Absent: 2 Abstain: 0

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

There was no public comment.

VI. CONSENT ITEMS

A. Approval of minutes

As there were no corrections to the minutes of May 17, 2012, a motion was made by Cathie Anderson and seconded by Jeff Fawcett to approve the minutes of the May 17, 2012 Board meeting as written.

The motion was approved.

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

B. Payment of claims

After discussion, motion was made by Jeff Fawcett, and seconded by Cathie Anderson to approve warrant requests G2011-2012-14 (R&P-June 2012) \$15,482.26, and W2011-2012-012 (Water-June 2012) \$8,995.11.

The motion was approved.

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

C. Journal Entry Approval

After discussion, motion was made by Jeff Fawcett, and seconded by Cathie Anderson to approve the journal entry recording the Friedman's credit memo for 171.72 and expenses for the same amount as the County warrant system does not allow recording of credit memorandums.

The motion was approved.

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

D. Administrative and Financial Report

Ms. Doran-Girard reported regarding various items of correspondence, flat charge processing, fiscal year-end issues, a proposed worker compensation audit and provided an update on the pending FEMA extension request. Additionally, she raised the issue of the District's mailing list and its revision based on the most recent newsletter mailing returns. As sign up for the newsletter is available via the District's website, the Board directed that no additional information be acquired via the voting list and the appropriate corrections based on the returns be effected.

VII. REPORT OF THE WATER SYSTEM OPERATOR

The Board reviewed and discussed the accounts receivable. There was no report on operations for the current month as the operator was unable to attend.

VIII. OLD OR UNFINISHED BUSINESS

A. CULVERT REPLACEMENT AND WATER SYSTEM IMPACT

DESCRIPTION: In completion of the FEMA/Cal EMA audit process, the District was advised that the County of Sonoma plans to replace the "bridge" at Tower and Sequoia with a culvert sometime this summer. This may have both financial and operational impacts on the Camp Meeker water system. The Board briefly discussed the means of notifying the community of any construction issues affecting water production and/or getting around the construction site. The Board agreed that past director Gary Helfrich's assistance in completing the required documents for the extension was valued and appreciated.

ACTION: The Board directed staff to contact Jamie Dunton at Russian River Utility to ascertain who will be advising Camp Meeker residents about the construction and possible water operations issues with respect to the culvert replacement construction.

IX. NEW BUSINESS

B. RESOLUTION 2012-003 REVIEW OF INSURANCE COVERAGE LIMITATIONS FOR THE FISCAL YEAR 2012-2013; AND, APPROVAL OF COVERAGE LIMITATIONS AND CARRIER PAYMENT

DESCRIPTION: The Board reviewed the insurance coverage limitations provided by SDRMA for the fiscal year 2012-2013 and agreed past years coverage limitations of 5 million dollars provide the District with coverage appropriate to its assets/activities.

ACTION: A motion was made by Jeff Fawcett, and seconded by Cathie Anderson to approve Resolution 2012-003 setting coverage limitations of five million dollars and approving carrier payment to SDRMA of \$5,696.72.

The motion was approved.

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

C. RESOLUTION 2012-001: APPROVAL OF APPROPRIATIONS LIMIT 2012-2013

DESCRIPTION: California State law requires the District to choose an appropriations (spending) limit and the method by which the limit is determined. Traditionally, the District has used the appropriations limit calculations provided by the County of Sonoma's auditor's office. This limit applies only to the District's non-enterprise or tax dollar based funds. The County of Sonoma Auditor recommends that the District's limit be established at \$237,959 for the fiscal year ending June 30, 2013.

ACTION: A motion was made by Jeff Fawcett, and seconded by Cathie Anderson to approve Resolution 2012-001 establishing the District's appropriation's limit at \$237,959 for the fiscal year ending June 30, 2013.

The motion was approved.

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

D. RESOLUTION 2012-002: APPROVAL OF PRELIMINARY BUDGET FOR FISCAL YEAR COMMENCING JULY 1, 2012 AND ENDING JUNE 30, 2013.

DESCRIPTION: Director Fawcett reviewed the proposed preliminary budget, which California law requires be adopted by June 30, 2012. Discussion ensued.

ACTION: A motion was made by Jeff Fawcett, seconded by Cathie Anderson to approve Resolution 2012-002: Approval of Preliminary Budget for the fiscal year ending June 30, 2013.

The motion was approved.

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

E. CMVFD PANCAKE BREAKFAST DONATION

DESCRIPTION: Director Anderson providing \$300.00 in support of CMVFD Pancake Breakfast fundraiser.

ACTION: A motion was made by Cathie Anderson, and seconded by Jeff Fawcett that the Board approve the CMVFD request for donation of \$300.00.

The motion was approved.

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

X. DIRECTORS' REPORTS

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ACTION: No action or discussion to take place.

Cathie Anderson updated the Board regarding the status of Anderson Hall.

Seth Murchison advised that he will be unavailable from 6/17 through 7/22 as he will be traveling in Europe. He anticipates that the Breakfast Club will commence August 1 and will feature Boone.

XI. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Jeff Fawcett, and seconded by Cathie Anderson that the Jun 2012 meeting of the Camp Meeker Board of Directors be adjourned.

The motion was approved.

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

The meeting adjourned at 7:40 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

2012-06-12finalminutescdg1

**CHERYL DORAN GIRARD
CLIENT MEMORANDUM**

TO: CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS
FROM: CHERYL DORAN GIRARD
SUBJECT: JULY 17, 2012 WARRANTS AND FINANCIAL INFORMATION
DATE: JULY 17, 2012

Financial Statements and Warrant Detail are in the board packet attached to this email.
Financial data is based on reviewed June 30 FAMIS data plus this month's expenses.

G2011/2012-015	R&P (June 2012)	1,152.13
G2011/2012-016	R&P (June 2012)	2,813.90
G2012/2013-001	R&P (July 2012)	248.72
W2011/2012-013	Water (June 2012)	6,364.90
W2011/2012-012	Water (June 2012)	1,691.55
W2012/2013-001	Water (July 2012)	4,818.50

Cash balances are updated from FAMIS balances at 6/30 and funds received to date. There will be a small amount of tax and flat charge revenue received via the County in during July yet relative to the 2011-2012 fiscal year.

Financial statements are through June 30, 2012 and are fiscal year-end financial data. By placing the detail of the warrant requests directly following this memo, you will be able to review individual items comprising each warrant request. Cash in hand, water funds allocation and finally the financial statements are placed behind the individual warrant details.

Russian River Utility has not yet forwarded the June bank statement; however, BOW has supplied the month-end balance by email. The transfer checks are prepared for signature at the meeting. The allocation of funds has been updated in Monthly Cash Balances sheet of your financials. Transfer amounts are determined by actual debt requirements and other factors are noted on the allocation sheet.

The County Assessors's office has provided flat charge submittal dates and I will be working on the flat charge list. I have worked on the 2011-2012 audit and be scheduling a meeting with Mike Celantano to ascertain his audit needs.

In the event that you need to contact me, you can reach me through my cell phone at 707-696-2876 or office 707-545-2108. Fax line is 707-545-2158.



Camp Meeker Recreation & Park DistrictWarrant # [G2011/2012-015](#)

Vendor #	Vendor	SubObj	Amount	Explanation
456160	AT&T	6040	144.31	Telephone
456014	Lopez, Jessica	6085	220.00	Anderson Hall Clean
456010	PG&E	7320	90.60	Electric Service
456171	Perry, Johnson	6610	105.00	Legal
456020	Camp Meeker Water System	7202	83.70	Water Service
456112	Anderson, Cathie	6084	81.10	Supplies-Hall
456078	Fedex Office	6430	68.40	Printing
456478	McPhail	7201	359.02	Propane

1,152.13

Camp Meeker Recreation & Park DistrictWarrant # [G2011/2012-016](#)

Vendor #	Vendor	Vendor #	SubObj	Amount	Explanation
456467	Sonoma County LAFCO		6587	132.00	LAFCO 12-13
456480	Doran-Girard Cheryl		6631	2,625.00	Consulting
456480	Doran-Girard Cheryl		6430	56.90	Photocopy/Printing

2,813.90

Camp Meeker Recreation & Park DistrictWarrant # [G2012/2013-001](#)

Vendor #	Vendor	Vendor #	SubObj	Amount	Explanation
456011	Pacific Telemanagement Ser		6040	53.00	PayPhone-PO
456480	Doran-Girard Cheryl		6400	45.72	Office Supplies
456480	Doran-Girard Cheryl		6631	150.00	Consulting

248.72

Camp Meeker Recreation & Park District**Warrant # W2011/2012-013**

Vendor #	Vendor	SubObj	Amount	Explanation
456167	Russian River Utility	6540	5,636.14	Contract
456167	Russian River Utility	7320	698.76	Electric
456171	Perry, Johnson	6610	30.00	Legal

6,364.90

Camp Meeker Recreation & Park District**Warrant #****W2011/2012-014**

Vendor #	Vendor	SubObj	Amount	Explanation
456480	Doran-Girard, Cheryl	6630	1,075.00	Consulting
456167	Doran-Girard, Cheryl	6610	250.00	Consulting
456467	Sonoma County LAFC	6587	306.00	LAFCO
456006	Sonoma County Asse:	6463	60.55	Assessor List

1,691.55

Camp Meeker Recreation & Park District**Warrant #****W2012/2013-001**

Vendor #	Vendor	SubObj	Amount	Explanation
456167	Russian River Utility	6540	4,818.50	Contract

4,818.50

CAMP MEEKER RECREATION AND PARK DISTRICT									
Allocation of Water Receipts Fiscal Year 7/1/2011 - 6/30/2012									
Transfer Month	Allocation Month	Bank of West Stmt Balance	Amount Transferred	USDA-A&B 750562	Cap Improvements 750588	Operations 750505	Total		
August-11	July-11	17,057.62	16,750.00	6,365.00	1,340.00	9,045.00	16,750.00		
September-11	August-11	22,048.81	21,750.00	4,975.00 *	1,740.00	15,035.00	21,750.00		
October-11	September-11	22,100.22	22,000.00	5,675.00	1,306.00	15,019.00	22,000.00		
November-11	October-11	14,698.82	14,500.00	5,675.00	706.00	8,119.00	14,500.00		
December-11	November-11	21,126.04	21,000.00	5,675.00	1,226.00	14,099.00	21,000.00		
January-12	December-11	17,699.88	17,500.00	5,675.00	946.00	10,879.00	17,500.00		
February-12	January-12	17,589.98	17,400.00	5,675.00	938.00	10,787.00	17,400.00		
March-12	February-12	16,356.66	16,000.00	5,675.00	826.00	9,499.00	16,000.00		
April-12	March-12	17,846.75	17,650.00	5,675.00	958.00	11,017.00	17,650.00		
May-12	April-12	17,390.53	17,000.00	5,675.00	906.00	10,419.00	17,000.00		
June-12	May-12	17,717.58	17,500.00	5,675.00	946.00	10,879.00	17,500.00		
July-12	June-12	19,542.34	19,250.00	5,675.00	1,086.00	12,489.00	19,250.00		
YTD Totals			218,300.00	68,090.00	12,924.00	137,286.00	218,300.00		
				5,675.00	8%				
7/10/12									
*Note: This includes reduction of \$700 for adjustment of allocation to actual debt requirements per budget sessions.									

Camp Meeker Recreation & Park--Operations					
BUDGETED FINANCIAL STATEMENT					
Income		PRELIMINARY BUDGET	AMOUNT	BALANCE	%
1000	Property Tax CY Secured	50,000	50,321	321	100.64%
1001	Flat Charges--Current Year	-	-	-	
1007	Flat Charges-CY Secured	-	-	-	
1010	CY Miscellaneous	-	-	-	
1011	SB 2557 Prop Tax Admin	-	-	-	
1012	Property Tax Shift Adj	-	-	-	
1013	Prop 1A Suspension	-	-	-	
1020	Property Tax CY Supp	-	90	90	
1040	Property Tax CY Unsecured	-	1,772	1,772	
1042	Cost Reim-Col Del Cy UNS	-	-	-	
1060	Prop Tax-PY Secured	-	-	-	
1061	Flat Charges-Prior Year	-	-	-	
1080	Prop Tax-Py Supp	-	-	-	
1100	Property Taxes--PY Unsecured	-	-	-	
1700	Interest--Pooled Cash	150	170	20	
1801	Rent-Real Estate	7,000	8,613	1,613	123.04%
2080	St-Other In Lieu	-	-	-	
2440	ST. Hopter	500	508	8	101.65%
2580	ST-Grant	150,000	-	(150,000)	
3660	Charges For Services	-	-	-	
3980	Revnue Applic To Prior Yr	-	-	-	
4020	Historical-Sales	-	1,552	1,552	
4040	Miscellaneous Revenues	-	-	-	
4102	Reimburse/Donations	-	(266)	(266)	
4109	Outdated/Cancelled Warrants	-	60	60	
4113	Returned Checks	-	(30)	(30)	
4620	Fund Tfr	20,000	-	(20,000)	
	Total Revenues	227,650	62,790	(164,860.24)	27.58%
Personnel Expenditures		BUDGET	AMOUNT	BALANCE	%
5911	Extra Help	-	-	-	
5913	Boards/Commissions-LOC Bds	1,440	1,320	(120)	91.67%
5922	FICA-Retirement	-	-	-	
5924	Medicare	-	-	-	
5935	Unemployment Insurance	-	-	-	
5940	Workers Compensation Ins.	200	305	168	152.35%
	Total Salaries/Benefits	1,640	1,625	48	99.07%

Camp Meeker Recreation & Park--Operations					
BUDGETED FINANCIAL STATEMENT					
Operating Expenditures					
6040	Communication	2,000	2,322	434	116.08%
6060	Food	-	-	-	
6080	Household Expense	-	-	-	
6084	Janitorial Supplies	500	353	(131)	70.63%
6085	Janitorial Service	3,000	1,898	(1,102)	63.25%
6100	Insurance	2,000	1,709	(291)	85.45%
6150	Maintenance-Hydrants	-	-	-	
6180	Maintenance-Bldgs	2,000	283	(1,717)	14.15%
6235	Maintenance-Local Projects	-	-	-	
6280	Memberships	300	34	(266)	11.20%
6300	Miscellaneous Expense	-	840	840	#DIV/0!
6400	Office Expense	500	539	39	
6410	Postage Expense	400	464	64	116.12%
6430	Printing Services	1,300	748	(552)	57.54%
6461	Supplies/Expenses	-	47	47	#DIV/0!
6463	Resource Material	-	-	-	
6500	Professional/Special	-	-	-	
6521	County Services	4,200	4,695	(2,653)	111.79%
6582	Events--Community Potlucks	-	-	-	
6530	Repairs	-	-	-	
6587	LAFCO Operating Costs	350	132	23	37.71%
6591	Planning--Emergency Services	-	-	-	
6610	Legal Services	7,500	7,328	616	97.71%
6630	Audit/Accounting Services	3,600	3,750	150	104.17%
6631	Bookkeeping	15,750	15,573	(178)	98.87%
6637	Property Tax Administration	1,000	286	251	
6700	Contri-Vol Firemens'	800	300	(500)	37.50%
6800	Public/Legal Notices	-	-	-	
6820	Rents/Leases-Equipments	650	422	(228)	64.95%
6889	Software	-	36	36	
7000	Special Expense-Historical	750	84	(640)	11.14%
7005	Election Expense	-	-	-	
7070	Fish & Game Permits	-	-	-	
7201	Gas & Oil	2,000	2,189	255	109.46%
7202	Water & Sewer	2,500	1,267	(1,233)	50.68%
7320	Utilities	2,000	3,410	1,517	170.52%
7910	Debt Interest	-	-	-	
	Total Services/Supplies	53,100	48,708	(5,218.34)	91.73%
Fixed Assets:					
8510	Buildings/Improvements	150,000	-	150,000.00	0.00%
8511	Remodel/Rehab/Renovate	18,000	17,949	51.50	99.71%
8513	Roads/Parking	-	-	-	
8514	Fencing	-	14,206		
8515	Engineering Services	-	-	-	
8516	Legal and Financial	-	-	-	
8517	Administrative	400	405	(5.00)	
8526	Project Planning	-	5,000	(5,000.00)	
8560	Equipment--Current Year	-	132	(132.26)	
8620	OT --W/In Fund	-	-	-	
	Total Fixed Assets	168,400	37,692	130,708.36	22.38%
9000	Appropriation For Contingency	4,500	-	4,500.00	
	Total Budget	227,640	88,025	139,615.50	38.67%
cdg/7/12/2012					

Camp Meeker Recreation & Park--Water Operations			7/17/12		
BUDGETED FINANCIAL STATEMENT					
Income		BUDGET	AMOUNT	BALANCE	%
1001	Flat Charges	125,000	117,391	(7,609)	93.91%
1007	Flat Charges-CY Secured -July	-	-	-	
1061	Flat Charges-Prior Year	-	2,209	2,209	
1700	Interest--Pooled Cash	-	83	83	
1460	Water Permit Fees	-	-	-	
2900	OCSD Note Payment	6,673	-	(6,673)	0.00%
4031	Sale-Water	-	-	-	
4032	Sale-Water Residential	139,739	124,178	(6,111)	88.86%
4101	Insurance Rebate	-	-	-	
4106	Refunds	-	-	-	
4109	Outdate/Cancel Warrants	-	-	-	
4620	Transfer W/In Fund	34,700	25,000	(9,700)	
	Total Revenues	306,112	268,861	(27,801)	87.83%
Operating Expenditures		BUDGET	AMOUNT	BALANCE	%
5940	Worker Compensation	300	203	(54)	67.71%
6040	Communications	525	-	(525)	
6100	Insurance	4,550	-	(4,550)	
6150	Maintenance-Hydrants	-	-	-	
6166	Bridge Repair	-	-	-	
6280	Memberships	100	78	(22)	78.00%
6300	Miscellaneous Expense	2,300	2,438	138	106.00%
6400	Office Expense	250	330	80	132.15%
6410	Postage Expense	450	197	(253)	43.87%
6430	Printing Services	400	520	120	130.07%
6461	Supplies/Expenses	-	-	-	
6463	Resource Materials	-	61	61	
6500	Professional Services	-	-	-	
6521	County Services	3,935	2,012	1,225	51.13%
6540	Contract Services	90,000	94,202	4,202	104.67%
6580	Conventions & Meetings	-	-	-	
6587	LAFCO Operating	600	306	(53)	51.00%
6610	Legal Services	8,500	6,473	(1,154)	76.15%
6630	Audit/Accounting Services	7,800	7,205	(595)	92.37%
6631	Bookkeeping Services	22,500	26,104	3,604	116.02%
6637	Administration Cost	7,250	669	(6,581)	9.22%
6800	Public Legal Notices	750	329	(421)	43.88%
7005	Election Expense	-	-	-	
7320	Utilities	2,000	2,870	870	143.50%
7335	Storm Damage				
	Total Services/Supplies	152,210	143,998	(3,853)	94.60%
Fixed Assets:		BUDGET	AMOUNT	BALANCE	%
8452	Damages	-	-	-	
8500	Land	-	-	-	
8511	Remodel/Rehab	-	-	-	
8515	Engineering Services	5,000	13,522	8,522	270.43%
8521	Repairs/Maintenance	5,000	1,236	(3,764)	24.72%
8560	Equipment	-	2,459	2,459	
8620	Transfers W/I A Fund	125,000	119,600	(5,400)	95.68%
		-	-	-	
		-		-	
	Total Fixed Assets	135,000	136,816	(1,816)	101.35%
9000	Appropriation For Contingency	-	-	-	
	Total Budget	287,210	280,814	(5,670)	97.77%

July 10, 2012

RE: CAMP MEEKER PAST DUE ACCOUNTS

- **Accounts 4*, 221, 247, 276 and 295:** Payments are waiting for deposit or are on their way.

*Acct #4 is dropping a large payment off on July 11.

- **Accounts 1, 15, 19, 22, 24, 28, 32, 35, 47, 49, 74, 103, 131, 134, 135, 140, 143, 146, 152, 155, 161, 164, 182, 185, 190, 196, 201, 209, 213, 216, 220, 226, 231, 235, 243, 264, 278, 293, 317, 318, 322, 329, 349, 355:** Past due notices will be sent on July 25 and lock off will be scheduled for August 6, 2012.
- **Accounts 6, 76, 107, 111, 139, 150, 159, 179 and 246:** Properties are **locked off** (April – July).
- **Account 126:** Was this account discussed at the last board meeting? Or perhaps it will be July's meeting.
- **Account 342:** Payment plan is in effect.
- **Account 275:** **CUSTOMER STILL HAS A LEAK.** The meter was spinning at a faster clip this time around and evidence of a leak was seen on the road by this house. I attached a type-written note to the bill stating such.

**CAMP MEEKER RECREATION AND PARK DISTRICT
PAST DUE LIST**

Jul-12

ACCT	CURRENT	1 - 30.	31 - 60	61+	LAST PAYMENT		TOTAL
1	40.44	40.34			82.39	6/11/12	80.78
4	102.25	107.51	91.44	86.20	162.00	4/13/12	387.40
15	785.90	282.25			46.56	5/24/12	1,068.15
17	40.00	75.00			85.36	6/19/12	115.00
19	112.55	155.50			400.00	6/11/12	268.05
22	60.50	48.02			98.62	6/11/12	108.52
23	44.40	0.22			48.75	6/26/12	44.62
24	45.10	44.40			96.22	6/1/12	89.50
28	46.12	16.94			60.00	5/14/12	63.06
32	40.00	45.30			40.00	5/24/12	85.30
35	41.36	43.70			93.22	6/4/12	85.06
36	44.48	2.16			86.83	7/3/12	46.64
47	57.43	47.98	0.24		50.82	6/7/12	105.65
49	44.46	40.92			86.44	6/1/12	85.38
60	40.00	54.44	85.18	163.52	100.00	2/3/12	343.14
61	44.86	0.66			40.00	6/7/12	45.52
74	42.34	41.30			42.06	6/19/12	83.64
76	40.00	82.52	47.66	48.86	85.72	3/23/12	219.04
92	45.34	0.02			44.14	6/14/12	45.36
94	43.84	2.17			90.81	6/28/12	46.01
103	54.80	66.95			73.33	6/11/12	121.75
107	60.00	74.52	104.30	126.00	127.14	2/22/12	364.82
111	46.18	44.01	40.10		100.00	4/27/12	130.29
126	101.45	55.79	169.38	2,437.78	47.32	6/15/12	2,764.40
131	51.43	48.30			49.24	6/5/12	99.73
134	50.75	66.05			70.65	5/24/12	116.80
135	41.98	41.88			80.39	5/30/12	83.86
139	320.00	94.59	70.38		75.18	4/27/12	484.97
140	70.93	16.21			100.00	6/14/12	87.14
143	46.86	46.90			46.36	5/15/12	93.76
146	45.96	42.01			40.00	5/24/12	87.97
150	40.00	53.17	50.68	172.71	85.48	1/18/12	316.56
152	48.90	12.79			120.00	6/7/12	61.69
155	69.05	51.43	0.08		46.46	7/3/12	120.56
159	40.00	61.43	58.50	330.04	40.32	10/14/11	489.97
161	44.16	27.90			50.00	7/3/12	72.06
164	47.54	45.84			101.23	6/4/12	93.38
179	75.46	42.26	37.26		50.00	5/18/12	154.98
182	85.10	47.89			91.32	6/4/12	132.99
185	64.48	38.15			63.00	6/4/12	102.63
190	40.00	77.40			95.00	6/19/12	117.40
196	65.83	54.28			51.65	6/1/12	120.11
197	49.74	3.30			40.00	6/14/12	53.04
198				2,245.65	40.00	2/28/08	2,245.65
200	40.00	108.28	103.12	1,222.42	555.00	8/9/10	1,473.82
201	40.00	40.00			40.00	5/30/12	80.00
209	46.52	44.03	2.19		45.00	6/7/12	92.74
213	45.80	45.36			45.88	6/4/12	91.16
216	41.48	40.80			40.18	6/11/12	82.28
220	75.18	79.15	9.06		191.00	6/4/12	163.39
221	47.66	50.25	46.15	4.67	93.36	5/18/12	148.73
226	43.08	41.79	4.53		90.50	6/14/12	89.40
231	42.14	42.18			88.55	6/11/12	84.32
235	41.88	42.78			85.75	6/11/12	84.66
237	42.16	2.21			88.02	7/3/12	44.37
243	77.00	62.83			55.70	5/24/12	139.83
246	75.50	43.17	24.66		100.00	5/14/12	143.33
247	40.16	42.69	40.10		40.22	5/14/12	122.95
264	46.70	45.81			45.00	5/25/12	92.51
270	254.75	0.17			70.46	6/22/12	254.92
275	87.18	77.58	12.07		76.98	6/19/12	176.83
276	63.13	53.71	47.48	2.31	95.22	4/30/12	166.63
278	40.00	40.00			84.00	6/4/12	80.00
ACCT	CURRENT	1 - 30.	31 - 60	61+	LAST PAYMENT		TOTAL
279	47.84	0.09			47.23	6/21/12	47.93

291	48.22	4.00			42.90	7/3/12	52.22
293	49.02	45.80			140.15	5/14/12	94.82
295	40.00	44.00	40.00		40.00	4/24/12	124.00
296	48.32	48.98			98.41	6/4/12	97.30
304	47.42	4.54			90.80	6/22/12	51.96
316	71.15	2.39			73.40	7/3/12	73.54
317	61.93	48.70			48.20	6/1/12	110.63
318	393.50	11.02			220.36	7/6/12	404.52
322	52.10	48.65			89.00	5/14/12	100.75
329	48.06	47.82			46.02	5/24/12	95.88
342	195.25	75.22	186.06	42.43	200.00	6/28/12	498.96
349	40.60	42.40			40.68	6/19/12	83.00
355	127.56	72.28			70.00	6/21/12	199.84
<hr/>							
	5,783.26	3,643.08	1,270.62	6,882.59			17,579.55
<hr/>							
TOTAL RECEIVABLES							
ACCOUNTS LISTED							

BILLING REGISTER

WATER	8,681.26	CURRENT	23,424.87
SERVICE CHG	14,575.00	PAST DUE	11,796.29
FIRE SVC	60	PRE/OVER	-2,230.65
RECONNECT	105	LATE CHGS	3.61
ADJUSTMENTS	0	TOTAL REC	32,990.51

METER	ACCT NO.	MONTH	TOTAL AMOUNT PUMPED IN GALLONS	AMOUNT PUMPED TO OCSD	NET AMOUNT PUMPED	AMT SOLD	% PUMPED TO CMR&PD	% LOSS	NOTES
Alliance Master Meter Union Park	363 369	JAN	1,628,700	521,000	1,107,700	864,980	68.01	21.91	
Alliance Master Meter Union Park	363 369	FEB	1,231,300	337,900	893,400	765,870	72.57	14.27	
Alliance Master Meter Union Park	363 369	MARCH	1,328,700	384,900	943,800	884,170	71.03	6.31	
Alliance Master Meter Union Park	363 369	APRIL	1,561,300	412,900	1,148,400	978,000	73.55	14.83	
Alliance Master Meter Union Park	363 369	MAY	1,325,100	506,200	818,900	865,050	61.80	-5.63	
Alliance Master Meter Union Park	363 369	JUNE							
Alliance Master Meter Union Park	363 369	JULY							
Alliance Master Meter Union Park	363 369	AUG							
Alliance Master Meter Union Park	363 369	SEPT							
Alliance Master Meter Union Park	363 369	OCT							
Alliance Master Meter Union Park	363 369	NOV							
Alliance Master Meter Union Park	363 369	DEC							
	TOTAL 2012								
	Total 2011		19,307,170	5925900	13,381,200	11,916,240	69.77	10.95	OCSD Loss 8.29%
	Total 2010		20,013,990	6461400	13,552,500	12,579,240	67.77	7.18	OCSD Loss 12.37%
	Total 2009		21,003,900	6,427,000	14,576,900	13,189,380	69.40	8.26	OCSD Loss 7.78%
	Total 2008		23,183,499	9,129,300	14,054,199	13,184,640	60.62	6.19	OCSD Loss 16.07%
	Total 2007		22,786,000	6,904,600	15,845,400	14,103,260	69.54	11.17	OCSD Loss 10.30%

From: rruwater@sonic.net
Subject: Tower Bridge Update
Date: July 12, 2012 9:26:25 AM PDT
To: "CM-Cheryl Doran-Girard" <doran-girard@sbcglobal.net>

Cheryl,

Steve Krautsmann (County of Sonoma) Bridge Crew will close off Tower Road on July 23 and start construction at Baumert Creek and Tower Road.

RRU, with participation of Camp Meeker Volunteer Fire Dept, Monte Rio and Guerneville Fire Depts, will install the 4" and 5" fire hoses during the week of July 16. We will keep good records on labor costs. Steve Krautsmann agreed to provide equipment when we remove and reinstall the 6" and 8" water mains.

Hal



From the desk of
KATIE EVENBECK
EXECUTIVE DIRECTOR

ST. DOROTHY'S
EPISCOPAL CAMP & RETREAT

April-May 2012

✂ P.O. Box B ✂ Camp Meeker, CA 95419 ✂ www.stdorothysrest.org
✂ Office: (707)874-3319 ✂ Fax: (707)874-3349 ✂ Email: sdr@monitor.net

Dear Camp Meeker Recreation and Parks Board of Directors,

St. Dorothy's was billed on 4/9/12 \$2575.10 for water at Miriam House, located at 178 St. Dorothy's Ave for 75,280 gallons of water used.

On 4/7/12 we were left a message that the water had been turned off at Miriam by the water company because the meter was "spinning" and they heard water coming from the basement of Miriam.

On 4/7/12, 8 people were in Miriam House. We were notified by the guests that on April 7th that there was no water in Miriam. One guest had discovered this by trying to turn on a faucet of a sink in the upstairs.

No water leak was found after the staff inspected the house on Monday. The water was then turned back on by our staff and a sink faucet was found on. Our understanding is that this is the same faucet the guest tried on that Saturday. We also understand that the water the water company heard coming from lower Miriam could have been a guest using the shower.

Matt from the water company came out and inspected the site with our staff and neither found evidence of a massive water leak. Matt also noted that the meter appeared to be working fine. He mentioned that a faucet would have to be running on full blast for 3 weeks for that much water to have been used.

For the time of service (3/6/12 to 4/7/12) we have had 4 groups using Miriam House and no one reported any water leaks, etc. and our staff were in Miriam on a weekly basis to clean, etc.

At this time, I would like some assistance in how to move forward disputing the bill (COPY ENCLOSED)

I appreciate your assistance in the matter.

Peace, Katie Evenbeck

CMR & PD

CUSTOMER		DUE DATE
ROUTE	ACCOUNT	
1	126	6/20/12
NET AMOUNT TO BE PAID		
2701.80		47.32

MAIL THIS STUB WITH YOUR PAYMENT

*I submitted a
letter contesting this
as instructed and have
ST DOROTHY'S REST ^{not}
PO BOX B ^{heard}
CAMP MEEKER CA 95419 ^{any}
^{updates}

7279 Z86

6-15-12 10:40A.m.

I called and left a msg for Katie in response to this note.

On April 30 at 4:15 P. I spoke w/ her and advised her to attend the May board meeting.

the following 2 pages were included w/ the board packet in May.

This matter should be discussed at the July meeting, whether Katie attends or not. Thanks much!

Stephanie

May 9, 2012

RE: CAMP MEEKER PAST DUE ACCOUNTS

- **Accounts 127, 207, 342 and 355:** Payments are waiting for deposit or are on their way.
- **Accounts 6, 19, 60, and 107:** Scheduled for lock off on 5/14/12.
- **Accounts 68, 140, 161, 202, 221, 246, 270, 293, 339:** These accounts will very likely pay their past due balances by 5/14/12.
- **Accounts 1, 4, 10, 16, 17, 22, 23, 24, 35, 39, 49, 50, 52, 76, 88, 89, 135, 152, 155, 158, 164, 174, 179, 180, 182, 190, 203, 209, 218, 219, 220, 226, 231, 235, 237, 244, 247, 249, 264, 278, 287, 290, 296, 316, 322, 335, 338, 343, 358 and 367:** Past due notices will be sent on May 25 and lock off will be scheduled for June 4, 2012.
- **Account 126:** Please see their letter dated "April-May 2012" attached. There is no leak at the property, yet the usage is unexplainable. They will attend the board meeting to discuss.
- **Account 342:** Payment plan is in effect.
- **Account 275:** **CUSTOMER STILL HAS A LEAK.** A "slow spin" was detected at the meter when it was read on May 8.



From the desk of
KATIE EVENBECK
EXECUTIVE DIRECTOR

ST. DOROTHY'S
EPISCOPAL CAMP & RETREAT

April-May 2012

✂ P.O. Box B ✂ Camp Meeker, CA 95419 ✂ www.stdorothysretreat.org
✂ Office: (707)874-3319 ✂ Fax: (707)874-3349 ✂ Email: sdr@monitor.net

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At this time, I would like some assistance in how to move forward disputing the bill (COPY ENCLOSED)

I appreciate your assistance in the matter.

Peace, Katie Evenbeck

THE PLACE TO GET A WAY

Page 18 of 21

COUNTY OF SONOMA
DAVID E. SUNDSTROM, CPA
AUDITOR-CONTROLLER
TREASURER-TAX COLLECTOR
585 FISCAL DR., ROOM 100F
P.O. BOX 3879
SANTA ROSA, CALIFORNIA 95402



TAX COLLECTION DIVISION
JONATHAN KADLEC
ASST. TREASURER
TERRI L. POZZI
TAX COLLECTION MANAGER
(707) 565-2281
FAX: (707) 565-2610
www.sonoma-county.org/tax

June 26, 2012

NOTICE OF SALE OF TAX-DEFAULTED PROPERTY
IMPORTANT NOTICE TO PARTIES OF INTEREST

Camp Meeker Recreation and Park District
P. O. Box 461
Camp Meeker, CA 95419-0461

Our records indicate that you may have some legal interest in the property described below. This property will be offered for sale at auction to the highest bidder. **The sale will take place on the internet at www.bid4assets.com beginning Saturday, August 11, 2012 at 8:00 A.M. PDT.** The proposed sale is for the purpose of satisfying the unpaid taxes, penalties and costs.

You can prevent the proposed sale by redeeming the property. The amount currently required for redemption is shown below. **THE RIGHT OF REDEMPTION WILL TERMINATE AT THE CLOSE OF BUSINESS ON THE LAST BUSINESS DAY PRIOR TO THE DATE THE SALE BEGINS.**

**AMOUNT REQUIRED
TO REDEEM**

\$22,230.03
\$22,414.08

IF PAID DURING

July 2012
August 2012

**AND
BEFORE 5 P.M. ON**

July 31, 2012
August 10, 2012

Payment must be made in the form of cash, cashiers check or money order

PLACE OF SALE IF NOT REDEEMED: The sale will be held on the internet at: www.bid4assets.com

ASSESSEE NAME: **CHEEKE H FRANKLIN ET AL**
DESCRIPTION: **075-185-006-000**
SITUS: **81 1ST ST, UNINCORP CAMP MEEKER**

If the property was damaged, and not substantially repaired, within the last five years due to local, state, or federally declared disaster, it cannot be offered for sale until it has been tax-defaulted for five years from the date of the disaster. If property falls into this category, contact this office immediately at (707) 565-3226. Documentation may be requested by the Tax Collector that the property was damaged as a result of a declared disaster and the date the damage occurred.

RIGHTS OF PARTIES OF INTEREST AFTER SALE

Should you not redeem this property and it is sold, you have the right to claim proceeds remaining after the tax, assessment liens and costs of sale are satisfied. To claim the excess proceeds you must be a "Party of Interest" as defined by Section 4675 of the Revenue and Taxation Code.

A claim for excess proceeds must be filed within **ONE YEAR** after the Tax Collector's deed to the purchaser is recorded.

The law protects parties of interest by requiring that any assignment to another person of the right to claim excess proceeds can be made only by means of a dated, written document. The document must specifically state that the right to claim excess proceeds is being assigned and that each party to the transaction has informed the other of the value of the right being assigned.

If you have any questions concerning redemption, the proposed sale of the property, or your right to claim excess proceeds, contact the Tax Collector's office at (707) 565-3226 between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

CAMP MEEKER RECREATION AND PARKS DISTRICT

RESOLUTION NO. 2009-008

A RESOLUTION BY THE BOARD OF DIRECTORS OF THE CAMP MEEKER RECREATION AND PARKS DISTRICT AUTHORIZING THE RECORDATION OF A LIEN.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CAMP MEEKER RECREATION AND PARKS DISTRICT:

WHEREAS, water services in the amount of \$755.00 have been provided for the benefit of APN 075-185-006, commonly known as 81 First Street, Camp Meeker, California, and remain unpaid after numerous communications with property owner(s) Franklin Cheeke of said parcel, and

WHEREAS, the District bill for water or other services has been delinquent for more than 60 days and the District Manager has mailed a written notice of delinquency by first class mail to the property owners listed on the latest county tax roll, and posted on the property in a conspicuous place, at least 20 days prior to this District meeting at which a determination is to be made as to the recording of a lien for the delinquency as required by the District Water Code.

WHEREAS, the District has held a hearing, received any written and oral statements of the property owner or other interested person and is ready to make a determination as to whether to record a lien against the property for the delinquency.

WHEREAS, as a matter of public interest and necessity and pursuant to California Water Code Sections 31701, et seq. the District Water Code Sections 3.9 and 4.0, the District may impose a lien upon said owners' property to insure collection of the amounts due;

NOW, THEREFORE, IT IS DETERMINED AND ORDERED as follows:

Payments for services to Franklin Cheeke are more than 60 days in arrears; and

The District Manager is hereby instructed to record a Certificate of Lien against all real property owned by Franklin Cheeke, at the Sonoma County Recorder's Office consistent with the terms of the District Water Code and the Water Code of the State of California.

Following recordation, a copy of the recorded Certificate of Lien shall be mailed by first class mail to the property owner(s) at the address listed on the latest county tax roll.

.....

I hereby certify that the foregoing is a full, true and correct copy of a Resolution duly and regularly adopted and passed by the Board of Directors of the CAMP MEEKER RECREATION AND PARKS DISTRICT, Sonoma County, California, at a meeting held on July 21, 2009, by the following vote:

AYES, and in favor thereof, Directors:

NOES, Directors:

ABSENT, Directors:

_____, Secretary

APPROVED:

President, Board of Directors

NO FEE /
Gov't Code 27383 /

WHEN RECORDED MAIL TO: /
CAMP MEEKER RECREATION AND /
PARK DISTRICT /
P O BOX 461 /
CAMP MEEKER, CA 95419-0461 /

LIEN FOR DELINQUENT AND UNPAID CHARGES

NOTICE IS HEREBY GIVEN that Camp Meeker Recreation and Park District, exercising the powers of a county water district under Water Code section 5782.27, with its principal office in the County of Sonoma, State of California as a lien pursuant to Water Code section 31701.7 on all the real property in Sonoma County, California, owned by Franklin Cheeke, who is the person liable for such delinquent and unpaid charges.

\$755.00 Delinquent and Unpaid Charges for period beginning February 5, 2008 and ending February 5, 2018.

\$ _____ Interest

\$ _____ Penalties

\$Various Continuing monthly charges at \$40.00/month

\$755.00 TOTAL AMOUNT NOW OWING

The property against which this amount has been assessed is: ALL REAL PROPERTY OWNED BY FRANKLIN CHEEKE, OR IN WHICH FRANKLIN CHEEKE HAS AN INTEREST IN THE COUNTY OF SONOMA, STATE OF CALIFORNIA.

To secure payment of said amounts, Camp Meeker Recreation and Park District, whose mailing address is P O Box 457, Forestville, California 95436, as the Trustee authorized by the Camp Meeker Recreation and Park District to enforce said lien by private sale of the property in accordance with the Water Code, Civil Code, and all applicable provisions of the law of the State of California, as the same may be amended from time to time.

Date: _____ CAMP MEEKER RECREATION AND PARK DISTRICT

By: _____
President, Board of Directors
Camp Meeker Recreation and Park District



P.O. Box 730
Forestville • CA 95436-0730
Phone (707) 887-7735
Fax (707) 887-9445

June 27, 2012

To: Camp Meeker Rec and Park
Attn: Cheryl Doran-Girard

From: Russian River Utility
Attn: Hal Wood

Re: Agenda Item
Suspension of Connection
82 Front Street
Acct 200

Cheryl,

Enclosed please find a letter to be sent to the property owner of 82 Front Street via registered mail. A copy of Section 4.9 "Suspension of Connection (Ordinance 7) is included for the Board's information.

Hal Wood

CAMP MEEKER RECREATION AND PARKS DISTRICT
PO BOX 457 / FORESTVILLE, CA 95436-0457
TEL: 707-887-7735

July 18, 2012

Via Registered Mail

Mark & Amy Pappas
1080 W "K" Street
Benicia, CA 94510

RE: NOTICE OF SUSPENSION OF WATER CONNECTION
ACCOUNT 200
82 FRONT STREET, CAMP MEEKER, CA
APN: 075-185-008
METER # 90502362

Dear Mark and Amy,

Your water service was locked off on January 6, 2010. You have failed to pay the \$40/month service charge and currently owe \$1,433.82.

The District finds that your water connection has been locked off for non-payment for a period of 12 months or more.

This **Notice of Suspension** is submitted to notify you that within 30 days of receipt of this notice, you shall pay in full all charges and fines.

Failure to comply will result in the connection being declared suspended and the property removed from the tax rolls and customer list. Reconnection of a suspended connection shall require an application for a new service under the provisions of Section 2.1 of Ordinance #7.

Thank you for your prompt attention to this matter.

Lynn Watson

President, Board of Directors, Camp Meeker Recreation and Parks District

cc: Russian River Utility, PO Box 730, Forestville, CA 95436

Ordinance #1 Adopted 12/16/2008

25

Section 4.8 Suspension of Connection

A connection shall be considered suspended if:

- a) Permits to reconstruct an existing use destroyed or otherwise rendered not usable by fire, wind, earthquake, landslide or other natural disaster are not applied for within 12 months of the loss, or;
- b) The connection has been locked off for non-payment or unauthorized use for a period of 12 months or more.

When the District finds that a connection has been suspended, the property owner shall be notified by registered mail and given 30 days to either apply for the appropriate permits, and/or pay in full any charges or fines due. Failure to comply will result in the connection being declared suspended, and the property removed from the tax rolls and customer list. Reconnection of a suspended connection shall require an application for new service under the provisions of Section 2.1.