

Agenda of the Regular Meeting  
Of the  
Board of Directors of the  
Camp Meeker Recreation and Park District

Tuesday, March 21, 2017 7:00 pm  
DISTRICT OFFICE (Next to the Fire Station)  
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS (10 minutes)

- A. Approval of Minutes
  - 1. February 21, 2017
- B. Payment of Claims
- C. Journal Entry Approval
- D. Administrative and Financial Report

VII. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility, 10 minutes)

- A. Report of operations for the current month.

VIII. ACTION ITEMS

- A. UPDATE: WATER CUSTOMER 140 (SHELLEY MUELLER) 88 MARKET  
(Staff, 5 minutes)

DESCRIPTION: Ms. Mueller's water account was locked off on January 31, 2017 as no payment had been received since October 2016. The Russian River staff reading the meters found that between January 31 and February 8, 2017 the lock placed by the District's operator was removed by Ms. Mueller and allowed access to the water connection. Ms. Mueller has placed her car over the meter and the obstruction has resulted in an inability to access and read the meter. The last instance of obstruction resulted in an inability of Russian River staff to read the meter for a period of six months. The issue of cost of lock replacement and service charges for remains to be determined by the Board.

PROPOSED ACTION: The Board may/may not take action regarding the water connection at 88 Market, Account 140.

B. WATER CUSTOMER 108, 140 TAN OAK, BRIGETTE LAFAUCI REQUEST FOR CREDIT  
(Brigette LaFauci, 5 minutes)

DESCRIPTION: Ms. LaFauci has received a water bill for \$752.00 due to a leak at her property at 140 Tan Oak that is described in her email (background materials attached). She intends to present her case in person.

PROPOSED ACTION: The Board may/may not take actions regarding a leak credit for Customer 108-140 Tan Oak.

C. UPDATE: ANNUAL PLANNING SESSION DATE (Staff, 5 minutes)

DESCRIPTION: The Board agreed to hold a planning session on April 8 per the District's CPA, Sue Goranson, recommendation during the audit process that the Board consider holding an annual planning session to establish anticipated projects and develop budgetary estimates. Director Tominia is requesting that the Board consider rescheduling the planning session, as he must travel due to family illness considerations.

PROPOSED ACTION: The Board will choose a date to reschedule the annual planning session.

IX. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

**PROPOSED ACTION: No action or discussion to take place**

X. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than ten (10) calendar days before the meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion.

Submit your agenda items using the District's website at the following address:

[http://www.campmeeker.org/wordpress/?page\\_id=224](http://www.campmeeker.org/wordpress/?page_id=224).

Minutes of the Regular Meeting  
Of the  
Board of Directors of the  
Camp Meeker Recreation and Park District

Tuesday, February 21, 2017 7:00 pm  
DISTRICT OFFICE (Next to the Fire Station)  
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

The meeting was called to order at 7:06 p.m. and was conducted at Anderson Hall due to a malfunction in the heater. Signage was provided with directions to the public wishing to attend.

II. ROLL CALL

Directors Anderson, Larson, Tominia and Watson were present. Director Helfrich was absent.

III. APPROVAL OF AGENDA

A motion was made by Cathie Anderson, and seconded by Anthony Tominia to approve the agenda with the deletion of Action item A so that all Directors can have the benefit of District Counsel legal recommendations and Director Helfrich is absent.

Directors Anderson, Larson, Tominia, and Watson voted yes. Director Helfrich was absent.

The motion was approved. Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

IV. PUBLIC COMMENT

There was no public comment.

VI. CONSENT ITEMS

A. Approval of Minutes

1. January 17, 2017

A motion was made by Cathie Anderson, and seconded by Valery Larson to approve the January 17, 2017 minutes as written.

Directors Anderson, Larson, Tominia, and Watson voted yes. Director Helfrich was absent.

The motion was approved. Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

B. Payment of Claims

After discussion, a motion was made by Anthony Tominia, seconded by Cathy Anderson to approve the following warrant requests and the checks 1531-1541 in payment thereof (Wells Fargo Operating), and check numbers 586/587 (Bank of the West-Water).

G2016/2017-008	RP-February 2017	3,288.09
W2016/2017-008	Water-February 2017	10,785.68

Directors Anderson, Larson, Tominia, and Watson voted yes. Director Helfrich was absent.

The motion was approved. Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

C. Journal Entry Approval

There were no journal entries.

D. Administrative and Financial Report

Ms. Doran-Girard reminded the Board to complete the 2016 Forms 700 and submit at the March meeting to be transmitted to the County. Additionally, she advised that the Directors should have received the user information to access the Ethics training at CSDA. She informed the Board that the SDRMA insurance renewal for 2017-2018 is in process; however, SDRMA is now requiring transmittal of audited Financial Statements and a report of the District's Internal Controls. If this information is not provided SDRMA could potentially increase or eliminate deductibles. Various items of correspondence were reviewed.

VII. REPORT OF THE WATER SYSTEM OPERATOR

Jamie Dunton of Russian River Utility advised that the Division of Drinking Water assumes that the water at the well sites is contaminated if the wells are under water as occurred in the recent rains. The District, fortunately, has a considerable amount of storage anticipating extended power outages and rains when the system was built. The wells were shut down for nine days and after the flood recedes, the conservative process is for the District to begin sampling the water at the wells five times per day. If a sample is bad, then the sampling process begins again until five "good" samples are obtained. This is a State level order. He additionally informed the Board that he has been attempting to work with SCWA regarding reporting requirements of their water agreement. A new meter has been installed at the well-site, as the agreement requires metering on all water sources. He also reported that Morelli Road is slipping from the rains and affecting the trench line.

VIII. ACTION ITEMS

A. LEGAL DISCUSSION: WATER CONNECTIONS/METER REMOVAL & RISK EVALUATION

DESCRIPTION: The Board will discuss with District Counsel issues related to parcel merger and applicable Board authority, case law and evaluation of risk of litigation to assist in the Board decision process. The discussion may also address director ethical standards in community relationships and individual risk of litigation.

ACTION: The Board deferred to the March 21 meeting.

B. WATER CUSTOMER 140 (SHELLEY MUELLER) 88 MARKET

DESCRIPTION: Ms. Mueller's water account was locked off on January 31, 2017 as no payment had been received since October 2016. The Russian River staff reading the meters found that between January 31 and February 8, 2017 the lock placed by the District's operator was removed by Ms. Mueller and allowed access to the water connection. Ms. Mueller has placed her car over the meter and the obstruction has resulted in an inability to access and read the meter. The last instance of obstruction resulted in an inability of Russian River staff to read the meter for a period of six months. Mr. Dunton reported that a check had been received today to pay the past due bill in full; however, has not yet been deposited. Discussion ensued regarding the recurrent issues meter reading and past due lock-offs of this customer.

ACTION: The Board directed staff to ascertain the title to the property and if the taxes are current and report at the March meeting.

C. WATER CUSTOMER 252 (MARK & CHERYL ALLEN) 20 Mission Street

DESCRIPTION: At the January meeting, the Board reviewed Mr. Allen's request for an adjustment to the water bill for 20 Market as arrived home from a vacation and discovered a leak in a broken pipe. The Board requests Mr. Allen's attendance at the February meeting and that he provides documentation of the leak repair either in the form of paid invoices or pictures.

ACTION: The customer rescinded this request by email.

D. POST OFFICE REPAIRS AND CLOSURE

DESCRIPTION: The Camp Meeker Post Office has been closed for repairs with no re-opening date. The Board was advised that a pipe had broken and the trailer flooded. Director Tominia suggested that the Board consider contacting Jared Huffman.

ACTION: The Board took no further action with respect to the Post Office closure.

E. UPDATE: ANNUAL PLANNING SESSION DATE

DESCRIPTION: The Board agreed to hold a planning session on April 8 per the District's CPA, Sue Goranson, recommendation during the audit process that the Board consider holding an annual planning session to establish anticipated projects and develop budgetary estimates. Director Tominia is requesting that the Board consider rescheduling the planning session, as he must travel due to family illness considerations. The Board agreed to reschedule the planning session to mid-May and choose a date between April 10 and mid-May at the March 21 Board meeting.

ACTION: The Board will reschedule the date of the annual planning session at the March 21 Board meeting.

F. CPA ENGAGEMENT FOR FINANCIAL AUDIT 6/30/2017, GORANSON & ASSOCIATES

DESCRIPTION: As USDA has declined to consider any revision in the debt contract allowing the District to move to a two-year audit process, it will be necessary for the District to arrange to engage Goranson and Associates to complete an audit for the 6/30/2017 fiscal year. The estimated cost is \$10,000.00.

ACTION: A motion was made by Cathie Anderson and seconded by Valery Larson to engage Goranson and Associates, Inc. to conduct the 6/30/2017 financial audit at a cost of \$10,000 and further to authorize President Watson to sign an engagement letter.

Directors Anderson, Larson, Tominia, and Watson voted yes. Director Helfrich was absent.

The motion was approved. Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

G. JUNK REMOVAL BASKETBALL COURT

DESCRIPTION: Director Tominia advised that he had observed that the large trailer-like object placed on the District's basketball court sometime in December 2016 has been removed.

Subsequently, the wheels were removed resulting in difficulty arranging tow away. The District has been unable to determine ownership of the object.

ACTION: The Board took no further action with respect to removal.

IX. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

**PROPOSED ACTION: No action or discussion to take place**

Director Anderson advised that St. Dorothy's had rented Anderson Hall during the recent rains. Director Watson suggested that the Board might want to review the recent article in the Gazette regarding Monte Rio and OCSD sewer issues.

X. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Cathie Anderson, and seconded by Valery Larson that the February 2017 meeting of the Camp Meeker Board of Directors is adjourned.

Directors Anderson, Larson, Tominia, and Watson voted yes. Director Helfrich was absent.

The motion was approved. Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The meeting adjourned at 8:15 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

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**CHERYL DORAN GIRARD  
CLIENT MEMORANDUM**

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**TO:** CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS  
**FROM:** CHERYL DORAN GIRARD  
**SUBJECT:** MARCH 21, 2017 WARRANTS AND FINANCIAL INFORMATION  
**DATE:** MARCH 16, 2017

Financial Statements and Warrant Detail are in the board packet following this memorandum.  
Financial data is based on the District's revenues & expenses received to date.

2016/2017-009	RP-March 2017	3375.69
\$17,403.95*	Water- March 2017	14028.26

\*See Warrant List For Detail

Cash balances are updated from February 28 bank statements from Wells Fargo, Bank of the West and US Bank, plus funds received and checks written to date. All bank accounts are reconciled through February 28 statements. The reconciliations will be reviewed, and approved by the District's Fiscal Officer, Catherine Anderson prior to the Board meeting.

Please note that there are two checks written from the Investment account at Wells Fargo that appear in the Check Register; however, as they are not "expenses" they are not included in the warrant request. Check 1008 is the 25K transfer to water operations approved in January and the other is the USDA loan payment of \$30,182.08 due April 1.

Financial statements contain data available through March 16, 2017 and reflect receipt of all moneys received to that date. The detail of the warrant requests directly is following this memo so you will be able to review individual items for each warrant request. The transfer checks are listed as the last item on the warrant request. Cash on-hand, check registers, water funds allocation, and the financial statements are placed behind the individual warrant details.

Deposits will be made to the Wells Fargo checking account, and the Wells Fargo Investment account for continuing amounts allocated for capital replacement and USDA debt fund as detailed in the cash overview spreadsheet.

In the event that you need to contact me, I can be reached via cell phone 707-696-2876 or my office line 545-2108.



**CAMP MEEKER RECREATION AND PARK DISTRICT**

WARRANT REQUEST # 2016-2017-009

VENDOR	CHECK AMOUNT	R&P FUND	WATER FUND	EXPLANATION
Anderson, Cathie	30.00	30.00		Director Stipend-March 2017
Larson, Valery	30.00	30.00		Director Stipend-March 2017
Watson, Lynn	30.00	30.00		Director Stipend-March 2017
Doran-Girard, Cheryl	4,421.52	825.75	825.75	Consulting-Feb/March 2017
Doran-Girard, Cheryl	-	1,238.63	1,113.62	Consulting-Feb/March 2017
Doran-Girard, Cheryl	-	-	125.00	Consulting-Feb/March 2017
Doran-Girard, Cheryl	-	146.39	146.38	Supplies
Camp Meeker Water	80.62	80.62		Water Service
PGE	86.91	86.91		Electric Service
Lopez, Jessica	100.00	100.00	-	Anderson Hall
Fedex-Office	73.38	36.69	36.69	Board Materials Printing
Perry, Johnson	600.00	45.00	555.00	Legal Services
US Bank	411.31	50.00		PayPhone
US Bank		124.50	124.50	Software Lease
US Bank		36.18	36.18	Verizon-District Phone
US Bank		19.98	19.97	Web Maintenance Contract/ISP
Russian River Utility	11,032.67	-	8,418.43	Contract Services
Russian River Utility		-	522.56	Electric Service
Russian River Utility			2,091.68	Well-SCADA System
Wavemaker Media	100.00	87.50	12.50	Booking adjustments/mailbox
Citi Cards-Costco	57.54	57.54		Member Fees
Sonoma County Tax	350.00	350.00		
Total	17,403.95	3,375.69	14,028.26	-

DIRECTOR APPROVAL:

DATE:

3/21/17

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**Camp Meeker Recreation & Parks District**  
Check/Voucher Register - CDG-Current Register  
1010 - Cash In Wells Fargo Bank-Operating  
From 2/22/2017 Through 3/22/2017

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
1219	System Generated Check/Vo...	Wavemaker Medi...	3/16/2017	100.00
1542	System Generated Check/Vo...	Citi Cards	3/21/2017	57.54
1543	System Generated Check/Vo...	Camp Meeker Wa...	3/21/2017	80.62
1544	System Generated Check/Vo...	Cheryl Doran-Girard	3/21/2017	4,421.52
1545	System Generated Check/Vo...	Fedex Office	3/21/2017	73.38
1546	System Generated Check/Vo...	Jessica Lopez	3/21/2017	100.00
1547	System Generated Check/Vo...	P G & E	3/21/2017	86.91
1548	System Generated Check/Vo...	Perry Johnson An...	3/21/2017	600.00
1549	System Generated Check/Vo...	Russian River Utility	3/21/2017	11,032.67
1550	System Generated Check/Vo...	Sonoma Co Tax C...	3/21/2017	350.00
1551	System Generated Check/Vo...	US Bank	3/21/2017	411.31
1552	Stipend--March 2017	Cathie Anderson	3/21/2017	30.00
1553	Director Stipend-March	Valery Larson	3/21/2017	30.00
1554	Director Stipend-March	Lynn Watson	3/21/2017	30.00
		Total 1010 - Cash In Wells Fargo Bank-Operating		17,403.95

**Camp Meeker Recreation & Parks District**  
Check/Voucher Register - CDG-Current Register  
1015 - Cash in Wells Fargo Bank-Investments  
From 2/22/2017 Through 3/22/2017

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
1008	Transfer Cap Funds to Wtr ...	Camp Meeker Rec...	3/21/2017	25,000.00
1009	USDA Loan 04-049-094237...	USDA Rural Devel...	3/21/2017	<u>30,182.08</u>
		Total 1015 - Cash in Wells Fargo Bank-Investments		55,182.08

**Camp Meeker Recreation & Parks District**  
Check/Voucher Register - CDG-Current Register  
1030 - Cash in Bank of the West-Water  
From 2/22/2017 Through 3/22/2017

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
588	Wtr Tfr USDA & Capital Feb ...	Camp Meeker Rec...	3/21/2017	6,600.00
589	Tfr Feb Wtr Receipts to Ope...	Camp Meeker Rec...	3/21/2017	<u>8,900.00</u>
		Total 1030 - Cash in Bank of the West-Water		15,500.00
				<u>                    </u>
Report Total				<u><u>88,086.03</u></u>

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
10 - Recreation & Park - Operating  
From 7/1/2016 Through 6/30/2017  
(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
Revenue				
4001	Property Taxes-CY Secured	68,000	37,189	(30,811)
4020	Property Taxes-CY Supplemental	0	185	185
4040	Property Taxes-CY Unsecured	0	2,170	2,170
4041	Cost Reimbursement-Collect Delinquent CY Unsec	(100)	(40)	60
4101	Interest Pooled Cash -Sonoma County	0	2	2
4210	Rental Fees-Anderson Hall	5,000	5,605	605
4215	Rental Fees-Other	1,727	1,151	(576)
4220	State-Home Owner Property Tax Relief	500	0	(500)
4295	Grant Revenue	0	500	500
4315	Refunds-Other	0	144	144
	Total Revenue	75,127	46,906	(28,221)
Expenditures				
5010	Director Stipend	1,080	810	270
5017	Worker Compensation Insurance	500	683	(183)
5101	Communications-Telephone	500	801	(301)
5105	Communications-ISP Website	600	180	420
5110	Communications-Website Other	0	230	(230)
5184	Janitorial Supplies	300	120	180
5185	Janitorial Services	1,700	1,230	470
5210	Insurance-Property & Liability	2,750	0	2,750
5301	Maintenance-Beach and Parks	540	903	(363)
5302	Maintenance-Bldgs & Improvements	2,500	542	1,958
5304	Maintenance-Equipment	0	13	(13)
5401	Memberships	200	137	63
5402	Marketing	250	0	250
5405	Miscellaneous	1,350	700	650
5410	Office Supplies	1,150	739	411
5415	Office Operations	300	0	300
5416	Lease-Accounting Software	1,788	1,094	694
5425	Postage	150	70	80
5426	Printing Services	825	262	563
5427	Supplies	700	0	700
5428	Food	275	0	275
5501	Professional Fees-Web	1,200	563	638
5502	Professional Fees-Consultants	1,795	1,198	598
5520	Administrative Services	10,000	9,013	987
5540	LAFCO Charges	150	139	11
5550	Legal Services	3,250	822	2,428
5555	Professional Services-Auditor	7,500	7,587	(87)
5556	Professional Services-Accounting	12,000	7,978	4,022
5570	Service Fee-PayPal	75	112	(37)
5571	Late Fees	50	(39)	89
5575	Bank Service Fees	60	70	(10)
5576	Property Tax Administration Fee	900	0	900
5580	Elections Cost	2,500	0	2,500
5590	Gas and Oil	900	862	38
5591	Equipment Rentals	300	0	300

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
10 - Recreation & Park - Operating  
From 7/1/2016 Through 6/30/2017  
(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
5592	Water and Sewer	1,000	845	155
5594	Utilities	1,500	906	594
8516	Maintenance & Repair	2,500	0	2,500
8565	Equipment 2	2,500	0	2,500
8625	Tfr Within Fnd-Out	7,500	0	7,500
9001	Contingency	1,989	0	1,989
	Total Expenditures	<u>75,127</u>	<u>38,568</u>	<u>36,559</u>
	Excess of Income Over (Under) Expense	<u>0</u>	<u>8,338</u>	<u>8,338</u>

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
15 - Recreation & Park-Development  
From 7/1/2016 Through 6/30/2017  
(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
		<u>                    </u>	<u>                    </u>	<u>                    </u>
	Expenditures			
8625	Tfr Within Fnd-Out	<u>          5,000          </u>	<u>                  0          </u>	<u>          5,000          </u>
	Total Expenditures	<u>          5,000          </u>	<u>                  0          </u>	<u>          5,000          </u>
	Excess of Income Over (Under) Expense	<u>          (5,000)          </u>	<u>                  0          </u>	<u>          5,000          </u>

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
40 - Recreation & Parks - Water Operations  
From 7/1/2016 Through 6/30/2017  
(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
<b>Revenue</b>				
4010	Direct Charges-Current Year	125,000	69,763	(55,237)
4061	Direct Charges -Prior Year	0	2,556	2,556
4101	Interest Pooled Cash -Sonoma County	0	4	4
4310	Sales of Water-Residential	213,000	127,444	(85,556)
4625	Transfers-Within Fund In	40,000	25,000	(15,000)
	<b>Total Revenue</b>	<b>378,000</b>	<b>224,767</b>	<b>(153,233)</b>
<b>Expenditures</b>				
5017	Worker Compensation Insurance	0	683	(683)
5101	Communications-Telephone	500	327	173
5105	Communications-ISP Website	250	180	70
5185	Janitorial Services	150	0	150
5210	Insurance-Property & Liability	2,608	0	2,608
5401	Memberships	100	80	21
5405	Miscellaneous	125	54	71
5410	Office Supplies	1,000	602	398
5416	Lease-Accounting Software	1,788	1,094	694
5420	Training-Administrative	300	0	300
5425	Postage	125	22	103
5426	Printing Services	500	275	225
5501	Professional Fees-Web	350	238	113
5502	Professional Fees-Consultants	0	1,278	(1,278)
5515	Contract Services-Water Operations	101,500	74,169	27,331
5520	Administrative Services	13,000	10,945	2,055
5540	LAFCO Charges	523	523	0
5550	Legal Services	5,000	5,292	(292)
5555	Professional Services-Auditor	11,000	7,505	3,495
5556	Professional Services-Accounting	10,000	7,978	2,022
5560	Professional Fees-Other	1,795	0	1,795
5571	Late Fees	0	4	(4)
5575	Bank Service Fees	75	46	29
5576	Property Tax Administration Fee	1,200	0	1,200
5580	Elections Cost	2,663	0	2,663
5585	Public/Legal Notices	500	298	202
5587	Water System Fees-State	2,500	156	2,344
5594	Utilities	4,000	5,173	(1,173)
5595	Waste Removal	500	0	500
8516	Maintenance & Repair	13,500	4,529	8,971
8565	Equipment 2	0	2,092	(2,092)
8625	Tfr Within Fnd-Out	202,400	82,460	119,940
9001	Contingency	48	0	48
	<b>Total Expenditures</b>	<b>378,000</b>	<b>206,002</b>	<b>171,998</b>
	<b>Excess of Income Over (Under) Expense</b>	<b>0</b>	<b>18,765</b>	<b>18,765</b>



**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
50 - Recreation & Parks - Water Capital  
From 7/1/2016 Through 6/30/2017  
(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
	Revenue			
4110	Interest Earned-Wells Fargo Bank	300	214	(86)
4625	Transfers-Within Fund In	<u>7,500</u>	<u>4,500</u>	<u>(3,000)</u>
	Total Revenue	<u>7,800</u>	<u>4,714</u>	<u>(3,086)</u>
	Expenditures			
8625	Tfr Within Fnd-Out	<u>40,000</u>	<u>29,500</u>	<u>10,500</u>
	Total Expenditures	<u>40,000</u>	<u>29,500</u>	<u>10,500</u>
	Excess of Income Over (Under) Expense	<u>(32,200)</u>	<u>(24,786)</u>	<u>7,414</u>

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
60 - Recreation & Parks-DWR E58237  
From 7/1/2016 Through 6/30/2017  
(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
	Revenue			
4101	Interest Pooled Cash -Sonoma County	300	0	(300)
4625	Transfers-Within Fund In	97,078	60,025	(37,053)
	Total Revenue	97,378	60,025	(37,353)
	Expenditures			
7910	Long Term Debt-Principal	16,674	0	16,674
7911	Long Term Debt-Interest	80,404	0	80,404
9001	Contingency	300	0	300
	Total Expenditures	97,378	0	97,378
	Excess of Income Over (Under) Expense	0	60,025	60,025

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
61 - Recreation & Park - Reserve DWR E58237  
From 7/1/2016 Through 6/30/2017  
(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
	Revenue			
4101	Interest Pooled Cash -Sonoma County	750	0	(750)
	Total Revenue	<u>750</u>	<u>0</u>	<u>(750)</u>
	Excess of Income Over (Under) Expense	<u>750</u>	<u>0</u>	<u>(750)</u>

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
70 - Recreation & Park - USDA Debt Fund  
From 7/1/2016 Through 6/30/2017  
(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
	Revenue			
4625	Transfers-Within Fund In	<u>95,140</u>	<u>68,918</u>	<u>(26,222)</u>
	Total Revenue	<u>95,140</u>	<u>68,918</u>	<u>(26,222)</u>
	Expenditures			
7910	Long Term Debt-Principal	31,000	32,500	(1,500)
7911	Long Term Debt-Interest	62,676	61,136	1,540
8625	Tfr Within Fnd-Out	<u>0</u>	<u>54,900</u>	<u>(54,900)</u>
	Total Expenditures	<u>93,676</u>	<u>148,536</u>	<u>(54,860)</u>
	Excess of Income Over (Under) Expense	<u>1,464</u>	<u>(79,618)</u>	<u>(81,082)</u>

CAMP MEEKER RECREATION AND PARK DISTRICT					
--	--	--	--	--	--

Allocation of Water Receipts Fiscal Year 7/1/2016 -6/30/2017				
Allocation of Water Receipts Fiscal Year 7/1/2016 -6/30/2017				

[illegible]

RUSSIAN RIVER UTILITY  
PO BOX 730  
FORESTVILLE, CA 95436  
707-887-7735

**March 7, 2017**

**RE: CAMP MEEKER PAST DUE ACCOUNTS**

- **Accounts 22, 23, 24, 36, 39, 49, 60, 68, 70, 72, 88, 90, 92, 94, 97, 104, 108, 111, 114, 129, 130, 144, 148, 150, 155, 161, 162, 164, 174, 179, 183, 185, 194, 209, 211, 240, 245, 249, 252, 274, 276, 278, 298, 309, 318, 322, 323, 325, 329, 337, 354 and 367:** Final notices were sent on March 7, 2017.
- **Accounts 6, 15, 45, 46, 55, 134, 143, 226, 264, 310, 338 and 358:** Payments are on their way or waiting to be deposited.
- **Account 140:** The customer has paid her bill but a tampering fee for cutting the district's lock must still be charged. The suggested tampering fee is \$50.00 (as is charged in another water district), and the lock replacement is \$12.00. **Please advise.**

CAMP MEEKER RECREATION AND PARK DISTRICT							
PAST DUE LIST							
ACCT	CURRENT	1 - 30.	31 - 60	Mar-17 61+	LAST PAYMENT		TOTAL
4	86.13	101.03	92.50		303.04	1/4/17	279.66
6	50.34	51.66	46.34	41.64	200.00	11/18/16	189.98
15	53.63	52.07	49.66	52.06	102.42	12/15/16	207.42
22	45.01	44.58			49.13	1/26/17	89.59
23	44.18	45.11			42.50	2/14/17	89.29
24	43.70	41.72	14.36		120.00	1/20/17	99.78
26	40.22	0.10			80.00	2/8/17	40.32
28	47.47	49.32	24.12		45.00	2/21/17	120.91
31	44.10	42.00	40.00		128.31	12/27/16	126.10
32	44.65	43.80			43.10	1/20/17	88.45
36	44.27	14.54			42.46	2/28/17	58.81
39	41.90	37.98			30.02	12/9/16	79.88
44	40.44	0.78			40.00	2/24/17	41.22
45	42.79	40.10			40.00	1/26/17	82.89
46	44.22	43.22			45.04	1/26/17	87.44
49	42.45	48.61			37.31	2/8/17	91.06
55	121.61	48.39	44.96	48.78	48.02	12/15/16	263.74
59	47.84	45.57			90.00	3/3/17	93.41
60	47.68	54.09			100.00	1/26/17	101.77
68	47.75	49.87			100.00	2/28/17	97.62
70	43.15	40.55			41.00	1/23/17	83.70
72	37.98	36.01			135.00	1/20/17	73.99
88	43.65	41.77			88.00	12/20/16	85.42
90	46.28	47.20			46.26	1/20/17	93.48
92	49.17	56.26			51.53	2/14/17	105.43
94	47.32	50.40			90.00	2/8/17	97.72
97	43.47	46.50			88.02	2/8/17	89.97
104	44.56	42.34			42.90	1/23/17	86.90
105	46.03	43.82	41.54		41.02	1/4/17	131.39
108	75.63	678.94			160.00	1/20/17	754.57
111	46.08	44.80			45.77	1/26/17	90.88
114	48.50	49.66			105.55	2/2/17	98.16
129	44.14	42.50	32.31		94.00	1/26/17	118.95
130	46.08	44.40			43.78	1/26/17	90.48
131	44.82	1.60			47.92	2/24/17	46.42
134	45.49	47.78	1.92		50.00	2/14/17	95.19
143	46.76	50.06			44.46	2/14/17	96.82
144	43.19	40.68			43.74	1/13/17	83.87
148	45.43	39.73			91.74	1/4/17	85.16
150	45.83	46.26			138.63	1/13/17	92.09
151	71.20	84.52	66.36	85.51	240.00	12/20/16	307.59
152	48.79	47.46	44.55	42.62	145.32	12/9/16	183.42
155	48.33	49.26	37.65		170.00	1/5/17	135.24
158	43.86	41.77	35.49		220.00	12/20/16	121.12
161	43.76	36.00			220.00	2/2/17	79.76
162	48.15	46.98			98.79	1/9/17	95.13
164	42.00	40.00			40.00	1/20/17	82.00
174	43.35	33.49			100.00	1/26/17	76.84
179	43.42	42.02			124.32	1/26/17	85.44
182	46.87	47.34	42.37		100.00	1/20/17	136.58
183	49.73	54.95			48.88	1/23/17	104.68

185	42.48	33.67			11.65	2/28/17	76.15
186	47.44	51.18	47.16		93.04	12/20/16	145.78
187	47.37	48.60			43.88	1/26/17	95.97
192	46.96	106.53	32.63		200.00	11/18/16	186.12
194	45.24	43.66			46.52	2/8/17	88.90
198	44.10	42.00	40.00		132.94	12/27/16	126.10
203	71.92	57.28	56.00	35.57	100.00	1/9/17	220.77
208	45.55	46.11	36.58		100.00	1/20/17	128.24
209	48.58	40.00			47.67	2/8/17	88.58
211	43.27	40.64			40.02	1/20/17	83.9
212	50.21	48.20	10.36		86.11	12/28/16	108.77
220	81.43	78.84	76.15		343.30	1/4/17	236.42
226	49.33	48.50	45.24	15.18	100.00	12/15/16	158.25
227	48.54	46.07	43.55	47.89	90.51	12/15/16	186.05
240	44.08	45.27			44.56	2/14/17	89.35
245	43.46	42.48			41.14	1/23/17	85.94
246	47.09	45.67	32.91		100.00	1/13/17	125.67
247	46.57	44.41	43.17	43.85	42.13	11/23/16	178.00
249	44.63	43.36			92.00	2/8/17	87.99
252	44.52	62.38			408.00	2/28/17	106.90
264	47.19	45.88	43.98		48.04	12/20/16	137.05
269	48.17	47.17	50.01	18.54	120.00	1/4/17	163.89
274	48.23	44.12			137.00	1/13/17	92.35
276	45.69	45.38			43.84	1/23/17	91.07
278	42.00	40.00			130.63	1/20/17	82.00
295	78.79	75.03	71.46	629.23	150.00	4/8/16	854.51
297	40.25	2.14			40.14	2/24/17	42.39
298	41.80	35.90			42.00	1/23/17	77.70
305	43.05	2.62			91.75	2/14/17	45.67
309	46.18	43.92			50.23	1/20/17	90.10
310	47.43	49.67	49.00		90.00	12/20/16	146.10
315	45.84	44.84			86.69	1/26/17	90.68
318	66.22	65.14			211.69	1/23/17	131.36
322	46.97	47.40			89.73	1/23/17	94.37
323	73.94	89.20			198.61	1/23/17	163.14
325	44.67	46.28			99.50	1/13/17	90.95
329	51.69	59.00			162.70	1/20/17	110.69
330	47.56	45.77	48.26		95.59	1/20/17	141.59
337	45.55	51.82			48.88	2/14/17	97.37
338	45.55	43.63	30.91		100.00	1/20/17	120.09
339	44.61	42.48	40.46	9.17	200.00	9/6/16	136.72
342	69.61	73.08	40.29		104.94	2/28/17	182.98
354	46.44	46.42			45.20	1/20/17	92.86
355	48.14	53.64	27.55		50.00	2/28/17	129.33
358	53.03	51.63	50.26	53.15	103.05	12/15/16	208.07
367	45.68	48.72			92.57	1/23/17	94.40
	4,770.45	5,125.32	1,530.06	1,123.19			12,549.02
			BILLING REGISTER INFORMATION 02/28/17				
			WATER	\$ 3,061.15	CURRENT CHARGES		\$ 17,449.38
			SVC CHG	\$ 14,475.00	PAST DUE		\$ 3,424.17
			FIRE SVC	\$ 60.00	OVERPAY/PREPAY		\$ (14,775.16)
			RECONN				
			ADJ	\$ (475.05)			
			LATE CHGS	\$ 318.28	TOTAL RECEIVABLES		\$ 6,0



CAMP MEEKER RECREATION AND PARK DISTRICT										
WATER SALES 2016										
METER	ACCT NO.	MONTH	TOTAL AMOUNT PUMPED GALLONS	AMOUNT PUMPED TO OCSD	NET AMOUNT PUMPED	AMT SOLD	% PUMPED TO CMR&PD	% LOSS	NOTES	
Alliance Maste	363	JAN	1,603,500	484,800	1,118,700	646,560	69.76	42.20		
Union Park	369									
Alliance Maste	363	FEB	1,353,800	483,600	870,200	797,210	64.27	8.38		
Union Park	369									
Alliance Maste	363	MARCH								
Union Park	369									
Alliance Maste	363	APRIL								
Union Park	369									
Alliance Maste	363	MAY								
Union Park	369									
Alliance Maste	363	JUNE								
Union Park	369									
Alliance Maste	363	JULY								
Union Park	369									
Alliance Maste	363	AUG								
Union Park	369									
Alliance Maste	363	SEPT								
Union Park	369									
Alliance Maste	363	OCT								
Union Park	369									
Alliance Maste	363	NOV								
Union Park	369									
Alliance Maste	363	DEC								
Union Park	369									
	TOTAL 2017									
	Total 2016		21,974,600	6,771,900	11,821,200	10,153,380	53.79	13.16		
	Total 2015		22,774,200	6,842,400	15,518,310	10,118,260	68.13	67.xx		
	Total 2014		19,271,400	7,141,400	12,130,000	10,964,120	65.38	9.38		
	Total 2013		20,172,800	7,044,100	13,128,700	11,884,410	65.08	9.48		
	Total 2012		20,424,200	6,667,800	13,756,400	12,470,220	67.35	9.35		
	Total 2011		19,307,170	5,925,900	13,381,200	11,916,240	69.77	10.95	OCSD Loss 8.29%	
	Total 2010		20,013,990	6,461,400	13,552,500	12,579,240	67.77	7.18	OCSD Loss 12.37%	
	Total 2009		21,003,900	6,427,000	14,576,900	13,189,380	69.40	8.26	OCSD Loss 7.78%	
	Total 2008		23,183,499	9,129,300	14,054,199	13,184,640	60.62	6.19	OCSD Loss 16.07%	
	Total 2007		22,786,000	6,904,600	15,845,400	14,103,260	69.54	11.17	OCSD Loss 10.30%	

**From:** rruwater@sonic.net   
**Subject:** CREDIT REQUEST  
**Date:** March 8, 2017 at 3:22 PM  
**To:** CM - Cheryl Doran-Girard cdgirard1945@yahoo.com, CM - Lynn Watson petalumapoet@hotmail.com

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WH

Brigette will be attending the meeting this month. Please put this on the agenda.

(pls confirm too!)

Thanks,

Steph

----- Original Message -----

Subject: Fwd:  
From: "Brigette LaFauci" <lafauci@gmail.com>  
Date: Wed, March 8, 2017 2:36 pm  
To: rruwater@sonic.net

---

Hello Stephanie-

I am writing to request a place on the agenda for the March board meeting to plea for a credit for a leak at my property -140 Tan Oak Ave. Account 108 in Camp Meeker.

While I was away on vacation over the New Year's holiday my filtration system froze and sprang a leak for 2 days. To repair it I diverted the water line from the filtration system myself, no professional repairs were necessary.

I purchased the house less than a year ago with the filtration system in place.

Please let me know the date and time of the board meeting, you did mention it would be ok to bring along my well-behaved 6 year old to the meeting. If this is a problem please let me know.

Thank you for your time and consideration,

Brigette LaFauci



untitled-[1.2].html





**CAMP MEEKER RECREATION AND PARK DISTRICT  
PO BOX 457 FORESTVILLE, CA 95436-0457  
TEL 707-887-7735 FAX 707-887-9445**

March 15, 2017

Brigette La Fauci  
PO Box 288  
Rio Nido, CA 95471-0288

**RE: ADJUSTMENT FOR WATER LEAK  
ACCOUNT 108  
140 TAN OAK, CAMP MEEKER**

Dear Brigette,

The Camp Meeker Board of Directors has authorized an adjustment for a leak that occurred on your property in January 2017. The Camp Meeker Recreation and Park District's policy requires payment for actual pumping costs at \$1.00 per 1,000 gallons. This is the cost to pump water from the source to your meter.

The District will consider leak adjustments for a single property every 5 years. Should another leak occur on this property before January 2022, a leak adjustment will not be considered.

Leak + Normal Usage	35,670 gallons
Normal Usage	1,796 gallons <i>(based on 2016-2017 average)</i>
<b>Leak Adjustment</b>	<b>33,874</b>

33,874 gal:	\$ 671.83
Pumping costs:	\$ - 67.18
<b>CREDIT:</b>	<b>\$ 604.65</b>

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**TOTAL CREDIT: \$-604.65**

Very truly yours,

Lynn Watson, President  
Board of Directors

3/15/2017

1:15:09PM

CAMP MEEKER REC &amp; PARK

**AUDIT HISTORY**

Page I of I

Program Version 16.10.100

**Account: 108****LA FAUCI, BRIGETT**  
140 TAN OAK

Date	Amount	Description	Balance
		Beginning Month Balance	\$88.15
1/4/2017	\$4.41	Late Charge	\$92.56
1/6/2017	(\$88.15)	Payment Check # 646	\$4.41
1/6/2017	\$88.15	Reverse Payment Check # 0	\$92.56
1/5/2017	(\$88.15)	Payment Check # 646	\$4.41
1/6/2017	\$1.88	Usage of 940 WATER	\$6.29
1/6/2017	\$40.00	SERVICE CHARGE	\$46.29
1/20/2017	(\$160.00)	Payment Check # 646	(\$113.71)
		Beginning Month Balance	(\$113.71)
2/8/2017	-----;> \$752.65	Usage of 35670 WATER	\$638.94
2/8/2017	\$40.00	SERVICE CHARGE	\$678.94
		Beginning Month Balance	\$678.94
3/6/2017	\$33.95	Late Charge	\$712.89
3/6/2017	\$1.68	Usage of 840 WATER	\$714.57
3/6/2017	\$40.00	SERVICE CHARGE	\$754.57
Totals for WATER		756.21	
Totals for SERVICE CHARGE		120.00	
Totals for Late Charge		38.36	
Payments Received		248.15	
Total Usage Amount		37,450	

Qualified By: Account # 108

Russian River Utility