

Agenda of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, March 18, 2014, 7:00 pm
DISTRICT OFFICE (Next to the Fire Station)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VII. CONSENT ITEMS (10 minutes)

- A. Approval of minutes
- B. Payment of claims
- C. Journal Entry Approval
- D. Administrative and Financial Report

VIII. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility, 10 minutes)

A. Report on operations for the current month

IX. ACTION ITEMS

A. UPDATE: PLAYGROUND RENOVATION (Cathie Anderson/Jeff Rusch, 10 minutes)

DESCRIPTION: The Board will discuss matters surrounding the beach area playground restoration plans, budget, fundraising and related matters.

PROPOSED ACTION: The Board may/may not take further action regarding this matter.

B. SONOMA COUNTY SEPARATION AND DISTRICT FINANCIAL SYSTEM

(Staff, 10 minutes)

DESCRIPTION: The County of Sonoma is instituting a new web-based accounting system (Enterprise Financial System or "EFS") to replace the current FAMIS server-based system effective with the July 1, 2014 fiscal year. The District has been advised that it will be required to pay a portion of the 10-year amortization costs (\$3,802) for Phase 1 of the system in addition to what the District currently pays under the County's cost plan (\$8,040 in fiscal 2012-2013). The Board will discuss removal of its banking and accounting functions from the Sonoma County Treasury and direct staff, District Counsel, and the District's contractor, J.A. Boyer, to move forward with the process of separation from the County of Sonoma Treasury.

PROPOSED ACTION: Board may/may not direct staff, District Counsel, and the District's contractor, JA Boyer, to move forward with the process of separation from the County of Sonoma effective June 1, 2014 and present appropriate motions/resolutions, software contracts and banking tasks to the Board at the April 15 Board meeting.

C. POTENTIAL BROWN ACT VIOLATION – CORRECTION

DESCRIPTION: The District's legal counsel has requested that there be a disclosure of what was an inadvertent communication this past month with three or more Directors over a topic of District business. The effect of three or more directors communicating (email or otherwise) constitutes a "serial meeting" under the Brown Act. The way to correct an inadvertent violation of the Brown Act is to disclose it publically; make sure that no action was taken based on the communications; and, then, address the matter of public business in an open session at a duly noticed Board Meeting. The inadvertent "meeting" took place as follows:

At the February 18, 2014 Board meeting staff person, Cheryl Doran-Girard, was delegated the responsibility of dealing with the Wavemaker, website proposals and getting follow up information to present to the Board at the March 18, 2014 meeting. On March 10, 2014, a Board member sent Ms. Doran-Girard an email requesting information for a "Subcommittee" he had thought had been formed on February 18, to consider the Wavemaker options. Another Board member was copied on that communication. Confused over her role, Staff then contacted Gary Helfrich and Board President, Lynn Watson, to get clarity over whether Ms. Doran was the one responsible for dealing with Wavemaker or the "Subcommittee" was. The net effect of all this, is four of the five Board members "met" in a serial fashion over the issue of the Wavemaker contract and over whether there was a Board subcommittee actually appointed.

PROPOSED ACTION: No action to be taken. The Board merely discloses publically the violation, and the next two Agenda items are designed to be the action items which should be done in public session to correct the inadvertent violation of the Brown Act.

D. WAVEMAKER UPGRADES (Staff, 15 minutes)

DESCRIPTION: The District's website has not been upgraded significantly since it was put in place. It clearly requires software updates and related maintenance in order to insure the security of the website and effective functioning. The District's contract with the website manager, Wavemaker Media, calls for approval of any costs in excess of \$200 per month. At the February 18, 2014 meeting a proposal by Wavemaker for the District to expend up to \$2,200 in professional website services was discussed. Staff, Cheryl Doran-Girard, was delegated the responsibility of getting more specific information about Wavemaker's proposal, and then report back to the Board.

PROPOSED ACTION: The Board may: 1.) Do nothing and leave the present situation in a status quo; 2.) Consider a "patch/fix" of the present problems at a cost of \$1,400.00 and effectively push the problem down the road to be addressed when the District and Staff have more time (i.e. after the looming financial transition); or 3.) Look into some entirely new solution or contractor with which to deal.

E. ESTABLISH (OR RE-STATE) BOARD/STAFF PROTOCOLS (30 min-Staff/Board President)

DESCRIPTION: In view of the communication problems and confusion of roles between Staff and Board members [outlined in Agenda Item IX, C, above,] legal counsel for the District recommends that the Board discuss whether to:

1. Clarify the role of Staff in dealing with vendors (e.g. Wavemaker);
2. Restate or establish rules/protocols for limiting emails so as not to trigger inadvertent serial meetings;
 - a. Legal Counsel will be glad to participate in a “Study Session” to bring the Board up to speed on the current Brown Act requirements.
3. Determine whether to appoint a subcommittee to deal with the Website:
 - a. If the Board chooses to follow this route, legal counsel points out that, unless the subcommittee appointed has a single purpose and a very short, limited duration to accomplish a single task, the subcommittee will likely end up being a “standing committee” under the Brown Act (i.e. subject to notice and participation by the public on all its communications and meetings);
4. The Board discusses its approach, going forward, on use of outside vendors/verses having individual Board members serve a dual role of being on the Board and providing services to the District.

PROPOSED ACTION: The Board may adopt any or all of the above proposals; set in motion Staff and legal counsel education over the Brown Act, and/or adopting resolutions establishing (or restating) Board protocols so as not to cause the confusion generated in roles.

F. UPDATE: DECK ENCROACHMENT ON PATH LEADING TO POST OFFICE BY EVA NUEFELD, PROPERTY OWNER APN 075-185-006 (Anthony Tominia, 10 minutes)

DESCRIPTION: The Board has forwarded a letter to Eva Neufeld regarding the deck posts for the residence on parcel APN 075-185-006 are encroaching on the path leading to the post office. The residence is adjacent to the path.

PROPOSED ACTION: The Board may/may not direct further action regarding the path encroachment.

G. DUTCH BILL CREEK BLACKBERRY REMOVAL (Anthony Tominia, 10 minutes)

DESCRIPTION: Director Tominia will discuss removal of the blackberry bushes along Dutch Bill Creek. Krista Lindley of Goldridge RCD has approached the District regarding removal of the blackberry bushes along Dutch Bill Creek in April by Sonoma State students training in restoration techniques at no cost to the District.

PROPOSED ACTION: The Board may/may not direct further action on this matter.

XI. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place.

XII. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than ten (10) calendar days before the meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion.

Submit your agenda items using the District's website at the following address:

http://www.campmeeker.org/wordpress/?page_id=224.

Minutes of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, February 18, 2014, 7:00 pm
DISTRICT OFFICE (Next to the Fire Station)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

Vice-President Helfrich called the meeting to order at 7:06 p.m.

II. ROLL CALL

Directors Helfrich, Anderson, Rusch, and Tominia were present. District Counsel Malcolm Manwell was also in attendance.

III. APPROVAL OF AGENDA

A motion was made by Cathie Anderson, and seconded by Anthony Tominia to approve the agenda as written.

The motion was approved.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

There was no public comment.

VII. CONSENT ITEMS

A. Approval of minutes

As there were no corrections to the minutes of January 21, 2014 a motion was made by Cathie Anderson and seconded by Anthony Tominia to approve the minutes of the January 21, 2014 Board meeting as written.

The motion was approved.

Ayes: 3 Noes: 0 Abstain: 1 Absent: 1

Director Watson entered the meeting and asked that Vice-President Helfrich continue to chair the meeting as she was unsure how long she would be able to participate due to dental surgery.

B. Payment of claims

Ms. Doran-Girard presented warrant requests as follow for payment. After discussion, a motion was made by Cathy Anderson, and seconded by Anthony Tominia to approve the following warrants requests

G2013-2014-008 (R&P-February)	\$4,370.93
W2013-2014-008 (Wtr-February)	\$11,884.76

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

C. Journal Entry Approval

Ms. Doran-Girard advised that the journal entry and related documentation provided in the Board packet is to correct sub-object coding errors in FAMIS. After discussion, a motion was made by Cathie Anderson, and seconded by Anthony Tominia to approve the journal entry as presented.

The motion was approved.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

D. Administrative and Financial Report

Ms. Doran-Girard advised that Director annual Forms 700 for calendar year 2013 are due shortly and AB 1234 training should be completed prior to March 1. She went on to advise that the OCSD note prepayment is to be addressed at their February meeting, that Russian River Utility has provided the annual CMRPD-OCSD pro-ration report, SDRMA has advised there will be no rate increase in policy rates for the coming year and further that a longevity discount will be applied. Additionally, the California Department of Public Health has waived annual water sampling requirements for primary inorganics per request. Discussion ensued and the Board instructed Jamie Dunton that they wish the annual sampling to continue in order to insure Camp Meeker residents that there are no public health concerns with the water system.

Ms. Doran-Girard detailed other completed tasks and correspondence for the Board.

VIII. REPORT OF THE WATER SYSTEM OPERATOR

- A. Jamie Dunton of Russian River Utility described the proposed upgrades to the Alliance Treatment facility and advised that the preliminary plans for an additional tank and booster pump will be provided shortly. Director Tominia inquired as to whether these plans would require a joint CMRPD-OCSD sub-committee meeting. It was agreed the committee members would be provided with several available dates in order to insure director availability.

Jamie described the recent Guerneville sewage spill and informed the Board that the booster pumps had been shut down and not re-started until the California Department of Public Health sampling indicated that bringing the pumps back online was appropriate.

Mr. Dunton requested that the Board send a letter to George Wenzlaff detailing the requirements discussed with him in January. Director Helfrich will write Mr. Wenzlaff regarding his account.

Director Anderson inquired about accounts 294 and 295 and was advised that the customer had made a significant payment toward the outstanding balance.

IX. ACTION ITEMS

A. SONOMA COUNTY SEPARATION AND DISTRICT FINANCIAL SYSTEM

(Helfrich/Anderson/Manwell/Staff, 10 minutes)

DESCRIPTION: The County of Sonoma is instituting a new web-based accounting system (Enterprise Financial System or "EFS") to replace the current FAMIS server-based system effective with the July 1, 2014 fiscal year. The District has been advised that it will be required to pay a portion of the 10-year amortization costs (\$3,802) for Phase 1 of the system in addition to what the District currently pays under the County's cost plan (\$8,040 in fiscal 2012-2013). This is an estimated total of \$11,842.00 for the 2014-2015 fiscal year and going forward for the next ten years. The \$3,802.00 covers only Phase 1 of the EFS system; and, there will be an additional Phase 2 increase of approximately the same amount in the 2015-2016 fiscal year. The amortization charges going forward from 2015-2016 will amount to an estimated

\$7,600.00 in addition to whatever the County determines the ongoing costs to be. The total County costs in 2015-2016 and going forward could be in excess of \$15,000. The sub-committee of Directors Helfrich and Anderson and District Counsel Manwell briefly related the information discussed at their recent meeting, and arrangements for the study session scheduled for 2/22.

ACTION: Board took no further action.

B. CONTRACT APPROVAL CONSULTANT SERVICES: J.A. BOYER

DESCRIPTION: The Board sub-committee assigned the responsibility for the transition from the Sonoma County Treasury services to a District function has agreed there is a need to insure the District meets all legal, financial, and administrative requirements including establishment of policies, internal controls, and procedures to protect the District's assets. Ms. Boyer will provide the appropriate guidance with regard to various aspects of government finance, internal control and related issues at a cost of \$75.00 per hour plus reimbursement of expenses.

ACTION: After discussion, a motion was made by Cathie Anderson, and seconded by Anthony Tominia to approve a contract with J.A. Boyer to provide consultant services at a cost of \$75.00/hour plus reimbursement of actual expenses effective February 18, 2014 contingent upon the contractor providing liability insurance confirmation. The motion was approved.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

C. WEBSITE MAINTENANCE

DESCRIPTION: There was a discussion over the Camp Meeker website. It was set up several years ago, and all seem to agree that it requires software updates and related maintenance, all in order to insure the security of the website and effective functioning. The District's current contract with Wavemaker Media limits Wavemaker's ability to upgrade or incur costs in excess of \$200 per month. Hence, the website has not been updated. Wavemaker recently submitted an estimate of costs \$2,200 for updates and related maintenance, with a requested security deposit of \$1,000. A copy of that estimate is attached to these Minutes.

There was considerable discussion over that estimate, over whether to launch an entirely new approach at this time, or whether to try to patch up the existing site with some maintenance and deal with the larger issues later. There was also discussion over the role that individual Board members might take, the conflicts of interest that might be generated in having the Board members participate directly, and the financial strains on the District this year with launching yet another project. The District's attorney, Malcolm Manwell, recommended that, since the District was already under contract with Wavemaker, the District should honor that agreement until either the Wavemaker recommendations were followed or the Wavemaker arrangement was duly and properly terminated. Mr. Manwell also suggested the Board have only one representative deal with Wavemaker, and that if Board members have input, to pass it through to Staff.

Director Watson left the meeting at 8:17 p.m. due to illness.

ACTION: A motion was made by Cathie Anderson to table action on the Wavemaker estimate for services until the March meeting, and to direct that Cheryl Doran-Girard be the representative of the District to deal with Wavemaker, ascertain the options and get further detail on the costs. The motion was seconded by Jeff Rusch.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

D. APPROVAL AUDITED FINANCIAL STATEMENTS 6/30/2013

DESCRIPTION The District's annual audit report and financial statements for June 30, 2013 was discussed.

ACTION: A motion was made by Cathie Anderson and seconded by Jeff Rusch to approve the District's audited financial statements for June 30, 2013 as prepared by Larry Johnson, CPA. The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

E. DECK ENCROACHMENT ON PATH LEADING TO POST OFFICE BY EVA NUEFELD, PROPERTY OWNER APN 075-185-006

DESCRIPTION: It has come to the Board's attention that the deck posts for the residence on parcel APN 075-185-006 are encroaching on the path leading to the post office. The residence is adjacent to the path. Director Tominia proposed formulating a letter to Ms. Neufeld, property owner, regarding this issue.

ACTION: A motion was made by Anthony Tominia and seconded by Cathie Anderson to address a letter to Eva Nuefeld, owner APN 075-185-006, requesting that the footings for the new deck that are encroaching on the public pathway be moved back to the site of the original deck footings. The letter, to be written by Director Tominia and reviewed by District Counsel Manwell, will be signed by Board President Watson. The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

X. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Subdivision a., Government Code Section 54956.9)

CAMP MEEKER RECREATION AND PARK DISTRICT v. JEWEL

E. CHENOWETH, ET AL; PAT CHENOWETH AHO.

Sonoma Superior Court Case Number SCV 243172;

In re Bankruptcy of Pat Chenoweth Aho, US Bankruptcy Court, Northern District of California, Case No.: 05-14608

VII. ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 8:40 p.m.

VIII. ANNOUNCE ACTIONS, IF ANY, BACK IN OPEN SESSION

The Board returned to open session at 8:55 p.m. and District Counsel Manwell advised that the Board took no action.

XI. DIRECTORS' REPORTS

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PROPOSED ACTION: No action or discussion to take place.

Director Anderson asked staff to take pictures of the Anderson Hall interior so that these can be provided to prospective clients.

Director Tominia informed the Board that the use of a striping machine has been donated.

Additionally he explained that the Fire Department is experiencing difficulties responding to EMS calls due to on street parking in some areas.

Director Rusch informed the Board regarding drainage issues in the park adjacent to the playground and playground signage.

XII. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Cathie Anderson, and seconded by Gary Helfrich that the February 2014 meeting of the Camp Meeker Board of Directors be adjourned.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The meeting adjourned at 9:02 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

Camp Meeker Recreation and Park District Minutes
Board of Directors Study Session
February 22, 2014 9:30 a.m. - 11:00 a.m.
Anderson Hall, 101 Lakeside, Camp Meeker, CA 95419

I. Call To Order

President Watson called the meeting to order at 9:49 a.m.

II. Roll Call

Directors Watson, Anderson, Rusch, and Tominia were present. Director Helfrich attended via telephone conference from Boston, Massachusetts. Additionally, District Counsel Malcolm Manwell and JuelleAnn Boyer, Contractor for the Treasury transition project were present. Guests were Sean Grinnell, Bodega Bay Fire Chief, and Peter Van Fleet, Glen Ellen Fire Chief.

III. Agenda Approval

A motion was made and seconded to approve the agenda as written.

The motion was approved.

Ayes: 5

Noes: 0

Abstain: 0

Absent: 0

IV. Public Comment

There was no public comment.

V. Introductions:

District Counsel Manwell, Juelle-Ann Boyer (Consultant), Board Sub-Committee members Anderson and Helfrich, and District Staff introduced themselves to those attending.

VI. SONOMA COUNTY TREASURY/DISTRICT FINANCIAL SYSTEM TRANSITION

A. Background Information:

The County of Sonoma is instituting a new web-based accounting system (Enterprise Financial System or "EFS") to replace the current FAMIS server-based system effective with the July 1, 2014 fiscal year. The District has been advised that it will be required to pay a portion of the 10-year amortization costs (\$3,802/year) for Phase 1 of the system in addition to what the District currently pays under the County's cost plan (\$9,433 in fiscal 2014-2015). This is a total of \$13,235.00 for the 2014-2015 fiscal year. The \$3,802.00 covers only Phase 1 of the EFS system; and, there may be an additional Phase 2 increase of approximately the same amount in the 2015-2016 fiscal year. The amortization charges going forward from 2015-2016 could amount to an estimated \$7,600.00/year in addition to whatever the County determines the ongoing costs to be. The total County costs in 2015-2016 and going forward could be in excess of \$17,000/year. The Board discussed background information, tasks and requirements relative to removing its funds and accounting services from the Sonoma County Treasury.

It is estimated that savings over a ten-year period could amount to in excess of \$150,000 depending upon costs such as legal fees, increased audit fees, training fees, software, and miscellaneous supplies.

B. Legal Issues:

District Counsel Manwell described the governing legislation for the District and the materials provided by the County of Sonoma with respect to SB288. The County indicates that SB288 governs the manner by which Districts can move outside the County treasury system and review of Government Code 53592 and possible code limitations related to the separation process. Ms. Boyer informed the Board that it was her opinion that the "revolving" funds terminology used in the

government codes related more to “petty cash” funds than outside bank accounts. District Counsel Manwell will further research the codes governing both Recreation and Park and water Districts. Also discussed were the issues of internal controls, bonding requirements and assignment of oversight responsibilities.

C. Financial Issues:

Ms. Boyer and Ms. Doran-Girard described the various aspects of systems, software and functions that would become the District’s responsibility in the event that the Board decides to move forward with the establishment of bank accounts and accounting function. Ms. Doran-Girard briefly reviewed very preliminary ranges of costs for software and defined the need for initial use of software representatives for training purposes. She suggested that the Board consider a “go-live” date of June 1 rather than July 1 as this would provide District’s auditor with a more timely review of internal controls, software setup and suggest corrections effective with the 6/30/2014 fiscal year end rather than in September 2015 as would apply if the Board commences its own accounting function July 1, 2014.

The Board was advised that the steep initial costs would require budget adjustments in the 2013-2014 fiscal year as much of the cost will occur prior to July 1. The Board briefly discussed funding of costs.

VI. Adjournment

As there was no further business to be brought before the Board at this time, a motion was made by Cathie Anderson, and seconded by Anthony Tominia that the meeting be adjourned.

The motion was approved.

Ayes: 5 Noes: 0 Abstain: 0 Absent:

The meeting adjourned at 11:15 p.m.
Respectfully submitted,

CHERYL DORAN-GIRARD

2014-02-22cdg2

CHERYL DORAN GIRARD
CLIENT MEMORANDUM

TO: CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS
FROM: CHERYL DORAN GIRARD
SUBJECT: MARCH 18, 2014 WARRANTS AND FINANCIAL INFORMATION
DATE: MARCH 18, 2013

Financial Statements and Warrant Detail are in the board packet following this memorandum. Financial data is based on reviewed updated 2/28/2014 FAMIS data and revenue/expenses to March 14, 2014.

G2013/2014-009	R&P (March 2014)	7,001.51
W2013/2014-009	Water (March 2014)	11,689.84
AB2013/2014-002	USDA Loan Payment	32,406.63

Cash balances are updated from FAMIS balances at 2/28, plus funds received to date.

Financial statements contain data through March 14, 2014. The detail of the warrant requests directly is following this memo so you will be able to review individual items for each warrant request. Cash in hand, water funds allocation and finally the financial statements are placed behind the individual warrant details.

Russian River Utility has forwarded the bank statement. The transfer checks are prepared for signature at the meeting. The allocation of funds has been updated in Monthly Cash Balances sheet of your financials. Transfer amounts are determined by actual debt requirements and other factors are noted on the allocation sheet.

Work continues on the County Treasury issue. I will be meeting with the District's consultant late next week to proceed with developing accounting related policies and tasks. Additionally, the District will be required to complete a 2014-2015 Preliminary Budget (due early May) and file with the County, it would be well to begin that process in the course of the next few weeks.

In the event that you need to contact me, you can reach me at voicemail/office 707-545-2108, email at admin@campmeeker.org or as a last resort via cell phone 707-696-2876.



Camp Meeker Recreation & Park DistrictWarrant # [G2013/2014-009](#)

Vendor #	Vendor	SubObj	Amount	Explanation
456480	Doran-Girard, Cheryl	6410	16.00	Postage
456480	Doran-Girard, Cheryl	6573	1,386.56	Consulting-Jan/Feb
456480	Doran-Girard, Cheryl	6630	277.32	Consulting-Jan/Feb
456480	Doran-Girard, Cheryl	6631	554.62	Consulting-Jan/Feb
456480	Doran-Girard, Cheryl	6610	554.63	Consulting-Jan/Feb
456480	Doran-Girard, Cheryl	6400	41.80	Supplies
456181	AT&T	6040	210.60	Telephone
456010	PGE	7320	90.13	Electric Services
456171	Perry, Johnson, Anderson, Miller	6610	2,787.50	Legal Services
456171	Perry, Johnson, Anderson, Miller	6400	48.94	Miscellaneous
456123	Juelle-Ann Boyer, Consulting	6540	254.13	Consulting-Treasury
456152	Watson, Lynn	5913	30.00	Dir Fee
456112	Anderson, Cathie	5913	30.00	Dir Fee
456115	US Bank	6040	166.70	Pay Phone/Sonic
456478	McPhail's	7202	376.13	Propane-Anderson Hall
456078	Fedex Office	6430	176.45	Printing

7,001.51

Camp Meeker Recreation & Park District**Warrant # W2013/2014-009**

Vendor #	Vendor	SubObj	Amount	Explanation
456167	Russian River Utility	6540	7,726.40	Contract
456167	Russian River Utility	7320	45.88	Electricity
456480	Doran-Girard, Cheryl	6573	1,386.56	Consulting
456480	Doran-Girard, Cheryl	6610	554.63	Consulting
456480	Doran-Girard, Cheryl	6630	277.32	Consulting
456480	Doran-Girard, Cheryl	6631	554.62	Consulting
456480	Doran-Girard, Cheryl	6410	16.00	Postage
456480	Doran-Girard, Cheryl	6400	41.80	Supplies
456171	Perry, Johnson	6610	832.50	Legal
456123	Juelle-Ann Boyer, Consulting	6540	254.13	Consulting

11,689.84

Camp Meeker Recreation & Park District

Warrant # AB2013/2014-002

Vendor	SubObj	Amount	Explanation
USDA Rural Development	7930	32,406.63	Int Loan Pmt Per Contract

Camp Meeker Recreation & Park--Operations					
BUDGETED FINANCIAL STATEMENT					
				3/18/14	
Income		FINAL	AMOUNT	BALANCE	%
		BUDGET			
1000	Property Tax CY Secured	49,000	24,964	24,036	50.95%
1001	Fiat Charges--Current Year	-	-	-	
1007	Fiat Charges-CY Secured	-	-	-	
1010	CY Miscellaneous	-	-	-	
1011	SB 2557 Prop Tax Admin	-	-	-	
1012	Property Tax Shift Adj	-	-	-	
1013	Prop 1A Suspension	-	-	-	
1020	Property Tax CY Supp	-	403	(403)	
1040	Property Tax CY Unsecured	-	1,540	(1,540)	
1042	Cost Reim-Col Del Cy UNS	-	(34)	34	
1060	Prop Tax-PY Secured	-	-	-	
1061	Fiat Charges-Prior Year	-	-	-	
1080	Prop Tax-Py Supp	-	-	-	
1100	Property Taxes--PY Unsecured	-	-	-	
1700	Interest--Pooled Cash	150	81	69	
1801	Rent-Real Estate	7,000	3,845	3,155	54.93%
2080	St-Other In Lieu	-	-	-	
2440	ST- Hopter	500	217	283	43.37%
2580	ST-Grant	-	-	-	
3660	Charges For Services	-	-	-	
3980	Revnuw Applic To Prior Yr	-	125	(125)	
4020	Historical-Sales	50	15	35	
4040	Miscellaneous Revenues	-	63	(63)	
4102	Reimburse/Donations	15,000	5,000	10,000	
4109	Outdated/Cancelled Warrants	-	160	(160)	
4113	Returned Checks	-	-	-	
4620	Fund Tfr	22,500	-	22,500	
	Total Revenues	94,200	36,379	57,820.60	38.62%
Personnel Expenditures		BUDGET	AMOUNT	BALANCE	%
5911	Extra Help	-	-	-	
5913	Boards/Commissions-LOC Bds	720	540	180	75.00%
5922	FICA-Retirement	-	-	-	
5924	Medicare	-	-	-	
5935	Unemployment Insurance	-	-	-	
5940	Workers Compensation Ins.	378	378	-	100.00%
	Total Salaries/Benefits	1,098	918	180	83.61%

BUDGETED FINANCIAL STATEMENT

BUDGETED FINANCIAL STATEMENT					
Operating Expenditures					
6040	Communication	2,265	2,552	(287)	112.69%
6060	Food	-	-	-	
6080	Household Expense	-	-	-	
6084	Janitorial Supplies	250	25	225	10.07%
6085	Janitorial Service	1,695	715	980	42.18%
6100	Insurance	1,600	-	1,600	0.00%
6162	Parks Maintenance	500	-	500	
6180	Maintenance-Bldgs	1,000	570	430	57.01%
6235	Maintenance-Local Projects	-	-	-	
6280	Memberships	123	-	123	0.00%
6300	Miscellaneous Expense	900	907	(7)	100.75%
6400	Office Expense	500	174	326	
6410	Postage Expense	520	82	438	15.73%
6430	Printing Services	1,000	547	453	54.66%
6461	Supplies/Expenses	200	100	100	49.81%
6463	Resource Material	-	-	-	
6500	Professional/Special	-	-	-	
6540	Contract Services	-	254	(254)	
6521	County Services	3,216	-	3,216	0.00%
6573	Administration	13,400	7,543	5,857	56.29%
6582	Community Events: Suppers, etc.	250	752	(502)	
6587	LAFCO Operating Costs	110	-	110	0.00%
6610	Legal Services	12,500	10,787	1,713	86.30%
6630	Audit/Accounting Services	6,825	5,542	1,283	81.20%
6631	Bookkeeping	6,750	5,624	1,126	83.32%
6635	Fiscal Agent Fees	150	-	150	
6637	Property Tax Administration	525	-	525	
6800	Public/Legal Notices	300	-	300	
6820	Rents/Leases-Equipments	-	-	-	
6889	Software	-	-	-	
7000	Special Expense-Historical	300	-	300	0.00%
7005	Election Expense	-	-	-	
7201	Gas & Oil	750	1,112	(362)	148.26%
7202	Water & Sewer	600	679	(79)	113.25%
7320	Utilities	950	751	199	79.06%
7910	Debt Interest	-	-	-	
	Total Services/Supplies	57,179	38,716	18,462.89	67.71%
Fixed Assets:					
8510	Buildings/Improvements	-	-	-	
8511	Remodel/Rehab/Renovate	35,000	737	34,263.40	2.10%
8513	Roads/Parking	-	-	-	
8514	Fencing	-	-	-	
8515	Engineering Services	-	-	-	
8516	Legal and Financial	-	-	-	
8521	Maintenance & Repair	-	675	(675.32)	
8526	Project Planning	-	-	-	
8560	Equipment—Current Year	-	-	-	
8620	OT—W/In Fund	-	-	-	
	Total Fixed Assets	35,000	1,412	33,588.08	4.03%
9000	Appropriation For Contingency	923	-	923.00	
	Total Budget	94,200	41,046	53,153.97	43.57%

Camp Meeker Recreation & Park--Water Operations				3/18/14	
BUDGETED FINANCIAL STATEMENT					
Income		BUDGET	AMOUNT	BALANCE	%
1001	Flat Charges	122,000	68,710	(53,290)	56.32%
1007	Flat Charges-CY Secured -July	-	-	-	
1061	Flat Charges-Prior Year	-	3,675	3,675	
1700	Interest--Pooled Cash	-	14	14	
1460	Water Permit Fees	-	-	-	
2900	OCSD Note Payment	-	-	-	
4031	Sale-Water	-	-	-	
4032	Sale-Water Residential	160,000	95,379	(55,171)	59.61%
4101	Insurance Rebate	-	-	-	
4106	Refunds	(755.00)	755	1,510	
4109	Outdate/Cancel Warrants	-	-	-	
4620	Transfer W/In Fund	30,000	-	(30,000)	
	Total Revenues	311,245	168,533	(133,262)	54.15%
Operating Expenditures		BUDGET	AMOUNT	BALANCE	%
5940	Worker Compensation	300	252	(6)	84.00%
6040	Communications	2,265	335	(1,930)	
6100	Insurance	4,900	-	(4,900)	
6150	Maintenance-Hydrants	-	-	-	
6166	Bridge Repair	-	-	-	
6280	Memberships	123	-	(123)	0.00%
6300	Miscellaneous Expense	1,500	2,383	883	158.85%
6400	Office Expense	500	146	(354)	29.29%
6410	Postage Expense	385	34	(351)	8.91%
6430	Printing Services	757	239	(518)	31.59%
6461	Supplies/Expenses	-	-	-	
6463	Resource Materials	-	-	-	
6500	Professional Services	-	-	-	
6521	County Services	4,824	-	(1,676)	0.00%
6540	Contract Services	97,000	66,966	(30,034)	69.04%
6580	Conventions & Meetings	-	-	-	
6573	Administrative Services	17,000	8,505	(8,495)	
6587	LAFCO Operating	418	-	(177)	0.00%
6610	Legal Services	10,000	4,927	(4,200)	49.27%
6630	Audit/Accounting Services	8,500	7,154	(1,346)	84.16%
6631	Bookkeeping Services	15,750	6,933	(8,817)	44.02%
6637	Prop Tax Administration	975	-	(975)	0.00%
6800	Public Legal Notices	400	315	(85)	78.75%
7005	Election Expense	-	-	-	
7320	Utilities	3,500	2,787	(713)	79.63%
7335	Storm Damage	-	-	-	
	Total Services/Supplies	169,097	100,977	(63,810)	59.72%
Fixed Assets:		BUDGET	AMOUNT	BALANCE	%
8452	Damages	-	-	-	
8500	Land	-	-	-	
8511	Remodel/Rehab	-	-	-	
8515	Engineering Services	-	-	-	
8521	Repairs/Maintenance	-	-	-	
8560	Equipment	5,000	-	(5,000)	
8620	Transfers W/I A Fund	122,000	72,385	(49,615)	59.33%
		-	-	-	
		-	-	-	
	Total Fixed Assets	127,000	72,385	54,615	57.00%
9000	Appropriation For Contingency	-	-	-	
	Total Budget	296,097	173,362	(9,195)	58.55%

March 12, 2014

RE: CAMP MEEKER PAST DUE ACCOUNTS

- **Accounts 1, 4, 6, 19, 22, 23, 24, 28, 36, 48, 55, 70, 72, 90, 94, 103, 105, 129, 130, 133, 140, 143, 150, 152, 161, 164, 174, 182, 190, 194, 203, 209, 219, 220, 224, 226, 227, 240, 241, 246, 252, 268, 270, 276, 278, 281, 282, 283, 286, 293, 301, 304, 312, 322, 323, 338, 339, 358:** Past due notices will be sent on March 24 and lock off will be scheduled for April 3, 2014.
- **Accounts 158, 305 and 307:** Payments will be deposited on 3/14/14.
- **Account 111 :** Service is being locked off on 3/17/14.
- **Account 185:** Payment will be in 3/14/14.
- **Account 127:** Please inform Russian River Utility of any updates/information pertaining to this account. The customer is paying the current charges, but there is no information as to how the past due balance is to be handled.

**CAMP MEEKER RECREATION AND PARK DISTRICT
PAST DUE REPORT**

Mar-14

ACCT #	CURRENT	1 - 30.	31 - 60	60+ LAST PAYMENT	TOTAL
1	40.06	42.06		98.99	2/11/14 82.12
4	81.70	100.78	90.25	220.00	2/7/14 272.73
5	40.10	2.19		43.75	2/25/14 42.29
6	50.38	53.82	49.51	120.00	1/3/14 153.71
8	61.18	3.79		75.88	2/25/14 64.97
12	48.96	2.59		50.00	3/4/14 51.55
15	44.64	2.22		44.38	3/11/14 46.86
16	40.00	2.61		52.22	2/25/14 42.61
18	40.16	2.11		42.27	2/27/14 42.27
19	48.78	60.28		120.00	1/16/14 109.06
22	44.70	31.62		100.00	2/14/14 76.32
23	44.00	48.84	45.70	91.19	12/26/13 138.54
24	41.34	44.04		134.65	2/7/14 85.38
27	40.00	1.71		40.00	2/20/14 41.71
28	46.24	10.28		45.00	2/14/14 56.52
36	43.06	45.79	2.26	45.20	2/4/14 91.11
37	46.88	2.46		49.21	3/4/14 49.34
45	40.00	2.10		42.04	2/27/14 42.10
46	45.18	0.18		46.29	2/27/14 45.36
47	46.00	2.50		50.00	3/7/14 48.50
48	44.50	43.54		3.48	2/25/14 88.04
51	40.00	2.10		42.00	2/27/14 42.10
55	62.30	71.11		50.00	2/4/14 133.41
62	40.24	2.12		42.34	2/27/14 42.36
66	40.00	0.02		40.00	2/14/14 40.02
69	51.88	5.36		107.26	2/27/14 57.24
70	41.52	44.25	2.16	43.13	1/24/14 87.93
72	40.80	42.20		90.00	1/29/14 83.00
74	41.02	2.48		49.61	2/25/14 43.50
75	42.26	2.20		44.07	2/27/14 44.46
88	42.54	2.12		42.36	3/4/14 44.66
89	46.30	2.32		46.30	2/27/14 48.62
90	40.00	42.02		84.61	1/29/14 82.02
91	52.48	2.93		58.62	2/25/14 55.41
92	45.00	2.45		48.99	3/11/14 47.45
93	40.00	2.10		42.00	3/4/14 42.10
94	44.54	45.21		50.00	2/20/14 89.75
102	46.02	2.45		49.06	2/25/14 48.47
103	47.30	50.42		157.21	2/4/14 97.72
105	42.36	45.43	2.21	44.29	1/24/14 90.00
107	63.64	70.35	66.00	58.72	1/10/14 202.93
110	48.34	2.44		48.74	2/25/14 50.78
111	40.00	44.14	42.03	0.68	12/26/13 126.85
114	42.92	2.19		43.68	2/14/14 45.11
117	40.00	2.00		40.00	2/25/14 42.00
119	40.00	3.98		40.50	3/11/14 43.98
127	40.86	218.57	214.62	3,205.16	3/4/14 3,679.21
129	41.58	47.29	47.91	50.58	2/11/14 136.78
130	46.30	49.60		50.00	2/27/14 95.90
131	45.66	2.40		48.03	3/7/14 48.06
132	60.43	3.02		60.43	2/27/14 63.45
133	41.64	44.39		135.42	2/4/14 86.03
136	40.50	0.48		80.00	1/10/14 40.98
140	53.68	55.42		173.11	2/7/14 109.10

ACCT #	CURRENT	1 - 30.	31 - 60	60+ LAST PAYMENT	TOTAL
143	45.00	48.28		44.94	1/10/14 93.28
145	42.88	5.89		40.00	2/27/14 48.77
148	41.16	2.37		47.36	2/27/14 43.53
150	40.00	43.64		138.41	2/7/14 83.64
151	43.40	2.21		44.12	2/25/14 45.61
152	46.52	34.48		180.00	1/15/14 81.00
158	41.02	43.04	3.38	200.00	11/5/13 87.44
159	40.00	2.11		42.11	3/7/14 42.11
161	42.96	47.10	39.49	50.00	1/29/14 129.55
164	44.08	47.04		100.87	2/4/14 91.12
173	44.86	2.32		46.36	2/25/14 47.18
174	40.34	79.86	6.68	80.00	2/14/14 126.88
180	67.18	4.61		50.00	3/11/14 71.79
181	40.42	2.11		42.11	3/4/14 42.53
182	46.38	65.00	2.65	66.00	2/20/14 114.03
185	46.20	52.64	53.71	9.89 90.00	1/29/14 162.44
186	40.00	2.00		40.00	3/11/14 42.00
187	46.32	2.48		49.52	2/25/14 48.80
190	45.44	85.28		105.60	2/14/14 130.72
191	43.48	0.99		45.00	2/27/14 44.47
193	47.72	2.40		47.90	2/25/14 50.12
194	46.46	44.09	2.25	44.94	2/20/14 92.80
196	42.74	2.00		40.00	3/7/14 44.74
197	40.00	0.76		45.00	3/7/14 40.76
199	40.98	2.07		41.32	3/4/14 43.05
203	45.54	55.12	95.70	51.80	1/24/14 196.36
209	41.58	40.00	27.48	188.19	8/20/13 109.06
213	46.10	2.42		48.49	3/4/14 48.52
219	42.66	45.47		88.96	1/15/14 88.13
220	75.18	78.03	7.07	141.40	2/7/14 160.28
222	52.03	2.36		47.16	2/25/14 54.39
224	40.54	15.16		150.00	2/7/14 55.70
225	44.08	2.29		45.72	3/4/14 46.37
226	41.96	44.14		135.88	1/29/14 86.10
227	42.16	43.77	4.35	87.04	1/29/14 90.28
231	41.38	2.16		43.12	3/7/14 43.54
233	44.24	2.38		47.54	2/27/14 46.62
235	40.00	2.00		40.00	2/25/14 42.00
236	40.58	2.03		40.60	2/25/14 42.61
237	43.94	4.57		91.46	3/11/14 48.51
240	44.36	47.17	2.25	44.93	3/4/14 93.78
241	40.02	42.40		43.46	1/22/14 82.42
243	59.60	4.22		84.35	3/4/14 63.82
245	40.08	2.01		40.12	2/25/14 42.09
246	45.30	48.43	45.83	143.10	12/13/13 139.56
247	42.90	2.16		43.26	2/25/14 45.06
250	44.06	2.37		47.48	3/4/14 46.43
252	46.04	56.75		157.25	3/4/14 102.79
253	40.00	2.10		41.90	3/11/14 42.10
261	40.06	2.02		40.30	3/7/14 42.08
263	42.24	3.36		41.00	2/21/14 45.60
264	44.06	2.48		49.59	3/11/14 46.54
265	44.12	4.83		46.16	3/7/14 48.95
268	42.24	44.92		41.92	1/22/14 87.16
270	56.15	60.29	2.86	57.13	2/14/14 119.30
271	40.14	1.21		43.58	2/25/14 41.35
272	41.58	2.07		41.48	2/25/14 43.65

ACCT #	CURRENT	1 - 30.	31 - 60	60+ LAST PAYMENT	TOTAL
273	43.58	4.75		95.07	3/7/14 48.33
276	45.58	52.16		128.17	1/22/14 97.74
278	40.00	42.00		82.00	1/16/14 82.00

279	52.33	2.96		59.15	3/4/14	55.29
281	40.16	42.07	0.59	45.00	2/4/14	82.82
282	41.30	43.05	2.05	41.08	1/24/14	86.40
283	43.30	44.57	2.17	43.46	1/24/14	90.04
284	40.00	2.00		40.02	2/25/14	42.00
286	46.76	51.44	6.13	48.70	2/20/14	104.33
288	42.04	2.20		43.92	2/25/14	44.24
293	44.06	46.94		93.05	1/22/14	91.00
296	42.58	2.43		48.59	3/4/14	45.01
298	40.00	2.00		40.00	2/25/14	42.00
299	41.94	2.28		45.52	3/7/14	44.22
301	42.80	45.34		41.96	1/22/14	88.14
304	46.64	49.00	4.82	96.42	1/24/14	100.46
305	43.56	46.54	2.19	43.86	2/11/14	92.29
307	43.18	46.44	4.46	47.27	1/29/14	94.08
308	43.44	2.28		45.62	2/27/14	45.72
309	46.38	2.28		45.58	2/27/14	48.66
310	42.58	2.32		46.42	3/7/14	44.90
312	42.90	45.09		45.74	1/16/14	87.99
315	43.46	2.30		46.03	2/27/14	45.76
317	46.34	2.65		52.98	3/11/14	48.99
318	79.53	4.75		96.55	3/4/14	84.28
319	43.14	2.30		45.99	2/25/14	45.44
321	44.10	2.25		45.08	3/4/14	46.35
322	47.36	50.57		163.22	1/29/14	97.93
323	63.06	66.38		144.31	2/4/14	129.44
326	46.02	1.52		31.16	3/4/14	47.54
329	58.25	4.55		90.95	3/4/14	62.80
332	50.15	3.55		71.00	3/4/14	53.70
338	43.74	43.82	0.18	152.00	1/15/14	87.74
339	40.96	124.78		220.00	2/7/14	165.74
342	66.50	1.29		83.27	2/27/14	67.79
344	97.55	9.02		180.33	3/7/14	106.57
345	85.44	4.16		83.24	2/25/14	89.60
349	42.88	2.60		52.05	2/25/14	45.48
355	47.92	2.56		51.13	3/4/14	50.48
358	47.52	56.20	50.34	122.00	1/10/14	154.06
359	44.16	2.39		47.73	2/25/14	46.55
362	45.04	2.50		49.99	3/4/14	47.54
7,048.66		3,686.81	929.28	3,218.67		14,883.42

BILLING REGISTER INFORMATION 02/27/2014

WATER	\$2,507.87	CURRENT CHARGES	\$17,861.45
SVC CHG	\$14,535.00	PAST DUE	\$4,845.11
FIRE SVC	\$60.00	OVERPAY/PREPAY	
RECONNECT	\$140.00		
ADJ	-\$18.53		
LATE CHGS	\$637.11	TOTAL RECEIVABLES	\$9,381.87

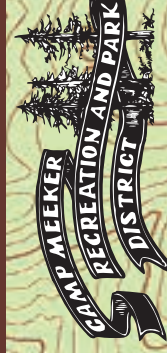
TOTAL RECEIVABLES 22,318.87
ACCOUNTS LISTED 153

METER	ACCT NO.	MONTH	TOTAL AMOUNT PUMPED IN GALLONS	AMOUNT PUMPED TO OCSD	NEI AMOUNT PUMPED	AMT SOLD	% PUMPED TO CMR&PD	% LOSS	NOTES
Alliance Master Meter Union Park	363 369	JAN	1,393,600	456,600	937,000	828,140	67.24	11.61	
Alliance Master Meter Union Park	363 369	FEB	1,477,300	490,600	986,700	827,660	66.79		
Alliance Master Meter Union Park	363 369	MARCH							
Alliance Master Meter Union Park	363 369	APRIL							
Alliance Master Meter Union Park	363 369	MAY							
Alliance Master Meter Union Park	363 369	JUNE							
Alliance Master Meter Union Park	363 369	JULY							
Alliance Master Meter Union Park	363 369	AUG							
Alliance Master Meter Union Park	363 369	SEPT							
Alliance Master Meter Union Park	363 369	OCT							
Alliance Master Meter Union Park	363 369	NOV							
Alliance Master Meter Union Park	363 369	DEC							
	TOTAL 2014		2,870,900	947,200	1,923,700	1,655,800			
	Total 2013		20,172,800	7044100	13,128,700	11,869,400	65.08	9.60	OCSD Loss 8.29% OCSD Loss 12.37% OCSD Loss 7.78% OCSD Loss 16.07% OCSD Loss 10.30%
	Total 2012		20,424,200	6,667,800	13,756,400	12,470,220	67.35	9.35	
	Total 2011		19,307,170	5,925,900	13,381,200	11,916,240	69.77	10.95	
	Total 2010		20,013,990	6,461,400	13,552,500	12,579,240	67.77	7.18	
	Total 2009		21,003,900	6,427,000	14,576,900	13,189,380	69.40	8.26	
	Total 2008		23,183,499	9,129,300	14,054,199	13,184,640	60.62	6.19	
	Total 2007		22,786,000	6,904,600	15,845,400	14,103,260	69.54	11.17	

Camp Meeker Community Park



WELCOME • PLEASE KEEP OUR PARK CLEAN • SORRY, NO DOGS
THIS IS A NATURAL SETTING, PLEASE USE CAUTION





WAVEMAKER MEDIA DESIGN

company: Camp Meeker, CA
contact: Cheryl Doran Girard
address: Camp Meeker, CA

date: 3.12.14
e-mail: doran-girard@sbcglobal.net
phone: 707-545-2108

description of project:

Critical upgrades to the Camp Meeker website including; update of: Wordpress platform core & plug-ins, spam prevention & security. Update Anderson Hall page and reservation form. Reservation software upgrade and connect to new Paypal account. SEO update & search engine submission.

wavemaker will provide:

1. Upgrade of Wordpress platform core to latest version. Adjustments to site to accommodate upgrade.
2. Upgrade of all plugins to latest versions. Adjustments to site to accommodate upgrade.
3. Update site structure organization per attached sitemap.
4. Minimal update of page formatting, font selections, header graphic. Improve home page layout.
5. Upgrade all forms & spam prevention. Fix spam prevention on Anderson Hall reservation form.
6. Upgrade reservation software (client credit card required for \$100 upgrade fee)
7. Connect reservation software to new Paypal account.
8. Search Engine Optimization update for specific terms (Anderson Hall rental, etc.). Create sitemap & robots files.
9. Submission to Google, Yahoo, Bing, more.


client will provide:

1. Content: text information, photos.
2. Points of contact: Lynn, Cheryl.
3. Credit card information.

estimate: \$1,400.00 - deposit: \$1,000.00

The fees and expenses shown are minimum estimates only. Final fees and expenses shall be shown when final invoice is rendered. The Client's approval shall be obtained for any increases in fees or expenses that exceed the original estimate by 10%. Revisions or additional work beyond estimated time will be billed at an hourly rate of \$60.

client signature / date


wavemaker rep / date

3.12.14

To proceed with project, please return signed Estimate **and** Terms & Conditions on following page.



P.O. Box 461 Camp Meeker, California 95419-0461
Telephone: 707-874-9246

Email: admin@campmeeker.org

February 25, 2014

Ms. Eva Neufeld
Post Office Box 694
Occidental, CA 95465

Re: Encroachment

Dear Ms. Neufeld,

It has come to the attention of the Board of Directors of the Camp Meeker Recreation and Parks District ("District") that several of the footings for your future deck are placed on First Avenue. First Avenue, while not paved, is still public property and used by many of our citizens, particularly those with children, to access the creek and Post Office.

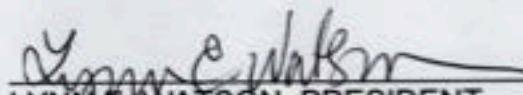
It may help you to understand why this is so important if you realize that, in the early years of Camp Meeker, these roads we now all use were strictly limited to hiking. Over time, the residences increased and travel by car over Camp Meeker roads grew. Because of that history (originally only paths for hiking) our roads and pathways are necessarily narrow, by safety standards, both for fire protection and for ordinary passage of vehicles, as well as for recreational hiking.

Therefore, it is imperative that the District follows through with its function to keep the roads and trails open and safe. That can't happen when a resident chooses to use the public way to build improvements on her lot. First Street is there for all to use.

We would like to see your cooperation in removing the offending deck footings, and your commitment not to encroach on or above the paths/roads that have historically served all of Camp Meeker.

If there is any further communication or discourse you would like to explore, your district can be emailed at admin@campmeeker.org, or if you would prefer, public meetings are held on the third Tuesday of each month.

Thank you so much.


LYNNE E. WATSON, PRESIDENT
BOARD OF DIRECTORS