

Agenda of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday December 17, 2019 7:00 pm
DISTRICT OFFICE (Next to the Fire Station)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS (10 minutes)

- A. Approval of Minutes
 - 1. November 19, 2019 Minutes
- B. Payment of Claims
- C. Journal Entry Approval
- D. Administrative and Financial Report

VII. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility, 10 minutes)

- A. Report of operations for the current month.

VIII. ACTION ITEMS

A. UPDATE: PROPOSED CMVFD CONTRACT (Jim Stephens, 5 minutes)

DESCRIPTION: The Board will discuss the possibility of an administrative contract with Sonoma County on the part of CMVFD.

PROPOSED ACTION: None anticipated.

B. CAMP MEEKER VOLUNTEER FIRE WATER TO FIRE DEPARTMENT
(Gary Helfrich, 10 minutes)

DESCRIPTION: The Board will discuss the circumstances regarding the recent increase in the water bill for use of water for private purposes and impact of the release of treated water into Dutch Bill Creek as well as review the draft letter authorized at the September meeting.

PROPOSED ACTION: The Board may/may not take further action.

C. UPDATE: POTENTIAL TRANSFER OF PARCELS FROM ST. DOROTHY'S TO THE DISTRICT (Gary Helfrich, 10 minutes)

DESCRIPTION: Director Helfrich advised at the August meeting that the Sonoma Land Trust and St. Dorothy's Rest were interested in exploring opportunities for transferring parcels that are adjacent to the District's property or may have potential for recreational use.

PROPOSED ACTION: The Board may/may not direct further action regarding this issue

D. SB998-WATER SHUTOFF PROTECTION ACT (Gary Helfrich/Staff 15 minutes)

DESCRIPTION: SB998's purpose is to provide additional procedural protections for delinquent residential water customers before the discontinuation of water service. It is applicable to public water systems supplying water to more than 200 water connections and requires a written policy on the discontinuation of water service to certain types of residences for nonpayment available on the District's website in prescribed languages (English, Spanish, Chinese, Tagalog, Vietnamese, and Korean) and any others spoken in 10% of the service area. Said policy states that the water cannot be turned off for no sooner than sixty (60) days and requires certain procedures for deferred or reduced payments, alternative payment schedules and a formal mechanism to contest and appeal bill. The District's updated policy must be adopted at the January 21, 2020 meeting, provided to the public on the website and in effect by February 1, 2020.

PROPOSED ACTION: The Board will develop a policy that meets the standards of SB998 for adoption at the January 21, 2020 meeting to be implemented by the District's Water Operator, Russian River Utility in the administration of water customer accounts on February 1, 2020.

E. ANDERSON HALL OPERATIONS AND MAINTENANCE (John McDaniel, 5 minutes)

1. OPERATIONS UPDATE

DESCRIPTION: Director McDaniel will report regarding Anderson Hall operations, possible maintenance projects and related matters.

PROPOSED ACTION: The Board may/may not take action regarding this issue.

X. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place

XI. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than fourteen (14) calendar days before a meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion. Items will be included in an agenda based on the number of issues to be discussed.

Submit your agenda items using the District's website at the following address:

http://www.campmeeker.org/wordpress/?page_id=224.

Minutes of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday November 19, 2019 7:00 pm
DISTRICT OFFICE (Next to the Fire Station)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

The meeting was called to order at 7:00 P.M. by President Helfrich.

II. ROLL CALL

Directors Helfrich, Larson, McDaniel, and Watson were present. Director Tominia was absent.

III. APPROVAL OF AGENDA

A motion was made by Lynn Watson, and seconded Valery Larson to approve the agenda as posted.

Directors Helfrich, Larson, McDaniel, and Watson voted yes. Director Tominia was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

Catherine Anderson stated that it was her understanding that the Camp Meeker Volunteer Fire Department has elected to contract with Monte Rio to manage fire services and response. She is concerned that Monte Rio is over 5 miles away from Camp Meeker while Occidental is one mile up the road and she wonders why the distance from Camp Meeker wasn't taken into account in the decision process.

Director Helfrich advised that the CMVFD is not a fire district. It is a non-profit organization and has no standing or decision. CSA 40 has been broken up and Sonoma County LAFCO, a state agency, has the obligation to look at costs and evaluate in a neutral way. He suggested that Ms. Anderson contact LAFCO as any decision process will include notification to property owners and a protest period.

VI. CONSENT ITEMS

A. Approval of Minutes

1. October 15, 2019 Minutes

A motion was made by Valery Larson, and seconded John McDaniel to approve the October 15, 2019 minutes as recorded.

Directors Helfrich, Larson, McDaniel, and Watson voted yes. Director Tominia was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

2. Correction: May 21, 2019 Minutes

The Board was advised that transcription of action addressing Item B-Water Customer Write-Off Account 110 of the May 21, 2019 minutes was in error. The Board action should have read, "will NOT authorize write-off of \$66.48 from Kris Edwards, etc."

A motion was made by Valery Larson, and seconded by John McDaniel to correct the minutes of May 21, 2019 to accurately reflect the Board's refusal of authorization to "write off balance owed by account 110."

Directors Helfrich, Larson, McDaniel, and Watson voted yes. Director Tominia was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

B. Payment of Claims

A motion was made by John McDaniel, and seconded by Valery Larson to approve the November 19, 2019 warrant request 2019/2020-005 as follows:

2019-2020-005	RP-Nov 2019	6,056.63
\$19,211.94	Water-Nov 2019	13,155.31

Wells Fargo Bank Checks 1993-2006 totaling \$19,211.94 in payment of District expenses for water and Recreation and Park, Bank of the West checks 655 and 656 totaling \$18,500.00 in payment of water receipts transfers, US Bank checks 1106 in payment of rental fee revenue of \$2,169.65.

Directors Helfrich, Larson, McDaniel, and Watson voted yes. Director Tominia was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

C. Journal Entry Approval

There were no journal entries beyond those recurring monthly interest and service charges.

D. Administrative and Financial Report

Ms. Doran-Girard advised the opening of an account with Staples to accommodate District printing needs due to inability to complete print jobs timely and ease of purchase of office supplies.

Additionally she reviewed audit scheduling, plans to review a proposed website for Anderson Hall, and the planned holiday scheduling/availability.

VII. REPORT OF THE WATER SYSTEM OPERATOR

Director Helfrich asked about the "topping off" of the tanks during the recent PGE evacuation period as there was an inaccurate report published regarding the amount of water in the tanks. Jamie Dunton reported regarding the levels of water in the tanks in past events as well as the current event. At the conclusion of the recent incident there was over 50% in each of Baumert and Tower tanks and 20% remaining in the Morelli tank. Mr. Dunton did suggest that the Board consider generator purchase, as the PGE incidents seem to be evolving into a regular event.

Additionally, he reported regarding the status of the current "water for fish" program and that RRU will be monitoring to insure that the District does not exceed its permit.

VIII. OATH OF OFFICE

DESCRIPTION: The Board President Gary Helfrich administered the oath of office provided by the County of Sonoma Elections to John A. McDaniel and Lynn E. Watson for their four-year terms beginning December 4, 2019.

IX. ACTION ITEMS

A. ANDERSON HALL RENTAL FEE REFUND \$100.00 (OCTOBER 27)

DESCRIPTION: Per contract, Rick and Monika Ruggiero rented and paid for a wedding rental of October 25, 26 and 27 at Anderson Hall. The October 25 and 26 dates were utilized for the wedding; however, the space rented for October 27 was not available for use due to the recent fire evacuation and power outage. The client is requesting a refund of \$100.00 for the October 27 fee. The current rental contract has no "Act of God" clause.

ACTION: A motion was made by John McDaniel and seconded by Valery Larson to approve a refund of \$100.00 to Rick and Monika Ruggiero for October 27.

Directors Helfrich, Larson, McDaniel, and Watson voted yes. Director Tominia was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

B. CAMP MEEKER VOLUNTEER FIRE WATER TO FIRE DEPARTMENT

DESCRIPTION: The Board will discuss the circumstances regarding the recent increase in the water bill for use of water for private purposes and impact of the release of treated water into Dutch Bill Creek as well as review the draft letter authorized at the September meeting.

ACTION: The Board tabled this item.

C. BOARD BAD DEBT POLICY AND WATER CUSTOMER WRITE-OFF ACCOUNT 217

DESCRIPTION: Former owner of 57 Van Ness, Albert Brown, sold the property leaving a balance due the water system of \$129.11. Russian River Utility staff is requesting Board authorization to "write-off" this balance that they feel is not the responsibility of the new owner, Marvin Sleeper. At its May 21, 2019 meeting the Board determined that this is an issue between the former and current owner; and, therefore did NOT approve the write-off and the minutes have been corrected to reflect that decision. Upon the advice of District Counsel Martin Hirsch, the Board will consider proceeding with the adoption of an ordinance in the water code to clarify the issue once and for all.

ACTION: The Board directed staff to contact District Counsel to prepare and proceed with the appropriate process to adopt an ordinance regarding water system account bad debt write-offs as well direct Russian River Utility regarding account 217.

D. POTENTIAL TRANSFER OF PARCELS FROM ST. DOROTHY'S TO THE DISTRICT

DESCRIPTION: Director Helfrich distributed maps regarding the parcels that the Sonoma Land Trust, Open Space District and St. Dorothy's Rest were interested in transferring parcels that adjacent to the District's property or may have potential for recreational use.

ACTION: The Board took no further action regarding this issue.

E. ANDERSON HALL RENTAL AGREEMENT DRAFT

DESCRIPTION: Over the past year of managing Anderson Hall, it has become apparent that the current contract in use for clients does not adequately address a number of issues. The Board discussed the draft of a revised contract to be used effective January 1, 2020. District Counsel has reviewed and recommends the use of the draft contract.

ACTION: A motion was made by Valery Larson, and seconded by John McDaniel to adopt the rental terms and revised contract effective January 1, 2020.

Directors Helfrich, Larson, McDaniel, and Watson voted yes. Director Tominia was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

F. ANDERSON HALL OPERATIONS AND MAINTENANCE

1. UPDATE: ANDERSON HALL AND ADJACENT AREA PARKING

DESCRIPTION: Director McDaniel reported regarding signage and parking regarding Anderson Hall and adjacent area parking.

ACTION: The Board took no action regarding this issue.

2. UPDATE: DISTRICT SECURITY AND SAFETY

DESCRIPTION: At its October meeting the Board directed that cost estimates for security cameras for Anderson Hall and the parking lot be explored. Recent incidents of vandalism with the dropping of garbage and abandonment of vehicles on the District's public lands has occasioned the Board's discussion security of District property and related health and safety possibilities. Director McDaniel reported regarding cost estimates for purchase of cameras and related equipment.

ACTION: The Board agreed to review at some later time due to cost.

3. OPERATIONS UPDATE

DESCRIPTION: Director McDaniel reported regarding Anderson Hall operations, possible maintenance projects and related matters.

ACTION: No action needed at this time.

G. UPDATE: PROPOSED CMVFD CONTRACT

DESCRIPTION: The Board will discuss the possibility of an administrative contract with Sonoma County on the part of CMVFD.

ACTION: No report presented.

X. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place

Director Larson expressed concern regarding the large pile of brush at the end of the basketball court.

XI. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Valery Larson, and seconded by John McDaniel that the November 19, 2019 meeting of the Camp Meeker Board of Directors is adjourned.

Directors Helfrich, Larson, McDaniel, and Watson voted yes. Director Tominia was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

The meeting adjourned at 8:24 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

2019-11-19draftminscdgl.doc

**CHERYL DORAN GIRARD
CLIENT MEMORANDUM**

TO: CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS
FROM: CHERYL DORAN GIRARD
SUBJECT: DECEMBER 17, 2019 WARRANTS AND FINANCIAL INFORMATION
DATE: DECEMBER 13, 2019

Financial Statements and Warrant Detail in the board packet following this memorandum provide updated information through December 12, 2019.

2019/2020-006	RP-December 2019	6,385.25
\$18,586.60	Water-December 2019	12,201.35

The Financial statements included in the Board info packet represent revenue and expenses to date for the 2019-2020 fiscal year. The 2019-2020 Budget for comparison is in process.

All bank accounts reconciliations are in process. The issues with the last PayPal transaction remain unresolved and in stasis. It is my sense this won't be resolved.

Please continue to refer Anderson Hall inquiries and or booking issues to John or I.

The audit has been moved to early January and I will be preparing for it over the coming weeks. I continue to write instruction and policy books for the District when time is available.

In the event that you need to contact me, I can be reached via cell phone 707-696-2876.



CAMP MEEKER RECREATION AND PARK DISTRICT

WARRANT REQUEST # 2019-2020-006

VENDOR	CHECK AMOUNT	R&P FUND	WATER FUND	EXPLANATION
Larson, Valery	30.00	30.00		Director Stipend-December
Watson, Lynn	30.00	30.00		Director Stipend-December
Camp Meeker Water	82.24	82.24		Water Service
McDaniel, John	30.00	30.00		Waste Removal-Hall
Doran-Girard, Cheryl	7,456.88	1,160.78	1,055.25	Consulting-November/December
Doran-Girard, Cheryl		351.75	351.75	Consulting-November/December
Doran-Girard, Cheryl		703.50	703.50	Consulting-November/December
Doran-Girard, Cheryl	-	1,554.24	1,154.22	Consulting-November/December
Doran-Girard, Cheryl		214.19	207.70	Supplies/Printing
Lopez, Jessica	120.00	120.00		Anderson Hall Cleaning
PGE	113.67	113.67	-	Electric Service
Russian River Utility	8,450.71	-	8,450.71	Contract Services
Russian River Utility	98.24		98.24	Electric Service
US Bank	2,174.86	376.62	179.98	Website & Communications
		1,618.26		Hall Stove & Signage

Total	<u>18,586.60</u>	<u>6,385.25</u>	<u>12,201.35</u>	-
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*Added After close

DIRECTOR APPROVAL:

DATE:

12/17/19

Camp Meeker Recreation & Parks District
Check/Voucher Register - CDG-Current Register
1010 - Cash In Wells Fargo Bank-Operating
From 11/20/2019 Through 12/17/2019

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
2007	System Generated Check/Vo...	Camp Meeker Wa...	12/17/2019	82.24
2008	System Generated Check/Vo...	Cheryl Doran-Girard	12/17/2019	7,456.88
2009	System Generated Check/Vo...	John McDaniel	12/17/2019	30.00
2010	System Generated Check/Vo...	P G & E	12/17/2019	113.67
2011	System Generated Check/Vo...	Russian River Utility	12/17/2019	8,450.71
2012	Check deleted after printing....			0.00
2013	System Generated Check/Vo...	US Bank	12/17/2019	2,174.86
2014	Director Stipend-December ...	Valery Larson	12/17/2019	30.00
2015	Director Stipend-December ...	Lynn Watson	12/17/2019	30.00
2016	System Generated Check/Vo...	Jessica Lopez	12/17/2019	120.00
2017	System Generated Check/Vo...	Russian River Utility	12/17/2019	<u>98.24</u>
		Total 1010 - Cash In Wells Fargo Bank-Operating		18,586.60

Camp Meeker Recreation & Parks District

Check/Voucher Register - CDG-Current Register

1030 - Cash in Bank of the West-Water

From 11/20/2019 Through 12/17/2019

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
657	Watr Receipts Tfr-USDA/CAP	Camp Meeker Rec...	12/17/2019	6,600.00
658	Wtr Receipts Tfr-Operations	Camp Meeker Rec...	12/17/2019	<u>9,900.00</u>
		Total 1030 - Cash in Bank of the West-Water		16,500.00

Camp Meeker Recreation & Parks District
Check/Voucher Register - CDG-Current Register
1040 - Cash in US Bank-Rental Deposits/PayPal
From 11/20/2019 Through 12/17/2019

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
1107	Rental Fee Tfr--Barbara Smith	Camp Meeker Rec...	12/17/2019	<u>179.60</u>
		Total 1040 - Cash in US Bank-Rental Deposits/PayPal		179.60
				<u> </u>
Report Total				<u><u>35,266.20</u></u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
10 - Recreation & Park - Operating
From 7/1/2019 Through 6/30/2020
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue				
4001	Property Taxes-CY Secured	76,000	0	(76,000)
4041	Cost Reimbursement-Collect Delinquent CY Unsec	150	0	(150)
4101	Interest Pooled Cash -Sonoma County	25	0	(25)
4110	Interest Earned-Wells Fargo Bank	0	9	9
4210	Rental Fees-Anderson Hall	8,000	7,391	(609)
4215	Rental Fees-Other	1,727	950	(777)
4220	State-Home Owner Property Tax Relief	500	0	(500)
	Total Revenue	<u>86,402</u>	<u>8,350</u>	<u>(78,052)</u>
Expenditures				
5010	Director Stipend	780	330	450
5011	Compensation	4,500	0	4,500
5015	Employer Payroll Tax	371	0	371
5017	Worker Compensation Insurance	1,730	1,235	495
5101	Communications-Telephone	1,574	462	1,112
5105	Communications-ISP Website	250	100	150
5110	Communications-Website Other	1,150	511	639
5184	Janitorial Supplies	500	0	500
5185	Janitorial Services	2,000	840	1,160
5210	Insurance-Property & Liability	3,500	0	3,500
5301	Maintenance-Beach and Parks	750	0	750
5302	Maintenance-Bldgs & Improvements	500	0	500
5401	Memberships	200	234	(34)
5402	Marketing	250	0	250
5405	Miscellaneous	1,000	700	300
5410	Office Supplies	1,150	497	653
5416	Lease-Accounting Software	1,500	623	878
5420	Training-Administrative	150	0	150
5425	Postage	200	32	168
5426	Printing Services	175	111	64
5427	Supplies	675	1,297	(622)
5428	Food	275	0	275
5501	Professional Fees-Web	1,050	144	906
5520	Administrative Services	12,500	10,578	1,922
5540	LAFCO Charges	300	0	300
5550	Legal Services	2,500	1,781	719
5555	Professional Services-Auditor	7,500	883	6,617
5556	Professional Services-Accounting	12,000	8,669	3,331
5570	Service Fee-PayPal	125	125	1
5571	Late Fees	50	0	50
5575	Bank Service Fees	175	39	136
5576	Property Tax Administration Fee	1,000	0	1,000
5590	Gas and Oil	1,600	457	1,143
5591	Equipment Rentals	0	70	(70)
5592	Water and Sewer	1,100	664	436
5594	Utilities	1,025	503	522
5595	Waste Removal	0	30	(30)
8516	Maintenance & Repair	13,000	426	12,574
8565	Equipment 2	1,500	0	1,500

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
10 - Recreation & Park - Operating
From 7/1/2019 Through 6/30/2020
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
9001	Contingency	<u>416</u>	<u>0</u>	<u>416</u>
	Total Expenditures	<u>79,021</u>	<u>31,341</u>	<u>47,680</u>
	Excess of Income Over (Under) Expense	<u>7,381</u>	<u>(22,990)</u>	<u>(30,371)</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
40 - Recreation & Parks - Water Operations
From 7/1/2019 Through 6/30/2020
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue				
4010	Direct Charges-Current Year	125,640	0	(125,640)
4310	Sales of Water-Residential	195,000	94,537	(100,463)
4625	Transfers-Within Fund In	<u>98,500</u>	<u>11,842</u>	<u>(86,658)</u>
	Total Revenue	<u>419,140</u>	<u>106,379</u>	<u>(312,761)</u>
Expenditures				
5017	Worker Compensation Insurance	500	500	0
5101	Communications-Telephone	500	212	288
5105	Communications-ISP Website	350	100	250
5110	Communications-Website Other	350	0	350
5210	Insurance-Property & Liability	3,500	0	3,500
5401	Memberships	150	234	(84)
5405	Miscellaneous	125	12	113
5410	Office Supplies	750	429	321
5415	Office Operations	100	0	100
5416	Lease-Accounting Software	1,500	623	878
5420	Training-Administrative	150	0	150
5425	Postage	150	42	108
5426	Printing Services	500	111	389
5501	Professional Fees-Web	1,500	38	1,463
5502	Professional Fees-Consultants	25,000	0	25,000
5515	Contract Services-Water Operations	105,000	41,821	63,179
5520	Administrative Services	15,000	9,756	5,244
5540	LAFCO Charges	1,200	0	1,200
5550	Legal Services	7,500	1,246	6,254
5555	Professional Services-Auditor	8,500	2,087	6,413
5556	Professional Services-Accounting	14,000	7,825	6,175
5565	Fiscal Agent Fees	1,200	0	1,200
5575	Bank Service Fees	175	45	130
5580	Elections Cost	2,000	0	2,000
5585	Public/Legal Notices	400	298	102
5587	Water System Fees-State	2,500	307	2,193
5588	Testing-Water System	0	690	(690)
5594	Utilities	6,500	10,527	(4,027)
8516	Maintenance & Repair	15,000	(3,457)	18,457
8625	Tfr Within Fnd-Out	<u>205,000</u>	<u>25,471</u>	<u>179,529</u>
	Total Expenditures	<u>419,100</u>	<u>98,917</u>	<u>320,183</u>
	Excess of Income Over (Under) Expense	<u>40</u>	<u>7,462</u>	<u>7,422</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
50 - Recreation & Parks - Water Capital
From 7/1/2019 Through 6/30/2020
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4110	Interest Earned-Wells Fargo Bank	300	127	(173)
4625	Transfers-Within Fund In	<u>6,000</u>	<u>3,000</u>	<u>(3,000)</u>
	Total Revenue	<u>6,300</u>	<u>3,127</u>	<u>(3,173)</u>
	Expenditures			
8625	Tfr Within Fnd-Out	<u>98,500</u>	<u>3,000</u>	<u>95,500</u>
	Total Expenditures	<u>98,500</u>	<u>3,000</u>	<u>95,500</u>
	Excess of Income Over (Under) Expense	<u>(92,200)</u>	<u>127</u>	<u>92,327</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
60 - Recreation & Parks-DWR E58237
From 7/1/2019 Through 6/30/2020
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4101	Interest Pooled Cash -Sonoma County	650	0	(650)
4625	Transfers-Within Fund In	<u>104,281</u>	<u>0</u>	<u>(104,281)</u>
	Total Revenue	<u>104,931</u>	<u>0</u>	<u>(104,931)</u>
	Expenditures			
7910	Long Term Debt-Principal	86,722	45,012	41,710
7911	Long Term Debt-Interest	<u>10,356</u>	<u>3,527</u>	<u>6,829</u>
	Total Expenditures	<u>97,078</u>	<u>48,539</u>	<u>48,539</u>
	Excess of Income Over (Under) Expense	<u>7,853</u>	<u>(48,539)</u>	<u>(56,392)</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
61 - Recreation & Park - Reserve DWR E58237
From 7/1/2019 Through 6/30/2020
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4101	Interest Pooled Cash -Sonoma County	1,050	0	(1,050)
	Total Revenue	<u>1,050</u>	<u>0</u>	<u>(1,050)</u>
	Excess of Income Over (Under) Expense	<u>1,050</u>	<u>0</u>	<u>(1,050)</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
70 - Recreation & Park - USDA Debt Fund
From 7/1/2019 Through 6/30/2020
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4625	Transfers-Within Fund In	<u>93,358</u>	<u>38,917</u>	<u>(54,441)</u>
	Total Revenue	<u>93,358</u>	<u>38,917</u>	<u>(54,441)</u>
	Expenditures			
7910	Long Term Debt-Principal	35,500	37,000	(1,500)
7911	Long Term Debt-Interest	57,938	28,531	29,407
8625	Tfr Within Fnd-Out	<u>0</u>	<u>36,600</u>	<u>(36,600)</u>
	Total Expenditures	<u>93,438</u>	<u>102,131</u>	<u>(8,693)</u>
	Excess of Income Over (Under) Expense	<u>(80)</u>	<u>(63,214)</u>	<u>(63,134)</u>

RUSSIAN RIVER UTILITY
PO BOX 730
FORESTVILLE, CA 95436
707-887-7735

December 6, 2019

RE: CAMP MEEKER PAST DUE ACCOUNTS

- **Past Due Accounts:** Disconnect notices will be processed on December 23, 2019, and lock offs will be scheduled for January 6, 2020.
- **Accounts 70, 92, 94, 113, 130, 151, 212, 221, 261, 318, 338, 348:** Payments are in hand.
- **Account 217:** Previous owner still owes \$129.11. Please include on the agenda to write off this amount, we have been unable to collect.
- **Accounts 52, 192, 220, 226, 246, 293:** Customer sent payment
- **Accounts 96, 140, 158:** Locking off on Tuesday, December 10, 2019

PAST DUE LIST

CAMP MEEKER REC & PARK

ACCT #	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
6		50.44	49.95	49.32		107.69 9/20/19	149.71
15		44.21	42.11	42.11		42.21 10/15/19	128.43
16		40.38	2.05			41.36 11/25/19	42.43
22		51.21	28.50			20.42 11/20/19	79.71
23		47.98	48.88	49.94		51.26 10/10/19	146.80
31		42.00	40.00			40.00 10/22/19	82.00
36		42.44	40.62	0.93		42.00 10/22/19	83.99
50		46.27	10.58			100.00 11/7/19	56.85
52		54.33	58.07	53.33		58.91 10/16/19	165.73
53		43.73	2.50			46.28 11/25/19	46.23
59		43.17	42.14			139.25 10/22/19	85.31
60		51.84	49.64			100.26 10/18/19	101.48
69		48.58	28.32			81.50 11/7/19	76.90
70		42.63	40.67			80.00 11/4/19	83.30
76		43.13	38.60			45.00 10/30/19	81.73
89		52.18	62.08			52.99 10/22/19	114.26
92		50.41	50.19			55.43 11/14/19	100.60
94		58.78	171.02			90.00 11/7/19	229.80
96		54.68	69.45	49.43	47.06	98.07 8/27/19	220.62
97		46.12	44.88			43.54 10/22/19	91.00
104		44.42	37.90			136.85 9/10/19	82.32
105		46.44	57.17			138.00 11/25/19	103.61
107		69.51	66.20	60.00		150.42 9/27/19	195.71
113		42.11	42.11	0.10		42.12 11/14/19	84.32
115		51.29	51.88			49.86 10/18/19	103.17
118		75.27	65.83			65.90 10/18/19	141.10
120		42.66	42.02			40.90 10/18/19	84.68
121		89.51	49.14			44.86 10/18/19	138.65
122		47.07	43.84			42.82 10/18/19	90.91
124		43.70	41.68			41.20 10/18/19	85.38
125		45.02	44.76			43.52 10/18/19	89.78
126		69.01	108.50			83.75 10/18/19	177.51
128		41.47	28.12			100.00 8/20/19	69.59
129		46.96	45.20	40.50		47.00 12/3/19	132.66
130		51.20	46.46			44.34 11/14/19	97.66
134		44.77	45.40	36.89		100.00 9/23/19	127.06
140		47.18	49.35	44.66	49.56	97.51 9/10/19	190.75
142		60.53	59.08	56.90		54.50 9/20/19	176.51
143		48.33	0.29			50.00 12/5/19	48.62
145		109.40	5.90			50.00 11/25/19	115.30
150		48.87	46.26			103.22 10/18/19	95.13
151		66.84	56.02	46.82		80.00 10/22/19	169.68
152		50.37	44.71	33.08		100.00 9/10/19	128.16

PAST DUE LIST

CAMP MEEKER REC & PARK

ACCT #	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
155		51.18	51.08	49.24		159.23 9/20/19	151.50
156		43.67	42.28			44.48 10/22/19	85.95
158		49.06	51.77	51.11	55.89	142.18 9/10/19	207.83
161		49.52	46.46	44.72	52.00	90.00 10/2/19	192.70
164		48.57	47.48	48.37		95.00 10/15/19	144.42
167		46.88	25.00			25.33 12/3/19	71.88
172		56.42	68.30			58.33 10/30/19	124.72
174		47.11	49.06			100.00 10/18/19	96.17
179		47.24	45.93			102.00 10/30/19	93.17
180		46.35	12.95			50.00 8/20/19	59.30
182		51.76	46.59	49.41		97.05 10/10/19	147.76
184		53.81	45.36	47.27	0.38	77.00 10/10/19	146.82
186		47.53	44.56			45.12 11/18/19	92.09
190		44.34	42.23	44.54		90.85 10/10/19	131.11
192		49.41	46.41	44.26	35.21	110.00 9/24/19	175.29
193		78.78	59.65			66.95 11/18/19	138.43
198		49.64	41.96			41.24 10/22/19	91.60
202		43.58	45.90			43.60 11/20/19	89.48
203		44.42	42.88			42.24 10/22/19	87.30
207		52.53	46.93	45.02	4.32	89.96 8/27/19	148.80
211		44.07	40.96			41.46 10/18/19	85.03
212		50.21	41.44			44.00 10/16/19	91.65
217		40.64	66.02	46.46	16.63	40.00 12/3/19	169.75
220		94.65	75.65	95.19	13.16	180.00 10/10/19	278.65
221		53.49	42.75			100.00 11/7/19	96.24
223		40.51	10.14			120.89 11/14/19	50.65
224		64.90	61.81	58.87	377.40	400.00 8/14/18	562.98
225		48.24	42.80			46.25 10/22/19	91.04
226		52.27	45.93	33.83		116.15 9/23/19	132.03
227		53.18	45.60	42.04		83.85 9/23/19	140.82
241		43.34	41.18			41.14 10/22/19	84.52
242		44.63	48.69			94.23 11/7/19	93.32
243		50.99	48.77	47.06	35.97	109.00 9/20/19	182.79
244		48.91	44.56	42.49		90.00 9/18/19	135.96
251		42.06	41.24			86.25 11/4/19	83.30
252		42.35	40.26			40.24 10/16/19	82.61
261		47.27	50.15			56.08 11/4/19	97.42
271		50.38	49.68			51.35 10/18/19	100.06
281		63.34	44.80			48.86 11/4/19	108.14
291		181.18	54.46	70.70	43.36	145.92 8/13/19	349.70
292		44.16	43.14	40.00		50.00 10/2/19	127.30
293		48.26	40.36			42.94 11/14/19	88.62
301		44.62	41.62			45.00 11/14/19	86.24

PAST DUE LIST

CAMP MEEKER REC & PARK

ACCT #	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
307		56.60	47.90			66.35 11/7/19	104.50
309		68.41	48.46	46.02	48.70	96.42 9/4/19	211.59
311		45.90	46.15	43.58	28.30	300.00 3/12/19	163.93
317		59.65	52.06			99.16 11/14/19	111.71
318		78.30	73.31	85.00		212.22 9/27/19	236.61
330		49.87	51.02	46.00		105.81 9/18/19	146.89
337		46.55	50.22			48.48 11/25/19	96.77
338		45.65	44.03	41.36		94.48 9/27/19	131.04
339		54.90	52.28	49.79	195.85	(85.07) 8/6/19	352.82
348		123.92	152.30			87.20 10/30/19	276.22
350		70.00	3.68			73.50 12/3/19	73.68
357		42.02	40.00			40.02 10/22/19	82.02
358		66.33	55.68	63.98		137.06 10/7/19	185.99
365		75.89	97.73			69.44 10/18/19	173.62
366		44.84	43.10			42.32 10/18/19	87.94

 Total Receivables: **22,897.08**
5,460.72
1,840.32

 Accounts Listed: **101**
4,820.78
1,003.79
\$13,125.61

All Customers All Aged Accounts

Russian River Utility

**CAMP MEEKER RECREATION AND PARK DISTRICT
WATER SALES 2019**

METER	ACCT NO.	MONTH	TOTAL AMOUNT PUMPED GALLONS	AMOUNT PUMPED TO OCSD	NET AMOUNT PUMPED	AMT SOLD	% PUMPED TO CMR&PD	% LOSS	NOTES
Alliance Mas Union Park	363 369	JAN	1,359,080	459,700	899,380	774,110	0.66	29.88	
Alliance Mas Union Park	363 369	FEB	1,186,900	499,400	687,500	687,500	0.58	1.99	correction
Alliance Mas Union Park	363 369	MARCH	811,430	29,340	518,030	597,730	0.63	15.40	correction
Alliance Mas Union Park	363 369	APRIL	1,709,500	385,200	1,324,300	738,020	77.46	44.27	
Alliance Mas Union Park	363 369	MAY	1,065,810	540,500	525310*	705,450	49.28	34.42	*CORRECTION ON NET AMT PUMPED
Alliance Mas Union Park	363 369	JUNE	1,463,350	674,100	789,250	694,070	53.93	12.05	
Alliance Mas Union Park	363 369	JULY	1,768,450	942,300	826,150	1,155,780	46.71	-39.89	
Alliance Mas Union Park	363 369	AUG	2,322,580	769,500	1,553,080	1,287,830	66.86	17.07	
Alliance Mas Union Park	363 369	SEPT	1,987,250	821,900	1,165,350	1,104,700	58.64	5.20	
Alliance Mas Union Park	363 369	OCT	1,635,570	720,300	915,270	894,580	55.96	2.26	
Alliance Mas Union Park	363 369	NOV	1,959,600	494,900	1,464,700	994,830	74.74	32.07	
Alliance Mas Union Park	363 369	DEC							
	total 2018		17,269,520	6,337,140	10,143,010	9,634,600	0.57		

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Date Published: 09/28/2018 09:00 PM

Senate Bill No. 998**CHAPTER 891**

An act to add Chapter 6 (commencing with Section 116900) to Part 12 of Division 104 of the Health and Safety Code, relating to water.

[Approved by Governor September 28, 2018. Filed with Secretary of State September 28, 2018.]

LEGISLATIVE COUNSEL'S DIGEST

SB 998, Dodd. Discontinuation of residential water service: urban and community water systems.

Existing law, the California Safe Drinking Water Act, requires the State Water Resources Control Board to administer provisions relating to the regulation of drinking water to protect public health. Existing law declares it to be the established policy of the state that every human being has the right to safe, clean, affordable, and accessible water adequate for human consumption, cooking, and sanitary purposes.

Under existing law, the Public Utilities Commission has regulatory authority over public utilities, including water corporations. Existing law requires certain notice to be given before a water corporation, public utility district, municipal utility district, or a municipally owned or operated public utility furnishing water may terminate residential service for nonpayment of a delinquent account, as prescribed.

This bill would require an urban and community water system, defined as a public water system that supplies water to more than 200 service connections, to have a written policy on discontinuation of water service to certain types of residences for nonpayment available in prescribed languages. The bill would require the policy to include certain components, be available on the system's Internet Web site, and be provided to customers in writing, upon request. The bill would provide for enforcement of these provisions, including making a violation of these provisions punishable by a civil penalty issued by the board in an amount not to exceed \$1,000 for each day in which the violation occurs, and would require the enforcement moneys collected by the board to be deposited in the Safe Drinking Water Account. The bill would prohibit an urban and community water system from discontinuing residential service for nonpayment until a payment by a customer has been delinquent for at least 60 days. The bill would require an urban and community water system to contact the customer named on the account and provide the customer with the urban and community water system's policy on discontinuation of residential service for nonpayment no less than 7 business days before discontinuation of residential service, as prescribed.

This bill would prohibit residential service from being discontinued under specified circumstances. The bill would require an urban and community water system that discontinues residential service to provide the customer with information on how to restore service. The bill would require an urban and community water system to waive interest charges on delinquent bills for, and would limit the amount of a reconnection of service fee imposed on, a residential customer who demonstrates, as prescribed, to the urban and community water system household income below 200% of the federal poverty line. The bill would require an urban and community water system

that furnishes individually metered residential service to residential occupants of a detached single-family dwelling, a multiunit structure, mobilehome park, or permanent residential structure in a labor camp, and that the owner, manager, or operator of the dwelling, structure, or park is the customer of record, to make every good faith effort to inform the residential occupants by written notice that service will be terminated and that the residential occupants have the right to become customers, as specified. The bill would require an urban and community water system to report the number of annual discontinuations of residential service for inability to pay on its Internet Web site and to the board, and the bill would require the board to post on its Internet Web site the information reported. The bill would require an urban water supplier, as defined, or an urban and community water system regulated by the commission, to comply with the bill's provisions on and after February 1, 2020, and any other urban and community water system to comply with the bill's provisions on and after April 1, 2020. The bill would provide that the provisions of the bill are in addition to the provisions in existing law duplicative of the bill and that where the provisions are inconsistent, the provisions described in the bill apply.

Vote: majority Appropriation: no Fiscal Committee: yes Local Program: no

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. The Legislature finds and declares as follows:

(a) All Californians have the right to safe, accessible, and affordable water as declared by Section 106.3 of the Water Code.

(b) It is the intent of the Legislature to minimize the number of Californians who lose access to water service due to inability to pay.

(c) Water service discontinuations threaten human health and well-being, and have disproportionate impact on infants, children, the elderly, low-income families, communities of color, people for whom English is a second language, physically disabled persons, and persons with life-threatening medical conditions.

(d) When there is a delinquent bill, all Californians, regardless of whether they pay a water bill directly, should be treated fairly, and fair treatment includes the ability to contest a bill, seek alternative payment schedules, and demonstrate medical need and severe economic hardship.

(e) The loss of water service causes tremendous hardship and undue stress, including increased health risks to vulnerable populations.

(f) It is the intent of the Legislature that this act provide additional procedural protections and expand upon the procedural safeguards contained in the Public Utilities Code and Government Code as of January 1, 2018, relating to utility service disconnections.

SEC. 2. Chapter 6 (commencing with Section 116900) is added to Part 12 of Division 104 of the Health and Safety Code, to read:

CHAPTER 6. Discontinuation of Residential Water Service

116900. This chapter shall be known, and may be cited, as the Water Shutoff Protection Act.

116902. For the purposes of this chapter, the following definitions apply:

(a) "Board" means the State Water Resources Control Board.

(b) "Public water system" has the same meaning as defined in Section 116275.

(c) "Residential service" means water service to a residential connection that includes single-family residences, multifamily residences, mobilehomes, including, but not limited to, mobilehomes in mobilehome parks, or farmworker housing.

(d) "Urban and community water system" means a public water system that supplies water to more than 200 service connections.

(e) "Urban water supplier" has the same meaning as defined in Section 10617 of the Water Code.

116904. (a) An urban water supplier not regulated by the Public Utilities Commission shall comply with this chapter on and after February 1, 2020.

(b) An urban and community water system regulated by the Public Utilities Commission shall comply with this chapter on and after February 1, 2020. The urban and community water system regulated by the Public Utilities Commission shall file advice letters with the commission to conform with this chapter.

(c) An urban and community water system not described in subdivision (a) or (b) shall comply with this chapter on and after April 1, 2020.

116906. (a) An urban and community water system shall have a written policy on discontinuation of residential service for nonpayment available in English, the languages listed in Section 1632 of the Civil Code, and any other language spoken by at least 10 percent of the people residing in its service area. The policy shall include all of the following:

(1) A plan for deferred or reduced payments.

(2) Alternative payment schedules.

(3) A formal mechanism for a customer to contest or appeal a bill.

(4) A telephone number for a customer to contact to discuss options for averting discontinuation of residential service for nonpayment.

(b) The policy shall be available on the urban and community water system's Internet Web site, if an Internet Web site exists. If an Internet Web site does not exist, the urban and community water system shall provide the policy to customers in writing, upon request.

(c) (1) The board may enforce the requirements of this section pursuant to Sections 116577, 116650, and 116655. The provisions of Section 116585 and Article 10 (commencing with Section 116700) of Chapter 4 apply to enforcement undertaken for a violation of this section.

(2) All moneys collected pursuant to this subdivision shall be deposited in the Safe Drinking Water Account established pursuant to Section 116590.

116908. (a) (1) (A) An urban and community water system shall not discontinue residential service for nonpayment until a payment by a customer has been delinquent for at least 60 days. No less than seven business days before discontinuation of residential service for nonpayment, an urban and community water system shall contact the customer named on the account by telephone or written notice.

(B) When the urban and community water system contacts the customer named on the account by telephone pursuant to subparagraph (A), it shall offer to provide in writing to the customer the urban and community water system's policy on discontinuation of residential service for nonpayment. An urban and community water system shall offer to discuss options to avert discontinuation of residential service for nonpayment, including, but not limited to, alternative payment schedules, deferred payments, minimum payments, procedures for requesting amortization of the unpaid balance, and petition for bill review and appeal.

(C) When the urban and community water system contacts the customer named on the account by written notice pursuant to subparagraph (A), the written notice of payment delinquency and impending discontinuation shall be mailed to the customer of the residence to which the residential service is provided. If the customer's address is not the address of the property to which residential service is provided, the notice also shall be sent to the address of the property to which residential service is provided, addressed to "Occupant." The notice shall include, but is not limited to, all of the following information in a clear and legible format:

(i) The customer's name and address.

(ii) The amount of the delinquency.

(iii) The date by which payment or arrangement for payment is required in order to avoid discontinuation of residential service.

(iv) A description of the process to apply for an extension of time to pay the delinquent charges.

(v) A description of the procedure to petition for bill review and appeal.

(vi) A description of the procedure by which the customer may request a deferred, reduced, or alternative payment schedule, including an amortization of the delinquent residential service charges, consistent with the written policies provided pursuant to subdivision (a) of Section 116906.

(2) If the urban and community water system is unable to make contact with the customer or an adult occupying the residence by telephone, and written notice is returned through the mail as undeliverable, the urban and community water system shall make a good faith effort to visit the residence and leave, or make other arrangements for placement in a conspicuous place of, a notice of imminent discontinuation of residential service for nonpayment and the urban and community water system's policy for discontinuation of residential service for nonpayment.

(b) If an adult at the residence appeals the water bill to the urban and community water system or any other administrative or legal body to which such an appeal may be lawfully taken, the urban and community water system shall not discontinue residential service while the appeal is pending.

116910. (a) An urban and community water system shall not discontinue residential service for nonpayment if all of the following conditions are met:

(1) The customer, or a tenant of the customer, submits to the urban and community water system the certification of a primary care provider, as that term is defined in subparagraph (A) of paragraph (1) of subdivision (b) of Section 14088 of the Welfare and Institutions Code, that discontinuation of residential service will be life threatening to, or pose a serious threat to the health and safety of, a resident of the premises where residential service is provided.

(2) The customer demonstrates that he or she is financially unable to pay for residential service within the urban and community water system's normal billing cycle. The customer shall be deemed financially unable to pay for residential service within the urban and community water system's normal billing cycle if any member of the customer's household is a current recipient of CalWORKs, CalFresh, general assistance, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants, and Children, or the customer declares that the household's annual income is less than 200 percent of the federal poverty level.

(3) The customer is willing to enter into an amortization agreement, alternative payment schedule, or a plan for deferred or reduced payment, consistent with the written policies provided pursuant to subdivision (a) of Section 116906, with respect to all delinquent charges.

(b) (1) If the conditions listed in subdivision (a) are met, the urban and community water system shall offer the customer one or more of the following options:

(A) Amortization of the unpaid balance.

(B) Participation in an alternative payment schedule.

(C) A partial or full reduction of the unpaid balance financed without additional charges to other ratepayers.

(D) Temporary deferral of payment.

(2) The urban and community water system may choose which of the payment options described in paragraph (1) the customer undertakes and may set the parameters of that payment option. Ordinarily, the repayment option offered should result in repayment of any remaining outstanding balance within 12 months. An urban and community water system may grant a longer repayment period if it finds the longer period is necessary to avoid undue hardship to the customer based on the circumstances of the individual case.

(3) Residential service may be discontinued no sooner than 5 business days after the urban and community water system posts a final notice of intent to disconnect service in a prominent and conspicuous location at the property under either of the following circumstances:

(A) The customer fails to comply with an amortization agreement, an alternative payment schedule, or a deferral or reduction in payment plan for delinquent charges for 60 days or more.

(B) While undertaking an amortization agreement, an alternative payment schedule, or a deferral or reduction in payment plan for delinquent charges, the customer does not pay his or her current residential service charges for 60 days or more.

116912. An urban and community water system that discontinues residential service for nonpayment shall provide the customer with information on how to restore residential service.

116914. (a) For a residential customer who demonstrates to an urban and community water system household income below 200 percent of the federal poverty line, the urban and community water system shall do both of the following:

(1) Set a reconnection of service fee for reconnection during normal operating hours at fifty dollars (\$50), but not to exceed the actual cost of reconnection if it is less. Reconnection fees shall be subject to an annual adjustment for changes in the Consumer Price Index beginning January 1, 2021. For the reconnection of residential service during nonoperational hours, an urban and community water system shall set a reconnection of service fee at one hundred fifty dollars (\$150), but not to exceed the actual cost of reconnection if it is less. Reconnection fees shall be subject to an annual adjustment for changes in the Consumer Price Index beginning January 1, 2021.

(2) Waive interest charges on delinquent bills once every 12 months.

(b) An urban and community water system shall deem a residential customer to have a household income below 200 percent of the federal poverty line if any member of the household is a current recipient of CalWORKs, CalFresh, general assistance, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants, and Children, or the customer declares that the household's annual income is less than 200 percent of the federal poverty level.

116916. (a) This section applies if there is a landlord-tenant relationship between the residential occupants and the owner, manager, or operator of the dwelling.

(b) If an urban and community water system furnishes individually metered residential service to residential occupants of a detached single-family dwelling, a multiunit residential structure, mobilehome park, or permanent residential structure in a labor camp as defined in Section 17008, and the owner, manager, or operator of the dwelling, structure, or park is the customer of record, the urban and community water system shall make every good faith effort to inform the residential occupants, by means of written notice, when the account is in arrears that service will be terminated at least 10 days prior to the termination. The written notice shall further inform the residential occupants that they have the right to become customers, to whom the service will then be billed, without being required to pay any amount which may be due on the delinquent account.

(c) The urban and community water system is not required to make service available to the residential occupants unless each residential occupant agrees to the terms and conditions of service and meets the requirements of law and the urban and community water system's rules and tariffs. However, if one or more of the residential occupants are willing and able to assume responsibility for the subsequent charges to the account to the satisfaction of the urban and community water system, or if there is a physical means legally available to the urban and community water system of selectively terminating service to those residential occupants who have not met the requirements of the urban and community water system's rules and tariffs, the urban and community water system shall make service available to those residential occupants who have met those requirements.

(d) If prior service for a period of time is a condition for establishing credit with the urban and community water system, residence and proof of prompt payment of rent or other credit obligation acceptable to the urban and community water system for that period of time is a satisfactory equivalent.

(e) Any residential occupant who becomes a customer of the urban and community water system pursuant to this section whose periodic payments, such as rental payments, include charges for residential water service, where those charges are not separately stated, may deduct from the periodic payment each payment period all reasonable charges paid to the urban and community water system for those services during the preceding payment period.

(f) In the case of a detached single-family dwelling, the urban and community water system may do any of the following:

(1) Give notice of termination at least seven days prior to the proposed termination.

(2) In order for the amount due on the delinquent account to be waived, require an occupant who becomes a customer to verify that the delinquent account customer of record is or was the landlord, manager, or agent of the dwelling. Verification may include, but is not limited to, a lease or rental agreement, rent receipts, a government document indicating that the occupant is renting the property, or information disclosed pursuant to Section 1962 of the Civil Code.

116918. An urban and community water system shall report the number of annual discontinuations of residential service for inability to pay on the urban and community water system's Internet Web site, if an Internet Web site exists, and to the board. The board shall post on its Internet Web site the information reported.

116920. (a) The Attorney General, at the request of the board or upon his or her own motion, may bring an action in state court to restrain by temporary or permanent injunction the use of any method, act, or practice declared in this chapter to be unlawful.

(b) For an urban and community water system regulated by the Public Utilities Commission, the commission may bring an action in state court to restrain by temporary or permanent injunction the use by an urban and community water system regulated by the commission of any method, act, or practice declared in this chapter to be unlawful.

116922. All written notices required under this chapter shall be provided in English, the languages listed in Section 1632 of the Civil Code, and any other language spoken by 10 percent or more of the customers in the urban and community water system's service area.

116924. Where provisions of existing law are duplicative of this chapter, compliance with one shall be deemed compliance with the other. Where those provisions are inconsistent, the provisions of this chapter shall apply. Nothing in this chapter shall be construed to limit or restrict the procedural safeguards against the disconnection of residential water service existing as of December 31, 2018.

116926. This chapter does not apply to the termination of a service connection by an urban and community water system due to an unauthorized action of a customer.