

Agenda of the Regular Meeting  
Of the  
Board of Directors of the  
Camp Meeker Recreation and Park District

Tuesday, May 19, 2015, 7:00 pm  
DISTRICT OFFICE (Next to the Fire Station)  
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS (10 minutes)

A. Approval of Minutes

1. March 17, 2015

B. Payment of Claims

C. Journal Entry Approval

D. Administrative and Financial Report

VII. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility, 10 minutes)

A. Report of operations for the current month.

VIII. ACTION ITEMS

A. DIVERSION REQUEST TO SONOMA COUNTY WATER AGENCY FOR EXTENSION OF CMRPD PROVISION OF WATER TO OCSD (Steve McNeal/Gary Helfrich, 15 minutes)

DESCRIPTION: The Camp Meeker Recreation and Park District provides water to the Occidental Community Services District under various agreements with the Sonoma County Water Agency and its Joint Powers agreement with OCSD. The initial agreements for the Sale of Water Between SCWA and CMRPD expired June 30, 2104 and was extended on until June 30, 2015 in November 2014. It is essential that the community of Occidental continue to receive Agency permitted water past the June 30, 2015 deadline of the current agreement; therefore, OCSD asks that the Board of CMRPD request a two-year extension until such time as a long term authorization can be developed to divert and transport SCWA permitted water to the OCSD, and, in an emergency, to CMRPD.

PROPOSED ACTION: The Board may/may not authorize the President to sign a letter of request to the Sonoma County Water Agency requesting a two year extension of the July 1996 Agreement providing water to OCSD.

**B. RESOLUTION 2015-003: JOINT SYSTEM OPERATION AGREEMENT OCSD, CMRPD AND RUSSIAN RIVER UTILITY (Gary Helfrich/Malcolm Manwell, 10 minutes)**

**DESCRIPTION:** In February 2006 the Board entered into a joint system operation agreement between Occidental Community Services District, Camp Meeker Recreation and Park District and Russian River Utility to operate, manage and maintain the joint aspects of the water system including but not limited to the wells at Monte Rio, the transmission main, the treatment plant and other elements of the system necessary to provide water to the communities of Camp Meeker and Occidental. The agreement was for a term of eight years and ended on December 31, 2014. Amendment #01 to the 2006 Agreement will extend for an additional eight (8) years at a cost of \$4,820.00/month for the year 2015; and, thereafter, increasing the monthly charge by the California Public Utilities Commission (CPUC) cost of living increase effective each January 1 following.

**PROPOSED ACTION:** The Board may/may not approve Resolution 2015-002 extending the Joint System Operation Agreement between OCSD, CMRPD and Russian River Utility for eight (8) years at a cost of \$4,820.00/month for the year 2015; and, thereafter, increasing the monthly charge by the California Public Utilities Commission (CPUC) cost of living increase effective each January 1 following.

**C. WATER SYSTEM CONSUMER CONFIDENCE REPORTS (Staff, 10 minutes)**

**DESCRIPTION:** The Consumer Confidence Rule requires public water suppliers that serve the same people year round (community water systems) to provide consumer confidence reports (CCR) to their customers. These reports are also known as annual water quality reports or drinking water quality reports and must be published to the customer by June 30 each year. Community water systems are public water systems that have at least 15 service connections or regularly serve at least 25 year-round residents.

In the past, Russian River Utility has compiled this information and included it in the water bills that are transmitted to residents/water customers. RRU has requested that this information be published on the District's website rather than in a paper/mail format. The District will incur the charges related to setting up the area in the website that will accommodate this information and possibly be responsible for it in the future. Currently, the costs are borne under the RRU contract via the customer billing system mailing.

**PROPOSED ACTION:** The Board may/may not agree to post the Consumer Confidence Report on its website and assume the costs incurred from its web master associated with the posting.

**D. VOLUNTARY DROUGHT AGREEMENT AND STATE WATER REGULATIONS**

**APN: 075-100-034, 075-300-004, 075-300-006, 075-300-009 (Helfrich/Tominia, 10 minutes)**

**DESCRIPTION:** The District has received communications from the California Department of Fish and Wildlife and the State Water Resources Control Board regarding the "Voluntary Drought Initiative Request to Maintain Stream Flow for Coho Salmon in Dutch Bill and other creeks and tributaries to the Russian River. The Water Resources Control Board lists the four parcels referenced above under District ownership that it feels could participate in voluntary drought agreements.

**PROPOSED ACTION:** The Board may/may not take action regarding this issue.

E. UPDATE: RESOLUTION 2015-001: CAMP MEEKER VOLUNTEER FIRE DEPARTMENT LEASE AGREEMENT (Cathie Anderson, 5 minutes)

DESCRIPTION: The District entered into a long term LAND LEASE AGREEMENT with the Camp Meeker Volunteer Fire Department (CMVFD), dated October 1, 2009. That instrument [and in particular, subparagraph 3.2] did not address apportionment of commonly used utilities. The District has taken steps to separate services (e.g. separate meters) as the most efficient way to apportion use. A proposed Amendment to the LEASE was given to the CMVFD in September of 2014, but the Fire Department has not acted upon or returned it. Therefore, on advice of counsel, that utilities must be apportioned under the LEASE; that, a Recreation & Park District is not authorized by law to provide financial support to a Fire Department; and that the CMVFD has been given adequate notice of the new billing and metering procedures that are necessary to achieve the purposes of the LEASE, counsel now recommends the matter be closed and that CMVFD be so informed.

PROPOSED ACTION: The Board is to adopt a RESOLUTION approving the actions taken under the LEASE, as set forth above, and authorize its President to send a letter to the CMVFD informing it of the District's actions and interpretation of the apportionment of utilities issue.

F. MAINTENANCE OF THE CAMP MEEKER SIGN (Gary Helfrich, 15 minutes)

DESCRIPTION: The Board will discuss ways to insure the Camp Meeker sign is maintained and possible solutions to accomplishing the tasks required to maintain the sign.

PROPOSED ACTION: The Board may/may not take action regarding this issue.

G. RESOLUTION 2015-004: ORDERING THAT AN ELECTION BE HELD AND REQUESTING CONSOLIDATION WITH THE NOVEMBER 3, 2015 GENERAL ELECTION (Staff, 5 minutes)

DESCRIPTION: The regular biennial election of the District's Board of Directors will take place on November 3, 2015. Nominations for offices open on July 13 and close August 7.

Incumbents who fail to file during the nomination period will be eligible for a five-day extension through 5:00 p.m. on August 12. Consolidation results in the County handling all arrangements for the election and cost reduction to the District. The three incumbents are Anderson, Larson, and Watson. The offices are four-year terms beginning December 4, 2015. The Board will also confirm the District's boundaries and decide length and responsibility for Statements of Qualifications.

PROPOSED ACTION: The Board may/may not approve Resolution 2015-003 and the associated matters relative to the November 3, 2015 election process.

IX. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place.

X. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than ten (10) calendar days before the meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion.

Submit your agenda items using the District's website at the following address:

[http://www.campmeeker.org/wordpress/?page\\_id=224](http://www.campmeeker.org/wordpress/?page_id=224).



Minutes of the Regular Meeting  
Of the  
Board of Directors of the  
Camp Meeker Recreation and Park District

Tuesday, April 21, 2015, 7:00 pm  
DISTRICT OFFICE (Next to the Fire Station)  
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

The meeting was called to order by Gary Helfrich, Vice-President, at 7:02 p.m.

II. ROLL CALL

Directors Anderson, Helfrich, Larson, Tominia were present. President Watson entered the meeting at 7:10 p.m.

III. APPROVAL OF AGENDA

A motion was made by Cathie Anderson, and seconded by Valery Larson to approve the agenda as posted.

Directors Anderson, Helfrich, Tominia and Watson voted yes. Director Watson was absent.

The motion was approved. Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

There was no public comment.

VI. CONSENT ITEMS

A. Approval of Minutes

1. March 17, 2015

As there were no corrections to the minutes of March 17, 2015, a motion was made by Cathie Anderson, and seconded by Anthony Tominia to approve the minutes of March 17, 2015 as submitted.

Directors Anderson, Helfrich, Larson, and Tominia voted yes. Director Watson was absent.

The motion was approved. Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

B. Payment of Claims

After discussion, a motion was made by Cathie Anderson, seconded by Valery Larson to approve the following warrant requests and checks 1170-1180 (Operating-WFB), 542 & 543 (Bank of West) and 1106-1010 (US Bank-Rental Fees) in payment thereof:

G2014/2015-011 (R&P April 2015) \$ 4,903.05

W2014/2015-010 (Water April 2015) \$10,719.97

Directors Anderson, Helfrich, Larson, and Tominia voted yes. Director Watson was absent.

The motion was approved. Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

C. Journal Entry Approval

There were no journal entries beyond recurring items for interest earned and water transfers.

D. Administrative and Financial Report

Ms. Doran-Girard advised that EDD reports for the first quarter have been filed and that the DWR loan payment has been made. She additionally advised that the State Controller's office has initiated a process to identify local agencies at financial risk and the SCO has suggested adoption of internal controls policies per the California Agencies Guidelines. The SCO has also mandated that Districts with websites must provide links to their yearly SCO compensation report. She provided the Board with information relative to Brown Act requirements for teleconferencing as well as correspondence from Department of Fish and Wildlife Voluntary Drought Initiative program information for Dutch Bill Creek parcels.

President Watson entered the meeting at 7:10 p.m.

VII. REPORT OF THE WATER SYSTEM OPERATOR

- A. Jamie Dunton of Russian River Utility was not in attendance, and, therefore, there was no water system report this month. Director Helfrich reviewed the history of Prop 218 with respect to establishment of water rates.

VIII. ACTION ITEMS

A. UPDATE: RESOLUTION 2015-001: CAMP MEEKER VOLUNTEER FIRE DEPARTMENT LEASE AGREEMENT

DESCRIPTION: Director Anderson informed the Board regarding the progress of establishing the electric connection for the District office and presented the estimated costs for electric service installation including a utility pole and related equipment.

ACTION: A motion was made by Cathie Anderson, and seconded by Gary Helfrich to approve the Lunardi Electric proposal for electrical installation for the District office at an estimated cost of \$5500.00 with the costs to be shared by the water fund (60%) and the Recreation and Park fund (40%).

Directors Anderson, Helfrich, Larson, Tominia, and Watson voted yes.

The motion was approved.                      Ayes: 5              Noes: 0              Abstain: 0              Absent: 0

B. TOLLING AGREEMENT ST. DOROTHY'S REST/EPISCOPAL BISHOP OF CALIFORNIA

DESCRIPTION: Sonoma County Superior Court has mandated that the CMRPD to amend the complaint to join St. Dorothy's Rest Association to the Existing Litigation on or before April 30, 2015. The Tolling Agreement will dismiss the existing litigation without prejudice and require discussions and negotiations to resolve CMRPD claims as set forth in the original court case. The District's appointed subcommittee and its District Counsel have met with St. Dorothy's Counsel and assigned staff to move the process forward to resolution. The Board discussed the proposed tolling agreement in depth.

ACTION: A motion was made by Gary Helfrich, and, seconded by Cathie Anderson to approve the Tolling Agreement and authorize District President Watson and District Secretary Anderson to sign the Tolling Agreement of behalf of the District effective April 21, 2015.

Directors Anderson, Helfrich, Larson, and Watson voted yes. Director Tominia voted no.  
The motion was approved. Ayes: 4 Noes: 1 Abstain: 0 Absent: 0

C. AUDIT ENGAGEMENT FISCAL YEAR ENDING 6/30/2015

DESCRIPTION: Larry Johnson, CPA has provided the District with his estimate for audit for the fiscal year ending 6/30/2015. The audit fee for the fiscal year ending June 30, 2015 will be \$9,400.00 and does not include a fee for federal funding single audit cost. It is estimated that the work will begin in late July 2015 and continue through October 2015.

ACTION: A motion was made by Anthony Tominia, and seconded by The Board may/may not authorize Larry Johnson, CPA to conduct the audit for the fiscal year ending June 30, 2015. Directors Anderson, Helfrich, Larson, Tominia, and Watson voted yes.

The motion was approved. Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

D. DWR LOAN E58237 (SONOMA COUNTY FUND 72154) AND DWR RESERVE (SONOMA COUNTY FUND 72155): UNREALIZED GAINS/LOSSES COSTS

DESCRIPTION: The State DWR loan contract E58237 requires that the District appoint a "fiscal agent" to oversee the loan re-payment. It also requires that the District hold the entire last payment of approximately \$97,000.00 in a cash reserve. The Sonoma County Auditor-Controller-Tax Collector's office has decided to record "Unrealized Gains/Losses" on the County Investment Pool each fiscal year-end as described in GASB 31 financial reporting guidelines. While, on the face of it, the County has said that these entries are for "reporting purposes only," the entries for 2013-2014 amount to \$1,308.00. The Board discussed this issue and its possible future implications and directed that the matter be further researched.

ACTION: No action was taken.

E. UPDATE: DISPOSAL OF UNWANTED HOUSEHOLD GOODS

DESCRIPTION: Director Larson reviewed the discussions she has had with the County regarding the disposal of unwanted household materials adjacent to the Creek. Discussion ensued.

ACTION: The Board took no further action on this matter.

F. RISK MANAGEMENT POLICIES

DESCRIPTION: The Board directed at its March meeting that staff develop draft policies related to volunteer insurance (worker compensation) and IT security and risk management policies including privacy, security breaches, email and personal devices. Adoption of these policies will strengthen the District's insurability in the digital age. Staff advised that the proposed policies would be completed and available for adoption in the fall.

ACTION: The Board did not take further action in this regard.

G. UPDATE: BOARD MEETING ATTENDANCE—SUMMER MONTHS

DESCRIPTION: To insure that there will be no quorum issues during June and/or other summer months, the Board will discuss individual attendance during that time. Directors Watson and Tominia will not be attending the June 16 meeting.

ACTION: The Board will take no action.

IX. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place.

Cathie Anderson related that she would like to see a cross walk painted on Bohemian Highway at the old post office and/or signs indicating pedestrian use. It was her opinion that excessive speed is a problem and signs and new striping would be helpful. Director Helfrich advised that this could come in the form of a request from the Board to County Supervisor Carrillo or contact could be made with County Public works.

She also reminded the Board that the 2015-2016 Preliminary Budget must be adopted by May 31 and proposals should be submitted by April 30.

Lynn Watson advised that Jeff Rusch's family is holding a memorial for Jeff in early May.

Anthony Tominia read the contents of the sign at the Tower site to the Board.

X. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Cathie Anderson and seconded by Gary Helfrich to adjourn the April 2015 meeting of the Board of Directors of the Camp Meeker Recreation and Park District.

Directors Anderson, Helfrich, Larson, Tominia and Watson voted yes.

The motion was approved. Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The meeting adjourned at 8:13 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

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**CHERYL DORAN GIRARD  
CLIENT MEMORANDUM**

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**TO:** CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS  
**FROM:** CHERYL DORAN GIRARD  
**SUBJECT:** MAY 19, 2015 WARRANTS AND FINANCIAL INFORMATION  
**DATE:** MAY 15, 2015

Financial Statements and Warrant Detail are in the board packet following this memorandum. Financial data is based on the District's revenues & expenses received to date.

G2014/2015-012	R&P (May 2015)	4,195.81
W2014/2015-012	Water (May 2015)	7,918.23

Cash balances are updated from all reconciled April 30 bank statements from Wells Fargo, Bank of the West and US Bank, plus funds received to date. All bank accounts and PayPal are reconciled and approved by the District's Fiscal Officer through the April 30.

Financial statements contain data available through May 15, 2015 and reflect receipt of the April tax/direct charge collections from the County. The detail of the warrant requests directly is following this memo so you will be able to review individual items for each warrant request. Cash in hand, check registers, water funds allocation, and the financial statements are placed behind the individual warrant details.

Deposits will be made to the Wells Fargo checking account and the Wells Fargo Investment account for amounts allocated for capital replacement and USDA debt fund repayment. All funds on deposit with PayPal as of this writing have been directed to the US Bank account.

The process of report development and budget reporting from the accounting software will be further addressed under the "Silver Client Care" plan with Soft Trac as budgeting will be addressed as well. Larry Johnson will be reviewing financial data for audit after return from his vacation.

In the event that you need to contact me, you can reach me at voicemail/office 707-545-2108, email at [admin@campmeeker.org](mailto:admin@campmeeker.org) or as a last resort via cell phone 707-696-2876.



**Camp Meeker Recreation & Park District**

Warrant #

**G2014/2015-012**

<b>Vendor</b>	<b>G/L Acct</b>	<b>Amount</b>	<b>Explanation</b>
Anderson, Cathie	5010	30.00	Dir Stipend-May 2015
Valery Larson	5010	30.00	Dir Stipend-May 2015
Lynn Watson	5010	30.00	Dir Stipend-May 2015
Doran-Girard, Cheryl	5520	825.75	Consulting-April/May
Doran-Girard, Cheryl	5556	743.18	Consulting-April/May
Doran-Girard, Cheryl	5550	250.00	Consulting-April/May
Doran-Girard, Cheryl	5555	370.45	Consulting-April/May
US Bank	5101	378.37	Communications
Camp Meeker Water System	5592	80.66	Water Services
PGE	5594	82.85	Electric Service
Perry Johnson	5550	746.10	Legal-St. Dorothy's
Perry Johnson	5550	120.00	Legal Fees
Wavemaker	5501	305.07	Anderson Hall brochure
Fedex Office	5426	38.38	Printing
Cathie Anderson	5301	165.00	Beach/Hall Cleanup

Total	4,195.81
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DIRECTOR APPROVAL:

DATE:

5/19/15

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**Camp Meeker Recreation & Park District**

Warrant #

[W2014/2015-012](#)

<b>Vendor</b>	<b>G/L Acct</b>	<b>Amount</b>	<b>Explanation</b>
Doran-Girard, Cheryl	5520	825.75	Consulting-April/May
Doran-Girard, Cheryl	5556	743.18	Consulting-April/May
Doran-Girard, Cheryl	5555	370.44	Consulting-April/May
Doran-Girard, Cheryl	5560	40.00	County Access
Perry, Johnson	5550	75.00	Legal Services
US Bank	5101	168.97	Maint Contr-Website
Russian River Utility	5515	5,014.00	Contract Services
Russian River Utility	8516	642.50	Repairs
Fedex Office	5426	38.39	Printing

Total	7,918.23
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DIRECTOR APPROVAL:

DATE:

5/19/15

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Camp Meeker Recreation & Park District									
Monthly Cash Balance Report 2014-2015									
	Rec & Park Operating 10	Rec & Park Capital 16	Restoration Development 15	Water Operations 40	Water Debt A&B	Capital Repmnt 50	County of Sonoma Water Debt DWR E58236 60 (750521)*	County of Sonoma Water Debt Reserve Res E58237 61 (750539)*	Totals
Cash at 4/21/2015	13,605.85	32,934.22	17,669.86	(2,179.13)	143,557.27	909,792.91	24,417.12	100,219.96	1,240,018.06
Deposits 5/19/2015	343.92			9,300.00	14,387.03	500.00	39,971.97		64,502.92
Warrants: 5/19/15	(4,195.81)			(7,918.23)	-				(12,114.04)
Prop Tx, HOPIR & Fees	21,208.28			-					21,208.28
Interest Earned Investment				-		26.67	81.70	155.02	263.39
Fund Totals	30,962.24	32,934.22	17,669.86	(797.36)	157,944.30	910,319.58	64,470.79	100,374.98	1,313,878.61
Wells Fargo Bank-Checking:									
Balance At 4/30/2015	106,236.20				1,086,311.07				
Deposit: 5/19/15	9,643.92				14,887.03				
R&P Warrants	(4,195.81)				26.67				
Water Warrants	(7,918.23)				-				
Transfer Checks	(48,159.00)								
Outstanding Checks	(8,687.56)								
Checking Account Balance	46,919.52				1,101,224.77				
							Reconciliation:		
							Fund Totals	1,313,878.61	
Bank of the West-Water							Cash Totals	1,312,990.06	
Balance At 4/30/2015	16,490.21				1,343.99				
Checks 544/545	(16,000.00)				150.00			888.55	
					(350.00)				
BOW-Account Balance	490.21				1,143.99				
Cash on Hand All Accounts	1,148,144.29								
DWR Loan Cash-County	164,845.77								
Total Cash	1,312,990.06								
5/15/15									



[illegible]

**Camp Meeker Recreation & Parks District**

Check/Voucher Register - Current

1010 - Cash In Wells Fargo Bank-Operating

From 5/1/2015 Through 5/31/2015

Check Number	Check Description	Vendor Name	Effective Date	Check Amount
1182	Dir Charge Tfrs--DWR Loan ...	Sonoma County	5/19/2015	39,971.97
1183	Dir Charge Tfrs--USDA Dir C...	Camp Meeker Rec...	5/19/2015	8,187.03
1184	Check deleted after printing....			0.00
1185	Check deleted after printing....			0.00
1186	Check deleted after printing....			0.00
1187	Check deleted after printing....			0.00
1188	Check deleted after printing....			0.00
1189	Check deleted after printing....			0.00
1190	Check deleted after printing....			0.00
1191	Check deleted after printing....			0.00
1192	System Generated Check/Vo...	Cathie Anderson	5/19/2015	165.00
1193	System Generated Check/Vo...	Camp Meeker Wa...	5/19/2015	80.66
1194	System Generated Check/Vo...	Cheryl Doran-Girard	5/19/2015	4,168.75
1195	System Generated Check/Vo...	Fedex Office	5/19/2015	76.77
1196	System Generated Check/Vo...	P G & E	5/19/2015	82.85
1197	System Generated Check/Vo...	Perry Johnson An...	5/19/2015	941.10
1198	System Generated Check/Vo...	Russian River Utility	5/19/2015	5,656.50
1199	System Generated Check/Vo...	Wavemaker Medi...	5/19/2015	305.07
1200	Director Stipend --May 2015	Cathie Anderson	5/19/2015	30.00
1201	Director Stipend--May 2015	Valery Larson	5/19/2015	30.00
1202	Director Stipend--May 2015	Lynn Watson	5/19/2015	30.00
1203	System Generated Check/Vo...	US Bank	5/19/2015	547.34

*Total WFB*

*\$ 60,213.04*

*\*\* Checks 1184-1191 Void*

**Camp Meeker Recreation & Parks District**

Check/Voucher Register - Current  
1030 - Cash in Bank of the West-Water  
From 5/1/2015 Through 5/31/2015

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
544	Water Receipts Tfr for USDA...	Camp Meeker Rec...	5/19/2015	6,700.00
545	Transfer Wtr Receipts Alloca...	Camp Meeker Rec...	5/19/2015	9,300.00

*TOTAL BOW*

*\$ 16,000.00*

**Camp Meeker Recreation & Parks District**  
 Check/Voucher Register - Current  
 1040 - Cash in US Bank-Rental Deposits/PayPal  
 From 5/1/2015 Through 5/31/2015

Check Number	Check Description	Vendor Name	Effective Date	Check Amount
1011	Traci Tinder--Deposit Refun...		5/13/2015	150.00
1012	Tfr of Stuart Deposits to Re...	Camp Meeker Rec...	5/19/2015	200.00
Report Total	<i>All Checks Written</i>			76,623.04

*TOTAL*  
*\$350.00*

**Camp Meeker Recreation & Parks District**

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

10 - Recreation & Park - Operating

From 7/1/2014 Through 4/30/2015

(In Whole Numbers)

		YTD Budget - Original	Current Year Actual	YTD Budget Variance - Original
	Revenue			
4001	Property Taxes-CY Secured	48,000	48,932	932
4020	Property Taxes-CY Supplemental	0	377	377
4040	Property Taxes-CY Unsecured	0	1,663	1,663
4041	Cost Reimbursement-Collect Delinquent CY Unsec	(1,000)	(34)	966
4101	Interest Pooled Cash -Sonoma County	250	6	(244)
4210	Rental Fees-Anderson Hall	7,500	6,520	(980)
4215	Rental Fees-Other	0	1,439	1,439
4220	State-Home Owner Property Tax Relief	500	215	(285)
4230	Other Sales	0	3	3
4250	Donations	0	500	500
4290	Miscellaneous Revenues	0	54	54
4295	Grant Revenue	0	1,000	1,000
4625	Transfers-Within Fund In	17,000	0	(17,000)
	Total Revenue	72,250	60,674	(11,576)
	Expenses			
5010	Director Stipend	720	720	0
5017	Worker Compensation Insurance	1,400	414	986
5101	Communications-Telephone	2,310	1,987	323
5105	Communications-ISP Website	250	129	121
5110	Communications-Website Other	0	15	(15)
5184	Janitorial Supplies	400	313	87
5185	Janitorial Services	1,700	650	1,050
5210	Insurance-Property & Liability	1,656	0	1,656
5301	Maintenance-Beach and Parks	750	165	585
5302	Maintenance-Bldgs & Improvements	500	95	405
5304	Maintenance-Equipment	0	49	(49)
5401	Memberships	125	70	56
5402	Marketing	0	1,231	(1,231)
5405	Miscellaneous	0	768	(768)
5410	Office Supplies	750	692	58
5415	Office Operations	0	215	(215)
5416	Lease-Accounting Software	1,935	1,192	743
5420	Training-Administrative	750	443	307
5425	Postage	400	295	105
5426	Printing Services	500	944	(444)
5427	Supplies	350	211	139
5428	Food	0	246	(246)
5501	Professional Fees-Web	750	1,370	(620)
5520	Administrative Services	19,800	9,909	9,891
5521	Training Costs-Other	0	191	(191)
5535	Event Promotion/Advertising	0	306	(306)
5540	LAFCO Charges	150	0	150
5550	Legal Services	15,000	9,545	5,455
5555	Professional Services-Auditor	10,086	6,687	3,399
5556	Professional Services-Accounting	3,300	7,361	(4,061)
5560	Professional Fees-Other	0	4,859	(4,859)
5570	Service Fee-PayPal	75	123	(48)
5575	Bank Service Fees	0	23	(23)

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
10 - Recreation & Park - Operating  
From 7/1/2014 Through 4/30/2015  
(In Whole Numbers)

		YTD Budget - Original	Current Year Actual	YTD Budget Variance - Original
5576	Property Tax Administration Fee	0	704	(704)
5590	Gas and Oil	1,750	891	859
5591	Equipment Rentals	0	582	(582)
5592	Water and Sewer	750	845	(95)
5594	Utilities	1,000	926	74
8516	Maintenance & Repair	5,000	0	5,000
9001	Contingency	93	0	93
	Total Expenses	<u>72,250</u>	<u>55,165</u>	<u>17,085</u>

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
40 - Recreation & Parks - Water Operations  
From 7/1/2014 Through 4/30/2015  
(In Whole Numbers)

		YTD Budget - Original	Current Year Actual	YTD Budget Variance - Original
Revenue				
4010	Direct Charges-Current Year	122,000	71,006	(50,994)
4015	Direct Charges-CY Secured-July	0	48,159	48,159
4061	Direct Charges -Prior Year	0	1,223	1,223
4101	Interest Pooled Cash -Sonoma County	250	8	(242)
4110	Interest Earned-Wells Fargo Bank	0	234	234
4310	Sales of Water-Residential	220,000	179,476	(40,524)
4625	Transfers-Within Fund In	30,000	0	(30,000)
	Total Revenue	372,250	300,106	(72,145)
Expenses				
5101	Communications-Telephone	990	0	990
5105	Communications-ISP Website	250	63	187
5110	Communications-Website Other	0	15	(15)
5210	Insurance-Property & Liability	3,862	0	3,862
5401	Memberships	125	70	56
5402	Marketing	0	19	(19)
5405	Miscellaneous	0	54	(54)
5410	Office Supplies	500	789	(289)
5415	Office Operations	500	166	334
5416	Lease-Accounting Software	1,935	1,192	743
5420	Training-Administrative	750	443	307
5425	Postage	150	43	107
5426	Printing Services	500	610	(110)
5428	Food	0	29	(29)
5501	Professional Fees-Web	750	255	495
5515	Contract Services-Water Operations	95,000	76,250	18,750
5520	Administrative Services	14,500	10,319	4,181
5521	Training Costs-Other	0	191	(191)
5540	LAFCO Charges	545	0	545
5550	Legal Services	15,000	1,889	13,111
5555	Professional Services-Auditor	11,004	6,687	4,317
5556	Professional Services-Accounting	7,700	6,352	1,349
5560	Professional Fees-Other	0	1,188	(1,188)
5565	Fiscal Agent Fees	300	0	300
5575	Bank Service Fees	0	(2)	2
5576	Property Tax Administration Fee	0	1,071	(1,071)
5585	Public/Legal Notices	500	315	185
5587	Water System Fees-State	2,500	2,369	131
5592	Water and Sewer	0	45	(45)
5594	Utilities	3,000	2,945	55
8511	Maintenance & Repair	0	3,518	(3,518)
8516	Maintenance & Repair	0	889	(889)
8565	Equipment 2	5,000	0	5,000
8625	Tfr Within Fnd-Out	205,690	0	205,690
9001	Contingency	1,199	0	1,199
	Total Expenses	372,250	117,772	254,478

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
50 - Recreation & Parks - Water Capital  
From 7/1/2014 Through 4/30/2015  
(In Whole Numbers)

		<u>YTD Budget - Original</u>	<u>Current Year Actual</u>	<u>YTD Budget Variance - Original</u>
	Revenue			
4110	Interest Earned-Wells Fargo Bank	0	1,559	1,559
4625	Transfers-Within Fund In	<u>15,000</u>	<u>0</u>	<u>(15,000)</u>
	Total Revenue	<u>15,000</u>	<u>1,559</u>	<u>(13,441)</u>
	Expenses			
8516	Maintenance & Repair	5,000	0	5,000
8625	Tfr Within Fnd-Out	<u>30,000</u>	<u>0</u>	<u>30,000</u>
	Total Expenses	<u>35,000</u>	<u>0</u>	<u>35,000</u>



**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
60 - Recreation & Parks-DWR E58237  
From 7/1/2014 Through 4/30/2015  
(In Whole Numbers)

		<u>YTD Budget - Original</u>	<u>Current Year Actual</u>	<u>YTD Budget Variance - Original</u>
	Revenue			
4101	Interest Pooled Cash -Sonoma County	0	105	105
4625	Transfers-Within Fund In	<u>97,077</u>	<u>0</u>	<u>(97,077)</u>
	Total Revenue	<u>97,077</u>	<u>105</u>	<u>(96,972)</u>
	Expenses			
7910	Long Term Debt-Principal	76,888	78,053	(1,165)
7911	Long Term Debt-Interest	<u>20,189</u>	<u>19,025</u>	<u>1,164</u>
	Total Expenses	<u>97,077</u>	<u>97,077</u>	<u>(0)</u>

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
61 - Recreation & Park - Reserve DWR E58237  
From 7/1/2014 Through 4/30/2015  
(In Whole Numbers)

		<u>YTD Budget - Original</u>	<u>Current Year Actual</u>	<u>YTD Budget Variance - Original</u>
	Revenue			
4101	Interest Pooled Cash -Sonoma County	0	286	286
	Total Revenue	<u>0</u>	<u>286</u>	<u>286</u>

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
70 - Recreation & Park - USDA Debt Fund  
From 7/1/2014 Through 4/30/2015  
(In Whole Numbers)

		<u>YTD Budget - Original</u>	<u>Current Year Actual</u>	<u>YTD Budget Variance - Original</u>
	Revenue			
4290	Miscellaneous Revenues	<u>93,613</u>	<u>0</u>	<u>(93,613)</u>
	Total Revenue	<u>93,613</u>	<u>0</u>	<u>(93,613)</u>
	Expenses			
7910	Long Term Debt-Principal	<u>29,500</u>	<u>29,500</u>	<u>0</u>
7911	Long Term Debt-Interest	<u>64,113</u>	<u>64,097</u>	<u>16</u>
	Total Expenses	<u>93,613</u>	<u>93,597</u>	<u>16</u>

CAMP MEEKER RECREATION & PARK DISTRICT									
JOURNAL ENTRY AND DOCUMENTATION									
ENTRY NUMBER: JV0046									
DATE: 4/21/15									
FUND	ACCOUNT	EVENT	LATER	ACCOUNT DESCRIPTION	DEBIT	CREDIT			
10	1010	00	999	CASH-WELLS FARGO OPERATING	21,208.28				
10	4101	00	999	INTEREST-POOLED CASH COUNTY		3.64			
10	4020	00	999	PROPERTY TAXES-CY SUPPLEMENTAL		376.53			
10	5576	00	999	PROPERTY TAX - ADMIN FEE	704.16				
10	4001	00	999	PROPERTY TAXES-CY SECURED		21,317.36			
40	4101	00	999	INTEREST POOLED CASH-CTY		6.74			
10	4220	00	999	STATE-HOMEOWNER PROP TAX RELIEF		214.91			
40	4015	00	999	DIRECT CHARGES-CURRENT YEAR		48,159.00			
40	1010	00	999	CASH-WELLS FARGO OPERATING	48,165.74				
REASON FOR JOURNAL ENTRY:									
				RECORD TRANSFER OF TAX AND DIRECT					
				CHARGE PROCEEDS FROM SONOMA					
				COUNTY TAX COLLECTOR TO WELLS					
				FARGO BANK PER STATEMENT & COUNTY					
				DOCUMENTATION.					
PREPARED BY: <i>CTC</i>				FISCAL OFFICER APPROVAL: <i>Catherine J. Anderson</i>		DATE: 5-14-2015			
DATE POSTED: 5/6/15									

## Balance Sheet

Account Description	Beginning Balance Jul 1st	Debits Jul - Apr	Credits Jul - Apr	Ending Balance Apr 30th
<b>72158 Camp Meeker - Restoration/Dev.</b>				
00001 All Asset Accounts				
10000 Cash and Investments				
10100 - Equity in Pooled Cash	2,669.86	5,339.72	(8,009.58)	0.00
10400 - Unrealized Gains and Losses	22.00	0.00	(22.00)	0.00
Total 10000 Cash and Investments	2,691.86	5,339.72	(8,031.58)	0.00
Total 00001 All Asset Accounts	2,691.86	5,339.72	(8,031.58)	0.00
00002 All Liability Accounts				
20000 Current Payables				
20100 - Vouchers Payable	0.00	2,669.86	(2,669.86)	0.00
Total 20000 Current Payables	0.00	2,669.86	(2,669.86)	0.00
Total 00002 All Liability Accounts	0.00	2,669.86	(2,669.86)	0.00
00003 Fund Balance and Net Position				
30000 Fund Balance				
30500 - FB - Unassigned	(2,691.86)	2,669.86	(2,669.86)	(2,691.86)
Total 30000 Fund Balance	(2,691.86)	2,669.86	(2,669.86)	(2,691.86)
Total 00003 Fund Balance and Net Position	(2,691.86)	2,669.86	(2,669.86)	(2,691.86)
Net YTD (Revenue) Expense	0.00	5,361.72	(2,669.86)	2,691.86
Total Fund Balance and Net Position	(2,691.86)	8,031.58	(5,339.72)	0.00
Total Liabilities and Fund Balance/Net Position	(2,691.86)	10,701.44	(8,009.58)	0.00
Total	0.00	16,041.16	(16,041.16)	0.00

# Balance Sheet

## Parameters

Business Unit: SC002  
Fiscal Year: 2015  
Period: 10 - April YTD  
Detail: Detail  
Fund Class: All Fund Classes  
Fund Type: All Fund Types  
Fund Category: All Fund Categories  
Fund Group: All Fund Groups  
Fund: 72151 - Camp Meeker Rec and Park Dist., 72152 - Camp Meeker - Replace/Improve, 72153 - Camp Meeker - Water Operations, 72156 - Camp Meeker - Water A&B Debt, 72157 - Camp Meeker - Water Cap Rplc, 72158 - Camp Meeker - Restoration/Dev.

Account Description	Beginning Balance Jul 1st	Debits Jul - Apr	Credits Jul - Apr	Ending Balance Apr 30th
<b>72151 Camp Meeker Rec and Park Dist.</b>				
00001 All Asset Accounts				
10000 Cash and Investments				
10100 - Equity in Pooled Cash	2,228.70	55,649.71	(36,670.13)	21,208.28
10400 - Unrealized Gains and Losses	18.00	0.00	(18.00)	0.00
<b>Total 10000 Cash and Investments</b>	<b>2,246.70</b>	<b>55,649.71</b>	<b>(36,688.13)</b>	<b>21,208.28</b>
<b>Total 00001 All Asset Accounts</b>	<b>2,246.70</b>	<b>55,649.71</b>	<b>(36,688.13)</b>	<b>21,208.28</b>
00002 All Liability Accounts				
20000 Current Payables				
20100 - Vouchers Payable	0.00	31,474.42	(31,474.42)	0.00
<b>Total 20000 Current Payables</b>	<b>0.00</b>	<b>31,474.42</b>	<b>(31,474.42)</b>	<b>0.00</b>
<b>Total 00002 All Liability Accounts</b>	<b>0.00</b>	<b>31,474.42</b>	<b>(31,474.42)</b>	<b>0.00</b>
00003 Fund Balance and Net Position				
30000 Fund Balance				
30500 - FB - Unassigned	(2,246.70)	2,228.70	(2,228.70)	(2,246.70)
<b>Total 30000 Fund Balance</b>	<b>(2,246.70)</b>	<b>2,228.70</b>	<b>(2,228.70)</b>	<b>(2,246.70)</b>
<b>Total 00003 Fund Balance and Net Position</b>	<b>(2,246.70)</b>	<b>2,228.70</b>	<b>(2,228.70)</b>	<b>(2,246.70)</b>
<b>Net YTD (Revenue) Expense</b>	<b>0.00</b>	<b>34,459.43</b>	<b>(53,421.01)</b>	<b>(18,961.58)</b>
<b>Total Fund Balance and Net Position</b>	<b>(2,246.70)</b>	<b>36,688.13</b>	<b>(55,649.71)</b>	<b>(21,208.28)</b>
<b>Total Liabilities and Fund Balance/Net Position</b>	<b>(2,246.70)</b>	<b>68,162.55</b>	<b>(87,124.13)</b>	<b>(21,208.28)</b>
<b>Total</b>	<b>0.00</b>	<b>123,812.26</b>	<b>(123,812.26)</b>	<b>0.00</b>



## Balance Sheet

Account Description	Beginning Balance Jul 1st	Debits Jul - Apr	Credits Jul - Apr	Ending Balance Apr 30th
<b>72153 Camp Meeker - Water Operations</b>				
00001 All Asset Accounts				
10000 Cash and Investments				
10100 - Equity in Pooled Cash	1,945.71	124,287.32	(78,067.29)	48,165.74
10400 - Unrealized Gains and Losses	16.00	0.00	(16.00)	0.00
<b>Total 10000 Cash and Investments</b>	<b>1,961.71</b>	<b>124,287.32</b>	<b>(78,083.29)</b>	<b>48,165.74</b>
<b>Total 00001 All Asset Accounts</b>	<b>1,961.71</b>	<b>124,287.32</b>	<b>(78,083.29)</b>	<b>48,165.74</b>
00002 All Liability Accounts				
20000 Current Payables				
20100 - Vouchers Payable	0.00	73,104.95	(73,104.95)	0.00
<b>Total 20000 Current Payables</b>	<b>0.00</b>	<b>73,104.95</b>	<b>(73,104.95)</b>	<b>0.00</b>
<b>Total 00002 All Liability Accounts</b>	<b>0.00</b>	<b>73,104.95</b>	<b>(73,104.95)</b>	<b>0.00</b>
00003 Fund Balance and Net Position				
30000 Fund Balance				
30500 - FB - Unassigned	(1,961.71)	1,945.71	(1,945.71)	(1,961.71)
<b>Total 30000 Fund Balance</b>	<b>(1,961.71)</b>	<b>1,945.71</b>	<b>(1,945.71)</b>	<b>(1,961.71)</b>
<b>Total 00003 Fund Balance and Net Position</b>	<b>(1,961.71)</b>	<b>1,945.71</b>	<b>(1,945.71)</b>	<b>(1,961.71)</b>
<b>Net YTD (Revenue) Expense</b>	<b>0.00</b>	<b>76,137.58</b>	<b>(122,341.61)</b>	<b>(46,204.03)</b>
<b>Total Fund Balance and Net Position</b>	<b>(1,961.71)</b>	<b>78,083.29</b>	<b>(124,287.32)</b>	<b>(48,165.74)</b>
<b>Total Liabilities and Fund Balance/Net Position</b>	<b>(1,961.71)</b>	<b>151,188.24</b>	<b>(197,392.27)</b>	<b>(48,165.74)</b>
<b>Total</b>	<b>0.00</b>	<b>275,475.56</b>	<b>(275,475.56)</b>	<b>0.00</b>

Camp Meeker  
Transaction Detail: 12/19/14 thru 4/16/15

Fiscal Year	Fund	Period	Journal ID	Journal Header Description	Journal Line Description	Journal Date	Posted Date	Department	Transitional Cost Accounting	Account	Amount
2015/2151	4220	7	0000019844	HOPTR P13 Sec/Ins 1st 50% 14-15	State Homeowners Prop Tax Ref	1/14/2015	1/14/2015	67010100	T12000	42291	(214.91)
2015/2151	4220	7	IA00019802	2nd Qtr Interest Apportionment	2nd Qtr Interest Apportionment	1/15/2015	1/15/2015	67010100		44002	(3.02)
2015/2151	4220	8	0000022116	CY Supplemental 7/1/14-2/1/15	CY Supplemental 7/1/14-2/1/15	2/10/2015	2/9/2015	67010100	T12000	40111	(376.53)
2015/2151	4220	10	0000028453	CY Secured 12/15/15-4/13/15	CY Secured 12/15/15-4/13/15	4/15/2015	4/15/2015	67010100	T12000	40002	(21,317.38)
2015/2151	4220	10	0000028517	SB2557 PropTax Admin Fee 14-15	SB2557 Prop Tax Admin	4/16/2015	4/16/2015	67010100	T12000	40012	704.16
2015/2151	4220	10	IA00028443	3rd Qtr Interest Apportionment	3rd Qtr Interest Apportionment	4/15/2015	4/16/2015	67010100		44002	(0.62)
Fund Total - 72151											
2015/2153	4101	7	IA00019802	2nd Qtr Interest Apportionment	2nd Qtr Interest Apportionment	1/15/2015	1/15/2015	67010300		44002	(6.73)
2015/2153	4101	10	0000028453	CY Secured 12/15/15-4/13/15	CY Secured 12/15/15-4/13/15	4/15/2015	4/15/2015	67010300	T70300	40003	(48,159.00)
2015/2153	4101	10	IA00028443	3rd Qtr Interest Apportionment	3rd Qtr Interest Apportionment	4/15/2015	4/16/2015	67010300		44002	(0.01)
Fund Total - 72153											
Total Count: 9											
										(21,208.28)	
										(48,165.74)	
										(69,374.02)	



RUSSIAN RIVER UTILITY  
PO BOX 730  
FORESTVILLE, CA 95436  
707-887-7735

**May 12, 2015**

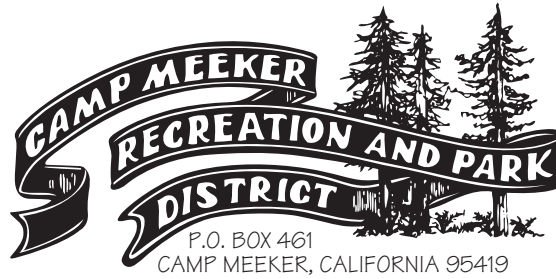
**RE: CAMP MEEKER PAST DUE ACCOUNTS**

- **Accounts 4, 5, 15, 22, 23, 24, 31, 42, 50, 68, 69, 94, 97, 103, 111, 129, 140, 142, 146, 152, 155, 158, 161, 178, 179, 185, 190, 192, 198, 208, 210, 219, 222, 227, 244, 246, 249, 264, 265, 269, 293, 304, 317, 322, 330 and 358:** Past due notices will be sent on April 26 and lock off is scheduled for May 9, 2105.
- **Accounts 6, 133, 140, 220, 252, 295 and 355:** Payments are on their way or waiting to be deposited.
- **Account 311:** Owner is deceased. Service was locked off on 3/24/15. No new contact information is available.

	CAMP MEEKER RECREATION AND PARK DISTRICT						
		PAST DUE REPORT					
					May-15		
ACCT #	CURRENT	1 - 30.	31 - 60	60+	LAST PAYMENT		TOTAL
4	98.74	102.12			220.00	4/17/15	200.86
5	44.36	44.38			44.42	4/7/15	88.74
6	53.21	56.15	47.78	0.28	177.00	2/24/15	157.42
15	53.19	71.08			148.99	3/17/15	124.27
22	46.78	48.80			43.50	4/10/15	95.58
23	46.29	48.69			93.00	4/7/15	94.98
24	43.28	45.92			91.69	4/7/15	89.20
31	42.00	40.00			84.21	4/3/15	82.00
42	47.38	45.18			44.96	3/20/15	92.56
50	47.53	44.11			92.25	3/31/15	91.64
62	40.25	5.00			35.00	4/24/15	45.25
68	183.17	118.41			200.00	3/31/15	301.58
69	58.43	57.50			100.97	3/27/15	115.93
92	48.54	0.06			44.00	5/12/15	48.60
94	48.20	47.69			51.00	4/17/15	95.89
97	43.85	42.28			41.66	3/24/15	86.13
103	52.25	53.38			97.14	5/1/15	105.63
111	41.96	39.21			111.00	3/17/15	81.17
117	45.81	4.60			41.00	4/21/15	50.41
129	44.99	42.22			45.07	4/24/15	87.21
133	46.34	44.93	43.83		100.00	3/27/15	135.10
140	46.99	67.70	71.60	0.47	115.00	3/27/15	186.76
142	62.80	77.38			100.33	3/17/15	140.18
146	43.73	42.28	0.28		5.50	3/24/15	86.29
152	49.21	49.79			100.00	4/14/15	99.00
155	68.79	44.10			96.42	3/10/15	112.89
158	42.88	46.08			89.58	4/14/15	88.96
161	43.05	13.00			200.00	3/20/15	56.05
175	60.24	0.02			60.00	4/21/15	60.26
178	45.95	44.10			43.92	3/20/15	90.05
179	48.35	38.93			122.00	3/6/15	87.28
185	45.75	46.94			90.00	4/14/15	92.69
190	42.00	40.00			40.00	3/17/15	82.00
192	46.43	30.96			150.00	3/13/15	77.39
198	47.05	34.18			89.20	4/3/15	81.23
208	44.77	31.76			100.00	3/17/15	76.53
210	47.28	45.94			44.76	3/20/15	93.22
219	51.19	48.55			100.00	4/14/15	99.74
220	86.29	85.68	87.12	1.42	191.00	3/10/15	260.51
222	91.91	88.25			86.50	3/27/15	180.16
227	44.36	46.77			90.18	4/14/15	91.13
244	46.69	17.42			200.00	2/13/15	64.11
246	41.61	32.10			100.00	3/31/15	73.71
249	46.55	43.45			40.00	3/31/15	90.00
252	51.32	49.52	51.24		110.85	3/10/15	152.08
253	40.61	2.52			80.00	4/7/15	43.13
263	42.51	2.50			85.00	4/21/15	45.01
264	49.21	48.16			93.28	4/14/15	97.37
265	47.38	15.26			98.99	3/10/15	62.64
269	46.16	47.65			82.69	4/7/15	93.81
273	44.26	0.28			45.00	4/21/15	44.54
293	47.22	47.20			44.78	4/7/15	94.42
295	44.23	46.48	38.03		60.00	4/7/15	128.74
304	42.53	44.60			93.92	3/20/15	87.13
311	47.31	43.53	76.32	26.41	140.18	1/27/15	193.57
317	50.56	58.09			50.00	4/17/15	108.65
322	49.99	45.44			100.00	4/7/15	95.43

<b>ACCT #</b>	<b>CURRENT</b>	<b>1 - 30.</b>	<b>31 - 60</b>	<b>60+</b>	<b>LAST PAYMENT</b>		<b>TOTAL</b>
330	46.07	44.68			100.56	4/3/15	90.75
339	45.93	43.74	41.67	33.09	60.00	1/16/15	164.43
342	79.15	0.98			153.01	4/28/15	80.13
355	56.29	48.93	12.22		80.00	3/24/15	117.44
358	64.03	64.52			101.40	4/10/15	128.55
	<b>3,265.18</b>	<b>2,671.17</b>	<b>470.09</b>	<b>61.67</b>			<b>6,468.11</b>
			<b>BILLING REGISTER INFORMATION 4/30/15</b>				
			<b>WATER</b>	<b>\$2,461.87</b>	<b>CURRENT CHARGES</b>		<b>\$17,246.73</b>
			<b>SVC CHG</b>	<b>\$14,515.00</b>	<b>PAST DUE</b>		<b>\$1,118.93</b>
			<b>FIRE SVC</b>	<b>\$60.00</b>	<b>OVERPAY/PREPAY</b>		<b>-\$14,009.76</b>
			<b>RECONN</b>				
			<b>ADJ</b>	<b>-\$28.24</b>			
			<b>LATE CHGS*</b>	<b>\$228.10</b>	<b>TOTAL RECEIVABLES</b>		<b>\$4,355.90</b>
					1		
			<b>Total Receivables</b>		<b>\$18,459.62</b>		
			<b>Accounts Listed</b>		<b>62</b>		

CAMP MEEKER RECREATION AND PARK DISTRICT										
WATER SALES 2015										
METER	ACCT NO.	MONTH	TOTAL AMOUNT PUMPED GALLONS	AMOUNT PUMPED TO OCSD	NET AMOUNT PUMPED	AMT SOLD	% PUMPED TO CMR&PD	% LOSS	NOTES	
Alliance Maste	363	JAN	1,234,800	471,100	763,700	744,420	61.85	2.52		
Union Park	369									
Alliance Maste	363	FEB	1,278,000	466,500	811,500	662,220	63.50	18.39		
Union Park	369									
Alliance Maste	363	MARCH	1,254,000	505,300	748,700	691,670	59.70	7.61		
Union Park	369									
Alliance Maste	363	APRIL	1,519,300	491,700	1,027,600	859,620	67.63	16.34		
Union Park	369									
Alliance Maste	363	MAY								
Union Park	369									
Alliance Maste	363	JUNE								
Union Park	369									
Alliance Maste	363	JULY								
Union Park	369									
Alliance Maste	363	AUG								
Union Park	369									
Alliance Maste	363	SEPT								
Union Park	369									
Alliance Maste	363	OCT								
Union Park	369									
Alliance Maste	363	NOV								
Union Park	369									
Alliance Maste	363	DEC								
Union Park	369									
TOTAL 2015										
Total 2014			19,271,400	7,141,400	12,130,000	10,964,120	65.38	9.38		
Total 2013			20,172,800	7,044,100	13,128,700	11,884,410	65.08	9.48		
Total 2012			20,424,200	6,667,800	13,756,400	12,470,220	67.35	9.35		
Total 2011			19,307,170	5,925,900	13,381,200	11,916,240	69.77	10.95	OCSD Loss 8.29%	
Total 2010			20,013,990	6,461,400	13,552,500	12,579,240	67.77	7.18	OCSD Loss 12.37%	
Total 2009			21,003,900	6,427,000	14,576,900	13,189,380	69.40	8.26	OCSD Loss 7.78%	
Total 2008			23,183,499	9,129,300	14,054,199	13,184,640	60.62	6.19	OCSD Loss 16.07%	
Total 2007			22,786,000	6,904,600	15,845,400	14,103,260	69.54	11.17	OCSD Loss 10.30%	



May 20, 2015

Sonoma County Water Agency  
Attn. Grant Davis, General Manager  
404 Aviation Blvd.  
Santa Rosa, CA 95403-9019

Re. CF/49-5.1-7 (ID 1424)

Dear Mr. Davis,

The Camp Meeker Recreation and Park District (CMRPD) Board of Directors at a meeting held on May 19, 2015 directed our President to request a renewal of the July 9, 1996 "Agreement for the Sale of Water Between the Sonoma County Water Agency (SCWA) and the CMRPD". The agreement was authorized by the SCWA resolution #96-0885.

Amendment #2 dated October 21, 2008 authorized the CMRPD to provide water to the Occidental Community Services District (OCSD). The original agreement specified that the term of the agreement remain in effect until June 30, 2014 and that the Agency shall enter into renewed agreements for periods not to exceed 40 years. On November 12, 2014, the Agency granted an extension of the July 9, 1996 agreement until June 30, 2015 but as yet, no long-term extension has been authorized.

CMRPD has a Joint Powers Agreement with OCSD in which both parties share the expense of transporting water from wells at Monte Rio to their service areas in the Communities of Occidental and Camp Meeker. It is essential that the Community of Occidental continue to receive Agency permitted water past the June 30, 2015 deadline of the current agreement.

The Board of Directors of the CMRPD request a two-year extension to the existing agreement until such time as a long-term authorization can be developed to divert and transport SCWA permitted water to the OCSD and in emergency to CMRPD. [Reference May 21, 2014 letter to Grant Davis re. CF/49-5.1 1.7 (ID 1424)]

Currently CMRPD diverts water under a permit to utilize a portion of the 10,000 ac ft pool for the Russian River Basin while OCSD diverts SCWA permitted water from the 75,000 ac ft pool.

I thank you for your prompt attention to this matter.

Sincerely,

Lynn Watson, President CMRPD

cc. Todd J. Schram P.E., Senior engineer SCWA  
Ray Lunardi, President OCSD

CAMP MEEKER RECREATION & PARK DISTRICT  
BOARD OF DIRECTORS  
RESOLUTION 2015-003 IN REGARD TO  
APPROVING AMENDMENT NO. 1 TO THE  
SYSTEM OPERATION AND MANAGEMENT AGREEMENT-  
JOINT POWERS, DATED FEBRUARY 21, 2006; AND,  
AUTHORIZING THE BOARD PRESIDENT  
TO SIGN THE AMENDMENT

---

WHEREAS, the Camp Meeker Recreation and Park District Board of Directors met on May 19, 2015; and,

WHEREAS, the Board has reviewed advice of District Counsel with respect to Amendment #1 to the System Operation and Management Agreement-Joint Powers, dated February 21, 2006;

NOW, THEREFORE, BE IT RESOLVED that

The Board hereby authorizes the President of the Board to sign Amendment #1 to the System Operation and Management-Joint Powers dated February 21, 2006.

Anderson \_\_\_\_\_ Helfrich \_\_\_\_\_ Larson \_\_\_\_\_

Tominia \_\_\_\_\_ Watson \_\_\_\_\_

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_ ABSENT: \_\_\_\_\_

ATTESTED:

\_\_\_\_\_  
Catherine J. Anderson, Secretary/Treasurer

May 19, 2015

**AMENDMENT NO. 1 TO THE FEBRUARY 21, 2006 SYSTEM OPERATION  
AND MANAGEMENT AGREEMENT  
JOINT POWERS**

This Amendment No. 1 is made by and between the CAMP MEEKER RECREATION AND PARK DISTRICT, PO Box 461 Camp Meeker, California, 95419-0461, and OCCIDENTAL COMMUNITY SERVICES DISTRICT, PO Box 244, Occidental, California, 95465-0244, Joint Water Facilities Agreement approval by Joint Resolution No. 03-03 on July 8, 2003, herein called "Joint Powers" authorized to provide water service and the RUSSIAN RIVER UTILITY COMPANY, INC., PO Box 730, Forestville, California, 95436-0730, a California corporation herein called "Manager."

This Amendment No. 1 shall apply to Section 8 "Payment of Manager," and Section 10 "Duration of Agreement," and add Section 16 "Payment of Administrative and Water Fees Imposed by the Sonoma County Water Agency." All other terms of the "System Operation and Management Agreement Joint Powers" dated February 21, 2006 remain unchanged.

**Section 8 is herein amended as follows:**

**Payment of Manager:** Joint Powers will pay Manager FOUR THOUSAND EIGHT HUNDRED TWENTY DOLLARS (\$4,820) per month within THIRTY (30) days after receipt and approval of MANAGER's invoice for services rendered for the year 2015; thereafter the monthly charge shall be increased by the California Public Utilities Commission (CPUC) cost of living increase effective January 1 of each succeeding year.

Manager shall prepare two separate invoices for contract payments and special services, prorated the first year 2015 by 64.957% Camp Meeker Recreation and Park District (Joint Power), and 35.043% Occidental Community Services District (Joint Power). Thereafter, Manager shall prorate costs based upon total water sold during the previous calendar year.

**Section 10 is herein amended as follows:**

**Duration of Agreement:** This Amendment No. 1 shall become effective January 1, 2015 and shall continue for a period of EIGHT (8) years, until December 31, 2022. This agreement may be extended on a month-to-month basis if mutually agreed to by the Joint Powers and the Manager.

**Add Section 16:**

**"Payment of Administrative and Water Fees Imposed by the Sonoma County Water Agency"**

Occidental Community Services District shall reimburse Camp Meeker Recreation and Park District for all administrative costs and fees imposed by the Sonoma County Water Agency for any water diverted at Monte Rio from the Sonoma County Water Agency's permitted water and transmitted to the Occidental Community Services District.



IN WITNESS WHEREOF, the parties executed this Amendment #1 at Sonoma County, California on this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

**CAMP MEEKER RECREATION AND PARK DISTRICT (JOINT POWER)**

By: \_\_\_\_\_  
Lynn Watson, President

By: \_\_\_\_\_  
Catherine Anderson, Secretary of the Board

**OCCIDENTAL COMMUNITY SERVICES DISTRICT (JOINT POWER)**

By: \_\_\_\_\_  
Ray Lunardi, President

By: \_\_\_\_\_  
Melissa Freeman, Secretary of the Board

**RUSSIAN RIVER UTILITY COMPANY, INC. (MANAGER)**

By: \_\_\_\_\_  
James Dunton, President



## SYSTEM OPERATION AND MANAGEMENT AGREEMENT

This Agreement is made by and between the CAMP MEEKER RECREATION AND PARK DISTRICT, P O Box 461, Camp Meeker, California 95419-0461, a duly constituted recreation and park district authorized to provide water service by Section 5782.27 of the Public Resource Code of the State of California herein called "District" and the RUSSIAN RIVER UTILITY COMPANY, INC., P O Box 730, Forestville, California 95436, a California corporation herein called "Manager."

In consideration of the mutual covenants contained herein, District and Manager agree as follows:


1. Services to be Performed: Manager will perform for District management, operation, and maintenance service in a good and workmanlike manner and subject to the provisions hereof, the services set forth in detail in Exhibit "A" within the territorial jurisdiction of the District and the contiguous lands surrounding it. To effectuate the provisions of this section, Manager will regularly inspect the premises and the work done by Manager's employees and will exercise completed authority over all such employees.

Specifically, the Manager shall manage, operate and maintain the water and distribution facilities serving 370+/- improved parcels consisting of the storage tanks at Morelli, Baumert and Tower and all distribution facilities including valves and service. The water distribution system as referred to above does not include the transmission facilities located north of station 272+30 at the intersection of Market street and Bohemian Highway as shown on sheet 20 of the March 1996 plan of the Camp Meeker Water System Water Supply Project nor does it include the Tower Road pump station and related appurtenances. Manager shall maintain any services connected to the transmission main in Bohemian Highway.

Manager shall also assist and perform the duties of "Manager" (Section 30450 of the Water Code), when specifically directed to do so by the Board of Directors of the District. Such duties shall include recommendations, reports to regulators, and input to legislators relating to current, pending or prospective legislation affecting special district, water systems, and the Safe Drinking Water Act. In addition, the Manager shall be one of the individuals designated to respond to concerns expressed by the public.

2. Labor and Equipment: Manager will furnish all labor, equipment, and materials necessary to the performance of its duties except such equipment and materials as are provided by Joint Powers, as set forth in Exhibit "B". Manager may use such equipment or materials provided by the District as is necessary or the performance of its duties; but should such equipment or materials be lost, damaged, or destroyed, as a result of Manager's negligence and while in the possession of Manager, Manager will reimburse the District for the replacement thereof with equipment and materials of equal value and for costs and expenses incident to such replacement.



3. Time of Work: Manager will perform its duties in such manner as to avoid inconvenience to the users of the system, as much as is practicable. Manager will provide proper notice if water is to be shut off for more than 4 hours. Such notice will be provide 24 hours in advance unless such shut-off is the result of an unavoidable emergency. Manager shall provide a central telemetry system to monitor alarms, and a paging system to alert operations personnel of any failures.
4. Compliance with Law: Manager will secure all permits required to provide its duties and will comply with all applicable workers' compensation, employer's liability, and other Federal, State, County and municipal laws, ordinances, rules and regulations.
5. Indemnification of District: Manager will indemnify District against all liability demands, claims, suits, losses, damages, causes of action, fines or judgment including costs, attorneys' and witnesses' fees and expenses incident thereto for injuries (including death) to persons or property arising out of its performance of its duties hereunder. District's indemnity does not cover actions caused by the negligence and willful misconduct by any individuals employed by District, directors or officers who are not employed by Manager. District will give Manager prompt written notice of any such demand, claim or suit against it, and Manager shall have the right to compromise or defend the same to the extent of its own interests.
6. Insurance: During the term of this agreement, Manager will carry and maintain in  full force insurance of the following types and minimum amounts which such company or companies as are acceptable to individual agreements of the District, insuring Manager while he is performing his duties under this agreement.

Liability Insurance: In the amount of \$1,000,000 combined single limit for bodily injury and property damage liability. Manager will cause the insurance company or companies to furnish District with certificates for such policies detailing the coverage therein. District shall be included as an additional insured and Manager shall provide a certificate showing said coverage.

It shall be the Manager's responsibility to provide the following types and limits of insurance coverage:

Workers' Compensation: Minimum full statutory limit.

Automobile Insurance: Full liability in the amount of \$1,000,000 bodily injury and property damage, and medical coverage on drivers of all automobiles owned and operated by the Manager's personnel.

During the term of this agreement, each individual agency of the District will carry and maintain in full force liability insurance in the amount of \$1,000,000 for bodily injury and property damage. District at its option may carry Directors Errors and Omissions and/or Boiler and Machinery Insurance to cover District's losses.



Manager agrees that : (a) District may inspect such policies at any time; (b) District will cause such policies to be properly endorsed to provide that the insurance company or companies will give to the District thirty (30) days written notice of termination, alteration or change therein; (c) Manager will cause the insurance company or companies to furnish District with certificates of such policies detailing the coverage therein, such certificates to be delivered to the District within ninety (90) days of the execution of this Agreement by Manager.

7. Termination for Default: If Manager or District do not obtain the insurance described in Section 6 above, or if District or Manager are not furnished at the time specified with the requisite insurance certificates or if the above described insurance is terminated, altered or changed in a manner not acceptable to District or Manager, this agreement may be terminated by District or Manager, with out penalty, on thirty (30) days' written notice to Manager or District.

8. Payment of Manager: District will pay Manager FOUR THOUSAND TWO HUNDRED DOLLARS (\$4,200.00) per month within thirty (30) days after receipt and approval of Manager's invoice for services rendered for the calendar years 2006/2007; thereafter, the monthly charge shall be increased by the California Public Utilities Commission (CPUC) cost-of-living increase effective January 1 of each succeeding year.

9. Additional Work Additional work shall include all emergency responses, system repairs, improvements, renovation and replacement. Additional work shall also include additional technical and administrative services specifically required by the Board but not included as a portion of Section 1, i.e. contract administration, billing, payment of claims, etc.

MANAGER shall be compensated for extraordinary expenses, such as damage caused by storm, flood and other acts of God under the term "additional work." It is agreed that the monthly payment is provided to cover basic system maintenance, monitoring and routine repairs as needed. The extraordinary rates for services provided by Russian River Utility are shown on Attachment "A" hereto. If possible, all emergency repairs will be performed during normal working hours to avoid having to charge overtime rates.

10. Duration of Agreement: This agreement, which terminates as of its effective date all prior agreements, written or oral, between the parties concerning the same services, shall become effective on January 1, 2006 and shall continue for a period of eight (8) years, eight (8) months, until December 31, 2014. This agreement may be extended on a month-to-month basis if mutually agreed to by the District and the Manager.

11. Termination: This agreement may be terminated by the District for breach of contract terms by Manager. Such termination shall be affected by the District giving Manager written notice to cure and Manager's failure to cure the breach within thirty (30) days. Conversely, the agreement may be terminated by Manager in the event of District's breach of contract terms. Such termination shall be effected by the Manager giving written notice of such breach and the District's subsequent failure to cure said breach



within sixty (60) days. In the event this Agreement is terminated by either party, Manager agrees to, if requested by District, maintain an operating staff and supervision of the District's facilities for a period of ninety (90) days after the termination date for a fee of costs plus fifteen percent (15%) profit and overhead.

In the event Manager or District determines on the basis of objective findings that the cost of services under this agreement is substantially disproportionate to the services actually required for the operation and maintenance of the system, the party making such determination shall serve written notice on the other requesting renegotiations of the terms of this Agreement as to the cost of said services, setting forth in detail its reasons for seeking such amendment. Should the other, or responding party, fail to initiate negotiations within thirty (30) days, then the noticing party may terminate this agreement as if breach of contract has occurred and provide thirty (30) days written notice. Also, should the negotiations fail to be concluded by the parties reaching an agreement, then this agreement may be terminated as if a breach of contract has occurred; however, in no case will termination be completed in less than ninety (90) days after providing the initial written notice requesting negotiations be started.

12. Operation: the operation and maintenance of the District facilities by Manager shall be done in a first class manner at all times and in accordance with generally accepted practice for municipal water treatment and purveyor districts. Furthermore, it is understood that the relationship of Manager to District is that of an independent contractor. The District may, at its option, require Manager to furnish to it formal status reports regarding the operation of the system and its condition; however, said reports shall be required no more than on a monthly basis.

13. Assignment: This agreement may not be assigned by the Manager without the prior written consent of District.

14. Suspension: Without affecting any right of termination set forth in this agreement, either party may suspend this agreement at any time because of strike of its personnel, war, declaration of state or national emergency, acts of God or public enemy, or other cause beyond the control of such party, by giving the other party written notice of suspension and the reason for same.

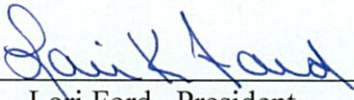
Payment to be made and services to be rendered under this agreement shall not become due during a period of suspension. District may secure the services herein contemplated from another source during any period in which Manager suspends performance under this agreement.

15. Notice: A party giving notice as provided for by this agreement shall send such notice by United States mail, postage prepaid, to the address of the other party which is set forth immediately before Section 1 of this agreement or to such other addresses as the party shall designate in writing.



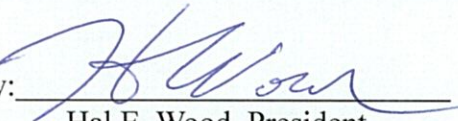
IN WITNESS WHEREOF, the parties executed this agreement at Camp Meeker,  
California, this 21<sup>st</sup> day of February 2006.

CAMP MEEKER RECREATION AND PARK DISTRICT (DISTRICT)

By:   
Lori Ford, President

By:   
Aimee Crawford, Secretary of the Board




RUSSIAN RIVER UTILITY COMPANY, INC. (MANAGER)

By:   
Hal E. Wood, President



## EXHIBIT "A"

MANAGER shall perform the following specific service on the premises described in Section 1.

1. Management services to operate and maintain DISTRICT'S existing water distribution system.
2. Provide administrative help in the preparation of DISTRICT budgets and service charge reports. To do all accounts receivable on behalf of DISTRICT in a fashion acceptable to the County Auditor. Provide administrative staff to participate in the annual audit of the DISTRICT'S books. 
3. Provide personnel to operate the water system and provide potable water in compliance with accepted standards observed in the water industry, and as monitored by the State Department of Health Services. Said employees shall be trained, qualified water treatment operators. Additional personnel shall be assigned as needed in order to establish these procedures and train staff.
4. Repair and maintain water mains, services, meters, tanks, controls and piping.
5. Prepare reports and pay for and complete tests required by the Department of Health Services including bacteriological, physical, chemical, inorganic, organic, lead and copper. All new tests shall be billed to DISTRICT.
6. Operate the system in compliance with the State permit requirements.
7. Maintain a twenty-four (24) hour telephone service and monitor all calls from customers in a timely and efficient manner.
8. Any special capital equipment provided by MANAGER during the term of this agreement shall remain the property of MANAGER upon termination of this agreement.
9. Provide office space and staff at 7131 Mirabel Road in Forestville area for storage of DISTRICT records, billing system, accounts payable and receivable. 
10. MANAGER shall pay for replacement and repair of pumps and controls where repairs and replacement parts is less than Two Hundred Dollars (\$200.00). 
11. Provide 24-hour per day emergency services and repairs.
12. Perform all meter reading and prepare DISTRICT water bills on a monthly or a bi-monthly basis. MANAGER shall assume cost of statement and postage and shall provide staff to prepare billing.



13. Oversee the accounts receivable and lock-off services for non-payment of water bills according to DISTRICT policy. Initiate system for tracking delinquent payments and charges to reconnect to the system in compliance with applicable resolution of the Board.
14. Attend monthly meeting with the Board members.
15. Prepare the annual report to the Department of Health Services and the Consumer Confidence Report (CCR) to the customers and maintain appropriate system maps. ✕
16. MANAGER agrees to stock certain small replacement parts at no cost to DISTRICT and to maintain the area around all tanks.
17. Provide a data logger which will be capable of monitoring all functions of DISTRICT including ability to plot all production data and provide remote paging for emergency alarm.
18. Manage collection of special lead/copper tests, operate and maintain corrosion control equipment and related new Department of Health Services requirements.
19. MANAGER shall purchase all disinfectant and corrosion control chemicals. ✕
20. MANAGER shall pay annual permit fee to State Department of Health Services, ✕  
Underground Service Alert, and Sonoma County Encroachment.



## **EXHIBIT "B"**

DISTRICT shall provide the following service, equipment and material to be stored on the premises described in Section 2, for the use of MANAGER in performance of its duties under this agreement:

1. Indemnity MANAGER for any action of Directors and Officers which directly or indirectly causes a liability to MANAGER.
2. Maintain all warranties, guarantees, easements and licenses granted as owner of equipment and facilities for the benefit of MANAGER during the term of this agreement.
3. Pay for replacement of all major equipment and reimburse MANAGER for direct costs and overhead. Said replacement shall include replacements in excess of \$200.00 (Two Hundred Dollars) and include but not be limited to the following:
  - a. Electrical controls and telemetry equipment.
  - b. Storage tanks, foundations and appurtenances.
  - c. Major painting and repairs to tanks.
  - d. Replacement or repair of pipelines, valves, fire hydrants.
  - e. Damages of any type caused by fire, flood, landslides, earthquake.

## EXHIBIT A

### RUSSIAN RIVER UTILITY

P O Box 730

Forestville, CA 95436-0730

Phone (707) 887-7735 Fax (707) 887-7735

The following represent our Schedule of Rates for 2011-2012:

Engineering Consultant	\$120/hour
Supervising Operator Consultant	\$80/hour
Water Systems Consultant	\$70/hour
Administrative/Fiscal	\$60/hour

Field Crew (includes vehicles & tools):

Operator I, II, III	\$75/hour – regular \$85/hour – overtime
General Laborer	\$45/hour – regular \$55/hour – overtime
General Secretary	\$50/hour
Meter Reader	\$50/hour
Temporary Office Help	\$30/hour

Materials

Cost + 15% Profit and Overhead



Equipment – Construction Projects

Compressor & Jackhammer	\$80/day
Service Truck with Tools	\$80/day

Special Services

Hal Wood – Consultant Engineer C-11759	
Depositions	\$200/hour
Court Appearances and Direct Preparation	\$300/hour

The above rates are effective through June 30, 2012, and include vehicle, small tools, labor costs, benefits, insurance, profit and overhead.





## Water: Consumer Confidence Report Rule

You are here: [Water](#) » [Laws & Regulations](#) » [Regulatory Information](#) » [Safe Drinking Water Act](#) » Consumer Confidence Reports (CCR)

# Consumer Confidence Reports (CCR)

The Consumer Confidence Rule requires public water suppliers that serve the same people year round (community water systems) to provide consumer confidence reports (CCR) to their customers. These reports are also known as annual water quality reports or drinking water quality reports. The remaining public water systems in the U.S. are not required to provide CCRs, because they do not serve the same people on a day-to-day basis throughout the year.

The CCR summarizes information regarding sources used (i.e., rivers, lakes, reservoirs, or aquifers) any detected contaminants, compliance and educational information. The reports are due to customers by July 1st of each year.

*Community water systems are public water systems that have at least 15 service connections or regularly serve at least 25 year-round residents.*



- **Basic Information**

Provides explanation of the purpose of the consumer confidence report rule and general information on the content of reports.

- **Where You Live**

Links to select drinking water systems' CCRs.

- **Frequent Questions**

Answers to frequently asked questions by consumers and drinking water systems.

- **CCR Rule**

Provides the published CCR rule and related regulatory development information.

- **Compliance Help/Tool for Systems**

Provides guidance documents and materials to assist drinking water systems and primacy agencies with implementation of the CCR rule.

- Information tools to help drinking water systems prepare, distribute, and provide customers important information about their drinking water.

Last updated on Thursday, January 03, 2013

**State Water Resources Control Board**

1001 I Street  
Sacramento, California 95814  
(916) 341-5300

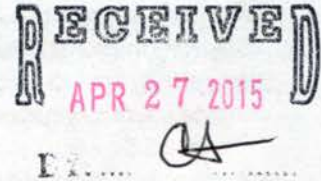
**California Department of Fish and Wildlife**

Bay Delta Region  
7329 Silverado Trail  
Napa, California 94558  
(707) 944-5500



April 21, 2015

CAMP MEEKER REC & PARK DIST  
OR CURRENT LANDOWNER  
PO BOX 461  
CAMP MEEKER, CA 95419



APN: 075-100-034, 075-300-004, 075-300-006, 075-300-009

Dear Landowner:

Subject: Urgent Voluntary Drought Initiative Request to Maintain Stream Flow for Coho Salmon in Reaches of Green Valley, Dutch Bill, Mark West and Mill Creeks, Tributaries to the Russian River, Sonoma County

This year, juvenile coho salmon face the daunting challenge of surviving the fourth year of the worst drought in recorded California history. The length and severity of this drought has moved their fight for survival into uncharted waters. Winter rains have not been sufficient to alleviate drought conditions and as such, the California Department of Fish and Wildlife (CDFW) and the State Water Resources Control Board (State Water Board) are asking for your assistance in taking important actions that may protect sensitive aquatic ecosystems. Partnerships with landowners for habitat restoration in these watersheds have been incredibly important over the years for the conservation of coho salmon. Now we are asking landowners to participate in voluntary drought agreements to help ensure enough water remains instream for this endangered species.

In an effort to strengthen the state's ability to manage water and habitat effectively in drought conditions, Governor Edmund G. Brown, Jr. has taken several actions to combat this growing emergency, including the following:

- Declared a State of Emergency due to the ongoing drought (January 17, 2014)
- Issued a Proclamation of a continued State of Emergency (April 25, 2014)
- Issued an Executive Order extending until May 31, 2016 certain aspects identified in the previous orders (December 22, 2014)
- Issued an Executive Order indicating the distinct possibility that the current drought will stretch into 2016 and beyond and ordering reductions in municipal water use (April 1, 2015)

The Executive Orders, among other things, direct CDFW to work with landowners and other state and federal agencies in priority watersheds to protect threatened and endangered species and species of special concern.

The Governor's April 25, 2014 Proclamation, directed the State Water Board to adopt and implement emergency regulations, which it did in other watersheds in 2014 and 2015 to protect fisheries. Implementation of these emergency regulations in 2014 was not necessary in two watersheds covered by the emergency regulations because local voluntary efforts were successful in providing the flows necessary to protect fisheries.



In 2014, CDFW partnered with the National Marine Fisheries Service (NMFS) to develop the California Voluntary Drought Initiative (Drought Initiative) which identified certain reaches of Green Valley, Dutch Bill, Mark West and Mill creeks as priority watersheds. The Drought Initiative encourages the development of voluntary agreements between CDFW, NMFS and other parties to provide instream flows for fish, associated monitoring and potential fish rescue actions. CDFW has worked with several landowners under the Drought Initiative to provide enhanced flows to support summer rearing habitat critical to the survival of coho salmon and steelhead. Under existing state authorities and pursuant to executive orders related to the current drought emergency, CDFW may also employ voluntary written agreements as a tool to improve regulatory coverage for incidental take of species under California Endangered Species Act (CESA). At the discretion of the landowner, Memoranda of Understanding entered into pursuant to the Drought Initiative and CESA for fish management activities will include location-specific best management practices and will provide increased regulatory certainty for cooperating landowners and entities. Technical and financial assistance may be available for water users who participate in the Drought Initiative to implement the actions described in any agreement. If requested, CDFW will provide recommendations and letters of support, for targeting financial and technical assistance, with Drought Initiative participants.

The ecosystem and the survival of the coho salmon are at a precarious junction and until the winter rains come again, every week is critical for these endangered salmon. **CDFW and the State Water Board are asking for landowner assistance in helping to protect and preserve our fragile Russian River coho salmon population by participating in voluntary drought agreements that will help to maintain stream flows for juvenile fish passage from May 1 to June 30 and for subsistence flows after July 1. The fish need a minimum amount of water flow to live and these steps and cooperation are necessary for them to succeed.** Such voluntary agreements could involve:

- Use of alternative water sources that will not directly or indirectly affect instream flow.
- Coordination of diversions among adjacent landowners to reduce instantaneous withdrawal rates so that instantaneous diversion rates can be limited by withdrawing water at different times where possible.
- Coordinated releases to enhance downstream flow where there is reservoir storage that may not be needed for irrigation or other uses.
- Reducing water extraction activities that reduce stream flow, installing water conservation measures and forgoing irrigation of landscaping and lawns.
- Installation low-flow devices such as toilets, washing machines, etc.

Over this last year, collaborative efforts by Russian River stakeholders have made significant strides towards local solutions to meet the dual needs of providing frost protection for vineyards and flows necessary to protect juvenile coho salmon and steelhead during the frost season. The State Water Board prefers such collaborative approaches that allow stakeholders to work together at the local level to find solutions as provided for under the Russian River Frost Protection Regulations versus more prescriptive approaches that rely upon curtailments or other restrictions on water rights holders. However, due to the immediate threat to coho salmon during this drought emergency, in the absence of a sustainable voluntary commitment to conserve or forego water, the State Water Board may need to act as it did in 2014 and this year with tributaries in the Sacramento River watershed and pass emergency regulations



([http://www.waterboards.ca.gov/press\\_room/press\\_releases/2015/pr031715\\_wr\\_fish\\_reg\\_info.p  
df](http://www.waterboards.ca.gov/press_room/press_releases/2015/pr031715_wr_fish_reg_info.pdf)) that compel curtailments of water right holders in these tributaries. We encourage the immediate development of voluntary drought agreements to protect endangered fish on these important stream reaches. CDFW intends to support any local cooperative solution formalized through an executed agreement with CDFW as an alternative to the State Water Board's priority-based curtailment of any party to such an agreement's water rights in order to prevent unreasonable impacts to fishery resources.

Additional ways to conserve water may be found at: <http://saveourwater.com/>. Any actions taken on your part could be instrumental in protecting instream resources of these creeks. Immediate action is needed by water users in these four Russian River tributaries to address the drought conditions this year. However, CDFW and the State Water Board recognize that long-term physical solutions (e.g., off stream storage during wet season, habitat restoration, etc.) or agreements may be appropriate to help address this issue over the long-term. CDFW and the State Water Board are committed to work with project proponents on these long-term solutions, including permitting of such action, where appropriate.

If you are interested in participating in the Drought Initiative please contact the Bay Delta Region's Drought Hotline at (707) 944-5555 or via email at [BDRDrought@wildlife.ca.gov](mailto:BDRDrought@wildlife.ca.gov). CDFW's Russian River Coho – Voluntary Drought Initiative webpage (<https://www.wildlife.ca.gov/Conservation/Inland-Fisheries/Projects/Russian-River-Coho>) provides details of the information presented in this letter including the Drought Initiative, watershed maps, outreach, and technical information. This website will be updated frequently to include public meeting dates and other news, so please check the website for the most current information.

Sincerely,



Scott Wilson  
Regional Manager  
Bay Delta Region  
California Department of Fish and Wildlife



Barbara Evoy  
Deputy Director  
Division of Water Rights  
State Water Resources Control Board





## VOLUNTARY DROUGHT AGREEMENT

Priority Tributaries to the Russian River  
To Conserve Water and Help Salmon in Your Creek  
Residential Landowner

**Whether or not you use creek water or well water, have a lawn or use water for a garden or landscaping, water conservation in and around your home will help the salmon in your creek. If you are already taking water conservation actions or are willing to implement water conservation actions that are applicable to you, please sign this Agreement and help the salmon.**

This Voluntary Drought Agreement (Agreement) is developed to implement the goals of the California Voluntary Drought Initiative (Initiative). This Agreement is between the California Department of Fish and Wildlife (CDFW), and a residential landowner in the Russian River Watershed (Landowner).

### Priority Watershed

On January 17, 2014, Governor Brown proclaimed a drought State of Emergency, directing State officials to take all necessary actions to prepare for water shortfalls. On April 25, 2014, Governor Brown issued an Executive Order directing CDFW to work with other State and Federal agencies and landowners in priority watersheds to protect certain species. On May 13, 2014, the National Marine Fisheries Service (NMFS) and CDFW adopted a California Voluntary Drought Initiative (Initiative), expressing an intention to work with water users in high priority watersheds in the state to reduce the negative effects of the drought on salmon and steelhead. The Russian River Watershed, which this Agreement covers, was identified as a Priority Watershed in the Initiative. This watershed contains Central California Coast (CCC) coho salmon and CCC steelhead, which are listed under the Federal Endangered Species Act (ESA) as Endangered and Threatened, respectively. Coho salmon are also listed as Endangered under the California Endangered Species Act (CESA). **This Agreement will conserve water in your home and yard to leave more water in the creek for the salmon.**

### Water Conservation Measures

The Landowner agrees to:

Forgo irrigation of all lawn areas and minimize irrigation of landscaping and where possible;

- Install water conservation measures and limit indoor water use;
- Reduce instantaneous diversion rates (withdraw water more slowly);
- Use alternative water sources that will not directly or indirectly affect instream flow;
- Coordinate diversions among adjacent landowners so that instantaneous diversion rates can be limited by withdrawing water at different times;
- Consider additional voluntary conservation actions proposed by CDFW.



## Landowner Access for Monitoring and Fish Relocation

The Landowner agrees to:

- Allow reasonable access to property to facilitate fish rescue and relocation by NMFS and CDFW staff and their representatives; and
- Allow reasonable access to property for fisheries monitoring by NMFS and CDFW staff and their representatives.

### Reporting

1. Please indicate approximately how many square feet of lawn will not be watered:

---

2. Please indicate approximately how many gallons of water is expected to be saved per month:

---

3. If applicable, please indicate any other action that are being taken to conserve water:

---

This Agreement represents an extraordinary measure intended to enable fish to survive the critical 2015 drought period. This Agreement does not allow for the installation or operation of any new diversion or instream structure. Once signed, this agreement will remain in place until May 31, 2016, or until Federal or State drought emergency declarations or designations are no longer in effect, whichever comes first. If the Landowner chooses to terminate this agreement prior to that date, the Landowner agrees to notify the CDFW in writing, at the address listed below, prior to such termination.

### PARTICIPATING PARTIES

Landowner Name (Print):	Watershed:
Address:	APN Number(s):
Email Address:	Phone Number:
Landowner (Signature):	Date:

---

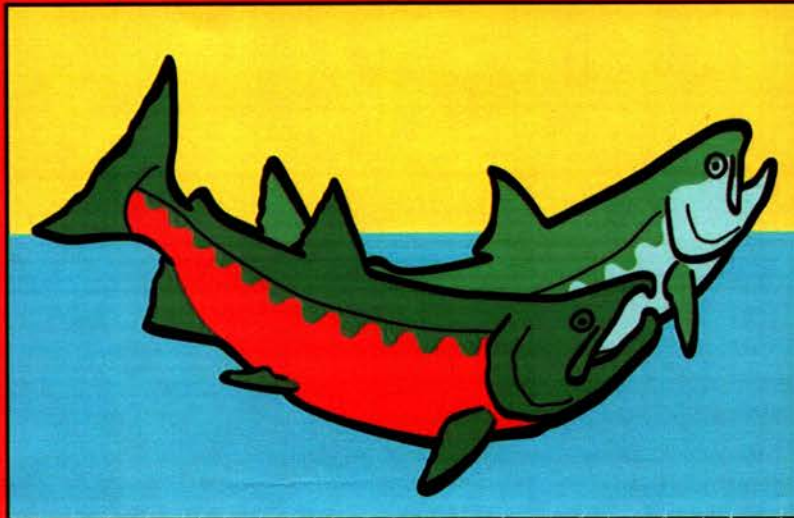
Scott Wilson, Regional Manager  
California Department of Fish and Wildlife  
Bay Delta Region  
7329 Silverado Trail, Napa, CA 94558

---

Date



## *California Coho Salmon*



*~Keep~Them~Running~*

## **Russian River Voluntary Drought Initiative Public Information Meeting**

**Join Us! Thursday May 14<sup>th</sup>, 2015 6:30 – 8:30 PM**

**Salmon Creek School • 1935 Bohemian HWY • Occidental, CA 95465**

We need your immediate help to conserve water and protect endangered coho salmon and threatened steelhead trout in Dutch Bill and Green Valley creeks. These creeks are priority rearing habitat for the listed species, and streamflows from right now through the early fall will make a crucial difference in their survival.

Please join the Department of Fish and Wildlife and other conservation organizations for this important, informational event concerning landowner participation in voluntary drought agreements. Learn how you can do your part and share your suggestions on how together we can save our young coho and steelhead in the Russian River Watershed.



**For more information please contact the Department of Fish and Wildlife**

**(707) 944-5555 • [BDRdrought@wildlife.ca.gov](mailto:BDRdrought@wildlife.ca.gov)**

**[www.wildlife.ca.gov/Conservation/Inland-Fisheries/Projects/Russian-River-Coho](http://www.wildlife.ca.gov/Conservation/Inland-Fisheries/Projects/Russian-River-Coho)**

**If you cannot attend, contact Gail Seymour • [Gail.Seymour@wildlife.ca.gov](mailto:Gail.Seymour@wildlife.ca.gov)**



# Save the salmon in the Russian River creeks

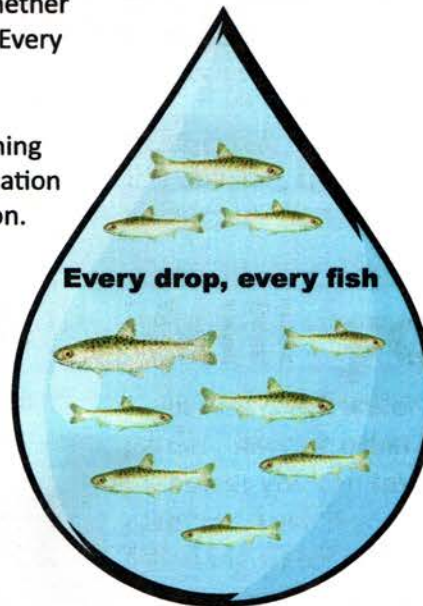
The ongoing drought is devastating juvenile coho salmon populations in Sonoma County. These endangered fish will die because of low water levels unless we work together to solve the problem.

The California Department of Fish and Wildlife (CDFW) is asking for your immediate help to save the salmon in four Russian River creeks. Watershed residents can take two actions: reduce your water usage, and allow fisheries scientists access to your land to check the water and fish. By doing these things, you will make a critical difference regardless of whether mandatory water restrictions are implemented this year. Every drop counts!

The first step is to tell us how best to contact you. By signing this voluntary agreement, you provide us with the information we need to effectively partner with you to save the salmon.

## Will you help?

If you use creek water or well water, irrigate your garden, lawn or other landscaping, there are measures you can take to conserve this precious resource. Even if you are already taking the following water conservation actions, please sign this agreement and pledge to work with us in the coming months to save the endangered salmon.



- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Take shorter showers                   | <input type="checkbox"/> Water efficient improvements                | <input type="checkbox"/> Replace old toilets            |
| <input type="checkbox"/> Stop watering lawns                    | <input type="checkbox"/> Wash only full loads of laundry             | <input type="checkbox"/> Plant drought resistant plants |
| <input type="checkbox"/> Turn water off when brushing you teeth | <input type="checkbox"/> Completely fill the dishwasher before using |   |

Please return the signed agreement to us ASAP. We will contact you shortly thereafter. You can return the agreement to us by mail, e-mail (either a scan or good cell phone photo) or fax. If you have questions, please call (707) 944-5555 and we'll do our best to respond the same day.

CDFW, 7329 Silverado Trail, Napa, CA 94558 / [bdrdrought@wildlife.ca.gov](mailto:bdrdrought@wildlife.ca.gov) / Fax 707.944.5563



**Time is critical. We need your help NOW!**







State of California – The Natural Resources Agency  
DEPARTMENT OF FISH AND WILDLIFE  
Bay Delta Region  
7329 Silverado Trail  
Napa, CA 94558  
(707) 944-5500  
[www.wildlife.ca.gov](http://www.wildlife.ca.gov)

EDMUND G. BROWN JR., Governor  
CHARLTON H. BONHAM, Director



April 8, 2015

CAMP MEEKER REC & PARK DIST  
OR CURRENT LANDOWNER  
PO BOX 461  
CAMP MEEKER CA 95419

RECEIVED  
APR 13 2015

BY: 

APN: 075-100-034, 075-300-004, 075-300-006, 075-300-009

Dear Landowner:

Subject: Voluntary Drought Initiative and New Program Information, Dutch Bill Creek, Tributary to the Russian River, Sonoma County

On January 17, 2014, Governor Brown declared a State of Emergency due to the ongoing drought. On April 25, 2014, the Governor issued an Executive Order continuing the State of Emergency and strengthening the state's ability to manage water and habitat effectively in drought conditions. In response to continuing drought conditions, Governor Brown issued an Executive Order on December 22, 2014 which extended certain aspects identified in the January 2014 and April 2014 Executive Orders until May 31, 2016. On April 1, 2015, Governor Brown issued yet another Executive Order indicating the distinct possibility that the current drought will stretch into 2016 and beyond. The Executive Orders, among other things, direct the California Department of Fish and Wildlife (CDFW) to work with landowners and other state and federal agencies in priority watersheds to protect threatened and endangered species and species of special concern.

Winter rains have not been sufficient to alleviate drought conditions and as such, you are receiving this letter to ask for your assistance in actions may be important to protecting the sensitive aquatic ecosystem of Dutch Bill Creek. On October 22, 2014, a letter was sent notifying you that CDFW had partnered with the National Marine Fisheries Service (NMFS) to develop the California Voluntary Drought Initiative (Drought Initiative) which identified Dutch Bill Creek and its' tributaries as a priority watershed. The Drought Initiative encourages the development of voluntary agreements between CDFW and other parties to provide instream flows for fish, associated monitoring and potential fish rescue actions. CDFW has worked with several landowners under the Drought Initiative to provide enhanced flows to support summer rearing habitat critical to the survival of coho salmon and steelhead.

Recognizing that drought conditions may well persist into the future, CDFW strongly encourages landowners with diversions to find ways to limit the amount of water directly diverted from Dutch Bill Creek during critical summer periods. In response to this, several programs have been developed over the last year to assist landowners in better managing scarce water supplies.

- In March of 2014, CDFW and the State Water Resources Control Board (SWRCB) announced expedited approval for the installation of storage tanks by landowners who



currently divert water from important rivers and streams for domestic use. This program is available in your watershed.

- In January 2014, the SWRCB began the Small Irrigation Use registration program which allows for expedited processing of diversions of up to 20-acre feet of water to offstream storage for the purpose of irrigation, frost protection, or heat control of currently cultivated lands within your area.

Information on these Programs can currently be found at  
[http://www.waterboards.ca.gov/waterrights/water\\_issues/programs/registrations/index.shtml](http://www.waterboards.ca.gov/waterrights/water_issues/programs/registrations/index.shtml).

CDFW is also continuing to encourage voluntary actions that could be taken to protect threatened and endangered species and species of special concern and maximize the beneficial uses of scarce water supplies. Such actions could include:

- Use of alternative water sources that will not directly or indirectly affect instream flow.
- Coordination of diversions among adjacent landowners to reduce instantaneous withdrawal rates so that instantaneous diversion rates can be limited by withdrawing water at different times where possible.
- Coordinated releases to enhance downstream flow where there is reservoir storage that may not be needed for irrigation or other uses. CDFW staff are available to discuss this option.
- Installing water conservation measures and forgoing irrigation of landscaping and lawns.
- Installation low-flow devices such as toilets, washing machines, etc.

Any actions taken on your part could be instrumental in protecting instream resources of Dutch Bill Creek. Additional information on the Drought Initiative Program can be found at:  
[http://www.westcoast.fisheries.noaa.gov/protected\\_species/salmon\\_steelhead/voluntary\\_drought\\_initiative.html](http://www.westcoast.fisheries.noaa.gov/protected_species/salmon_steelhead/voluntary_drought_initiative.html).

If you are interested in participating in the Drought Initiative Program, installing a tank or in receiving more information regarding potential conservation and management actions, please contact the Bay Delta Region's Drought Hotline at (707) 944-5555 or via email at [BDRDrought@wildlife.ca.gov](mailto:BDRDrought@wildlife.ca.gov).

Sincerely,



Scott Wilson  
Regional Manager  
Bay Delta Region



[Home](#) → [Water Issues](#) → [Programs](#) → [Drought](#)

## State Water Board Drought Year Water Actions

### EMERGENCY CONSERVATION REGULATIONS

#### What's Prohibited for Everyone

- Using potable water to wash sidewalks & driveways
- Runoff when irrigating with potable water
- Using hoses with no shutoff nozzles to wash cars
- Using potable water in decorative water features that do not recirculate the water
- Using outdoor irrigation during and 48 hours following measurable precipitation

#### What's Required for Business

- Restaurants and other food service establishments can only serve water to customers on request
- Hotels and Motels must provide guests with the option of not having towels and linens laundered daily

#### What Water Suppliers Must Do

- Impose restrictions on outdoor irrigation
- Notify customers about leaks that are within the customer's control
- Report on water use monthly
- Report on compliance and enforcement

- [Emergency Regulations to Achieve 25% Conservation](#)
- [Fact Sheet on Updated and Approved Emergency Water Conservation Regulation](#)
- [Monthly Urban Water Conservation Reporting](#)
- [General Water Conservation Tips and Information on Water Use Efficiency](#)
- [Drought Home](#)



Receive updates on this topic by email. Subscribe to our [Water Rights Regulations](#) and/or [Drought Updates](#) email subscription lists, found under the drop-down heading "WATER RIGHTS TOPICS".

- To report wasteful practices at State facilities, please use the Department of General Services' online reporting system at: <http://saveourh2o.org/report-water-waste>.
- Contact the State Water Board's drought hotline for questions on drought-related activities including general questions on the emergency regulations: (916) 341-5342.

### State Water Board Adopts Update of Emergency Regulations for Water Conservation

On March 17, the State Water Resources Control Board adopted an expanded drought-related emergency regulation to ensure water suppliers, their customers, and state residents increase water conservation in urban settings.

- March 27, 2015 - [Office Administrative Law Approved Update of Emergency Water Conservation Regulations](#)
- April 8, 2015 - [State Water Board Correspondence to Hospitality Industry on Water Conservation](#) | [Spanish Version](#)
- March 27, 2015 - [Fact Sheet of Updated Approved Regulations](#)
- March 17, 2015 - [Adopted Resolution and Emergency Regulations](#)
- March 17, 2015 - Press Release: [State Water Board Expands and Extends Emergency Water Conservation Regulation](#)
- March 17, 2015 - [Staff Presentation, Item 7 at March 17, 2015 Board Meeting](#)

## Proposed Update of Emergency Regulations for Water Conservation

On March 17, 2015, the State Water Resources Control Board will consider amending and readopting the drought-related emergency regulation to ensure water suppliers, their customers, and state residents increase water conservation in urban settings.

- March 16, 2015 - [Public Comments Received](#)
- March 6, 2015 - [Notice of Proposed Rulemaking](#)
- March 6, 2015 - [Proposed Emergency Regulations](#)
- March 6, 2015 - [Emergency Regulations Digest](#)

## State Water Board Adopts Statewide Emergency Conservation Regulations

- July 29, 2014 - [Office of Administrative Law Approved Emergency Water Conservation Regulations](#)
- July 29, 2014 - [Fact Sheet on Approved Regulations](#)
- July 28, 2014 - [Frequently Asked Questions](#)
- [December 2014 Urban Water Conservation Workshop \(including written comments\)](#)
- [February 2015 Urban Water Conservation Regulation Input and Potential Next Steps](#)

To report wasteful practices in your work or residential neighborhoods, please contact your water supplier. For more information on your water supplier, please use the [Water Supplier Locator Tool](#).

## Proposed Emergency Regulations for Water Conservation

On July 15, 2014 the State Water Resources Control Board approved an emergency regulation to ensure water suppliers, their customers and state residents increase water conservation in urban settings.

- July 16, 2014 - [Adopted Resolution and Emergency Regulations](#) - [en Español]
- July 15, 2014 - **Press Release:** [State Water Board Approves Emergency Regulation to Ensure Agencies and State Residents Increase Water Conservation](#) - [en Español]
- [Staff Presentation for Item 10 - July 15, 2014 Board Meeting](#)
- July 14, 2014 - [Public Comments Received](#)
- July 8, 2014 - [Notice of Proposed Emergency Rulemaking](#)
- July 8, 2014 - [Proposed Emergency Regulations](#)
- July 8, 2014 - [Emergency Regulations Digest](#)
- July 8, 2014 - Media Call on Emergency Water Conservation Regulations (.mp3):  
[Part 1](#) (1:03:00 22.28MB) | [Part 2](#) (00:34:48 14.31MB)

## Contacts for Additional Information or Questions

Email is preferred. Please be specific regarding your request, whether it is an interview request or question. Thank you.

### MEDIA REQUESTS

**George Kostyrko**, Director  
Office of Public Affairs  
(916) 341-7365  
[George.Kostyrko@waterboards.ca.gov](mailto:George.Kostyrko@waterboards.ca.gov)

**Timothy M. Moran**  
Public Information Officer  
(916) 327-8239  
[Timothy.Moran@waterboards.ca.gov](mailto:Timothy.Moran@waterboards.ca.gov)

### PROGRAM QUESTIONS

Eric Oppenheimer

Max Gomberg



RESOLUTION 2015-004  
BOARD OF DIRECTORS OF THE  
CAMP MEEKER RECREATION AND PARK DISTRICT,  
COUNTY OF SONOMA, STATE OF CALIFORNIA,  
ORDERING AN ELECTION TO BE HELD, AND,  
REQUESTING CONSOLIDATION WITH THE  
NOVEMBER 3, 2015 GENERAL DISTRICT ELECTION

---

**WHEREAS**, an election will be held on November 3, 2015, in the Camp Meeker Recreation and Park District for the purpose of electing District Directors to fill positions that will expire in 2015;

**BE IT RESOLVED THAT**, the District Directors of said district hereby request consolidation with any election that may be held on the same day, in the same territory, or in territory that is in part the same.

**THE FOREGOING RESOLUTION** was introduced by Director \_\_\_\_\_, who moved its adoption, seconded by Director \_\_\_\_\_ and then adopted on roll call by the following vote:

Anderson \_\_\_\_\_ Helfrich \_\_\_\_\_ Larson \_\_\_\_\_

Tominia \_\_\_\_\_ Watson \_\_\_\_\_

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_ ABSENT: \_\_\_\_\_

**WHEREUPON**, the Chairperson declared the foregoing resolution adopted and SO ORDERED

ATTESTED:

\_\_\_\_\_  
Catherine J. Anderson, Secretary/Treasurer

May 19, 2015



## SONOMA COUNTY

Clerk-Recorder-Assessor

[www.sonoma-county.org/cra](http://www.sonoma-county.org/cra)

### REGISTRAR OF VOTERS DIVISION

P.O. Box 11485  
435 Fiscal Dr.  
Santa Rosa, CA 95406  
Tel: (707) 565-6800  
Toll Free (CA only):  
(800) 750-VOTE  
Fax: (707) 565-6843

### MEMORANDUM

TO: DISTRICT SECRETARY

FROM: SONOMA COUNTY REGISTRAR OF VOTERS

DATE: MARCH 19, 2015

SUBJ: INFORMATION ON UPCOMING CONSOLIDATED ELECTIONS

RECEIVED  
MAR 26 2015  
BY: *CA*

The regular biennial election of your District Board Directors will take place on November 3, 2015. Nominations for offices in your district open on July 13, and close on August 7, 2015. If any incumbent fails to file during the nomination period, there will be a five day extension through 5 p.m. on August 12, 2015, for anyone other than the incumbent officer. The Registrar of Voters Office would like to assist you in any way possible in meeting all of your filing deadlines. Enclosed is a sample Resolution form to request consolidation, a Notice of Offices to Be Filled and Statement of Responsibility for the Statement of Qualifications and a Notice of District Boundaries. Filing dates for each of these documents are included on the election calendar enclosed.

As a convenience to your candidates, we have enclosed forms for submitting Candidates' Statements of Qualifications as well as guidelines for preparing a statement, new procedure document (lime green) and a list showing the estimated costs of Statements of Qualifications for each jurisdiction. These forms may be provided to any candidate wishing to include a printed Statement of Qualifications in the voter information pamphlet portion of the sample ballot. When issuing the form, the estimated cost of the statement should be written in the upper box on the form. If your district requires payment in advance for printing statements, candidates must secure a receipt from your office as proof of payment before a statement will be accepted for filing by our office.

Statements of Qualifications must be filed at the same time all other nomination documents are filed in the office of the Registrar of Voters. Statements may be withdrawn but not changed during the nomination period or extended nomination period if applicable.

In addition to filing assuming and leaving Statement of Economic Interests (Form 700), each candidate must file a Statement of Economic Interests (Form 700) not later than the final filing date for the Declaration of Candidacy. Candidates may use the Fair Political Practices Commission (FPPC) website [www.fppc.ca.gov](http://www.fppc.ca.gov) to download Form 700 or to fill out the form on-line prior to printing it out for their signature and filing it with our office when they come in to do their nomination papers. Enclosed is a copy of the current form if you would like to provide a hardcopy to them.

If you have any questions regarding this or any other election related matters, you may call our office at (707) 565-6800 or write us at P.O. Box 11485, Santa Rosa, CA 95406. Your continued cooperation and assistance in the conduct of elections is greatly appreciated.

WFR/dr

Attachment



Estimated Costs for Statements of Qualifications are based on the printer's price list, set up fees and the number of registered voters within the jurisdiction. Estimates are for statements not exceeding 200 words. Final costs will be determined by the number of candidate statements (English and Spanish) submitted for an individual office. Candidates are required to submit a check with "not to exceed," the highest possible cost for one Statement of Qualifications (or two Statements of Qualifications if filing Spanish), written under the amount line. (Elections Code §13307(c)). All checks will be held until after the final deadline to withdraw a candidate statement.

ESTIMATED COST OF STATEMENTS OF QUALIFICATIONS	November 3, 2015 CONSOLIDATED ELECTIONS
--	--

Jurisdiction	1 Candidate Statement Per Page	2 Candidate Statements Per Page	3 Candidate Statements Per Page	4 Candidate Statements Per Page
<b>SPECIAL DISTRICTS</b>				
<b>Cazadero Community Service</b>				
English Only	\$255	\$185	\$162	\$150
English & Spanish	N/A	\$471	\$424	\$401
<b>Graton Community Service</b>				
English Only	\$261	\$188	\$164	\$152
English & Spanish	N/A	\$477	\$428	\$404
<b>Occidental Community Service</b>				
English Only	\$277	\$196	\$170	\$156
English & Spanish	N/A	\$493	\$439	\$412
<b>Bennett Valley Fire Protection</b>				
English Only	\$281	\$198	\$171	\$157
English & Spanish	N/A	\$496	\$441	\$414
<b>Bodega Bay Fire Protection</b>				
English Only	\$263	\$189	\$165	\$152
English & Spanish	N/A	\$478	\$429	\$405
<b>Glen Ellen Fire Protection</b>				
English Only	\$279	\$197	\$170	\$157
English & Spanish	N/A	\$495	\$440	\$413
<b>Schell Vista Fire Protection</b>				
English Only	\$295	\$205	\$175	\$160
English & Spanish	N/A	\$510	\$451	\$421
<b>Bodega Bay Public Utility 1, 2 &amp; 3</b>				
English Only	\$258	\$187	\$163	\$151
English & Spanish	N/A	\$473	\$426	\$402
<b>Camp Meeker Recreation &amp; Park</b>				
English Only	\$252	\$184	\$161	\$150
English & Spanish	N/A	\$468	\$422	\$399
<b>Monte Rio Recreation &amp; Park</b>				
English Only	\$258	\$187	\$163	\$151
English & Spanish	N/A	\$473	\$426	\$402
<b>Russian River Recreation &amp; Park</b>				
English Only	\$304	\$210	\$178	\$163
English & Spanish	N/A	\$519	\$457	\$425

Estimated Costs for Statements of Qualifications are based on the printer's price list, set up fees and the number of registered voters within the jurisdiction. Estimates are for statements not exceeding 200 words. Final costs will be determined by the number of candidate statements (English and Spanish) submitted for an individual office. Candidates are required to submit a check with "not to exceed," the highest possible cost for one Statement of Qualifications (or two Statements of Qualifications if filing Spanish), written under the amount line. (Elections Code §13307(c)). All checks will be held until after the final deadline to withdraw a candidate statement.

ESTIMATED COST OF STATEMENTS OF QUALIFICATIONS	November 3, 2015 CONSOLIDATED ELECTIONS
--	--

Jurisdiction	1 Candidate Statement Per Page	2 Candidate Statements Per Page	3 Candidate Statements Per Page	4 Candidate Statements Per Page
<b>Forestville Water</b>				
English Only	\$277	\$196	\$169	\$156
English & Spanish	N/A	\$493	\$439	\$412
<b>North Bay Water</b>				
English Only	\$249	\$182	\$160	\$149
English & Spanish	N/A	\$465	\$420	\$398
<b>Rains Creek/Hiatt Rd Co Water</b>				
English Only	\$246	\$181	\$159	\$148
English & Spanish	N/A	\$461	\$418	\$396
<b>Russian River County Water</b>				
English Only	\$269	\$192	\$167	\$154
English & Spanish	N/A	\$485	\$434	\$408
<b>Sonoma Mountain County Water</b>				
English Only	\$247	\$181	\$159	\$148
English & Spanish	N/A	\$462	\$419	\$397
<b>Timber Cove County Water</b>				
English Only	\$246	\$181	\$159	\$148
English & Spanish	N/A	\$462	\$418	\$396
<b>North Marin Water</b>				
English Only	\$245	\$180	\$159	\$148
English & Spanish	N/A	\$460	\$417	\$396
(Marin County conducts election				



# MEMORANDUM

TO: WILLIAM F. ROUSSEAU, COUNTY CLERK & REGISTRAR OF VOTERS  
 FROM: CAMP Meekel Recreation - Fall DISTRICT  
 SUBJECT: NOTICE OF OFFICES TO BE FILLED AND STATEMENT OF RESPONSIBILITY FOR STATEMENTS OF QUALIFICATIONS

Notice is hereby given that, pursuant to Elections Code Section 10509 (which requires notification prior to the 125<sup>th</sup> day before the election (July 1, 2015)), the following are the elected office holders of this district whose terms will expire in 2015, and whose successors will be required to be elected at the upcoming election to be held on November 3, 2015.

DIRECTOR	LENGTH OF NEXT TERM (Commencing 12/04/15)
1. <u>Catherine Judith Anderson</u>	<u>4</u> YEARS
2. <u>Lynn Elizabeth Watson</u>	<u>4</u> YEARS
3. <u>Valery Lee Larson</u>	<u>4</u> YEARS
4. _____	____ YEARS
5. _____	____ YEARS

## (MARK APPROPRIATE OPTIONS BELOW)

1. The length of Statements of Qualifications shall not exceed (select one):

- ☐ 200 words  
☐ 400 words \*

\*Note: Estimated costs for printing 400 word statements are **DOUBLE** that of the 200 word statements and would apply to all Statements of Qualifications regardless of the number of words.

2. The costs incurred in the printing of the optional Statements of Qualifications (English & Spanish, if requested by the candidate) in the Voter Information Pamphlet is the responsibility of the (select one):

- ☐ District  
☐ Candidate

a. If the candidate is responsible for costs of the Statement of Qualifications, the district opts to (select one):

- ☐ Require payment in advance to the District Secretary.  
☐ Bill the candidate after the date of the election.

Note: It is the responsibility of the District to collect the costs of Statements of Qualifications from the candidates whether payment in advance or payment after the fact is required. **If advance payment is required, candidates must present a receipt from the district at the time the Statement of Qualifications is filed with the Registrar of Voters Office. Multi-county districts please be advised that the estimated cost reflects only the Sonoma County portion of the cost.**

I HEREBY CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND SUBMIT THIS STATEMENT IN COMPLIANCE WITH ELECTIONS CODE SECTIONS 10509 AND 13307.

SEAL

SIGNED: \_\_\_\_\_ DATE: May 14, 2015

## MEMORANDUM

TO: WILLIAM F. ROUSSEAU, COUNTY CLERK & REGISTRAR OF VOTERS  
FROM: CAMP Meeker Recreation & Park DISTRICT  
SUBJECT: NOTICE OF DISTRICT BOUNDARIES/STATEMENT IN LIEU OF MAP  
DATE: May 19, 2015

Pursuant to Elections Code Section 10522 (which requires notification prior to the 125<sup>th</sup> day before the election (July 1, 2015)) regarding district boundaries in the above named district), we are hereby notifying the Registrar of Voters Office that:

- ☐ As of this date, there has been no change in the boundaries of this district since the date of the last election. A map of the district is already on file with your office; therefore this notice is in lieu of providing a duplicate map.
- ☐ A map of the above district, with all annexations and detachments shown thereon, is attached to this notification and incorporated for reference herein.
- ☐ There have been changes in the boundaries of this district since the date of the last election. A verified map of the above district containing all recent annexations and details shown thereon, is already on file with your office.

Submitted by \_\_\_\_\_  
District Secretary

SEAL

PLEASE COMPLETE AND RETURN IN THE PRE-ADDRESSED, STAMPED ENVELOPE



# CONSOLIDATED ELECTIONS

## NOVEMBER 3, 2015

Notification deadline, district director elections	July 1, 2015
Specifications deadline, school district	July 3, 2015*
Nominations open	July 13, 2015
Nominations deadline	August 7, 2015
Consolidation deadline, measures	August 7, 2015
Tax rate statements deadline, bond measures	August 7, 2015
Measure letter assignments	August 8, 2015*
Extended nomination deadline	August 12, 2015
Deadline to amend/withdraw measure	August 12, 2015
Random Alpha Drawing	August 13, 2015
Argument deadline	August 17, 2015
Impartial analysis due	August 17, 2015
Rebuttal deadline (only if opposing arguments are filed)	August 27, 2015
Military/Overseas 60 Day Ballots	September 4, 2015
First day sample ballots may be mailed	September 24, 2015
Voting by mail opens	October 5, 2015
Registration deadline	October 19, 2015
Deadline to request VBM's by mail	October 27, 2015
Deadline to certify election results	November 23, 2015

\*For dates that fall on a Saturday, Sunday or holiday, use the next regular business day for transactions.