

Agenda of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, October 20, 2015, 7:00 pm
DISTRICT OFFICE (Next to the Fire Station)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS (10 minutes)

- A. Approval of Minutes
 - 1. September 15, 2015
- B. Payment of Claims
- C. Journal Entry Approval
- D. Administrative and Financial Report

VII. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility, 10 minutes)

- A. Report of operations for the current month.

VIII. ACTION ITEMS

- A. UPDATE: WATER METER INSTALLATION ISSUES PARCELS 075-290-018 & 075-290-023, #1 SYLVANIA HEIGHTS & #9 SYLVANIA HEIGHTS: JERRY YOST (10 minutes)
DESCRIPTION: Mr. Yost has requested installation of a meter for parcel 075-290-023 and has presented information regarding the initial installation by letter and the Board will receive an update regarding this matter that was initially reviewed on September 15.
PROPOSED ACTION: The Board may/may not take action on this matter.
- B. UPDATE: TOWER AND BAUMERT WATER TANK SITES SECURITY (Jamie Dunton, 15 minutes)
DESCRIPTION: At the August 11 meeting, Mr. Dunton, President of Russian River Utility, the District's water operator advised the Board that an incident had occurred at the Tower water tank site whereby a distraught individual possibly intent on self-harm had climbed on the tank and had to be removed. It is his recommendation that the issue of water tank site security be addressed. The Board will be provided an update possibly including an estimate for fencing.
PROPOSED ACTION: The Board may/may not take action with respect to water tank security.

C. UPDATE: BOHEMIAN HIGHWAY CROSSWALK TO POST OFFICE

(Cathie Anderson/Lynn Watson, 10 minutes)

DESCRIPTION: The Board will discuss submittal of a letter to Sonoma County Department responsible for the painting of crosswalks asking that a crosswalk be painted on Bohemian Highway to allow a means to cross more safely to the Camp Meeker Post Office.

PROPOSED ACTION: The Board may/may not take further action on this issue.

D. "CHIPPER" PROGRAM SONOMA COUNTY FIRE & EMERGENCY SERVICES

(Lynn Watson, 10 minutes)

DESCRIPTION: Director Watson has received a number of inquiries from the community regarding chipping services for residents at risk to wildfire. County Fire Prevention has been contacted regarding in conducting the program in Camp Meeker. Given the events of wildfires this summer, this could be a high priority to due the fuel load, evacuation issues, and difficulty in getting chipper to individual homes in the community. In the past the District has been responsible for promotion and related costs as well as volunteers to assist in monitoring piles and spreading of chips. Estimated dates and funding to be determined.

PROPOSED ACTION: The Board may/may not decide to go forward with a "Chipper Program."

E. DISTRICT SIGNAGE PARKING LOTS (Cathy Anderson, 10 minutes)

DESCRIPTION: Director Anderson will review recent issues with RV overnight parking on the basketball court and proposes posting signage informing the public of the District's parking policy.

PROPOSED ACTION: The Board may/may not take further action on this issue.

F. REVIEW OF DISTRICT STANDING AND "AD HOC" COMMITTEES (Anthony Tominia, 5 minutes)

DESCRIPTION: Director Tominia has requested a review of current standing and ad hoc committees. Further, he wants to discuss adding a standing Parks committee to discuss cleanup days, volunteer opportunities, and branding/signage. He proposes that establishing a standing Parks committee to provide the community with names and faces to "drop ideas".

PROPOSED ACTION: The Board may/may not take further action in this regard.

X. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place.

XI. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than ten (10) calendar days before the meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion.

Submit your agenda items using the Districts website at the following address:

http://www.campmeeker.org/wordpress/?page_id=224.

Minutes of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, September 15, 2015, 7:00 pm
DISTRICT OFFICE (Next to the Fire Station)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

President Watson called the meeting to order at 7:05 p.m.

II. ROLL CALL

Directors Watson, Helfrich, Anderson, and Tominia were present. Director Larson was absent.

III. APPROVAL OF AGENDA

A motion was made by Gary Helfrich, and seconded by Cathie Anderson to approve the agenda as posted.

Directors Anderson, Helfrich, Tominia and Watson voted yes. Director Larson was absent.

The motion was approved. Ayes: 4 Noes: 0 Abstain: 0 Absent: 0

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

Jamie Dunton, President of Russian River Utility introduced Robert Sherod, a Russian River Utility staff member for the past two years, who will be assisting him in Camp Meeker water operations.

VI. CONSENT ITEMS

A. Approval of Minutes

1. August 11, 2015

As there were no corrections to the minutes of August 11, 2015, a motion was made by Cathie Anderson, and seconded by Gary Helfrich to approve the minutes of August 11, 2015 as submitted.

Directors Anderson, Helfrich, Tominia and Watson voted yes. Director Larson was absent.

The motion was approved. Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

B. Payment of Claims

After discussion, a motion was made by Gary Helfrich, seconded by Cathie Anderson to approve the following warrant requests; and, checks 1254-1275 (Operating-WFB), check 1003 (Investment WFB) and 552 & 553 (Bank of West) in payment of warrant request amounts and water transfers. Checks 1250, 1251, 1253, 1255, 1257-1259, 1270, 1273, & 1274 were void due to printer error.

G2015/2016-003 (R&P September 2015)	\$ 4,261.87
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W2015/2016-003 (Water September 2015)	\$13,288.09
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AB2016/2016-001 (USDA Loan Pmt)	\$62,690.20
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Directors Anderson, Helfrich, Tominia and Watson voted yes. Director Larson was absent.

The motion was approved. Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

C. Journal Entry Approval

Ms. Doran-Girard reviewed journal entries JV057, JV058, and JV059 for 2014-2015 fiscal year and related documentation. A motion was made by Gary Helfrich, seconded by Cathie Anderson to approve journal entries JV057, JV058, and JV059 for 2014-2015 fiscal year as submitted. Directors Anderson, Helfrich, Tominia and Watson voted yes. Director Larson was absent. The motion was approved. Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

D. Administrative and Financial Report

Ms. Doran-Girard advised that the County will make the DWR payment in the amount of \$48,538.66 from appropriate funds held in the Treasury, the State Controller Report & Government Compensation reports will be submitted prior to the October 19 electronic due date. Additionally, she informed the Board that the District has received an award from SDRMA as a result of no claims for over five years, the signed SCWA extension documents have been received and that proof of publication for the November election has been received from the County. Lastly, there were no "water waste" reports on the State website this month.

VII. REPORT OF THE WATER SYSTEM OPERATOR

- A. Jamie Dunton of Russian River Utility reported that the water system is working find. The District is discharging raw water at or near Alliance Redwoods at an average of 34 gallons/minute. Monitoring data is available to the fish folks and the project seems to be going very well. Fish pools are full. Discussion ensued regarding reimbursement of the electrical costs and lab costs.

VIII. ACTION ITEMS

- A. WATER METER INSTALLATION ISSUES PARCELS 075-290-018 & 075-290-023, #1 SYLVANIA HEIGHTS & #9 SYLVANIA HEIGHTS: JERRY YOST

DESCRIPTION: Mr. Yost has requested installation of a meter for parcel 075-290-023 (9 Sylvania) and has presented information regarding the initial installation that involved parcel 075-290-018 (Bigfoot Park) by letter. The Board discussed this issue in depth as to connection fees and debt service issues.

ACTION: After discussion, a motion was made by Anthony Tominia, seconded by Gary Helfrich that the Board will authorize a connection for #9 Sylvania upon payment of the connection fees, current year flat charges, and that upon inspection the water installation meets the appropriate state requirements. Director Helfrich, in conjunction will prepare a draft letter advising requirements in conjunction with input from Russian River Utility. Upon completion of the letter the Board President is authorized to sign and transmit.

Directors Anderson, Helfrich, Tominia and Watson voted yes. Director Larson was absent. The motion was approved. Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

- B. TOWER AND BAUMERT WATER TANK SITES SECURITY

DESCRIPTION: At the August 11 meeting, Mr. Dunton, President of Russian River Utility, the District's water operator advised the Board that an incident had occurred at the Tower water tank site whereby a distraught individual possibly intent on self-harm had climbed on the tank and had to be removed. The Board discussed security at the Baumert, Morelli and Tower tank sites as well as potential liability.

ACTION: The Board directed Mr. Dunton to obtain estimates for appropriate fencing to secure the tank sites.

C. UPDATE: RESOLUTION 2015-001: CAMP MEEKER VOLUNTEER FIRE DEPARTMENT LEASE AGREEMENT

DESCRIPTION: Director Anderson reviewed the history of this issue informing the Board that the District entered into a long term LAND LEASE AGREEMENT with the Camp Meeker Volunteer Fire Department (CMVFD), dated October 1, 2009. That instrument [and in particular, subparagraph 3.2] did not address apportionment of commonly used utilities. The District has completed steps to separate services (e.g. separate meters) as the most efficient way to apportion use. A proposed Amendment to the LEASE was given to the CMVFD in September of 2014, but the Fire Department has not acted upon or returned it. Therefore, on advice of counsel, that utilities must be apportioned under the LEASE; that, a Recreation & Park District is not authorized by law to provide financial support to a Fire Department; and that the CMVFD has been given adequate notice of the new billing and metering procedures that are necessary to achieve the purposes of the LEASE, counsel now recommends the matter be closed and that CMVFD be so informed.

ACTION: A motion was made by Cathie Anderson, and seconded by Gary Helfrich that the Board adopt Resolution 2015-001 approving the actions taken under the LEASE, as set forth above, and authorizing the Board President to send a letter to the CMVFD informing it of the District's actions and interpretation of the apportionment of utilities issue.

Directors Anderson, Helfrich, Tominia and Watson voted yes. Director Larson was absent.
The motion was approved. Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

D. RETURNED ITEM CHARGES—WATER CUSTOMERS

DESCRIPTION: Director Helfrich reviewed the discussion at the July 21, 2015 meeting regarding the charge presently charged water customers (\$10.00) as a result of a returned check charge from Bank of the West that is in excess of the \$10.00 currently collected for these items. Malcolm Manwell, District Counsel, has reviewed water code language to determine if Proposition 218 process must be followed to establish a new charge for returned checks from water customers and provided a memorandum regarding the Proposition 218 issue and the Board is now able to proceed to adopt a new returned item charge of \$35.00 for water customers.

ACTION: A motion was made by Gary Helfrich and seconded by Cathie Anderson to establish a returned item charge for water customers in the amount of \$35.00. A one-time waiver will be considered upon written application to the Board.

Directors Anderson, Helfrich, Tominia and Watson voted yes. Director Larson was absent.
The motion was approved. Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

E. RESOLUTION 2015-012: APPROVAL OF FINAL BUDGET FOR FISCAL YEAR ENDING 6/30/2016

DESCRIPTION: The Board reviewed the final budget for fiscal year 7/1/2015 through 6/30/2016 and affirmed the previously approved Prop 4 limitation as required by law.

ACTION: A motion was made by Gary Helfrich, and seconded by Anthony Tominia to adopt Resolution 2015-012 and a Final Budget for the fiscal year ending June 30, 2016 as required by law.

Directors Anderson, Helfrich, Tominia and Watson voted yes. Director Larson was absent.

The motion was approved. Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

F. BOHEMIAN HIGHWAY CROSSWALK TO POST OFFICE

DESCRIPTION: The Board discussed submittal of a letter to Sonoma County Department responsible for the painting of crosswalks asking that a crosswalk be painted on Bohemian Highway to allow a means to cross more safely to the Camp Meeker Post Office. Jerry Yost has been in contact with the County regarding this issue. There is concern that about the children crossing Bohemian Hiway to the school bus stop. It would seem that the County would be liable in the event that anyone was injured.

ACTION: A motion was made by Anthony Tominia, and seconded by Cathie Anderson that Gary Helfrich draft a letter to County Public Works informing them of a deficiency in the road and explaining any violation and liability. Further, the Board authorizes the Board President to sign and transmit the letter.

Directors Anderson, Helfrich, Tominia and Watson voted yes. Director Larson was absent.

The motion was approved. Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

G. UPDATE: BEACH AND PARK MAINTENANCE HIRE

DESCRIPTION: Director Anderson advised that she will continue to provide what services she can and this issue can be addressed at some later point in time.

ACTION: The Board took no action regarding maintenance.

X. DIRECTORS' REPORTS

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PROPOSED ACTION: No action or discussion to take place.

Director Tominia reported that there had been a fire behind the District office three weeks ago. He has not heard anything regarding the investigation.

He also stated that he would like to have continued reporting regarding the water system and fish project on the agenda.

XI. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Gary Helfrich and seconded by Cathie Anderson to adjourn the September 2015 meeting of the Board of Directors of the Camp Meeker Recreation and Park District.

Directors Anderson, Helfrich Tominia and Watson voted yes.

The motion was approved. Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The meeting adjourned at 8:44 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

2015-09-15draftminutes.doc

**CHERYL DORAN GIRARD
CLIENT MEMORANDUM**

TO: CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS
FROM: CHERYL DORAN GIRARD
SUBJECT: OCTOBER 20, 2015 WARRANTS AND FINANCIAL INFORMATION
DATE: OCTOBER 16, 2015

Financial Statements and Warrant Detail are in the board packet following this memorandum.
Financial data is based on the District's revenues & expenses received to date.

G2015/2016-004	RP-October 2015	4,406.35
W2015/2016-004	Water-October 2015	11,862.36

Cash balances are updated from all September 30 bank statements from Wells Fargo, and US Bank, plus funds received to date. All bank accounts are reconciled and reconciliations are approved by the District's Fiscal Officer with the exception of US Bank due to timing of receipt of statement.

Financial statements contain data available through October 16, 2015 and reflect receipt of all moneys received. The detail of the warrant requests directly is following this memo so you will be able to review individual items for each warrant request. Cash on-hand, check registers, water funds allocation, and the financial statements are placed behind the individual warrant details.

Deposits will be made to the Wells Fargo checking account and the Wells Fargo Investment account for amounts allocated for capital replacement and USDA debt fund repayment following the October 20 meeting.

The process of year-end processing, various aspects of audit information reports, and GASB report setup from the accounting software continue. I have provided Larry Johnson with the District's general ledger and anticipate meeting with him on several more occasions prior to conclusion of audit.

In the event that you need to contact me, you can reach me at voicemail/office 707-545-2108, email at admin@campmeeker.org or via cell phone 707-696-2876.



Camp Meeker Recreation & Park District

Warrant # G2015/2016-004

Vendor	G/L Acct	Amount	Explanation
Anderson, Cathie	5010	30.00	Dir Stipend-October 2015
Valery Larson	5010	30.00	Dir Stipend-October 2015
Wavemaker Media	5501	172.50	Website: Photogallery/Facebook Graphics
Doran-Girard, Cheryl	5520	650.00	Consulting-September/October
Doran-Girard, Cheryl	5555	776.25	Consulting-September/October
Doran-Girard, Cheryl	5556	1,673.12	Consulting-September/October
Doran-Girard, Cheryl	5410	104.50	Supplies
Doran-Girard, Cheryl	5405	40.00	IT-State Controller
Perry Johnson	5550	45.00	Legal-St. Dorothy's
Fedex Office	5426	41.17	Printing
Lynn Watson	5010	30.00	Dir Stipend-October 2015
American Express	5405	327.66	Gran Fondo Plus Anderson Hall
PGE	5594	93.86	Electric Service
Camp Meeker Wtr	5592	84.38	Water Service
US Bank		78.07	Gran Fondo Misc
US Bank		149.00	Software Lease
US Bank		19.98	Web Maint Contract Inc. ISP
US Bank		60.86	Pay Phone/Anderson Hall Supplies
Total		4,406.35	

DIRECTOR APPROVAL:

DATE: 10/20/2015

Vendor	G/L Acct	Amount	Explanation
Doran-Girard, Cheryl	5520	650.00	Consulting-September/October
Doran-Girard, Cheryl	5556	1,673.12	Consulting-September/October
Doran-Girard, Cheryl	5555	776.25	Consulting-September/October
Doran-Girard, Cheryl	5410	104.50	Supplies
Doran-Girard, Cheryl	5405	40.00	IT/State Controller
Fedex Office	5426	41.16	Printing
Russian River Utility	5515	8,145.38	Contract Services
Russian River Utility	5594	22.98	Electric Service
Perry Johnson	5550	135.00	Dutch Bill Augmentation
Wavemaker Media	5501	105.00	Diversion Order/FB Graphics
US Bank		168.97	Accting Software/Web Maint

Total	11,862.36
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DIRECTOR APPROVAL:

DATE: 10/20/15

Camp Meeker Recreation & Parks District

Check/Voucher Register - Current

1010 - Cash In Wells Fargo Bank-Operating

From 9/16/2015 Through 10/21/2015

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
1276	System Generated Check/Vo...	American Express	10/20/2015	327.66
1277	System Generated Check/Vo...	Camp Meeker Wa...	10/20/2015	84.38
1278	System Generated Check/Vo...	Cheryl Doran-Girard	10/20/2015	6,487.74
1279	System Generated Check/Vo...	Fedex Office	10/20/2015	82.33
1280	System Generated Check/Vo...	P G & E	10/20/2015	93.86
1281	System Generated Check/Vo...	Perry Johnson An...	10/20/2015	180.00
1282	System Generated Check/Vo...	Russian River Utility	10/20/2015	8,168.36
1283	System Generated Check/Vo...	US Bank	10/20/2015	476.88
1284	System Generated Check/Vo...	Wavemaker Medi...	10/20/2015	277.50
1285	Directors Stipend--October ...	Cathie Anderson	10/20/2015	30.00
1286	Directors' Stipend October	Valery Larson	10/20/2015	30.00
1287	Directors' Stipend--October ...	Lynn Watson	10/20/2015	30.00
Total 1010 - Cash In Wells Fargo Bank-Operating				16,268.71

No Void Checks

Camp Meeker Recreation & Parks District

Check/Voucher Register - Current
1030 - Cash in Bank of the West-Water
From 9/16/2015 Through 10/21/2015

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
554	USDA and Capital Wtr Tfr-O...	Camp Meeker Rec...	10/20/2015	6,600.00
555	Water Transfer-Water Oper...	Camp Meeker Rec...	10/20/2015	<u>11,900.00</u>
		Total 1030 - Cash in Bank of the West-Water		<u>18,500.00</u>
				<u>34,768.71</u>
Report Total				<u><u>34,768.71</u></u>

Camp Meeker Recreation & Parks District

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

10 - Recreation & Park - Operating

From 7/1/2015 Through 6/30/2016

(In Whole Numbers)

		YTD Budget - Preliminary	Current Year Actual	Total Budget Variance - 2014
	Revenue			
4001	Property Taxes-CY Secured	50,500	0	0
4041	Cost Reimbursement-Collect Delinquent CY Unsec	(100)	0	0
4101	Interest Pooled Cash -Sonoma County	15	0	0
4210	Rental Fees-Anderson Hall	7,000	2,100	2,100
4215	Rental Fees-Other	1,727	581	581
4220	State-Home Owner Property Tax Relief	215	0	0
4290	Miscellaneous Revenues	0	220	220
4295	Grant Revenue	3,000	1,500	1,500
	Total Revenue	62,357	4,401	4,401
	Expenses			
5010	Director Stipend	1,080	360	(360)
5017	Worker Compensation Insurance	500	0	0
5101	Communications-Telephone	982	447	(447)
5105	Communications-ISP Website	60	20	(20)
5110	Communications-Website Other	0	57	(57)
5184	Janitorial Supplies	375	97	(97)
5185	Janitorial Services	1,300	620	(620)
5210	Insurance-Property & Liability	2,240	0	0
5301	Maintenance-Beach and Parks	540	0	0
5302	Maintenance-Bldgs & Improvements	500	0	0
5401	Memberships	150	0	0
5402	Marketing	400	0	0
5405	Miscellaneous	850	66	(66)
5410	Office Supplies	825	294	(294)
5415	Office Operations	300	0	0
5416	Lease-Accounting Software	1,788	1,645	(1,645)
5420	Training-Administrative	200	161	(161)
5425	Postage	150	20	(20)
5426	Printing Services	1,275	104	(104)
5427	Supplies	750	75	(75)
5428	Food	280	249	(249)
5501	Professional Fees-Web	1,025	300	(300)
5520	Administrative Services	8,000	2,435	(2,435)
5530	Community Events	400	0	0
5535	Event Promotion/Advertising	1,400	0	0
5540	LAFCO Charges	134	0	0
5550	Legal Services	9,000	1,071	(1,071)
5555	Professional Services-Auditor	4,000	1,783	(1,783)
5556	Professional Services-Accounting	10,800	3,984	(3,984)
5560	Professional Fees-Other	1,500	0	0
5570	Service Fee-PayPal	225	0	0
5571	Late Fees	0	37	(37)
5575	Bank Service Fees	30	(23)	23
5576	Property Tax Administration Fee	750	0	0
5580	Elections Cost	2,263	0	0
5590	Gas and Oil	900	244	(244)
5591	Equipment Rentals	300	0	0
5592	Water and Sewer	1,075	250	(250)

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
10 - Recreation & Park - Operating
From 7/1/2015 Through 6/30/2016
(In Whole Numbers)

		YTD Budget - Preliminary	Current Year Actual	Total Budget Variance - 2014
5594	Utilities	1,300	326	(326)
8511	Maintenance & Repair	0	882	(882)
8516	Maintenance & Repair	2,000	0	0
8565	Equipment 2	2,650	0	0
9001	Contingency	110	0	0
	Total Expenses	<u>62,407</u>	<u>15,503</u>	<u>(15,503)</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
40 - Recreation & Parks - Water Operations
From 7/1/2015 Through 6/30/2016
(In Whole Numbers)

		YTD Budget - Preliminary	Current Year Actual	Total Budget Variance - 2014
	Revenue			
4010	Direct Charges-Current Year	122,000	0	0
4110	Interest Earned-Wells Fargo Bank	300	0	0
4310	Sales of Water-Residential	213,000	53,577	53,577
4625	Transfers-Within Fund In	48,500	0	0
	Total Revenue	383,800	53,577	53,577
	Expenses			
5101	Communications-Telephone	432	0	0
5105	Communications-ISP Website	60	20	(20)
5110	Communications-Website Other	0	57	(57)
5185	Janitorial Services	150	0	0
5210	Insurance-Property & Liability	3,900	0	0
5401	Memberships	125	0	0
5405	Miscellaneous	100	94	(94)
5410	Office Supplies	750	294	(294)
5415	Office Operations	175	0	0
5416	Lease-Accounting Software	1,788	1,645	(1,645)
5420	Training-Administrative	300	161	(161)
5425	Postage	125	0	0
5426	Printing Services	650	113	(113)
5501	Professional Fees-Web	250	257	(257)
5515	Contract Services-Water Operations	118,008	29,450	(29,450)
5520	Administrative Services	13,000	3,318	(3,318)
5540	LAFCO Charges	618	0	0
5550	Legal Services	7,500	3,142	(3,142)
5555	Professional Services-Auditor	9,600	670	(670)
5556	Professional Services-Accounting	8,000	3,465	(3,465)
5560	Professional Fees-Other	1,198	0	0
5565	Fiscal Agent Fees	200	0	0
5575	Bank Service Fees	25	8	(8)
5580	Elections Cost	2,663	0	0
5585	Public/Legal Notices	500	302	(302)
5587	Water System Fees-State	2,500	0	0
5594	Utilities	3,750	676	(676)
5595	Waste Removal	0	498	(498)
8511	Maintenance & Repair	0	882	(882)
8516	Maintenance & Repair	5,000	0	0
8625	Tfr Within Fnd-Out	202,400	0	0
	Total Expenses	383,767	45,052	(45,052)

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
50 - Recreation & Parks - Water Capital
From 7/1/2015 Through 6/30/2016
(In Whole Numbers)

		<u>YTD Budget - Preliminary</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - 2014</u>
	Revenue			
4110	Interest Earned-Wells Fargo Bank	1,600	85	85
4625	Transfers-Within Fund In	<u>5,000</u>	<u>0</u>	<u>0</u>
	Total Revenue	<u>6,600</u>	<u>85</u>	<u>85</u>
	Expenses			
8625	Tfr Within Fnd-Out	<u>50,300</u>	<u>500</u>	<u>(500)</u>
	Total Expenses	<u>50,300</u>	<u>500</u>	<u>(500)</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
60 - Recreation & Parks-DWR E58237
From 7/1/2015 Through 6/30/2016
(In Whole Numbers)

		<u>YTD Budget - Preliminary</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - 2014</u>
	Revenue			
4101	Interest Pooled Cash -Sonoma County	100	0	0
	Total Revenue	<u>100</u>	<u>0</u>	<u>0</u>
	Expenses			
7910	Long Term Debt-Principal	16,674	0	0
7911	Long Term Debt-Interest	<u>80,404</u>	<u>0</u>	<u>0</u>
	Total Expenses	<u>97,078</u>	<u>0</u>	<u>0</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
61 - Recreation & Park - Reserve DWR E58237
From 7/1/2015 Through 6/30/2016
(In Whole Numbers)

		YTD Budget - Preliminary	Current Year Actual	Total Budget Variance - 2014
	Revenue			
4101	Interest Pooled Cash -Sonoma County	200	0	0
	Total Revenue	<u>200</u>	<u>0</u>	<u>0</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
70 - Recreation & Park - USDA Debt Fund
From 7/1/2015 Through 6/30/2016
(In Whole Numbers)

		<u>YTD Budget - Preliminary</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - 2014</u>
	Revenue			
4625	Transfers-Within Fund In	<u>95,140</u>	<u>0</u>	<u>0</u>
	Total Revenue	<u>95,140</u>	<u>0</u>	<u>0</u>
	Expenses			
7910	Long Term Debt-Principal	31,000	31,000	(31,000)
7911	Long Term Debt-Interest	62,676	31,690	(31,690)
8625	Tfr Within Fnd-Out	<u>0</u>	<u>6,100</u>	<u>(6,100)</u>
	Total Expenses	<u>93,676</u>	<u>68,790</u>	<u>(68,790)</u>

RUSSIAN RIVER UTILITY
PO BOX 730
FORESTVILLE, CA 95436
707-887-7735

October 12, 2015

RE: CAMP MEEKER PAST DUE ACCOUNTS

- **Accounts 6, 19, 23, 24, 25, 26, 37, 43, 48, 49, 52, 60, 62, 94, 96, 97, 129, 133, 142, 144, 146, 151, 158, 161, 164, 174, 180, 182, 186, 218, 222, 224, 237, 249, 252, 261, 268, 276, 285, 299, 318, 338 and 355:** Past due notices will be sent on October 23 and lock off will be scheduled for November 4, 2105.
- **Accounts 4, 5, 47, 50, 72, 140, 152, 155, 178, 185, 219, 220, 226, 227, 246, 264, 279, 293, 295, 322, 323, 330 and 358:** Payments are on the way or waiting to be deposited.
- **Account 127:** Please advise of any new information.

		CAMP MEEKER RECREATION AND PARK DISTRICT					
		PAST DUE REPORT					
					Oct-15		
ACCT #	CURRENT	1 - 30.	31 - 60	60+	LAST PAYMENT		TOTAL
3	43.06	0.01			41.71	9/22/15	43.07
4	113.66	132.53	101.57		200.00	8/26/15	347.76
5	45.57	67.69	41.70		43.26	7/24/15	154.96
6	52.69	72.16			152.26	9/8/15	124.85
19	48.20	42.76			200.00	7/21/15	90.96
22	45.70	0.95			100.28	9/11/15	46.65
23	51.42	44.34			46.42	9/2/15	95.76
24	43.82	46.31			86.91	9/17/15	90.13
25	42.27	45.42			40.18	8/25/15	87.69
26	42.14	40.44			40.42	8/25/15	82.58
37	43.68	44.76			44.76	9/8/15	88.44
43	46.49	46.26			29.42	8/24/15	92.75
44	40.44	0.61			41.00	9/28/15	41.05
47	48.36	55.39	39.00		45.08	8/18/15	142.75
48	46.00	43.99			45.00	9/28/15	89.99
49	42.48	39.54			86.45	6/16/15	82.02
50	55.84	63.37	61.76		110.00	7/21/15	180.97
52	42.97	41.74			36.29	8/18/15	84.71
60	48.17	35.38			100.00	8/26/15	83.55
62	57.33	346.50			40.00	9/22/15	403.83
72	44.47	44.08	45.28		77.57	8/7/15	133.83
74	40.11	2.12			42.38	9/22/15	42.23
77	40.14	0.02			40.00	9/22/15	40.16
94	48.75	44.29			50.00	9/16/15	93.04
96	42.15	40.64			47.23	8/25/15	82.79
97	43.93	41.74			46.74	9/2/15	85.67
117	40.32	3.60			44.86	9/22/15	43.92
127	46.83	44.60	42.48	49.59	89.78	9/19/14	183.50
129	46.07	43.35			47.58	9/16/15	89.42
133	44.81	41.82			92.00	9/16/15	86.63
140	49.15	44.24	28.37		120.00	8/26/15	121.76
142	52.59	60.20			65.98	8/18/15	112.79
144	45.41	42.58			47.21	8/18/15	87.99
146	43.61	43.45			71.00	9/16/15	87.06
151	78.80	64.30			62.30	9/11/15	143.10
152	51.65	49.57	46.21		43.00	7/17/15	147.43
155	52.93	64.13	58.93		134.27	8/7/15	175.99
158	48.58	51.68			84.74	9/25/15	100.26
161	44.50	28.70			100.00	8/26/15	73.20
164	42.59	40.90			41.74	8/24/15	83.49
174	62.42	72.73			114.25	9/4/15	135.15
178	47.12	46.40	25.12		70.00	8/27/15	118.64
180	81.04	14.85			60.00	10/8/15	95.89
182	47.26	52.71			105.70	9/8/15	99.97
185	46.99	45.64	33.28		100.00	8/18/15	125.91
186	46.74	44.00			41.56	9/11/15	90.74
218	87.14	74.20			149.40	8/18/15	161.34
219	49.55	49.08	47.57		46.65	8/4/15	146.20
220	79.87	86.13	70.62		180.00	8/18/15	236.62
222	72.22	76.70			81.05	9/8/15	148.92
224	43.41	41.70			170.73	8/18/15	85.11

ACCT #	CURRENT	1 - 30.	31 - 60	60+	LAST PAYMENT		TOTAL
226	47.55	45.70	41.24		50.00	8/25/15	134.49
227	48.16	43.87	45.76		89.25	8/7/15	137.79
237	131.63	78.50			77.48	8/25/15	210.13
246	49.71	46.53	41.36		100.00	8/7/15	137.60
248	59.83	7.63			50.00	9/16/15	67.46
249	50.48	50.31			46.98	9/17/15	100.79
252	49.84	52.44			50.00	9/11/15	102.28
261	44.74	39.59			86.01	7/7/15	84.33
263	46.86	2.01			45.00	9/28/15	48.87
264	48.66	46.88	47.58		98.39	8/11/15	143.12
268	44.59	38.25			50.00	7/21/15	82.84
276	49.11	48.66			96.52	9/2/15	97.77
279	55.25	53.24	60.13		49.66	7/28/15	168.62
284	40.26	0.72			82.32	8/18/15	40.98
285	46.66	45.18			44.96	8/20/15	91.84
288	46.93	4.10			89.68	8/18/15	51.03
293	50.49	51.10	49.94		97.16	8/11/15	151.53
295	45.13	49.64	42.87		130.00	8/24/15	137.64
299	44.57	43.46			41.12	8/18/15	88.03
318	132.73	18.60			86.95	8/25/15	151.33
322	52.46	50.97	66.19		100.00	8/4/15	169.62
323	65.01	65.60	4.15		65.00	9/16/15	134.76
330	49.08	50.59	49.40		96.34	8/11/15	149.07
338	43.58	41.56			85.28	8/18/15	85.14
349	40.10	2.05			41.06	9/22/15	42.15
350	70.02	3.87			77.37	10/6/15	73.89
355	49.63	62.15			116.43	9/16/15	111.78
358	52.90	54.46	65.23		122.00	8/11/15	172.59
	4,167.40	3,707.96	1155.74	49.59			9,080.69
BILLING REGISTER INFORMATION 09/30/15							
WATER	\$4,492.26	CURRENT CHARGES		\$19,313.29			
SVC CHG	\$14,515.00	PAST DUE		\$1,674.55			
FIRE SVC	\$60.00	OVERPAY/PREPAY		-\$15,055.45			
RECONN							
ADJ	-\$29.79						
LATE CHGS*	\$265.82	TOTAL RECEIVABLES		\$5,932.39			
Total Receivables:		\$20,603.02					
Accounts Listed:		79					

CAMP MEEKER RECREATION AND PARK DISTRICT										
WATER SALES 2015										
METER	ACCT NO.	MONTH	TOTAL AMOUNT PUMPED GALLONS	AMOUNT PUMPED TO OCSD	NET AMOUNT PUMPED	AMT SOLD	% PUMPED TO CMR&PD	% LOSS	NOTES	
Alliance Master	363	JAN	1,234,800	471,100	763,700	744,420	61.85	2.52		
Union Park	369									
Alliance Master	363	FEB	1,278,000	466,500	811,500	662,220	63.50	18.39		
Union Park	369									
Alliance Master	363	MARCH	1,254,000	505,300	748,700	691,670	59.70	7.61		
Union Park	369									
Alliance Master	363	APRIL	1,519,300	491,700	1,027,600	859,620	67.63	16.34		
Union Park	369									
Alliance Master	363	MAY	1,524,600	534,400	990,200	833,170	64.95	15.85		
Union Park	369									
Alliance Master	363	JUNE	1,463,400	553,300	910,100	907,030	62.19	0.33		
Union Park	369									
Alliance Master	363	JULY	1,632,200	570,400	1,061,800	920,550	65.05	13.30		
Union Park	369									
Alliance Master	363	AUG	1,795,300	656,600	1,138,700	1,028,400	63.43	9.69		
Union Park	369									
Alliance Master	363	SEPT	2,454,030	830,600	1,623,430	1,102,170	66.15	32.10	Overage / Fish	
Union Park	369									
Alliance Master	363	OCT								
Union Park	369									
Alliance Master	363	NOV								
Union Park	369									
Alliance Master	363	DEC								
Union Park	369									
TOTAL 2015										
	Total 2014		19,271,400	7141400	12,130,000	10,964,120	65.38	9.38		
	Total 2013		20,172,800	7044100	13,128,700	11,884,410	65.08	9.48		
	Total 2012		20,424,200	6,667,800	13,756,400	12,470,220	67.35	9.35		
	Total 2011		19,307,170	5,925,900	13,381,200	11,916,240	69.77	10.95	OCSD Loss 8.29%	
	Total 2010		20,013,990	6,461,400	13,552,500	12,579,240	67.77	7.18	OCSD Loss 12.37%	
	Total 2009		21,003,900	6,427,000	14,576,900	13,189,380	69.40	8.26	OCSD Loss 7.78%	
	Total 2008		23,183,499	9,129,300	14,054,199	13,184,640	60.62	6.19	OCSD Loss 16.07%	
	Total 2007		22,786,000	6,904,600	15,845,400	14,103,260	69.54	11.17	OCSD Loss 10.30%	