

Agenda of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, April 17, 2018 7:00 pm
DISTRICT OFFICE (Next to the Fire Station)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS (10 minutes)

- A. Approval of Minutes
 - 1. March 20, 2018 minutes
- B. Payment of Claims
- C. Journal Entry Approval
- D. Administrative and Financial Report

VII. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility, 10 minutes)

- A. Report of operations for the current month.

IX. ACTION ITEMS

- A. LONG TERM PETITION FOR WATER RIGHT CHANGE ADDING FISH AND WILDLIFE (Mary Ann King, Trout Unlimited, Gary Helfrich, and Anthony Tominia, 10 minutes)
DESCRIPTION: In past years, the Board has approved filing for Temporary Urgency Change Petitions for flow releases for the fish and wildlife. Filing for a permanent change to CMRPD's Water Permit will allow the District to release flows in the future (without filing the paperwork annually) to protect the fish and wildlife. The estimated costs are \$850 to the State Water Resources Control Board and \$850 to California Department of Fish and Wildlife. Trout unlimited may be able to assist in the funding.
PROPOSED ACTION: The Board may/may not authorize the Board President to sign the Petition For Change.
- B. UPDATE: BRELJE AND RACE SCOPE OF ENGINEERING SERVICES AND COST ESTIMATE 5 YEAR CAPITAL IMPROVEMENT PLAN (Anthony Tominia, Gary Helfrich and David Colman, Brelje and Race, 5 minutes)

DESCRIPTION: At the October 2017 meeting, the Board approved going forward with the scope of engineering services and cost estimates for an evaluation of the water system capital facility improvements, repairs and maintenance including priority, anticipated schedule and an estimated cost of \$22,200.00.

PROPOSED ACTION: The Board may/may not approve further action in regard to the CIP.

C. COMMUNITY CONCERNS: FIRE ACCESS AND WATER TANK SIGNAGE

(Lynn Watson, 10 minutes)

DESCRIPTION: The Board has been advised by a number of residents of the fire/evacuation and health hazard concerns with respect to RVs blocking the streets of Camp Meeker and adjacent to one of the water tanks. The Board will discuss the issue and provide what information it can to the community.

PROPOSED ACTION: The Board may/may not decide to install signage at the water tanks.

D. CAMP MEEKER SIGN (Gary Helfrich/Staff, 5 minutes)

DESCRIPTION: The Board will discuss the progress of the Camp Meeker sign and proposed repair tentatively scheduled for May 19 and 20. Areas to address include road closure, equipment needs, volunteer labor and miscellaneous concerns.

PROPOSED ACTION: The Board may/may not approve further action in regard to the sign.

E. UPDATE: BOARD RECRUITMENT PROCESS (Gary Helfrich/Staff, 5 minutes)

DESCRIPTION: The Board will review the applications submitted and interview the applicants in open session at its April 17 meeting. The Board members will vote on the final selection at the April 17 meeting as well. Individual selected will be sworn at the May 15 meeting.

PROPOSED ACTION: The Board may/may not take further action.

F. ANDERSON HALL ISSUES AND ADMINISTRATION (Valery Larson/Staff, 10 minutes)

DESCRIPTION: With Ms. Anderson's proposed retirement, the Board will address various areas of need concerning Anderson Hall's event/facility rental and maintenance such as a job description for a rental coordinator and necessary maintenance.

PROPOSED ACTION: The Board may/may not direct action regarding Anderson Hall issues and maintenance.

G. RESOLUTION 2018-005: AUTHORIZING CLOSURE OF THE US BANK ACCOUNT.

(Staff, 5 minutes)

DESCRIPTION: The Board currently holds a small checking account with US Bank that was established prior to the Wells Fargo Bank accounts to accommodate receipt of funds from Paypal and hold Anderson Hall refundable deposits and rental fees. The only signer on this account is Director Anderson. These funds will be moved to a small checking account with Wells Fargo Bank.

PROPOSED ACTION: The Board may/may not approve Resolution 2018-005 authorizing the closure of the US Bank checking account.

H. RESOLUTION 2018-006: AUTHORIZING ESTABLISHMENT OF A CHECKING ACCOUNT WITH WELLS FARGO BANK TO ACCOMODATE PAYPAL TRANSACTION TRANSFERS FOR RENTAL DEPOSITS AND FEES. (Staff, 5 minutes)

DESCRIPTION: The Board will authorize the President to establish of an account with Wells Fargo Bank for the handling of Paypal funds, deposits, and rental fees and insure that client fees and deposits are not co-mingled with tax dollars in the District's operating account.

PROPOSED ACTION: The Board may/ may not approve Resolution 2018-006 authorizing the President to open a small checking account at Wells Fargo Bank.

X. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place.

XI. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than ten (10) calendar days before the meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion.

Submit your agenda items using the Districts website at the following address:

http://www.campmeeker.org/wordpress/?page_id=224.

Minutes
of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, March 20, 2018 7:00 pm
DISTRICT OFFICE (Next to the Fire Station)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

The meeting was called to order at 7:05 p.m. by President Helfrich.

II. ROLL CALL

Directors Helfrich, Larson, and Watson were present. Directors Anderson and Tominia were absent.

III. APPROVAL OF AGENDA

A motion was made by Valarie Larson, and seconded by Lynn Watson to approve the agenda as posted.

Directors Helfrich, Larson, and Watson voted yes. Ayes: 3 Noes: 0 Abstain: 0 Absent: 2
The motion was approved.

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

There was no public comment.

VI. CONSENT ITEMS

A. Approval of Minutes

1. February 20, 2018 minutes

A motion was made by Valery Larson, and seconded by Lynn Watson to approve the February 20, 2018 minutes as recorded.

Directors Helfrich, Larson, and Watson voted yes. Directors Anderson and Tominia were absent from the meeting. Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

The motion was approved.

B. Payment of Claims

A motion was made by Valery Larson, and seconded by Lynn Watson to approve the March warrant request 2017/2018-009 as follows:

2017-2018-009	RP-March 2018	9,287.83
\$26,441.13	Water-March 2018	17,153.30

Wells Fargo Bank Checks 1167, 1712-1716, 1726-1736 (checks 1718-1725 void due to printer error) and Bank of the West checks 613 and 614 in payment of expenses and water receipt transfers.

Directors Helfrich, Larson, and Watson voted yes. Directors Anderson and Tominia were absent from the meeting. Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

The motion was approved.

B. Journal Entry Approval

There were no journal entries beyond those of water receipts entry and investment account interest.

C. Administrative and Financial Report

Ms. Doran-Girard reported that the audited financial statements have been uploaded to the District's website as well as other various housekeeping issues. The Board was informed that the final paperwork has been received relative to revisions to the water license to reflect the ability to continually release water for the fish. Additionally, she requested direction regarding the proposed repair of the Camp Meeker sign and an encroachment permit as well as reminded the directors present regarding the FFPC Form 700 submittal.

VII. REPORT OF THE WATER SYSTEM OPERATOR

- A. Robert Sherrod of Russian River Utility staff reported no issues with the water system. There was a Director inquiry regarding water account 295 and the amount past due.

IX. ACTION ITEMS

A. UPDATE: BRELJE AND RACE SCOPE OF ENGINEERING SERVICES AND COST ESTIMATE 5 YEAR CAPITAL IMPROVEMENT PLAN

DESCRIPTION: At the October 2017 meeting, the Board approved going forward with the scope of engineering services and cost estimates for an evaluation of the water system capital facility improvements, repairs and maintenance including priority, anticipated schedule and an estimated cost of \$22,200.00. There was no update at this time.

ACTION: The Board took no action.

B. HABITAT GRANT CONTRACT: NORTH BAY CONSERVATION

DESCRIPTION: The Board will review the proposed contract with the North Bay Conservation Corps that will provide services for vegetation removal planned under the Habitat Grant from State Parks. District Counsel Manwell has reviewed the contract, made revisions and the revisions have been approved and included in the contract.

ACTION: A motion was made by Lynn Watson, and seconded by Valery Larson to authorize the Board President to sign the services contract with North Bay Conservation Corps.

Directors Helfrich, Larson, and Watson voted yes. Directors Anderson and Tominia were absent from the meeting. Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

The motion was approved.

C. UPDATE: BOARD RECRUITMENT PROCESS

DESCRIPTION: The Board discussed the applications submitted and interview process for the applicants in open session at the April 17 meeting. The Board members will vote on the final selection at the April 17 meeting as well. Applications will remain open and the community is encouraged to apply.

ACTION: The Board took no action.

D. RESOLUTION 2018-001: ELECTION OF OFFICERS AND BANK SIGNATORS FOR THE 2018 YEAR.

DESCRIPTION: The Board will review a resolution reflecting the election officers for the 2018 calendar year. Those individuals will be signatures for the District's accounts with Bank of the West for its water, Wells Fargo accounts and rental revenue bank accounts.

ACTION: A motion was made by Lynn Watson, and seconded by Valery Larson to adopt Resolution 2018-001 reflecting the election of officers and bank signers for the 2018 calendar year.

Directors Helfrich, Larson, and Watson voted yes. Directors Anderson and Tominia were absent from the meeting. Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

The motion was approved.

E. RESOLUTION 2018-002: ESTABLISHING BANK OF THE WEST WATER ACCOUNT SIGNERS

DESCRIPTION: The Board will establish signers for the Bank of the West account in Forestville subsequent to the election of officers.

ACTION: A motion was made by Lynn Watson, and seconded by Valery Larson to adopt Resolution 2018-002 reflecting the bank signers for the Bank of the West, Forestville account for the 2018 calendar year.

Directors Helfrich, Larson, and Watson voted yes. Directors Anderson and Tominia were absent from the meeting. Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

The motion was approved.

F. RESOLUTION 2018-003: APPOINTMENT OF BONDED TREASURER

DESCRIPTION: The Board will review Resolution 2018-003 proposes that the District's Secretary/Treasurer, Anthony Tominia, serve as the "Bonded Treasurer" as required by 5784.9(e) of the Public Resource Code; and, further that the District's bonding coverage of \$400,000.00 under its insurance policy with Special Districts Risk Management Authority satisfies the bonding requirement required by the code.

ACTION: A motion was made by Valery Larson, and seconded by Lynn Watson to adopt Resolution 2018-003 reflecting the appointment of Anthony Tominia as the District's "Bonded Treasurer" as required by 5784.9(e) of the Public Resource Code; and, further that the District's bonding coverage of \$400,000.00 under its insurance policy with Special Districts Risk Management Authority satisfies the bonding requirement required by the code.

Directors Helfrich, Larson, and Watson voted yes. Directors Anderson and Tominia were absent from the meeting. Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

The motion was approved.

G. RESOLUTION 2018-004: AUTHORIZING BANKING SIGNERS WITH WELLS FARGO BANK

DESCRIPTION: The Board will review Resolution 2018-004 authorizing Board signatures with Wells Fargo Bank.

ACTION: A motion was made by Lynn Watson, and seconded by Valery Larson to adopt Resolution 2018-004 reflecting the bank signers for the Wells Fargo bank accounts for the 2018 calendar year.

Directors Helfrich, Larson, and Watson voted yes. Directors Anderson and Tominia were absent from the meeting. Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

The motion was approved.

X. DIRECTORS' REPORTS

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PROPOSED ACTION: No action or discussion to take place.

Director Helfrich advised that an in-depth review of the contract documents between Occidental Community Services District and Camp Meeker Recreation & Park District discloses that CMRPD and OCSD co-own the water system.

Director Watson stated that she has noticed reflectors at the roadside have been vandalized and discarded at the roadside. Additionally, she has observed people sleeping in their cars on Camp Meeker roads.

XI. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Lynn Watson, and seconded by Valery Larson that the March 2018 meeting of the Camp Meeker Board of Directors is adjourned.

Directors Helfrich, Larson, and Watson voted yes. Directors Anderson and Tominia were absent.

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

The motion was approved.

The meeting adjourned at 7:46 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

2018-03-20finalminsdcg1.doc

CHERYL DORAN GIRARD
CLIENT MEMORANDUM

TO: CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS
FROM: CHERYL DORAN GIRARD
SUBJECT: APRIL 17, 2018 WARRANTS AND FINANCIAL INFORMATION
DATE: APRIL 12, 2018

Financial Statements and Warrant Detail in the board packet following this memorandum provide updated information through April 12, 2018.

2017/2018-010	RP-April 2018	4330.85
\$50,383.95*	Water- April 2018	16,662.47

*Includes DWR Note Payment

The District's audited financial statements have been loaded to the website. State Compensation has indicated that that cost of next year's Worker Comp policy is estimated at \$1735.00. This is a substantial increase for the District of \$370.00.

Please be aware that the 18-19 Preliminary Budget will be in preparation during April for approval at the May Board meeting. If there are any financial issues that the Board feels need to be fulfilled, please let me know as soon as possible so that I can include them in the initial estimates.

Writing of the draft policy and procedures manual is ongoing. All the District's records in my office have been taken to the District office and files will be updated. Bank accounts have been reconciled; and, as is usual, invoices relating to the checks written will be on hand for review.

In the event that you need to contact me, I can be reached via cell phone 707-696-2876.



CAMP MEEKER RECREATION AND PARK DISTRICT

WARRANT REQUEST # 2017-2018-010

VENDOR	CHECK AMOUNT	R&P FUND	WATER FUND	EXPLANATION
Anderson, Cathie	30.00	30.00		Director Stipend-April 2018
Larson, Valery	30.00	30.00		Director Stipend-April 2018
Watson, Lynn	30.00	30.00		Director Stipend-April 2018
Doran-Girard, Cheryl	5,773.52	1,402.50	1,402.50	Consulting-March 2018/April 2018
Doran-Girard, Cheryl	-	280.50	280.50	Consulting-March 2018/April 2018
Doran-Girard, Cheryl	-	981.75	981.75	Consulting-March 2018/April 2018
Doran-Girard, Cheryl	-	140.25	140.25	Consulting-March 2018/April 2018
Doran-Girard, Cheryl	-	60.00	-	Anderson Hall
Doran-Girard, Cheryl	-	51.76	51.76	Office Supplies
Lopez, Jessica	170.00	170.00		Anderson Hall Cleaning
Camp Meeker Water	81.44	81.44		Water Services
PGE	88.77	88.77		Electric Service
Perry Johnson	519.75	407.25	112.50	Legal Services
Brelje & Race	4,762.50	-	4,762.50	Engineering 5-Year Capital Plan
Lunardi Electric	299.32	299.32	-	Anderson Hall Repairs
US Bank	458.13	277.31	180.82	Various Recurring charges
Russian River Utility	8,749.89		8,391.29	Contract Services
Russian River Utility			358.60	Electric Service
USDA Rural Development	29,390.63 *			

*April Note Payment

Total	<u>50,383.95</u>	<u>4,330.85</u>	<u>16,662.47</u>	29,390.63
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DIRECTOR APPROVAL:

DATE:

4/17/18

Camp Meeker Recreation & Parks District
Check/Voucher Register - CDG-Current Register
1010 - Cash In Wells Fargo Bank-Operating
From 3/21/2018 Through 4/17/2018

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
1737	System Generated Check/Vo...	Brelje & Race Con...	4/17/2018	4,762.50
1738	System Generated Check/Vo...	Camp Meeker Wa...	4/17/2018	81.44
1739	System Generated Check/Vo...	Cheryl Doran-Girard	4/17/2018	5,773.52
1740	System Generated Check/Vo...	Jessica Lopez	4/17/2018	170.00
1741	System Generated Check/Vo...	Lunardi Electric	4/17/2018	299.32
1742	System Generated Check/Vo...	P G & E	4/17/2018	88.77
1743	System Generated Check/Vo...	Perry Johnson An...	4/17/2018	519.75
1744	System Generated Check/Vo...	Russian River Utility	4/17/2018	8,749.89
1745	System Generated Check/Vo...	US Bank	4/17/2018	458.13
1746	Director Stipend-April 2018	Lynn Watson	4/17/2018	30.00
1747	Director Stipend-April 2018	Cathie Anderson	4/17/2018	30.00
1748	Director Stipend -April 2018	Valery Larson	4/17/2018	30.00
		Total 1010 - Cash In Wells Fargo Bank-Operating		20,993.32

Camp Meeker Recreation & Parks District
Check/Voucher Register - CDG-Current Register
1015 - Cash in Wells Fargo Bank-Investments
From 3/21/2018 Through 4/17/2018

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
1012	USDA Loan Payment--Due 4...	USDA Rural Devel...	4/17/2018	<u>29,390.63</u>
		Total 1015 - Cash in Wells Fargo Bank-Investments		29,390.63

Camp Meeker Recreation & Parks District
Check/Voucher Register - CDG-Current Register
1030 - Cash in Bank of the West-Water
From 3/21/2018 Through 4/17/2018

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
615	Tfr USDA and Capital Funds ...	Camp Meeker Rec...	4/17/2018	6,600.00
616	Tfr Water Operations -Marc...	Camp Meeker Rec...	4/17/2018	<u>12,150.00</u>
		Total 1030 - Cash in Bank of the West-Water		18,750.00

Camp Meeker Recreation & Parks District
Check/Voucher Register - CDG-Current Register
1040 - Cash in US Bank-Rental Deposits/PayPal
From 3/21/2018 Through 4/17/2018

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
1072	Tfr Van Kirk 4/7/18 deposit ...	Camp Meeker Rec...	4/10/2018	150.00
1073	Hall deposit return (Anderso...	Cathie Anderson	4/5/2018	<u>150.00</u>
		Total 1040 - Cash in US Bank-Rental Deposits/PayPal		300.00
				<u> </u>
Report Total				69,433.95
				<u> </u>

Camp Meeker Recreation & Parks District

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

10 - Recreation & Park - Operating

From 7/1/2017 Through 6/30/2018

(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
Revenue				
4001	Property Taxes-CY Secured	75,000	46,649	(28,352)
4020	Property Taxes-CY Supplemental	0	531	531
4040	Property Taxes-CY Unsecured	0	2,035	2,035
4041	Cost Reimbursement-Collect Delinquent CY Unsec	(950)	(35)	915
4101	Interest Pooled Cash -Sonoma County	75	12	(63)
4210	Rental Fees-Anderson Hall	8,300	6,325	(1,975)
4215	Rental Fees-Other	1,727	1,439	(288)
4220	State-Home Owner Property Tax Relief	525	253	(272)
4295	Grant Revenue	5,500	0	(5,500)
	Total Revenue	90,177	57,209	(32,968)
Expenditures				
5010	Director Stipend	1,080	900	180
5017	Worker Compensation Insurance	1,000	956	45
5101	Communications-Telephone	900	813	87
5105	Communications-ISP Website	600	200	400
5110	Communications-Website Other	1,500	625	876
5184	Janitorial Supplies	250	354	(104)
5185	Janitorial Services	2,000	980	1,020
5210	Insurance-Property & Liability	3,000	0	3,000
5301	Maintenance-Beach and Parks	750	241	509
5302	Maintenance-Bldgs & Improvements	550	299	251
5401	Memberships	200	140	61
5402	Marketing	250	0	250
5405	Miscellaneous	1,500	700	800
5410	Office Supplies	1,150	641	509
5415	Office Operations	300	0	300
5416	Lease-Accounting Software	1,500	1,050	450
5420	Training-Administrative	0	69	(69)
5425	Postage	200	186	14
5426	Printing Services	775	349	426
5427	Supplies	675	0	675
5428	Food	275	126	149
5501	Professional Fees-Web	1,200	113	1,088
5502	Professional Fees-Consultants	1,795	0	1,795
5515	Contract Services-Water Operations	0	70	(70)
5520	Administrative Services	12,500	10,245	2,255
5540	LAFCO Charges	150	116	34
5550	Legal Services	3,250	2,172	1,078
5555	Professional Services-Auditor	7,500	8,223	(723)
5556	Professional Services-Accounting	12,000	10,943	1,057
5570	Service Fee-PayPal	150	67	83
5571	Late Fees	50	0	50
5575	Bank Service Fees	180	(15)	195
5576	Property Tax Administration Fee	1,000	0	1,000
5590	Gas and Oil	1,100	966	134
5591	Equipment Rentals	150	227	(77)
5592	Water and Sewer	1,700	816	884

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
10 - Recreation & Park - Operating
From 7/1/2017 Through 6/30/2018
(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
5594	Utilities	1,500	772	728
8515	Renovate/Replacement	1,500	0	1,500
8516	Maintenance & Repair	2,500	0	2,500
8565	Equipment 2	2,500	683	1,817
8625	Tfr Within Fnd-Out	12,500	835	11,665
9001	Contingency	167	0	167
	Total Expenditures	81,847	44,860	36,987
	Excess of Income Over (Under) Expense	8,330	12,349	4,019

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
40 - Recreation & Parks - Water Operations
From 7/1/2017 Through 6/30/2018
(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
	Revenue			
4010	Direct Charges-Current Year	125,000	79,406	(45,594)
4061	Direct Charges -Prior Year	0	198	198
4101	Interest Pooled Cash -Sonoma County	0	17	17
4310	Sales of Water-Residential	205,000	140,927	(64,073)
4625	Transfers-Within Fund In	73,000	0	(73,000)
	Total Revenue	403,000	220,547	(182,453)
	Expenditures			
5017	Worker Compensation Insurance	700	410	291
5101	Communications-Telephone	500	363	137
5105	Communications-ISP Website	350	200	150
5110	Communications-Website Other	0	500	(500)
5185	Janitorial Services	150	0	150
5210	Insurance-Property & Liability	3,000	0	3,000
5401	Memberships	100	140	(40)
5405	Miscellaneous	125	60	65
5410	Office Supplies	800	614	186
5415	Office Operations	100	0	100
5416	Lease-Accounting Software	1,600	1,050	550
5420	Training-Administrative	300	69	231
5425	Postage	75	122	(47)
5426	Printing Services	500	281	219
5501	Professional Fees-Web	1,500	88	1,413
5515	Contract Services-Water Operations	107,500	84,211	23,289
5520	Administrative Services	15,000	10,789	4,211
5540	LAFCO Charges	750	478	272
5550	Legal Services	5,000	1,694	3,306
5555	Professional Services-Auditor	7,500	8,179	(679)
5556	Professional Services-Accounting	12,000	11,483	517
5565	Fiscal Agent Fees	0	1,068	(1,068)
5575	Bank Service Fees	100	140	(40)
5576	Property Tax Administration Fee	1,250	0	1,250
5580	Elections Cost	2,663	0	2,663
5585	Public/Legal Notices	450	0	450
5587	Water System Fees-State	2,500	2,282	218
5594	Utilities	6,500	5,580	920
5595	Waste Removal	500	0	500
8516	Maintenance & Repair	15,000	7,991	7,009
8520	Engineering Services	0	820	(820)
8565	Equipment 2	0	574	(574)
8567	Engineering Services	0	4,763	(4,763)
8625	Tfr Within Fnd-Out	219,300	82,612	136,688
	Total Expenditures	405,813	226,561	179,252
	Excess of Income Over (Under) Expense	(2,813)	(6,013)	(3,200)

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
50 - Recreation & Parks - Water Capital
From 7/1/2017 Through 6/30/2018
(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
	Revenue			
4110	Interest Earned-Wells Fargo Bank	0	238	238
4625	Transfers-Within Fund In	0	5,000	5,000
	Total Revenue	0	5,238	5,238
	Expenditures			
5410	Office Supplies	0	54	(54)
8625	Tfr Within Fnd-Out	0	5,000	(5,000)
	Total Expenditures	0	5,054	(5,054)
	Excess of Income Over (Under) Expense	0	184	184

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
60 - Recreation & Parks-DWR E58237
From 7/1/2017 Through 6/30/2018
(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
	Revenue			
4101	Interest Pooled Cash -Sonoma County	0	382	382
4625	Transfers-Within Fund In	0	69,261	69,261
	Total Revenue	0	69,643	69,643
	Expenditures			
7910	Long Term Debt-Principal	0	85,426	(85,426)
7911	Long Term Debt-Interest	0	11,652	(11,652)
	Total Expenditures	0	97,077	(97,077)
	Excess of Income Over (Under) Expense	0	(27,435)	(27,435)

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
61 - Recreation & Park - Reserve DWR E58237
From 7/1/2017 Through 6/30/2018
(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
	Revenue			
4101	Interest Pooled Cash -Sonoma County	0	635	635
	Total Revenue	0	635	635
	Excess of Income Over (Under) Expense	0	635	635

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
70 - Recreation & Park - USDA Debt Fund
From 7/1/2017 Through 6/30/2018
(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
	Revenue			
4625	Transfers-Within Fund In	<u>0</u>	<u>75,186</u>	<u>75,186</u>
	Total Revenue	<u>0</u>	<u>75,186</u>	<u>75,186</u>
	Expenditures			
7910	Long Term Debt-Principal	0	34,000	(34,000)
7911	Long Term Debt-Interest	0	59,573	(59,573)
8625	Tfr Within Fnd-Out	<u>0</u>	<u>61,000</u>	<u>(61,000)</u>
	Total Expenditures	<u>0</u>	<u>154,573</u>	<u>(154,573)</u>
	Excess of Income Over (Under) Expense	<u>0</u>	<u>(79,387)</u>	<u>(79,387)</u>

RUSSIAN RIVER UTILITY
PO BOX 730
FORESTVILLE, CA 95436
707-887-7735

April 9, 2018

RE: CAMP MEEKER PAST DUE ACCOUNTS

- **Accounts 23, 24, 28, 37, 45, 49, 50, 70, 72, 79, 80, 88, 109, 114, 115, 118, 120, 121, 122, 124, 125, 126, 129, 150, 151, 152, 157, 158, 164, 179, 181, 182, 183, 190, 194, 197, 207, 208, 236, 248, 249, 261, 270, 281, 285, 293, 305, 310, 329, 330, 334, 350, 355, 358, 365, 366, 367:** Past due notices will be processed on March 25, 2018, and lock offs will be scheduled for May 10, 2018.
- **Accounts 127 and 217:** Locked off March 28, 2018.
- **Accounts 6, 22, 36, 59, 60, 94, 142, 155, 161, 167, 174, 185, 217, 226, 246, 264, 309, 311, 317 and 339:** Payments are in hand or on their way.
- **Account 184:** Customer paying over the course of a few months.

	CAMP MEEKER RECREATION AND PARK DISTRICT						
					Apr-18		
ACCT	CURRENT	1 - 30.	31 - 60	61+	LAST PAYMENT	TOTAL	
6	46.24	45.58	18.43		100.00	2/16/18	110.25
22	50.03	46.14	25.17		100.00	12/5/17	121.34
23	45.70	49.12			91.28	3/14/18	94.82
24	44.81	46.95			85.71	3/14/18	91.76
28	48.72	40.37			60.00	2/22/18	89.09
36	47.42	44.55	43.21	1.79	42.96	1/30/18	136.97
37	58.23	47.50			52.10	2/27/18	105.73
45	42.65	44.96			87.53	3/20/18	87.61
49	50.81	47.41			43.38	3/6/18	98.22
50	45.03	55.48	1.17		180.00	3/14/18	101.68
59	45.64	43.39	41.40		47.26	1/30/18	130.43
60	54.90	55.61	71.68	1.56	130.13	2/2/18	183.75
70	42.76	44.45			84.00	3/14/18	87.21
72	42.40	44.31			86.15	3/14/18	86.71
79	46.33	44.24			46.60	2/16/18	90.57
80	42.20	40.40	0.34		34.36	2/8/18	82.94
88	44.44	44.79			46.52	3/6/18	89.23
94	52.40	49.20	33.24		100.00	3/2/18	134.84
109	51.49	55.70			51.73	3/2/18	107.19
114	49.43	52.54			98.71	3/6/18	101.97
115	42.97	45.38			42.88	3/26/18	88.35
118	72.74	67.77			63.40	3/26/18	140.51
120	43.25	44.56			42.50	3/26/18	87.81
121	52.18	49.52			46.82	3/26/18	101.70
122	46.33	48.11			46.01	3/26/18	94.44
124	43.71	45.37			43.19	3/26/18	89.08
125	42.21	44.10			42.00	3/26/18	86.31
126	46.31	47.73			45.93	3/26/18	94.04
127	46.31	44.10	42.00	40.00	48.55	11/28/17	172.41
129	43.95	41.06			47.00	3/14/18	85.01
140	47.56	44.84	45.21		263.45	2/8/18	137.61
142	63.24	67.02	62.75		69.80	1/26/18	193.01
150	46.86	44.78			46.48	2/22/18	91.64
151	55.54	41.78			200.00	3/2/18	97.32
152	46.49	43.78			140.51	3/2/18	90.27
155	52.10	47.73	49.81		78.24	2/16/18	149.64
157	42.00	40.00			40.00	2/27/18	82.00
158	41.40	22.41			250.00	12/19/17	63.81
161	47.92	44.38	42.06		120.00	3/2/18	134.36
164	47.26	42.74			50.00	2/22/18	90.00
167	46.95	44.49	42.90		43.08	1/30/18	134.34
174	53.95	50.22	47.26		69.87	2/2/18	151.43
175	60.00	0.17			60.03	3/20/18	60.17
179	44.99	39.84			90.00	2/27/18	84.83
181	42.62	36.04			45.00	1/16/18	78.66
182	45.73	43.49			100.00	3/14/18	89.22
183	50.27	46.10			47.60	3/2/18	96.37
184	59.54	57.45	68.86	76.09	150.00	2/28/18	261.94
185	45.84	43.11	41.82	0.30	44.51	1/26/18	131.07
186	43.32	5.19			40.00	3/30/18	48.51
190	42.00	40.00			86.54	2/28/18	82.00
194	44.99	13.87			60.00	2/8/18	58.86
197	41.97	31.89			40.00	3/6/18	73.86

ACCT	CURRENT	1 - 30.	31 - 60	61+	LAST PAYMENT		TOTAL
207	43.74	43.50			42.02	3/14/18	87.24
208	44.87	41.35			50.00	3/14/18	86.22
217	46.72	44.49	42.37	47.46	200.00	11/6/17	181.04
220	68.76	0.02			210.36	3/26/18	68.78
226	49.69	47.83	21.52		75.00	3/26/18	119.04
236	43.46	41.22			43.64	3/16/18	84.68
246	46.70	46.42	35.18		70.00	2/8/18	128.30
248	65.03	54.64			70.00	3/16/18	119.67
249	43.67	46.21			93.89	3/14/18	89.88
261	44.47	45.87			87.40	3/14/18	90.34
264	48.80	44.80	46.73		49.75	2/16/18	140.33
270	55.18	39.07			50.00	3/14/18	94.25
281	43.79	44.56			72.57	2/28/18	88.35
285	46.53	43.82			44.16	3/2/18	90.35
293	45.07	42.90			137.63	2/16/18	87.97
295	148.56	141.49	134.75	1,895.02	150.00	4/8/16	2,319.82
305	45.42	47.26			45.56	3/14/18	92.68
306	47.95	0.42			45.00	4/3/18	48.37
309	49.77	44.58	24.37		17.61	2/28/18	118.72
310	48.49	26.24			200.00	2/27/18	74.73
311	48.93	44.64	12.45		330.00	7/19/17	106.02
316	44.62	6.85			107.00	1/26/18	51.47
317	49.09	47.84	50.75		94.00	2/13/18	147.68
322	50.85	91.78	98.85	14.07	140.00	2/27/18	255.55
329	47.77	53.08			65.53	3/14/18	100.85
330	46.75	45.80			44.38	3/16/18	92.55
334	42.05	40.90			82.93	2/22/18	82.95
339	43.53	41.46	29.22		460.00	1/5/18	114.21
340	44.10	4.33			43.54	3/20/18	48.43
350	70.00	73.87	7.37		73.68	3/14/18	151.24
355	52.29	59.30			113.99	3/2/18	111.59
358	51.27	53.41			96.21	3/14/18	104.68
365	75.07	77.08			73.26	3/26/18	152.15
366	47.43	50.22			48.76	3/26/18	97.65
367	521.19	48.81			144.00	2/16/18	570.00
	4,855.74	3,937.77	1,180.87	2076.29	7,843.68		12,050.67
			BILLING REGISTER INFORMATION MARCH 31, 2018				
			WATER	\$ 1,500.46	CURRENT CHARGES		\$ 16,715.71
			SVC CHG	\$ 14,475.00	PAST DUE		\$ 3,677.13
			FIRE SVC	\$ 60.00	OVERPAY/PREPAY		\$ (13,882.69)
			RECONN	\$ 70.00			
			ADJ	\$ 95.37			
			LATE CHGS	\$ 464.94	TOTAL RECEIVABLES		\$ 6,510.15
			TOTAL RECEIVABLES		21,665.56		
			ACCOUNTS LISTED		88		

**CAMP MEEKER RECREATION AND PARK DISTRICT
WATER SALES 2016**

METER	ACCT NO.	MONTH	TOTAL AMOUNT PUMPED GALLON S	AMOUNT PUMPED TO OCSD	NET AMOUNT PUMPED	AMT SOLD	% PUMPE D TO CMR&P D	% LOSS	NOTES
Alliance Master Meter Union Park	363 369	JAN	1,478,090	440,500	1,037,590	739,450	70.19	28.70	
Alliance Master Meter Union Park	363 369	FEB	1,297,640	396,900	900,740	745,570	69.41	17.22	
Alliance Master Meter Union Park	363 369	MARCH	1,168,980	425,800	743,180	653,010	63.57	12.13	
Alliance Master Meter Union Park	363 369	APRIL							
Alliance Master Meter Union Park	363 369	MAY							
Alliance Master Meter Union Park	363 369	JUNE							
Alliance Master Meter Union Park	363 369	JULY							
Alliance Master Meter Union Park	363 369	AUG							
Alliance Master Meter Union Park	363 369	SEPT							
Alliance Master Meter Union Park	363 369	OCT							
Alliance Master Meter Union Park	363 369	NOV							
Alliance Master Meter Union Park	363 369	DEC							
	total 2016		3,944,710	1,263,200	2,681,510	2,138,030	67.98%		

Subject: CMRPD - ^_long^_ term Petition for Change to add fish and wildlife enhancement to water right

From: MaryAnn.King@tu.org
To: Gary@Bikesonoma.org; tonytominia@gmail.com; admin@campmeeker.org
Cc: david.hines@noaa.gov; john@goldridgercd.org
Date: Friday, February 16, 2018, 4:21:49 PM PST

Hi Gary, Tony and Cheryl,

At long last, I have a copy of the long-term Petition for Change for the CMRPD Board to review.

This is a Petition to add fish and wildlife preservation and enhancement to CMRPD's Permit #21198, which is necessary for future flow releases to occur.

It is similar to the Temporary Urgency Change Petitions (TUCP) that CMRPD filed in 2015 and 2016, except that the duration of the change is not limited to 180 days. The goal with this Petition is to avoid having to submit the paperwork to the State Water Board on an annual basis.

The Petition for Change is attached. It includes the following documents:

- Petition for Change
- Environmental Information for Petitions
 - Attachment 1 – Project Description
 - Attachment 1A – CMRPD Flow Release Record 2015
 - Attachment 1B – CMRPD Flow Release Record 2016
 - Attachment 2 – California Department of Fish and Wildlife (CDFW) Letter of Support
- Map
- Photographs

There are two places that require a signature and date: pages 2 and 6 of the compiled pdf.

Note that I made one substantive change on page 2 of the Petition (under Instream Flow Dedication). In the past, the start and end months were determined by how quickly the State Water Board could process the TUCPs, which often meant the start month was in the fall. To provide you with the broadest range of dates possible for starting or ending the flow release, I changed the months to May through November. The maximum amount and maximum rate of the release remain the same; this was meant to give you the option to start and end the release earlier if conditions dictated that it might be beneficial. If this is unacceptable for any reason, please let me know and I can change it back.

Please let me know if you'd like me to send the documents separately or if you'd like the Project Description in Word (in case Board members would like to make edits).

The fees for the Petition are \$850 for the State Water Resources Control Board and \$850 for CDFW. I am looking into whether I can use some of TU's Coho Partnership funding to cover the State Water Board fee and if a fee waiver for the CDFW fee is possible.

Please let me know if you have any questions. If you are willing to put this on an upcoming Board agenda, I would be happy to attend the meeting in person. (Note: I will be out of town from 3/2-3/9).

Many thanks for your consideration and partnership.

All my best,

Mary Ann



Mary Ann King / Stewardship Manager, California Water Project
mking@tu.org / 510-649-9987 (o) / 510-507-0097 (c) / www.tu.org



2018-02-16 CMRPD 2018 1707 Petition for Change packet (for CMRPD review).pdf
8.3MB

Please indicate County where
your project is located here:

MAIL FORM AND ATTACHMENTS TO:
State Water Resources Control Board
DIVISION OF WATER RIGHTS
P.O. Box 2000, Sacramento, CA 95812-2000
Tel: (916) 341-5300 Fax: (916) 341-5400
<http://www.waterboards.ca.gov/waterrights>

PETITION FOR CHANGE

Separate petitions are required for each water right. Mark all areas that apply to your proposed change(s). Incomplete forms may not be accepted. Location and area information must be provided on maps in accordance with established requirements. (Cal. Code Regs., tit. 23, § 715 et seq.) Provide attachments if necessary.

Point of Diversion

Wat. Code, § 1701

Point of Rediversion

Cal. Code Regs., tit. 23, § 791(e)

Place of Use

Wat. Code, § 1701

Purpose of Use

Wat. Code, § 1701

Distribution of Storage

Cal. Code Regs., tit. 23, § 791(e)

Temporary Urgency

Wat. Code, § 1435

Instream Flow Dedication

Wat. Code, § 1707

Waste Water

Wat. Code, § 1211

Split

Cal. Code Regs., tit. 23, § 836

Terms or Conditions

Cal. Code Regs., tit. 23, § 791(e)

Other

Application

Permit

License

Statement

I (we) hereby petition for change(s) noted above and described as follows:

Point of Diversion or Rediversion – Provide source name and identify points using both Public Land Survey System descriptions to ¼-¼ level and California Coordinate System (NAD 83).

Present:

Proposed:

Place of Use – Identify area using Public Land Survey System descriptions to ¼-¼ level; for irrigation, list number of acres irrigated.

Present:

Proposed:

Purpose of Use

Present:

Proposed:

Split

Provide the names, addresses, and phone numbers for all proposed water right holders.

In addition, provide a separate sheet with a table describing how the water right will be split between the water right holders: for each party list amount by direct diversion and/or storage, season of diversion, maximum annual amount, maximum diversion to offstream storage, point(s) of diversion, place(s) of use, and purpose(s) of use. Maps showing the point(s) of diversion and place of use for each party should be provided.

Distribution of Storage

Present:

Proposed:

This temporary urgency change will be effective from _____ to _____.

Instream Flow Dedication – Provide source name and identify points using both Public Land Survey System descriptions to ¼-¼ level and California Coordinate System (NAD 83).

Downstream Location:

Will the dedicated flow be diverted for consumptive use at a downstream location? Yes No
If yes, provide the source name, location coordinates, and the quantities of flow that will be diverted from the stream.

If applicable, provide the reduction in amount of treated waste water discharged in cubic feet per second.

Will any legal user of the treated waste water discharged be affected? Yes No

Will any current Point of Diversion, Point of Storage, or Place of Use be abandoned?	Yes	No

If by lease or agreement, state name and address of person(s) from whom access has been obtained.

Give name and address of any person(s) taking water from the stream between the present point of diversion or redirection and the proposed point of diversion or redirection, as well as any other person(s) known to you who may be affected by the proposed change.

All Right Holders Must Sign This Form: I (we) declare under penalty of perjury that this change does not involve an increase in the amount of the appropriation or the season of diversion, and that the above is true and correct to the best of my (our) knowledge and belief. Dated _____ at _____.

Right Holder or Authorized Agent Signature

- (1) the form Environmental Information for Petitions, including required attachments, available at: http://www.waterboards.ca.gov/waterrights/publications_forms/forms/docs/pet_info.pdf
- (2) Division of Water Rights fee, per the Water Rights Fee Schedule, available at: http://www.waterboards.ca.gov/waterrights/water_issues/programs/fees/
- (3) Department of Fish and Wildlife fee of \$850 (Pub. Resources Code, § 10005)

ENVIRONMENTAL INFORMATION FOR PETITIONS

This form is required for all petitions.

Before the State Water Resources Control Board (State Water Board) can approve a petition, the State Water Board must consider the information contained in an environmental document prepared in compliance with the California Environmental Quality Act (CEQA). This form is not a CEQA document. If a CEQA document has not yet been prepared, a determination must be made of who is responsible for its preparation. As the petitioner, you are responsible for all costs associated with the environmental evaluation and preparation of the required CEQA documents. Please answer the following questions to the best of your ability and submit any studies that have been conducted regarding the environmental evaluation of your project. If you need more space to completely answer the questions, please number and attach additional sheets.

DESCRIPTION OF PROPOSED CHANGES OR WORK REMAINING TO BE COMPLETED

For a petition for change, provide a description of the proposed changes to your project including, but not limited to, type of construction activity, structures existing or to be built, area to be graded or excavated, increase in water diversion and use (up to the amount authorized by the permit), changes in land use, and project operational changes, including changes in how the water will be used. For a petition for extension of time, provide a description of what work has been completed and what remains to be done. Include in your description any of the above elements that will occur during the requested extension period.

Coordination with Regional Water Quality Control Board

For change petitions only, you must request consultation with the Regional Water Quality Control Board regarding the potential effects of your proposed change on water quality and other instream beneficial uses. (Cal. Code Regs., tit. 23, § 794.) In order to determine the appropriate office for consultation, see: http://www.waterboards.ca.gov/waterboards_map.shtml. Provide the date you submitted your request for consultation here, then provide the following information.

Date of Request

Will your project, during construction or operation, (1) generate waste or wastewater containing such things as sewage, industrial chemicals, metals, or agricultural chemicals, or (2) cause erosion, turbidity or sedimentation?

Yes

No

Will a waste discharge permit be required for the project?

Yes

No

If necessary, provide additional information below:

Insert the attachment number here, if applicable:

Local Permits

For temporary transfers only, you must contact the board of supervisors for the county(ies) both for where you currently store or use water and where you propose to transfer the water. (Wat. Code § 1726.) Provide the date you submitted your request for consultation here.

Date of Contact

For change petitions only, you should contact your local planning or public works department and provide the information below.

Person Contacted:

Date of Contact:

Department:

Phone Number:

County Zoning Designation:

Are any county permits required for your project? If yes, indicate type below.

Yes

No

Grading Permit

Use Permit

Watercourse

Obstruction Permit

Change of Zoning

General Plan Change

Other (explain below)

If applicable, have you obtained any of the permits listed above? If yes, provide copies.

Yes

No

If necessary, provide additional information below:

Insert the attachment number here, if applicable:

Federal and State Permits

Check any additional agencies that may require permits or other approvals for your project:

Regional Water Quality Control Board Department of Fish and Game
Dept of Water Resources, Division of Safety of Dams California Coastal Commission
State Reclamation Board U.S. Army Corps of Engineers U.S. Forest Service
Bureau of Land Management Federal Energy Regulatory Commission
Natural Resources Conservation Service

Have you obtained any of the permits listed above? If yes, provide copies. Yes No

For each agency from which a permit is required, provide the following information:

Agency	Permit Type	Person(s) Contacted	Contact Date	Phone Number
--------	-------------	---------------------	--------------	--------------

If necessary, provide additional information below:

Insert the attachment number here, if applicable:

Construction or Grading Activity

Does the project involve any construction or grading-related activity that has significantly altered or would significantly alter the bed, bank or riparian habitat of any stream or lake?	Yes	No
--	-----	----

If necessary, provide additional information below:

Insert the attachment number here, if applicable:

Archeology

Has an archeological report been prepared for this project? If yes, provide a copy.	Yes	No
Will another public agency be preparing an archeological report?	Yes	No
Do you know of any archeological or historic sites in the area? If yes, explain below.	Yes	No

If necessary, provide additional information below:

Insert the attachment number here, if applicable:

Photographs

For all petitions other than time extensions, attach complete sets of color photographs, clearly dated and labeled, showing the vegetation that exists at the following three locations:

- Along the stream channel immediately downstream from each point of diversion* (*See photo taken at the location of the CMRPD
- Along the stream channel immediately upstream from each point of diversion* the point of diversion)
- At the place where water subject to this water right will be used

Maps

For all petitions other than time extensions, attach maps labeled in accordance with the regulations showing all applicable features, both present and proposed, including but not limited to: point of diversion, point of rediversion, distribution of storage reservoirs, point of discharge of treated wastewater, place of use, and location of instream flow dedication reach. (Cal. Code Regs., tit. 23, §§ 715 et seq., 794.)

Pursuant to California Code of Regulations, title 23, section 794, petitions for change submitted without maps may not be accepted.

All Water Right Holders Must Sign This Form:

I (we) hereby certify that the statements I (we) have furnished above and in the attachments are complete to the best of my (our) ability and that the facts, statements, and information presented are true and correct to the best of my (our) knowledge. Dated _____ at _____.

Water Right Holder or Authorized Agent Signature

Water Right Holder or Authorized Agent Signature

NOTE:

- Petitions for Change may not be accepted unless you include proof that a copy of the petition was served on the Department of Fish and Game. (Cal. Code Regs., tit. 23, § 794.)
- Petitions for Temporary Transfer may not be accepted unless you include proof that a copy of the petition was served on the Department of Fish and Game and the board of supervisors for the county(ies) where you currently store or use water and the county(ies) where you propose to transfer the water. (Wat. Code § 1726.)

Petition for Change in Purpose of Use and Place of Use
Dutch Bill Creek Flow Augmentation
Camp Meeker Recreation and Park District
Project Description
March 2018

Introduction

Dutch Bill Creek is critically important for coho salmon. It was identified as a Core Focus Area for coho salmon protection and restoration in the National Marine Fisheries Service's (NMFS) Final Recovery Plan for Central California Coast (CCC) Coho Salmon (2012). Dutch Bill Creek has experienced critical shortages of summer baseflows causing loss of rearing habitat for federally endangered coho salmon (*Oncorhynchus kisutch*) and federally threatened steelhead trout (*Oncorhynchus mykiss*).

In 2015, to complement water conservation efforts mandated by the State Water Board, NMFS, the California Department of Fish and Wildlife (CDFW), and the Russian River Coho Partnership asked the Camp Meeker Recreation and Park District (CMRPD) to voluntarily augment stream flow in Dutch Bill Creek. The successful implementation of this project in 2015, and again in 2016, utilized existing water infrastructure to add water to upper Dutch Bill Creek in order to maintain minimum subsistence conditions for juvenile coho salmon and steelhead rearing in the main channel downstream of CMRPD. The project required two Temporary Urgency Changes (one in 2015 and one in 2016) to CMRPD's existing appropriative water right permit #21198, which temporarily added fish and wildlife enhancement as a purpose of use, and a portion of Dutch Bill Creek as a place of use.

The terms of the 2015 and 2016 Temporary Urgency Change Petitions (TUCP) have since ended, and CMRPD, in partnership with NMFS, CDFW, and the Russian River Coho Partnership, seeks to continue to augment flow in the dry season for the benefit of coho salmon and steelhead, as conditions warrant. CMRPD seeks to permanently add fish and wildlife preservation and enhancement to its purpose of use and place of use under Water Code Sections 1701 and 1707.

Add Purpose of Use	Fish and wildlife preservation and enhancement
Add Place of Use	A portion of Dutch Bill Creek. Upstream limit: North 1,921,868 feet and East 6,282,809 feet by California Coordinate System 1983, Zone 2, being within NE ¼ of SW ¼ of Section 21, Township 7 North, Range 10 West, Mount Diablo Base & Meridian (MDB&M); Downstream limit: the confluence of Dutch Bill Creek and the Russian River at North 1,932,731 feet and East 6,272,591 feet within NE ¼ of the SW ¼ of Section 7, Township 7 North, Range 10 West, MDB&M
Season	May through November
Quantity	Up to 30 acre-feet (af) of water at a maximum diversion (and flow release) rate of 0.2 cubic feet per second (cfs)

Existing Setting

CDFW and NMFS recommended to the State Water Board that Dutch Bill Creek, Green Valley Creek, Mark West Creek, and Mill Creek be protected by the Emergency Drought Regulations because they are high conservation priorities for CCC coho salmon. These four tributary watersheds provide critical

spawning and rearing habitat for wild populations of state and federally endangered CCC coho salmon. Federally threatened juvenile CCC steelhead also use these four Russian River tributaries and require similar rearing habitat and water quality conditions during the summer months. Juveniles of both species can survive relatively low flow conditions in pools in the upper watersheds, provided the pools have sufficient water and stream connectivity to maintain appropriate temperature, dissolved oxygen, and other water quality conditions. During the 2015 drought, the four tributaries sustained some of the last remaining spring and summer rearing habitat for coho salmon and steelhead in the Russian River watershed.

However, Dutch Bill Creek and the other three tributaries are likely to continue to experience insufficient streamflow to support rearing of juvenile salmonids and other aquatic species throughout the summer season, particularly in dry years. Low streamflows manifest in a combination of desiccated and intermittent stream reaches with surface water remaining only in isolated pools. Dissolved oxygen levels in the isolated pools quickly decline to levels harmful or lethal to juveniles attempting to rear there. This loss of summer rearing habitat in the context of already impaired conditions and low juvenile and adult abundance likely has a negative influence on survival and recovery of the Russian River coho salmon population.

The CMRPD flow augmentation project is being implemented as one of several efforts to improve flow for coho salmon and steelhead in the watershed, including other cooperative instream flow and restoration projects. Of particular interest, CMRPD's neighbor, Westminster Woods Camp and Conference Center (Westminster Woods), recently implemented a water conservation and tank storage project to improve instream flow and recently completed a long-term instream flow dedication under Water Code Section 1707.

2015 and 2016 Temporary Urgency Change Petitions

In August 2015 and July 2016, CMRPD filed temporary urgency change petitions (TUCP) and instream flow dedication petitions (instream flow petition) with the State Water Board requesting approval of a temporary change to water right Permit 21198 (Application 31055) pursuant to California Water Code sections 1435 and 1707. The TUCP and instream flow petition requested the following temporary changes:

- (1) Addition of fish and wildlife preservation and enhancement as a purpose of use;
- (2) Addition of a portion of Dutch Bill Creek to the place of use. The upstream limit is located at North 1,921,868 feet and East 6,282,809 feet by California Coordinate System 1983, Zone 2, being within NE $\frac{1}{4}$ of SW $\frac{1}{4}$ of Section 21, Township 7 North, Range 10 West, Mount Diablo Base & Meridian (MDB&M). The downstream limit is located at the confluence of Dutch Bill Creek and the Russian River at North 1,932,731 feet and East 6,272,591 feet within NE $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 7, Township 7 North, Range 10 West, MDB&M; and
- (3) Dedication of up to 30 acre-feet (af) of water at a maximum diversion rate of 0.2 cubic feet per second (cfs) for Fish and Wildlife Preservation and Enhancement for instream beneficial use in Dutch Bill Creek. The petitioner indicated a target rate of 0.1 cfs.

The petitions proposed to divert water from the Monte Rio well at a rate ranging from 0.05 to 0.2 cfs under Permit 21198 for release, untreated, from CMRPD's pipeline into Dutch Bill Creek. Water was directed to an existing 7,500 gallon storage tank at the water treatment facility on Alliance Redwoods

Conference Grounds, approximately four miles upstream of the Monte Rio Well. A two-inch, above-ground polyethylene pipeline connected to the tank released the water into a rock-lined culvert drainage channel 400 to 450 feet from the tank; the water then flowed into Dutch Bill Creek. An agreement was reached with Alliance Redwoods Conference Grounds to allow the transport of water between the storage tank and Dutch Bill Creek. The target rate of release was 0.1 cfs.

In 2015, the instream flow dedication continued from August 24 through December 9, 2015. The estimated total volume of water released was 16.1 af (See attachment 1A). The temperature of release water ranged from 15.7°C to 19.9°C, remaining less than 18.2°C after September 3. Dissolved oxygen downstream of releases remained above 8 milligrams per liter (mg/l) for the duration of the release period. In 2016, the instream flow dedication continued from August 19 through November 3, 2016. The estimated total volume of water released was 11.95 af (See attachment 1B). Temperature of release water ranged from 15.2°C to 18.9°C. Dissolved oxygen downstream of releases remained above 6.65 mg/l for the duration of the release.

CMRPD seeks the option to continue the flow release to benefit fish and wildlife if conditions warrant, and is submitting this long-term Petition for Change to permanently add fish and wildlife preservation and enhancement to the purpose of use and place of use for Permit 21198.

Project Elements

Flow Releases: Flow releases will generally be limited to the summer period in dry years, as wetter years will likely maintain adequate low flow habitat conditions. The decision whether to release flows in a given year will be made jointly by project partners (as defined below) and will be based on an assessment of flow conditions relative to the habitat needs of salmonids. If flow conditions warrant action, and CMRPD is willing to release water, CMRPD will release water from the pipeline at Alliance Redwoods Conference Grounds into Dutch Bill Creek beginning as early as May and ending as late as November. The start and end dates, as well as the rate of the release, will be determined by CMRPD and project partners and shall be based upon consideration of flow amount, rate of stream flow recession, and projected duration of releases. Based on experience and observation under the previous TUCPs, and to allow for adequate time to prepare and initiate a flow release, CDFW and NMFS will begin evaluating the flow release start date as flows approach 0.5 cfs. The rate of release will typically be set at 0.1 cfs, but could range from 0.05 to 0.2 cfs with the total volume of water limited to 30 af during this period. Once releases are initiated, every effort will be made to continue flow releases until natural conditions, such as local precipitation, re-establish adequate stream flows, however, deliberate daily interruptions of flow releases may occur if the project partners choose to do so as a strategy, for example, to extend a limited volume over a longer period of time.

Water Right: CMRPD is a California Water District which provides municipal water services to 365 residences in and around the town of Camp Meeker, California. The water supply is sourced from two wells near the town of Monte Rio that draw underflow from the mainstem Russian River under appropriative water right (Permit #21198).

Permit 21198 was issued to CMRPD on April 27, 2007, pursuant to Application 31055. Permit 21198 authorizes direct diversion at a rate of 0.23 cfs, not to exceed 90 acre-feet per annum (afa) from the Russian River, tributary to the Pacific Ocean, in Sonoma County. Water is authorized to be diverted from January 1 to December 31 of each year.

The Dutch Bill Creek watershed encompasses the area of the towns of Occidental and Camp Meeker as well as rural residences. Camp Meeker operates an offset well on the Russian River near Monte Rio (Monte Rio well), a transmission main, pump station, and storage tanks. The Monte Rio well is located at North 1,932,975 feet and East 6,272,896 feet within NW ¼ of the SE ¼ of Section 7, Township 7 North, Range 10 West, MDB&M. Once diverted at the Monte Rio well, water is transported approximately four miles via a 6-inch transmission main to a water filtration facility in Camp Meeker (near Alliance Redwoods) where it is treated, stored, and subsequently delivered to residences. The transmission main lies within the right-of-way for the Bohemian Highway, which roughly follows Dutch Bill Creek and connects with storage facilities in Camp Meeker and the Town of Occidental. Occidental Community Services District (Occidental) constructed an intertie to the Camp Meeker water system and currently services 70 customers under contract with Sonoma County Water Agency (SCWA). Occidental also holds a permit that is not currently in use. Russian River Utility (RRU) manages the Camp Meeker and Occidental public water systems.

Permitting: Rich Stabler, Senior Environmental Specialist with the Sonoma County Permit and Resource Management Department (also known as Permit Sonoma) has reviewed this proposal and concluded that no element within it warrants regulation via any county authority.

The North Coast Regional Water Quality Control Board (North Coast Regional Board) has responsibility to regulate discharges into waters of the state, and it establishes water quality objectives for Dutch Bill Creek and other water bodies in the Water Quality Control plan for the North Coast Region (Basin Plan). Relevant water quality parameters for this project include dissolved oxygen, temperature, and specific conductivity. Temperature criteria consist of two parts: The first states that receiving water temperatures cannot be altered unless the alteration will not harm beneficial uses; the second states that receiving water temperatures cannot be altered by more than 5 degrees Fahrenheit (2.8°C).

Bryan McFadin of the Regional Water Board reviewed these data and concluded that releases did not result in any exceedances of water quality objectives defined in the Basin Plan. This conclusion was based on the observation that: (1) receiving water temperature did not exceed an instantaneous temperature of 18°C, a harmful threshold for coho salmon; (2) there was a substantial probability of fish mortality in the absence of the discharge due to drought conditions, and; (3) the change in stream water temperature never exceeded 1.9°C (3.4°F). Water temperature and dissolved oxygen measurements were taken between August 19 and October 17, 2016 to monitor water quality (Figure 1, temperature only). Each set of measurements included a reading at the polyethylene pipeline outlet, upstream of the discharge and downstream. Discharged water was consistently warmer than stream water and warmed stream temperatures on average 0.6°C. The maximum increase in temperature was 1.9°C on September 16. The temperature spot measurements were generally taken in the early afternoon, but do not necessarily represent daily maxima.

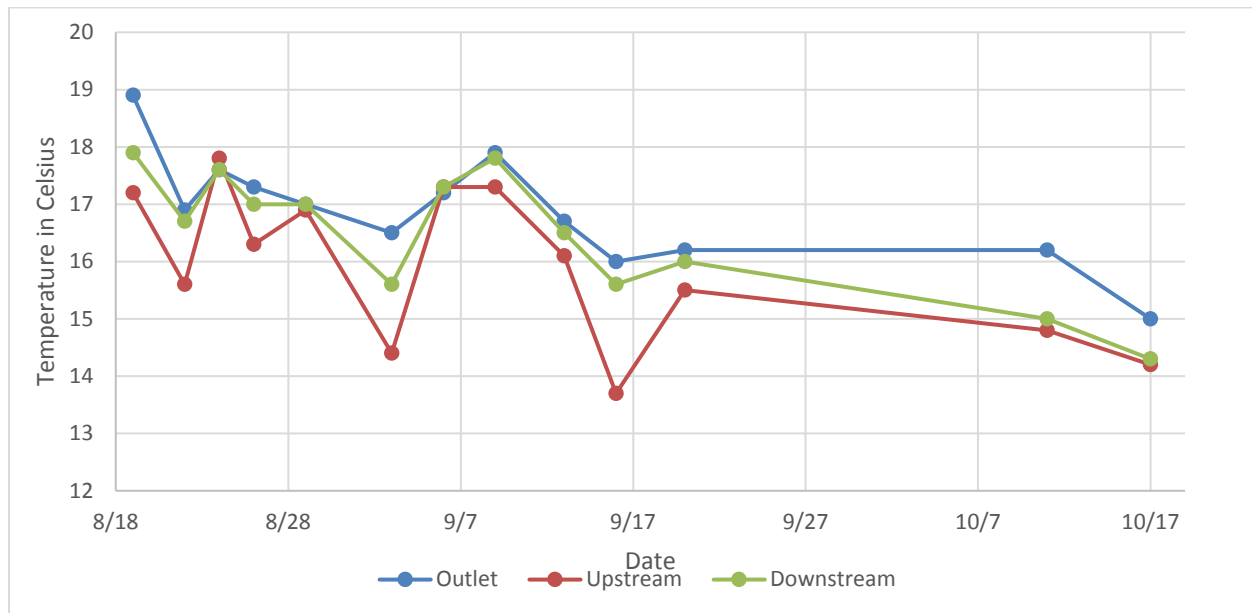


Figure 1. Spot measurements of water temperature associated with flow augmentation in 2016.

Monitoring results from the last two years also indicated water released by CMRPD was never below the minimum dissolved oxygen level of 6mg/l. It is therefore the opinion of the Regional Water Board that no discharge permit is required for this project.

CMRPD may elect to enter into a Voluntary Drought Initiative Agreement with CDFW and/or NMFS, but participation in the VDI program is neither mandatory nor required for the flow release to occur.

Monitoring: CMRPD – through RRU -- will be responsible for recording the timing, rate and duration of water releases as well as monitoring water temperature and dissolved oxygen at the point of discharge. Stream flows will be recorded by the gauge at Westminster Woods, and its operation will continue for as long as funding is available and Westminster Woods provides access. Any water quality concerns that arise from the monitoring will be resolved via communication between project partners and the North Coast Regional Board.

Partners: This project is being implemented with the help of multiple parties. They include CMRPD, CDFW, NMFS, North Coast Regional Water Quality Control Board, and members of the Russian River Coho Partnership, Gold Ridge Resource Conservation District, Occidental Arts and Ecology Center, Trout Unlimited, and UC Cooperative Extension/California Sea Grant.

Urgency: There is an urgent need to make the proposed change. Experience with the two previous flow releases has shown that fish may benefit from commencing the flow release earlier in the year (the start date of the previous releases was controlled by the TUCP order approval dates). The partners hope that this Petition could be processed in time to evaluate whether a 2018 flow release is necessary well before pool disconnectivity occurs in Dutch Bill Creek.

In addition, the project meets the Division of Water Rights criteria for prioritized processing of petitions that enhance conditions for fish and wildlife¹ and the State Water Board's criteria for expedited processing under Section 3.3.2.5 of the North Coast Instream Flow Policy: "The State Water Board will expedite, where feasible, processing of petitions that will result in enhanced conditions for fish and wildlife, including section 1707 petitions and any water right applications or petitions to amend existing permits or licenses that accompany them."

Required Findings of Fact

The proposed change will not increase the amount of water CMRPD is entitled to use

The proposed change does not seek to expand the season, rate or amount of the permit. As discussed herein, the proposed change seeks to modify the place and purpose of use of CMRPD's existing water right. CMRPD is authorized to divert up to 90 afa at a rate not to exceed 0.23 cfs under Permit 21198. CMRPD's highest annual use occurred in 2014 when CMRPD used 59.1 afa, approximately two-thirds of its permitted allotment. The total amount of water to be diverted under this Petition will not exceed a cumulative diversion of 90 af or 0.23 cfs.

The proposed change will not unreasonably affect or injure any legal user of water

Absent approval of the proposed changes, the water to be made available by Camp Meeker for the proposed instream dedication would either be consumptively used within the boundaries of Camp Meeker's place of use as identified in Permit 21198, or would continue to flow down the Russian River. The instream flow dedication proposed by the petitioner is a non-consumptive use of water. Water diverted for instream flow purposes from Camp Meeker's Monte Rio well will re-enter the Russian River approximately 285 feet downstream after flowing down Dutch Bill Creek, less natural stream conveyance losses. Consequently, only lawful users on the Russian River downstream of the Monte Rio well but upstream of the confluence with Dutch Bill Creek could experience any significant effect or injury from the proposed action. Per Division records, Occidental, under Permit 21214, constitutes the only user that could meet these criteria.

Permit 21214, which is junior in priority to Camp Meeker's permit, authorizes year-round direct diversion of 0.16 cfs, up to 65 afa, of Russian River underflow from an offset well approximately 50 feet downstream of Camp Meeker's Monte Rio well. Occidental, however, is not yet using the water under Permit 21214, and so will not experience unreasonable effect or injury from the action. Further, SCWA is required per Decision 1610 to maintain flows in the lower Russian River. The amount of this dedication (maximum rate of 0.2 cfs) is insignificant compared to flow levels maintained by SCWA.

According to the Division's records, Westminster Woods (Statement of Water Diversion and Use 24280) constitutes the only water right holder of record on Dutch Bill Creek downstream of the proposed point of release. Westminster Woods, however, has recently implemented a water conservation and tank storage project to improve summer instream flow in Dutch Bill Creek and has completed a 1707 petition to dedicate water formerly diverted at this point of diversion (POD); consequently, Westminster Woods is not currently diverting from the POD on Dutch Bill Creek.

¹ http://www.swrcb.ca.gov/waterrights/water_issues/programs/applications/priority_criteria.shtml

Accordingly, granting this change and instream flow petition will not result in unreasonable effect or injury to any other lawful user of water.

The proposed change will not unreasonably affect fish, wildlife, or other instream beneficial uses

The proposed change will directly benefit fish and wildlife by augmenting instream flows for salmonid rearing habitat. Data from the 2015 and 2016 releases show that increased summer flows consistently improved dissolved oxygen concentrations and reconnected pool habitat, all to the benefit of juvenile coho salmon and steelhead survival and growth.

The 2015 and 2016 releases were monitored extensively. University of California Cooperative Extension/CA Sea Grant (UC) and SCWA mapped wetted habitat, measured riffle crest depths, and took intermittent measurements of dissolved oxygen and water temperature in Dutch Bill Creek downstream of the release point in September of 2015 (not including riffle crest depth) and at weekly to biweekly intervals in the summer of 2016. RRU gathered data on water temperature and dissolved oxygen at the pipe outlet. The Russian River Coho Partnership operated a streamflow gauge at Westminster Woods, downstream of the release point.

In 2015, the gauge showed that flow augmentation from this project substantially improved surface flow (Figure 2). This effort was also a significant contributing factor to maintaining rearing habitat in a wetted condition (Figure 3), despite it being the worst drought condition in recent history. UC's Russian River Salmon and Steelhead Monitoring Program concluded that 76% of the juvenile salmonids observed in Dutch Bill Creek at the beginning of the 2015 rearing season were occupying habitat that remained wetted throughout the summer period.

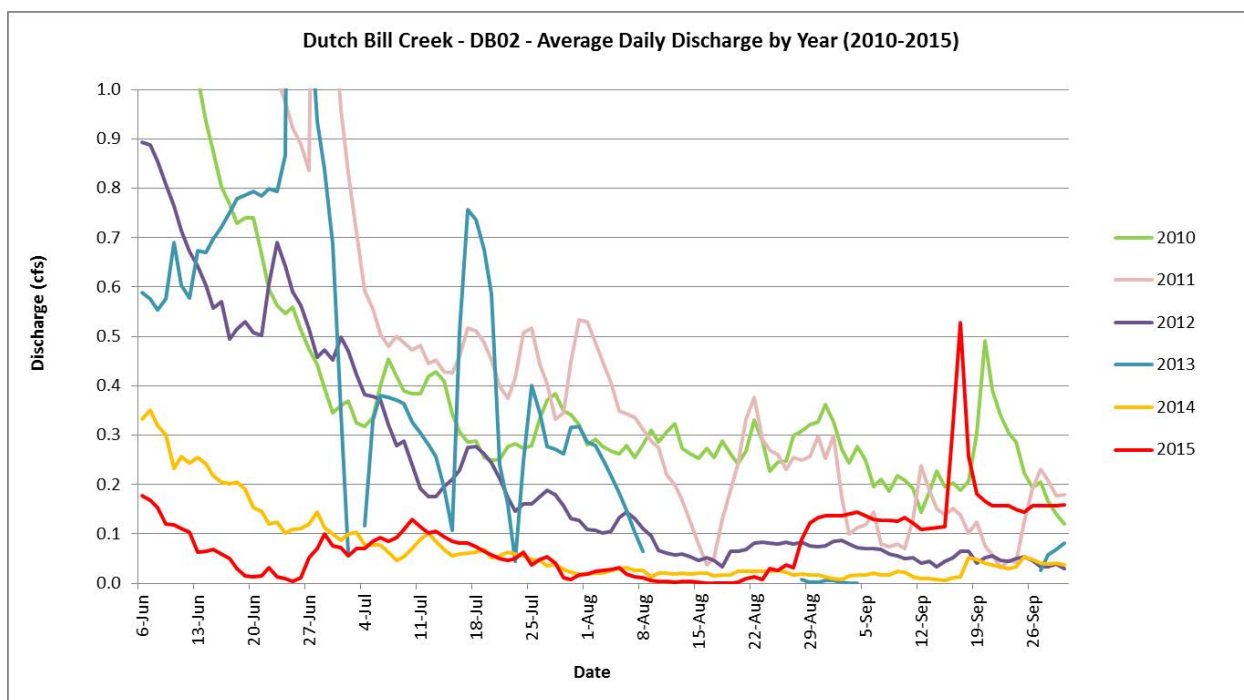


Figure 2. Average daily discharge from June through September for the years 2010 through 2015 in Dutch Bill Creek as measured by the stream gauge at Westminster Woods.

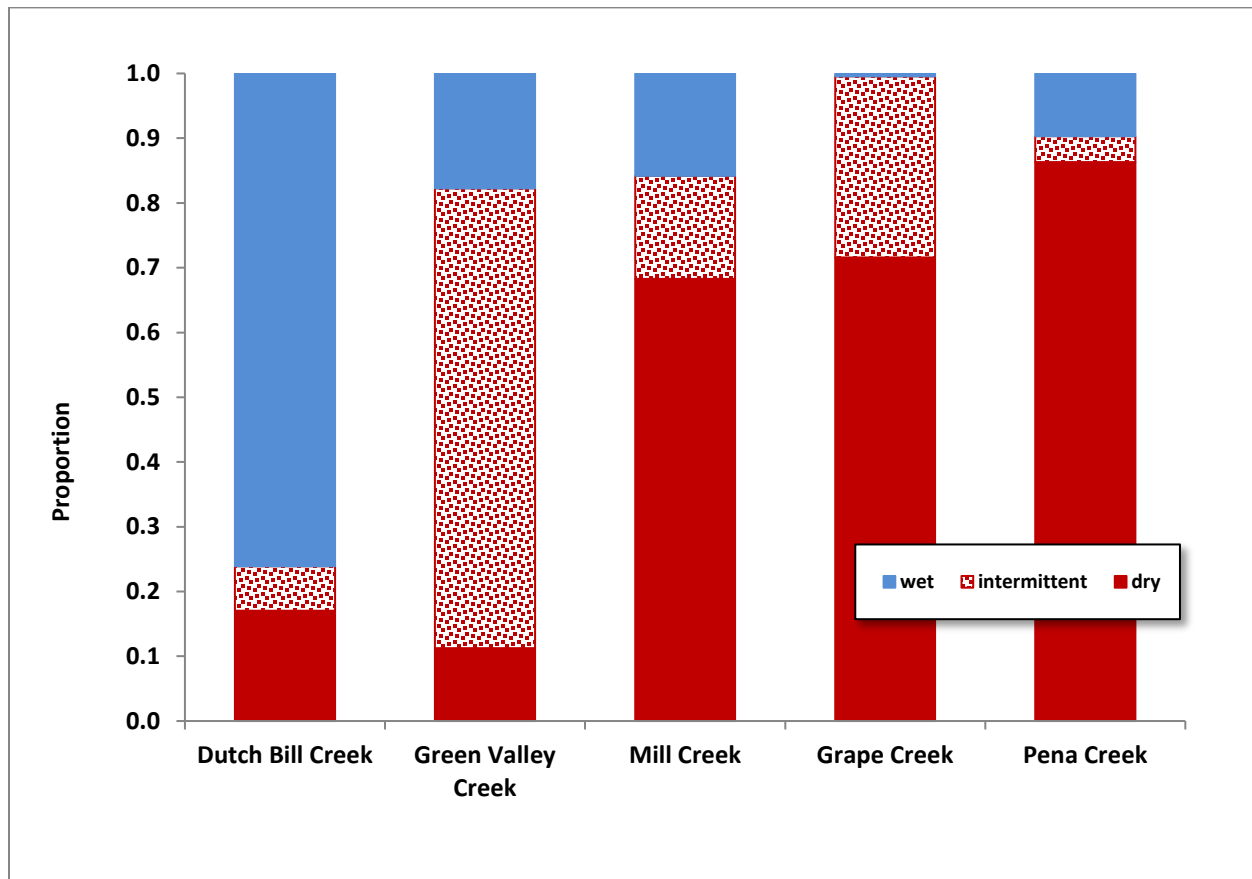


Figure 3. The proportion of juvenile salmonids observed in relation to wet, intermittent and dry stream reaches in five priority streams studied by the Russian River Coho Salmon Captive Broodstock Monitoring Program in the summer of 2015.

UC monitoring conducted before and after the flow release in the summer of 2016 documented improvements in streamflow and fish habitat downstream. Increases in discharge were observed at the measurement site in upper Dutch Bill Creek, approximately 0.5 river kilometers downstream of the release site. Though discharge had been decreasing prior to the release, it peaked and doubled -- going from 0.07 ft³/s to 0.14 ft³/s -- in the week following the release. A notable increase in average riffle depth (from 0.06' to 0.12') in the 30 riffles downstream of the release site corresponded to increased discharge.

Within the 2.4 kilometers downstream of the release site previously dry riffles were observed reconnecting pools. A 91% increase in wetted stream by length was observed in the two weeks following the 2016 flow release. The increase in both riffle depth and wetted stream length resulted in more days of pool connectivity (connection to neighboring habitat units by surface flow). Research done by the UC in select reaches of Green Valley and Dutch Bill creeks indicates that fewer days of hydrologic disconnection between pools correlates to a higher likelihood of survival for juvenile fish.

The extent of wetted stream channel on Dutch Bill Creek almost surely would have been much lower without the additional flow from the CMRPD release. Since the rate of drying is variable and dependent on weather and other seasonal factors, it is impossible to predict with any certainty, but if the stream

had continued to dry at the (likely) conservative July/August rate of 4.6% per week, Dutch Bill Creek would have been 56.1% dry on September 22, rather than 37.3%.

Within the week after the release, dissolved oxygen (DO) in pools increased by an average of 18% in the reach of Dutch Bill Creek extending from Perenne Creek (around river kilometer 4.1) upstream to the release point, indicating that improved surface flow and pool connectivity helped to oxygenate pools. The increase in wetted habitat, pool connectivity, and DO observed following the 2016 CMRPD flow release indicates that the additional water provided by the release improved conditions for endangered coho salmon and threatened steelhead trout rearing in approximately 2.5 kilometers of Dutch Bill Creek. Fish that remained in pools of sufficient wetted volume that were reconnected, or that maintained connectivity as a result of the release, received the greatest benefit, as opposed to fish that were already significantly impaired by dry stream conditions. Logic dictates that an earlier release (i.e., before sections of stream went dry, leading to fish mortality) would have benefitted more fish and that more water released over a longer period of time would build a better base flow and allow surface flow to persist for longer.

CDFW, NMFS, the Russian River Coho Partnership, Trout Unlimited, and the Gold Ridge Resource Conservation District have all expressed support for the project. CMRPD consulted with NMFS, CDFW, and the North Coast Regional Board regarding the 2015 and 2016 TUCPs, this instream flow petition, and the effects of the proposed changes. NMFS and CDFW were directly involved with the design of the project. A letter of support from CDFW is included in Attachment 2.

The proposed change is in the public interest

This project will enhance instream flow in Dutch Bill Creek, a priority watershed that has experienced critical shortages of summer baseflows causing loss of rearing habitat for federally endangered coho salmon and federally threatened steelhead trout. It was one of four tributaries subject to the Emergency Regulation for Enhanced Conservation Measures and Information in Key Russian River Tributaries (Regulation), to Protect Specific Fisheries, adopted by the State Water Resources Control Board (State Water Board) in 2015. In 2016, the State Water Board adopted a resolution to renew and amend the portions of the Regulation related to informational orders because of the continuation of emergency drought conditions in Dutch Bill Creek and three other watersheds. Coho salmon in Dutch Bill Creek are critical to the overall viability of the Russian River population as a whole.

Date	Time	Monte Rio Well			Dutchbill Discharge Meter			Temp & Dissolved Oxygen (TempC/Mg/L)					
		Water reading gallons	Production since last read	Production Cubday	Water reading gallons	Production since last read	Production Cubday	Average GPM	Entry	At Creek Entry	Upstream	Downstream	Notes
8/19/2015	10:00 AM				7,450,000	0							
8/24/2015					7,450,000	0							
8/27/2015	1:15 PM				7,454,500	4,500	4,500	10.07					
8/28/2015	4:05 PM				7,458,800	22,300	22,300	10.38					
8/31/2015	8:31 AM	0			7,468,800	100,000	100,000	41.77					
9/1/2015	1:40 PM	1,181,100	1,181,100		7,722,300	253,500	253,500	50.54	18.35.58				
9/3/2015	12:00 PM	1,408,600	227,500	113,000	7,939,800	113,000	113,000	42.18					
9/4/2015	8:00	1,615,100	146,500	18,000	7,992,200	53,300	53,300	35.31					
9/10/2015	11:00 AM	2,257,000	1,001,900	22,500	8,260,900	368,700	368,700	42.87	18.05.60	17.08.07	16.18.50	17.58.11	
9/14/2015	2:45 PM	2,387,500	120,500	18,000	8,325,700	64,800	64,800	47.18	18.04.51	18.07.52	17.38.70	18.77.50	
9/16/2015	2:30 PM	2,718,200	330,700	18,000	8,485,900	157,200	157,200	50.34	18.15.81	18.07.55	16.38.37	17.77.41	
9/18/2015	1:50 PM	2,818,400	99,200	7,000	8,535,900	49,100	49,100	52.40	18.15.81	18.07.55	16.38.37	17.77.41	
9/18/2015	1:40 PM	3,124,000	305,600	12,500	8,694,300	158,400	158,400	50.17	18.28.58	18.08.10	16.37.37	17.58.13	
9/25/2015	11:20	3,837,400	713,400	17,000	9,055,400	361,100	361,100	50.15					
9/28/2015	3:15 PM	4,150,500	313,100	17,000	9,221,200	165,800	165,800	52.34	17.85.59	17.78.03	16.38.04	17.47.37	
9/30/2015	2:45 PM	4,378,100	217,600	7,000	9,324,300	102,100	102,100	51.91					
10/5/2015	12:15 PM	4,898,100	519,000	17,000	9,480,400	256,100	256,100	50.71					
10/7/2015	2:45 PM	5,634,900	746,800	18,000	9,981,000	501,600	501,600	50.15	16.50.32	15.40.30	15.17.20	15.38.12	
10/16/2015	1:00 PM	6,021,300	386,400	25,000	10,148,300	166,300	166,300	50.19					
10/18/2015	8:05	6,331,200	309,900	10,000	10,304,900	106,600	106,600	50.38					
10/23/2015	3:00 PM	6,750,700	1,418,800	18,000	10,525,900	221,000	221,000	50.37					
10/30/2015	12:50 PM	7,444,100	683,400	20,000	10,888,700	362,800	362,800	50.18					
11/2/2015	3:15 PM	7,778,800	334,700	18,000	11,052,700	164,000	164,000	50.43					
11/5/2015	10:05 AM	8,124,300	345,500	11,000	11,251,200	188,400	188,400	45.15					
11/10/2015	11:20 AM	8,483,500	369,200	13,000	11,428,900	173,600	173,600	48.18					
11/17/2015	10:15	9,060,500	577,000	17,000	11,735,900	306,900	306,900	50.12					
11/23/2015	9:30 AM	9,545,100	484,600	18,000	11,898,700	257,800	257,800	50.18					
12/1/2015	1:30 PM	10,218,100	673,000	18,000	12,255,100	336,400	336,400	51.11					
12/8/2015	11:35 AM	10,854,000	635,900	18,000	12,703,500	448,600	448,600	50.16					Stop Flow Because Rain
Total			10,854,000			5,253,500							
Total in AC F#			33.31			18.12							

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State of California
Department of Fish and Wildlife



Memorandum

Date: January 24, 2018

To: Mr. Erik Ekdahl
Deputy Director, Division of Water Rights
State Water Resources Control Board
1001 I Street
Sacramento, CA 95814

From: 
Mr. Gregg Erickson, Acting Regional Manager
California Department of Fish and Wildlife-Bay Delta Region, 7329 Silverado Trail, Napa, CA 94558

Subject: Letter of Support for Camp Meeker Recreation and Parks District's Petition for Change

Camp Meeker Recreation and Parks District (CMRPD) is submitting a petition to change its existing water right (A031055) in order to facilitate the dedication of up to 30 acre-feet (af) of water to instream uses in Dutch Bill Creek pursuant to Cal. W.C. §1707. The California Department of Fish and Wildlife (CDFW), Trout Unlimited and the National Marine Fisheries Service (NMFS) originally solicited CMRPD to release water into Dutch Bill Creek in 2015 to provide emergency relief to summer rearing coho salmon as part of the Voluntary Drought Initiative. Due to the success of this effort, CMRPD has graciously agreed to pursue this permanent change to their water right so emergency flow enhancement efforts may be employed in any year that conditions warrant.

As you know, Dutch Bill Creek is one of the four Russian River tributaries selected for protective actions under your agency's Drought Emergency Regulation. This reflects its priority status with respect to the survival and recovery of coho salmon. This status is supported by local research (Obedzinski et al. 2017) as well as by State and Federal recovery plans for coho salmon (NMFS 2012, CDFW 2004). This project advances CDFW's Coho Recovery Strategy and addresses multiple recommendations for the Russian River Hydrologic Unit. This includes: the identification of water diverters; State Water Resources Control Board (SWRCB) review and/or modification of water use based on the needs of coho salmon and; the development of "county, city, and other local programs to protect and increase instream flow for coho salmon." This project is also consistent with Action 4 of the California Water Action Plan (CNRA et al. 2014) to protect and restore important ecosystems by enhancing water flows in stream systems statewide.

CDFW supports the project and urges you to grant CMRPD's request for expedited processing pursuant to Section 3.3.2.5 of the North Coast Instream Flow Policy. If you have questions regarding this letter, please contact Mr. David Hines, Senior Environmental Scientist (Specialist), at (707) 944-5528 or David.Hines@Wildlife.ca.gov; or Mr. Craig Weightman, Environmental Program Manager, at (707) 944-5577.

ec: Derek Acomb, CDFW Region 3, Fisheries
Liseth Anaya, SWRCB, Division of Water Rights
Rick Rogers, National Marine Fisheries Service

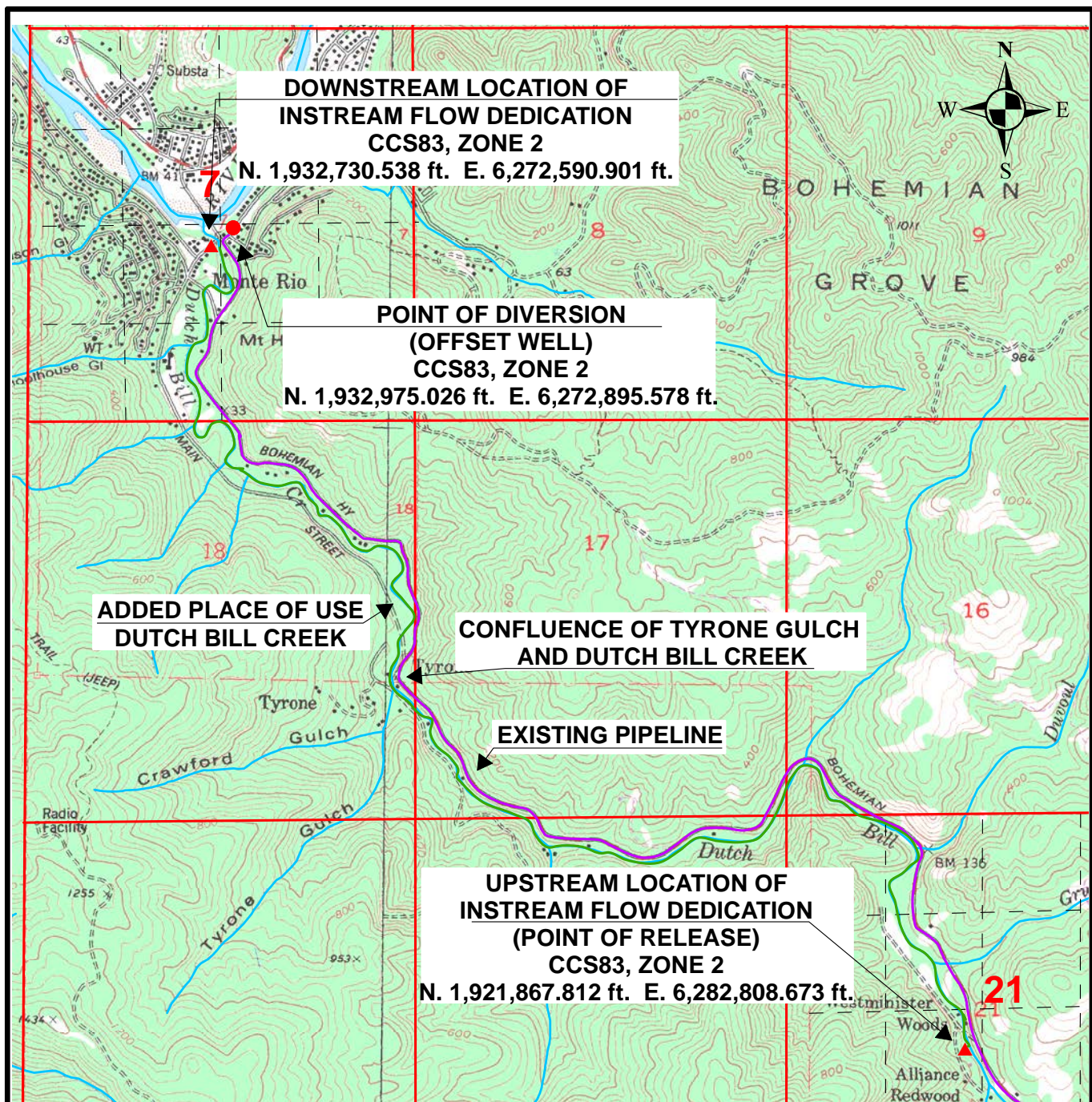
References

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CNRA (California Natural Resource Agency), California Department of Food & Agriculture and California Environmental Protection Agency. 2016. California Water Action Plan 2016 Update. Cal. Nat. Resources Agency, Cal. Dept. of Food and Agriculture, and Cal. Env. Protection Agency, Sacramento, California.

NMFS (National Marine Fisheries Service). 2012. Final Recovery Plan for Central California Coast coho salmon Evolutionarily Significant Unit. National Marine Fisheries Service, Southwest Region, Santa Rosa, California.

Obedzinski, M., N. Bauer, A. Bartshire, A. McClary, S. Nossaman and P. Olin. 2017. Recovery monitoring of endangered coho salmon in the Russian River: final report for project NA110AR4170202. California Sea Grant and University of California Cooperative Extension, Santa Rosa, CA.



OWNER CAMP MEEKER RECREATION AND PARK DISTRICT

SOURCE (POD 1) RUSSIAN RIVER

POINT OF DIVERSION

WITHIN NW 1/4 OF SE 1/4 OF PROJECTED

SECTION 7, T7N, R10W, MDB&M

COUNTY OF SONOMA

U.S.G.S. QUAD: DUNCAN MILLS

DATE: PH. RE. 1981

SCALE: 1:25,000

STATE OF CALIFORNIA
CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY

STATE WATER RESOURCES CONTROL BOARD
DIVISION OF WATER RIGHTS

APPLICATION NO. 31055

PERMIT NO. 21198

DATE:

9-2-2015

DRAWN:

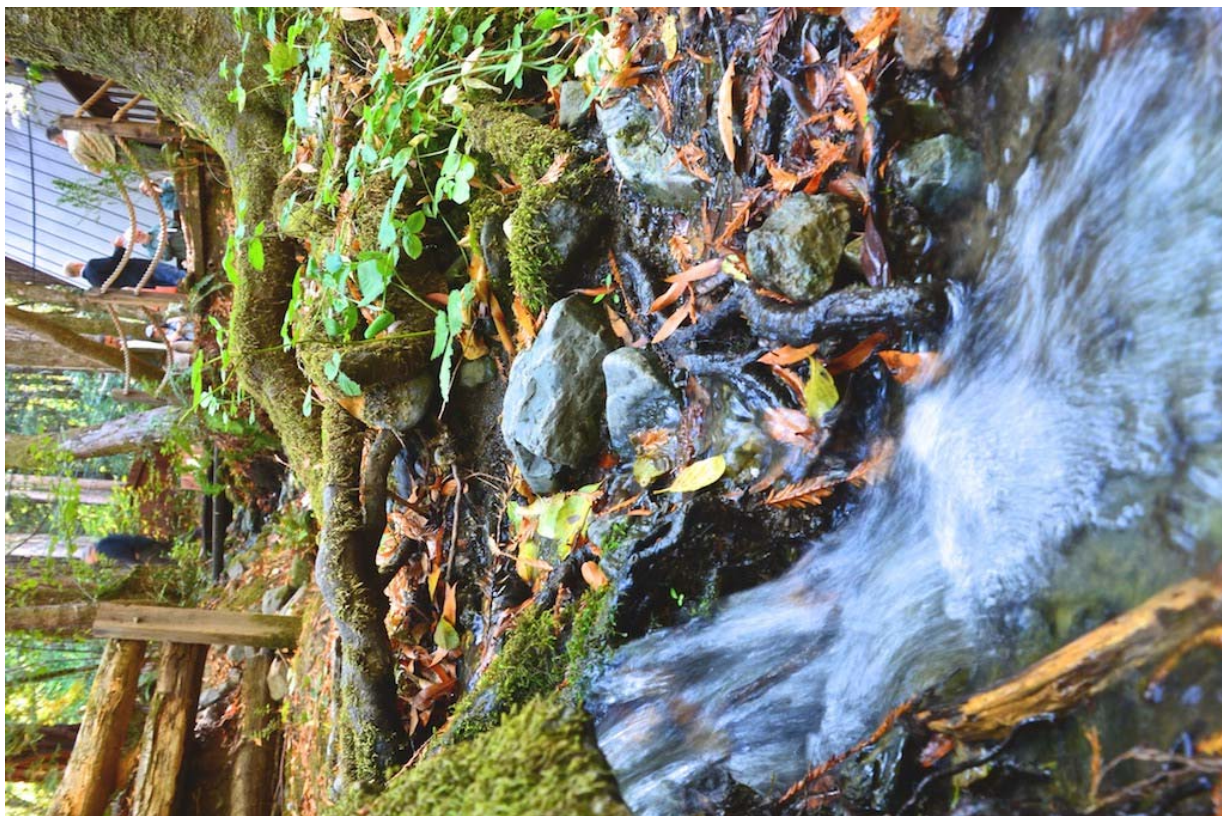
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Note: This map does not constitute a public land survey as defined by California Business & Professions Code section 8726. It has been prepared for descriptive purposes only.



2015 Camp Meeker Flow Release— At the release point



2015 Camp Meeker Flow Release—Water flowing into Dutch Bill Creek



Left: Rock lined channel used to transmit release water to Dutch Bill Creek. (August 18, 2015)



Right: Same channel with test release (August 28, 2015)

Dutch Bill Creek Before 2015 Flow Release

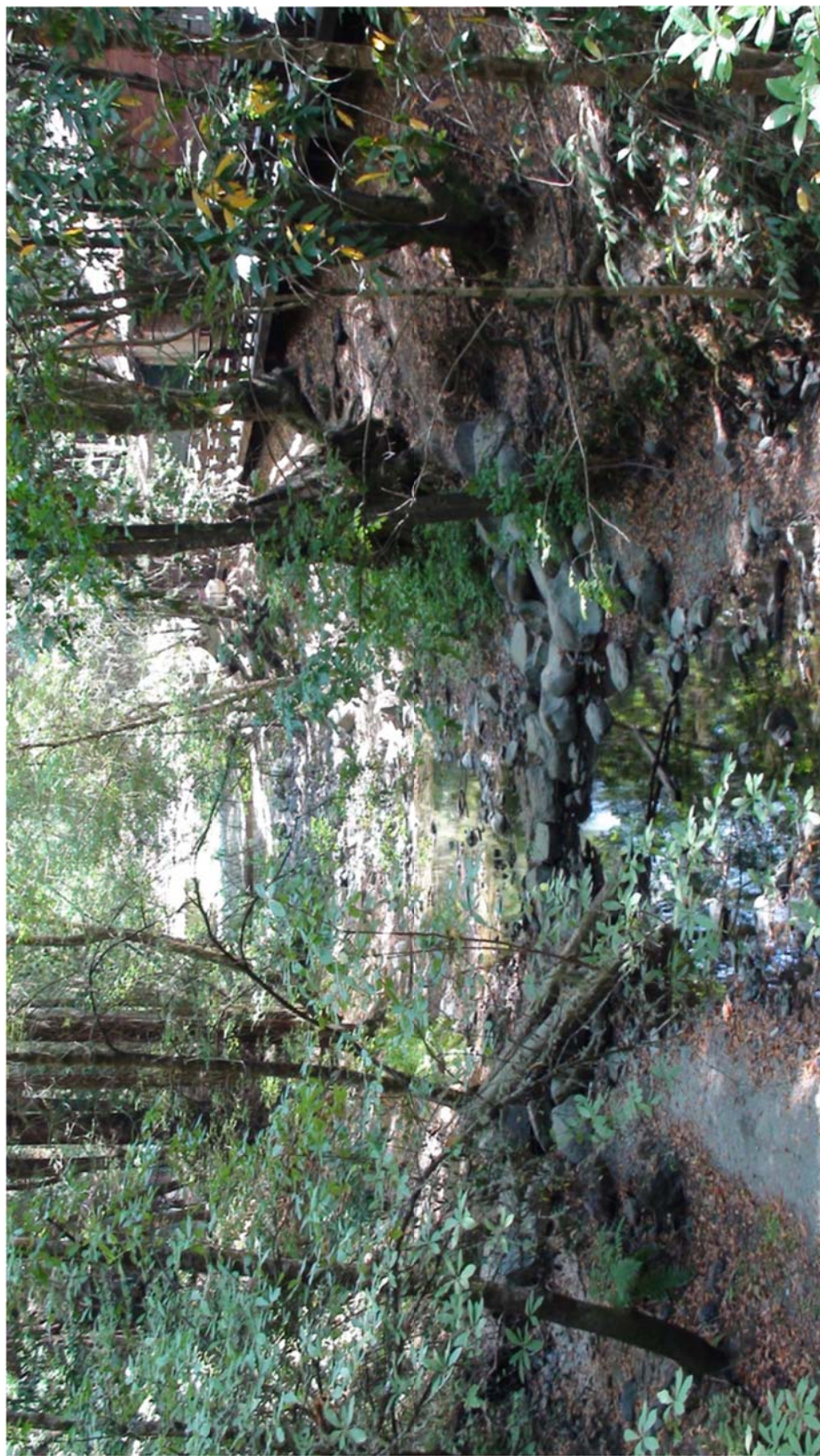


Dutch Bill Creek After 2015 Flow Release



Point of Flow Input

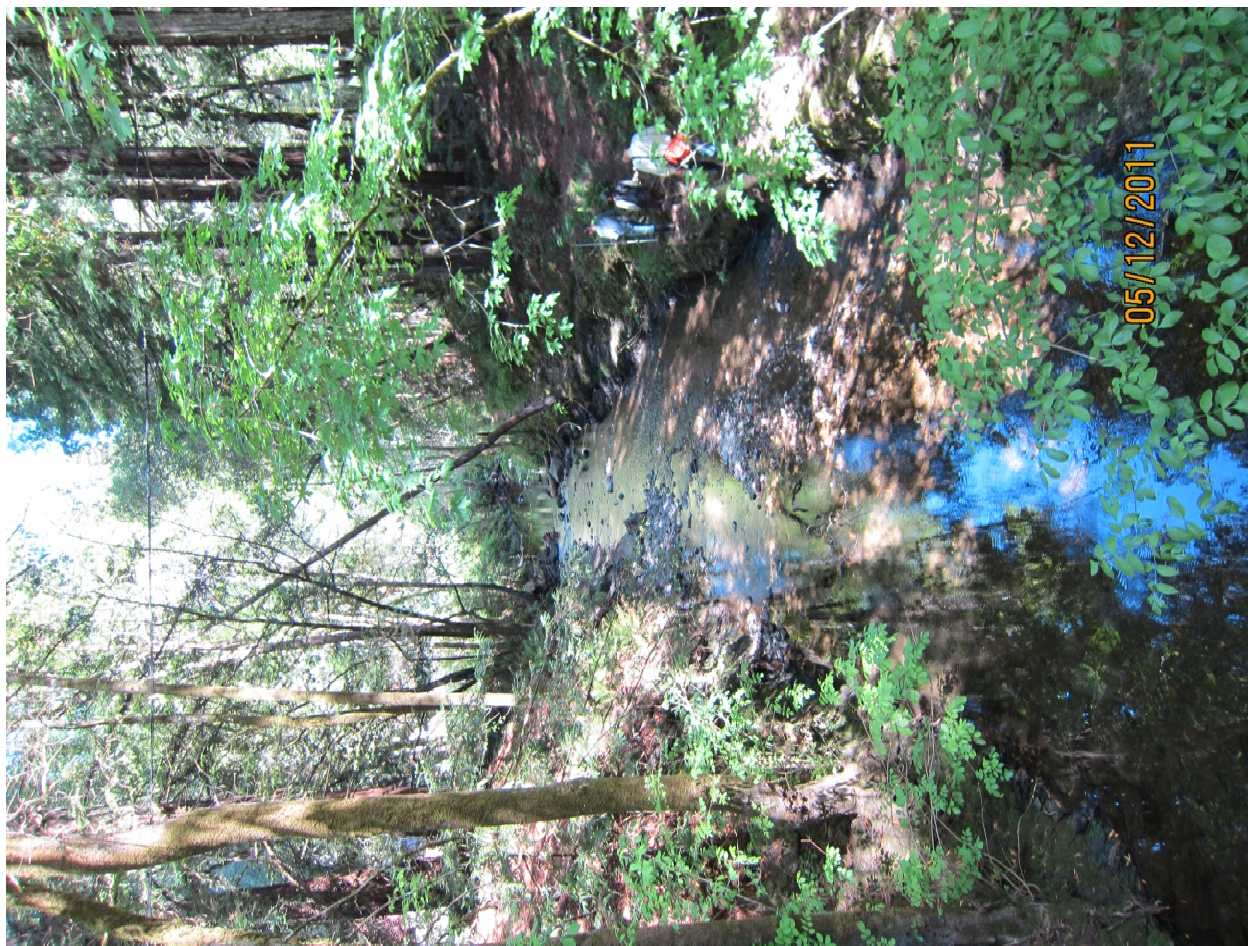




Dutch Bill Creek habitat upstream of flow release location (August 18, 2015)



Dutch Bill Creek habitat downstream of the flow release location
May 12, 2011



Dutch Bill Creek habitat downstream of the flow release location
May 12, 2011



Location of Camp Meeker Recreation and Park District point of diversion

January 5, 2018

Subject: Letter of Interest for Directors Opening

From: Patrick-Stanley@comcast.net

To: admin@campmeeker.org

Cc: oliversomuchone@netzero.net; andersoncathie@ymail.com

Date: Tuesday, February 13, 2018, 6:45:28 PM PST

Camp Meeker Recreation and Parks District
February 13, 2018

Dear CMRPD,

I read about the open board position in your recent Public mailing to all Camp Meeker residents, and I am submitting a letter of interest as per the requirements released in this public notice.

At H&R Block and with earlier companies, I led award-winning operations and revenue growth. Prepared and administered the annual budgets and operating financials, supervised all aspects of District Human Resources and Recruiting, trained and evaluated all staff and management. Regional Marketing and Advertising Buys all fell under my direct supervision. But beyond my financial experience, I have over 20 years of Operations Management expertise. In my current role as Food Service Director and Assistant Operations Director at Alliance Redwoods, I oversee the day to day food service operations of a 450 bed resort.

Taking on one of the most important responsibilities of the Water District issues and operations, as well as helping to plan Camp Meeker's Parks and Recreation events, development and community outreach--is not something I take lightly. These are critical times for our community and our area. However, although our area of Sonoma County is growing and developing, it is fraught with challenges. I personally find satisfaction in enthusiastically confronting tough challenges and working together with my team members to overcome them. In addition to meeting the minimum requirements to hold this seat, I feel I can bring many other valuable attributes to this position.

In my many years of Operations and Retail Management, I led my team's efforts through volatile and dynamic times. Senior management counted on me for creative and concise

leadership. My resume is available for additional information on my background and qualifications. I would welcome the chance to share more about my experiences and talents.

As I know you are busy, I appreciate your time and will look forward to our next communication. Thank you in advance for consideration.

Regards,

Patrick Stanley

Regional Sales | Operations Management

91 Market Street Camp Meeker, CA 95473

707.210.7037

Patrick-Stanley@comcast.net

www.linkedin.com/in/PatrickJStanley

Subject: **Board Opening**

From: christophernorberg@gmail.com

To: admin@campmeeker.org

Date: Tuesday, February 20, 2018, 9:19:28 PM PST

Hello,

I would like to submit my application to participate on the board. I attended the meeting tonight, and found that my previous application did not get through.

At last month's meeting, I was excited to hear about upcoming Camp Meeker projects, including evacuation signage and redoing the playground. I am also concerned about the future waste water project.

I am an artist and industrial designer, my professional work can be viewed on my website:

<http://cnorbergdesign.com/>

I have designed and managed projects ranging from interiors for wineries, signage & wayfinding for shopping centers and parking garages, and space planning for commercial offices. I have worked with planning & building departments across the country to obtain the required permits and to follow local codes. I think that my skillset would be a valuable addition to the group.

My partner and I bought our home (The Melody Lodge on Washington St) in Camp Meeker in the summer of 2015, and love living here. I look forward to the opportunity to get involved with our community.

Thank you,
Chris

415-264-7980

RESOLUTION NO. 2018-005

CAMP MEEKER RECREATION & PARK DISTRICT

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CAMP MEEKER RECREATION & PARK DISTRICT AUTHORIZING CLOSURE
OF THE US BANK ACCOUNT

WHEREAS, The Camp Meeker Recreation & Park District holds the following account 1 534 9960 6470 with US BANK, 2527 Guerneville Road, Santa Rosa, California for the purpose of receiving funds collected from its website, campmeeker.org via PayPal.com

AND, the District has determined this account no longer meets the District's need to provide ease of transfer of funds and adequate audit trail for its auditor;

THEREFORE, be it resolved that the Board of Directors of the Camp Meeker Recreation & Park District do hereby authorize the Board Treasurer, Anthony Tominia, to withdraw all remaining funds held in said account and arrange for closure of the account. Said funds will further be deposited in a new account at Wells Fargo Bank, 2960 Cleveland Avenue, Santa Rosa, California 95403 forthwith.

It is hereby certified that the foregoing Resolution was duly introduced and legally adopted by the Board of Directors of the Camp Meeker Recreation & Park District during a meeting held on the 17th day of April 2018.

CATHIE ANDERSON _____ GARY HELFRICH _____ LYNN WATSON _____

VALERY LARSON _____ ANTHONY TOMINIA _____

AYES _____ NAYS _____ ABSTAIN _____ ABSENT _____

CERTIFICATION

The following hereby certify that the foregoing is a full, true and correct copy of a resolution duly and regularly adopted at a meeting of the Board of Directors of the Camp Meeker Recreation and Park District at a regular meeting of the Board of Directors held on April 17, 2018.

Gary R. Helfrich, President

I
ATTEST:

Anthony N. Tominia, Secretary/Treasurer

April 17, 2018

RESOLUTION NO. 2018-006

CAMP MEEKER RECREATION & PARK DISTRICT

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CAMP MEEKER RECREATION & PARK DISTRICT AUTHORIZING OPENING
OF A CHECKING ACCOUNT FOR RENTAL DEPOSITS AND FEES
AT WELLS FARGO BANK

WHEREAS, The Camp Meeker Recreation & Park District needs to establish a checking account for the purpose of a.) receiving funds collected from its website, campmeeker.org, via PayPal.com; and, b.) to meet appropriate audit tracking requirements;

AND, whereas the District has determined Wells Fargo Bank will provide an account to meets the District's need to provide an adequate documentation of all transactions for audit purposes;

THEREFORE, be it resolved that the Board of Directors of the Camp Meeker Recreation & Park District do hereby authorize the Board President, Gary Helfrich, to establish an account with Wells Fargo Bank located at 2960 Cleaveland Road, Santa Rosa, California 95403 forthwith and arrange for appropriate signatures as follow:

Gary Helfrich, Board President
Valery Larson, Vice President
Anthony Tominia, Secretary/Treasurer

It is hereby certified that the foregoing Resolution was duly introduced and legally adopted by the Board of Directors of the Camp Meeker Recreation & Park District during a meeting held on the 17th day of April 2018.

CATHIE ANDERSON _____ GARY HELFRICH _____ LYNN WATSON _____
VALERY LARSON _____ ANTHONY TOMINIA _____
AYES _____ NAYS _____ ABSTAIN _____ ABSENT _____

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Gary R. Helfrich, President

I
ATTEST:

Anthony N. Tominia, Secretary/Treasurer

April 17, 2018