

Agenda of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, July 15, 2014, 7:00 pm
DISTRICT OFFICE (Next to the Fire Station)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS (10 minutes)

- A. Approval of minutes
- B. Payment of claims
- C. Journal Entry Approval
- D. Administrative and Financial Report

VII. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility, 10 minutes)

- A. Report on operations for the current month
- B. Follow-up: George Wenzlaff, Account 127
- C. Discussion: Telemetry Invoice 14-06-21

VIII. ACTION ITEMS

A. CAMP MEEKER VOLUNTEER FIRE DEPARTMENT: UPDATE LEASE CONTRACT/UTILITIES

(Cathie Anderson/Gary Helfrich/District Counsel, 15 minutes)

DESCRIPTION: The Board will review recent information regarding the re-negotiation of the lease with the CMVFD relative to funding of Fire Department operating costs.

PROPOSED ACTION: The Board may/may not take further action with respect to the CMVFD lease.

B. PROGRESS UPDATE: SONOMA COUNTY SEPARATION AND DISTRICT FINANCIAL SYSTEM (Staff, 10 minutes)

DESCRIPTION: The Board will review progress of removal of its banking and accounting functions from the Sonoma County Treasury. Information with respect to database set-up, policies and procedures and related matters may be discussed.

PROPOSED ACTION: The Board may/may not further direct action with respect to the District's financial policies and procedures.

C. PROPOSED NEW TERMS FOR RENEWAL AGREEMENT BETWEEN THE SONOMA COUNTY WATER AGENCY AND THE DISTRICT (Gary Helfrich, 15 minutes)

DESCRIPTION: In 1996 the District and the Sonoma County Water Agency (SCWA) entered into an agreement to provide the former and its residents with water out of a priority allotment held by the SCWA. By reason of that original Agreement, the District and its residents were supplied water from the SCWA allotment, via the water transmission system built and existing, from wells in the Russian River to Camp Meeker. In April of 2007, the District received it's own diversion permit from the State. Nevertheless, the Agreement with SCWA was extended by several amendments because it contained provisions which allowed the District and its residents a back up should the water entitlement under the 2007 Permit be superceded by a prior permit/user. What's being discussed now is a new amendment with the points set forth in the attached SCWA Memo, dated November 26, 2013.

PROPOSED ACTION: The Board is to review the proposed changes requested by SCWA, and consider approving same. The actual amended agreement will have to be reviewed by District legal counsel and approved by the Board at a later meeting.

D. RESOLUTION 2014-011: REVIEW CAMP MEEKER RECREATION AND PARK DISTRICT CONFLICT OF INTEREST CODE (Staff, 5 minutes)

DESCRIPTION: The Board is required to review its existing Conflict of Interest Code every two years and affirm or revise the current code.

PROPOSED ACTION: The Board may affirm or direct District Counsel to revise the District's Conflict of Interest code.

E. PUBLIC HEARING DATE DIRECT CHARGE LIST (Staff, 5 minutes)

DESCRIPTION: The Board is required to hold a hearing to take and review public comment regarding the 2014-2015 annual Direct Charge list that will be billed via the County tax rolls. The list must be submitted to the County prior to August 11. Parcel data will not be available until after July 16.

PROPOSED ACTION: The Board will choose a date for a Public Hearing to review the annual Direct Charge list.

F. COMMUNITY EVENTS: GRAN FONDO (Anthony Tominia, 10 minutes)

DESCRIPTION: The Gran Fondo Bicycle Event impacts Camp Meeker residents and Bohemian highway traffic with a 3-4 hour road closure at Camp Meeker. Director Tominia would like to discuss a small, organized event (coffee, breakfast, perhaps a small band) to encourage a more positive environment regarding this event.

PROPOSED ACTION: The Board may/may not take further action on this issue.

IX. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place.

X. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than ten (10) calendar days before the meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion.

Submit your agenda items using the District's website at the following address:

http://www.campmeeker.org/wordpress/?page_id=224.

Minutes of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, June 17, 2014, 7:00 pm
DISTRICT OFFICE (Next to the Fire Station)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

President Watson called the meeting to order at 7:07 p.m.

II. ROLL CALL

Directors Helfrich, Anderson, Tominia and Watson were present. Director Rusch was absent.
District Counsel Manwell attended.

III. APPROVAL OF AGENDA

A motion was made by Gary Helfrich, and seconded by Anthony Tominia to approve the agenda as written.

Directors Anderson, Helfrich, Tominia and Watson voted aye. Director Rusch was absent.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

There was no public comment.

VI. CONSENT ITEMS

A. Approval of minutes

Director Anderson requested a correction to the spelling of her first name to Cathie rather than Cathy and Director Tominia advised that under Directors Report Matt Andrews name was entered as Anderson, and, further Director Helfrich advised that DWR should be SCWA in his report regarding OCSD water right. A motion was made by Cathie Anderson and seconded by Anthony Tominia that after corrections to the minutes of May 20, 2014 the minutes of the May 20, 2014 Board meeting be approved as corrected.

Directors Anderson, Helfrich, Tominia and Watson voted yes. Director Rusch was absent.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 0

B. Payment of claims

Ms. Doran-Girard presented warrant requests as follow for payment with an additional warrant for Anderson Hall cleaning in the amount of \$115.00 to Jessica Lopez. After discussion, a motion was made by Cathie Anderson, and Anthony Tominia to approve the following warrants requests:

G2013-2014-014 (R&P-June) \$ 4,792.20

G2013-2014-015 (R&P-June) \$ 115.00

W2013-2014-013 (Wtr-June) \$11,796.35

Directors Anderson, Helfrich, Tominia and Watson voted yes. Director Rusch was absent.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 0

C. Journal Entry Approval

Ms. Doran-Girard explained the journal entries presented in the Board information package are to allocate costs across funds for fiscal year end and additionally transfer cash from the water capital fund to the water operations fund. After discussion, a motion was made by Gary Helfrich, and seconded by Cathie Anderson to approve the journal entries presented. Directors Anderson, Helfrich, Tominia and Watson voted yes. Director Rusch was absent. The motion was approved.
Ayes: 4 Noes: 0 Abstain: 0 Absent: 0

D. Administrative and Financial Report

Ms. Doran-Girard advised that Assessor's Direct Charge information for parcel processing cannot be requested until June 25 and data will not be available until after July 16, that State Compensation Insurance Fund is requesting an audit of the volunteer work hours from last fall and that the County Auditor-Controller-Tax Collector is offering the services of their audit department in setting up internal control systems. The service is offered free of charge. Various items of correspondence were also discussed.

VII. REPORT OF THE WATER SYSTEM OPERATOR

- A. Jamie Dunton reported that the water system is working well and informed the Board that there will be an expense for the booster pump at Alliance Redwoods. Director Helfrich suggested that the Board be provided with the methodology for development of the past due list, i.e., more than 60 days, etc. District staff will contact RRU staff to obtain this information.
- B. Director Tominia is working with Mr. Wenzlaff with respect to his repair situation and appropriate documents will be presented upon County final inspection.

VIII. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Subdivision a., Government Code Section 54956.9)

CAMP MEEKER RECREATION AND PARK DISTRICT v. JEWEL E. CHENOWETH, ET AL;
PAT CHENOWETH AHO.

Sonoma Superior Court Case Number SCV 243172;

In re Bankruptcy of Pat Chenoweth Aho, US Bankruptcy Court, Northern District of California, Case No.: 05-14608

IX. ADJOURN TO CLOSED SESSION

X. ANNOUNCE ACTIONS, IF ANY, BACK IN OPEN SESSION

District Counsel Manwell advised that the conference with Legal Counsel regarding existing litigation as detailed in the agenda and above should be tabled until July.

XI. ACTION ITEMS

A. CAMP MEEKER VOLUNTEER FIRE DEPARTMENT: LEASE CONTRACT/UTILITIES

DESCRIPTION: The Board has been discussing re-writing of the lease for the CMVFD for over a year. District legal counsel has previously advised that the original 2009 lease was written in error, as under the District's mandate in the Public Resources Code, the District is not empowered to fund operating expenses for fire services that the existing lease clearly requires. The District has paid utility costs in the present fiscal year in compliance with the lease despite significant reductions in revenue. In early May, the District received an invoice from McPhail's for propane that has yet to be paid at the direction of its fiscal officer. In the event that the Board approves the McPhail's invoice for payment the District will have expended to date \$628.73 for propane costs that were not budgeted as well as previous legal and staff time for research and evaluation. The Board discussed various aspects of the lease and Attorney Manwell recommended that the Board sub-committee review the draft letter of June 2013 regarding the legal issues relative to the lease and further actions as well as costs incurred year to date.

ACTION: A motion was made by Gary Helfrich and, seconded by Cathie Anderson that the sub-committee review the draft correspondence to the Fire Department, subsequently meet with the Fire Department Board to discuss the issues at their July Board of Directors meeting presenting the letter for discussion. Further, the Board approves payment of the McPhail's propane charges under protest and subject to future negotiation.

Directors Anderson, Helfrich, and Watson voted yes. Director Tominia abstained. Director Rusch was absent.

The motion was approved.

Ayes: 3 Noes: 0 Abstain: 1 Absent: 1

B. PROGRESS UPDATE: SONOMA COUNTY SEPARATION AND DISTRICT FINANCIAL SYSTEM

DESCRIPTION: The Board reviewed progress of removal of its banking and accounting functions from the Sonoma County Treasury. Further information with respect to recent communications regarding debt and other funds possibly remaining at the County of Sonoma was discussed.

ACTION: The Board took no direct action with respect to tasks necessary to separate from the Sonoma County Treasury and its debt and other funds remaining at the County of Sonoma.

C. RESOLUTION 2014-008: APPROVAL OF PRELIMINARY BUDGET FOR FISCAL YEAR COMMENCING JULY 1, 2014 AND ENDING JUNE 30, 2015.

DESCRIPTION: The Board reviewed the proposed preliminary budget, which California law requires adopted by June 30, 2014.

ACTION: A motion was made by Cathie Anderson and seconded by Gary Helfrich to approve Resolution 2014-008, Approval of Preliminary Budget for the fiscal year ending June 30, 2015.

Directors Anderson, Helfrich, Tominia and Watson voted yes. Director Rusch was absent.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 0

D. RESOLUTION 2014-009: APPROVAL OF APPROPRIATIONS LIMIT 2014-2015

DESCRIPTION: California State law requires the District to choose an appropriations (spending) limit and the method by which the limit is determined. Traditionally, the District has used the appropriations limit calculations provided by the County of Sonoma's auditor's office. This limit applies only to the District's non-enterprise or tax dollar based funds. The County of Sonoma Auditor recommends that the District's limit be established at \$239,869 for the fiscal year ending June 30, 2015.

ACTION: A motion was made by Gary Helfrich, and seconded by Cathie Anderson to approve Resolution 2014-009 establishing the District's appropriation's limit for the fiscal year ending June 30, 2015.

Directors Anderson, Helfrich, Tominia and Watson voted yes. Director Rusch was absent. The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 0

E. RESOLUTION 2014-010 REVIEW OF INSURANCE COVERAGE LIMITATIONS FOR THE FISCAL YEAR 2014-2015; AND, APPROVAL OF COVERAGE LIMITATIONS AND CARRIER PAYMENT

DESCRIPTION: The Board reviewed the insurance coverage limitations provided by SDRMA for the fiscal year 2014-2015. Past years coverage limitations were set at 5 million dollars to provide the District with coverage appropriate to its assets/activities. Premium for the fiscal year is \$5,517.72

ACTION: A motion was made by Cathie Anderson and, seconded by Anthony Tominia to approve Resolution 2014-010 setting coverage limitations of 5 million dollars and approving carrier payment of \$5,517.72.

Directors Anderson, Helfrich, Tominia and Watson voted yes. Director Rusch was absent. The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 0

F. COMMUNITY EVENTS: GRAN FONDO

DESCRIPTION: Director Tominia described the way in which the Gran Fondo Bicycle Event impacts Camp Meeker residents and Bohemian highway traffic with a 3-4 hour road closure at Camp Meeker. Director Tominia suggests the District sponsor a small, organized event (coffee, breakfast, perhaps a small band) to encourage a more positive environment regarding this event. Considerable discussion ensued.

ACTION: A motion was made by Gary Helfrich and seconded by Cathie Anderson that the District draft a letter to be signed by the Board President to Bike Monkey strongly soliciting support for a small event that could lessen the impact of the community being cut-off during the Gran Fondo event .

Directors Anderson, Helfrich, Tominia and Watson voted yes. Director Rusch was absent. The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 0

XII. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place.

Director Helfrich informed the Board of recent meetings with the Sonoma County Water Agency staff regarding the situation of denial of the OCSD water permit. The only individual appearing at the hearing was Bill Wadsworth who was in opposition to OCSD obtaining their permit. It is Mr. Helfrich's understanding that SCWA will continue to provide water to OCSD for financial considerations. This will keep the CMRPD water via SCWA contract viable.

Director Tominia advised that Jeff Rusch is receiving appropriate cancer treatments; however, isn't doing well.

XIII. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Cathie Anderson, and seconded by Gary Helfrich that the June 2014 meeting of the Camp Meeker Board of Directors be adjourned.

Directors Anderson, Helfrich, Tominia and Watson voted yes. Director Rusch was absent.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 0

The meeting adjourned at 8:40 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

2014-06-17finalmins-cdg1

**CHERYL DORAN GIRARD
CLIENT MEMORANDUM**

TO: CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS
FROM: CHERYL DORAN GIRARD
SUBJECT: JULY 15, 2014 WARRANTS AND FINANCIAL INFORMATION
DATE: JULY 10, 2014

Financial Statements and Warrant Detail are in the board packet following this memorandum. Financial data is based on reviewed updated 6/30/2014 FAMIS data and revenue/expenses to June 30, 2014.

G2014/2015-001	R&P (July 2014)	4,027.22
W2014/2015-001	Water (July 2014)	11,857.74

Cash balances are updated from FAMIS balances at 6/30, plus funds received to date.

Financial statements contain data available through June 30, 2014. The detail of the warrant requests directly is following this memo so you will be able to review individual items for each warrant request. Cash in hand, water funds allocation and finally the financial statements are placed behind the individual warrant details.

Russian River Utility has not forwarded the bank statement. Balances were obtained by telephone and the transfer checks are prepared for signature at the meeting. The allocation of funds has been updated in Monthly Cash Balances sheet of your financials. Transfer amounts are determined by actual debt requirements and other factors are noted on the allocation sheet. A deposit of \$12,753.92 will be made to the Wells Fargo checking account and \$6,700.00 will be deposited in the Wells Fargo Investment account for amounts allocated for capital replacement and USDA debt fund repayment.

Work is ongoing on the database setup. There are a few items yet to be completed in the setup process and when that is complete the process of report development will commence. The first automatic transfer of year-end tax dollars from the County to Wells Fargo should occur around July 27. It is my hope that it goes as smoothly as the initial transfer.

In the event that you need to contact me, you can reach me at voicemail/office 707-545-2108, email at admin@campmeeker.org or as a last resort via cell phone 707-696-2876.



Vendor	SubObj	Amount	Explanation
Doran-Girard, Cheryl	5410	64.39	Office Supplies
Doran-Girard, Cheryl	5416	62.00	IT-Hosting Services
Doran-Girard, Cheryl	5520	1,711.13	Consulting-May/June
Doran-Girard, Cheryl	5555	570.38	Consulting-May/June
Doran-Girard, Cheryl	5556	570.37	Consulting-May/June
LAFCO	5540	139.00	14-15 Operating Costs
AT&T	5101	215.31	Telephone
PGE	5594	99.41	Electric Services
Perry, Johnson, Anderson, Miller	5550	120.00	Legal Services
Watson, Lynn	5010	30.00	Director Stipend
Anderson, Cathie	5010	30.00	Director Stipend
US Bank	5101	50.00	Pay Phone-PO
Lopez, Jessica	5185	100.00	Anderson Hall
Wavemaker Media	5501	240.00	Anderson Hall Booking & Training
Fedex Office	5426	25.23	Printing

4,027.22

DIRECTOR APPROVAL:

DATE:

Camp Meeker Recreation & Park District**Warrant # W 2014-2015-001**

Vendor	SubObj	Amount	Explanation
Doran-Girard, Cheryl	5410	64.39	Office Supplies
Doran-Girard, Cheryl	5416	62.00	Hosting & VOIP IT
Doran-Girard, Cheryl	5520	1,711.12	Consulting May/June
Doran-Girard, Cheryl	5555	570.37	Consulting May/June
Doran-Girard, Cheryl	5556	570.38	Consulting May/June
Russian River Utility	5515	7,799.90	Contract Services
Russian River Utility	5594	479.35	Electric Services
LAFCO	5540	575.00	14-15 Operating Costs
Fedex Office	5426	25.23	Printing Services

11,857.74

DIRECTOR APPROVAL:

DATE:

Camp Meeker Recreation & Park District											
Monthly Cash Balances 2013-2014											
County of Sonoma Funds:	Rec & Park Operating 750018	Rec & Park Replmnt 750109	Restoration Development 750596	Water Operations 750505	Water Bank of West**	Water Debt E58237 750521	Water Res E58237 750539	Water Debt A&B 750562	Capital Replmnt 750588	Totals	
FAMIS Cash @ 6/30/2014	861.14	-	2,669.86	-	18,641.29	62,278.39	99,811.69	-	-	184,262.37	
	-	-	-	-	(18,500.00)	-	-	-	-	(18,500.00)	
	-	-	-	-	-	-	-	-	-	-	
	-	-	-	-	-	-	-	-	-	-	
Total	861.14	-	2,669.86	-	141.29	62,278.39	99,811.69	-	-	165,762.37	
Wells Fargo Bank Checking:											
6/30/2014 Tfr 750018-R&P	29,338.18										
6/30/2014 Tfr 750505-Wtr	8,880.13						32,934.22				
6/30/2014 Tfr Rest/Develop	15,000.00						163,057.03				
Wire Tfr Fee	(15.00)						903,019.18				
Transfers Acct Balance	53,203.31	*					1,099,010.43				
Deposit 7/15/2014	12,753.92										
R&P Warrants	(4,027.22)						6,700.00				
Water Warrants	(11,857.74)										
Checking Account Balance	50,072.27						1,105,710.43				
Cash on Hand All Accounts	1,321,545.07										

CAMP MEEKER RECREATION AND PARK DISTRICT						
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Allocation of Water Receipts Fiscal Year 7/1/2013 -6/30/2014					
Allocation of Water Receipts Fiscal Year 7/1/2013 -6/30/2014					

[illegible]

Camp Meeker Recreation & Park--Operations					
BUDGETED FINANCIAL STATEMENT					
				7/15/14	
Income		FINAL	AMOUNT	BALANCE	%
		BUDGET			
1000	Property Tax CY Secured	49,000	46,793	2,207	95.50%
1001	Fiat Charges--Current Year	-	-	-	
1007	Fiat Charges-CY Secured	-	-	-	
1010	CY Miscellaneous	-	-	-	
1011	SB 2557 Prop Tax Admin	-	-	-	
1012	Property Tax Shift Adj	-	-	-	
1013	Prop 1A Suspension	-	-	-	
1020	Property Tax CY Supp	-	403	(403)	
1040	Property Tax CY Unsecured	-	1,540	(1,540)	
1042	Cost Reim-Col Del Cy UNS	-	-	-	
1060	Prop Tax-PY Secured	-	-	-	
1061	Fiat Charges-Prior Year	-	-	-	
1080	Prop Tax-Py Supp	-	-	-	
1100	Property Taxes--PY Unsecured	-	-	-	
1700	Interest--Pooled Cash	150	131	19	
1801	Rent-Real Estate	7,000	8,407	(1,407)	120.10%
2080	St-Other In Lieu	-	-	-	
2440	ST- Hopter	500	438	62	87.61%
2580	ST-Grant	-	-	-	
3660	Charges For Services	-	-	-	
3980	Revnuw Applic To Prior Yr	-	125	(125)	
4020	Historical-Sales	50	15	35	
4040	Miscellaneous Revenues	-	63	(63)	
4102	Reimburse/Donations	15,000	5,000	10,000	
4109	Outdated/Cancelled Warrants	-	160	(160)	
4113	Returned Checks	-	-	-	
4620	Fund Trf	22,500	-	22,500	
	Total Revenues	94,200	63,075	31,124.66	66.96%
Personnel Expenditures		BUDGET	AMOUNT	BALANCE	%
5911	Extra Help	-	-	-	
5913	Boards/Commissions-LOC Bds	720	720	-	100.00%
5922	FICA-Retirement	-	-	-	
5924	Medicare	-	-	-	
5935	Unemployment Insurance	-	-	-	
5940	Workers Compensation Ins.	378	797	(419)	210.91%
	Total Salaries/Benefits	1,098	1,517	(419)	138.18%

Camp Meeker Recreation & Park--Water Operations			7/15/14		
BUDGETED FINANCIAL STATEMENT					
Income		BUDGET	AMOUNT	BALANCE	%
1001	Direct Charges	122,000	122,644	644	100.53%
1007	Direct Charges-CY Secured -July	-	-	-	
1061	Direct Charges-Prior Year	-	4,745	4,745	
1700	Interest--Pooled Cash	-	39	39	
1460	Water Permit Fees	-	-	-	
2900	OCSD Note Payment	-	-	-	
4031	Sale-Water	-	-	-	
4032	Sale-Water Residential	160,000	129,376	(21,174)	80.86%
4101	Insurance Rebate	-	-	-	
4106	Refunds	(755.00)	(755)	-	
4109	Outdate/Cancel Warrants	-	-	-	
4620	Transfer W/In Fund	30,000	25,000	(5,000)	
	Total Revenues	311,245	281,050	(20,745)	90.30%
Operating Expenditures		BUDGET	AMOUNT	BALANCE	%
5940	Worker Compensation	300	509	251	169.68%
6040	Communications	2,265	3,148	883	
6100	Insurance	4,900	2,759	(2,141)	
6150	Maintenance-Hydrants	-	-	-	
6166	Bridge Repair	-	-	-	
6280	Memberships	123	25	(98)	20.33%
6300	Miscellaneous Expense	1,500	2,485	985	165.65%
6400	Office Expense	500	478	(22)	95.63%
6410	Postage Expense	385	73	(312)	18.86%
6430	Printing Services	757	411	(346)	54.25%
6461	Supplies/Expenses	-	-	-	
6463	Resource Materials	-	-	-	
6500	Professional Services	-	969	969	
6521	County Services	4,824	4,824	3,148	100.00%
6540	Contract Services	97,000	93,412	(3,588)	96.30%
6580	Conventions & Meetings	-	-	-	
6573	Administrative Services	17,000	14,966	(2,034)	
6587	LAFCO Operating	418	575	398	137.56%
6610	Legal Services	10,000	10,938	1,811	109.38%
6630	Audit/Accounting Services	8,500	8,393	(107)	98.74%
6631	Bookkeeping Services	15,750	10,232	(5,518)	64.97%
6637	Prop Tax Administration	975	-	(975)	0.00%
6800	Public Legal Notices	400	315	(85)	78.75%
6822	Software-MIP		1,748		
7005	Election Expense	-	-	-	
7124	Software Training		619		
7320	Utilities	3,500	3,515	15	100.42%
7335	Storm Damage				
	Total Services/Supplies	169,097	160,392	(7,018)	94.85%
Fixed Assets:		BUDGET	AMOUNT	BALANCE	%
8452	Damages	-	-	-	
8500	Land	-	-	-	
8511	Remodel/Rehab	-	-	-	
8515	Engineering Services	-	-	-	
8521	Repairs/Maintenance	-	4,468	4,468	
8560	Equipment	5,000	-	(5,000)	
8620	Transfers W/I A Fund	122,000	123,364	1,364	101.12%
		-	-	-	
		-		-	
	Total Fixed Assets	127,000	127,832	(832)	100.66%
9000	Appropriation For Contingency	-	-	-	
	Total Budget	296,097	288,224	(7,850)	97.34%

July 8, 2014

RE: CAMP MEEKER PAST DUE ACCOUNTS

- **Accounts 6, 16, 19, 22, 24, 28, 37, 39, 48, 54, 72, 87, 89, 94, 109, 110, 111, 116, 132, 133, 134, 140, 145, 152, 157, 161, 164, 176, 182, 183, 185, 190, 203, 204, 208, 209, 219, 220, 223, 226, 231, 237, 249, 252, 265, 322, 330, 342, 354, 355, 358 and 362:** Past due notices will be sent on July 23 and lock off will be scheduled for August 4, 2014.
- **Accounts 1, 4, 60, and 103:** Payments are on their way.
- **Accounts 174 and 224:** Lock off will take place on 7/9 if no payment that morning.

CAMP MEEKER RECREATION AND PARK DISTRICT							
PAST DUE LIST					7/9/14		
ACCT #	CURRENT	1 - 30.	31 - 60	60+	LAST PAYMENT		TOTAL
1	40.06	44.62	51.18		126.27	4/17/14	135.86
2	493.50	4.34			86.81	7/8/14	497.84
4	97.00	148.58	99.89		199.31	5/14/14	345.47
5	53.00	5.36			107.22	6/27/14	58.36
6	154.55	130.25			140.00	6/17/14	284.80
8	77.08	8.28			165.59	7/1/14	85.36
12	121.40	6.00			120.00	7/1/14	127.40
15	63.20	2.27			45.48	7/1/14	65.47
16	40.00	27.11			100.00	6/6/14	67.11
18	40.28	2.05			40.92	6/24/14	42.33
19	57.20	69.44			137.83	5/28/14	126.64
20	50.30	2.99			59.73	6/24/14	53.29
22	46.44	51.37			106.06	6/13/14	97.81
24	41.00	43.22			88.61	5/28/14	84.22
25	44.58	2.37			47.32	6/24/14	46.95
26	40.62	2.77			42.07	6/24/14	43.39
27	40.00	2.21			44.19	6/24/14	42.21
28	53.30	18.05			50.00	6/27/14	71.35
34	42.02	0.09			1.29	7/1/14	42.11
36	42.20	2.19			43.72	6/24/14	44.39
37	44.00	46.32	2.34		46.78	6/5/14	92.66
39	45.00	46.35			44.34	5/23/14	91.35
45	40.06	2.11			42.17	6/27/14	42.17
46	48.62	2.32			46.48	6/27/14	50.94
47	54.80	3.68			46.04	6/10/14	58.48
48	46.42	46.33			3.48	6/24/14	92.75
49	42.66	2.14			42.84	7/8/14	44.80
53	42.00	2.29			45.78	7/1/14	44.29
54	46.22	46.95			87.00	5/20/14	93.17
56	42.18	2.10			42.00	6/24/14	44.28
58	71.00	4.01			80.20	6/24/14	75.01
59	40.00	2.00			40.00	6/24/14	42.00
60	28.45	120.40	21.73		91.19	4/22/14	170.58
62	40.00	2.00			40.04	6/24/14	42.00
63	40.00	2.00			40.00	6/24/14	42.00
64	40.00	2.00			40.00	6/24/14	42.00
67	41.28	2.07			41.48	6/24/14	43.35
68	85.25	0.05			110.52	7/1/14	85.30
69	81.20	5.41			108.20	6/24/14	86.61
72	40.00	42.00			84.94	5/13/14	82.00
74	40.00	2.48			49.60	6/24/14	42.48
75	41.16	2.06			41.20	6/24/14	43.22
82	40.04	2.09			41.84	6/24/14	42.13
83	45.26	2.82			56.30	7/1/14	48.08
86	42.76	2.14			42.74	6/27/14	44.90
87	79.93	78.57			47.78	5/13/14	158.50
88	42.42	6.07			80.00	6/24/14	48.49
89	44.80	44.33			43.44	5/23/14	89.13
90	40.16	1.59			31.77	6/27/14	41.75
91	50.75	1.72			34.38	6/24/14	52.47
92	45.34	3.11			44.18	6/6/14	48.45

ACCT #	CURRENT	1 - 30.	31 - 60	60+	LAST PAYMENT	TOTAL
93	40.00	2.00			40.00	42.00
94	49.94	42.88			50.00	92.82
97	41.50	6.36			41.50	47.86
99	41.20	2.11			42.22	43.31
100	331.25	8.86			177.25	340.11
101	43.86	1.95			44.00	45.81
102	47.70	2.43			48.20	50.13
103	70.40	69.52	52.08		148.37	192.00
104	40.04	2.00			40.08	42.04
105	47.64	2.28			45.62	49.92
107	63.20	6.09			121.71	69.29
109	155.30	57.61	4.56		91.15	217.47
110	47.64	60.58	2.48		49.69	110.70
111	44.62	24.42			100.00	69.04
116	52.40	48.89	2.22		44.36	103.51
117	59.60	0.90			41.00	60.50
118	185.75	0.20			83.69	185.95
127	41.10	250.69	240.21	3,913.43	100.00	4,445.43
130	42.54	0.44			11.62	42.98
131	47.34	2.15			42.96	49.49
132	74.60	50.36			49.34	124.96
133	42.00	40.16			90.00	82.16
134	44.20	46.79			47.50	90.99
135	41.90	3.28			84.53	45.18
137	82.83	3.47			69.32	86.30
140	66.13	66.64			150.00	132.77
142	50.38	2.55			51.05	52.93
144	46.82	2.25			44.90	49.07
145	44.58	46.63	2.35		100.00	93.56
147	56.83	8.27			50.00	65.10
148	42.58	2.13			42.64	44.71
152	45.86	50.82			104.35	96.68
155	49.56	5.66			113.28	55.22
157	40.00	42.00			40.00	82.00
159	40.00	2.00			40.00	42.00
160	44.06	2.23			44.52	46.29
161	44.56	45.91	8.89		100.00	99.36
164	45.44	46.98	4.61		92.27	97.03
165	43.54	4.53			90.63	48.07
166	45.08	2.37			47.32	47.45
167	44.84	2.48			49.66	47.32
168	46.96	2.31			46.28	49.27
170	46.72	2.33			46.66	49.05
171	44.42	2.21			44.28	46.63
172	46.34	2.39			47.82	48.73
174	41.56	44.05	40.95		83.50	126.56
176	40.54	24.32			120.00	64.86
180	68.00	3.84			45.00	71.84
181	40.92	1.99			39.72	42.91
182	54.73	54.95	3.36		46.10	113.04
183	56.83	50.71	2.42		48.40	109.96
184	41.42	2.00			40.00	43.42
185	46.44	48.32	5.88		100.00	100.64
187	51.80	2.54			50.78	54.34

ACCT #	CURRENT	1 - 30.	31 - 60	60+	LAST PAYMENT	TOTAL
190	40.80	42.00			97.03	82.80
192	44.52	6.76			143.00	51.28
196	46.30	2.32			46.30	48.62
203	65.00	46.05			100.00	111.05
204	44.34	45.80	1.56		44.00	91.70
205	43.68	2.21			44.16	45.89
208	43.54	46.23	6.39		100.00	96.16
209	44.10	46.18			42.82	90.28
210	40.00	2.64			52.70	42.64
212	46.60	2.33			46.55	48.93
213	47.12	2.51			50.29	49.63
217	40.00	2.00			40.00	42.00
218	76.23	3.34			66.86	79.57
219	43.46	42.63			180.00	86.09
220	87.40	78.07			160.16	165.47
222	81.65	4.19			83.78	85.84
223	40.46	42.27	2.13		42.69	84.86
224	40.72	44.01	25.92		150.00	110.65
226	45.00	44.68	3.95		79.09	93.63
227	41.64	43.09			84.80	84.73
230	47.52	2.30			46.05	49.82
231	42.20	43.58			42.14	85.78
232	43.28	2.19			43.70	45.47
233	45.74	2.84			44.24	48.58
237	40.64	46.36			50.16	87.00
241	40.28	2.27			82.08	42.55
245	41.64	2.01			40.16	43.65
249	46.18	46.80			50.00	92.98
250	46.96	2.42			48.44	49.38
252	47.60	48.47	5.00		93.57	101.07
253	41.98	2.08			41.62	44.06
254	46.02	2.27			45.42	48.29
258	46.68	0.92			46.00	47.60
264	45.80	4.59			91.85	50.39
265	106.70	11.68			130.10	118.38
269	44.24	2.22			44.38	46.46
270	73.03	2.98			59.65	76.01
276	63.43	2.52			50.42	65.95
281	45.96	2.29			45.70	48.25
282	41.30	-0.09	0.40		41.00	41.61
283	44.78	0.66			43.00	45.44
285	72.13	2.47			49.42	74.60
287	44.12	2.14			42.70	46.26
289	60.58	3.02			60.46	63.60
291	48.40	2.35			47.02	50.75
292	44.30	2.20			43.94	46.50
295	42.56	4.28			85.62	46.84
296	44.92	2.38			47.66	47.30
302	41.60	2.10			41.96	43.70
303	49.88	2.42			48.42	52.30
305	44.12	2.22			44.34	46.34
306	46.68	0.75			50.00	47.43
308	45.86	2.23			44.52	48.09
309	40.02	2.39			47.88	42.41

ACCT #	CURRENT	1 - 30.	31 - 60	60+	LAST PAYMENT		TOTAL
311	41.16	3.96			82.46	6/24/14	45.12
314	58.48	2.87			57.43	6/27/14	61.35
315	40.84	4.38			87.64	6/24/14	45.22
317	48.88	5.05			100.94	6/27/14	53.93
318	182.05	10.28			205.51	6/24/14	192.33
321	45.08	7.84			92.73	7/1/14	52.92
322	65.30	62.98			98.15	5/23/14	128.28
325	55.78	1.64			48.43	4/29/14	57.42
328	117.50	2.28			45.64	6/27/14	119.78
330	45.46	36.45			150.00	5/7/14	81.91
332	58.85	2.23			44.58	6/24/14	61.08
334	40.14	0.61			44.00	7/1/14	40.75
336	45.82	2.33			46.52	6/24/14	48.15
340	40.94	2.04			40.84	6/24/14	42.98
342	175.60	182.81			67.22	5/23/14	358.41
348	48.12	0.04			48.14	6/13/14	48.16
349	40.40	2.33			46.50	6/24/14	42.73
354	46.98	48.85	2.22		44.44	6/6/14	98.05
355	79.78	80.82	2.57		51.48	6/5/14	163.17
357	41.60	2.08			41.64	6/24/14	43.68
358	52.18	62.11			104.13	6/10/14	114.29
362	47.64	49.22	2.44		48.88	6/5/14	99.30
	10,353.25	3,799.72	597.73	3,913.43			18,664.13
			BILLING REGISTER INFORMATION 06/2714				
			WATER	\$3,032.56	CURRENT CHARGES		\$18,378.59
			SVC CHG	\$14,515.00	PAST DUE		\$5,245.36
			FIRE SVC	\$60.00	OVERPAY/PREPAY		-\$14,029.65
			RECONNECT				
			ADJ	-\$20.45			
			LATE CHGS	\$791.48	TOTAL RECEIVABLES		\$9,594.30
			Total Receivables		\$25,194.13		
			Accounts Listed		181		

METER	ACCT NO.	MONTH	TOTAL AMOUNT PUMPED IN GALLONS	AMOUNT PUMPED TO OCSD	NET AMOUNT PUMPED	AMT SOLD	% PUMPED TO CMR&PD	% LOSS	NOTES
Alliance Master Meter	363	JAN	1,393,600	456,600	937,000	828,140	67.24	11.61	
Union Park	369								
Alliance Master Meter	363	FEB	1,477,300	490,600	986,700	827,660	66.79	16.11	
Union Park	369								
Alliance Master Meter	363	MARCH	1,049,000	409,900	639,100	666,550	60.92	-4.29	
Union Park	369								
Alliance Master Meter	363	APRIL	1,399,000	435,000	964,000	761,740	68.91	20.98	
Union Park	369								
Alliance Master Meter	363	MAY	1,206,200	448,200	758,000	798,830	62.84	-5.38	
Union Park	369								
Alliance Master Meter	363	JUNE	1,844,200	684,500	1,159,700	955,680	62.90	17.59	
Union Park	369								
Alliance Master Meter	363	JULY							
Union Park	369								
Alliance Master Meter	363	AUG							
Union Park	369								
Alliance Master Meter	363	SEPT							
Union Park	369								
Alliance Master Meter	363	OCT							
Union Park	369								
Alliance Master Meter	363	NOV							
Union Park	369								
Alliance Master Meter	363	DEC							
Union Park	369								
	TOTAL 2014		8,369,300	2,924,800	5,444,500	4,838,600	65.38	9.38	
	Total 2013		20,172,800	7044100	13,128,700	11,884,410	65.08	9.48	
	Total 2012		20,424,200	6,667,800	13,756,400	12,470,220	67.35	9.35	
	Total 2011		19,307,170	5,925,900	13,381,200	11,916,240	69.77	10.95	OCSD Loss 8.29%
	Total 2010		20,013,990	6,461,400	13,552,500	12,579,240	67.77	7.18	OCSD Loss 12.37%
	Total 2009		21,003,900	6,427,000	14,576,900	13,189,380	69.40	8.26	OCSD Loss 7.78%
	Total 2008		23,183,499	9,129,300	14,054,199	13,184,640	60.62	6.19	OCSD Loss 16.07%
	Total 2007		22,786,000	6,904,600	15,845,400	14,103,260	69.54	11.17	OCSD Loss 10.30%

RUSSIAN RIVER UTILITY
PO Box 730
Forestville, CA 95436-0730
Phone (707) 887-7735 Fax (707) 887-9445

June 20, 2014

Inv. 14-06-21

Joint Powers

Camp Meeker Recreation and Park District
PO Box 461, Camp Meeker, CA 95419-0461
and

Occidental Community Services District
PO Box 244, Occidental, CA 95465-0244

re: Operation and Special Services, Joint Water Facility Agreement
Joint Resolution - 2012 Pro-ration:
31.947% Occidental Community Services District
68.053% Camp Meeker Recreation and Park District

Statement for Special Services

Maintenance of radio controls and remote telemetry unit at Alliance Redwoods

Telekey Inv 5805 – board to provide reliable operation of system at Monte Rio well site	\$2,239.92
Inv 5825 – replace radio at Alliance pump station	2,511.00
NovaTech Inv 78686-CS – chlorine injection pun at Alliance pump station	943.38
Overhead & Profit (5693.60)	<u>854.04</u>
	\$6,547.64
 Camp Meeker Recreation and Park District pro-ration 68.242%	 \$4,468.24
Occidental Community Services District pro-ration 31.758%	\$2,079.40

REMINDER – Please note invoice number on warrants.

Thank you.

Inv – JP-CM-Occi Spec Serv 14-06-21

Telekey SCADA Systems Inc.

452 Emily Rose Circle
Windsor, Ca. 95492
Phone (415) 235-3962 (cell)

INVOICE

INVOICE #5805
DATE: 4 JUNE 2014

TO: RUSSIAN RIVER UTILITY COMP.

Mr. Hal Wood
PO BOX 730
Forestville, Ca. 95436
Voice: (707) 887-7735
Fax: (707) 887-9445

FOR: MONTE RIO WELL SITE

Service: Upgrade radio system and RTU repair
Verbal: Mr. Wood, Jamie

J Powers

SERVICES	Hours	Rate	AMOUNT
3 June 2014 (10:30-6:50pm) (-1hr @ RRU office to check on system and RRU spare stock). Retrofitted new fleet version Motorola radio (programmed and adjusted to RRU needs), new 10 Amp/15V power supply, radio interface module, battery charge module, cables and connectors to assure radio reception at this site. Replaced bad RTU (FSK data burst truncated) and recalibrated for proper NTU value. Will service bad RTU and return it as a spare. Checked site for proper operation. Battery (55Amp/12V) not carrying charge (in since ~2010) needs replaced. Should upgrade to ~ 80AH.	7	182	\$ 1274.00
Parts: Used a Telekey unit (not able to find RRU stores) and will handle as a swap, so NC.	NC	NC	NC
Motorola radio (CDM1250 version) mounting bracket, hardware, and cables.	1	520	\$ 520.00
Power supply (15V/10Amp adj. to 14.6VDC, AC cable & DC cable included.	1	280	\$ 280.00
Radio interface unit, battery charging unit, cables, connectors, terminal lugs, hardware.	LOT	185	\$ 185.00
Travel time: (to & from sites)	NC	NC	NC
Mileage:	36	.72	\$ 25.92
Total due this invoice:			\$ 2284.92
RRU PAID CHECK # <u>14994</u>			
DATE <u>65</u>			
Less 2% if paid today:			\$ 2239.22
THANK YOU			

Telekey SCADA Systems Inc.

452 Emily Rose Circle
Windsor, Ca. 95492
Phone (415) 235-3962 (cell)

INVOICE

INVOICE #5825
DATE: 16 JUNE 2014

TO: RUSSIAN RIVER UTILITY COMP.

Mr. Hal Wood
PO BOX 730
Forestville, Ca. 95436
Voice: (707) 887-7735
Fax: (707) 887-9445

FOR: C.M. ALLIANCE PS SITE

Service: Upgrade radio system.
Verbal: Mr. Wood, Jamie

SERVICES	Hours	Rate	AMOUNT
15-17 June 2014 (2-4pm, 3-8:30pm) Retrofitted new fleet version Motorola radio programmed and adjusted to RRU needs. Added a new 12 Amp/15V power supply, radio interface module, battery charge module, cables and connectors to assure radio reception at this site. Redressed a number of loose wires. Upgraded cabling to external battery for additional power. Tested for proper operation.	7.5	182	\$ 1365.00
14 June 2014 Serviced Intermittent RTU from Monte Rio well site (short FSK burst) Tested and certified good and returned to RRU stores	1	182	\$ 182.00
Parts: Motorola radio (CDM1250 version) mounting bracket, hardware, and cables.	1	520	\$ 520.00
Power supply (15V/10Amp adj. to 14.6VDC, AC cable & DC cable included	1	280	\$ 280.00
Radio interface unit, battery charging unit, cables, connectors, terminal lugs, hardware.....	LOT	185	\$ 185.00
Travel time: (to & from sites)	NC	NC	NC
Mileage:	42	.72	\$ 30.24
RRU PAID CHECK # <u>15031</u>	Total due this invoice:		\$ 2562.24
DATE <u>6-18</u>	Less 2% if paid today:		\$ 2511.00
THANK YOU			



Tel: (866) 431-82
Intl: (281) 359-8538

Fax: (866) 433-6684
Intl: (281) 359-0084

Sales Receipt

Customer No.	Date	Receipt#
72691	3/21/2014	78686-CS



78686-CS

Nova-Tech International, Inc

800 Rockmead Dr Ste 102
Kingwood TX 77339-2496
United States

Sold To

James Dunton
Russian River Utility Co
PO Box 512
Forestville CA 95436-0512
United States

Shipped To

James Dunton
Russian River Utility Co
7131 Mirabel Rd
Forestville CA 95436-9555
United States

Purchase Order#	Created From	Sales Rep	FOB Point	Ship Date	Shipped Via
James Dunton	Sales Order #80890-SO	Benjaleen Dennison	Arlington	3/20/2014	UPS Ground
Tracking Number(s)			Payment Method		Credit Card #
1Z7159400350845557			Master Card		*****0338

Item	Qty	B/O	Description	Price	Extension
P141-358SI	2	0	LMI Roytronic Series P Metering Pump, 0.58 GPH @ 250 PSI, 115 VAC	420.00	840.00
<div>1- REPLACEMENT - 1- SPARE ADD TAX 8.25% 71.90 71.40 8.25% 71.90 B/C CMRP/OLSD JOINT POWER 71.90 use tax 871.48 71.90 943.38 420.00</div>					

Thank you for your business.

Subtotal USD	840.00
Shipping Cost (UPS Ground)	31.48
Total USD	\$871.48

Proposed New Terms for Renewal Agreement between the Sonoma County Water Agency and Camp Meeker Recreation and Parks District

The below listed terms would be added to the existing agreement. Additionally, the existing agreement would be updated as needed. For example, the requirement in existing Section 3, that Camp Meeker Recreation and Parks District (CMRPD) comply with State Board requirements applicable to the Sonoma County Water Agency (Water Agency), would be modified to require that CMRPD comply with these requirements for all its water use, not only water subject to the Agreement and Section 4, Shortage of Water and Apportionment, would be updated to include appropriate references to the Endangered Species Act, as the Restructured Agreement now does.

1. Water Conservation MOU and BMPs

A new term would require that each entity entering into a renewal agreement with the Agency sign the California Urban Water Conservation Council's (CUWCC) Memorandum of Understanding Regarding Urban Water Conservation in California and implement CUWCC's water conservation best management practices.

2. Water Conservation Charges and Projects

A new term would require that each entity entering into a renewal agreement fund or implement water conservation projects, with the funding level equal to the level funded by the Agency under the Restructured Agreement. To meet this required funding level, the entity would have to fund water conservation projects at a level equal to the Water Conservation Sub-Charge that is paid by the Agency's water contractors under the Restructured Agreement times the maximum number of acre-feet that the Agency will be obligated in the renewal agreement to make available to the entity for diversion under the Agency's water rights.

For FY 12/13, the Water Conservation Sub-Charge is \$32.85 per acre-foot.

For FY 13/14, the Water Conservation Sub-Charge is \$63.30 per acre-foot.

3. Watershed Planning and Restoration

A new term would require that each entity entering into a renewal agreement share the Agency's costs associated with fishery mitigation and enhancement and environmental compliance activities and projects needed for the Agency to comply with the Endangered Species Act or other applicable statutes or regulations by paying the Agency an amount equal to the current Watershed Planning Restoration Sub-Charge (FY 12/13 \$81.06/af) for each acre-foot of water that the Agency will be obligated in the renewal agreement to make available to the entity for diversion under the Agency's water rights. These payments would be deposited by the Agency into its Watershed Planning and Restoration Fund.

For FY 13/14, the Watershed Planning Restoration Sub-Charge is \$81.20 per acre-foot.

4. Recycled Water and Local Supply

A new term would require that each entity entering into a renewal agreement support water recycling by paying the Agency an amount equal to the Recycled Water and Local Supply Sub-Charge (the FY 12/13 amount of this charge is \$15.99/af) for each acre-foot of water that the Agency will be obligated in the renewal agreement to make available to the entity for diversion under the Agency's water rights. These payments would be deposited by the Agency into its Recycled Water and Local Supply Fund.

For FY 13/14, the Recycled Water & Local Supply Sub-Charge is \$24.23 per acre-foot.

5. Liquidated Damages

A new term would require that each entity entering into a renewal agreement pay the Agency liquidated damages for any diversions of water by the entity that exceed the annual limit in its renewal agreement. The amount of the liquidated damages would be one half of the total of the sub-charges described in parts 2, 3 and 4 above times the number of acre-feet of such unauthorized diversions.

Based on FY 12/13 sub-charges, a liquidated damages charge would be \$64.95 per acre-foot.

Based on FY 13/14 sub-charges, a liquidated damages charge would be \$84.37 per acre-foot.

6. California Environmental Quality Act

The renewal agreement would include a recital stating that renewal of the agreement is exempt from CEQA under CEQA Guidelines Section 15301, the exemption for existing facilities. The renewal agreement will also provide that, if some CEQA document besides a notice of exemption is required before the Water Agency may execute the renewal agreement, then the entity will pay the Water Agency's costs of preparing that CEQA document.

7. Annual Administrative Charge

The renewal agreement would contain a new term that would require that each entity entering into a renewal agreement pay an annual charge of \$1,000 to cover the Agency's administrative costs of managing the renewal agreement and reporting diversions under the Agency's water rights.

8. Meters

The renewal agreements would contain a new term that would describe the existing locations of all of the entity's water production facilities, and require the entity to install a meter on each such facility, to make annual inspections and calibrations of each meter,

and to report such inspection and calibration actions to the Agency. Additionally, the renewal agreements would give the Agency the right, at its expense, to make additional tests of any meter and to install and maintain appropriate equipment to allow electronic meter reading. The agreements also would provide that these meters shall be maintained by the entity so that they read within 2 percent accuracy.

9. Reporting of Water Use

The renewal agreement would contain a term requiring the entity to report its daily diversions in a spreadsheet-compatible electronic format, and to send these reports to the Agency each month.

10. Records Submittal

The renewal agreement would contain a term that would require that whenever the entity files correspondence or reports with, or receives correspondence or reports from, any local, state or federal regulatory agency, including but not limited to the SWRCB, Department of Water Resources (DWR) and Department of Public Health, related to river diversions under Agency water rights, then the entity concurrently send a copy of the document to the Agency.

11. Operative Dates

A new term would provide that each renewal agreement would be operative only during times when the entity is current on all of its required payments to the Agency.

12. Term

A new term would provide that each renewal agreement would be effective for a new ten-year term.

RESOLUTION NO. 2014-011

CAMP MEEKER RECREATION AND PARK DISTRICT

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CAMP MEEKER RECREATION AND PARK DISTRICT
WITH RESPECT TO ITS
CONFLICT OF INTEREST CODE ADOPTED AUGUST 12, 1984**

WHEREAS, the Board of Directors of the Camp Meeker Recreation & Park District has conducted a biennial review of its existing Conflict of Interest Code adopted August 12, 1984 as required by the Political Reform Act, and,
WHEREAS, the Board has determined that the Code **does/does not require** any revision at this time;

NOW, THEREFORE, in accordance with the Political Reform Act, the Camp Meeker Recreation and Park District Board of Directors hereby authorizes the Board President to sign and submit appropriate notice to the Sonoma County Board of Supervisors **attesting there is/is no revision needed to the existing code.**

It is hereby certified that the foregoing Resolution was duly introduced and legally adopted by the Board of Directors of the Camp Meeker Recreation and Park District during a meeting held on the 15th day of July 2014.

DIRECTORS

WATSON _____ ANDERSON _____ HELFRICH _____ RUSCH _____

TOMINIA _____

AYES _____ NAYS _____ ABSTAIN _____ ABSENT _____

CERTIFICATION

The following hereby certifies that the foregoing is a full, true, and correct copy of the resolutions duly and regularly adopted at a special meeting of the Board of Directors of the Camp Meeker Recreation and Park District held on July 15, 2014.

Lynn E. Watson, President

July 15, 2014

DATE: July 1, 2014

DEPARTMENT: Sonoma County Agencies, Special Districts, Boards and Commissions

FROM: Roxanne Epstein, Chief Deputy Clerk of the Board, Sonoma County Board of Supervisors

RE: 2014 Biennial Notice – Conflict of Interest Code Update

The Political Reform Act requires every local government agency to review its conflict of interest code biennially. **No later than October 1, 2014** each agency must submit the enclosed biennial notice to the office of the County Board of Supervisors indicating whether or not an amendment is necessary. The notice should be mailed to:

County of Sonoma Board of Supervisors
Attn: Roxanne Epstein, Chief Deputy Clerk of the Board
575 Administration Drive, Room 100A
Santa Rosa, CA 95403

If amendments to an agency's conflict of interest code are needed, the amended code should be approved by the agency's board of directors or commissioners prior to being forwarded to the Board of Supervisors for approval within **90 days of the biennial notice due date (December 30, 2014)**. The County Board of Supervisors is the code reviewing body for county agencies and other government agencies solely within the county. An agency's amended code is not effective until it has been approved by the Board of Supervisors. Once the amended code is approved the agency will receive notice of the effective date of approval.

To learn more, the Fair Political Practices Commission (FPPC) offers free trainings available online at www.fppc.ca.gov. In addition, resources are available online on elements of a conflict of interest code. For questions, please contact the FPPC's advice line at (866) 275-3772.

CONFLICT OF INTEREST CODE FOR THE
CAMP MEEKER RECREATION & PARK DISTRICT

The Political Reform Act, Government Code sections 81000, et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Admin. Code section 18730, which contains the terms of a standard Conflict of Interest Code, which can be incorporated by reference, and which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings. Therefore, the terms of 2 Cal. Admin. Code section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix in which officials and employees are designated and disclosure categories are set forth, constitute the Conflict of Interest code of the Camp Meeker Recreation and Park District.

Pursuant to Section 4(b) of the standard Code, designated employees shall file statements of economic interests with the agency which shall make and retain a copy and forward the originals to the County Clerk acting as Clerk for the code reviewing body, the Board of Supervisors, which shall be the filing officer.

AUG 21 1 30 PM '04

APPENDIX A

Designated Positions

** All Members of the Board of Directors

**File with Board of Supervisors (Eff. 2/2013)

APPENDIX B

General Provisions

An investment, interest in real property, income, or "position of management" is reportable if the business entity in which the investment is held, the interest in real property, the income or source of income, or position of management may foreseeably be affected materially by any decision made or participated in by the designated employee by virtue of the employee's position.

Financial interests are reportable only if located within or subject to the jurisdiction of the District, or if the business entity is doing business or planning to do business in the jurisdiction or has done business within the jurisdiction at

any time during the two years prior to the filing of the statement. In addition to other activities, a business entity is doing business within the jurisdiction if it owns real property within the jurisdiction. Reportable real property interests include those located within two miles of the jurisdiction or within two (2) miles of any land owned or used by the local government agency.

Designated employees shall disclose their financial interests pursuant to the appropriate disclosure category as indicated in Appendix A.

Disclosure Category:

All designated employees must report:

- (1) All real property interests located within two miles of the jurisdiction of the District.
- (2) All investments in, income from, and his or her status as a director, officer, partner, trustee, employee or holder of any position of management in any business entity within or subject to the jurisdiction of the Camp Meeker Recreation & Park District.
- (3) Investments in, income from and his or her status as a director, officer, partner, trustee,

employee, or holder of any position of management in, any business entity which, within the last two years, has contracted, or in the future may foreseeably contract with, the Camp Meeker Recreation & Park District or with the County of Sonoma, to provide services, supplies, materials, machinery or equipment to the District.

Adopted this 12th day of August, 1984.

Frank M. Van Natta
Department Head

Approved as Submitted _____
Approved as Revised _____
Returned for Revision _____

RESOLUTION NO. 50
Dated: 8/12/84

Eve T. Lewis
Clerk of the Board of
Supervisors



Should You Amend Your Agency's Conflict of Interest Code?

A conflict of interest code tells public officials, governmental employees, and consultants what financial interests they must disclose on their Statement of Economic Interests (Form 700). It is the basis for the transparency that California's Political Reform Act requires of public officials. But how do you know if your agency's code is what it should be? And how do you go about amending it? The information below may help you with these issues.

THINGS TO THINK ABOUT ...

- Is your current code more than five years old?
- Have there been any substantial changes to your agency's organizational structure since the last code was approved?
- Have any positions been eliminated or re-named since the last code was approved?
- Have any new positions been added to your agency since the last code was approved?
- Have there been any substantial changes in duties or responsibilities for any positions since the last code was approved?

If you answered yes to any of these questions, your agency's conflict of interest code will likely need to be amended. Each agency must complete the enclosed Biennial Notice and return it to their code reviewing body no later than October 1, 2014. The code reviewing body will provide further instructions on the code amendment and approval process.

If you have any questions, or you are still not sure if you should amend your agency's conflict of interest code, please consider participating in a free webinar or a seminar at the FPPC. For more information, visit <http://www.fppc.ca.gov/index.php?id=359>.

2014 Local Agency Biennial Notice

Name of Agency: _____

Mailing Address: _____

Contact Person: _____ Phone No: _____

E-Mail: _____

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (check one box):

☐ **An amendment is required. The following amendments are necessary:**

(Mark all that apply.)

- ☐ Include new positions (including consultants) that must be designated
- ☐ Revise disclosure categories
- ☐ Revise the titles of existing positions
- ☐ Delete positions that no longer make or participate in making governmental decisions
- ☐ Other *(describe)* _____

☐ **The code is currently under review by the code reviewing body.**

☐ **No amendment is required.** (If your code is more than five years old, amendments may be necessary.)

Verification

This agency's conflict of interest code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure categories assigned to those positions accurately require the disclosure of all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions. The code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer

Date

Complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2014**, or by the date specified by your agency, if earlier, to:

(PLACE RETURN ADDRESS OF THE CODE REVIEWING BODY HERE)

PLEASE DO NOT RETURN THIS FORM TO THE FPPC



P.O. Box 461 Camp Meeker, California 95419-0461
Telephone: 707-874-9246

Email: admin@campmeeker.org

July 10, 2014

Carlos Perez
C/o Bike Monkey
PO Box 5318
Santa Rosa, CA 95402

Hi Carlos,

Levi's Gran Fondo continues to grow and continue to bring great economic benefit to Sonoma County. Most people in the Camp Meeker community like watching the ride go by; however, we really don't have a choice since all four roads leading out of town are closed during the event. The impact is amplified as the parking area at the intersection of Tower Road and Bohemian Highway is a holding area for cars needing to use Bohemian Highway during the event.

While our residents mostly sit back and enjoy the show, their day can be quickly ruined and children's ears covered because of the tirades and antics of those upset at the road closure. Last year we had many families forced back away from the sidelines and even more who went home due to the foul language and angry attitudes of drivers diverted into Camp Meeker waiting for rider to pass. We even had an incident where a gentleman ran into the road, into the middle of a pack of riders, declaring, 'The race is over!' If you have not heard of these incidents, it's probably because they are handled by the Camp Meeker Volunteer Fire Department and CHP. Things are taken care of, but not before ruining a great day for lots of people.

We think this problem could be solved by celebrating the Gran Fondo with a town party on the day of the ride. We will provide entertainment, music and refreshments with viewing stands set up along Bohemian Highway. The event will be highly publicized in the community and will make everyone aware they need to plan ahead for the road closure. Hopefully it will be so much fun that even the grumpy drivers will join us.

As a recreation and park district, we have the facilities and capability to produce this event, but will need help paying for food, drinks and equipment rental. Our estimate is that we need \$950 to produce this event. Would it be possible for Bike Monkey partner with us and provide half (\$475) the money we need to put on our Gran Fondo Celebration Event?

Thank you for your support,

Lynn E. Watson, President, Board of Directors