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**EMERGENCY MEETING
CAMP MEEKER RECREATION AND PARK DISTRICT
OF THE BOARD OF DIRECTORS
EMERGENCY ZOOM MEETING
SEPTEMBER 26, 2024
AGENDA**

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. ACTION ITEMS

A. RESOLUTION 2024-007: CONFLICT OF INTEREST POLICY

DESCRIPTION: The Sonoma County Board of Supervisors approved the Camp Meeker Recreation & Park District's Conflict of Interest Code in 1984. It required Board members alone disclose financial interests on FPPC Annual Form 700. In the thirty-six years since the initial Code was adopted, the District has revised its Conflict of Interest Code with to include projects/tasks are handled by consultants rather than by Board members (i.e., District Counsel, Engineers, Water Operator, CPA, and other consultants) and relevant staff. The Political Reform Act requires every agency to review its Conflict of Interest Code biennially (every two years) and to notify the code reviewing body (Sonoma County Board of Supervisors).

PROPOSED ACTION: The Board may/may not approve its current Conflict of Interest Code and/or determine that amendment is necessary and submit to the County of Sonoma eDisclosure system by the required dates

The Board may/may not take further action regarding this matter.

IX. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place

X. ADJOURNMENT

ZOOM MEETING ACCESS:

<https://us02web.zoom.us/j/81072988005?pwd=k52UbOQtokolLnmMeawDgKYmCTL0D.1>

Meeting ID: 810 7298 8005

Passcode: 029065

One tap mobile

+16699006833,,81072988005#,,,*029065# US (San Jose)

+16694449171,,81072988005#,,,*029065# US

Meeting ID: 810 7298 8005

Passcode: 029065

Find your local number: <https://us02web.zoom.us/j/81072988005?pwd=k52UbOQtokolLnmMeawDgKYmCTL0D.1>

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than fourteen (14) calendar days before a meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion. Items will be included in an agenda based on the number of issues to be discussed.

Submit your agenda items using the District's website at the following address:

http://www.campmeeker.org/wordpress/?page_id=22

2024.09.26finalagendacdgl.doc

RESOLUTION NO. 2024-007

CAMP MEEKER RECREATION AND PARK DISTRICT

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CAMP MEEKER RECREATION AND PARK DISTRICT
WITH RESPECT TO ITS
CONFLICT OF INTEREST CODE ADOPTED AUGUST 12, 1984
AND AMMENDED SEPTEMBER 23, 2014**

WHEREAS, the Board of Directors of the Camp Meeker Recreation & Park District has conducted a biennial review of its existing Conflict of Interest Code adopted August 12, 1984 and amended September 23, 2014 as required by the Political Reform Act, and, WHEREAS, the Board has determined that the Code **does not require revision** at this time;

NOW, THEREFORE, in accordance with the Political Reform Act, the Camp Meeker Recreation and Park District Board of Directors hereby authorizes the Board President to sign and submit appropriate notice to the Sonoma County Board of Supervisors attesting there is revision needed to the existing code and provide the proposed code as adopted by the Board and attached to this resolution.

It is hereby certified that the foregoing Resolution was duly introduced and legally adopted by the Board of Directors of the Camp Meeker Recreation and Park District during a meeting held on the 26th day of September 2024.

DIRECTORS

HELFRICH _____ LARSON _____ BELL-ALPER _____ MCDANIEL _____

WATSON _____

AYES _____ NAYS _____ ABSTAIN _____ ABSENT _____

CERTIFICATION

The following hereby certifies that the foregoing is a full, true, and correct copy of the resolutions duly and regularly adopted at a special meeting of the Board of Directors of the Camp Meeker Recreation and Park District held on September 26, 2024.

Gary Helfrich, President

CAMP MEEKER RECREATION AND PARK DISTRICT

POLICY HANDBOOK

POLICY TITLE: CONFLICT OF INTEREST CODE

POLICY NUMBER: 101

The Political Reform Act (Government Code § 81000, et seq., hereinafter referred to as the Act) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission ("FPPC") has adopted a regulation (2 California Code of Regulations § 18730) which contains the terms of standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearings, it may be amended by the FPPC to conform to the amendments in the Act. Therefore, the terms of § 18730 and amendments to it adopted by the FPPC are hereby incorporated by reference. This regulation and text here designating officials and employees and establishing disclosure categories shall constitute the conflict of interest code of the Camp Meeker Recreation and Park District ("District").

The full text of Section 18730, together with any amendment thereto, may be found at: <http://www.fppc.ca.gov/legal/regs/current/18730.pdf>

Designated positions shall file statements of economic interests with the District. Upon receipt of the statements, the District shall make and retain a copy and forward the original of this statement to the Sonoma County Clerk of the Board of Supervisors. Statements of Economic Interests are public records available for inspection.

DESIGNATED POSITIONS: The designated positions listed below are required to file Form 700 Statements of Economic Interests disclosing certain personal financial interests. These positions are required to file the applicable individual schedules to report investments, business positions, sources of income and interests in real property located in the District's jurisdiction. The applicable schedules to be filed for each position are based on the disclosure category assigned to the designated position.

Designated Positions	Disclosure Category
Board Member	1
General Manager	1
Consultants	2

DISCLOSURE CATEGORIES:

Disclosure Category 1: Persons in this category shall disclose:

- A. Interests in real property located entirely or partly within District boundaries or within two miles of District boundaries, or of any landed owned or used by the District.
- B. Investments or business positions in or income (including gifts, loans and travel payments) from sources that provide, plan to provide, or have provided in the last two years facilities, goods, software, hardware, or services including consulting services, to the District, or are engaged in the acquisition of real property within the District.

Disclosure Category 2: Persons in this category shall disclose:

- A. Consultants shall disclose pursuant to the broadest disclosure category in the conflict of interest code subject to the following limitation: the District may determine in writing that a particular consultant is hired to perform a range of duties that is limited in scope and, thus, is not required to comply with the full disclosure requirements described above, but instead must comply with more tailored disclosure requirements specific to that consultant. Such a determination shall include a description of the consultant's duties and, based on that description, a statement of the extent of the disclosure requirements.

2024 Local Agency Biennial Notice

Name of Agency: _____

Mailing Address: _____

Contact Person: _____ Phone No. _____

Email: _____ Alternate Email: _____

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (*check one BOX*):

☐ **An amendment is required. The following amendments are necessary:**

(*Check all that apply.*)

- ☐ Include new positions
- ☐ Revise disclosure categories
- ☐ Revise the titles of existing positions
- ☐ Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- ☐ Other (*describe*) _____

☐ **The code is currently under review by the code reviewing body.**

☐ **No amendment is required.** (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2024**, or by the date specified by your agency, if earlier, to:

(*PLACE RETURN ADDRESS OF CODE REVIEWING BODY HERE*)

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.