

Agenda of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, June 20, 2017 7:00 pm
DISTRICT OFFICE (Next to the Fire Station)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS (10 minutes)

A. Approval of Minutes

1. April 22, 2017

2. May 16, 2017

B. Payment of Claims

C. Journal Entry Approval

D. Administrative and Financial Report

VII. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility, 10 minutes)

A. Report of operations for the current month.

VIII. ACTION ITEMS

A. RESOLUTION 2017-004: APPROVAL OF PRELIMINARY BUDGET FOR FISCAL YEAR COMMENCING JULY 1, 2017 AND ENDING JUNE 30, 2018.

(Cathie Anderson & Staff, 10 minutes)

DESCRIPTION: The Board will review the proposed preliminary budget, which California law requires adopted by June 30, 2017.

PROPOSED ACTION: The Board may/may not approve Resolution 2017-004, Approval of Preliminary Budget for the fiscal year ending June 30, 2018.

B. RESOLUTION 2017-005: APPROVAL OF DISTRICT APPROPRIATION LIMIT JULY 1, 2017 THROUGH JUNE 30, 2018. (Staff, 5 minutes)

DESCRIPTION: California State law requires the District, annually, to choose an appropriations (spending) limit and the method by which the limit is determined. This law was adopted by the California voters through the Initiative Process in 1979. It was known as Prop 4, and it basically adds further limits on taxation limits under Prop 13. The way the annual Appropriations Limit law works, a District may not levy taxes greater than the prior year, adjusted for a cost of living factor. Since Camp Meeker never spends more than its allowed Appropriations Limit [i.e. your District runs on less tax dollars than otherwise allowed], this Annual Appropriations Limit process is largely a formality for the District and its Board. The

Appropriations Limit does, however, serve as the maximum amount of tax dollar generated money that can be spent by the District. Traditionally, the District has used the standardized appropriations limit calculations provided by the County of Sonoma auditor's office. Note that this limit applies only to the District's tax dollars, and does not set a limit on the "enterprise" sourced revenues (i.e. the dollars you pay for water). The County of Sonoma Auditor recommends that the District's limit be established at \$277,206 for the fiscal year ending June 30, 2018.

PROPOSED ACTION: The Board may/may not will decide whether to approve Resolution 2017-005 establishing the District's appropriation's limit for the fiscal year ending June 30, 2018.

C. RESOLUTION 2016-006: TRANSFER OF FUNDS RECREATION AND PARK OPERATING FUND TO WATER OPERATIONS FUND FOR FISCAL YEAR ENDING JUNE 30, 2017.

(Staff, 5 minutes)

DESCRIPTION: The Board adopted Resolution 2015-007 on June 23, 2015 regarding the disposition of \$23,887.00 owed the water fund by the capital fund and determined that the amount owed would be allowed to "float" and subject to review 2017. The District's fiscal officer is proposing a transfer from the Recreation and Park Capital fund of \$5,000.00 to reduce the total amount due and to develop a further repayment plan by September 30, 2017.

PROPOSED ACTION: The Board may/may not take further action regarding transfer of funds.

D. DISTRICT MAINTENANCE EMPLOYEE (Cathie Anderson, 10 minutes)

DESCRIPTION: Director Anderson has proposed the hiring of an individual to perform maintenance and small repair items for Anderson Hall and other sites. The Board will review a job description and associated costs.

PROPOSED ACTION: The Board may/may not authorize going forward with hiring of an employee to perform maintenance and repair tasks.

E. BASKETBALL COURT PAINTING (Gary Helfrich, 5 minutes)

DESCRIPTION: The Board will discuss out-sourcing the painting of lines on the basketball court.

PROPOSED ACTION: The Board may/may not approve proceeding with painting the lines on the basketball court.

F. CAMP MEEKER SIGN (Cathie Anderson/Gary Helfrich, 10 minutes)

DESCRIPTION: The Board will discuss the status of the Camp Meeker sign and proposed repair.

PROPOSED ACTION: The Board may/may not approve further action in regard to the sign.

G. RESEARCH REQUEST-DUTCH BILL CREEK ELIAS LOPEZ (Staff, 3 minutes)

DESCRIPTION: The District has received a request from Elias Lopez, a graduate student at CSU Stanislaus (email in Board packet) to use a stretch of Dutch Bill Creek behind the Post Office for his thesis project. The Board will discuss the request and appropriate procedures.

PROPOSED ACTION: The Board may/may not take further action regarding this issue.

IX. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place

X. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than ten (10) calendar days before the meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion.

Submit your agenda items using the District's website at the following address:

http://www.campmeeker.org/wordpress/?page_id=224.

Camp Meeker Recreation and Park District
Board of Directors Study Session Minutes

Saturday, April 22, 2017

NO ACTION WAS TAKEN AS THIS WAS A STUDY SESSION ONLY

I. CALL TO ORDER

The meeting was called to order by President Watson at 8:30 a.m.

II. ROLL CALL

Directors Catherine Anderson, Gary Helfrich, Valery Larson, Anthony Tominia and Lynn Watson were present.

III. PUBLIC COMMENT

There was no public comment.

IV. BOARD PLANNING SESSION 2017-2018

The District's Certified Public Accountant, Goranson and Associates, Inc., recommended a yearly planning session to review District administration. The Board discussed various matters relative to Board operations, budget and programs for the 2017-2018 Fiscal Year.

Items discussed included:

1. Revision to District website to provide the community with clearly defined information relative to the District's role in the community and related information;
2. Archival of District records;
3. Programs including a garden at the Post Office, District hosted events, i.e., Halloween, celebrating the park, Dutch Bill Creek day;
4. Playground Development;
5. District Officers elections including rotating roles among Board members; CSDA transparency program; Signage, cleanup St. Dorothy's parcel;
6. Water outreach –Alliance Redwoods; and,
7. Other operational issues.

V. DIRECTORS REPORTS

There were no Director reports.

VI. ADJOURNMENT

The Board adjourned at 12:30 p.m.

Respectfully submitted,

Cheryl Doran-Girard

2017-04-22finalcdg1

Minutes of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, May 16, 2017 7:00 pm
DISTRICT OFFICE (Next to the Fire Station)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Vice-President Helfrich.

II. ROLL CALL

Directors Helfrich, Tominia and Anderson were present. Directors Larson and Watson were absent.

III. APPROVAL OF AGENDA

A motion was made by Cathie Anderson, and seconded by Anthony Tominia to approve the agenda as posted.

Directors Anderson, Helfrich, and Tominia voted yes. Directors Larson and Watson were absent.

The motion was approved. Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

There was no public comment.

VI. CONSENT ITEMS

A. Approval of Minutes

1. April 18, 2017

A motion was made by Cathie Anderson, and seconded by Anthony Tominia to approve the minutes of April 18, 2017 as written.

Directors Anderson, Helfrich, and Tominia voted yes. Directors Larson and Watson were absent.

The motion was approved. Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

B. Payment of Claims

After discussion, a motion was made by Cathie Anderson, seconded by Anthony Tominia to approve the warrant requests 2016/2017- 011 and 2016/2017-012 and the checks 1568-1583 in payment thereof (Wells Fargo Operating), check numbers 592/93 (Bank of the West-Water) and checks 1047 though 1049 US Bank Anderson Hall refunds.

2016/2017-011	RP-May 2017	2,893.32
\$65,218.36*	Water-May2017	13,033.79

*Inclusive of direct charge transfers

Directors Anderson, Helfrich, and Tominia voted yes. Directors Larson and Watson were absent.

The motion was approved. Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

C. Journal Entry Approval

The Board reviewed Journal Entry 2017-049 detailing receipt of tax/direct charge proceeds by Wells Fargo Bank for the April tax collection period.

After review, a motion was made by Cathie Anderson, and seconded by Anthony Tominia to approve journal entry 2017-049 as written.

Directors Anderson, Helfrich, and Tominia voted yes. Directors Larson and Watson were absent.

The motion was approved. Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

D. Administrative and Financial Report

Ms. Doran-Girard reported regarding various year-end and 2017-2018 budgetary issues, workers' compensation and SDRMA elections.

VI. REPORT OF THE WATER SYSTEM OPERATOR

Robert Sherrod of Russian River Utility reported regarding tank cleaning and fine-tuning of the Alliance tank as well as State requirements at the wells.

Cathie Anderson inquired about a number of past due and usage issues of several accounts.

VIII. ACTION ITEMS

A. RESOLUTION 2017-003: RELEASE OF LIEN APN 3075-260-024, 81 SYLVANIA, DOUG AND FONDA DIETZ

DESCRIPTION: The Board reviewed the information relative to the 81 Sylvania (APNs 075-260-024 and 075-260-023) lien and release.

ACTION: After discussion, a motion was made by Cathie Anderson, and seconded by Anthony Tominia to approve Resolution 2017-003: Lien Release for APN 075-260-024 (81 Sylvania) and authorize Board Secretary to sign appropriate lien release documents and record with County.

Directors Anderson, Helfrich, and Tominia voted yes. Directors Larson and Watson were absent.

The motion was approved. Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

IX. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place

Director Anderson reported that a new toilet had been installed at Anderson Hall.
Director Tominia reported regarding the bus stop.
Director Helfrich suggested that the Board consider repainting of the basketball court.

X. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Cathie Anderson, and seconded by Anthony Tominia that the May 2017 meeting of the Camp Meeker Board of Directors is adjourned.

Directors Anderson, Helfrich, and Tominia voted yes. Directors Larson and Watson were absent.

The motion was approved. Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

The meeting adjourned at 7:33 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

2017-05-16finalminscdg1.doc

**CHERYL DORAN GIRARD
CLIENT MEMORANDUM**

TO: CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS
FROM: CHERYL DORAN GIRARD
SUBJECT: JUNE 20, 2017 WARRANTS AND FINANCIAL INFORMATION
DATE: JUNE 14, 2017

Financial Statements and Warrant Detail are in the board packet following this memorandum.
Financial data is based on the District's revenues & expenses received to date.

2016/2017-013	RP-June 2017	6,833.87
\$33,867.28	Water- June 2017	27,033.41

Cash balances are updated from May 31 bank statements from all District accounts, plus funds received and checks written to date. All bank accounts are reconciled through May 31 statements. The reconciliations completed will be reviewed, and approved by the District's Fiscal Officer, Catherine Anderson prior to the Board meeting.

Financial statements contain data available through June 14, 2017 and reflect receipt of all moneys received to that date. The detail of the warrant requests directly is following this memo so you will be able to review individual items for each warrant request. The transfer checks are listed as the last item on the warrant request. Cash on-hand, check registers, water funds allocation, and the financial statements are placed behind the individual warrant details.

The Preliminary budget for 2017/2018 must be adopted at this meeting. Additionally, fiscal year end is fast approaching and if you have any outstanding reimbursements, please submit prior to July 10. Any items not included in the 2017/18 Preliminary Budget will have to be included in the Final Budget for 2017/2018 in September.

In the event that you need to contact me, I can be reached via cell phone 707-696-2876 or my office line 545-2108.



CAMP MEEKER RECREATION AND PARK DISTRICT

WARRANT REQUEST # 2016-2017-013

VENDOR	CHECK AMOUNT	R&P FUND	WATER FUND	EXPLANATION
Anderson, Cathie	30.00	30.00		Director Stipend-June 2017
Anderson, Cathie	63.00	18.00	45.00	Misc. Expenses
Larson, Valery	30.00	30.00		Director Stipend-June 2017
Watson, Lynn	30.00	30.00		Director Stipend-June 2017
Doran-Girard, Cheryl	4,764.77	1,022.98	1,022.98	Consulting-April/May 2017
Doran-Girard, Cheryl	-	984.65	984.66	Consulting-April/May 2017
Doran-Girard, Cheryl	-	-	360.98	Consulting-April/May 2017
Doran-Girard, Cheryl	-	156.01	156.01	Toner & New Fiscal Year Supplies
Doran-Girard, Cheryl		52.50	24.00	Grant docs/Liens Fees
Lopez, Jessica	150.00	150.00	-	Anderson Hall
Camp Meeker Water	81.80	81.80		Water Services
PGE	84.92	84.92		Electric Service
Perry, Johnson	45.00	22.50	22.50	Legal Services
McPhail Fuel	64.88	64.88	-	Tank Lease-A. Hall
Occidental Plumbing	862.35	862.35		Toilet-A. Hall & Heater Fix Office
US Bank	427.89	50.00		PayPhone
US Bank		124.50	124.50	Software Lease
US Bank		36.22	36.22	Verizon-District Phone
US Bank		19.98	19.97	Web Maintenance Contract/ISP
US Bank		16.50		Food Planning Session
SDRMA	5,992.16	2,996.08	2,996.08	Prop & Liability Ins-Annual
Russian River Utility	21,240.51		8,285.28	Contract Services
Russian River Utility			222.96	Electric Service
Russian River Utility			8,031.60	Tank Cleaning/Inspection
Russian River Utility			1,375.37	Meter Repair
Russian River Utility			3,325.30	Telekey/Scada System
	-			
Total	33,867.28	6,833.87	27,033.41	-

DIRECTOR APPROVAL:

DATE:

6/20/17

Camp Meeker Recreation & Parks District
Check/Voucher Register - CDG-Current Register
1010 - Cash In Wells Fargo Bank-Operating
From 5/17/2017 Through 6/21/2017

Check Number	Check Description	Vendor Name	Effective Date	Check Amount
1584	System Generated Check/Vo...	Cathie Anderson	6/20/2017	63.00
1585	System Generated Check/Vo...	Camp Meeker Wa...	6/20/2017	81.80
1586	System Generated Check/Vo...	Cheryl Doran-Girard	6/20/2017	4,764.77
1587	System Generated Check/Vo...	Jessica Lopez	6/20/2017	150.00
1588	System Generated Check/Vo...	McPhail Fuel Com...	6/20/2017	64.88
1589	System Generated Check/Vo...	Occidental Plumbing	6/20/2017	862.35
1590	System Generated Check/Vo...	P G & E	6/20/2017	84.92
1591	System Generated Check/Vo...	Perry Johnson An...	6/20/2017	45.00
1592	System Generated Check/Vo...	Russian River Utility	6/20/2017	21,240.51
1593	System Generated Check/Vo...	Spec Dist Risk Mg...	6/20/2017	5,992.16
1594	System Generated Check/Vo...	US Bank	6/20/2017	427.89
1596	Director Stipend-June 2017	Cathie Anderson	6/20/2017	30.00
1597	Director Stipend-June 2017	Valery Larson	6/20/2017	30.00
1598	Director Stipend-June 2017	Lynn Watson	6/20/2017	30.00
		Total 1010 - Cash In Wells Fargo Bank-Operating		33,867.28

Check 1595 Void-Printer Error

Camp Meeker Recreation & Parks District
Check/Voucher Register - CDG-Current Register
1030 - Cash in Bank of the West-Water
From 5/17/2017 Through 6/21/2017

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
594	Record transfer of May 201...	Camp Meeker Rec...	6/20/2017	6,600.00
595	Record water receipts transf...	Camp Meeker Rec...	6/20/2017	16,400.00
		Total 1030 - Cash in Bank of the West-Water		23,000.00

Camp Meeker Recreation & Parks District
Check/Voucher Register - CDG-Current Register
1040 - Cash in US Bank-Rental Deposits/PayPal
From 5/17/2017 Through 6/21/2017

Check Number	Check Description	Vendor Name	Effective Date	Check Amount
1050	Transfer Rental Fees Per Re...	Camp Meeker Rec...	6/13/2017	1,025.00
		Total 1040 - Cash in US Bank-Rental Deposits/PayPal		1,025.00
Report Total				57,892.28

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
10 - Recreation & Park - Operating
From 7/1/2016 Through 6/30/2017
(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
Revenue				
4001	Property Taxes-CY Secured	68,000	66,688	(1,312)
4011	Property Tax Administration	0	(906)	(906)
4020	Property Taxes-CY Supplemental	0	707	707
4040	Property Taxes-CY Unsecured	0	2,170	2,170
4041	Cost Reimbursement-Collect Delinquent CY Unsec	(100)	(40)	60
4050	Sec Bus Imp-CY	0	(114)	(114)
4051	Sec Bus Imp-PY	0	(91)	(91)
4101	Interest Pooled Cash -Sonoma County	0	9	9
4210	Rental Fees-Anderson Hall	5,000	8,305	3,305
4215	Rental Fees-Other	1,727	1,583	(144)
4220	State-Home Owner Property Tax Relief	500	255	(245)
4295	Grant Revenue	0	500	500
4315	Refunds-Other	0	144	144
	Total Revenue	75,127	79,210	4,083
Expenditures				
5010	Director Stipend	1,080	990	90
5017	Worker Compensation Insurance	500	957	(457)
5101	Communications-Telephone	500	1,079	(579)
5105	Communications-ISP Website	600	220	380
5110	Communications-Website Other	0	230	(230)
5184	Janitorial Supplies	300	139	161
5185	Janitorial Services	1,700	1,770	(70)
5210	Insurance-Property & Liability	2,750	2,996	(246)
5301	Maintenance-Beach and Parks	540	903	(363)
5302	Maintenance-Bldgs & Improvements	2,500	542	1,958
5304	Maintenance-Equipment	0	13	(13)
5401	Memberships	200	137	63
5402	Marketing	250	0	250
5405	Miscellaneous	1,350	862	488
5410	Office Supplies	1,150	898	252
5415	Office Operations	300	0	300
5416	Lease-Accounting Software	1,788	1,717	72
5425	Postage	150	70	80
5426	Printing Services	825	325	500
5427	Supplies	700	18	682
5428	Food	275	28	247
5501	Professional Fees-Web	1,200	588	613
5502	Professional Fees-Consultants	1,795	1,198	598
5520	Administrative Services	10,000	12,833	(2,833)
5540	LAFCO Charges	150	139	11
5550	Legal Services	3,250	1,263	1,987
5555	Professional Services-Auditor	7,500	7,587	(87)
5556	Professional Services-Accounting	12,000	10,398	1,602
5570	Service Fee-PayPal	75	132	(57)
5571	Late Fees	50	(39)	89
5575	Bank Service Fees	60	97	(37)
5576	Property Tax Administration Fee	900	0	900

Camp Meeker Recreation & Parks District

Statement of Revenues and Expenditures - Unposted Transactions Included In Report
10 - Recreation & Park - Operating
From 7/1/2016 Through 6/30/2017
(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
5580	Elections Cost	2,500	0	2,500
5590	Gas and Oil	900	862	38
5591	Equipment Rentals	300	0	300
5592	Water and Sewer	1,000	1,101	(101)
5594	Utilities	1,500	714	786
8516	Maintenance & Repair	2,500	862	1,638
8565	Equipment 2	2,500	0	2,500
8625	Tfr Within Fnd-Out	7,500	0	7,500
9001	Contingency	1,989	0	1,989
	Total Expenditures	75,127	51,629	23,498
	Excess of Income Over (Under) Expense	0	27,581	27,581

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
40 - Recreation & Parks - Water Operations
From 7/1/2016 Through 6/30/2017
(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
	Revenue			
4010	Direct Charges-Current Year	125,000	118,622	(6,378)
4061	Direct Charges -Prior Year	0	2,988	2,988
4101	Interest Pooled Cash -Sonoma County	0	14	14
4310	Sales of Water-Residential	213,000	183,946	(29,054)
4625	Transfers-Within Fund In	40,000	25,000	(15,000)
	Total Revenue	378,000	330,571	(47,429)
	Expenditures			
5017	Worker Compensation Insurance	0	683	(683)
5101	Communications-Telephone	500	456	44
5105	Communications-ISP Website	250	220	30
5185	Janitorial Services	150	0	150
5210	Insurance-Property & Liability	2,608	2,996	(388)
5401	Memberships	100	80	21
5405	Miscellaneous	125	78	47
5410	Office Supplies	1,000	758	242
5416	Lease-Accounting Software	1,788	1,717	72
5420	Training-Administrative	300	0	300
5425	Postage	125	22	103
5426	Printing Services	500	338	162
5428	Food	0	12	(12)
5501	Professional Fees-Web	350	250	100
5502	Professional Fees-Consultants	0	1,278	(1,278)
5515	Contract Services-Water Operations	101,500	99,025	2,475
5520	Administrative Services	13,000	14,765	(1,765)
5540	LAFCO Charges	523	523	0
5550	Legal Services	5,000	6,169	(1,169)
5555	Professional Services-Auditor	11,000	7,505	3,495
5556	Professional Services-Accounting	10,000	10,398	(398)
5560	Professional Fees-Other	1,795	0	1,795
5571	Late Fees	0	4	(4)
5575	Bank Service Fees	75	91	(16)
5576	Property Tax Administration Fee	1,200	0	1,200
5580	Elections Cost	2,663	0	2,663
5585	Public/Legal Notices	500	298	202
5587	Water System Fees-State	2,500	2,280	220
5594	Utilities	4,000	5,621	(1,621)
5595	Waste Removal	500	0	500
8516	Maintenance & Repair	13,500	13,936	(436)
8565	Equipment 2	0	5,417	(5,417)
8625	Tfr Within Fnd-Out	202,400	131,751	70,649
9001	Contingency	48	0	48
	Total Expenditures	378,000	306,669	71,331
	Excess of Income Over (Under) Expense	0	23,902	23,902

RUSSIAN RIVER UTILITY
PO BOX 730
FORESTVILLE, CA 95436
707-887-7735

June 12, 2017

RE: CAMP MEEKER PAST DUE ACCOUNTS

- **Accounts 6, 15, 19, 24, 31, 43, 55, 68, 69, 78, 94, 107, 110, 111, 127, 129, 148, 150, 161, 162, 172, 180, 181, 184, 198, 207, 212, 220, 226, 244, 246, 250, 253, 264, 276, 298, 307, 309, 310, 323, 329, 337, 339, 358 and 367:** Past due notices will be processed on June 23, 2017, and lock offs will be scheduled for July 6, 2017.
- **Accounts 4, 50, 133, 140, 155, 190 and 227:** Lock off will take place on June 15, 2017.
- **Accounts 151 and 152:** Payments are in hand or on their way.
- **Account 296:** Vacant property; property management company fixed a toilet leak that occurred in April. It is unclear what the cause of the high use in May. RRU has investigated and tested meter at customer request. Customer may request a leak adjustment.

	CAMP MEEKER RECREATION AND PARK DISTRICT						
		PAST DUE REPORT					
					Jun-17		
ACCT #	CURRENT	1 - 30.	31 - 60	61+	LAST PAYMENT		TOTAL
4	185.72	93.02	100.39		300.00	4/11/17	379.13
6	62.22	49.31			47.44	5/17/17	111.53
15	51.19	46.68			103.99	4/18/17	97.87
19	43.23	41.06			85.00	4/21/17	84.29
24	42.93	41.36			91.70	5/17/17	84.29
31	42.23	40.22	4.31		126.10	4/18/17	86.76
43	50.38	47.60			49.50	4/21/17	97.98
50	52.42	51.47	66.18		50.00	3/24/17	170.07
55	45.13	42.10			170.85	5/17/17	87.23
68	53.28	39.16			60.00	6/12/17	92.44
69	60.82	52.85			95.84	5/9/17	113.67
78	43.57	40.58			40.72	4/25/17	84.15
88	42.94	0.87			90.00	6/2/17	43.81
94	48.92	40.75			50.00	5/26/17	89.67
107	69.23	62.90			69.00	5/17/17	132.13
110	47.65	45.06			6.35	5/4/17	92.71
111	51.08	46.46			143.62	4/18/17	97.54
127	42.04	40.00			95.53	3/3/17	82.04
129	42.37	38.63			47.00	5/17/17	81.00
133	56.97	52.73	46.77	42.28	142.93	2/24/17	198.75
140	48.96	50.08	43.51		100.00	5/19/17	142.55
148	43.48	43.50			43.42	4/21/17	86.98
150	51.88	47.10			45.96	5/4/17	98.98
151	89.10	106.14	54.77		220.00	4/6/17	250.01
152	47.99	46.91	43.38		183.42	3/20/17	138.28
155	65.17	49.49	39.36		150.00	4/21/17	154.02
158	40.82	7.18			200.00	4/18/17	48.00
161	44.60	42.32			134.03	5/17/17	86.92
162	50.78	47.96			99.00	5/4/17	98.74
172	50.71	11.23			100.00	4/25/17	61.94
180	110.51	157.18			75.00	6/12/17	267.69
181	42.50	41.22			82.82	4/25/17	83.72
184	48.93	56.90			101.00	5/4/17	105.83
190	43.66	41.58	31.57		86.42	1/13/17	116.81
198	47.67	44.68	4.31		129.86	4/18/17	96.66
207	44.10	44.04			44.06	5/9/17	88.14
212	46.85	46.62			50.00	5/17/17	93.47
220	84.80	80.26	4.10		180.00	5/17/17	169.16
226	46.55	43.08			94.61	5/4/17	89.63
227	47.33	44.79	42.56		186.05	3/24/17	134.68
244	44.63	11.42			100.00	4/11/17	56.05
246	46.91	29.72			100.00	5/4/17	76.63
247	55.75	53.10	48.90	213.00	42.13	11/23/16	370.75
250	49.57	46.18			47.60	5/4/17	95.75

253	44.19	41.72			30.83	5/9/17	85.91
264	48.06	46.06			92.06	5/4/17	94.12
276	51.80	47.65			47.88	5/19/17	99.45
295	91.21	86.86	82.73	854.51	150.00	4/8/16	1,115.31
296	883.88	852.50			40.10	4/18/17	1,736.38
298	41.82	35.26			42.00	5/19/17	77.08
301	42.54	1.95			42.26	5/19/17	44.49
307	60.29	46.80			65.38	5/4/17	107.09
309	42.88	42.34			113.15	4/25/17	85.22
310	48.51	43.43			95.00	5/9/17	91.94
323	101.89	88.83			256.90	4/25/17	190.72
325	50.09	6.13			99.53	5/17/17	56.22
329	52.29	49.48			184.15	4/25/17	101.77

ACCT #	CURRENT	1 - 30.	31 - 60	61+	LAST PAYMENT		TOTAL
334	40.92	2.04			119.95	5/4/17	42.96
337	81.19	55.25			70.48	5/4/17	136.44
338	41.00	2.01			100.00	5/4/17	43.01
339	40.84	16.72			200.00	3/24/17	57.56
350	70.00	3.13			62.64	5/26/17	73.13
358	57.14	51.15			104.56	5/9/17	108.29
366	44.92	0.02			44.66	5/23/17	44.94
367	69.97	46.80			44.36	5/17/17	116.77
	4,433.00	3,671.62	612.84	1,109.79			9,827.25
			BILLING REGISTER INFORMATION MAY 31, 2017				
			WATER	\$ 2,922.38	CURRENT CHARGES		\$ 18,194.22
			SVC CHG	\$ 14,475.00	PAST DUE		\$ 2,292.87
			FIRE SVC	\$ 60.00	OVERPAY/PREPAY		\$ (14,921.56)
			RECONN	\$ 35.00			
			ADJ	\$ 271.70			
			LATE CHGS	\$ 420.14	TOTAL RECEIVABLES		\$ 5,565.53
			TOTAL RECEIVABLES		\$20,980.52		
			ACCOUNTS LISTED		65		

CAMP MEEKER RECREATION AND PARK DISTRICT										
WATER SALES 2016										
METER	ACCT NO.	MONTH	TOTAL AMOUNT PUMPED GALLON S	TOTAL AMOUNT PUMPED TO OCSD	NET AMOUNT PUMPED	AMT SOLD	% PUMPED TO CMR&PD	% LOSS	NOTES	
Alliance Master Meter	363	JAN	1,603,500	484,800	1,118,700	646,560	69.76	42.20		
Union Park	369									
Alliance Master Meter	363	FEB	1,353,800	483,600	870,200	797,210	64.27	8.38		
Union Park	369									
Alliance Master Meter	363	MARCH	1,154,200	345,200	809,000	494,320	70.09	38.89		
Union Park	369									
Alliance Master Meter	363	APRIL	1,425,510	496,000	956,510	773,310	67.09	19.15		
Union Park	369									
Alliance Master Meter	363	MAY	1,350,420	835,700	1,451,250	790,050	107.46	45.56		
Union Park	369									
Alliance Master Meter	363	JUNE								
Union Park	369									
Alliance Master Meter	363	JULY								
Union Park	369									
Alliance Master Meter	363	AUG								
Union Park	369									
Alliance Master Meter	363	SEPT								
Union Park	369									
Alliance Master Meter	363	OCT								
Union Park	369									
Alliance Master Meter	363	NOV								
Union Park	369									
Alliance Master Meter	363	DEC								
Union Park	369									
TOTAL 2017										
Total 2016			21,974,600	6,771,900	11,821,200	10,153,380	53.79	13.16		
Total 2015			22,774,200	6,842,400	15,518,310	10,118,260	68.13	67.xx		
Total 2014			19,271,400	7,141,400	12,130,000	10,964,120	65.38	9.38		
Total 2013			20,172,800	7,044,100	13,128,700	11,884,410	65.08	9.48		
Total 2012			20,424,200	6,667,800	13,756,400	12,470,220	67.35	9.35		
Total 2011			19,307,170	5,925,900	13,381,200	11,916,240	69.77	10.95	OCSD Loss 8.29%	
Total 2010			20,013,990	6,481,400	13,552,500	12,579,240	67.77	7.18	OCSD Loss 12.37%	
Total 2009			21,003,900	6,427,000	14,576,900	13,189,380	69.40	8.26	OCSD Loss 7.78%	
Total 2008			23,183,499	9,129,300	14,054,199	13,184,640	60.62	6.19	OCSD Loss 16.07%	
Total 2007			22,786,000	6,904,600	15,845,400	14,103,260	69.54	11.17	OCSD Loss 10.30%	

CAMP MEEKER RECREATION AND PARK DISTRICT							
2017-2018 PRELIMINARY BUDGET							
10-RECREATION AND PARK FUND							
				6/12/17 YTD	2017-2018	VARIANCE	
FUND	G/L	EVENT	ACCOUNT TITLE	ACTUAL & ESTIMATE	BUDGET		
REVENUES:							
10	4001	00	PROPERTY TAXES-CY SECURED	66,688	72,500	9%	
10	4011	00	PROPERTY TAX ADMIN FEE	(906)		-100%	
10	4020	00	PROPERTY TAX-CY SUPPLE	707		-100%	
10	4040	00	PROPERTY TAX-CY UNSEC	2,170		-100%	
10	4041	00	COST REIM-COL DELINQUENT	(40)	(100)	150%	
10	4050	00	SEC BUS IMP-CY	(114)			
10	4051	00	SEC BUS IMP-PY	(91)			
10	4060	00	PROPERTY TAX-PY SECURED				
10	4080	00	PROPERTY TAX-PY SECURED				
10	4090	00	PROPERTY TAX-PY UNSECURED				
10	4101	00	INTEREST -POOLED COUNTY	9	15	67%	
10	4120	00	INTEREST EARNED-OTHER				
10	4210	10	RENTAL FEES-ANDERSON HALL	7,280	7,200	-1%	
10	4215	00	RENTAL FEES-OTHER	1,582	1,727	9%	
10	4220	00	STATE-HOPTR	255	510	100%	
10	4230	00	OTHER SALES--Historical	-	-		
10	4250	00	DONATIONS	-			
10	4260	00	REIMBURSEMENTS				
10	4270	00	OUTDATED/CANCELLED WAR				
10	4290	00	MISCELLANEOUS REVENUE	-			
10	4295	15	GRANT REV-GRAN FONDO	500	500	0%	
10	4315	00	REFUNDS-OTHER	144	500	247%	
10	4410	00	REVENUES-OTHER GOV (HABITAT GRANT)		5,000	#DIV/0!	
10	4625	00	TRANSFER W/IN FUND -- IN	-		#DIV/0!	
			TOTAL REVENUES	78,184	87,852	12%	

10	5010	00	DIRECTOR STIPENDS		1,080	1,080	0%
10	5011	00	SALARIES		-	4,200	#DIV/0!
10	5015	00	EMPLOYER PAYROLL TAX			494	#DIV/0!
10	5017	00	WORKER COMPENSATION		957	1,725	80%
10	5101	00	COMMUNICATIONS-TELEPHONE		1,151	750	-35%
10	5101	10	COMMUNICATIONS-TELEPHONE A. HALL		-	-	#DIV/0!
10	5105	00	COMMUNICATIONS-ISP WEBSITE		220	300	36%
10	5105	10	COMMUNICATIONS-ISP WEBSITE		-	-	
10	5110	00	COMMUNICATIONS-WEBSITE OTHER		230	250	9%
10	5184	00	JANITORIAL SUPPLIES		-	-	#DIV/0!
10	5184	10	JANITORIAL SUPPLIES-A. HALL		139	300	116%
10	5185	00	JANITORIAL SERVICES		-	-	#DIV/0!
10	5185	10	JANITORIAL SERVICES-A. HALL		1,690	1,500	-11%
10	5210	00	INSURANCE-PROP & LIABILITY		2,996	3,000	0%
10	5301	00	MAINTENANCE-BEACH & PARKS		903	1,000	11%
10	5302	10	MAINT-BLDGS & IMPROV A. HALL		542	1,000	
10	5304	00	MAINTENANCE-EQUIPMENT		13		-100%
10	5401	00	MEMBERSHIPS		137	175	28%
10	5402	00	MARKETING		-		#DIV/0!
10	5402	10	MARKETING-ANDERSON HALL		-	100	#DIV/0!
10	5402	15	MARKETING-GRAN FONDO			150	
10	5402	17	MARKETING-ART EVENTS		-	-	#DIV/0!
10	5405	00	MISCELLANEOUS		862	900	4%
10	5405	10	MISCELLANEOUS-A. HALL		-	350	#DIV/0!
10	5405	15	MISCELLANEOUS-GRAN FONDO		-	250	250%
10	5405	17	MISCELLANEOUS-ART EVENTS		-	-	250%
10	5410	00	OFFICE SUPPLIES		898	1,000	11%
10	5410	10	OFFICE SUPPLIES-ANDERSON HALL		-		
10	5410	15	OFFICE SUPPLIES--GRAN FONDO		-	75	#DIV/0!
10	5415	00	OFFICE OPERATIONS		-	300	#DIV/0!
10	5416	00	LEASE-ACCOUNTING SOFTWARE		1,717	1,500	-13%
10	5420	00	TRAINING-ADMINISTRATIVE		-	200	#DIV/0!
10	5425	00	POSTAGE		70	150	114%
10	5425	10	POSTAGE--ANDERSON HALL		-	-	#DIV/0!
10	5426	00	PRINTING SERVICES		325	500	54%
10	5426	15	PRINTING SERVICES--GRAN FONDO		-	75	#DIV/0!
10	5426	16	PRINTING SERVICES--CHIPPER PROGRAM		-	-	#DIV/0!
10	5426	17	PRINTING SERVICES--COMMUNITY ART		-	-	#DIV/0!
10	5427	00	SUPPLIES		18	150	150%
10	5427	10	SUPPLIES-ANDERSON HALL			300	#VALUE!
10	5427	15	SUPPLIES-GRAN FONDO EVENT			75	150%
10	5427	17	SUPPLIES-COMMUNITY ART			-	150%

10	5428	00	FOOD	-	-	#DIV/0!
10	5428	15	FOOD-GRAN FONDO EVENT	28	250	793%
10	5501	00	PROFESSIONAL FEES-WEBMASTER	588	600	2%
10	5501	10	PROFESSIONAL FEES-WEBMASTER A. HALL	-	300	#DIV/0!
10	5501	15	PROFESSIONAL FEES-WEBMAS GRANFONDO	-	75	#DIV/0!
10	5501	16	PROFESSIONAL FEES-WEBMASTER CHIPPER	-	-	#DIV/0!
10	5501	17	PROFESSIONAL FEES-WEBMAS ART EVENTS	-	-	150%
10	5502	00	PROFESSIONAL FEES-CONSULTANTS	1,198	-	
10	5510	00	COUNTY SERVICES	-	-	
10	5520	00	ADMINISTRATIVE SERVICES	12,833	13,000	1%
10	5521	00	TRAINING COSTS-OTHER	-	-	#DIV/0!
10	5530	17	COMMUNITY EVENTS--ART	-	-	400%
10	5535	15	EVENT PROMOTION-GRAN FONDO	-	100	
10	5535	17	EVENT PROMOTION-ART EVENTS	-	-	#DIV/0!
10	5540	00	LAFCO CHARGES	139	150	134%
10	5550	00	LEGAL SERVICES	1,263	2,500	98%
10	5550	20	LEGAL SERVICES-CMVFD	-	-	#DIV/0!
10	5550	30	LEGAL SERVICES-ST. DOROTHY'S	-	-	#DIV/0!
10	5555	00	PROFESSIONAL SERVICES-AUDITOR	7,587	6,500	-14%
10	5556	00	PROFESSIONAL SERVICES-ACCTING	10,398	12,000	15%
10	5560	30	PROFESSIONAL FEES-ST. DOROTHY'S	-	-	#DIV/0!
10	5570	10	PAYPAL SERVICE FEES-A. HALL	128	150	17%
10	5570	00	PAYPAL SERVICE FEES	-	-	100%
10	5571	00	LATE FEES	(39)	-	
10	5575	00	BANK SERVICE FEES	102	150	47%
10	5576	00	PROPERTY TAX ADMIN FEES	900	1,000	11%
10	5580	00	ELECTIONS COST	-	2,663	100%
10	5585	00	PUBLIC/LEGAL NOTICES	-	-	
10	5590	00	GAS/OIL	-	200	#DIV/0!
10	5590	10	GAS/OIL-A. HALL	862	800	-7%
10	5591	10	EQUIPMENT RENTALS--ANDERSON HALL	-	-	
10	5591	15	EQUIPMENT RENTALS-GRAN FONDO	-	300	#DIV/0!
10	5592	00	WATER AND SEWER	1,101	1,200	9%
10	5592	10	WATER AND SEWER-A. HALL	-	500	#DIV/0!
10	5594	00	UTILITIES	-	300	100%
10	5594	10	UTILITIES-A. HALL	714	1,000	40%
10		25	HABITAT GRANT-DUTCH BILL	-	10,000	#DIV/0!
			TOTAL SERVICE/SUPPLIES	51,750	75,587	46%
10	8501	00	LAND	-	-	
10	8510	00	REMODEL/REHAB/RENOVATE	-	-	#DIV/0!
10	8511	00	MAINTENANCE & REPAIR	862	1,500	
10	8516	00	MAINTENANCE & REPAIR--Sign	-	2,500	100%
10	8565	00	EQUIPMENT	-	-	100%
10	8565	10	EQUIPMENT--A. HALL	-	2,500	* 100%
10	8625	00	TRANSFER W/IN FUND	-	5,000	**
10	9001	00	CONTINGENCY	-	765	100%
			TOTAL OTHER EXPENSES	862	12,265	1323%
			EXPENSES IN TOTAL	52,612	87,852	67%
			*Picnic Tables/Play Equipment			
		**	WATER FUND DEBT REPAYMENT	18,887		
		**	REC & PARK CAP REPLACEMENT	5,000		

CAMP MEEKER RECREATION AND PARK DISTRICT						
2017-2018 PRELIMINARY BUDGET						
40-WATER OPERATIONS FUND						
				6/12/17 YTD	2017-2018	VARIANCE
FUND	G/L	EVENT	ACCOUNT TITLE	ACTUAL & ESTIMATE	BUDGET	
REVENUES:						
40	4010	00	DIRECT CHARGES-CURRENT YEAR	118,622	122,000	2%
40	4015	00	DIRECT CHARGES-CY SEC -JULY	-		
40	4061	00	DIRECT CHARGES-PRIOR YEAR	2,988		
40	4101	00	INTEREST-POOLED CASH-COUNTY	14		
40	4110	00	INTEREST-WELLS FARGO	-	300	#DIV/0!
40	4310	00	SALES OF WTR-RESIDENTIAL	213,000	200,000	-6%
40	4625	00	TRANSFERS-WITHIN FUND-IN	25,000	60,000	140%
40			TOTAL REVENUE	359,624	382,300	6%
40	5101	00	WORKER COMPENSATION INSURANCE	683	700	
40	5101	00	COMMUNICATIONS-TELEPHONE	456	500	10%
40	5105	00	COMMUNICATIONS-ISP WEBSITE	220	350	59%
40	5185	00	JANITORIAL SERVICES	-	-	100%
40	5210	00	INSURANCE-PROP/LIABILITY	2,996	3,000	0%
40	5401	00	MEMBERSHIPS	80	100	25%
40	5402	00	MARKETING	-	-	#DIV/0!
40	5405	00	MISCELLANEOUS	78	100	28%
40	5410	00	OFFICE SUPPLIES	758	800	6%
40	5415	00	OFFICE OPERATIONS	-	100	#DIV/0!
40	5416	00	LEASE-ACCOUNTING SOFTWARE	1,592	1,600	1%
40	5420	00	TRAINING-ADMINISTRATIVE	-	300	#DIV/0!
40	5425	00	POSTAGE	22	75	241%
40	5426	00	PRINTING SERVICES	338	500	48%
40	5428	00	FOOD	12	-	-100%
40	5501	00	PROFESSIONAL FEES-WEB	250	250	0%
40	5502	00	PROFESSIONAL FEES-CONSULTANTS	1,278	-	-100%
40	5515	00	CONTRACT SER-WATER OPERATOR	105,000	107,500	2%
40	5520	00	ADMINISTRATIVE SERVICES	14,765	15,000	2%
40	5521	00	TRAINING COSTS-OTHER	-	-	#DIV/0!
40	5540	00	LAFCO CHARGES	523	750	43%
40	5550	00	LEGAL SERVICES	6,169	5,000	-19%
40	5555	00	PROFESSIONAL SERVICES-AUDITOR	7,505	6,500	-13%
40	5556	00	PROFESSIONAL SERVICES-ACCOUNTING	10,398	12,000	15%
40	5571	00	LATE FEES	4	-	-100%
40	5565	00	FISCAL AGENT FEES	-	200	#DIV/0!
40	5575	00	BANK SERVICE FEES	91	100	10%
40	5576	00	PROPERTY TAX ADMINISTRATION FEE	1,100	1,250	14%
40	5580	00	ELECTIONS COST	-	3,000	100%
40	5585	00	PUBLIC/LEGAL NOTICES	298	450	51%
40	5587	00	WATER SYSTEM FEES-STATE	2,280	2,500	10%
40	5591	00	EQUIPMENT RENTALS	-	-	#DIV/0!
40	5592	00	WATER & SEWER	-	-	#DIV/0!
40	5594	00	UTILITIES	5,621	6,500	16%
40	5595	00	WASTE REMOVAL	-		
			TOTAL SERVICE & SUPPLIES	161,834	168,425	4%
40	8516	00	MAINTENANCE & REPAIR	13,936	15,000	8%
40	8565	00	EQUIPMENT	5,417		
40	8567	00	ENGINEERING SERVICES			
40	8626	00	TFR WITHIN FUND-OUT	131,751	201,200	53%
40	9001	00	CONTINGENCY		-	
			TOTAL OTHER EXPENSES	151,104	216,200	43%
			TOTAL ALL EXPENSES	312,938	384,625	23%
			OVER/UNDER	46,686	(2,325)	

CAMP MEEKER RECREATION AND PARK DISTRICT							
2016-2017 PRELIMINARY BUDGET							
15-RECREATION AND PARK DEVELOPMENT FUND							
				5/30/16 YTD	2016-2017	VARIANCE	
FUND	G/L	EVENT	ACCOUNT TITLE	ACTUAL	BUDGET		
REVENUES:							
15	4625	00	TRANSFER W/IN FUND				
EXPENSES:							
15	8625	00	TRANSFER W/IN FUND	-	-	#DIV/0!	
			TOTAL EXPENSES	-	-	#DIV/0!	

CAMP MEEKER RECREATION AND PARK DISTRICT							
2017-2018 PRELIMINARY BUDGET							
16-RECREATION AND PARK-CAPITAL FUND							
				6/30/17 YTD	2017-2018	VARIANCE	
FUND	G/L	EVENT	ACCOUNT TITLE	ACTUAL	BUDGET		
REVENUES:							
16	4625	00	TRANSFER W/IN FUND				
EXPENSES:							
16	8625	00	TRANSFER W/IN FUND	-	-	#DIV/0!	
			TOTAL EXPENSES	-	-	#DIV/0!	

CAMP MEEKER RECREATION AND PARK DISTRICT							
2017-2018 PRELIMINARY BUDGET							
50-WATER CAPITAL FUND							
				6/30/17 YTD	2017-2018		VARIANCE
FUND	G/L	EVENT	ACCOUNT TITLE	ACTUAL	BUDGET		
REVENUES:							
50	4110	00	INTEREST EARNED-WELLS FARGO BANK	300	312		4%
50	4625	00	TRANSFERS-WITHIN A FUND-IN	4,500	6,000		25%
			TOTAL REVENUE	4,800	6,312		24%
EXPENSES:							
50	8516	00	MAINTENANCE & REPAIR	-			
50	8625	00	TRANSFERS WITHIN A FUND-OUT	31,000	60,000		48%
			TOTAL EXPENSES	31,000	60,000		48%

CAMP MEEKER RECREATION AND PARK DISTRICT								
2017-2018 PRELIMINARY BUDGET								
60-WATER-DWR E58237 FUND								
				6/30/17 YTD	2017-2018		VARIANCE	
FUND	G/L	EVENT	ACCOUNT TITLE	ACTUAL	BUDGET			
REVENUES:								
60	4101	00	INTEREST EARNED-POOLED CASH SONOMA COUNTY	125	125		0%	
60	4625	00	TRANSFERS-WITHIN A FUND -IN	1009363	101,260			
			TOTAL REVENUE	1009488	101385		-896%	
60	7910	00	LONG TERM DEBT-PRINCIPAL	119,914	83,576		-43%	
60	7911	00	LONG TERM DEBT-INTEREST	24,702	13,501		-83%	
			TOTAL EXPENSES	144616	97,077		-49%	

CAMP MEEKER RECREATION AND PARK DISTRICT						
2017-2018 PRELIMINARY BUDGET						
61-WATER-DWR E58237 LOAN RESERVE						
				6/30/17 YTD	2017-2016	VARIANCE
FUND	G/L	EVENT	ACCOUNT TITLE	ACTUAL	BUDGET	
REVENUES:						
61	4101	00	INTEREST POOLED CASH-SONOMA COUNTY	275	750	63%
			TOTAL REVENUE	275	750	63%

CAMP MEEKER RECREATION AND PARK DISTRICT						
2017-2018 PRELIMINARY BUDGET						
70-USDA DEBT FUND						
				6/30/17 YTD	2017-2018	VARIANCE
FUND	G/L	EVENT	ACCOUNT TITLE	ACTUAL	BUDGET	
REVENUES:						
70	4290	00	MISCELLANEOUS REVENUES			
70	4625	00	TRANSFERS-WITHIN FUND-IN	95,598	93,940	-2%
			TOTAL REVENUE	95,598	93,940	-2%
EXPENSES:						
70	7910	00	LONG TERM DEBT-PRINCIPAL	32500	34,000	4%
70	7911	00	LONG TERM DEBT-INTEREST	61136	59,589	-3%
			TOTAL EXPENSES	93636	93,589	0%

CAMP MEEKER RECREATION AND PARK DISTRICT							
2017-2018 PRELIMINARY BUDGET BACKGROUND							
EVENT/PROJECT BUDGET:		Anderson Hall					
				6/30/17 YTD	2017-2018	VARIANCE	
FUND	G/L	EVENT	ACCOUNT TITLE	ACTUAL & ESTIMATE	BUDGET		
			REVENUES:				
10	4210	10	Rental Fees-Anderson Hall	8,305	-	#DIV/0!	
			Total Revenues	8,305	-	#DIV/0!	
			EXPENSES:				
10	5101	10	Communications-Telephone	74	-	#DIV/0!	
10	5110	10	communications-Website-Other	230			
10	5184	10	Janitorial Supplies	139	-	#DIV/0!	
10	5185	10	Janitorial Services	1,770	-	#DIV/0!	
10	5302	10	Maintenance & Improvements	542	-	#DIV/0!	
10	5304	10	Maintenance-Equipment	13			
10	5401	10	Memberships	58			
10	5402	10	Marketing	-	-	#DIV/0!	
10	5405	10	Miscellaneous	415		#VALUE!	
10	5410	10	Office Supplies	119		#VALUE!	
10	5425	10	Postage	9		#VALUE!	
10	5501	10	Professional Fees-Web	375		#VALUE!	
10	5570	10	Service Fees-Paypal	132		#VALUE!	
10	5575	10	Bank Service Fees	32		#VALUE!	
10	5590	10	Gas & Oil	742		#VALUE!	
10	5591	10	Equipment Rentals	-		#VALUE!	
10	5592	10	Water & Sewer	613		#VALUE!	
10	5594	10	Utilities	186		#VALUE!	
			Total Services & Supplies	5,449		#VALUE!	
10	8510	10	Remodel/Rehab/Renovate	-	-		
10	8511	10	Maintenance & Repair	526	-		
10	8565	10	Equipment	-		#VALUE!	
			Total Expenses	5,975	#VALUE!	#VALUE!	

CAMP MEEKER RECREATION AND PARK DISTRICT							
2017-2018 PRELIMINARY BUDGET							
EVENT/PROJECT BUDGET:				Gran Fondo Event (15)			
					6/30/17	2017-2018	VARIANCE
FUND	G/L	EVENT	ACCOUNT TITLE		ACTUAL	BUDGET	
			REVENUES:				
10	4295	15	Grant Revenue		500	500	0%
			Total Revenues		500	500	0%
			EXPENSES:				
10	5410	15	Office Supplies				#VALUE!
10	5426	15	Printing Services				#VALUE!
10	5428	15	Food				#VALUE!
10	5501	15	Professional Fees-Web				#VALUE!
10	5591	15	Equipment Rentals				#VALUE!
10	5405	15	Miscellaneous		-		#VALUE!
10	5427	15	Supplies		-		#VALUE!
			Total Services & Supplies		-	-	#DIV/0!
			Over/Under Allocations		500	500	0%
						-	

RESOLUTION NO. 2017-005

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMP MEEKER RECREATION AND PARK DISTRICT, SETTING AND ADOPTING AN APPROPRIATIONS LIMIT FOR THE 2017-2018 FISCAL YEAR.

WHEREAS, Article 13B of the Constitution of the State of California establishes appropriations limits on the proceeds of taxes for entities of government, and

WHEREAS, Proposition 111 approved by the voters in June 1990 requires that the Appropriations Limit for a governmental entity shall be fixed and adjusted from year to year by the new growth factors stated in that Proposition; and

WHEREAS, Proposition 111 allows the choice of either the California per capita personal income from the preceding year or the change in local assessment roll due to non-residential construction from the preceding year to be used as the factor for the change in the cost of living, and

WHEREAS, the Sonoma County Auditor's office has supplied this District with the figures for the annual percentage change for California Per Capita Personal Income, local population growth and a calculator for the appropriate appropriations limit based on the relevant factors, a true copy of which is attached to this Resolution and incorporated into it, and

WHEREAS the population and per capita factors are prepared by the State Department of Finance and are readily ascertainable and available factors to be used to recalculate the current year's appropriations limit, and

WHEREAS, the Board of Directors of the Camp Meeker Recreation and Park District did meet at a special meeting on June 20, 2017 and did consider and determine based on the available factors, the recalculation of the 2017-2018 appropriations limit.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Camp Meeker Recreation and Park District has adopted Appropriations Limit for the District for the 2017-2018 fiscal year is \$277,206.00, based on the calculation provided by the County of Sonoma.

BE IT FURTHER RESOLVED, that the Secretary of this Board is directed to attach the revised limit to the adopted 2016-2017 budget, to forward a copy of the resolution to the Sonoma County Auditor and to file the required report with the State Controller.

BE IT FURTHER RESOLVED, that the Secretary of this Board is directed to retain all calculation sheets and adjustment factor data for three years.

The foregoing resolution was duly read and voted on at a regular meeting of the Camp Meeker Recreation and Park District Board of Directors on the 20th June, 2017 by the following vote of the Board:

Watson _____ Anderson _____ Helfrich _____ Tominia _____ Larson _____

TOTALS: AYES _____ NOES _____ ABSTENTIONS/ABSENT _____

Whereupon the President declared the foregoing resolution adopted, and SO ORDERED, this 20th day of June 2017

So Ordered:

Lynn E. Watson, President

ATTEST:

Catherine J. Anderson, Secretary/Treasurer

June 20, 2017

CAMP MEEKER RECREATION & PARK DISTRICT
BOARD OF DIRECTORS
RESOLUTION 2017-006 IN REGARD TO
CAMP MEEKER RECREATION & PARK DISTRICT
TRANSFER OF FUNDS FROM RECREATION AND PARK CAPITAL
FUND TO WATER OPERATIONS FUND EFFECTIVE JUNE 20, 2017.

WHEREAS, the Camp Meeker Recreation and Park District Board of Directors met on June 23, 2015; and,

WHEREAS, the Board adopted Resolution 2015-007 relative to disposition of \$23,887.00 owed the Camp Meeker Water Fund from the Recreation and Park fund and determined to allow the amount owed to “float” and review prior to June 30, 2016; and

WHEREAS, the remaining balance owed the water fund after a 2016 transfer is now \$18,887.00;

NOW, THEREFORE, the Camp Meeker Recreation and Park District authorizes the transfer of \$5,000.00 from the District’s Recreation and Park Operations fund to the District’s Water Operations fund;

AND, FURTHER, will propose an additional repayment process prior to September 30, 2017 and completion of the District’s June 30, 2017 audit.

Anderson

Helfrich

Larson

Tominia

Watson

AYES: ____ NOES: ____ ABSTAIN: ____ ABSENT: ____

ATTESTED:

Catherine J. Anderson, Secretary/Treasurer

June 20, 2017

**CHERYL DORAN GIRARD
CLIENT MEMORANDUM**

TO: CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS
FROM: CHERYL DORAN GIRARD
SUBJECT: EMPLOYMENT RELATED INFORMATION AS OF JUNE 20, 2017
DATE: JUNE 14, 2017

The following is provided to the Board as an adjunct to both the Preliminary Budget for 2017-2018 and an item on the June agenda relative to the hiring of a maintenance worker.

Minimum Wage Information:

State of California Minimum Wage (Per Department of Industrial Relations) is \$10/hour for employers with 25 employees or less.

Some Cities/Counties differ as follow:

City of San Francisco (7/1/2017) \$14.00/hour	City of San Leandro (7/1/2017) \$12.00/hour
City of Berkeley (10/1/2017) \$13.75/hour	City of El Cerrito (1/1/2017) 12.25/hour

Estimated Annual Cost for Employee:

For an individual working as a maintenance worker for 35 hours per month (8 hours per week) at the California minimum wage of \$10.00, the monthly cost would amount to:

\$350.00	Salary
21.70	Employer Portion FICA (6.2% of gross)
5.08	Employer Portion Medicare (1.45% of gross)
2.10	Employer Only –Federal Unemployment tax (.06% of gross to \$7000)
11.90	Employer Only—California Unemployment (3.4% of gross)
.35	Employer Only—California Employment Training (.1% of gross)
<u>60.13</u>	Employer Only-Worker Compensation (\$17.18/\$100 of wages)
\$451.26	Total Monthly Cost

Estimated Annual Cost: \$5415.12

The District has no written policies relative to hiring—job descriptions, hiring practices, supervisory/management roles, paydays, etc. and should consider prior to establishing a start date for the individual hired.

In the event that you need to contact me, I can be reached via cell phone 707-696-2876 or my office line 545-2108.





Minimum Wage

Although there are some exceptions, almost all employees in California must be paid the minimum wage as required by state law. Effective January 1, 2017, the minimum wage for all industries will be increased yearly. From January 1, 2017, to January 1, 2022, the minimum wage will increase for employers employing 26 or more employees. This increase will be delayed one year for employers employing 25 or fewer employees, from January 1, 2018, to January 1, 2023. The scheduled increases may be temporarily suspended by the Governor, based on certain determinations. (Please see the chart below for the complete schedule of rate increases).

For more information and guidance on how to count employees for the purpose of determining whether an employer qualifies as an employer with 25 employees or less please see [New Minimum Wage Phase- in Requirements 2017-2023](#), [SB 3 Frequently Asked Questions](#) page.

There are some employees who are exempt from the minimum wage law, such as outside salespersons, individuals who are the parent, spouse, or child of the employer, and apprentices regularly indentured under the State Division of Apprenticeship Standards.

Minimum Wage Order (MW-2017)

There is an exception for [learners](#), regardless of age, who may be paid not less than 85 percent of the minimum wage rounded to the nearest nickel during their first 160 hours of employment in occupations in which they have no previous similar or related experience.

There are also exceptions for employees who are mentally or physically disabled, or both, and for nonprofit organizations such as sheltered workshops or rehabilitation facilities that employ disabled workers. Such individuals and organizations may be issued a special license by the Division of Labor Standards Enforcement authorizing employment at a wage less than the legal minimum wage. Labor Code Sections [1191](#) and [1191.5](#)

Schedule for California Minimum Wage rate 2017-2023.

Date	Minimum Wage for Employers with 25 Employees or Less	Minimum Wage for Employers with 26 Employees or More
January 1, 2017	\$10.00/hour	\$10.50/hour
January 1, 2018	\$10.50/hour	\$11.00/hour
January 1, 2019	\$11.00/hour	\$12.00/hour
January 1, 2020	\$12.00/hour	\$13.00/hour
January 1, 2021	\$13.00/hour	\$14.00/hour
January 1, 2022	\$14.00/hour	\$15.00/hour
January 1, 2023	\$15.00/hour	

Frequently Asked Questions

1. What is the minimum wage?

Effective January 1, 2017 the minimum wage for all industries will be \$10.50 per hour for employers with 26 more or more employees and shall remain at \$10 per hour for employers with 25 or fewer employees. The minimum wage shall be adjusted on a yearly basis through 2023 according to the pre-set schedule shown above.

The minimum monthly salary for [shepherders](#) is \$1,866.88 per month for employers with 26 or more employees and \$1,777.98 per month for employers with 25 or fewer employees. The minimum monthly salary for shepherders is specially set under IWC Wage Order 14-2001. Wages paid to shepherders may not be offset by meals or lodging provided by the employer. Instead, there are provisions in [IWC Order 14-2007](#), [Sections 10\(F\)](#), [\(G\)](#) and [\(H\)](#) that apply to shepherders with respect to monthly meal and lodging benefits

Labor Commissioner's Office

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Resources

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required to be provided by the employer.

2. What is the difference between the local, state and federal minimum wage?

Most employers in California are subject to both the federal and state minimum wage laws. Also, local entities (cities and counties) are allowed to enact minimum wage rates and [several cities](#)* have recently adopted ordinances which establish a higher minimum wage rate for employees working within their local jurisdiction. The effect of this multiple coverage by different government sources is that when there are conflicting requirements in the laws, **the employer must follow the stricter standard; that is, the one that is the most beneficial to the employee.** Thus, since California's current law requires a higher minimum wage rate than does the federal law, all employers in California who are subject to both laws must pay the state minimum wage rate unless their employees are exempt under California law. Similarly, if a local entity (city or county) has adopted a higher minimum wage, employees must be paid the local wage where it is higher than the state or federal minimum wage rates.

3. May an employee agree to work for less than the minimum wage?

No. The minimum wage is an obligation of the employer and cannot be waived by any agreement, including collective bargaining agreements. Any remedial legislation written for the protection of employees may not be violated by agreement between the employer and employee. [Civil Code Sections 1668](#) and [3513](#)

4. Is the minimum wage the same for both adult and minor employees?

Yes. There is no distinction made between adults and minors when it comes to payment of the minimum wage.

5. I work in a restaurant as a waitperson. Can my employer use my tips as a credit toward its obligation to pay me the minimum wage?

No. An employer may not use an employee's tips as a credit toward its obligation to pay the minimum wage.

6. What can I do if my employer doesn't pay me at least the minimum wage?

You can either [file a wage claim](#) with the Division of Labor Standards Enforcement (the Labor Commissioner's Office), or file a lawsuit in court against your employer to recover the lost wages. Additionally, if you no longer work for this employer, you can make a claim for the waiting time penalty pursuant to [Labor Code Section 203](#).

7. What is the procedure that is followed after I file a wage claim?

After your claim is completed and filed with a local office of the Division of Labor Standards Enforcement (DLSE), it will be assigned to a Deputy Labor Commissioner who will determine, based upon the circumstances of the claim and information presented, how best to proceed. Initial action taken regarding the claim can be referral to a conference or hearing, or dismissal of the claim.

If the decision is to hold a conference, the parties will be notified by mail of the date, time and place of the conference. The purpose of the conference is to determine the validity of the claim, and to see if the claim can be resolved without a hearing. If the claim is not resolved at the conference, the next step usually is to refer the matter to a hearing or dismiss it for lack of evidence.

At the hearing the parties and witnesses testify under oath, and the proceeding is recorded. After the hearing, an Order, Decision, or Award (ODA) of the Labor Commissioner will be served on the parties.

Either party may appeal the ODA to a civil court of competent jurisdiction. The court will set the matter for trial, with each party having the opportunity to present evidence and witnesses. The evidence and testimony presented at the Labor Commissioner's hearing will not be the basis for the court's decision. In the case of an appeal by the employer, DLSE may represent an employee who is financially unable to afford counsel in the court proceeding.

See the [Policies and Procedures of Wage Claim Processing](#) pamphlet for more detail on the wage claim procedure.

8. What can I do if I prevail at the hearing and the employer doesn't pay or appeal the Order, Decision, or Award?

When the Order, Decision, or Award (ODA) is in the employee's favor and there is no appeal, and the employer does not pay the ODA, the Division of Labor Standards Enforcement (DLSE) will have the court enter the ODA as a judgment against the employer. This judgment has the same force and effect as any other money judgment entered by the court. Consequently, you may either try to collect the judgment yourself or you can assign it to DLSE.

9. What can I do if my employer retaliates against me because I questioned him about not being paid the

minimum wage?

If your employer discriminates or retaliates against you in any manner whatsoever, for example, he discharges you because you asked him why you weren't being paid the minimum wage, or because you file a claim or threaten to file a claim with the Labor Commissioner, you can [file a discrimination/retaliation complaint](#) with the Labor Commissioner's Office. Alternatively, you can file a lawsuit in court against your employer.

The UC Berkeley Labor Center keeps a detailed national list of local minimum wage ordinances. The Department of Industrial Relations does not monitor or verify this list but includes it here as a reference for the public: [UC Berkeley Labor Center Inventory of US City and County Minimum Wage Ordinances](#)

December 2016

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From: Elias Lopez admin@campmeeker.org
Subject: [Contact Camp Meeker Admin]
Date: June 13, 2017 at 3:42 PM
To: admin@campmeeker.org

From: Elias Lopez <elopez59@csustan.edu>
Subject: [Contact Camp Meeker Admin]

Message Body:
Hello,

My name is Elias Lopez, I am a graduate student at CSU Stanislaus. This summer I will be working on my master thesis project and I am interested in using the stretch of Dutch Bill Creek behind the Camp Meeker Post Office. I am interested in exploring how riparian vegetation (invasive and native) effects the subsidies of terrestrial insects going into the stream. I am trying to start my project within the next couple of weeks. I was wondering what procedures do I have to take to be able to use that stretch of Dutch Bill as a research site? Please let me know if it is possible or if there is an easier stretch of Dutch Bill Creek I can access. Thank you for your time.

Best,

Elias Lopez