



Post Office Box 461
Camp Meeker, CA 95419
707-874-9246
www.campmeeker.org

**REGULAR MEETING
OF THE BOARD OF DIRECTORS
LOCATION: ANDERSON HALL
101 LAKESIDE, CAMP MEEKER, CA
APRIL 18, 2023 7:00 P.M.
AGENDA**

**IMPORTANT NOTICE REGARDING HYBRID (PUBLIC AND TELECONFERENCED MEETINGS)
THIS MEETING WILL BE HELD IN PERSON WITH THE OPTION OF ZOOM ACCESS (SEE BELOW)
HOW TO OBSERVE THE MEETING ELECTRONICALLY:**

The Camp Meeker Recreation & Park Board is inviting you to a scheduled Zoom meeting.

Topic: Camp Meeker Recreation & Park Zoom Meeting
Time: Apr 18, 2023 07:00 PM Pacific Time (US and Canada)

Join Zoom Meeting
<https://us02web.zoom.us/j/87044356406>

Meeting ID: 870 4435 6406
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ACCESSIBILITY INFORMATION:

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting should contact the District's Administrator, at least 48 hours before the meeting at 707-874-9246 or admin@campmeeker.org. Advanced notification will enable the District to swiftly resolve such requests to insure accessibility.

PUBLIC RECORDS:

Public records that relate to any item on the open session agenda for a meeting are available for public inspections. Records that are distributed after the agenda and the accompanying informational materials are posted to the District's website (www.campmeeker.org) 72 hours before the meeting are available for public inspection at the same time they are distributed to all or a majority of the members of the Board. The Board has designated the District's website located at <https://www.campmeeker.org> as the place for making those public records available for inspections. The documents may also be obtained by calling the District's Administrator at 707-874-9246.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS (10 minutes)

- A. Approval of Minutes
 - 1. March 28, 2023 Minutes
- B. Payment of Claims
- C. Administrative and Financial Report

VII. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility, 5 minutes)

- A. System Operations
- B. Electronic Meter Replacement Costs

IX. ACTION ITEMS

A. COMMUNITY MEETING: CAMP MEEKER VOLUNTEER FIRE DEPARTMENT ANNEXATION (Gary Helfrich, Chief Shepley and CMVFD staff, 15 minutes)

DESCRIPTION: The Board will discuss agree upon an April 2023 date for a community meeting to discuss and inform Camp Meeker residents about the Camp Meeker Volunteer Fire Department annexation into the Gold Ridge Fire District.

PROPOSED ACTION: The Board may take further action regarding this matter.

B. ROAD FAILURE SEQUOIA AND IMPACT ON WATER INFRASTRUCTURE (Russian River Utility staff, 10 minutes)

DESCRIPTION: The Board has been advised by a community member that the water system could be impacted by a road failure at Sequoia Avenue. The Board will discuss and Russian River staff will report on present status and repair status.

PROPOSED ACTION: The Board may take further action regarding this matter.

C. UPDATE: PROPOSED ORDINANCE NUMBER 14: WATER CUSTOMER SERVICE FEE INCREASE (District Staff, 5 minutes)

DESCRIPTION: The District is experiencing cost increases in water operations that dictate review of the current service fee to continue to manage a water system provides safe and clean water to its customers. The Board will discuss a service fee increase of \$5.00/per month effective May 1, 2023 and the public notice process for doing so.

PROPOSED ACTION: No action to be taken.

D. UPDATE: PROGRESS REPORT ALLIANCE REDWOODS PROJECT (Gary Helfrich/Staff, 5 minutes)

DESCRIPTION: The Board will discuss the progress of construction for the Alliance Redwoods water project and SCADA estimates and installation.

PROPOSED ACTION: The Board may take further action regarding this matter.

E. CONSOLIDATION SUBCOMMITTEE (Gary Helfrich, 10 minutes)

DESCRIPTION: At its March meeting, the Board agreed to establish communication with Occidental Community Services regarding various matters including District consolidation. Director Helfrich will report regarding recent communication and a proposed communication with Supervisor Hopkins regarding District consolidation public outreach.

PROPOSED ACTION: The Board may take further action regarding this matter.

F. UPDATE: BOARD MEMBER RECRUITMENT, BOARD OFFICERS, AND SUCCESSION PLANNING

(Lynn Watson and John McDaniel, 10 minutes)

DESCRIPTION: The Board will discuss progress of recruitment of Board member as well as plans for board member and administrative staff succession, if needed.

PROPOSED ACTION: The Board may take further action regarding this matter.

G. UPDATE: ANDERSON HALL MAINTENANCE REVIEW (John McDaniel, 5 minutes)

DESCRIPTION: The Board will discuss current status of Anderson Hall with respect to maintenance and repair needs and estimated financial requirements and resources to complete same.

PROPOSED ACTION: The Board may/may not take further action regarding this matter.

X. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place

XI. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than fourteen (14) calendar days before a meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion. Items will be included in an agenda based on the number of issues to be discussed.

Submit your agenda items using the District's website at the following address:

http://www.campmeeker.org/wordpress/?page_id=224

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Post Office Box 461
Camp Meeker, CA 95419
707-874-9246
www.campmeeker.org

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS

MARCH 28, 2023

I. CALL TO ORDER

The meeting was called to order by Vice-President Helfrich at 7:04 p.m.

II. ROLL CALL

Directors Helfrich, McDaniel, and Watson were present. Directors Tominia and Larson were absent.

III. APPROVAL OF AGENDA

A motion was made by John McDaniel, and seconded by Lynn Watson to approve the agenda as posted. Directors Helfrich, Larson, and McDaniel voted yes. Directors Tominia and Watson were absent.

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

The motion was approved.

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes. Cathy Anderson requested the District's water mail list for the purpose of sending out an informational mailing regarding the CMVFD. Vice-President Helfrich advised that the District is unable to provide that customer information due to customer privacy issues. The CMVFD is the only group that is provided the list, after request and approval of the Board, for fundraising purposes.

VI. CONSENT ITEMS

A. Approval of Minutes

1. February 21, 2023 Minutes

A motion was made by John McDaniel, and seconded by Gary Helfrich to approve the minutes of February 21, 2023 as submitted.

Directors Helfrich, Larson, and McDaniel voted yes. Directors Tominia and Watson were absent.

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

The motion was approved.

B. Payment of Claims

A motion was made by John McDaniel, and seconded by Lynn Watson to approve the Marco 28, 2023 warrant request 2022/2023-009 as follows:

2022-2023-009	RP-March 2023	9,304.05
\$32,259.18	Water-March 2023	22,955.13

Wells Fargo Bank Operating Checks 2457-2464 in payment of District expenses for the current month, and Bank of the West checks 768-769 in payment of water revenue transfers for February water receipts

C. Administrative and Financial Report

Ms. Doran-Girard reported regarding a vendor invoice correction, Zoom meeting issues, and further advised that the 2023-2024 Preliminary Budget will be in process over the next six-eight weeks.

VII. REPORT OF THE WATER SYSTEM OPERATOR

A. System Operations

Jamie Dunton of Russian River Utility reported that the water system is running very well; although, there have been power knock-outs at the Tower booster pump.

B. Electronic Meter Replacement

Discussion was initiated regarding electronic water meters, Mr. Dunton informed the Board that electronic meters are far more accurate. The current installed equipment (that is twenty-five years old) loses the ability to read low flow at thirty-years. The vendor producing the electronic meters is slow in shipping and he would anticipate that, if ordered, the equipment wouldn't arrive until 2024. Mr. Dunton will obtain current costs and report to Board next month. Project options are for the District to buy the equipment and hire an outside contractor to install or to go out to bid for entire process.

IX. ACTION ITEMS

A. COMMUNITY MEETING: CAMP MEEKER VOLUNTEER FIRE DEPARTMENT ANNEXATION

DESCRIPTION: The Board discussed an April 2023 date for a community meeting to discuss and inform Camp Meeker residents about the Camp Meeker Volunteer Fire Department annexation into the Gold Ridge Fire District. John McDaniel suggested that the community meeting be held after the CMVFD Pancake Breakfast that provides an opportunity for the community to be appropriately informed.

Cathy Anderson advised that LAFCO is voting on April 5th. Director Helfrich informed those present that LAFCO can't approve the annexation without notice to the individual parcel owners. Discussion ensued with respect to clarification of information regarding CMVFD merger with more local Fire Departments (i.e., OCSD).

ACTION: The Board authorized Directors Helfrich and McDaniel to contact Occidental Community Services to discuss and clarify prior discussions with CMVFD.

B. PROPOSED ORDINANCE NUMBER 14: WATER CUSTOMER SERVICE FEE INCREASE

DESCRIPTION: The Board discussed cost increases in water operations that dictate review of the current service fee to continue to manage a water system provides safe and clean water to its customers. A service fee increase of \$5.00/per month would be effective June 1, 2023 and the public notice process for approval of the ordinance would occur in May.

ACTION: A motion was made by Gary Helfrich, and seconded by John McDaniel to approve the initiation of the process to approve Ordinance 14: Water Customer Service Fee Increase. Directors Helfrich, Larson, and McDaniel voted yes. Directors Tominia and Watson were absent.

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

The motion was approved.

C. BOARD MEMBER RECRUITMENT, BOARD OFFICERS, AND SUCCESSION PLANNING

DESCRIPTION: The Board discussed Director Tominia's resignation and Board recruitment issues. It was agreed that the difficulty in recruiting volunteer Board members may well result in discussion of merger with Occidental. The current vacancy must be filled by May 22.

It was agreed that Russian River Utility will send out mailers in the April water bills, the recruitment information will be posted on the District's website and Facebook pages.

ACTION: The Board assigned Directors Watson and McDaniel as a temporary subcommittee to review applications received by April 24. Appointment of a new director will occur at the May 16 meeting.

D. PLAYGROUND PROJECT AND DEPARTMENT OF PARKS GRANT

DESCRIPTION: The Board discussed the Department of Parks Grant and progress of playground project to date. It may not be possible to complete the project given staff and director resources presently available.

ACTION: Director Larson will review the grant and timeline.

E. ANDERSON HALL EQUIPMENT LOAN POLICY AND PROCEDURES

DISCUSSION: A community resident requested use of Anderson Hall equipment for a private event. It was agreed that the District doesn't have staff and resources to replace equipment loaned. The Board's current policy and procedures state District equipment and facilities are for loan to the Camp Meeker Volunteer Fire Department only.

ACTION: The Board took no further action regarding this matter.

F. ANDERSON HALL MAINTENANCE REVIEW

DESCRIPTION: John McDaniel informed the Board that the current status of Anderson Hall with respect to maintenance and repair needs has reached a critical stage especially with respect to the roof. He will research and get bids for roof replacement and estimated financial requirements may result in a need to borrow funds to complete the repairs.

ACTION: The Board took no further action regarding this matter.

G. 2023 BROWN ACT CHANGES

DESCRIPTION: Director Helfrich advised that the changes to the Brown Act effective January 1, 2023 and the ending of the COVID State of Emergency on February 28 have resulted in ambiguity with respect to hybrid meetings.

ACTION: The Board took no further action regarding this matter.

X. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place

There were no Directors' reports.

XI. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Gary Helfrich, and seconded by John McDaniel that the March 2023 meeting of the Camp Meeker Board of Directors is adjourned.

Directors Helfrich, Watson, and McDaniel voted yes. Director Larson was absent.

Ayes: 3 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

The meeting adjourned at 8:07 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

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**CHERYL DORAN GIRARD
CLIENT MEMORANDUM**

TO: CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS
FROM: CHERYL DORAN GIRARD
SUBJECT: APRIL 18, 2023 WARRANTS AND FINANCIAL INFORMATION
DATE: APRIL 13, 2023

Financial Statements and Warrant Detail in the board packet following this memorandum provide information available through April 13, 2023.

2022/2023-009	RP-April 2023	3,396.09
\$18,882.13	Water-April 2023	14,896.04

The Financial statements included in the Board info packet represent revenue and expenses for the nine months of the 2022-2023 fiscal year.

The financial statements revenue and expenses are reflective of vendor invoices received through 4/13/2023.

Check registers included in the financial packet include all checks written since the last warrant approval in March.

All bank reconciliations are not yet completed . The 2023-2024 Preliminary Budget will be researched and developed over the next few weeks for adoption at the June meeting. Please submit any items you feel need to be addressed in order that estimates can be developed and included.

In the event that you need to contact me, I can be reached via cell phone 707-696-2876.

CAMP MEEKER RECREATION AND PARK DISTRICT

WARRANT REQUEST # 2022-2023-009

VENDOR	CHECK AMOUNT	R&P FUND	WATER FUND	EXPLANATION
CMRPD Water System	98.48	98.48		March/April 2023
Doran-Girard, Cheryl	7,470.00	1,344.60	2,016.90	Consulting Feb-March, 2023
Doran-Girard, Cheryl		896.40	1,344.60	Consulting Feb-March, 2023
Doran-Girard, Cheryl		420.18	513.56	Consulting Feb-March, 2023
Doran-Girard, Cheryl		466.88	466.88	Consulting Feb-March, 2023
Perry Johnson	180.00	90.00	90.00	Legal Services
PGE	61.40	61.40	-	Electric Service-March
Russian River Utility	10,155.29		9,333.87	Contract Services
Russian River Utility		-	-	Electric Service Wtr System
Russian River Utility			821.42	Pump Repair
Wavemaker Media	162.50	150.00	12.50	Website Fixes
US Bank	754.46	253.53	91.66	Communications
US Bank		137.23	137.26	Software Lease
US Bank		67.39	67.39	Staples-Copy Board Packet

18,882.13

3,986.09

14,896.04

-

DIRECTOR APPROVAL:

DATE:

4/18/23

Camp Meeker Recreation & Parks District
Check/Voucher Register - CDG-Current Check Register 2022-2023
1010 - Cash In Wells Fargo Bank-Operating
From 3/29/2023 Through 4/18/2023

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
2465	System Generated Check/Vo...	Camp Meeker Wa...	4/18/2023	98.46
2466	System Generated Check/Vo...	Cheryl Doran-Girard	4/18/2023	7,470.00
2467	System Generated Check/Vo...	P G & E	4/18/2023	61.40
2468	System Generated Check/Vo...	Perry Johnson An...	4/18/2023	180.00
2469	System Generated Check/Vo...	Russian River Utility	4/18/2023	10,155.29
2470	System Generated Check/Vo...	Wavemaker Medi...	4/18/2023	162.50
2471	System Generated Check/Vo...	US Bank	4/18/2023	754.46
		Total 1010 - Cash In Wells Fargo Bank-Operating		18,882.11

Camp Meeker Recreation & Parks District
Check/Voucher Register - CDG-Current Check Register 2022-2023
1030 - Cash in Bank of the West-Water
From 3/29/2023 Through 4/18/2023

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
770	Water Transfer-March Recei...	Camp Meeker Rec...	4/18/2023	23,000.00
771	Water Receipts Transfer-Ma...	Camp Meeker Rec...	4/18/2023	<u>3,000.00</u>
		Total 1030 - Cash in Bank of the West-Water		26,000.00
				<u> </u>
Report Total				<u><u>44,882.11</u></u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
10 - Recreation & Park - Operating
From 7/1/2022 Through 6/30/2023
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue				
4001	Property Taxes-CY Secured	92,500	54,961	(37,539)
4020	Property Taxes-CY Supplemental	0	743	743
4040	Property Taxes-CY Unsecured	0	3,044	3,044
4101	Interest Pooled Cash -Sonoma County	0	4	4
4110	Interest Earned-Wells Fargo Bank	0	1,113	1,113
4210	Rental Fees-Anderson Hall	2,000	1,100	(900)
4215	Rental Fees-Other	1,900	1,583	(317)
4220	State-Home Owner Property Tax Relief	500	76	(424)
4221	State-Other In Lieu -Fish & Wildlife 18-19	0	2	2
4290	Miscellaneous Revenues	0	87	87
4295	Grant Revenue	125,000	0	(125,000)
4625	Transfers-Within Fund In	25,000	0	(25,000)
	Total Revenue	<u>246,900</u>	<u>62,713</u>	<u>(184,187)</u>
Expenditures				
5010	Director Stipend	720	0	720
5017	Worker Compensation Insurance	1,500	0	1,500
5101	Communications-Telephone	1,100	796	304
5105	Communications-ISP Website	750	271	479
5110	Communications-Website Other	500	418	82
5112	Communications-WiFi	1,100	1,078	22
5184	Janitorial Supplies	500	49	451
5185	Janitorial Services	1,950	340	1,610
5210	Insurance-Property & Liability	8,000	0	8,000
5401	Memberships	300	565	(265)
5405	Miscellaneous	850	400	450
5410	Office Supplies	750	191	559
5415	Office Operations	0	359	(359)
5416	Lease-Accounting Software	1,650	1,268	382
5420	Training-Administrative	150	0	150
5425	Postage	75	124	(49)
5426	Printing Services	1,000	336	664
5427	Supplies	750	184	566
5501	Professional Fees-Web	650	680	(30)
5520	Administrative Services	21,000	13,266	7,734
5531	Community Education	5,000	0	5,000
5540	LAFCO Charges	300	194	106
5550	Legal Services	15,000	5,812	9,188
5555	Professional Services-Auditor	9,500	10,055	(555)
5556	Professional Services-Accounting	14,000	8,784	5,216
5570	Service Fee-PayPal	250	108	142
5571	Late Fees	0	11	(11)
5575	Bank Service Fees	0	143	(143)
5576	Property Tax Administration Fee	1,000	0	1,000
5590	Gas and Oil	1,500	675	825
5591	Equipment Rentals	0	71	(71)
5592	Water and Sewer	1,500	1,035	465
5594	Utilities	1,450	679	771
5596	Permit Fees-Local	0	15	(15)

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
10 - Recreation & Park - Operating
From 7/1/2022 Through 6/30/2023
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
8510	Remodel/Rehab/Renovate	110,000	0	110,000
8514	Maintenance & Repair-Major	25,000	0	25,000
8516	Restoration	19,000	0	19,000
9001	Contingency	<u>105</u>	<u>0</u>	<u>105</u>
	Total Expenditures	<u>246,900</u>	<u>47,905</u>	<u>198,995</u>
	Excess of Income Over (Under) Expense	<u>0</u>	<u>14,808</u>	<u>14,808</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
16 - Recreation & Park - Capital Replacement
From 7/1/2022 Through 6/30/2023
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Expenditures			
8625	Tfr Within Fnd-Out	<u>25,000</u>	<u>0</u>	<u>25,000</u>
	Total Expenditures	<u>25,000</u>	<u>0</u>	<u>25,000</u>
	Excess of Income Over (Under) Expense	<u>(25,000)</u>	<u>0</u>	<u>25,000</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
40 - Recreation & Parks - Water Operations
From 7/1/2022 Through 6/30/2023
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue				
4010	Direct Charges-Current Year	124,000	72,231	(51,769)
4061	Direct Charges -Prior Year	0	1,040	1,040
4101	Interest Pooled Cash -Sonoma County	0	4	4
4260	Reimbursements	6,000	0	(6,000)
4310	Sales of Water-Residential	250,000	195,736	(54,264)
4625	Transfers-Within Fund In	150,000	0	(150,000)
	Total Revenue	<u>530,000</u>	<u>269,010</u>	<u>(260,990)</u>
Expenditures				
5017	Worker Compensation Insurance	1,200	0	1,200
5101	Communications-Telephone	500	409	91
5105	Communications-ISP Website	300	271	29
5110	Communications-Website Other	300	117	183
5210	Insurance-Property & Liability	5,000	0	5,000
5401	Memberships	250	722	(472)
5405	Miscellaneous	0	113	(113)
5410	Office Supplies	850	566	284
5415	Office Operations	0	359	(359)
5416	Lease-Accounting Software	1,750	1,268	482
5420	Training-Administrative	200	0	200
5425	Postage	300	41	259
5426	Printing Services	0	336	(336)
5427	Supplies	150	0	150
5501	Professional Fees-Web	200	38	163
5515	Contract Services-Water Operations	150,000	92,121	57,879
5520	Administrative Services	21,000	19,764	1,236
5540	LAFCO Charges	850	744	106
5550	Legal Services	16,500	6,172	10,328
5555	Professional Services-Auditor	12,100	12,795	(695)
5556	Professional Services-Accounting	16,800	13,176	3,624
5565	Fiscal Agent Fees	0	1,071	(1,071)
5567	SCWA-Water Agency Fees	6,000	3,389	2,611
5575	Bank Service Fees	10	60	(50)
5576	Property Tax Administration Fee	1,200	0	1,200
5585	Public/Legal Notices	575	398	177
5587	Water System Fees-State	2,750	308	2,442
5592	Water and Sewer	0	3,362	(3,362)
5594	Utilities	12,500	9,124	3,376
8511	Maintenance & Repair	0	1,974	(1,974)
8565	Equipment 2	125,000	0	125,000
8625	Tfr Within Fnd-Out	148,000	27,000	121,000
9001	Contingency	5,715	0	5,715
	Total Expenditures	<u>530,000</u>	<u>195,698</u>	<u>334,302</u>
	Excess of Income Over (Under) Expense	<u>0</u>	<u>73,312</u>	<u>73,312</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
50 - Recreation & Parks - Water Capital
From 7/1/2022 Through 6/30/2023
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4110	Interest Earned-Wells Fargo Bank	0	5,303	5,303
4625	Transfers-Within Fund In	<u>50,000</u>	<u>53,194</u>	<u>3,194</u>
	Total Revenue	<u>50,000</u>	<u>58,497</u>	<u>8,497</u>
	Expenditures			
5575	Bank Service Fees	0	207	(207)
8625	Tfr Within Fnd-Out	<u>150,000</u>	<u>44,194</u>	<u>105,806</u>
	Total Expenditures	<u>150,000</u>	<u>44,401</u>	<u>105,599</u>
	Excess of Income Over (Under) Expense	<u>(100,000)</u>	<u>14,096</u>	<u>114,096</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
70 - Recreation & Park - USDA Debt Fund
From 7/1/2022 Through 6/30/2023
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4290	Miscellaneous Revenues	1,500	0	(1,500)
4625	Transfers-Within Fund In	<u>103,972</u>	<u>46,966</u>	<u>(57,006)</u>
	Total Revenue	<u>105,472</u>	<u>46,966</u>	<u>(58,506)</u>
	Expenditures			
7910	Long Term Debt-Principal	41,000	43,000	(2,000)
7911	Long Term Debt-Interest	52,511	50,471	2,040
8625	Tfr Within Fnd-Out	<u>0</u>	<u>46,966</u>	<u>(46,966)</u>
	Total Expenditures	<u>93,511</u>	<u>140,436</u>	<u>(46,925)</u>
	Excess of Income Over (Under) Expense	<u>11,961</u>	<u>(93,471)</u>	<u>(105,432)</u>

CAMP MEEKER RECREATION AND PARK DISTRICT							
Estimated Cash Report 2022-2023							
	Rec & Park	Rec & Park	Water	A&B Water	Capital	Totals	
FUNDS➡	Operating	Capital	Operations	Debt	Repmnt		
	10	16	40	70	50		
Cash at 3/28/2023	152,006.96	25,000.00	29,252.45	197,603.59	1,046,999.27	1,450,862.27	
Deposits 4/18/2023	158.33		23,000.00		3,000.00	26,158.33	
Warrants 4/18/2023	(3,986.09)		(14,896.04)	-		(18,882.13)	
		-				-	
						-	
			-		-	-	
Fund Totals	148,179.20	25,000.00	37,356.41	197,603.59	1,049,999.27	1,458,138.47	
4/18/23							

[illegible]

RUSSIAN RIVER UTILITY
PO BOX 730
FORESTVILLE, CA 95436
707-887-7735

April 12, 2023

RE: CAMP MEEKER PAST DUE ACCOUNTS

Payment on hand: 65, 326

Account 2: Waiting for confirmation of purchase of Flume monitor before adjusting for leak

Account 290: Payment in full is in the mail as of 4/13/23

Account 311: Will send SB998 letter by 04/30/2023

Account 322: Making payment online 4/12/23

Past Due Accounts: Past due notices will be sent May 5.

Multiple phone calls were made on 4/12/23 to reach past due customers for payment.

SB998 Process will begin at end of the month for those accounts past due since January 2023 and earlier.

Attempts to collect by phone will precede sending SB998 notices.

PAST DUE LIST

CAMP MEEKER REC & PARK

ACCT #	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
2		185.70	192.84	2,420.29		200.00 4/5/23	2,798.83
3		50.52	8.15			163.03 3/28/23	58.67
6		63.21	61.88	61.24	0.44	55.00 3/28/23	186.77
12		53.92	11.54			230.77 3/27/23	65.46
15		49.20	6.31			126.35 3/21/23	55.51
19		59.18	60.89	8.91		54.72 4/5/23	128.98
22		50.24	5.36			107.10 3/31/23	55.60
24		51.42	14.40			288.01 4/4/23	65.82
28		63.86	62.68	63.20	48.08	100.00 10/28/22	237.82
30		49.10	0.34			49.00 3/20/23	49.44
36		59.07	33.62			150.00 3/21/23	92.69
43		68.11	35.01			375.00 10/18/22	103.12
52		63.06	60.82	39.12		150.00 3/10/23	163.00
56		52.38	8.06			161.23 3/30/23	60.44
59		54.30	49.10			232.76 3/9/23	103.40
60		76.13	74.01	75.53	242.91	100.00 3/9/23	468.58
61		49.06	4.41			88.20 3/20/23	53.47
63		50.40	4.24			49.00 3/28/23	54.64
65		49.00	3.91			49.00 3/20/23	52.91
68		61.50	45.57			150.00 4/10/23	107.07
69		72.91	70.26	29.74		203.99 4/11/23	172.91
70		57.33	54.38	47.34		100.00 2/7/23	159.05
72		54.21	43.82			44.19 1/10/23	98.03
77		49.00	4.40			88.08 3/20/23	53.40
86		59.00	7.38			51.22 4/11/23	66.38
88		58.21	50.80			54.76 2/23/23	109.01
89		68.06	65.28	63.85	132.97	230.94 1/6/23	330.16
92		59.74	57.04	78.33	11.62	49.00 3/10/23	206.73
94		58.62	51.76			110.00 2/13/23	110.38
95		55.15	51.36			56.42 2/28/23	106.51
100		75.70	7.42			69.14 4/4/23	83.12
103		54.72	49.02	5.93		118.64 3/10/23	109.67
104		53.98	5.32			52.90 4/4/23	59.30
105		64.38	61.92	58.71	113.66	124.82 1/19/23	298.67
107		61.22	8.75			174.97 3/31/23	69.97
110		51.84	5.57			111.30 4/4/23	57.41
114		64.85	61.16	65.12	6.08	121.50 3/9/23	197.21
127		54.78	50.96			322.45 3/9/23	105.74
129		67.78	63.59	65.53		68.50 3/2/23	196.90
131		49.00	4.30			86.00 3/16/23	53.30
133		56.62	53.91	49.10		37.00 1/26/23	159.63
134		58.86	57.72	53.62	8.79	170.00 2/10/23	178.99
135		55.21	43.61			55.47 3/10/23	98.82

PAST DUE LIST

CAMP MEEKER REC & PARK

ACCT #	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
137		67.05	54.45			129.11 2/7/23	121.50
138		58.12	52.32			52.34 2/23/23	110.44
140		75.26	92.42	89.14	294.61	400.00 4/5/23	551.43
144		54.38	5.40			108.04 3/22/23	59.78
146		53.18	60.54	49.00		55.28 1/3/23	162.72
147		87.54	59.66			200.00 3/1/23	147.20
150		58.57	58.06			56.94 3/14/23	116.63
151		61.63	66.60			193.85 3/21/23	128.23
152		68.10	64.06	65.79	62.90	100.00 3/10/23	260.85
155		65.18	61.38	64.18	19.71	100.00 2/21/23	210.45
157		49.00	17.31			346.16 3/15/23	66.31
158		51.08	4.94			373.84 3/15/23	56.02
162		66.04	57.78	6.61		132.15 3/9/23	130.43
164		55.62	5.52			110.46 3/31/23	61.14
181		58.84	56.20	53.46	37.68	50.00 1/3/23	206.18
182		64.58	56.94	8.21		164.27 2/28/23	129.73
184		70.23	66.60	64.57	84.74	60.00 3/30/23	286.14
185		68.06	67.05	64.89	86.34	78.29 11/30/22	286.34
186		61.43	47.92			117.60 12/20/22	109.35
190		49.00	4.90			98.00 3/27/23	53.90
193		84.50	7.38			147.50 3/31/23	91.88
197		53.78	41.95			55.00 3/15/23	95.73
202		103.89	96.84			99.35 3/15/23	200.73
207		54.78	5.09			101.78 3/14/23	59.87
208		57.81	54.20			57.11 2/27/23	112.01
216		54.15	4.90			49.00 4/11/23	59.05
217		49.00	6.52			130.40 3/24/23	55.52
218		68.13	67.34			65.74 3/13/23	135.47
220		125.50	129.70			241.84 3/9/23	255.20
226		59.05	57.02	51.28		160.60 1/10/23	167.35
227		59.24	55.88	51.58		154.59 1/10/23	166.70
240		56.77	55.45	51.02		50.56 2/6/23	163.24
242		56.39	55.00	11.40		49.48 3/31/23	122.79
245		57.52	52.02	5.57		111.35 2/23/23	115.11
246		54.82	11.36			227.22 3/13/23	66.18
247		61.91	58.15	54.54	5.03	100.59 1/30/23	179.63
249		65.69	63.85	80.41	84.74	233.24 12/27/22	294.69
256		52.62	4.87			97.49 3/31/23	57.49
257		49.06	4.90			98.08 3/15/23	53.96
261		57.47	51.82	9.87		55.00 3/10/23	119.16
264		61.11	58.18	53.28	8.67	173.49 1/26/23	181.24
276		57.98	9.30			185.97 3/31/23	67.28
279		66.54	64.59	61.86	66.22	52.90 3/28/23	259.21

PAST DUE LIST

CAMP MEEKER REC & PARK

ACCT #	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
281		49.28	5.15			102.97 3/28/23	54.43
286		67.76	63.11	60.85	46.39	135.66 1/19/23	238.11
287		57.78	5.88			55.80 3/28/23	63.66
290		68.12	65.07	61.49	123.19	128.80 11/29/22	317.87
292		49.00	4.90			98.00 3/31/23	53.90
293		59.37	53.00			54.74 2/20/23	112.37
294		53.90	49.00			49.00 2/28/23	102.90
295		52.80	26.24			150.00 3/28/23	79.04
298		69.35	65.32	63.15	108.90	128.29 1/6/23	306.72
299		57.66	6.21			124.28 3/23/23	63.87
303		53.34	5.59			111.74 3/20/23	58.93
304		55.26	52.63	23.63		472.57 2/13/23	131.52
307		61.31	58.45	64.35		55.60 2/13/23	184.11
309		58.61	53.26	6.32		126.38 3/9/23	118.19
311		76.75	73.09	69.67	362.73	293.85 8/10/22	582.24
317		62.64	67.08	8.95		178.91 3/22/23	138.67
318		77.62	90.40	10.56		65.00 2/7/23	178.58
320		49.60	9.04			100.00 3/20/23	58.64
322		74.51	65.54	65.67	50.63	125.04 11/16/22	256.35
326		61.62	54.76			40.88 3/10/23	116.38
329		55.55	34.10			60.00 1/3/23	89.65
330		56.86	42.27			200.00 3/15/23	99.13
331		55.12	49.86			79.84 2/9/23	104.98
332		55.08	55.00			50.02 3/10/23	110.08
333		54.18	54.10			49.16 3/10/23	108.28
334		56.86	54.23	49.74		109.26 1/18/23	160.83
335		59.95	61.18			120.00 3/13/23	121.13
336		79.18	18.03			360.68 3/15/23	97.21
337		56.24	7.69			53.00 4/4/23	63.93
339		60.03	57.17	54.45	60.02	220.41 12/13/22	231.67
353		49.00	5.02			100.45 3/15/23	54.02
358		66.36	63.10	59.94	66.02	176.78 12/14/22	255.42
366		64.13	55.86	54.02	23.16	75.00 1/3/23	197.17
367		65.60	62.09	59.80	54.34	243.41 12/16/22	241.83
377			6.67			133.48 3/31/23	6.67

Total Receivables: 26,373.34

7,381.55

4,794.81

Accounts Listed: 121

5,149.32

2,210.57

\$19,536.25

All Customers All Aged Accounts
Russian River Utility

**CAMP MEEKER RECREATION AND PARK DISTRICT
WATER SALES 2023**

METER	ACCT NO.	MONTH	TOTAL AMOUNT PUMPED GALLONS	AMOUNT PUMPED TO OCSD	NET AMOUNT PUMPED	AMT SOLD	% PUMPED TO CMR&PD	% LOSS	NOTES
Alliance Master Meter Union Park	363 369	JAN	1,198,380	391,820	806,560	695,060	67.31%	13.83%	
Alliance Master Meter Union Park	363 369	FEB	1,318,880	422,400	896,480	817,810	67.97%	0.08%	
Alliance Master Meter Union Park	363 369	MARCH	1,087,110	386,650	700,460	615,610	64.43%	12.11%	
Alliance Master Meter Union Park	363 369	APRIL							
Alliance Master Meter Union Park	363 369	MAY							
Alliance Master Meter Union Park	363 369	JUNE							
Alliance Master Meter Union Park	363 369	JULY							
Alliance Master Meter Union Park	363 369	AUG							
Alliance Master Meter Union Park	363 369	SEPT							
Alliance Master Meter Union Park	363 369	OCT							
Alliance Master Meter Union Park	363 369	NOV							
Alliance Master Meter Union Park	363 369	DEC							
	total 2023								







