



Post Office Box 461
Camp Meeker, CA 95419
707-874-9246
www.campmeeker.org

**REGULAR MEETING
OF THE BOARD OF DIRECTORS
LOCATION: ANDERSON HALL
101 LAKESIDE, CAMP MEEKER, CA
OCTOBER 18, 2022 7:00 P.M.
AGENDA**

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS (10 minutes)

- A. Approval of Minutes
 - 1. September 20, 2022 Minutes
- B. Resolution 2022-015: Continuing Local Emergency
- C. Payment of Claims
- D. Journal Entry Approval
- E. Administrative and Financial Report

VII. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility, 5 minutes)

- A. System Operations

IX. ACTION ITEMS

A. CAMP MEEKER VOLUNTEER FIRE DEPARTMENT ANNEXATION

(Gold Ridge Board Member/Fire Chief)

DESCRIPTION: The CMVFD Annexation will be discussed with possibly with members of the Gold Ridge Fire District

PROPOSED ACTION: The Board may/may not take action with respect to areas in their mandate.

B. CAMP MEEKER VOLUNTEER FIRE LEASE AGREEMENT

(Jim Stephens, 10 minutes)

DESCRIPTION: The Camp Meeker Volunteer Fire District currently has a lease with the District for the firehouse site, Chief Baker or Jim Stephens will discuss the current fire department lease.

PROPOSED ACTION: The Board may take further action regarding this issue.

C. LEAK ADJUSTMENT ACCOUNT 344, APN 075-290-023, 1 Sylvania Heights,

Owner: Jerry Yost, (Russian River Utility staff, 5 minutes)

DESCRIPTION: Jerry Yost, the owner of 1 Sylvania Heights experienced a leak from a broken pipe and through his letter and images provided is requesting an adjustment in the amount of \$932.89.

PROPOSED ACTION: The Board may/may not approve a waiver for Jerry Yost, 1 Sylvania Heights, Account 344, APN 075-290-023 in the amount of \$932.89.

C. PROPOSED RECORDS RETENTION POLICY (Staff, 5 minutes)

DESCRIPTION: Staff will discuss a more easily managed record retention policy for the District for adoption at the December meeting. The intent of the proposed policy is to encompass the entire scope of the District's assets, files, operations and other related documents. Board member comment is encouraged.

PROPOSED ACTION: The Board may/may not take further action on the policy

X. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place

XI. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than fourteen (14) calendar days before a meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion. Items will be included in an agenda based on the number of issues to be discussed.

Submit your agenda items using the District's website at the following address:

http://www.campmeeker.org/wordpress/?page_id=224



Post Office Box 461
Camp Meeker, CA 95419
707-874-9246
www.campmeeker.org

**REGULAR MEETING
OF THE BOARD OF DIRECTORS
101 LAKESIDE, CAMP MEEKER, CA
SEPTEMBER 20, 2022 7:00 P.M.
MINUTES**

I. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Vice-President Helfrich.

II. ROLL CALL

Directors Helfrich, McDaniel, Larsen, and Watson were present. Director Tominia was absent.

III. APPROVAL OF AGENDA

A motion was made by Valery Larson, and seconded by John McDaniel to approve the agenda as written.

Directors Helfrich, Larson, McDaniel, and Watson voted to approve the agenda as written. Director Tominia was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

There was no public comment.

VI. CONSENT ITEMS

A. Approval of Minutes

1. August 16, 2022 Minutes

As there were no corrections, additions or deletions to the minutes of August 16, 2022, a motion was made by John McDaniel, and seconded by Valery Larson to approve the August 16, 2022 minutes as submitted.

Directors Helfrich, Larson, McDaniel, and Watson voted yes. Director Tominia was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

B. Resolution 2022-013: Continuing Local Emergency

After discussion, it was agreed by voice vote that conditions are such the Board will continue to meet in public and Resolution 2022-013 was not approved.

Directors Helfrich, Larson, McDaniel, and Watson voted no. Director Tominia was absent.

Ayes: 0 Noes: 4 Abstain: 0 Absent: 1

Resolution 2022-013 was not approved.

C. Payment of Claims

A motion was made by John McDaniel, and seconded by Valery Larson to approve the September 20, 2022 warrant request 2022/2023-003 as follows:

2022-2023-003	RP-Sept 2022	4,125.99
\$21,026.24	Water-Sept 2022	16,900.25

Wells Fargo Bank Operating Checks 2376-2389 in payment of District expenses for the current month (checks 2377 through 2382 were void due to print error), and Bank of the West checks 754-758 in payment of water revenue transfers for August 2022 water receipts.

Directors Helfrich, Larson, McDaniel, and Watson voted yes. Director Tominia was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

D. Journal Entry Approval

There were no journal entries other than the recurring entries this month.

E. Administrative and Financial Report

Ms. Doran-Girard reported informed the Board that LAFCO is seeking an applicant to represent the Special Districts, PGE requires the removal of District signage from the pole adjacent to the fire house and the current status of the June 30, 2022 audit.

VII. REPORT OF THE WATER SYSTEM OPERATOR

A. System Operations

Jamie Dunton of Russian River Utility reported regarding Alliance Redwoods, SCADA review process and ongoing system operations.

B. Scada Services Billing

Director McDaniel questioned RRU Invoice 22-09-025 for \$510.00 for services in connection with Dave Coleman, Brelje and Race staff, review of SCADA requirements with respect to Alliance project. After discussion, Mr. Dunton advised that the invoice will be cancelled.

IX. ACTION ITEMS

A. RESOLUTION 2022-014: APPROVAL OF FINAL BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2023

DESCRIPTION: The Board reviewed the Final Budget for fiscal year 7/1/2022 through 6/30/2023 and affirmed the previously approved Prop 4 limitation as required by law.

ACTION: A motion was made by John McDaniel, and seconded by Valery Larson to adopt Resolution 2022-014 and a Final Budget for the fiscal year ending June 30, 2023 as required by law.

Directors Helfrich, Larson, McDaniel, and Watson voted yes. Director Tominia was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

B. REPORT OF THE WATER SUBCOMMITTEE RE: ALLIANCE REDWOODS AGREEMENT AND EMERGENCY WATER

DESCRIPTION: Director Helfrich reviewed recent water subcommittee study session and meeting recent meeting discussions regarding recent events at Alliance Redwoods that have dictated the need to initiate the agreement prior to the completion of certain tenets of the agreement. After discussion of various aspects of the issue including current drought/fire season concerns, the Board agreed to allow Alliance to proceed with an emergency connection for ninety days with a possible extension. Alliance will purchase an appropriate meter and will be charged the District base rate.

ACTION: The Board agreed by vote voice to allow Alliance to proceed with an emergency connection for ninety days with a possible further extension. Alliance will purchase an appropriate meter and will be charged the District base rate.

C. CAMP MEEKER VOLUNTEER FIRE LEASE AGREEMENT

DESCRIPTION: Director Helfrich introduced Jim Stephens of the Camp Meeker Volunteer Fire Department and initiated a discussion regarding the annexation of CMVFD by Gold Ridge Fire Protection District. The Camp Meeker Volunteer Fire District, a non-profit board, currently has a lease with the District for the fire station site and the lease has no sublet clause that could be assumed by Gold Ridge Fire Protection. The Board is concerned, going forward, as to the disposition of the fire station and equipment housed at the station as well as the considerable parcel fee to be charged to Camp Meeker residents.

Director Helfrich stated that he had reviewed the Gold Ridge budget and, in his opinion, found the budget to be "bloated." For example, the salary of the Chief is more than that of the City of Santa Rosa FD chief. He said that he needs to understand in terms of services to be provided; and, based on the lack of outreach on the part of the Gold Ridge Board and/or Fire Chief, does not. He invited the Gold Ridge Board and/or Chief to address the Camp Meeker Board and parcel owners as to the benefits of the annexation, justification of parcel charges and disposition of the lease.

Jim Stephens advised that he will speak to the Gold Ridge Chief regarding the issues expressed and meeting with the Camp Meeker Board.

Discussion ensued with public comment. Director Helfrich stated in conclusion that there is an urgency to work on the lease as the annexation seems to be going forward and it would be in the GRFPD interest to make a case for Camp Meeker Board support for annexation and parcel charges at a public meeting. It would be of benefit to have a Gold Ridge Board member contact Director Helfrich in advance as to what questions they are prepared to answer and make clear to the Camp Meeker community at the November Board meeting the process going forward, and services that can be expected in the local community.

ACTION: No action was taken.

X. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place

There were no Directors' reports.

XI. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Valery Larson, and seconded by Lynn Watson that the September 2022 meeting of the Camp Meeker Board of Directors is adjourned.

Directors Larson, McDaniel, Helfrich, and Watson voted yes. Director Tominia was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

The meeting adjourned at 7:53 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

RESOLUTION NO. 2022-015 (SUBSEQUENT)

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMP MEEKER RECREATION AND PARK DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE CAMP MEEKER RECREATION AND PARK DISTRICT FOR THE PERIOD NOVEMBER 1, 2022 THRU NOVEMBER 30, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the CAMP MEEKER RECREATION AND PARK DISTRICT is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of CAMP MEEKER RECREATION AND PARK DISTRICT's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Number 2021-017 on October 19, 2021, Resolution Number 2021-018 on November 16, 2021, Resolution 2021-019 on December 14, 2021, Resolution 2022-001 on January 18, 2022, and Resolution 2022-003 on February 15, 2022 finding that the requisite conditions exist for the legislative bodies of CAMP MEEKER RECREATION AND PARK DISTRICT to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District, specifically, A STATE OF EMERGENCY REMAINS ACTIVE – DESCRIBED IN GOVERNOR NEWSOM’S MARCH 4, 2020 PROCLAMATION HERE; And,

WHEREAS, ORDERS FROM STATE OR SONOMA COUNTY OFFICIALS IMPOSING OR RECOMMENDING SOCIAL DISTANCING MEASURES DESCRIBE HOW MEETING IN PERSON WOULD PRESENT IMMINENT RISK TO HEALTH AND SAFETY OF ATTENDEES; and

WHEREAS, the Board of Directors does hereby find that THE MARCH 4, 2020 STATE OF EMERGENCY, **AND**, SOCIAL DISTANCING ORDERS **OR** CONDITIONS CAUSING IMMIMENT RISK TO ATTENDEES has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California RATIFY SONOMA COUNTY ORDERS FOR SOCIAL DISTANCING; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative bodies of CAMP MEEKER RECREATION AND PARK DISTRICT shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, MEETINGS WILL BE CONDUCTED UTILIZING THE ZOOM APPLICATION INCLUDING TO INSURE ACCESS BOTH BY DIGITAL DEVICES INCLUDING TELEPHONE FOR THE PUBLIC.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE CAMP MEEKER RECREATION AND PARK DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and SOCIAL DISTANCING ORDERS established by the County of Sonoma and/or the State of California **and that meeting in person would present imminent risk to vulnerable individual members of the public increasing the likelihood of transmission of the COVID-19 virus** from those members of the public who have chosen to be unvaccinated.

Section 3. Re-ratification of Governor’s Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California’s Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The staff and Board members and legislative bodies of Camp Meeker Recreation and Park District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution and the following amendment shall take effect immediately upon its adoption and shall be effective until the earlier of (i) December 31, 2021, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Camp Meeker Recreation and Park District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Camp Meeker Recreation and Park District, this 18th day of October, 2022, by the following vote:

Director	Yes	No
Tominia		
Helfrich		
McDaniel		
Larson		
Watson		
Total		

AYES: NOES: ABSENT: ABSTAIN:

John McDaniel, Secretary/Treasurer

**CHERYL DORAN GIRARD
CLIENT MEMORANDUM**

TO: CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS
FROM: CHERYL DORAN GIRARD
SUBJECT: OCTOBER 18, 2022 WARRANTS AND FINANCIAL INFORMATION
DATE: OCTOBER 14, 2022

Financial Statements and Warrant Detail in the board packet following this memorandum provide information available through October 14, 2022.

2022/2023-004	RP-October 2022	3,292.00
\$19,504.76	Water-October 2022	16,212.76

The Financial statements included in the Board info packet represent revenue and expenses for the current months of the 2022-2023 fiscal year.

The financial statements revenue and expenses are reflective of vendor invoices received through 10/12/2022. The final 6/30/2022 year-end adjustments and audit preparation is in progress.

Check registers included in the financial packet include all checks written since the last warrant approval.

All bank reconciliations are in process. The 2022-2023 Final Budget will be reflected in the financial statements in November.

In the event that you need to contact me, I can be reached via cell phone 707-696-2876.

WARRANT REQUEST # 2022-2023-004

DIRECTOR APPROVAL: _____ DATE: 10/18/22

Camp Meeker Recreation & Parks District
Check/Voucher Register - CDG-Current Check Register
1010 - Cash In Wells Fargo Bank-Operating
From 9/21/2022 Through 10/18/2022

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
2390	System Generated Check/Vo...	P G & E	9/26/2022	38.10
2391	System Generated Check/Vo...	US Bank	9/26/2022	776.10
2392	Check deleted after printing....			0.00
2393	Check deleted after printing....			0.00
2394	Check deleted after printing....			0.00
2395	Alignment Form			0.00
2396	Check deleted after printing....			0.00
2397	System Generated Check/Vo...	Cheryl Doran-Girard	10/18/2022	7,350.00
2398	System Generated Check/Vo...	P G & E	10/18/2022	70.77
2399	System Generated Check/Vo...	Perry Johnson An...	10/18/2022	795.00
2400	System Generated Check/Vo...	Russian River Utility	10/18/2022	11,190.57
2401	System Generated Check/Vo...	Camp Meeker Wa...	10/18/2022	98.42

Camp Meeker Recreation & Parks District
Check/Voucher Register - CDG-Current Check Register
1030 - Cash in Bank of the West-Water
From 9/21/2022 Through 10/18/2022

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
759	Wtr Tfr-Sept 22 Capital	Camp Meeker Rec...	10/18/2022	3,000.00
760	Wtr Tfr-Sept Operations	Camp Meeker Rec...	10/18/2022	<u>20,500.00</u>
Report Total				<u><u>43,818.96</u></u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
10 - Recreation & Park - Operating
From 7/1/2022 Through 6/30/2023
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue				
4001	Property Taxes-CY Secured	92,500	0	(92,500)
4110	Interest Earned-Wells Fargo Bank	0	215	215
4210	Rental Fees-Anderson Hall	2,000	1,100	(900)
4215	Rental Fees-Other	1,900	633	(1,267)
4220	State-Home Owner Property Tax Relief	500	0	(500)
4295	Grant Revenue	125,000	0	(125,000)
4625	Transfers-Within Fund In	25,000	0	(25,000)
	Total Revenue	<u>246,900</u>	<u>1,948</u>	<u>(244,952)</u>
Expenditures				
5010	Director Stipend	720	0	720
5017	Worker Compensation Insurance	1,500	0	1,500
5101	Communications-Telephone	1,100	319	781
5105	Communications-ISP Website	750	90	660
5110	Communications-Website Other	500	52	448
5112	Communications-WiFi	1,100	212	888
5184	Janitorial Supplies	500	0	500
5185	Janitorial Services	1,950	240	1,710
5210	Insurance-Property & Liability	8,000	0	8,000
5401	Memberships	300	0	300
5405	Miscellaneous	850	0	850
5410	Office Supplies	750	12	738
5416	Lease-Accounting Software	1,650	543	1,108
5420	Training-Administrative	150	0	150
5425	Postage	75	18	57
5426	Printing Services	1,000	116	884
5427	Supplies	750	57	693
5501	Professional Fees-Web	650	275	375
5520	Administrative Services	21,000	5,355	15,645
5531	Community Education	5,000	0	5,000
5540	LAFCO Charges	300	194	106
5550	Legal Services	15,000	1,885	13,115
5555	Professional Services-Auditor	9,500	1,828	7,672
5556	Professional Services-Accounting	14,000	3,510	10,490
5570	Service Fee-PayPal	250	0	250
5575	Bank Service Fees	0	117	(117)
5576	Property Tax Administration Fee	1,000	0	1,000
5590	Gas and Oil	1,500	0	1,500
5592	Water and Sewer	1,500	444	1,056
5594	Utilities	1,450	333	1,117
8510	Remodel/Rehab/Renovate	110,000	0	110,000
8514	Maintenance & Repair-Major	25,000	0	25,000
8516	Restoration	19,000	0	19,000
9001	Contingency	105	0	105
	Total Expenditures	<u>246,900</u>	<u>15,601</u>	<u>231,299</u>
	Excess of Income Over (Under) Expense	<u>0</u>	<u>(13,652)</u>	<u>(13,652)</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
16 - Recreation & Park - Capital Replacement
From 7/1/2022 Through 6/30/2023
(In Whole Numbers)

	<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
8625 Expenditures			
Tfr Within Fnd-Out	<u>25,000</u>	<u>0</u>	<u>25,000</u>
Total Expenditures	<u>25,000</u>	<u>0</u>	<u>25,000</u>
Excess of Income Over (Under) Expense	<u>(25,000)</u>	<u>0</u>	<u>25,000</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
40 - Recreation & Parks - Water Operations
From 7/1/2022 Through 6/30/2023
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue				
4010	Direct Charges-Current Year	124,000	0	(124,000)
4260	Reimbursements	6,000	0	(6,000)
4310	Sales of Water-Residential	250,000	66,081	(183,919)
4625	Transfers-Within Fund In	<u>150,000</u>	<u>0</u>	<u>(150,000)</u>
	Total Revenue	<u>530,000</u>	<u>66,081</u>	<u>(463,919)</u>
Expenditures				
5017	Worker Compensation Insurance	1,200	0	1,200
5101	Communications-Telephone	500	132	368
5105	Communications-ISP Website	300	90	210
5110	Communications-Website Other	300	39	261
5210	Insurance-Property & Liability	5,000	0	5,000
5401	Memberships	250	0	250
5410	Office Supplies	850	393	457
5416	Lease-Accounting Software	1,750	543	1,207
5420	Training-Administrative	200	0	200
5425	Postage	300	0	300
5426	Printing Services	0	116	(116)
5427	Supplies	150	0	150
5501	Professional Fees-Web	200	25	175
5515	Contract Services-Water Operations	150,000	36,504	113,496
5520	Administrative Services	21,000	7,898	13,103
5540	LAFCO Charges	850	744	106
5550	Legal Services	16,500	2,866	13,634
5555	Professional Services-Auditor	12,100	1,828	10,272
5556	Professional Services-Accounting	16,800	5,265	11,535
5567	SCWA-Water Agency Fees	6,000	0	6,000
5575	Bank Service Fees	10	45	(35)
5576	Property Tax Administration Fee	1,200	0	1,200
5585	Public/Legal Notices	575	398	177
5587	Water System Fees-State	2,750	0	2,750
5594	Utilities	12,500	7,849	4,651
8511	Maintenance & Repair	0	885	(885)
8565	Equipment 2	125,000	0	125,000
8625	Tfr Within Fnd-Out	148,000	0	148,000
9001	Contingency	<u>5,715</u>	<u>0</u>	<u>5,715</u>
	Total Expenditures	<u>530,000</u>	<u>65,620</u>	<u>464,380</u>
	Excess of Income Over (Under) Expense	<u>0</u>	<u>461</u>	<u>461</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
50 - Recreation & Parks - Water Capital
From 7/1/2022 Through 6/30/2023
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4110	Interest Earned-Wells Fargo Bank	0	1,226	1,226
4625	Transfers-Within Fund In	<u>50,000</u>	<u>11,000</u>	<u>(39,000)</u>
	Total Revenue	<u>50,000</u>	<u>12,226</u>	<u>(37,774)</u>
	Expenditures			
5575	Bank Service Fees	0	207	(207)
8625	Tfr Within Fnd-Out	<u>150,000</u>	<u>14,000</u>	<u>136,000</u>
	Total Expenditures	<u>150,000</u>	<u>14,207</u>	<u>135,793</u>
	Excess of Income Over (Under) Expense	<u>(100,000)</u>	<u>(1,981)</u>	<u>98,019</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
70 - Recreation & Park - USDA Debt Fund
From 7/1/2022 Through 6/30/2023
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4290	Miscellaneous Revenues	1,500	0	(1,500)
4625	Transfers-Within Fund In	<u>103,972</u>	<u>0</u>	<u>(103,972)</u>
	Total Revenue	<u>105,472</u>	<u>0</u>	<u>(105,472)</u>
	Expenditures			
7910	Long Term Debt-Principal	41,000	43,000	(2,000)
7911	Long Term Debt-Interest	<u>52,511</u>	<u>25,746</u>	<u>26,765</u>
	Total Expenditures	<u>93,511</u>	<u>68,746</u>	<u>24,765</u>
	Excess of Income Over (Under) Expense	<u>11,961</u>	<u>(68,746)</u>	<u>(80,707)</u>

RUSSIAN RIVER UTILITY
PO BOX 730
FORESTVILLE, CA 95436
707-887-7735

10/11/2022

RE: CAMP MEEKER PAST DUE ACCOUNTS

Payments on hand: 224

Payment Arrangements: 140, 161

Account	Total due	over 30 days	Notes
24	\$ 234.77	\$ 173.49	Left message
50	\$ 332.91	\$ 262.40	Will pay this week.
52	\$ 186.19	\$ 122.12	Mailing payment
60	\$ 318.69	\$ 261.29	Making payment today.
61	\$ 219.52	\$ 160.07	Left messages. Locking off 11/14/22
105	\$ 206.34	\$ 140.81	Left message
107	\$ 348.42	\$ 270.45	Voicemail full. Locking off 11/14/22
129	\$ 236.69	\$ 167.96	Left message. Let property manager know.
134	\$ 185.89	\$ 124.30	Will pay online by Friday
151	\$ 194.87	\$ 130.55	Left message
192	\$ 251.15	\$ 187.17	Left message
220	\$ 370.74	\$ 285.17	Left messages. Locking off 11/14/22
264	\$ 188.56	\$ 125.76	Left message
286	\$ 191.22	\$ 126.55	Sending payment today.
290	\$ 292.31	\$ 196.74	Left message. Locking off 11/14/22.
304	\$ 225.40	\$ 162.35	Will pay today.
317	\$ 186.65	\$ 122.14	Left message
344	\$1,953.87	\$ 1,660.83	Had a leak. Requested adjustment.

Past Due Accounts: Past due notices went out October 11, 2022. Final notices will go out October 25, 2022. Lock offs will take place on November 14, 2022.

PAST DUE LIST

CAMP MEEKER REC & PARK

ACCT #	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
6	1	59.90	64.74	6.79		57.00 9/26/22	131.43
24	1	61.28	58.58	55.59	59.32	203.06 7/26/22	234.77
43	1	62.75	57.72	0.26		375.00 2/22/22	120.73
50	1	70.51	69.46	67.05	125.89	50.00 8/22/22	332.91
52	1	64.07	63.38	56.00	2.74	111.62 8/3/22	186.19
59	1	56.96	62.61	15.17		150.00 9/30/22	134.74
61	1	59.45	56.64	54.15	49.28	196.02 5/5/22	219.52
68	1	66.81	75.01	72.16		165.00 8/18/22	213.98
75	1	54.00	49.02	1.89		100.00 8/30/22	104.91
77	1	56.87	59.30	49.00		107.92 9/19/22	165.17
89	1	63.49	60.51	53.48		226.13 8/3/22	177.48
96	1	61.13	60.28	54.34		117.85 8/29/22	175.75
105	1	65.53	67.56	64.27	8.98	55.00 9/22/22	206.34
107	1	77.97	74.34	70.60	125.51	236.64 6/29/22	348.42
110	1	61.05	59.48	53.10		53.90 8/8/22	173.63
114	1	86.95	86.19	42.04		200.00 8/17/22	215.18
127	2	58.44	55.09	50.60		223.26 8/9/22	164.13
129	2	68.73	65.94	60.84	41.18	94.00 8/3/22	236.69
134	2	61.59	60.14	64.07	0.09	167.00 8/16/22	185.89
135	1	58.79	59.22	5.30		52.30 9/12/22	123.31
140	2	65.38	134.63	98.43	286.82	183.00 10/5/22	585.26
147	2	72.87	197.37	67.99		300.00 9/26/22	338.23
151	2	64.32	64.56	59.98	6.01	112.58 7/26/22	194.87
161	2	50.92	134.39	97.36	379.73	193.83 10/6/22	662.40
164	2	60.37	54.36	5.66		113.29 8/30/22	120.39
174	2	62.16	61.74	54.24		209.11 8/9/22	178.14
184	2	66.40	65.72	87.61		27.04 8/15/22	219.73
186	2	64.39	56.20	5.29		105.80 8/15/22	125.88
192	2	63.98	59.49	56.46	71.22	95.00 6/3/22	251.15
220	2	85.57	97.38	86.14	101.65	233.99 7/22/22	370.74
224	2	73.18	69.69	304.47	60.39	200.00 8/3/22	507.73
245	2	57.51	52.24	5.17		103.44 8/23/22	114.92
247	2	61.27	64.08	5.41		108.20 9/12/22	130.76
249	2	64.59	69.42	31.74		150.00 10/4/22	165.75
261	2	59.04	53.56	0.32		105.00 8/8/22	112.92
264	2	62.80	60.09	64.68	0.99	162.00 8/30/22	188.56
279	2	60.27	55.64	5.65		113.08 8/30/22	121.56
286	2	64.67	63.17	55.10	8.28	220.74 7/29/22	191.22
290	2	95.57	107.07	89.67		218.85 8/30/22	292.31
295	2	56.68	55.55	46.74		150.00 7/19/22	158.97
298	2	65.91	63.99	54.69		256.07 7/20/22	184.59
304	2	63.05	58.21	55.04	49.10	459.88 6/13/22	225.40
311	2	61.57	59.17	52.42		293.85 8/10/22	173.16

PAST DUE LIST

CAMP MEEKER REC & PARK

ACCT #	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
314	2	71.01	91.24	95.80		128.91 8/16/22	258.05
317	2	64.51	62.42	56.92	2.80	112.06 8/10/22	186.65
320	2	54.97	50.20	5.06		100.00 8/15/22	110.23
323	2	73.73	70.62	73.40		130.72 8/12/22	217.75
339	1	54.44	49.00	10.81		200.00 9/7/22	114.25
344	1	293.04	223.08	1,437.75		137.45 9/19/22	1,953.87
358	1	67.19	66.47	58.98		128.94 9/9/22	192.64
366	1	56.92	54.13	49.02		107.94 8/23/22	160.07
Total Receivables:		3,514.55		4,074.70			
Accounts Listed:			3,690.09		1,379.98		\$12,659.32

All Customers Age 2 Accounts
Russian River Utility

RUSSIAN RIVER UTILITY
PO BOX 730
FORESTVILLE, CA 95436
707-887-7735

10/11/2022
RE: CAMP MEEKER SB998 PAYMENT AGREEMENTS

Account	Total due	Over 30 days	Duration	Start Date	End Date	Monthly Payment
140	\$ 585.26	\$ 519.88	6 months	9/6/2022	2/6/2022	\$122.21 + current monthly charges
161	\$ 662.40	\$ 611.48	6 months	9/6/2022	2/6/2022	\$142.83 + current monthly charges

**CAMP MEEKER RECREATION AND PARK DISTRICT
WATER SALES 2022**

METER	ACCT NO.	MONTH	TOTAL AMOUNT PUMPED GALLONS	AMOUNT PUMPED TO OCSD	NET AMOUNT PUMPED	AMT SOLD	% PUMPED TO CMR&PD	% LOSS	NOTES
Alliance Master Meter Union Park	363 369	JAN	1,241,090	447,740	793,350	681,320	63.92%	14.12%	
Alliance Master Meter Union Park	363 369	FEB	1,165,300	363,830	801,470	710,810	68.77%	11.31%	
Alliance Master Meter Union Park	363 369	MARCH	1,095,180	446,430	648,750	650,690	59.23%	29.00%	
Alliance Master Meter Union Park	363 369	APRIL	1,367,480	466,720	900,760	681,040	65.87%	24.39%	
Alliance Master Meter Union Park	363 369	MAY	1,396,080	463,530	932,550	857,110	66.79%	8.09%	
Alliance Master Meter Union Park	363 369	JUNE	1,505,370	598,640	906,730	935,040	60.23%	3.12%	
Alliance Master Meter Union Park	363 369	JULY	1,798,610	701,440	1,097,170	896,980	61.00%	18.24%	
Alliance Master Meter Union Park	363 369	AUG	2,298,950	840,680	1,458,270	1,073,410	63.43%	26.39%	
Alliance Master Meter Union Park	363 369	SEPT	1,904,110	771,390	1,132,720	1,090,640	59.48%	3.71%	
Alliance Master Meter Union Park	363 369	OCT							
Alliance Master Meter Union Park	363 369	NOV							
Alliance Master Meter Union Park	363 369	DEC							
	total 2022		13,772,170	5,100,400	8,671,770	7,577,040	62.97%	12.62%	

TOTAL PRODUCTION	LESS PUMPED OCSD	LESS CMRPD SALES	UNACCOUNTED WATER	YEARLY LOSS

CAMP MEEKER RECREATION AND PARKS DISTRICT
PO BOX 457 FORESTVILLE, CA 95436-0457
TEL 707-887-7735 FAX 707-887-9445

September 15, 2022

Jerry Yost
PO Box 498
Occidental, CA 95465-0498

RE: ADJUSTMENT FOR WATER LEAK
ACCOUNT 344
1 SYLVANIA HEIGHTS, CAMP MEEKER

Dear Jerry Yost,

The Camp Meeker Board of Directors has authorized an adjustment for a leak that occurred in August 2022. Please note, the Camp Meeker Recreation and Park District will consider adjustments for leaks once every five years. The Camp Meeker Recreation and Park District's policy requires payment for actual pumping costs at \$1.00 per 1,000 gallons. This is the cost to pump water from the source to the meter.

We are adjusting your bill to reflect what your normal use would be this time of year.

August Leak + Normal Usage	52,860
<u>Normal Usage</u>	<u>12,010 gallons (based on 12 month average)</u>
Leak Adjustment	40,850

40,080 gallons	\$ 985.75
<u>Pumping Costs</u>	<u>\$ -52.86</u>

TOTAL CREDIT: **\$ 932.89**

Very truly yours,

CAMP MEEKER REC & PARK

Customer Detail

YOST, JERRY

Account Number

344

YOST, JERRY
PO BOX 498OCCIDENTAL CA
95465-0498 874-3535
Service Address: 1 SYLVANIA HEIGHTSDate Turned On
Date Turned Off
Meter Check Date 3/22/2019
Rate Code 1
Pump/Well Number 1
Last Reading 66722
Previous Reading 65449
Usage 12,730

of Units 1Months On System 290
Total Usage 3,864,310
Average Usage 13.325
Sequence Number 3200
Meter Serial Number 10435858
Route Number 1
Last Read Date 9/3/2022
12 Month Average 15,485
Last Year Average 13,720
Previous Year Average 16,660
Last "Paid On Time" Date 7/22/2022
Last Late Charge Date 9/15/2022
Number Of Late Months 38
Next Due Date 10/10/2022
Year To Date Charges \$2,499.76A P N 075-290-023
OLD ACCT # 7,368

Deposit Information

Deposit Amount	\$0.00	Deposit Date	Certificate Number	0
Deposit Amount 2	\$0.00	Deposit 2 Date	Services	Current Balance
0				
Usage	Charges	Read Date	Reading	
January	14,450	163.25	1/6/2022	53156
February	13,930	155.45	2/6/2022	54549
March	9,630	93.73	3/6/2022	55512
April	9,190	90.43	4/5/2022	56431
May	9,400	92.00	5/3/2022	57371
June	11,130	113.45	6/4/2022	58484
July	16,790	216.25	7/6/2022	60163 L
August	52,860	1,575.20	8/7/2022	65449
September	15,110	174.25	9/6/2021	48378
October	10,040	97.10	10/6/2021	49382
November	11,400	117.50	11/5/2021	50522
December	11,890	124.85	12/4/2021	51711
			WATER	\$88.45
			SERVICE CHARGE	\$49.00
			Late Charge	\$85.63
			Previous Charges	\$1,575.20
			Current Balance	1,798.28

Last Payment 7/22/2022 \$216.25 Check Number 13,315

Age 1 \$1,575.20 Age 2 \$0.00 Age 3 \$0.00

3/20/19 JL/SS C/O. METER NOT REG USE. 11/13/19 JERRY EMAIL'G REQ FOR CR. TOLD HIM TO PAY IN FULL. WILL BE ON DEC AGENDA

JERRY SWITCHES BACK & FORTH FROM HIS SPRING TO THE METER. 9/26/18 GP/JL MOVED JERRY'S METER.

09/05/2022

Camp Meeker Recreation and Park District
Water Systems
PO Box 457
Forestville, CA 95436


RE: Acct# 344
1 Sylvania Heights
Camp Meeker, CA 95419

Dear Camp Meeker Water District,

I noticed in the last billing cycle our water bill was extremely high, much higher than in the previous months and nothing was different in the water usage. I checked our meter and noticed that even when our water was not in use, the meter was continuing to turn. I had a problem, an obvious water leak somewhere. After a lot of troubleshooting I was able to pinpoint the location I believed the leak was located. A couple days of digging I had found the leak. The leak was caused by a broken PVC pipe which is located in between the meter and my residence. That part of the land I have developed into a park we call Bigfoot Land which is open to the public and frequently used by the locals.

I determined that the PVC pipe had become brittle from aging. I replaced the brittle PVC with new PVC. In doing that it fixed the leak. I am requesting an adjustment in the bill for the excessive water usage due to the broken pipe. I have sent along pictures of the broken pipe and proof of the repairs as requested. Thank you for your time and understanding.

Longtime Resident, Local Business Owner and Contributor of Our Community Sincerely,



Jerry Yost

2:07



Camp Meeker
August 10 2:30 PM

Edit

HDR



The
Hole
dug
where
we found
the
Broken
pipe



CLOSER
VIEW
of
Broken
Pipe



underground
water
leaking

ALL FIXED

