

Agenda of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, August 19, 2014, 7:00 pm
DISTRICT OFFICE (Next to the Fire Station)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. PUBLIC HEARING: TAKE AND REVIEW PUBLIC COMMENT 2014-2015 ANNUAL FLAT CHARGE BILLING VIA PROPERTY TAXES

A. OPEN PUBLIC HEARING

The Board will take and review public comment on Proposed Resolution No. 2014-011, which proposes to approve the 2014-2015 annual flat charge billing via property taxes. Proposed Resolution No. 2013-012 is entitled:

"A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMP MEEKER RECREATION AND PARK DISTRICT OVERRULING PROTESTS AND CONFIRMING REPORT ON WATER CHARGES AND DELINQUENT WATER CHARGES FOR THE FISCAL YEAR 2014-2015."

B. CLOSE PUBLIC HEARING.

C. ADOPTION OF RESOLUTION 2014-011: OVERRULING PROTESTS AND CONFIRMING REPORT ON WATER CHARGES AND DELINQUENT WATER CHARGES FOR THE FISCAL YEAR 2014-2015. (Staff, 5 minutes)

DESCRIPTION: Following the taking of Public Comment, as set forth above, the Board will review for adoption Proposed Resolution No. 2014-011 that Resolution proposes to over-rule protests and confirm the report on water charges and delinquent water charges for the year 2014-2015.

PROPOSED ACTION: Adopt Resolution No. 2014-011.

VII. CONSENT ITEMS (10 minutes)

- A. Approval of minutes
- B. Payment of claims
- C. Journal Entry Approval
- D. Administrative and Financial Report

VII. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility, 10 minutes)

- A. Report on operations for the current month
- B. Late Fee Assessment/District Terms
- C. Discussion: District Diversion Report Submission

VIII. ACTION ITEMS

- A. CAMP MEEKER VOLUNTEER FIRE DEPARTMENT: UPDATE LEASE CONTRACT/UTILITIES (Cathie Anderson/Gary Helfrich 10 minutes)
DESCRIPTION: The Board will review recent information regarding the re-negotiation of the lease with the CMVFD relative to funding of Fire Department operating costs.
PROPOSED ACTION: The Board may/may not take further action with respect to the CMVFD lease.
- B. PROGRESS UPDATE: DISTRICT FINANCIAL SYSTEM (Staff, 5 minutes)
DESCRIPTION: The Board will review progress of in-house accounting functions. Information with respect to database set-up, policies and procedures and related matters may be discussed.
PROPOSED ACTION: The Board may/may not further direct action with respect to the District's financial policies and procedures.
- C. ANDERSON HALL MARKETING MATERIALS & WEBSITE IMAGES (Cathie Anderson, 10 minutes)
DESCRIPTION: Prospective renters of the District's Anderson Hall facility continue to request printed materials and/or the ability to view the facility via the District's website. In order to increase rental income that could cover maintenance costs at Anderson Hall, Director Anderson requested Wavemaker Media provide an estimate for development of a brochure and related Anderson Hall marketing materials. As the District's webmaster, Wavemaker would be responsible for insuring these materials were correctly loaded to the District's website.
PROPOSED ACTION: The Board may/may not approve Wavemaker Services estimate for Anderson Hall marketing materials.
- D. DISTRICT PROPERTY: PARKING FACILITY USE (Anthony Tominia, 10 minutes)
DESCRIPTION: The District has been experiencing problems with overnight parking and large vehicle parking. Recently a large bus damaged one of the basketball goals and equipment had to be replaced as a result. The Board will discuss the issue of parking facility use.
PROPOSED ACTION: The Board may/may not take further action.
- E. UPDATE: RENEWAL WATER AGREEMENT WITH THE SONOMA COUNTY WATER AGENCY (Gary Helfrich, 10 minutes)

DESCRIPTION: Renew existing agreement with the Sonoma County Water Agency. This agreement allows Camp Meeker Recreation and Park District to divert additional water over and above its current water rights entitlement through the State of California. Thus, the agreement provides additional back up protection should conditions warrant a limitation of the District's current Permit with the State. Approval or denial of the extension will not effect Camp Meeker's existing right to divert water.

PROPOSED ACTION: Authorize the Board President to sign the renewal agreement with the Sonoma County Water Agency on behalf of the District.

IX. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place.

X. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than ten (10) calendar days before the meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion.

Submit your agenda items using the District's website at the following address:

http://www.campmeeker.org/wordpress/?page_id=224.

CAMP MEEKER RECREATION & PARK DISTRICT

RESOLUTION NO. 2014-011

**A RESOLUTION OF THE
CAMP MEEKER RECREATION & PARK DISTRICT
OVERRULING PROTESTS AND CONFIRMING REPORT ON
WATER CHARGES AND DELINQUENT WATER CHARGES
FOR THE FISCAL YEAR 2014-2015**

WHEREAS, this Board did on August 11, 1998, adopt as Ordinance #9 an Ordinance pursuant to California Health and Safety Code Section 5473, providing for the collection of water charges and delinquent water charges and directs preparation and filing of a written report containing a description of each parcel of real property receiving services and facilities from the District and the amount of the charge for each parcel annually; and,

WHEREAS, pursuant to Health and Safety Code Section 5473 said Ordinance #9 remains effective until repealed or until a change is made in the rates charged by the District; and

WHEREAS, the written report required for the imposition of such charges pursuant to Health and Safety Code Section 5473 was prepared and filed with the Secretary of said District on August 19, 2014; and

WHEREAS, in a public notice published as prescribed by law, this Board appointed the time and place of hearing protests on said report and directed notice; and

WHEREAS, notice is given of the time therein stated in the manner provided by law as appears by affidavits of publication on file in the office of the Secretary of the District, and attached to this Resolution; and

WHEREAS, said matter came on regularly for hearing at the time fixed; and

WHEREAS, all written protests, and corrections were publicly read at said meeting and all persons desiring to be heard were fully heard, and

WHEREAS, protests were non-existent or insufficient in number to warrant an election.

NOW THEREFORE BE IT RESOLVED as follows:

1. That objections and protests against said report were not made by the owners of a majority of the separate parcels of property described in the report against which charges for services and facilities provided by the District were fixed.
2. That all objections to and protests against said report have been heard by this Board; and, that said objections and protests be, and each of them is hereby overruled.
3. That the attached report is hereby adopted in full without revision, change, reduction or modification of any charge specified therein, and that said charges shall be collected on the tax roll of the County of Sonoma, in the manner provided by law.

4. That the Secretary of this District be and is hereby directed to file with the County Auditor of Sonoma County, on or before the 20th day of August 2014 a copy of said report, upon which shall be endorsed over the Secretary's signature a statement that the report has been finally adopted; by the Board of Directors of the Camp Meeker Recreation and Park District.
5. The County of Auditor of Sonoma County shall, upon receipt of said report, enter the amount of the charges against the respective lots or parcels as they appear on the assessment roll for the fiscal year 2014-2015.

This will certify that the foregoing is a true and correct copy of a Resolution duly and regularly adopted and passed by the Board of Directors of the Camp Meeker Recreation and Park District, Sonoma County, California at a meeting held on August 19, 2014 by the following vote:

AYES, and in favor thereof, Directors
NOES, Directors
ABSENT, Directors

Secretary

APPROVED:

CATHERINE ANDERSEN
GARY HELFRICH
JEFFREY RUSCH
ANTHONY TOMINIA
LYNN WATSON

Rev. 2014WaterChargeResolution

**Sonoma County Auditor-Controller-Treasurer-Tax Collector
APPROVAL OF DIRECT CHARGE LIST INFORMATION**

Due Date: August 11, 2014

DISTRICT CANON MEEREL

TAX CODE/S 70300

Auditor's Office Contact **	<u>Cheryl DOLAN-Girard</u>
Phone #	<u>707-545-2108</u>
** Person for Auditor's Office to Contact	

Taxpayer Contact Person	<u>Administrator</u>
Phone #	<u>707-874-9246</u>
This phone # will appear on the tax bill	

I, the undersigned authorized individual, have reviewed the Direct Charge List provided me by the Auditor's Office and certify that all charges on this list are lawful and correct and are to be enrolled on the 2014-15 Secured Property Tax Roll. I also understand that the Total Charge my City/District is adding to the 2014-15 Secured Property Tax Roll is: \$125,990.00

I am also aware that after November 1, 2014, my City/District is responsible for any refunds resulting from Direct Charge corrections.

Authorized Signature

Date

http://www.sonoma-county.org/auditor/taxpros/direct_charge_submission.htm

SONOMA COUNTY AUDITOR CONTROLLER
TREASURER TAX COLLECTOR'S OFFICE
NON-TAXABLE PARCEL TRANSMITTAL SHEET
2014-15

Please use this form if there are Non-Taxable parcels you are charging. Be sure to complete the entire form including Property Owner, Assessment #, TRA, Charge, District/City and Tax Code.

DISTRICT/CITY Camp Meeker TAX CODE 70300

<u>Property Owner</u>	<u>Assessment #</u>	<u>TRA</u>	<u>Charge</u>
<u>CML Dist.</u>	<u>075-100-034</u>		<u>350.00</u>
<u>"</u>	<u>075-300-011</u>		<u>350.00</u>

Total Charge: 700.

Authorized Signature

Date

http://www.sonoma-county.org/auditor/taxpros/direct_charge_submission.htm

County of SONOMA
DIRECT CHARGE TAX CODE DETAIL
From Tax Code: 70300, Thru Tax Code: 70300

ASMT	COUNT	SEC AMT	UNSEC AMT	INACTIVE
N				
70300	CAMP MEEKER P&R WTR IMPS	APPLICABLE ONLY TO SPECIFIC ASMTS		
074-100-006-000		350.00		
074-100-007-000		700.00		
074-100-009-000		350.00		
074-100-028-000		350.00		
074-100-049-000		350.00		
074-100-057-000		700.00		
074-110-011-000		350.00		
074-110-013-000		700.00		
074-110-014-000		350.00		
074-110-015-000		350.00		
074-110-016-000		350.00		
074-110-019-000		350.00		
074-110-020-000		700.00		
075-040-010-000		350.00		
075-050-005-000		68.00		
075-050-006-000		350.00		
075-050-014-000		68.00		
075-090-003-000		350.00		
075-090-005-000		350.00		
075-090-012-000		350.00		
075-090-014-000		350.00		
075-090-015-000		350.00		
075-090-016-000		350.00		
075-090-017-000		350.00		
075-090-018-000		350.00		
075-090-019-000		350.00		
075-090-021-000		350.00		
075-090-022-000		350.00		
075-090-027-000		350.00		
075-090-029-000		350.00		
075-090-031-000		350.00		
075-090-034-000		350.00		
075-090-035-000		350.00		
075-090-036-000		350.00		
075-090-037-000		350.00		
075-090-038-000		350.00		
075-090-039-000		350.00		
075-090-040-000		350.00		
075-090-041-000		350.00		
075-090-042-000		350.00		
075-090-043-000		350.00		
075-090-044-000		350.00		
075-090-045-000		350.00		
075-090-048-000		350.00		
075-090-050-000		350.00		
075-090-051-000		350.00		
075-090-052-000		350.00		
075-090-057-000		350.00		
075-090-062-000		350.00		
075-090-063-000		350.00		
075-090-066-000		350.00		
075-090-068-000		350.00		
075-090-070-000		350.00		
075-090-077-000		350.00		
075-090-079-000		350.00		

County of SONOMA
DIRECT CHARGE TAX CODE DETAIL
From Tax Code: 70300, Thru Tax Code: 70300

ASMT	COUNT	SEC AMT	UNSEC AMT	INACTIVE
N				
70300	CAMP MEEKER P&R WTR IMPS	APPLICABLE ONLY TO SPECIFIC ASMTS		
075-090-080-000		350.00		
075-090-085-000		350.00		
075-100-003-000		350.00		
075-100-007-000		350.00		
075-100-008-000		350.00		
075-100-009-000		350.00		
075-100-010-000		350.00		
075-100-013-000		350.00		
075-100-019-000		350.00		
075-100-020-000		350.00		
075-100-021-000		350.00		
075-100-022-000		350.00		
075-100-023-000		350.00		
075-100-024-000		350.00		
075-100-025-000		350.00		
075-100-026-000		350.00		
075-100-027-000		350.00		
075-100-029-000		350.00		
075-100-030-000		350.00		
075-100-031-000		350.00		
075-100-036-000		350.00		
075-100-037-000		350.00		
075-100-041-000		350.00		
075-100-042-000		350.00		
075-110-002-000		350.00		
075-110-004-000		350.00		
075-110-005-000		350.00		
075-110-007-000		350.00		
075-110-008-000		350.00		
075-110-010-000		350.00		
075-110-011-000		350.00		
075-110-012-000		350.00		
075-110-013-000		350.00		
075-110-014-000		350.00		
075-110-015-000		350.00		
075-110-021-000		350.00		
075-110-029-000		350.00		
075-110-031-000		350.00		
075-110-033-000		68.00		
075-110-035-000		68.00		
075-110-036-000		350.00		
075-110-037-000		350.00		
075-110-038-000		350.00		
075-110-040-000		350.00		
075-110-041-000		68.00		
075-110-044-000		350.00		
075-110-045-000		350.00		
075-110-047-000		700.00		
075-110-048-000		350.00		
075-110-049-000		350.00		
075-120-001-000		350.00		
075-120-002-000		350.00		
075-120-003-000		350.00		
075-120-016-000		350.00		
075-120-020-000		350.00		

County of SONOMA
DIRECT CHARGE TAX CODE DETAIL
From Tax Code: 70300, Thru Tax Code: 70300

ASMT	COUNT	SEC AMT	UNSEC AMT	INACTIVE
N				
70300	CAMP MEEKER P&R WTR IMPS	APPLICABLE ONLY TO SPECIFIC ASMTS		
075-120-022-000		700.00		
075-120-024-000		350.00		
075-120-026-000		350.00		
075-120-028-000		350.00		
075-120-029-000		350.00		
075-120-030-000		350.00		
075-120-031-000		350.00		
075-120-045-000		350.00		
075-120-047-000		350.00		
075-120-048-000		350.00		
075-120-049-000		350.00		
075-130-001-000		350.00		
075-130-003-000		350.00		
075-130-004-000		350.00		
075-130-005-000		350.00		
075-130-006-000		350.00		
075-130-010-000		350.00		
075-130-013-000		350.00		
075-130-025-000		350.00		
075-130-027-000		350.00		
075-141-003-000		350.00		
075-142-007-000		350.00		
075-142-011-000		350.00		
075-142-012-000		350.00		
075-142-015-000		350.00		
075-143-004-000		350.00		
075-143-005-000		350.00		
075-144-001-000		350.00		
075-144-004-000		350.00		
075-144-005-000		350.00		
075-144-009-000		700.00		
075-144-010-000		350.00		
075-144-011-000		350.00		
075-144-012-000		350.00		
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075-145-002-000		350.00		
075-145-003-000		350.00		
075-145-004-000		350.00		
075-145-008-000		350.00		
075-145-009-000		350.00		
075-146-002-000		350.00		
075-146-004-000		350.00		
075-146-005-000		350.00		
075-146-006-000		350.00		
075-146-011-000		350.00		
075-155-001-000		350.00		
075-155-005-000		350.00		
075-156-001-000		350.00		
075-156-002-000		350.00		
075-157-003-000		350.00		
075-157-004-000		350.00		
075-158-004-000		350.00		
075-158-006-000		350.00		

County of SONOMA
DIRECT CHARGE TAX CODE DETAIL
From Tax Code: 70300, Thru Tax Code: 70300

ASMT	COUNT	SEC AMT	UNSEC AMT	INACTIVE
N				
70300	CAMP MEEKER P&R WTR IMPS	APPLICABLE ONLY TO SPECIFIC ASMTS		
075-164-002-000		350.00		
075-164-003-000		350.00		
075-177-003-000		350.00		
075-177-007-000		350.00		
075-177-008-000		350.00		
075-178-005-000		350.00		
075-178-006-000		350.00		
075-178-007-000		350.00		
075-178-008-000		350.00		
075-179-005-000		350.00		
075-181-001-000		350.00		
075-181-004-000		350.00		
075-182-004-000		350.00		
075-182-006-000		350.00		
075-182-011-000		350.00		
075-182-012-000		700.00		
075-182-013-000		350.00		
075-183-002-000		350.00		
075-183-003-000		350.00		
075-183-004-000		350.00		
075-183-007-000		350.00		
075-183-008-000		350.00		
075-183-009-000		350.00		
075-183-010-000		350.00		
075-184-005-000		350.00		
075-184-006-000		350.00		
075-184-007-000		350.00		
075-184-008-000		350.00		
075-184-009-000		350.00		
075-184-010-000		350.00		
075-184-014-000		350.00		
075-184-016-000		350.00		
075-185-001-000		350.00		
075-185-004-000		350.00		
075-185-005-000		350.00		
075-185-006-000		350.00		
075-185-007-000		350.00		
075-185-009-000		350.00		
075-185-011-000		350.00		
075-191-002-000		350.00		
075-191-004-000		350.00		
075-192-006-000		350.00		
075-192-008-000		350.00		
075-192-009-000		350.00		
075-192-010-000		350.00		
075-192-012-000		350.00		
075-192-013-000		350.00		
075-192-015-000		350.00		
075-192-017-000		350.00		
075-193-010-000		350.00		
075-193-011-000		350.00		
075-194-001-000		350.00		
075-194-002-000		350.00		
075-194-003-000		350.00		
075-201-001-000		700.00		

County of SONOMA
DIRECT CHARGE TAX CODE DETAIL
From Tax Code: 70300, Thru Tax Code: 70300

ASMT	COUNT	SEC AMT	UNSEC AMT	INACTIVE
N				
70300	CAMP MEEKER P&R WTR IMPS	APPLICABLE ONLY TO SPECIFIC ASMTS		
075-201-002-000		350.00		
075-201-005-000		700.00		
075-201-008-000		350.00		
075-201-010-000		350.00		
075-201-012-000		350.00		
075-201-013-000		350.00		
075-201-014-000		350.00		
075-201-015-000		350.00		
075-201-016-000		350.00		
075-202-001-000		350.00		
075-202-002-000		350.00		
075-202-008-000		350.00		
075-202-010-000		350.00		
075-202-013-000		350.00		
075-203-001-000		350.00		
075-203-002-000		350.00		
075-203-003-000		350.00		
075-203-004-000		350.00		
075-203-006-000		350.00		
075-203-007-000		350.00		
075-203-012-000		350.00		
075-203-013-000		350.00		
075-203-014-000		350.00		
075-211-001-000		350.00		
075-211-003-000		350.00		
075-211-004-000		350.00		
075-211-005-000		350.00		
075-211-006-000		350.00		
075-211-008-000		350.00		
075-211-011-000		350.00		
075-211-012-000		350.00		
075-211-017-000		350.00		
075-211-019-000		350.00		
075-211-020-000		350.00		
075-211-021-000		350.00		
075-211-022-000		350.00		
075-211-023-000		350.00		
075-212-002-000		350.00		
075-212-003-000		350.00		
075-212-009-000		350.00		
075-212-011-000		350.00		
075-212-013-000		350.00		
075-212-014-000		350.00		
075-221-004-000		350.00		
075-221-006-000		350.00		
075-221-007-000		350.00		
075-221-010-000		350.00		
075-221-015-000		350.00		
075-221-016-000		350.00		
075-221-019-000		350.00		
075-221-020-000		350.00		
075-221-021-000		350.00		
075-222-001-000		350.00		
075-222-004-000		350.00		
075-222-007-000		350.00		

County of SONOMA
DIRECT CHARGE TAX CODE DETAIL
From Tax Code: 70300, Thru Tax Code: 70300

ASMT	COUNT	SEC AMT	UNSEC AMT	INACTIVE
N				
70300	CAMP MEEKER P&R WTR IMPS	APPLICABLE ONLY TO SPECIFIC ASMTS		
075-223-001-000		350.00		
075-231-003-000		700.00		
075-231-004-000		350.00		
075-231-008-000		350.00		
075-232-001-000		350.00		
075-232-002-000		350.00		
075-232-007-000		350.00		
075-232-008-000		350.00		
075-232-009-000		350.00		
075-232-011-000		350.00		
075-232-012-000		350.00		
075-232-016-000		350.00		
075-232-018-000		350.00		
075-232-020-000		350.00		
075-233-005-000		700.00		
075-241-008-000		350.00		
075-241-009-000		350.00		
075-242-003-000		350.00		
075-242-004-000		350.00		
075-242-006-000		350.00		
075-242-007-000		350.00		
075-242-008-000		350.00		
075-242-009-000		350.00		
075-243-001-000		350.00		
075-243-002-000		350.00		
075-243-004-000		350.00		
075-243-006-000		350.00		
075-243-008-000		350.00		
075-243-009-000		350.00		
075-244-001-000		350.00		
075-244-002-000		350.00		
075-244-004-000		350.00		
075-244-005-000		350.00		
075-244-006-000		350.00		
075-246-001-000		350.00		
075-250-002-000		350.00		
075-250-003-000		350.00		
075-250-004-000		350.00		
075-250-005-000		350.00		
075-250-009-000		350.00		
075-250-011-000		350.00		
075-250-013-000		350.00		
075-250-014-000		350.00		
075-250-015-000		350.00		
075-250-016-000		350.00		
075-250-017-000		350.00		
075-250-021-000		350.00		
075-250-023-000		350.00		
075-250-024-000		700.00		
075-260-005-000		350.00		
075-260-006-000		350.00		
075-260-010-000		350.00		
075-260-014-000		350.00		
075-260-017-000		350.00		
075-260-018-000		350.00		

County of SONOMA
DIRECT CHARGE TAX CODE DETAIL
From Tax Code: 70300, Thru Tax Code: 70300

ASMT	COUNT	SEC AMT	UNSEC AMT	INACTIVE
N				
70300	CAMP MEEKER P&R WTR IMPS	APPLICABLE ONLY TO SPECIFIC ASMTS		
075-260-020-000		350.00		
075-260-022-000		350.00		
075-260-025-000		350.00		
075-270-003-000		350.00		
075-270-007-000		350.00		
075-270-010-000		350.00		
075-290-003-000		350.00		
075-290-004-000		350.00		
075-290-005-000		350.00		
075-290-011-000		350.00		
075-290-012-000		350.00		
075-290-022-000		350.00		
075-290-023-000		350.00		
075-290-026-000		1,050.00		
075-290-027-000		700.00		
075-290-028-000		350.00		
075-290-029-000		350.00		
075-300-001-000		350.00		
TOTAL 70300	348	125,990.00		

County of SONOMA
DIRECT CHARGE TAX CODE DETAIL
From Tax Code: 70300, Thru Tax Code: 70300

ASMT	COUNT	SEC AMT	UNSEC AMT	INACTIVE
TOTAL N	348	125,990.00		
TOTAL ALL TAX CODES	348	125,990.00		

Minutes of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, July 15, 2014, 7:00 pm
DISTRICT OFFICE (Next to the Fire Station)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

President Watson called the meeting to order at 7:10 p.m.

II. ROLL CALL

Directors Helfrich, Anderson, Tominia and Watson were present. Director Rusch was absent. Ray Lunardi, President Occidental Community Services District Board, District Counsel Manwell and Hal Wood were also present.

III. APPROVAL OF AGENDA

Ms. Doran-Girard advised that it has been discovered, after posting the Agenda, that a vote on the selection of a Special District Member to LAFCO must be submitted by July 18; therefore the vote item must be added to the agenda. A motion was made by Cathie Anderson, and seconded by Gary Helfrich to approve the agenda with the addition of selection of a Special District member to LAFCO.

Directors Anderson, Helfrich, Tominia and Watson voted aye. Director Rusch was absent.
The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

George Wenzlaff inquired as to the four-hour window of road closure with respect to the Gran Fondo race. Gary Helfrich explained the particulars of the closure.

VI. CONSENT ITEMS

A. Approval of Minutes

Jamie Dunton requested a correction to the water report of June 17. The expense listed was for a chlorine injection pump. A motion was made by Cathie Anderson and seconded by Gary Helfrich that the minutes of the June 17, 2014 Board meeting be approved as corrected. Directors Anderson, Helfrich, Tominia and Watson voted yes. Director Rusch was absent. The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

B. Payment of Claims

Ms. Doran-Girard presented warrant requests as follow for payment with an additional warrant for Anderson Hall cleaning in the amount of \$115.00 to Jessica Lopez. After discussion, a motion was made by Cathie Anderson, and Anthony Tominia to approve the following warrants requests:

G2014-2015-001 (R&P-July)	\$ 4,027.22
W2014-2015-001 (Wtr-July)	\$11,857.74

Directors Anderson, Helfrich, Tominia and Watson voted yes. Director Rusch was absent.
The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

C. Journal Entry Approval

There were no journal entries this month.

D. Administrative and Financial Report

Ms. Doran-Girard reported that second quarter payroll taxes are complete & submitted, State Controller's compensation report is in process, the State Compensation Fund audit has been delayed to gather volunteer information, and Direct Charge parcel data is due to be received by the District on 7/16. Additionally, SDRMA has advised that any property and equipment valued at \$1,000.00 or more must be specifically scheduled property due to reduction of the property/equipment lowering of deductible by SDRMA.

VII. REPORT OF THE WATER SYSTEM OPERATOR

A. Jamie Dunton reported that the system is functioning better with the upgrades and improvements At Monte Rio. Discussion ensued with respect to changes to radio project that is completed and billed. The system is operating well.

B. George Wenzlaff, Account 127, reported that with the assistance of neighbors the basic repairs have been completed and he asked if it was necessary to get PRMD approval. As his repairs are ready to be finalized by the County, he requested that the Board authorize moving forward with the credit.

A motion was made by Anthony Tominia, and seconded by Gary Helfrich to give authorization to Russian River Utility to reduce the billing of account 127 to pumping charges and work out a payment plan with Mr. Wenzlaff at Russian River Utility's discretion.

Directors Anderson, Helfrich, Tominia and Watson voted yes. Director Rusch was absent.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

C. Discussion: Telemetry Invoice 14-06-21

Gary Helfrich explained that the amounts billed for invoice 14-06-21 are significantly more than the Board authorized and when a situation of this nature occurs, it is his feeling it is perfectly reasonable that the Board President should be contacted for authorization. He went on to state that the Board is responsible to the ratepayers; and, as such, he would like better communication about costs exceeding Board prior approval limitations as well as realistic estimates. Discussion ensued.

After discussion, a motion was made by Gary Helfrich, and seconded by Cathie Anderson to authorize payment of Russian River Utility Telemetry invoice 14-06-21. The warrant is to be signed by Vice-President Helfrich and Finance Officer Anderson and written as quickly as possible.

Directors Anderson, Helfrich, Tominia and Watson voted yes. Director Rusch was absent.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

VIII. ACTION ITEMS

A. CAMP MEEKER VOLUNTEER FIRE DEPARTMENT: UPDATE LEASE CONTRACT/UTILITIES

DESCRIPTION: Directors Anderson and Helfrich reviewed recent discussions with the CMVFD Board regarding the re-negotiation of the site lease relative to improper funding of Fire Department operating costs contained in the present lease. Legal counsel has advised that under the Recreation & Park codes, it is not legal to fund operating costs for a fire department. The lease to be re-written removing the utilities section. Discussion ensued regarding metering of propane, etc. It may be necessary to work out some disposition due to the current propane tank setup, etc. however, it is the Board's feeling that is a separate issue from the site lease.

ACTION: The Board may/may not take further action with respect to the CMVFD lease.

B. PROGRESS UPDATE: SONOMA COUNTY SEPARATION AND DISTRICT FINANCIAL SYSTEM

DESCRIPTION: The Board was advised that initial warrant writing on the MIP Fund accounting system has gone well. There are still aspects of database set-up, report set-up, policies and procedures and related matters to be completed; however, by and large the system is operational.

ACTION: No action was taken.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

C. PROPOSED NEW TERMS FOR RENEWAL AGREEMENT BETWEEN THE SONOMA COUNTY WATER AGENCY AND THE DISTRICT

DESCRIPTION: Director Helfrich explained that in 1996 the District and the Sonoma County Water Agency (SCWA) entered into an agreement to provide the former and its residents with water out of a priority allotment held by the SCWA. By reason of that original Agreement, the District and its residents were supplied water from the SCWA allotment, via the water transmission system built and existing, from wells in the Russian River to Camp Meeker. In April of 2007, the District received its own diversion permit from the State. Nevertheless, the Agreement with SCWA was extended by several amendments because it contained provisions which allowed the District and its residents a back up should the water entitlement under the 2007 Permit be superseded by a prior permit/user. What's being discussed now is a new amendment with the points set forth in the attached SCWA Memo, dated November 26, 2013 and attached to these minutes. Lengthy discussion ensued regarding proposed new terms for renewal of the agreement between SCWA and the Camp Meeker Recreation and Park District.

ACTION: A motion was made by Gary Helfrich, and seconded by Anthony Tominia to direct Gary Helfrich to counter proposed terms of the renewal agreement including: 1.) Camp Meeker shall not pay fees for water diverted under the District's water permit; 2.) Agree in principle to the California Urban Water Conservation Council's Memorandum of Understanding Regarding Urban Water Conservation Practices while recognizing that the Camp Meeker Water System is unique and not all conservation practices are applicable. ; 3.) Given that Camp Meeker has already invested \$1 million in restoring Dutch Bill Creek, the watershed planning and

restoration fee is not appropriate; 4.) Camp Meeker is not served by a wastewater treatment plant and the Occidental wastewater plant does not treat water to standards necessary for reuse, therefore the recycled water fee is not applicable; 5.) Agree to pay liquidated damages per SCWA proposal. 6.) Agree to pay CEQA fees to file a Notice of Exemption for contract extension. 7. Will pay annual administration fee of \$1000 for water diverted under SCWA's water rights. 8.) Agree in principle however 100% of costs for additional equipment to be borne by SCWA. District has enough existing equipment to provide daily report; 9.) Monthly instead of daily reports; 10.) Agree; 11.) Agree; and, 12.) Agree.

The counter proposal is to be submitted to District Counsel Manwell and President Lunardi for review. Further, the proposal is to be transmitted to SCWA over the signatures of Messrs. Lunardi and Helfrich.

Directors Anderson, Helfrich, Tominia and Watson voted yes. Director Rusch was absent. The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

D. RESOLUTION 2014-011: REVIEW CAMP MEEKER RECREATION AND PARK DISTRICT CONFLICT OF INTEREST CODE

DESCRIPTION: The Board is required to review its existing Conflict of Interest Code every two years and affirm or revise the current code.

ACTION: The Board will review at its September meeting.

E. PUBLIC HEARING DATE DIRECT CHARGE LIST

DESCRIPTION: The Board is required to hold a hearing to take and review public comment regarding the 2014-2015 annual Direct Charge list that will be billed via the County tax rolls. The list must be submitted to the County prior to August 11. Parcel data will not be available until after July 16.

ACTION: A motion was made by Cathie Anderson, and seconded by Gary Helfrich to hold a public hearing for the Direct Charge List on Tuesday, August 5 at 7:00 p.m. at the District office.

Directors Anderson, Helfrich, Tominia and Watson voted yes. Director Rusch was absent. The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

F. COMMUNITY EVENTS: GRAN FONDO (Anthony Tominia, 10 minutes)

DESCRIPTION: The Gran Fondo Bicycle Event impacts Camp Meeker residents and Bohemian highway traffic with a 3-4 hour road closure at Camp Meeker. The Board reviewed a draft letter to event holders regarding costs for a community event that requests \$500 to help defray local expenses.

ACTION: A motion was made by Cathie Anderson, and seconded by Gary Helfrich to revise the draft letter estimating the costs of the Gran Fondo event at \$1,000 and requesting \$500 to partner in a community event.

Directors Anderson, Helfrich, Tominia and Watson voted yes. Director Rusch was absent. The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

G. ELECTION LAFCO SPECIAL DISTRICT CLASS II REPRESENTATIVE

DESCRIPTION: The Board reviewed election materials association with filling a position of Special District Representative to the Local Agency Formation Commission (LAFCO).

ACTION: A motion was made by Anthony Tominia, and seconded by Cathie Anderson to cast the Camp Meeker Recreation and Park District ballot for Special District Representative to LAFCO for Ken Jones of the Forestville County Water District.

Directors Anderson, Helfrich, Tominia and Watson voted yes. Director Rusch was absent.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

IX. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place.

Lynn Watson expressed concern about the situation with respect to Jeff Rusch's illness and Board attendance. Cathie Anderson stated she would contact Jeff and Zoe for an update on his condition.

Cathie Anderson reported that the District has access to individuals who need to complete community service hours and that these folks could clear around fire hydrants, etc.

Additionally, she advised that the telephone line at the District office has been changed to a cell phone to respond to community concerns more quickly and at less cost. The District's telephone number remains the same at 874-9246. The District can also receive text messages at this number.

Anthony Tominia reported that the basketball goal has been so significantly damaged because a bus backed into it. He will take care of replacement. He also requested that the Board discuss overnight parking and large vehicles in the District parking lots.

X. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Cathie Anderson, and seconded by Gary Helfrich that the July 2014 meeting of the Camp Meeker Board of Directors be adjourned.

Directors Anderson, Helfrich, Tominia and Watson voted yes. Director Rusch was absent.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The meeting adjourned at 9:08 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

**CHERYL DORAN GIRARD
CLIENT MEMORANDUM**

TO: CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS
FROM: CHERYL DORAN GIRARD
SUBJECT: AUGUST 19, 2014 WARRANTS AND FINANCIAL INFORMATION
DATE: AUGUST 14, 2014

Financial Statements and Warrant Detail are in the board packet following this memorandum. Financial data is based on the District's revenues & expenses received to date.

G2014/2015-002	R&P (August 2014)	6,972.89
W2014/2015-002	Water (August 2014)	10,423.37

Cash balances are updated from all bank July 31 bank statements from Wells Fargo, Bank of the West and US Bank, plus funds received to date.

Financial statements contain data available through August 14, 2014. The detail of the warrant requests directly is following this memo so you will be able to review individual items for each warrant request. Cash in hand, check registers, water funds allocation, County memorandums of funds transfers and finally the financial statements are placed behind the individual warrant details.

It is no longer necessary for RRU to forward the bank statement. Bank of the West provides the District with a statement as well as online services for the use of the District's Finance Officer. Transfer amounts are determined by actual debt requirements and other factors are noted on the allocation sheet. A deposit of \$12,768.92 will be made to the Wells Fargo checking account and \$6,700.00 will be deposited in the Wells Fargo Investment account for amounts allocated for capital replacement and USDA debt fund repayment.

The training phase has begun for the database. The process of report development and writing is somewhat complicated and will be addressed in the coming weeks. Transfer of funds from the County has, to date, gone smoothly.

In the event that you need to contact me, you can reach me at voicemail/office 707-545-2108, email at admin@campmeeker.org or as a last resort via cell phone 707-696-2876.



Vendor	SubObj	Amount	Explanation
Doran-Girard, Cheryl	5410	166.79	Office Supplies
Doran-Girard, Cheryl	5415	24.50	IT-Hosting Services
Doran-Girard, Cheryl	5520	1,389.37	Consulting-July/August
Doran-Girard, Cheryl	5420	303.75	Consulting-July/August
Doran-Girard, Cheryl	5556	455.63	Consulting-July/August
Doran-Girard, Cheryl	5555	236.25	Consulting-July/August
Doran-Girard, Cheryl	5425	7.40	Postage
PGE	5594	97.81	Electric Services
Perry, Johnson, Anderson, Miller	5550	330.00	Legal Services
Watson, Lynn	5010	30.00	Director Stipend
Anderson, Cathie	5010	30.00	Director Stipend
US Bank	5101	1,845.60	Pay Phone/Verizon/Abila/Checks
Lopez, Jessica	5185	80.00	Anderson Hall
Wavemaker Media	5501	75.00	Anderson Hall Booking & Training
Fedex Office	5426	58.37	Printing
Larry Johnson	5555	1,545.00	Audit Preliminary
CMRPD -Water	5592	171.15	Water/Two months
ATT	5101	55.59	Telephone
Verizon	5101	70.68	Cell Service
		6,972.89	

DIRECTOR APPROVAL:

DATE:

Camp Meeker Recreation & Park District**Warrant # W 2014-2015-002**

Vendor	SubObj	Amount	Explanation
Doran-Girard, Cheryl	5520	2,559.38	Consulting-July/Aug
Doran-Girard, Cheryl	5420	303.75	Consulting-July/Aug
Doran-Girard, Cheryl	5556	455.62	Consulting-July/Aug
Doran-Girard, Cheryl	5555	236.25	Consulting-July/Aug
Doran-Girard, Cheryl	5415	24.50	VOIP-Soft Trac
Doran-Girard, Cheryl	5410	166.79	Office Supplies/Equipmnt
Russian River Utility	5515	4,974.00	Contract
Larry Johnson	5540	1,545.00	14-15 Operating Costs
Fedex Office	5426	58.37	Printing Services
Perry Johnson	5550	45.40	Legal Services
Sonoma County Assessor	5405	54.31	Parcel Data-Dr Chg
		10,423.37	

DIRECTOR APPROVAL:

DATE:

Camp Meeker Recreation & Parks District
Check/Voucher Register - Custom Check Register
1010 - Cash In Wells Fargo Bank-Operating
From 8/1/2014 Through 8/31/2014

<u>Check Number</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
1025	Cathie Anderson	8/19/2014	30.00
1026	AT&T	8/19/2014	55.59
1027	Camp Meeker Water System	8/19/2014	171.15
1028	Cheryl Doran-Girard	8/19/2014	6,329.98
1029	Fedex Office	8/19/2014	116.74
1030	Larry Johnson, CPA	8/19/2014	3,090.00
1031	Jessica Lopez	8/19/2014	80.00
1032	P G & E	8/19/2014	97.81
1033	Perry Johnson Anderson, Miller & Moskowitz	8/19/2014	375.40
1034	Russian River Utility	8/19/2014	4,974.00
1035	Sonoma Co Assessor	8/19/2014	54.31
1036	US Bank	8/19/2014	1,845.60
1037	Verizon Wireless	8/19/2014	70.68
1038	Lynn Watson	8/19/2014	30.00
1039	Wavemaker Media Design	8/19/2014	75.00

Camp Meeker Recreation & Parks District
Check/Voucher Register - Custom Check Register
1030 - Cash in Bank of the West-Water
From 8/1/2014 Through 8/31/2014

<u>Check Number</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
526	Camp Meeker Rec & Park Dist	8/13/2014	11,800.00
527	Camp Meeker Rec & Park Dist	8/13/2014	6,700.00
Report Total			35,896.26

DAVID E. SUNDSTROM CPA
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TREASURER-TAX COLLECTOR

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Treasurer-Tax Collector
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FAX (707) 565-3489

DONNA DUNK
ASSISTANT
AUDITOR-CONTROLLER
JONATHAN KADLEC
ASSISTANT TREASURER

Remittance for: **CAMP MEEKER REC & PARK**

Revenue SubObject	Tax Code	Apportionment	Amount
1000	12000	CAMP MEEKER REC&PK GNRL--CY Secured 12/13/13 - 4/14/14	21,047.14
1000	12000	CAMP MEEKER REC&PK GNRL--CY Secured 4/15/14 - 6/22/14	906.32
1000	12000	CAMP MEEKER REC&PK GNRL--CY Secured 6/23/14 - 7/2/14	78.77
1000	12000	CAMP MEEKER REC&PK GNRL--CY Secured 7/1/13-12/12/13	24,963.59
		Total for Sub Object:	46,995.82
1020	12000	CAMP MEEKER REC&PK GNRL--CY Supplemental 2/3/14 - 7/2/14	444.99
1020	12000	CAMP MEEKER REC&PK GNRL--CY Supplemental 7/1/13-2/2/14	402.79
		Total for Sub Object:	847.78
1040	12000	CAMP MEEKER REC&PK GNRL--CY Unsecured 12/2/13-7/2/14	66.89
1040	12000	CAMP MEEKER REC&PK GNRL--CY Unsecured 7/1/13 - 12/1/13	1,540.00
		Total for Sub Object:	1,606.89
1100	12000	CAMP MEEKER REC&PK GNRL--PY Unsecured 7/1/13-7/2/14	73.86
1700	12000	CAMP MEEKER REC&PK GNRL--1st Qtr Interest Allocation 2013-14	49.63
1700	12000	CAMP MEEKER REC&PK GNRL--2nd Qtr Interest Allocation 2013-14	31.49
1700	12000	CAMP MEEKER REC&PK GNRL--3rd Qtr Interest Allocation 2013-14	50.09
1700	12000	CAMP MEEKER REC&PK GNRL--4th Qtr Interest Allocation 2013-14	102.09
		Total for Sub Object:	233.30
4040	12000	CAMP MEEKER REC&PK GNRL--Starting Fund Balance 2013-14	38,679.65
4040	12000	CAMP MEEKER REC&PK GNRL--Various Activity 2013-14	(86,208.60)
		Total for Sub Object:	(47,528.95)
		Total for Index:	2,228.70

FAML6400 V4.2

COUNTY OF SONOMA - ONLINE PRODUCTION

07/23/2014

LINK TO:

TRIAL BALANCE INQUIRY

2:44 PM

ACTIVE

FISCAL MO/YEAR : 12 2014**CURRENCY CODE** :**FUND** : 70 GENERAL FUND - DIST LOC**SUBFUND** : 060 CAMP MEEKER REC & PK**PROJECT** : 000 CAMP MEEKER REC & PK

S ACCT	DESCRIPTION	JUNE 2014	BALANCE
101	EQUITY IN POOLED CASH	-34,233.78	2,228.70
201	VOUCHERS PAYABLE	0.00	0.00
221	UNEARNED REVENUES	1,250.00	0.00
320	UNRESERVED/UNDESIGNATED FUND	0.00	-30,435.80
401	ESTIMATED REVENUE	0.00	94,200.00
411	REVENUE	-5,291.56	-65,992.90
420	APPROPRIATIONS	0.00	-94,200.00
431	EXPENDITURES	38,275.34	94,200.00
	PROJECT TOTAL	0.00	0.00

F1-HELP

F2-SELECT

F4-PRIOR

F5-NEXT

F7-PRIOR PG F8-NEXT PG F9-LINK

G014 - RECORD FOUND

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Remittance for: **CAMP MEEKER WATER - OPERATIONS**

Revenue SubObject	Tax Code	Apportionment	Amount
1001	70300	CAMP MKR P R WTR IMPS--CY Secured 12/13/13 - 4/14/14	49,909.00
1001	70300	CAMP MKR P R WTR IMPS--CY Secured 4/15/14 - 6/22/14	4,025.00
1001	70300	CAMP MKR P R WTR IMPS--CY Secured 7/1/13-12/12/13	69,781.00
		Total for Sub Object:	123,715.00
1700	70300	CAMP MKR P R WTR IMPS--1st Qtr Interest Allocation 2013-14	(3.32)
1700	70300	CAMP MKR P R WTR IMPS--2nd Qtr Interest Allocation 2013-14	17.40
1700	70300	CAMP MKR P R WTR IMPS--3rd Qtr Interest Allocation 2013-14	25.31
1700	70300	CAMP MKR P R WTR IMPS--4th Qtr Interest Allocation 2013-14	1,256.21
		Total for Sub Object:	1,295.60
4040	70300	CAMP MKR P R WTR IMPS--Starting Fund Balance 2013-14	(5,338.85)
4040	70300	CAMP MKR P R WTR IMPS--Various Activity 2013-14	(117,726.04)
		Total for Sub Object:	(123,064.89)
		Total for Index:	1,945.71

FAML6400 V4.2

COUNTY OF SONOMA - ONLINE PRODUCTION

07/23/2014

LINK TO:

TRIAL BALANCE INQUIRY

2:44 PM

ACTIVE

FISCAL MO/YEAR : 12 2014**CURRENCY CODE** :**FUND** : 70 GENERAL FUND - DIST LOC**SUBFUND** : 060 CAMP MEEKER REC & PK**PROJECT** : 500 CAMP MEEKER WATER-OPERATIONS

S ACCT	DESCRIPTION	JUNE 2014	BALANCE
101	EQUITY IN POOLED CASH	16,903.62	1,945.71
201	VOUCHERS PAYABLE	0.00	0.00
320	UNRESERVED/UNDESIGNATED FUND	0.00	-15,328.21
400	BUDGETARY FUND BALANCE	0.00	-15,148.00
401	ESTIMATED REVENUE	0.00	311,245.00
411	REVENUE	-40,270.71	-272,250.19
420	APPROPRIATIONS	0.00	-296,097.00
431	EXPENDITURES	23,367.09	285,632.69
	PROJECT TOTAL	0.00	0.00

F1-HELP

F2-SELECT

F4-PRIOR

F5-NEXT

F7-PRIOR PG F8-NEXT PG F9-LINK

G014 - RECORD FOUND

DAVID E. SUNDSTROM CPA
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JONATHAN KADLEC
ASSISTANT TREASURER

Remittance for: CMRP-RESTORATION & DEVELOP

Revenue SubObject	Tax Code	Apportionment	Amount
1700	12000	CAMP MEEKER REC&PK GNRL--1st Qtr Interest Allocation 2013-14	30.26
1700	12000	CAMP MEEKER REC&PK GNRL--2nd Qtr Interest Allocation 2013-14	27.20
		Total for Sub Object:	57.46
4040	12000	CAMP MEEKER REC&PK GNRL--Starting Fund Balance 2013-14	2,612.40
		Total for Index:	2,669.86

FAML6400 V4.2

COUNTY OF SONOMA - ONLINE PRODUCTION

07/23/2014

LINK TO:

TRIAL BALANCE INQUIRY

2:45 PM

ACTIVE

FISCAL MO/YEAR : 12 2014

CURRENCY CODE :

FUND : 70 GENERAL FUND - DIST LOC

SUBFUND : 060 CAMP MEEKER REC & PK

PROJECT : 527 CMRP-RESTORATION & DEVELOP

S ACCT	DESCRIPTION	JUNE 2014	BALANCE
101	EQUITY IN POOLED CASH	-15,000.00	2,669.86
320	UNRESERVED/UNDESIGNATED FUND	0.00	-17,587.52
400	BUDGETARY FUND BALANCE	0.00	15,000.00
411	REVENUE	0.00	-82.34
420	APPROPRIATIONS	0.00	-15,000.00
431	EXPENDITURES	15,000.00	15,000.00
	PROJECT TOTAL	0.00	0.00

F1-HELP

F2-SELECT

F4-PRIOR

F5-NEXT

F7-PRIOR PG F8-NEXT PG F9-LINK

G014 - RECORD FOUND

Allocation of Water Receipts Fiscal Year 7/1/2014 -6/30/2015

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Camp Meeker Recreation & Parks District

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

10 - Recreation & Park - Operating

From 7/1/2014 Through 8/15/2014

(In Whole Numbers)

		YTD Budget - Original	Current Year Actual	YTD Budget Variance - Original
Revenue				
4001	Property Taxes-CY Secured	48,000	0	(48,000)
4041	Cost Reimbursement-Collect Delinquent CY Unsec	(1,000)	0	1,000
4101	Interest Pooled Cash -Sonoma County	250	0	(250)
4210	Rental Fees-Anderson Hall	7,500	1,260	(6,240)
4215	Rental Fees-Other	0	288	288
4220	State-Home Owner Property Tax Relief	500	0	(500)
4625	Transfers-Within Fund In	17,000	0	(17,000)
	Total Revenue	72,250	1,548	(70,702)
Expenses				
5010	Director Stipend	720	105	615
5017	Worker Compensation Insurance	1,400	0	1,400
5101	Communications-Telephone	2,310	337	1,973
5105	Communications-ISP Website	250	117	133
5184	Janitorial Supplies	400	74	326
5185	Janitorial Services	1,700	80	1,620
5210	Insurance-Property & Liability	1,656	0	1,656
5301	Maintenance-Beach and Parks	750	0	750
5302	Maintenance-Bldgs & Improvements	500	0	500
5401	Memberships	125	0	125
5410	Office Supplies	750	281	469
5415	Office Operations	0	25	(25)
5416	Lease-Accounting Software	1,935	0	1,935
5420	Training-Administrative	750	304	446
5425	Postage	400	7	393
5426	Printing Services	500	37	463
5427	Supplies	350	0	350
5501	Professional Fees-Web	750	75	675
5520	Administrative Services	19,800	1,389	18,411
5540	LAFCO Charges	150	0	150
5550	Legal Services	15,000	330	14,670
5555	Professional Services-Auditor	10,086	1,781	8,305
5556	Professional Services-Accounting	3,300	456	2,844
5570	Service Fee-PayPal	75	0	75
5575	Bank Service Fees	0	(8)	8
5590	Gas and Oil	1,750	0	1,750
5592	Water and Sewer	750	171	579
5594	Utilities	1,000	98	902
8516	Maintenance & Repair	5,000	0	5,000
9001	Contingency	93	0	93
	Total Expenses	72,250	5,659	66,591

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
40 - Recreation & Parks - Water Operations
From 7/1/2014 Through 8/15/2014
(In Whole Numbers)

		YTD Budget - Original	Current Year Actual	YTD Budget Variance - Original
Revenue				
4010	Direct Charges-Current Year	122,000	0	(122,000)
4101	Interest Pooled Cash -Sonoma County	250	0	(250)
4310	Sales of Water-Residential	220,000	18,496	(201,504)
4625	Transfers-Within Fund In	30,000	0	(30,000)
	Total Revenue	372,250	18,496	(353,754)
Expenses				
5010	Director Stipend	0	15	(15)
5101	Communications-Telephone	990	0	990
5105	Communications-ISP Website	250	0	250
5210	Insurance-Property & Liability	3,862	0	3,862
5401	Memberships	125	0	125
5405	Miscellaneous	0	54	(54)
5410	Office Supplies	500	281	219
5415	Office Operations	500	25	476
5416	Lease-Accounting Software	1,935	0	1,935
5420	Training-Administrative	750	304	446
5425	Postage	150	0	150
5426	Printing Services	500	80	420
5501	Professional Fees-Web	750	0	750
5515	Contract Services-Water Operations	95,000	9,948	85,052
5520	Administrative Services	14,500	2,559	11,941
5540	LAFCO Charges	545	0	545
5550	Legal Services	15,000	45	14,955
5555	Professional Services-Auditor	11,004	1,781	9,223
5556	Professional Services-Accounting	7,700	456	7,244
5565	Fiscal Agent Fees	300	0	300
5575	Bank Service Fees	0	(8)	8
5585	Public/Legal Notices	500	0	500
5587	Water System Fees-State	2,500	0	2,500
5594	Utilities	3,000	28	2,972
8565	Equipment 2	5,000	0	5,000
8625	Tfr Within Fnd-Out	205,690	0	205,690
9001	Contingency	1,199	0	1,199
	Total Expenses	372,250	15,567	356,683



RECEIVED
AUG 06 2014
BY: ...CA...



EDMUND G. BROWN JR.
GOVERNOR

MATTHEW RODRIGUEZ
SECRETARY FOR
ENVIRONMENTAL PROTECTION

State Water Resources Control Board

Certified Mail: 7004 2510 0003 9143 7035

August 1, 2014

Primary Owner:

Statement Number: S009073

CAMP MEEKER RECREATION & PARK DISTRICT
PO BOX 461
CAMP MEEKER, CA 95419

**SUBJECT: FINAL NOTICE OF FAILURE TO FILE REPORT OF WATER DIVERSION
AND USE AND POTENTIAL ADMINISTRATIVE CIVIL LIABILITY**

On January 30, 2014 the Division of Water Rights (Division) mailed you or your agent a letter notifying you or your agent of the requirement to electronically file your triennial statement of water diversion and use prior to July 1, 2014.

Section 5104 of the California Water Code states: "supplemental statements shall be filed at three-year intervals, prior to July 1 of the year next succeeding the end of each three-year interval." As of July 24, 2014, we have not received your electronic filing. By not filing your report, you are in violation of the Water Code and subject to penalties as indicated in Water Code section 5107 (c)(1) which states: "Civil liability may be administratively imposed by the board pursuant to section 1055 in an amount not to exceed the following amounts: (1) for failure to file a statement, one thousand dollars (\$1,000), plus five hundred dollars (\$500) per day for each additional day on which the violation continues if the person fails to file a statement within 30 days after the board calls the violation to the attention of that person."

This letter is our notice to you that your statement of water diversion and use has not been received as of July 24, 2014. Compliance with the supplemental statement filing requirement is mandatory. Currently, you could be subject to a \$1,000 penalty. If your report is not received within 30 days from the date you receive this letter, you will be subject to an additional \$500 per day, for each additional day the violation continues. Additional information on reporting requirements and access to our online reporting system in order to submit the required triennial statement is located at: <http://www.waterboards.ca.gov/RMS>.

To file your supplemental statement, please access our online reporting system at <http://www.waterboards.ca.gov/RMS> and use the following login and password:

CHARLES R. HOPPIN, CHAIRMAN | THOMAS HOWARD, EXECUTIVE DIRECTOR

1001 I Street, Sacramento, CA 95814 | Mailing Address: P.O. Box 100, Sacramento, CA 95812-0100 | www.waterboards.ca.gov

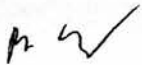
User ID: **S009073**

Online Password: **652015**

The State Water Board has discretion when considering enforcement action, and takes into consideration any corrective actions taken. Therefore, this matter requires your immediate attention.

If you have questions, or need assistance, please contact the Division at (916) 445-2812.

Sincerely,



Barbara Evoy, Deputy Director
Division of Water Rights

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Sorry We Missed You! We [®] Deliver for You

Item is at:
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Today's Date

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Go to usps.com/redelivery
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Available for Pick-up After

Date:

Time:

☐ If checked, you or your agent must be present
at time of delivery to sign for item.

Article Number(s)

7004Z510000391437035

For Delivery: (Enter total number of items
delivered by service type.)

For Notice Left: (Check applicable item)

Express Mail® ☐ Insured Mail ☐

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(Must claim within 15 days
or article will be returned)

Firm Bill ☐ Delivery
Confirmation™ ☒ Signature
Confirmation™ ☒

Registered Mail™ ☒

Perishable
Item ☐

Other: ☐

Article Requiring Payment

Postage Due ☐ COD ☐ Customs \$

Final Notice: Article will be returned
to sender on ☐

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Delivery Notice/Reminder/Receipt

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SWRCB - WATER RIGHTS
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SACRAMENTO, CA 95812



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CAMP MEEKER RECREATION & PARK
DISTRICT
PO BOX 461
CAMP MEEKER, CA 95419
Cert# 7004 2510 0003 9143 7035
9541900461 0001

8/4/14



WAVEMAKER MEDIA DESIGN

company: Camp Meeker Recreation & Park District
contact: Cheryl Doran-Girard
address: PO Box 461, Camp Meeker

date: 8.12.14
e-mail: admin@campmeeker.org
phone: 707.545.2108

description of project:

The beautifully designed, full color, 2 sided, 8.5" x 11" tri fold brochure for Anderson Hall will express the rustic charm of the building and its surroundings, while promoting the features that have made the location a popular venue for holding events for many generations. The included location photography & videography will capture the imagery that will be used on the brochure as well as the website. The brochure will be printed on 100lb cover stock, with the back panel designed to serve as a self-mailer. A creatively designed, well crafted piece of collateral that visitors will be delighted to take home with them as a reminder to plan their next visit to Anderson Hall.

wavemaker provides:

1. Brochure layout (1) design presented, (1) set of revisions, PDF proofs & print production. – 8hrs
2. High resolution photography at location. Important features inside & outside the building to be photographed. Lighting used as needed. – 3.5hrs each (Steve & Kari)
3. HD Recording & editing of approx (3) minute video walk-through. Install video clip for playback on Anderson Hall web page. – 3hrs
4. Installation of gallery with up to (20) photos on the Anderson Hall web page. – 3hrs
5. Printing: 8.5 x 11, full color
 Qty: 500 = \$450 (tax and shipping not included)
 Qty: 1000 = \$680 (tax and shipping not included)


client provides: Additional content text, approval of proofs before printing.

production estimate = \$1,050.00 (21hrs)

printing estimate = \$450.00 per 500, or \$680.00 per 1000

The fees and expenses shown are minimum estimates only. Final fees and expenses shall be shown when invoice is rendered. The Client's approval shall be obtained for any increases in fees or expenses that exceed the original estimate by 10% or more. Revisions or additional work beyond estimated time will be billed at an hourly rate of \$50.

 client signature / date


 wavemaker rep / date

8.12.14

Proposed New Terms for Renewal Agreement between the Sonoma County Water Agency and Camp Meeker Recreation and Parks District

The below listed terms would be added to the existing agreement. Additionally, the existing agreement would be updated as needed. For example, the requirement in existing Section 3, that Camp Meeker Recreation and Parks District (CMRPD) comply with State Board requirements applicable to the Sonoma County Water Agency (Water Agency), would be modified to require that CMRPD comply with these requirements for all its water use, not only water subject to the Agreement and Section 4, Shortage of Water and Apportionment, would be updated to include appropriate references to the Endangered Species Act, as the Restructured Agreement now does.

1. Water Conservation MOU and BMPs

A new term would require that each entity entering into a renewal agreement with the Agency sign the California Urban Water Conservation Council's (CUWCC) Memorandum of Understanding Regarding Urban Water Conservation in California and implement CUWCC's water conservation best management practices.

2. Water Conservation Charges and Projects

A new term would require that each entity entering into a renewal agreement fund or implement water conservation projects, with the funding level equal to the level funded by the Agency under the Restructured Agreement. To meet this required funding level, the entity would have to fund water conservation projects at a level equal to the Water Conservation Sub-Charge that is paid by the Agency's water contractors under the Restructured Agreement times the maximum number of acre-feet that the Agency will be obligated in the renewal agreement to make available to the entity for diversion under the Agency's water rights.

For FY 12/13, the Water Conservation Sub-Charge is \$32.85 per acre-foot.

For FY 13/14, the Water Conservation Sub-Charge is \$63.30 per acre-foot.

3. Watershed Planning and Restoration

A new term would require that each entity entering into a renewal agreement share the Agency's costs associated with fishery mitigation and enhancement and environmental compliance activities and projects needed for the Agency to comply with the Endangered Species Act or other applicable statutes or regulations by paying the Agency an amount equal to the current Watershed Planning Restoration Sub-Charge (FY 12/13 \$81.06/af) for each acre-foot of water that the Agency will be obligated in the renewal agreement to make available to the entity for diversion under the Agency's water rights. These payments would be deposited by the Agency into its Watershed Planning and Restoration Fund.

For FY 13/14, the Watershed Planning Restoration Sub-Charge is \$81.20 per acre-foot.

4. Recycled Water and Local Supply

A new term would require that each entity entering into a renewal agreement support water recycling by paying the Agency an amount equal to the Recycled Water and Local Supply Sub-Charge (the FY 12/13 amount of this charge is \$15.99/af) for each acre-foot of water that the Agency will be obligated in the renewal agreement to make available to the entity for diversion under the Agency's water rights. These payments would be deposited by the Agency into its Recycled Water and Local Supply Fund.

For FY 13/14, the Recycled Water & Local Supply Sub-Charge is \$24.23 per acre-foot.

5. Liquidated Damages

A new term would require that each entity entering into a renewal agreement pay the Agency liquidated damages for any diversions of water by the entity that exceed the annual limit in its renewal agreement. The amount of the liquidated damages would be one half of the total of the sub-charges described in parts 2, 3 and 4 above times the number of acre-feet of such unauthorized diversions.

Based on FY 12/13 sub-charges, a liquidated damages charge would be \$64.95 per acre-foot.

Based on FY 13/14 sub-charges, a liquidated damages charge would be \$84.37 per acre-foot.

6. California Environmental Quality Act

The renewal agreement would include a recital stating that renewal of the agreement is exempt from CEQA under CEQA Guidelines Section 15301, the exemption for existing facilities. The renewal agreement will also provide that, if some CEQA document besides a notice of exemption is required before the Water Agency may execute the renewal agreement, then the entity will pay the Water Agency's costs of preparing that CEQA document.

7. Annual Administrative Charge

The renewal agreement would contain a new term that would require that each entity entering into a renewal agreement pay an annual charge of \$1,000 to cover the Agency's administrative costs of managing the renewal agreement and reporting diversions under the Agency's water rights.

8. Meters

The renewal agreements would contain a new term that would describe the existing locations of all of the entity's water production facilities, and require the entity to install a meter on each such facility, to make annual inspections and calibrations of each meter,

and to report such inspection and calibration actions to the Agency. Additionally, the renewal agreements would give the Agency the right, at its expense, to make additional tests of any meter and to install and maintain appropriate equipment to allow electronic meter reading. The agreements also would provide that these meters shall be maintained by the entity so that they read within 2 percent accuracy.

9. Reporting of Water Use

The renewal agreement would contain a term requiring the entity to report its daily diversions in a spreadsheet-compatible electronic format, and to send these reports to the Agency each month.

10. Records Submittal

The renewal agreement would contain a term that would require that whenever the entity files correspondence or reports with, or receives correspondence or reports from, any local, state or federal regulatory agency, including but not limited to the SWRCB, Department of Water Resources (DWR) and Department of Public Health, related to river diversions under Agency water rights, then the entity concurrently send a copy of the document to the Agency.

11. Operative Dates

A new term would provide that each renewal agreement would be operative only during times when the entity is current on all of its required payments to the Agency.

12. Term

A new term would provide that each renewal agreement would be effective for a new ten-year term.