Agenda of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, July 18, 2017 7:00 pm
DISTRICT OFFICE (Next to the Fire Station)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT
The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS (10 minutes)
A. Approval of Minutes
1. June 20, 2017
B. Payment of Claims
C. Journal Entry Approval
D. Administrative and Financial Report

VII. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility, 10 minutes)

A. Report of operations for the current month.

VIII. ACTION ITEMS

A. WATER ACCOUNT 296, 32 MCCLURE, KOLODGE PROPERTIES (RRU Staff, 10 minutes)
DESCRIPTION: Frank Frederico, owner of 32 McClure, (Account 296) is requesting a credit for high usage in May and June due to a toilet leak. He contends that while there was a leaking toilet in that was repaired and doubts the accuracy of the meter reading. (Customer & Russian River Utility information included.)

B. WATER RATE REVIEW (Gary Helfrich/Staff, 10 minutes)
DESCRIPTION: Water rates have not been increased since early 2011 despite ongoing increases in costs. The Board will discuss water rates, current policy and related matters.
PROPOSED ACTION: The Board may/may not take further action regarding this issue.

C. DISTRICT MAINTENANCE (Board & Staff, 10 minutes)
DESCRIPTION: At the June meeting, the Board discussed a proposal for hiring of an employee to perform various services for landscaping and maintenance. It was agreed each Director would research and provide, for discussion, a description of the maintenance and repair needs. Staff will research outsourcing to services.
PROPOSED ACTION: The Board may/may not take further action.

D. BASKETBALL COURT PAINTING (Anthony Tominia & Staff, 5 minutes)
DESCRIPTION: The Board will discuss out-sourcing the painting of lines on the basketball court.
PROPOSED ACTION: The Board may/may not approve proceeding with painting the lines on the basketball court.

E. CAMP MEEKER SIGN (Anthony Tominia/Gary Helfrich, 10 minutes)
DESCRIPTION: The Board will discuss the status of the Camp Meeker sign and proposed repair.
PROPOSED ACTION: The Board may/may not approve further action in regard to the sign.

F. SOFT TRAC/MIP PROFESSIONAL SERVICES CONTRACT (Staff, 10 minutes)
DESCRIPTION: The District's annual client care support services for its accounting software is due for renewal effective August 16. The costs (see attached) for membership participation in various support service levels range from $975.00-$4,395 annually. District Staff requested a proposal for services for an as needed basis rather than a membership contract and has been provided with an estimate for eight (8) hours of service. In other words, if the time isn't used no cost incurred.
PROPOSED ACTION: The Board may/may not approve a contract with Soft Trac.

G. RESOLUTION 2017-007 SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY ELECTION (Staff, 5 minutes)
DESCRIPTION: The Board will select candidates for SDRMA Board of Directors and vote for four individuals as listed in the above-referenced Resolution 2017-007.
PROPOSED ACTION: The Board may/may not select four individuals to serve on the SDRMA Board and approve Resolution 2017-007 accordingly.

H. CSDA 2017 ELECTION (Staff, 5 minutes)
DESCRIPTION: CSDA (California Special Districts Association) has established networks with each of six networks having three seats. The Bay Area network will elect two representatives to the CSDA Board of Directors. Ballots must be completed and returned by mail by 5:00 August 4.
PROPOSED ACTION: The Board may/may not vote for two representatives to the CSDA Board.

IX. DIRECTORS' REPORTS
DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.
PROPOSED ACTION: No action or discussion to take place

X. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.
Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than ten (10) calendar days before the meeting.
Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419.
Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion.
Submit your agenda items using the Districts website at the following address:
http://www.campmeeker.org/wordpress/?page_id=224.

Minutes of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, June 20, 2017 7:00 pm
DISTRICT OFFICE (Next to the Fire Station)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

The meeting was called to order at 7:03 p.m.

II. ROLL CALL

Directors Anderson, Helfrich, Larson, Tominia and Watson were present.

III. APPROVAL OF AGENDA

A motion was made by Cathie Anderson, and seconded by Gary Helfrich to approve the agenda as posted.
Directors Anderson, Helfrich, Larson, Tominia, and Watson voted yes.
The motion was approved. Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

There was no public comment

VI. CONSENT ITEMS

A. Approval of Minutes

1. April 22, 2017
A motion was made by Gary Helfrich, and seconded by Valery Larson to approve the April 22, 2017 minutes as written.
Directors Anderson, Helfrich, Larson, Tominia, and Watson voted yes.
The motion was approved. Ayes: 5 Noes: 0 Abstain: 1 Absent: 0

2. May 16, 2017
A motion was made by Cathie Anderson, and seconded by Anthony Tominia to approve the May 16, 2017 minutes as written.
Directors Anderson, Helfrich, Larson, Tominia, and Watson voted yes.
The motion was approved. Ayes: 5 Noes: 0 Abstain: 1 Absent: 0

B. Payment of Claims

After discussion, a motion was made by Gary Helfrich, seconded by Cathie Anderson to approve the following warrant request and the checks 1584-1598 in payment thereof (Wells Fargo Operating), check numbers 594/595 (Bank of the West-Water) and check 1050 US Bank for Anderson Hall transfer of Anderson Hall client rental fees.

G2016/2017-013	RP-June 2017	6,833.87
$33,867.28	Water-March 2017	27,033.41

C. Journal Entry Approval
There were no journal entries other than the recurrent interest and transfer items.

D. Administrative and Financial Report
Ms. Doran-Girard requested vacation absence information from the Board and advised of direct charge deadlines, proposed audit schedule, EDD reporting, and other related matters.

VII. REPORT OF THE WATER SYSTEM OPERATOR
Jamie Dunton of Russian River Utility advised the Board in depth of issues arising relative to a second instance of broken underground piping at Alliance Redwoods. He estimates that costs of a more permanent resolution are $50K-100K.
Director Anderson inquired about customer account 396 and Mr. Dunton advised that there was a leaking toilet.
Additionally, he informed the Board that the installation of individual meters at the well site required by the Division of Drinking Water is estimated to be completed June 22.

VIII. ACTION ITEMS

A. RESOLUTION 2017-004: APPROVAL OF PRELIMINARY BUDGET FOR FISCAL YEAR COMMENCING JULY 1, 2017 AND ENDING JUNE 30, 2018.
DESCRIPTION: The Board will review the proposed preliminary budget, which California law requires adopted by June 30, 2017.
ACTION: A motion was made by Anthony Tominia, and seconded by Valery Larson to approve Resolution 2017-004, Approval of Preliminary Budget for the fiscal year ending June 30, 2018. Directors Anderson, Helfrich, Larson, Tominia, and Watson voted yes.
The motion was approved. Ayes: 5 Noes: 0 Abstain: 1 Absent: 0

A. RESOLUTION 2017-005: APPROVAL OF DISTRICT APPROPRIATION LIMIT JULY 1, 2017 THROUGH JUNE 30, 2018.
DESCRIPTION: California State law requires the District, annually, to choose an appropriations (spending) limit and the method by which the limit is determined. This law was adopted by the California voters through the Initiative Process in 1979. It was known as Prop 4, and it basically adds further limits on taxation limits under Prop 13. The way the annual Appropriations Limit law works, a District may not levy taxes greater than the prior year, adjusted for a cost of living factor. Since Camp Meeker never spends more than its allowed Appropriations Limit [i.e. your District runs on less tax dollars than otherwise allowed], this Annual Appropriations Limit process is largely a formality for the District and its Board. The Appropriations Limit does, however, serve as the maximum amount of tax dollar generated money that can be spent by the District. Traditionally, the District has used the standardized appropriations limit calculations provided by the County of Sonoma auditor's office. Note that this limit applies only to the District's tax dollars, and does not set a limit on the “enterprise” sourced revenues (i.e. the dollars you pay for water). The County of Sonoma Auditor recommends that the District's limit be established at $277,206 for the fiscal year ending June 30, 2018.

ACTION: A motion was made by Anthony Tominia, and seconded Gary Helfrich to approve Resolution 2017-005 establishing the District's appropriation's limit for the fiscal year ending June 30, 2018.

Directors Anderson, Helfrich, Larson, Tominia, and Watson voted yes.
The motion was approved. Ayes: 5 Noes: 0 Abstain: 1 Absent: 0

B. RESOLUTION 2016-006: TRANSFER OF FUNDS RECREATION AND PARK OPERATING FUND TO WATER OPERATIONS FUND FOR FISCAL YEAR ENDING JUNE 30, 2017.

DESCRIPTION: The Board adopted Resolution 2015-007 on June 23, 2015 regarding the disposition of $23,887.00 owed the water fund by the Recreation and Park fund and determined that the amount owed would be allowed to "float" and subject to review 2017. The District's fiscal officer is proposing a transfer from the Recreation and Park Capital fund of $5,000.00 to reduce the total amount due and to develop a further repayment plan by September 30, 2017.

ACTION: A motion was made by Gary Helfrich, and seconded by Cathie Anderson to transfer $5,000 from Recreation and Park funds to the Water Operating Fund to apply toward outstanding amounts owed the water fund from the Recreation & Park fund. The Board will develop a plan for resolution of the remaining balance by September 30.

Directors Anderson, Helfrich, Larson, Tominia, and Watson voted yes.
The motion was approved. Ayes: 5 Noes: 0 Abstain: 1 Absent: 0

D. DISTRICT MAINTENANCE EMPLOYEE

DESCRIPTION: Director Anderson has proposed the hiring of an individual to perform maintenance and small repair items for Anderson Hall and other sites. The Board discussed a job description, associated costs and out-sourcing solutions in depth.

ACTION: The Board agreed that the directors would gather information and submit to staff by July 12 in order that a job description and possible outsourcing issues be discussed at the July board meeting.

E. BASKETBALL COURT PAINTING

DESCRIPTION: The Board discussed out-sourcing the painting of lines on the basketball court and Director Tominia and staff will research estimates of costs of professional line painting and court re-surfacing and present to the Board in July.

ACTION: The Board took no action with respect to painting the lines on the basketball court.

F. CAMP MEEKER SIGN

DESCRIPTION: Director Anderson advised that a Camp Meeker resident has volunteered to repair and paint the Camp Meeker sign. The Board discussed the status of the Camp Meeker sign and ways to assist in proposed volunteer repair. Director Tominia volunteered to be responsible for the sign issues. Director Helfrich will contact County staff regarding establishment of the sign as a historic landmark and put Director Tominia in touch with appropriate personnel.

ACTION: The Board took no action in regard to the sign.

G. RESEARCH REQUEST-DUTCH BILL CREEK ELIAS LOPEZ

DESCRIPTION: The District has received a request from Elias Lopez, a graduate student at CSU Stanislaus (email in Board packet) to use a stretch of Dutch Bill Creek behind the Post Office for his thesis project. The Board will discuss the request and appropriate procedures.
ACTION: The Board directed staff to respond to Mr. Lopez advising that Dutch Bill area described in his email is public property and that the District would appreciate results of his work as it may assist in grant funding applications.

IX. DIRECTORS' REPORTS

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PROPOSED ACTION: No action or discussion to take place

Director Anderson reposted regarding Chipper Day postcards, Forest Unlimited event at Anderson Hall; Board of Equalization fire assessment fee; office locking issues; and bus stop. She proposed a field trip to walk the District properties possibly on a Sunday.

Director Tominia advised that the District has received the Habitat grant and funds will be available effective July 1, 2017. The proposed work to be completed by the Conservation Corps volunteers.

Director Helfrich related that his recent work with Linda Hopkins has offered the opportunity to discuss the pilot program issue and that there will be no pilot program in Camp Meeker ever. He also reviewed community land use/road maintenance proposed planning and related infrastructure and services.

X. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Cathie Anderson, and seconded by Gary Helfrich that the June 2017 meeting of the Camp Meeker Board of Directors is adjourned.
Directors Helfrich, Larson, Tominia, and Watson voted yes. Director Anderson was absent.
The motion was approved. Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The meeting adjourned at 8:31 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

2017-06-20draftminscdg1.doc

CHERYL DORAN GIRARD
CLIENT MEMORANDUM

TO: CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS

FROM: CHERYL DORAN GIRARD

SUBJECT: JULY 18, 2017 WARRANTS AND FINANCIAL INFORMATION

DATE: JULY 14, 2017

Financial Statements and Warrant Detail are in the board packet following this memorandum. Financial data is based on the District's revenues & expenses received to date.

2017/2018-001	RP-July 2017	3110.62
$17,883.90	Water- July 2017	14773.28

Cash balances are updated from June 30 bank statements from all District accounts, plus funds received and checks written to date. All bank accounts are reconciled through May 31 statements. The reconciliations for June will be completed, reviewed, and approved by the District's Fiscal Officer, Catherine Anderson prior to the Board meeting.

Financial statements contain data available through June 30, 2017 and reflect receipt of all moneys received to that date. The detail of the warrant requests directly is following this memo so you will be able to review individual items for each warrant request. The transfer checks are listed as the last item on the warrant request. Cash on-hand, check registers, water funds allocation, and the financial statements are placed behind the individual warrant details.

I am holding June 30, 2017 fiscal year end open until July 25. Please submit any receipts for reimbursement before that date.

In the event that you need to contact me, I can be reached via cell phone 707-696-2876 or my office line 545-2108.

CAMP MEEKER RECREATION AND PARK DISTRICT

WARRANT REQUEST # 2017-2018-001

VENDOR	CHECK AMOUNT	R&P FUND	WATER FUND	EXPLANATION
Anderson, Cathie	30.00	30.00		Director Stipend-July 2018
Anderson, Cathie	30.00	-	30.00	Notary-Wtr Lien Releases
Larson, Valery	30.00	30.00		Director Stipend-June 2017
Watson, Lynn	30.00	30.00		Director Stipend-June 2017
Doran-Girard, Cheryl	4,397.20	979.60	979.59	Consulting-June/July 2017
Doran-Girard, Cheryl	-	979.59	979.60	Consulting-June/July 2017
Doran-Girard, Cheryl	-	108.84	108.84	Consulting-June/July 2017
Doran-Girard, Cheryl	-	108.85	108.84	Consulting-June/July 2017
Doran-Girard, Cheryl		21.73	21.72	Paper
Fedex Office	55.87	27.94	27.93	Printing
Camp Meeker Water	81.42	81.42		Water Services
PGE	80.95	80.95		Electric Service
Perry, Johnson	45.00	22.50	22.50	Legal Services
Montafi, Darwin	200.00	200.00	-	Beach/Park Cleanup
Sonoma County LAFCO	594.00	116.00	478.00	17-18 Operational Costs
US Bank	411.39	50.00		PayPhone
US Bank		124.50	124.50	Software Lease
US Bank		36.22	36.22	Verizon-District Phone
US Bank		19.98	19.97	Web Maintenance Contract/ISP
Wavemaker Media	150.00	62.50	87.50	Website Services
Russian River Utility	11,748.07		8,391.31	Contract Services
Russian River Utility			692.66	Well Meter Repair
Russian River Utility			1,708.68	Alliance Repair
Russian River Utility			955.42	Electric Service
	-			
Total	17,883.90	3,110.62	14,773.28	-

DIRECTOR APPROVAL: DATE: 7/18/17

Camp Meeker Recreation & Park District
Monthly Cash Balance Report 2016-2017

	Rec & Park	Rec & Park	Restoration	Water	A&B Water	Capital	County of Sonoma	County of Sonoma	Totals
FUNDS➔	**Operating**	**Capital**	**Development**	**Operations**	**Debt**	**Repmnt**	**Water Debt DWR E58236**	**Water Debt Reserve Res E58237**	
	10	**16**	**15**	**40**	**70**	**50**	**60 (750521)***	**61 (750539)***	
Cash at 6/20/2017	48,651.08	32,934.22	12,669.86	20,246.12	129,460.63	876,865.53	87,221.18	102,035.39	1,310,084.01
Deposits 7/18/2017	478.92			12,900.00	6,100.00	500.00			19,978.92
Warrants: 7/18/17	(3,110.62)			(14,773.28)	-	-	-		(17,883.90)
Investment Interest		-				-	-	-	-
R&P/Wtr Ops Reso 2017-006	5,000.00			5,000.00	-	-	-		
DWR Loan Fund Tfr	-			-	-			-	-
Fund Totals	51,019.38	32,934.22	12,669.86	23,372.84	135,560.63	877,365.53	87,221.18	102,035.39	1,322,179.03

Wells Fargo Bank-Checking:		**Wells Fargo Bank Investment:**	
Balance At 6/30/2017	83,553.33	Balance At 6/30/2017	1,064,964.92
Deposits 7/18/2017	13,378.92	Deposits 7/18/2017	6,600.00
R&P Warrants	(3,110.62)		
Water Warrants	(14,773.28)		
Outstanding Checks	(47.63)		
Transfer	-		
Checking Account Balance	79,000.72	**Investment Account Balance**	1,071,564.92
Bank of the West-Water		**US Bank/Paypal/Client Deposits**	
Balance At 6/30/2017	19,556.09	Balance At 6/30/2017	5,465.75
Checks 596/597	(19,500.00)	Deposits 7/18/2017	900.00
BOW-Account Balance	56.09	Outstanding Checks	(265.00)
		Check 1055	(335.00)
		US Bank/Paypal Balance**	5,765.75
Cash on Hand All Accounts	1,156,387.48		
DWR Loan Cash-County	189,256.57	**Dollars Not Included in	
		Fund Balances--A. Hall Deposits	
Total Cash	1,345,644.05	or Deferred Fees	

7/14/17

Camp Meeker Recreation & Parks District

Check/Voucher Register - CDG-Current Register

1010 - Cash In Wells Fargo Bank-Operating

From 6/21/2017 Through 7/18/2017

Check Number	Check Description	Vendor Name	Effective Date	Check Amount
1599	System Generated Check/Vo...	Cathie Anderson	7/18/2017	30.00
1600	System Generated Check/Vo...	Camp Meeker Wa...	7/18/2017	81.42
1601	System Generated Check/Vo...	Cheryl Doran-Girard	7/18/2017	4,397.20
1602	System Generated Check/Vo...	Fedex Office	7/18/2017	55.87
1603	System Generated Check/Vo...	Darwin Montafi	7/18/2017	200.00
1604	System Generated Check/Vo...	P G & E	7/18/2017	80.95
1605	System Generated Check/Vo...	Perry Johnson An...	7/18/2017	45.00
1606	System Generated Check/Vo...	Russian River Utility	7/18/2017	11,748.07
1607	System Generated Check/Vo...	Sonoma Co LAFCO	7/18/2017	594.00
1608	System Generated Check/Vo...	US Bank	7/18/2017	411.39
1609	System Generated Check/Vo...	Wavemaker Medi...	7/18/2017	150.00
1610	Director Stipend July 2017	Cathie Anderson	7/18/2017	30.00
1611	Director Stipend July 2017	Valery Larson	7/18/2017	30.00
1612	Director Stipend-July	Lynn Watson	7/18/2017	30.00
		Total 1010 - Cash In Wells Fargo Bank-Operating		17,883.90

Camp Meeker Recreation & Parks District

Check/Voucher Register - CDG-Current Register

1030 - Cash in Bank of the West-Water

From 6/21/2017 Through 7/18/2017

Check Number	Check Description	Vendor Name	Effective Date	Check Amount
596	Transfer USDA & Capital Fro...	Camp Meeker Rec...	7/18/2017	6,600.00
597	BOW Tfr June Recepts Wate...	Camp Meeker Rec...	7/18/2017	12,900.00
		Total 1030 - Cash in Bank of the West-Water		19,500.00

Camp Meeker Recreation & Parks District
Check/Voucher Register - CDG-Current Register
1040 - Cash in US Bank-Rental Deposits/PayPal
From 6/21/2017 Through 7/18/2017

Check Number	Check Description	Vendor Name	Effective Date	Check Amount
1055	Tfr Deferred Rev A. Hall to ...	Camp Meeker Rec...	7/18/2017	335.00
		Total 1040 - Cash in US Bank-Rental Deposits/PayPal		335.00
Report Total				37,718.90

CAMP MEEKER RECREATION AND PARK DISTRICT

Allocation of Water Receipts Fiscal Year 7/1/2016 -6/30/2017

Transfer Month	Allocation Month	Bank of West Stmt Balance		Total Amount Transferred	USDA-A&B WFB-Invest	Cap Improvements WFB-Invest	Operations WFB-Operating	Total
August-17	July-17	15,615.48		15,500.00	6,100.00	500.00	8,900.00	15,500.00
September-17	August-17	23,471.28		23,000.00	6,100.00	500.00	16,400.00	23,000.00
October-17	September-17	16,530.63	*	16,000.00	6,100.00	500.00	9,400.00	16,000.00
November-17	October-17	19,134.56	*	19,000.00	6,100.00	500.00	12,400.00	19,000.00
December-17	November-17	16,782.50		16,500.00	6,100.00	500.00	9,900.00	16,500.00
January-17	December-17	18,679.59		18,500.00	6,100.00	500.00	11,900.00	18,500.00
February-17	January-17	19,244.70		19,000.00	6,100.00	500.00	12,400.00	19,000.00
March-17	February-17	15,736.42		15,500.00	6,100.00	500.00	8,900.00	15,500.00
April-17	March-17	18,619.35		18,500.00	6,100.00	500.00	11,900.00	18,500.00
May-17	April-17	15,093.85		15,000.00	6,100.00	500.00	8,400.00	15,000.00
June-17	May-17	23,425.40		23,000.00	6,100.00	500.00	16,400.00	23,000.00
July-17	June-17	19,556.09	*	19,500.00	6,100.00	500.00	12,900.00	19,500.00
YTD Totals		202,333.76		199,500.00	67,100.00	5,500.00	126,900.00	199,500.00
2012-2013 Monthly					5,675.00	500.00		
2013-2014 Monthly					6,200.00	500.00		
2014-2015 Monthly					6,200.00	500.00		
2015-2016 Monthy					6,100.00	500.00		

*By telephone-Cathie Anderson 10/13/2016

*By telephone-Cathie Anderson 11/09/2016

*By telephone-Cathie Anderson 7/12/2017

7/12/17

Camp Meeker Recreation & Parks District

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

10 - Recreation & Park - Operating

From 7/1/2016 Through 6/30/2017

(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
	Revenue			
4001	Property Taxes-CY Secured	68,000	66,688	(1,312)
4011	Property Tax Administration	0	(906)	(906)
4020	Property Taxes-CY Supplemental	0	707	707
4040	Property Taxes-CY Unsecured	0	2,170	2,170
4041	Cost Reimbursement-Collect Delinquent CY Unsec	(100)	(40)	60
4050	Sec Bus Imp-CY	0	(114)	(114)
4051	Sec Bus Imp-PY	0	(91)	(91)
4101	Interest Pooled Cash -Sonoma County	0	9	9
4210	Rental Fees-Anderson Hall	5,000	9,330	4,330
4215	Rental Fees-Other	1,727	1,583	(144)
4220	State-Home Owner Property Tax Relief	500	255	(245)
4295	Grant Revenue	0	500	500
4315	Refunds-Other	0	144	144
	Total Revenue	75,127	80,235	5,108
	Expenditures			
5010	Director Stipend	1,080	1,080	0
5017	Worker Compensation Insurance	500	957	(457)
5101	Communications-Telephone	500	1,129	(629)
5105	Communications-ISP Website	600	220	380
5110	Communications-Website Other	0	230	(230)
5184	Janitorial Supplies	300	189	111
5185	Janitorial Services	1,700	1,770	(70)
5210	Insurance-Property & Liability	2,750	2,996	(246)
5301	Maintenance-Beach and Parks	540	1,103	(563)
5302	Maintenance-Bldgs & Improvements	2,500	542	1,958
5304	Maintenance-Equipment	0	13	(13)
5401	Memberships	200	137	63
5402	Marketing	250	0	250
5405	Miscellaneous	1,350	862	488
5410	Office Supplies	1,150	898	252
5415	Office Operations	300	0	300
5416	Lease-Accounting Software	1,788	1,717	72
5425	Postage	150	70	80
5426	Printing Services	825	353	472
5427	Supplies	700	18	682
5428	Food	275	28	247
5501	Professional Fees-Web	1,200	588	613
5502	Professional Fees-Consultants	1,795	1,198	598
5520	Administrative Services	10,000	12,833	(2,833)
5540	LAFCO Charges	150	139	11
5550	Legal Services	3,250	1,285	1,965
5555	Professional Services-Auditor	7,500	7,587	(87)
5556	Professional Services-Accounting	12,000	10,398	1,602
5570	Service Fee-PayPal	75	132	(57)
5571	Late Fees	50	(39)	89
5575	Bank Service Fees	60	57	3
5576	Property Tax Administration Fee	900	0	900

Camp Meeker Recreation & Parks District

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

10 - Recreation & Park - Operating

From 7/1/2016 Through 6/30/2017

(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
5580	Elections Cost	2,500	0	2,500
5590	Gas and Oil	900	862	38
5591	Equipment Rentals	300	0	300
5592	Water and Sewer	1,000	1,101	(101)
5594	Utilities	1,500	795	705
8516	Maintenance & Repair	2,500	862	1,638
8565	Equipment 2	2,500	0	2,500
8625	Tfr Within Fnd-Out	7,500	0	7,500
9001	Contingency	1,989	0	1,989
	Total Expenditures	75,127	52,111	23,016
	Excess of Income Over (Under) Expense	0	28,124	28,124

Camp Meeker Recreation & Parks District

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

15 - Recreation & Park-Development

From 7/1/2016 Through 6/30/2017

(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
	Expenditures			
8625	Tfr Within Fnd-Out	5,000	0	5,000
	Total Expenditures	5,000	0	5,000
	Excess of Income Over (Under) Expense	(5,000)	0	5,000

Camp Meeker Recreation & Parks District

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

40 - Recreation & Parks - Water Operations

From 7/1/2016 Through 6/30/2017

(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
	Revenue			
4010	Direct Charges-Current Year	125,000	118,622	(6,378)
4061	Direct Charges -Prior Year	0	2,988	2,988
4101	Interest Pooled Cash -Sonoma County	0	14	14
4310	Sales of Water-Residential	213,000	203,077	(9,923)
4625	Transfers-Within Fund In	40,000	25,000	(15,000)
	Total Revenue	378,000	349,702	(28,298)
	Expenditures			
5017	Worker Compensation Insurance	0	683	(683)
5101	Communications-Telephone	500	456	44
5105	Communications-ISP Website	250	220	30
5185	Janitorial Services	150	0	150
5210	Insurance-Property & Liability	2,608	2,996	(388)
5401	Memberships	100	80	21
5405	Miscellaneous	125	108	17
5410	Office Supplies	1,000	758	242
5416	Lease-Accounting Software	1,788	1,717	72
5420	Training-Administrative	300	0	300
5425	Postage	125	22	103
5426	Printing Services	500	366	134
5428	Food	0	12	(12)
5501	Professional Fees-Web	350	250	100
5502	Professional Fees-Consultants	0	1,278	(1,278)
5515	Contract Services-Water Operations	101,500	99,025	2,475
5520	Administrative Services	13,000	14,765	(1,765)
5540	LAFCO Charges	523	523	0
5550	Legal Services	5,000	6,191	(1,191)
5555	Professional Services-Auditor	11,000	7,505	3,495
5556	Professional Services-Accounting	10,000	10,398	(398)
5560	Professional Fees-Other	1,795	0	1,795
5571	Late Fees	0	4	(4)
5575	Bank Service Fees	75	91	(16)
5576	Property Tax Administration Fee	1,200	0	1,200
5580	Elections Cost	2,663	0	2,663
5585	Public/Legal Notices	500	298	202
5587	Water System Fees-State	2,500	2,280	220
5594	Utilities	4,000	5,621	(1,621)
5595	Waste Removal	500	0	500
8511	Maintenance & Repair	0	2,401	(2,401)
8516	Maintenance & Repair	13,500	13,936	(436)
8565	Equipment 2	0	5,417	(5,417)
8625	Tfr Within Fnd-Out	202,400	131,751	70,649
9001	Contingency	48	0	48
	Total Expenditures	378,000	309,151	68,849
	Excess of Income Over (Under) Expense	0	40,551	40,551

Camp Meeker Recreation & Parks District

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

50 - Recreation & Parks - Water Capital

From 7/1/2016 Through 6/30/2017

(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
	Revenue			
4110	Interest Earned-Wells Fargo Bank	300	320	20
4625	Transfers-Within Fund In	7,500	6,000	(1,500)
	Total Revenue	7,800	6,320	(1,480)
	Expenditures			
8625	Tfr Within Fnd-Out	40,000	31,000	9,000
	Total Expenditures	40,000	31,000	9,000
	Excess of Income Over (Under) Expense	(32,200)	(24,680)	7,520

Camp Meeker Recreation & Parks District

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

60 - Recreation & Parks-DWR E58237

From 7/1/2016 Through 6/30/2017

(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
	Revenue			
4101	Interest Pooled Cash -Sonoma County	300	0	(300)
4625	Transfers-Within Fund In	97,078	100,936	3,858
	Total Revenue	97,378	100,936	3,558
	Expenditures			
7910	Long Term Debt-Principal	16,674	41,787	(25,113)
7911	Long Term Debt-Interest	80,404	6,752	73,652
9001	Contingency	300	0	300
	Total Expenditures	97,378	48,539	48,839
	Excess of Income Over (Under) Expense	0	52,398	52,398

Camp Meeker Recreation & Parks District

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

61 - Recreation & Park - Reserve DWR E58237

From 7/1/2016 Through 6/30/2017

(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
	Revenue			
4101	Interest Pooled Cash -Sonoma County	750	0	(750)
	Total Revenue	750	0	(750)
	Excess of Income Over (Under) Expense	750	0	(750)

Camp Meeker Recreation & Parks District

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

70 - Recreation & Park - USDA Debt Fund

From 7/1/2016 Through 6/30/2017

(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
	Revenue			
4625	Transfers-Within Fund In	95,140	95,598	458
	Total Revenue	95,140	95,598	458
	Expenditures			
7910	Long Term Debt-Principal	31,000	32,500	(1,500)
7911	Long Term Debt-Interest	62,676	61,136	1,540
8625	Tfr Within Fnd-Out	0	73,200	(73,200)
	Total Expenditures	93,676	166,836	(73,160)
	Excess of Income Over (Under) Expense	1,464	(71,238)	(72,702)

RUSSIAN RIVER UTILITY
PO BOX 730
FORESTVILLE, CA 95436
707-887-7735

July 10, 2017

RE: CAMP MEEKER PAST DUE ACCOUNTS

- **Accounts 4, 8, 22, 25, 26, 37, 50, 59, 65, 76, 94, 97, 104, 107, 109, 127, 129, 132, 140, 143, 147, 155, 158, 164, 182, 1085, 186, 192, 194, 212, 213, 219, 224, 245, 248, 249, 253, 265, 278, 286, 293, 304*, 315, 317, 318, 338, 350 and 355**: Past due notices will be processed on July 26, 2017, and lock offs will be scheduled for August 7, 2017.

- **Accounts 6, 15, 24, 161 and 339**: Payments are on their way.

- **Account 180**: There is a payment plan in effect. Bill will be paid off within 2 months.

- **Account 296**: Customer's email dated July 1, 2017 enclosed w/ this monthly report and requested to be discussed at the July meeting. RRU has revisited the property, checked the meter, detected no spin, and found it to be in proper working order. The water is currently turned off. *Note from June report: Vacant property; property management company fixed a toilet leak that occurred in April. It is unclear what the cause of the high use in May was. RRU has investigated and tested meter at customer request. Customer may request a leak adjustment.*

					Jul-17		
ACCT #	**CURRENT**	**1 - 30.**	**31 - 60**	**61+**	**LAST PAYMENT**		**TOTAL**
4	116.14	174.13			205.00	6/23/17	290.27
6	63.23	62.22	49.31		47.44	5/17/17	174.76
8	126.41	78.25			85.00	7/10/17	204.66
15	58.79	51.19	46.68		103.99	4/18/17	156.66
22	48.96	51.67			101.31	6/12/17	100.63
24	45.77	42.93	41.36		91.70	5/17/17	130.06
25	42.10	42.00			40.00	6/12/17	84.10
26	42.17	42.19			41.46	6/12/17	84.36
36	42.59	1.06			44.69	6/27/17	43.65
37	51.92	56.83			49.12	5/23/17	108.75
44	40.50	0.80			40.00	6/30/17	41.30
50	50.16	50.07			120.00	6/27/17	100.23
59	44.01	45.88			89.56	6/12/17	89.89
65	41.94	12.48			150.00	3/3/17	54.42
66	40.34	0.22			80.36	5/19/17	40.56
76	42.87	40.69			42.28	6/12/17	83.56
94	47.38	39.67			50.00	6/23/17	87.05
97	44.04	42.38			75.52	6/2/17	86.42
104	44.70	43.18			88.99	5/26/17	87.88
107	66.20	63.13			69.00	6/20/17	129.33
109	52.52	48.82			102.01	5/19/17	101.34
127	42.10	42.04			40.00	6/23/17	84.14
129	44.67	34.00			47.00	7/6/17	78.67
131	46.06	0.18			46.17	6/30/17	46.24
132	49.62	46.40			47.34	5/23/17	96.02
140	51.67	42.55			100.00	6/23/17	94.22
143	49.63	47.86			51.36	5/17/17	97.49
147	46.44	46.78			46.28	5/26/17	93.22
151	76.63	0.01			250.00	6/16/17	76.64
155	79.25	54.02			100.00	6/23/17	133.27
158	48.86	40.82	7.18		200.00	4/18/17	96.86
161	45.01	44.60	42.32		134.03	5/17/17	131.93
164	47.51	45.02			40.00	6/6/17	92.53
180	46.54	123.89	68.80		75.00	7/10/17	239.23
181	45.13	42.50	41.22		82.82	4/25/17	128.85
182	60.73	73.69			90.25	6/6/17	134.42
184	46.91	2.98			102.85	6/27/17	49.89
185	43.28	42.38			172.46	5/17/17	85.66
186	47.55	46.94			140.00	5/17/17	94.49
192	44.71	24.67			40.00	5/4/17	69.38
194	51.10	28.00			100.00	4/11/17	79.10
212	47.71	43.47			50.00	6/27/17	91.18
213	54.10	50.30			49.14	6/2/17	104.40
219	43.70	41.92			86.94	5/23/17	85.62
224	42.10	42.00			40.00	6/6/17	84.10
245	45.11	44.94			88.21	5/23/17	90.05
247	58.54	55.75	53.10	261.90	42.13	11/23/16	429.29
248	68.66	10.15			50.00	6/20/17	78.81

249	46.67	43.04			88.56	5/26/17	89.71
253	42.35	13.36			72.55	6/16/17	55.71
265	55.41	54.29			98.64	6/12/17	109.70

ACCT #	CURRENT	1 - 30.	31 - 60	61+	LAST PAYMENT		TOTAL
269	46.16	4.32			42.38	6/16/17	50.48
278	42.00	40.00			40.00	6/12/17	82.00
286	45.03	43.82			43.78	5/26/17	88.85
293	47.17	43.48			167.63	5/17/17	90.65
295	95.77	91.21	86.86	937.24	150.00	4/8/16	1,211.08
296	40.00	970.70	765.68		40.10	4/18/17	1,776.38
304	167.22	550.38			250.00	2/21/17	717.60
311	42.32	0.25			320.00	11/8/16	42.57
315	43.98	46.40			45.07	5/23/17	90.38
317	49.75	19.72			85.00	6/12/17	69.47
318	82.07	82.30			64.20	6/2/17	164.37
338	43.91	41.00	2.01		100.00	5/4/17	86.92
339	42.88	40.84	16.72		200.00	3/24/17	100.44
350	70.00	73.66	3.13		62.64	5/26/17	146.79
355	69.59	55.78			12.53	5/17/17	125.37
	3,598.34	**4,322.20**	**1,224.37**	**1,194.14**			**10,344.05**

BILLING REGISTER INFORMATION JUNE 30 2017

WATER	$ 4,869.31	CURRENT CHARGES	$ 19,967.82
SVC CHG	$ 14,475.00	PAST DUE	$ 3,314.11
FIRE SVC	$ 60.00	OVERPAY/PREPAY	$ (16,879.27)
RECONN	$ 70.00		
ADJ	$ 129.34		
LATE CHGS	$ 354.17	TOTAL RECEIVABLES	**$ 6,402.66**

TOTAL RECEIVABLES **$21,054.55**

ACCOUNTS LISTED **66**

CAMP MEEKER RECREATION AND PARK DISTRICT

WATER SALES 2016

METER	ACCT NO.	MONTH	TOTAL AMOUNT PUMPED GALLONS	AMOUNT PUMPED TO OCSD	NET AMOUNT PUMPED	AMT SOLD	% PUMPED TO CMR&PD	% LOSS	NOTES
Alliance Master Meter	363	JAN	1,603,500	484,800	1,118,700	646,560	69.76	42.20	
Union Park	369								
Alliance Master Meter	363	FEB	1,353,800	483,600	870,200	797,210	64.27	8.38	
Union Park	369								
Alliance Master Meter	363	MARCH	1,154,200	345,200	809,000	494,320	70.09	38.89	
Union Park	369								
Alliance Master Meter	363	APRIL	1,425,510	496,000	956,510	773,310	67.09	19.15	
Union Park	369								
Alliance Master Meter	363	MAY	1,350,420	835,700	1,451,250	790,050	107.46	45.56	
Union Park	369								
Alliance Master Meter	363	JUNE	2,286,950	685,700	1,601,250	1,060,480	70.01	33.77	
Union Park	369								
Alliance Master Meter	363	JULY							
Union Park	369								
Alliance Master Meter	363	AUG							
Union Park	369								
Alliance Master Meter	363	SEPT							
Union Park	369								
Alliance Master Meter	363	OCT							
Union Park	369								
Alliance Master Meter	363	NOV							
Union Park	369								
Alliance Master Meter	363	DEC							
Union Park	369								
	TOTAL 2017								
	Total 2016		21,974,600	6,771,900	11,821,200	10,153,380	53.79	13.16	
	Total 2015		22,774,200	6,842,400	15,518,310	10,118,260	68.13	67.xx	
	Total 2014		19,271,400	7141400	12,130,000	10,964,120	65.38	9.38	

	Total 2013		20,172,800	7044100	13,128,700	11,884,410	65.08	9.48	
	Total 2012		20,424,200	6,667,800	13,756,400	12,470,220	67.35	9.35	
	Total 2011		19,307,170	5,925,900	13,381,200	11,916,240	69.77	10.95	OCSD Loss 8.29%
	Total 2010		20,013,990	6,461,400	13,552,500	12,579,240	67.77	7.18	OCSD Loss 12.37%
	Total 2009		21,003,900	6,427,000	14,576,900	13,189,380	69.40	8.26	OCSD Loss 7.78%
	Total 2008		23,183,499	9,129,300	14,054,199	13,184,640	60.62	6.19	OCSD Loss 16.07%
	Total 2007		22,786,000	6,904,600	15,845,400	14,103,260	69.54	11.17	OCSD Loss 10.30%

From: rruwater@sonic.net
Subject: Federico - Acct 296
Date: July 10, 2017 at 5:23 PM
To: CAMP MEEKER - Cheryl Doran-Girard cdgirard1945@yahoo.com, CAMP MEEKER - Lynn Watson petalumapoet@hotmail.com
Cc: abigdiamond@cs.com

WH

Cheryl/Lynn,

Please add this item to the July agenda for discussion and resolution.

Mr. Federico had extremely high use on his May and June water bills.

On May 8, I called Kolodge Properties and notified them of the high use.

On June 7, I spoke w/ Jennifer at Kolodge Properties (prop mgr for Mr. Federico). She said there'd been a toilet leak at the property that went unnoticed for a full month as the property was vacant. They had that leak fixed. She was going to have a plumber investigate for any more leaks.

On June 8, Jamie checked the meter. There was no spin and the water was turned off. I left a message for Kolodge Properties stating this.

On June 12, Greg checked the meter. The meter was still off and there was no spin. He ran diagnostic tests on the meter and found it to be in perfect working order. I left a message for the property manager at that time as well.

Mr. Federico has been billed over $1,600 in water charges alone between the May and June water bills.

Please see his email attached and, at the July 18 board meeting, discuss how the Board would like this to be resolved.

Please confirm receipt of this email.

Thank you!

Stephanie

32 McClure Avenue, Camp Meeker, CA https://legacy-webmail.sonic.net/src/printer_friendly_bottom.php?pas.

Federico
CMRPD

From: abigdiamond@cs.com
Subject: 32 McClure Avenue, Camp Meeker, CA
Date: Sat, July 1, 2017 7:37 pm

Federico
CMRPD

From: abigdiamond@cs.com
Subject: 32 McClure Avenue, Camp Meeker, CA
Date: Sat, July 1, 2017 7:37 pm
To: rruwater@sonic.net

Dear Stephanie,
I am writing this email in hopes that I canreason with you and your water committee to reduce the water bills for themonths of May and June totaling over $1,700. The property has been vacant sincethe last two weeks of April so these charges are perplexing because of thevacancy. What is even more baffling is when the meter was checked by one of yourstaff, the meter was showing water usage. Even though usage was indicated bythe meter, there was absolutely no evidence of any water usage on the outdoorgrounds or inside of the house. I have owned the property for over thirty yearsand used it as a vacation home. The same neighbors have always been there sinceI've owned the property so I feel very confident in saying that none of myneighbors were pilfering water. The strong contention was that there could bean underground leak in the water lines. That theory was laid to rest becausethe second staff you sent to read the meter said the meter was operating correctlywith no indication of any water usage. This would not have been the case at allif there was underground leakage. I can only surmise the meter was faulty andwas reading false usage of water. I amasking that you and your water committee consider my reasoning for doubting theaccuracy of the meter reading and waive the excessive charges to my account. Iam retired and the exorbitant current charges would truly create a big hardship.I trust you and your committee will see the strong doubt of accurate readingsand in anticipation of your concession, I thank you.
Bestregards,

FrankFederico
32 McClureAvenue
Camp Meeker,CA

Attachments:

untitled-[2].html	
Size:	21 k
Type:	text/html

From: rruwater@sonic.net
Subject: [Fwd: Re: Federico - Acct 296]
Date: July 12, 2017 at 10:57 AM
To: CAMP MEEKER - Cheryl Doran-Girard cdgirard1945@yahoo.com, CAMP MEEKER - Lynn Watson petalumapoet@hotmail.com

Cheryl,

Please add the correspondence below to Mr Federico's agenda item.

(Pls confirm receipt.)

Thank you,

Stephanie

---------- Original Message ----------
Subject: Re: Federico - Acct 296
From: abigdiamond@cs.com
Date: Mon, July 10, 2017 9:11 pm
To: rruwater@sonic.net
Cc: kpmjen@gmail.com

Hello Stephanie,
I would like to point out that the toilet leak did not go unnoticed for a month. Unbeknownst to Jennifer at Kolodge Properties, I went to the property myself the day after the workmen left the premises. While I was there, I corrected the toilet leak myself so the toilet tank didn't run for a whole month, only a few days.
Best,
~Frank Federico

-----Original Message-----
From: rruwater <rruwater@sonic.net>
To: CAMP MEEKER - Cheryl Doran-Girard <cdgirard1945@yahoo.com>; CAMP MEEKER - Lynn Watson <petalumapoet@hotmail.com>
Cc: abigdiamond <abigdiamond@cs.com>
Sent: Mon, Jul 10, 2017 5:23 pm
Subject: Federico - Acct 296

Cheryl/Lynn,

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Mr. Federico has been billed over $1,600 in water charges alone between the May and June water bills.

Please see his email attached and, at the July 18 board meeting, discuss how the Board would like this to be resolved.

CHERYL DORAN GIRARD
CLIENT MEMORANDUM

TO: CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS

FROM: CHERYL DORAN GIRARD

SUBJECT: WATER RATE REVIEW

DATE: JULY 14, 2017

I contacted Rich Ingram, formerly of Brelje and Race, regarding a recommendation for review of the District's water rate schedule. While Rich is retired from Brelje, he works on individual special projects for them.

We discussed Camp Meeker increasing costs not meeting current operational revenues and possible capital outlay of $50K-100K for revision of pipeline discussed at the June meeting as well as the length of time since the April 2011 rate increase. Mr. Ingram agreed that a comprehensive review would be to the District's benefit to plan for the long term.

Our conversation covered several areas of financial history and information he might need to develop a plan for the District going forward and planning for scheduled increases over time rather than a large increase necessary to "catch up" with increasing costs both as a result of the age of the system and the usual increasing costs due to contractual requirements and related issues.

He is available to attend the August Board meeting should the Board wish to go forward and that I would let him know the Board's direction subsequent to Tuesday's meeting.

If you need to contact me, I can be reached via cell phone 707-696-2876 or my office line 545-2108.

From: **anthony tominia** tonytominia@gmail.com
Subject: JD for CMPRD
Date: July 11, 2017 at 8:18 AM
To: Doran-Girard Cheryl cdgirard1945@yahoo.com

TA

Hey Cheryl,
While not exactly a job description, I made a list of duties I would expect a landscaper to perform.

Beach Parcel

- Remove Poison Oak/Ivy/Blackberries 1x month
- Weed wack tall grass/weeds 2x summer
- Blow off the roof of Park and Rec building 1x month
- Pick up trash off parcel 1x month
- Blow off steps 1x month

Anderson Hall Parcel

- Blow off Roof 1x month
- Blow off Deck 1x month
- Pull Poison Oak/Ivy/Blackberrries 1x month

In addition to this, I would like to see Trash Removal at Anderson Hall on the agenda.
Right now there is no good system in place for trash removal from Anderson Hall. I would like to propose that we large wheeled cans that are stored below Anderson Hall and locked up. The key would be hung in the storage closet of Anderson Hall so that only folks who have rented the hall have access to the key. We then could either contract an individual to haul the trash away weekly, or subscribe to regular trash service.

Thanks,
Anthony Tominia

Job Code #:	JC-66199
Position #(s):	**549-657-0987-901**
Classification:	**MAINTENANCE AIDE (SEASONAL)** **$10.87 - $12.71**
# of Positions:	1
Work Location:	Sonoma County
Job Type:	

Department Information

The mission of California State Parks is to provide for the health, inspiration and education of the people of California by helping to preserve the state's extraordinary biological diversity, protecting its most valued natural and cultural resources, and creating opportunities for high-quality outdoor recreation.

Department Website: http://www.parks.ca.gov

Job Description and Duties

MAINTENANCE AIDE (SEASONAL) ($10.87 - $12.71/HOUR) – SONOMA MENDOCINO COAST DISTRICT / RUSSIAN RIVER SECTOR(SONOMA COUNTY)

The Maintenance Aide reporting location is at Salmon Creek Ranger Station located at 3095 Coast Highway 1 – Bodega Bay, CA 94923. This position will work under the supervision and direction of the Park Maintenance Supervisor or designee in park units located within the Russian River Sector.

The Maintenance Aide is responsible for performing routine maintenance tasks. Primary duties include housekeeping of public use facilities, grounds keeping, and refuse and recycling collection and removal. In addition, aides may assist permanent staff with miscellaneous building repairs, painting, and trail and road maintenance. This position is a skilled or unskilled position involved with maintenance services in Sonoma Coast State Park.

Maintenance Aides must be able to work safely and cooperatively with park staff.

Priority consideration will be given to any person receiving State public assistance under the CalWORKS program. Applicants who receive State public assistance need to identify their status as a CalWORKS recipient in the comments area on the application. Applicants must submit a verification of their CalWORKS eligibility status, which may include the most recent Notice of Action showing TANF eligibility or a copy of your last aid check stub. If verification is not submitted with the application, the application will not be processed. (Applicants may obtain verification from the CalWORKS program).

State dorm housing is available. For further information regarding this position, please contact Denise Alexander at (707) 875-2473.

Please send your Standard State Application, Form 678, to the contact address listed below.Please note the position number on the application and include any necessary documentation required to be eligible for the job.

Sonoma Mendocino Coast District
Attention: Personnel
P.O. Box 123
Duncans Mills, CA 95430

Application Instructions

Dates printed on Mobile Bar Codes, such as the Quick Response (QR) Codes available at the USPS, are not considered Postmark dates for the purpose of determining timely filing of an application.

Final Filing Date: Until Filled

Who May Apply

This is a non-testing Classification, therefore, anyone meeting the Minimum Qualifications listed on the Classification Specification may apply for this position. Individuals in specific programs, such as the Welfare to Work Program, are encouraged to apply and will be given priority according to the applicable Laws and Rules. Please note on your application your current participation in these programs.

Room to Move. Room to Grow.

Menu > JOB OPENINGS Sign In

(sonoma) (careers/sonoma)

Parks and Grounds Maintenance Worker I - Extra Help

(http://agency.governmentjobs.com/sc
jobID=1670190&sharedV

APPLY

Salary	$18.70 - $22.73 Hourly	**Location**	Sonoma County, CA
Job Type	Extra Help	**Department**	Regional Parks Department
Job Number	17/02-5403-EH		
Closing	Continuous		

DESCRIPTION BENEFITS QUESTIONS

Position Information

The Sonoma County Regional Parks Department seeks qualified
Parks and Grounds Maintenance Workers!

Working at locations across the County, Parks and Grounds Maintenance Worker I's maintain all County parks, bike trails, and certain Open Space and other landscaped areas under contract with the County. Locations include: the County Center Complex, Spring Lake, Sonoma Valley, Central Area, North Coast (Gualala – Stillwater), and Coastal and West County park areas. Work hours may vary, up to 40 hours per week, and may include days, evenings, weekends, and holidays.

Parks & Grounds Maintenance Worker I's are responsible for:

- Groundskeeping and landscape maintenance
- Service and operation of landscaping power equipment and irrigation systems
- Maintenance of park buildings and equipment, gardens, and grounds
- Construction and repair at the County Center Complex, community centers, marinas, parks, and various parks areas.

Important Note: Parks and Grounds Maintenance Workers are expected to purchase and wear a uniform, and will receive a $170 voucher toward the purchase of safety boots.

EXTRA-HELP EMPLOYMENT

Extra-help employees relieve or augment permanent staff. Intermittent, extra-help employees are not in the classified civil service and do not have property rights to permanently allocated positions. In addition, they do not receive most regular employee benefits such as: long-term disability insurance coverage; accrual of vacation and sick leave; participation in the County retirement program; or eligibility to take promotional examinations. **Intermittent, extra-help employees are limited in their employment to a maximum of 1,380 hours within twelve month consecutive period.** Extra-help employees who meet the eligibility requirements (generally worked 11 consecutive pay periods with a minimum of 440 hours and are scheduled at least 40 hours per pay period) may qualify for a County contribution toward medical coverage.

Minimum Qualifications

Education: The ability to read and write English and to make basic mathematical calculations at a level required for successful job performance.

Experience: Any combination of experience that would provide the opportunity to obtain the knowledge and abilities listed. Normally, some experience in semi-skilled building construction, repair, maintenance or grounds-keeping work which included the use of trucks, light mechanical machines and hand tools would provide such opportunity.

License: Possession of a valid California driver's license.

Knowledge, Skills, and Abilities

Knowledge of: The techniques related to the care of lawns, plants, shrubs, and trees including propagation, planting, cultivation, pruning, spraying and fertilization; the calibration and mixing of herbicide or pesticide sprays, and of other means of controlling weeds, insects, and parasites; basic construction materials, safety practices, and tools commonly used in parks and building construction, repair, maintenance, and grounds-keeping work; semi-skilled carpentry, welding, masonry, plumbing, and electricity; preventive maintenance and safe operation of trucks, gardening equipment, machines, and power tools; occupational and safety programs related to the maintenance, repair, operation, and care of landscaped and paved areas; and construction materials and practices.

Ability to: Follow oral and written instructions; perform a variety of light and heavy semi-skilled manual parks and building construction, repair and maintenance tasks for extended periods and under unfavorable weather conditions; accurately complete report forms, keep simple records, make simple reports; perform landscaping work to include the propagation, transplanting, cultivation, pruning, grafting, trimming, spraying, and fertilization of lawns, plants, shrubs, and trees; plan, install and maintain a variety of hydraulic and electric sprinkler and drip-irrigation systems; drive, operate and adjust equipment such as trucks and/or fork lifts, tractors, riding power mowers, power edgers, blowers, aerators, renovators, chain saws, wood chippers, power sprayers, and related equipment; work different shifts, weekends and holidays at various locations throughout the County, and to wear a uniform and demonstrate physical strength, endurance, and mechanical aptitude that relate to the work performed as well as work effectively with other employees and to answer questions of the general public; acquire a pesticide applicator's license is highly desirable.

Selection Procedure
SOME HELPFUL TIPS WHEN APPLYING

- Your application information and your responses to the supplemental questions are evaluated and taken into consideration throughout the entire selection process.
- You should list all your employers and positions held within the last ten years in the work history section of your application and should be as thorough as possible when responding to the supplemental questions.
- You may include history beyond ten years if related to the position for which you are applying. If you held multiple positions with one employer, list out each position separately.
- Failure to follow these instructions may impact your competitiveness in this process or may result in disqualification.

For more detailed information about examination steps and the hiring process, you are encouraged to visit http://sonomacounty.ca.gov/HR/Recruitment-and-Classification/Getting-a-Job (http://sonomacounty.ca.gov/HR/Recruitment-and-Classification/Getting-a-Job) and review the hiring process overview.

APPLICATION SUBMISSIONS REQUIRE THE SUPPLEMENTAL QUESTIONNAIRE BE COMPLETED.

Responses to supplemental questions will be used in assessing minimum qualifications. Please provide specific and detailed responses of a reasonable length to allow for thorough assessment of your qualifications. Responses which state "See Resume" or "See Application" may be considered insufficient and therefore may not be scored.

The selection procedure will consist of the following examination:

An **Application and Supplemental Questionnaire Appraisal** (pass/not pass) will be conducted to evaluate each applicant's combination of educational coursework, training, experience, knowledge, and abilities which relate to this position to ensure satisfaction of the minimum qualifications for this position. Candidates who possess the minimum qualifications for the position will be placed on an extra-help employment list and referred to the department. The department may contact candidates from the employment list who possess the most appropriate job-related qualifications for further consideration.

ADDITIONAL INFORMATION

A background investigation may be required prior to employment. Candidates referred to departments for a selection interview are typically required to sign authorization and release forms enabling such an investigation. Failure to sign prescribed forms will result in the candidate not being considered further for that vacancy**.** Reference information will not be made available to applicants.

Additionally, a pre-employment medical examination, including a drug screening, may be required prior to employment.

HOW TO APPLY

Applications are accepted on-line at www.yourpath2sonomacounty.org (http://www.yourpath2sonomacounty.org/). Paper applications may be submitted by person, fax (707-565-3770), email, or through the mail. All applications and appropriate supplemental information as outlined in the job bulletin must be RECEIVED by the time and date specified on the first page of this job announcement. Continuous recruitments may close without notice at any time that a sufficient number of qualified applications have been received.Applications received after the recruitment closes will not be accepted.

The County of Sonoma prioritizes and is committed to continuously providing a workplace where equal employment opportunity is afforded to all people. More information can be found at: http://hr.sonoma-county.org/content.aspx?sid=1024&id=1256 (http://hr.sonoma-county.org/content.aspx?sid=1024&id=1256)**.**

HR Analyst: AK
HR Technician: JG

Recreation & Parks Seasonal Employment Opportunities

The Recreation & Parks Department hires over 300 seasonal employees each year for job positions in aquatics, sports, neighborhood services, customer service, park maintenance, concessions, recreation classes and camps. These are part-time, temporary positions. For full-time job opportunities with the City of Santa Rosa, visit the Human Resources Department.

RSS

Recreation & Parks - Seasonal

Parks: Maintenance Aide

Duties: Primary duties include litter and debris pick up in parks, picnic site rental preparation, assistance with weed removal, leaf raking, park restroom cleanup, brush dragging, assistance with volunteer projects, sports field preparations and assistance with landscape projects.

The Department is looking to fill several maintenance aide positions, each with a specific schedule of hours:

- **Weekend Crew Park:** Sat & Sun, 6:30am - 3pm, year-round
- **Park Maintenance:** M-F, 6:30am - 3pm, 6-month full time
- **Howarth Park Maintenance:** Various days, 16-20 hours per week
- **Ball Diamond:** M-F, 6:30am - 3pm, March-Sept, full time
- **Volunteer Projects:** Fri & Sat, up to 15 hours per month

About Parks: Santa Rosa Recreation & Parks operates 66 parks totaling over 514 acres of parkland which includes sports fields, dog parks, playgrounds, picnic sites, a fishing pond, boating lake, amusement rides, and more. Maintenance aides are needed to help keep these parklands in tip-top shape for community use.

Qualifications

Minimum Qualifications: Candidates should have knowledge of basic cleaning equipment, supplies, and related methods and materials. Must have ability to use hand tools, some power tools, and weed whacker and must be capable of learning the use of other necessary equipment. Candidates must possess a valid California Class C driver's license, have great customer service skills and a flexible schedule. Must also be able to lift 50 lbs. Note: Candidates will be required to provide a DMV driving record to the City and meet driving history standards prior to being hired.

Job Details

Category
Recreation & Parks - Seasonal

Status
Open

Salary
$13.25/hr

Published
March 1, 2017

Closing
Open Until Filled

Tools

Download Application

CHERYL DORAN GIRARD
CLIENT MEMORANDUM

TO: CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS

FROM: CHERYL DORAN GIRARD

SUBJECT: BASKETBALL COURT LINE REPAINTING/COURT RESURFACING

DATE: JULY 14, 2017

I spoke with Johnny Kolnes (707-477-2358) regarding repainting and possible re-surfacing of the District's basketball court. He indicated that he is pretty much book through September/October and given Camp Meeker's location he estimated that after October the Camp Meeker area could become too moist and painting would have to be held off until April/May 2018.

He estimated re-surfacing at $2.00/square foot and without review of the site, line painting at $700. If the District's policies are similar to large governmental agencies with a contractor required to pay a prevailing wage, he would not be able to do the project. He can provide evidence of all business insurances—worker compensation, property & liability, etc. and is a licensed contractor.

In the event that the Board would like to talk with references or proceed, he can provide references of local governments that he has worked with.

you need to contact me, I can be reached via cell phone 707-696-2876 or my office line 545-2108.

JohnnysCourtSurfacing.com (/)

Home (/)
About Us (/About-Us.html)
Services And Locations (/Services-And-Locations.html)
Contact Us (/Contact-Us.html)
References (/References.html)
Photos (/Photos.html)
Help Wanted (/Help-Wanted.html)

Phone: 707.477.2358 or 707.579.4113
Email: JohnKolnes@gmail.com
Web: www.JohnnysCourtSurfacing.com

About Johnny's Court Surfacing:

*** California State Contractor's License Number: 963738**

Founded by John “Johnny” Kolnes in 1975, Johnny's Court Surfacing is family owned and operated servicing Northern California's indoor and outdoor tennis, outdoor basketball, outdoor paddle ball, bocce ball, mini, multipurpose and other outdoor game courts for the past thirty years.

Johnny's Court Surfacing is a company that specializes in servicing the construction industry in the surfacing and resurfacing of new and pre-existing indoor and outdoor tennis, outdoor basketball, outdoor paddle ball, bocce ball and mini and multipurpose game courts.

Johnny's Court Surfacing also provides installation and advisement on installing fences, lighting fixtures, nets, posts, net posts, backboards and windscreens. Advice and supply of surfacing material, machinery, lighting, fencing, tennis and basketball equipment and materials are also available.

As owner, John “Johnny” Kolnes offers his extensive experience and knowledge for consulting for both public and private tennis clubs and other court owners on the surfacing, resurfacing, finishing and maintenance of various courts. Suggestions are available regarding ways to build courts that preserve the local ecology while enhancing the harmony and natural beauty of a court's surrounding environment.

In addition to providing courts that reflect the ascetics of a locale; we take pride in the quality workmanship that goes behind the completiong of every court.

“As a contractor, I understand the need for a solidly built long lasting court. As a tennis player, I appreciate the demands for quality, consistency and aesthetics“

- John "Johnny" Kolnes

This attention to detail that focusses on the customer’s specific needs is apparent and can be seen with our extensive list of referrals and repeat business.

For a personal review and a free estimate, please contact Johnny’s Court Surfacing for further information. We offer consultations in the greater Northern California San Francsico Bay Area as well as nationally and internationally upon special request.

We look forward to hearing from you and helping to answer all your court construction questions and needs.

Soft Trac, LLC
63 New Gloucester Rd
North Yarmouth, ME 04097
Phone: 207-221-0340
Fax: 207-221-6358
www.softtrac.com

ClientCare Renewal INVOICE

TO:
Camp Meeker Recreation & Park District
PO Box 461
Camp Meeker, CA 95419
Customer ID: 7-CMRP-157

Soft Trac, LLC
63 New Gloucester Road
North Yarmouth, ME 04097
www.softtrac.com • 207-221-0340

PLAN PERIOD	INVOICE DATE	DUE DATE	INVOICE #
AUG 16 2015 - AUG 15 2016	May 22, 2015	August 1, 2015	CCP-2015-05

DESCRIPTION	CHECK ONE	AMOUNT
Soft Trac's Annual ClientCare Support as described on Document CCP2015 included with this invoice. Select the plan most suited to your needs below and return a copy of this invoice along with your check to Soft Trac at the address noted above.		
Bronze Client Care (limited to 5 hours annually)	☐	$ 975.00
Silver ClientCare (unlimited hours)	☐	$2,395.00
Gold ClientCare (unlimited hours and unlimited Soft Trac's online classes)	☐	$4,395.00
Note: Support Plan will cover all software products/modules purchased from Soft Trac, LLC including: Abila Fund Accounting; Abila Fundraising and Microix applications.		

For more information about our ClientCare please visit: http://bit.ly/1HlVkdp

Make all checks payable to **SOFT TRAC, LLC**
THANK YOU FOR YOUR BUSINESS!

Purchase Agreement

June 14, 2017

Cheryl Doran-Girard, Accounting Administrator
Camp Meeker Recreation & Park District
P O Box 511
Camp Meeker, CA 95436
Abila Account #: 29447

Soft Trac LLC is pleased to submit our proposal to Camp Meeker Recreation & Park District for the professional services described herein.

Professional Services	Hours	Cost	Deposit
Training Services			
MIP Traning and Consultation	8	$1,480.00	
Total Cost Services		$1,480.00	$0.00

Notes

1. Professional services include up to 8 hours' remote consultation and training services for Abila MIP Fund Accounting.
2. Customer will be billed only for time used.
3. Services can be provided either on site or remote. This proposal assumes remote services. If onsite services are requested, then out of pocket and travel costs will be in addition to the above estimates.

Terms & Conditions

Unless specified herein, our standard terms and conditions will apply. Please see attached terms and conditions (STL 201705).

Payment Schedule: Invoice due net 15 days.

Accepted on behalf of Camp Meeker Recreation & Park District

By_____

Name (Print)

Title

E-Mail

Date

Accepted on behalf of Soft Trac, LLC

By S. B. Campbell

Susan B Campbell
Vice President

June 14, 2017
Date

Soft Trac, LLC
63 New Gloucester Road
North Yarmouth, ME 04097
(207) 221-0340 ext. 1
sales@softtrac.com

Soft Trac, LLC
Standard Terms & Conditions

Prices: All prices quoted are valid for 30 days from date of Agreement unless specified otherwise in proposal.

Rates: May be subject to change if project not completed within one year of acceptance of Agreement.

Payment Terms: Net 15 Days. Invoices more than 45 days past due are subject to interest at the lesser of one and one-half percent (1 1/2%) per month or the maximum amount allowed by law.

Credit Card Surcharge: There will be a 5% surcharge added to the total cost for all orders paid via credit card.

Sales Tax: Soft Trac collects sales tax as required by Maine state law. Current Maine State Sales tax is 5.5%. The purchaser is responsible for providing Soft Trac with a tax-exempt certificate if applicable.

Deposits: One hundred percent (100%) of software and fifty percent (50%) of professional services are due upon acceptance. For professional service costs of $1,500 or less, one hundred percent (100%) of services are due upon acceptance. Training classes and webinars must be paid in full at time of registration. *Receipt of deposit indicates acceptance of agreement.*

Travel Time: Charged at one half the consulting rate when onsite visit is equal to or more than four (4) hours. The full consulting rate will apply when onsite visit is less than four (4) hours. Should round-trip travel time equal or exceed 3 hours, Soft Trac reserves the right to bill the client for overnight lodging at our discretion.

Incidental Charges: Except as follows out of pocket expenses such as lodging, meals and other travel expenses will be billed at actual cost as incurred:

Meals will be charged at cost unless overnight travel is required at which time meals will be charged at a per diem rate of $75.00.

Mileage is charged at the IRS rate in effect at the time of service.

Delivery & Acceptance: Except by mutual consent in writing, customer agrees to deliver any resources required to complete the project in a manner that enables Soft Trac, LLC to meet its obligation as outlined by the scope of the engagement.

Termination Policy: Either party may terminate the professional services portion of this agreement. 30 days' written notice must be provided by terminating party. Cancellation policy will apply.

Cancellation Policy: All software sales are final. If customer cancels or opts not to move forward with project, professional services deposits are non-refundable. If Soft Trac cancels the project, any unused professional services deposit will be refunded.

Customer acknowledges that pricing afforded herein is predicated on fulfillment of the Agreement as set out. Upon default in the payment for products or services delivered hereunder, or refusal to accept such products or services when delivered or attempted to be delivered in accordance with the terms of this agreement, then there shall be due and payable to Soft Trac, LLC the full list price for such products and/or services set out above, in addition to such other remedies as may be afforded for breach of the terms herein set out.

If customer cancels or reschedules training services 7 or more business days before the scheduled start date, there is no charge. If customer cancels or reschedules 1-6 business days prior to the start date, Soft Trac reserves the right to assess a cancellation fee of $200.

Usage: Training classes and other services purchased will expire, if not used, within 12 months from the acceptance date of the proposal. The value of any unused, expired classes or services may not be applied to future training or services.

Confidentiality: Soft Trac agrees to treat as confidential all the information provided by the organization and its affiliates to the extent that such information is so designated.

Assignment: This agreement is nontransferable.

Relationship: Soft Trac is an independent contractor and nothing in this agreement shall be construed as creating an agency, joint venture, or employment relationship.

Governing Law: This agreement shall be interpreted and construed in accordance with the laws of Maine.

Understanding of Scope: The Agreement sets forth the entire understanding pertinent to the rendering of services by Soft Trac, LLC. If during the engagement, we determine circumstances are such that substantially greater work is required than estimated, we will discuss it with you and gain your approval before proceeding.

Software Warranty: Software is covered by the applicable software publisher's license agreement. Acceptance of agreement indicates acceptance of applicable software End User License Agreements (EULAs). In no event, shall Soft Trac be liable for any indirect, incidental or consequential damages whatsoever arising out of the user or inability to use products sold hereunder.

Professional Services Warranty: Soft Trac warrantees its services for 30 days from date services provided. Any claims must be made in writing and sent to Soft Trac, LLC, 63 New Gloucester Road, North Yarmouth, ME 04097 or e-mailed to executives@softtrac.com with subject line of "Professional Services Warranty". All such requests will be reviewed and final determination or resolution will be made by Soft Trac.

Form STL 201705

RESOLUTION NO. 2017-007

A RESOLUTION OF THE GOVERNING BODY OF THE
Camp Meeker Recreation and Park District
FOR THE ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT
RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS

WHEREAS, Special District Risk Management Authority (SDRMA) is a Joint Powers Authority formed under California Government Code Section 6500 et seq., for the purpose of providing risk management and risk financing for California special districts and other local government agencies; and

WHEREAS, SDRMA's Sixth Amended and Restated Joint Powers Agreement specifies SDRMA shall be governed by a seven member Board of Directors nominated and elected from the members who have executed the current operative agreement and are participating in a joint protection program; and

WHEREAS, SDRMA's Sixth Amended and Restated Joint Powers Agreement Article 7 - Board of Directors specifies that the procedures for director elections shall be established by SDRMA's Board of Directors; and

WHEREAS, SDRMA's Board of Directors approved Policy No. 2017-03 Establishing Guidelines for Director Elections specifies director qualifications, terms of office and election requirements; and

WHEREAS, Policy No. 2017-03 specifies that member agencies desiring to participate in the balloting and election of candidates to serve on SDRMA's Board of Directors must be made by resolution adopted by the member agency's governing body.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Camp Meeker Recreation and Park District selects the following candidates to serve as Directors on the SDRMA Board of Directors:

(continued)

SDRMA

OFFICIAL 2017 ELECTION BALLOT
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY
BOARD OF DIRECTORS

VOTE FOR ONLY FOUR (4) CANDIDATES

Mark each selection directly onto the ballot, voting for no more than four (4) candidates. Each candidate may receive only one (1) vote per ballot. A ballot received with more than four (4) candidates selected will be considered invalid and not counted. All ballots must be sealed and received by mail or hand delivery in the enclosed self-addressed, stamped envelope at SDRMA on or before 4:30 p.m., Tuesday, August 29, 2017. Faxes or electronic transmissions are NOT acceptable.

☐ **TIMOTHY UNRUH**
District Manager, Kern County Cemetery District No. 1

☐ **JAMES M. HAMLIN** (Jim)
Board Director, Burney Water District

☐ **MIKE SCHEAFER** (INCUMBENT)
Director/President, Costa Mesa Sanitary District

☐ **MICHAEL J. KAREN**
Board Director, Apple Valley Fire Protection District

☐ **DAVID ARANDA** (INCUMBENT)
General Manager, Mountain Meadows Community Services District

☐ **CINDI BEAUDET**
General Manager, Temecula Public Cemetery District

☐ **JEAN BRACY, SDA** (INCUMBENT)
Deputy Director – Administration, Mojave Desert Air Quality Management District

ADOPTED this ____ day of _____, 2017 by the Camp Meeker Recreation and Park District by the following roll call votes listed by name:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

ATTEST: APPROVED:

_____ _____

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate	Timothy Unruh
District/Agency	Kern County Cemetery District No.1
Work Address	18662 Santa Fe Way, PO Box 354, Shafter, CA 93263
Work Phone	661-746-3921 Home Phone661-746-6725

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

The work of SDRMA is critical to the everyday operations of a Special District. Knowing that the district and the board is protected gives a 'Peace of Mind' to our daily operations. Sitting on this Board will give me an opportunity to give back to SDRMA and its membership. As a manager of a moderate sized Special District, I am especially interested in maintaining an involvement from that small district perspective. It is imperative that SDRMA maintains cost effective service to the Special District community and it's important that smaller districts have a voice in their insurance needs.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

I spent three years as a Director for CSDA including one year as Legislation Committee Chairman. I currently sit on the CSDA Legislation Committee and am a Special District Administrator (SDA). Our District is in its fourth term as a District of Distinction which now includes the Transparency Certification. I currently sit as a Director with a city appointment on Kern Mosquito and Vector board. I have been a Director of the California Association of Public Cemeteries for 15 years and currently am Chairman of the Legislation Committee. I have been involved with the Kern County Special Districts Association since 1995 from when we worked to obtain LAFCo representation for Special Districts.

Most importantly, I have been a manager for the Kern County Cemetery District for 30 years and work daily to keep our cemetery district strong and effective in our community. To that end, I have the SDRMA General Safety Specialist Certification and with that training I work for a compliant, safe and healthy working relationship with our staff.

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

What special skills, talents, or experience (including volunteer experience) do you have? (Response Required)

I feel that community history is very important and am a volunteer with the local Historical Society. I also have sat on the local school board and have been involved with our youth through our church as well as our community through sports and especially by giving our young people a safe and entertaining place to visit after our home football games.

This being said, I feel that I am a committed and thorough person who knows that to get things done you must be involved and be able to think out of the box in difficult situations. You must listen to those around you and sometimes that means keeping one's mouth shut.

I have worked as a Manager for many years and understand the needs of special districts. What SDRMA offers is an integral part of special district operations and I feel that I can bring a passion for the practical needs of Special Districts.

What is your overall vision for SDRMA? (Response Required)

SDRMA has shown great concern for the Special Districts in California as is seen in their commitment to meeting our insurance needs. This is done by listening to the membership and continuing to work on being a better and complete insurance stop. I feel that the Health Insurance part of their programs will be the next large growth area. As we deal with PERB's and the needs of our work force, this area will help to meet the needs of our agencies.

Their education is excellent and they have defined their role in local government very well. It will be necessary to maintain this role and work to educate the membership. SDRMA's commitment to be a cost-effective insurance provider has work well in the past and will continue to do so as long as the Board and staff work together to fulfill their mission statement.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature _____ Date: April 24, 2017

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate: James M. Hamlin (Jim)

District/Agency: Burney Water & Sewer District

Work Address: 20541 Burney Court, Burney, Ca. 96013

Work Phone: (530) 335-2040 Home Phone: (530) 335-2040

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

Able to look at acturail evidence. Being able to set adequate rates for both Insurance program and districts. SDRMA needs to operate as a business.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

Servved on hospital district for 241/2 years, California Hospital District board for 8 years, Burney water Sewer board for three years. I had my own insurance brokerage for 43 years. I did not have an E & O Claim.

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

What special skills, talents, or experience (including volunteer experience) do you have? (Response Required)

see previous question

What is your overall vision for SDRMA? (Response Required)

SDRMA muist operate as a viable business. Many district carriers and board members are reluctant to raise rates. When I served on Ca. Hospital Board, many of the board members were not willing to operate as a business because it would affect their hospitals bottom line.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature James M Hamlin Date 4-1-2017

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate MIKE SCHEAFER
District/Agency COSTA MESA SANITARY DISTRICT
Work Address 1551-B BAKER ST, COSTA MESA, CA 92626
Work Phone 714-435-0300 Home Phone 714-552-9858

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

As an incumbent on the SDRMA Board I wish to continue providing the service and knowledge that I have been consistent with during my current term. As an insurance professional for over 44 years I bring the experience needed to mangage the risks Districts are faced with. Over my term I have consistently made decisions to provide the protections necessary at the most affordable cost. Districts continue to encounter new challenges to their risk management programs. My years of experience, my continued involvement in insurance education and my desire to protect make me a sound choice to continue on the Board of SDRMA.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

Current SDRMA Board Member. President Costa Mesa Sanitary District Board of Directors. Former City Councilmember for the City of Costa Mesa. Former Parks and Recreation Commissioner for the City of Costa Mesa.

Leadership positions, including Board President for the following: Little League Baseball, Boys and Girls Club of the Harbor Area, Costa Mesa Senior Center, The Albert Dixon Memorial Foundation (non profit providing funds for other non-profit agencies).

Over 30 years experience with Lions Clubs International. Served as District Governor, Club President several times. Chaired the California Convention Committee several times. Membership in the organization continues.

My leadership role in all these organizations gave, and give, me experience in the risks that face each. My insurance experience helps me make prudent decisions when challenged with those risks.

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

What special skills, talents, or experience (including volunteer experience) do you have? (Response Required)

Many of the orgnaizations that I have either been elected to or volunteered for quickly put me in a leadership role. They recognized my ability to handle the risks and challenges the organizations meet. I was able to steer those organizations in a clear path to minimize the risk.

I continue to hold a teaching credential in Insurance Education with the local community college District. Additionally I was a professor of Insurance Continuing Education for many years. I have a passion for passing on the knowledge I have acquired over my career.

I have always faced the risk management challenges of any organization with the confidence that the desired outcomes would be realized.

What is your overall vision for SDRMA? (Response Required)

My vision is to continue providing the protection and service to the Special Districts that make them strong in their risk managent efforts. I will continue to work for those ends while keeping strong my conviction that rates need to be adequate yet affordable for the Districts.

New technologies, changes in legislation, make it extremely difficult for Districts to keep up with the factors posing new challenges to risk management, insurance,etc. My experience in those areas, my position as an elected official, make me keenly aware of how to protect the Districts.

I will continue to be committed to making SDRMA the leader in protecting the risk management needs of our Special Districts.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature _____ Date 4/25/17

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate ___Michael J. Karen_____
District/Agency ___Apple Valley Fire Board_____
Work Address ___N/A_____
Work Phone ___N/A_____ Home Phone___760-713-3273_____

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

I would be honored to serve on the SDRMA Board of Directors because I am interested in not only risk management, but insurance as well. I have run my own company and have seen first hand how accidents can affect the bottom line.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

I was appointed to the Apple Valley Fire Board in February of 2016. I was re-elected the same year. During my time on the board, I have already been a part of many great things. The board and I helped to pass Measure A which funds our district in perpetuity. We also passed and have streamlined the budget. I have also been a part of evaluations as well.

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

What special skills, talents, or experience (including volunteer experience) do you have? (Response Required)

I have been a business owner, and I am a Veteran of Desert Strike/Desert Storm. I am a member of the Apple Valley Chamber of Commerce, Victor Valley Republican, and the Community Emergency Response Team (CERT). I am an elected member of the Republican Central Committee as well as a Director for the Apple Valley Fire District. I have donated my time to seniors, the needy, and Salvation Army. I was also a Man About Town nominee for the High Desert Phoenix Foundation.

What is your overall vision for SDRMA? (Response Required)

As a Director, I would work to promote education in the districts. I would also build coalitions to keep the rates competitive. I hope to work with the board on any and all issues facing all of our districts. I would love to be elected to such a distinguished team!

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature _____ Date 4-20-17

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate: David Aranda
District/Agency: Mountain Meadows Community Services District
Work Address: 17980 Highline Rd - Tehachapi CA 93561
Work Phone: 661-822-7616 Home Phone: 661-300-1231

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

Working with six other board members and the staff, as a team is challenging and rewarding.

Over the years of my service on the SDRMA Board I hope the members have found my input to be beneficial and it is my desire to continue to look afte the members receiving the best service at a fair cost.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

Service on SDRMA
Service on SDWCA - I was part of the group that consolidate two entities into one entity which was very cost effective
Service on SDLF
Past service on CSDA - current Education Committee member

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

What special skills, talents, or experience (including volunteer experience) do you have? (Response Required)

Serving as a General MANAGER over the past twenty plus years and serving as a Board member ASISTS me in understanding the proper process that benefits the operation of SDRMA
Eighteen years of experance with SDRMA provides a good knowledge base to benefit the members

What is your overall vision for SDRMA? (Response Required)

1) Continue to provide excellent service
2) Continue the balance of a financially strong pool that provides great policy coverage at the best pricing possible.
3) Serve the members with cutting edge software, customer service orientated employees and a Board that remembers who we are serving!

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature _____ Date 4-20-17

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate	Cindi Beaudet		
District/Agency	Temecula Public Cemetery District		
Work Address	41911 C Street, Temecula CA 92592		
Work Phone	(951)699-1630	Home Phone	(951)541-8736

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

As a member of SDRMA, I've learned first hand the risk and challenges that comes with my type of Special District. I think it is important to have an active and knowlegeable voice representing our industry and districts and that understands the role special districts play and their importance. I will bring sound policy principles to the table and work with my fellow board members in the spirit of collaboration to ensure SDRMA continues to be a cost effective, high quality risk management service.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

I have played an active role in the cemetery industry in both the private sector and with special districts for almost two decades and was elected in 2006 to the Board of California Association of Public Cemeteries (CAPC). While on the Board for CAPC one of my roles was Education Committee Chair, working with executive staff to identify learning and certification opportunities for our members. This experience has provided me with the skills and knowledge of board development, procedures, protocol and policy development.

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

What special skills, talents, or experience (including volunteer experience) do you have? (Response Required)

Since 2004 I have served as General Manager to the Temecula Public Cemetery District. I consider myself to be well versed in cemetery leadership, risk mitigation, best management practices and risk reduction. I hold a life insurance license from the State of California. I am an advocate for the cemetery profession, serving as a formal mentor for CAPC. I am engaged and involved heavily in my community and understand first hand the challenges and risk associated with cemetery operations and management.

What is your overall vision for SDRMA? (Response Required)

My overall vision for SDRMA is that it appropriately and accurately addresses the risk and mitigation needs of all its members in a thoughtful and deliberate manner; considering the size, scope and nuances of each type of public agency. This thoughtful consideration will provide better service to our members while maintaining the cost effective quality programs SDRMA continues to offer.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature _____ Date 4/27/17

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate	Jean Bracy, SDA
District/Agency	Mojave Desert Air Quality Management District
Work Address	14306 Park Ave., Victorville, CA 92392
Work Phone	760-245-1661

Why do you want to serve on the SDRMA Board of Directors?

I have served on the SDRMA Board of Directors since 2010. In 2017 I was elected by the Board to be the **Board President**. The Board strives to provide a variety of avenues for members to be successful and has adopted many important programs and policies aimed to provide members **cost effective coverage**. Each year, the Board **carefully considered** rates for services and from 2009 to 2016 voted to hold rates flat for the property/liability program. Through strategic planning SDRMA has a **strong financial base**. SDRMA has included **Cyber Coverage**; provided a **FREE Law Legal Hotline**; established a **multiple-policy discount** (5%) for each member who belongs to both the property/liability and the workers compensation programs; shares investment earnings with members through a **longevity distribution**; established the **loss prevention allowance funds** which reimburses members for safety-related costs up to $1,000; launched and enhanced the SDRMA **interactive website**; provided **FREE online training** through Target Solutions; launched a **Safety Specialist Certificate** program; and contracted with Company Nurse to provide **FREE screening services** for work-related injury cases. I have worked closely with **SDRMA for 17 years**. I am attracted to its member-focused, pro-active, and positive mission. I would like to see – and be a part of – SDRMA continue this member-centric approach.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

I am serving my eighth year on the **SDRMA Board of Directors** and in 2017 I am the Board President. I am serving my fifth year on the Board of Directors for the **Special District Leadership Foundation** (SDLF) and I am the Board Secretary. On this Board I have been part of the continuing expansion of the SDLF programs, including the premier program, **District of Distinction**, also the Special District Administrator Certificate, the Recognition of Special District Governance, and the District Transparency Certificate of Excellence.

My career experience with special districts has helped me to understand the issues specific to smaller organizations. I have learned what it really means for an organization to do more with less. I have also learned that political realities for special districts are distinct from other forms of governments. As the Deputy Director – Administration for the Mojave Desert Air Quality Management District, I am the staff representative to the Governing Board Committees for Budget and Personnel. I am a member of and have chaired the California Air Pollution Control Officers Association (CAPCOA), statewide committees for Fiscal and Human Resource officers. I organized and have chaired the Alternate Fuel Task Force for the Mojave Desert air basin; I have represented the District in the Antelope Valley Clean Cities Coalition.

My working opportunities have crossed several public service types. I served as the Victorville city representative to the Technical Advisory Committee for the Victor Valley Transit Authority and as the City representative and officer on the Executive Committee of the Regional Economic Development Authority. I volunteered four years on the Board of Directors of the Victor Valley Federal Credit Union. For six years, I worked as an adjunct professor at Victor Valley Community College teaching Public Works Administration.

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

What special skills, talents, or experience (including volunteer experience) do you have?

As professional and as a volunteer, I have a wide range of experiences with organizational structures, long term and vision planning, development of staff and volunteers, and resource and program management. My experience of leading organizational activities and implementing change for growth includes bringing together intergenerational and multicultural groups to achieve common goals.

I am an effective manager with expertise in efficient and productive management implementing process improvements in finance, human resources, risk management, and a wide variety of related administrative and organizational functions. I have led highly skilled teams to support the achievement of overall agency goals and objectives.

I earned a Master's Degree in Public Administration from California State University, San Bernardino

I earned the Special District Administrator Certification from the Special Districts Leadership Foundation

I earned the Recognition of Special District Governance from the Special Districts Leadership Foundation

I earned the Masters Certification in Labor Relations from the California Public Employers Labor Relations Association (CALPELRA)

What is your overall vision for SDRMA?

I want to continue contributing my experience and expertise to SDRMA's overall function to further strengthen and enhance the lines of services provided by SDRMA. I want to see members educated to be wise in their management to reduce costs and deliver their very important missions to their communities. I want to be part of the mission to enhance the member's experience through claims management and education that leads to loss prevention.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature _____ Date 2-27-17

Cindi Beaudet
Trustee Candidate – Special District Risk Management Authority

I will work to ensure that SDRMA appropriately and accurately addresses the risk and mitigation needs of all its members in a thoughtful and deliberate manner.

Experience:

Temecula Public Cemetery District
General Manager - 2004 – Present

California Special Districts Association
Education Committee Member – 2005

Special District Risk Management Authority
Member – 2005 - Present

California Association of Public Cemeteries
Board of Directors - 2005-2016

Committee Chairperson:
Education
Nomination

Committee Membership:
Membership
Scholarships

California Special Districts Association
Manager Mentor - 2017

California Department of Insurance Beaudet Agency
Principle - 2000 to present

Miller Jones Mortuary and Cemetery
Manager- 1993-2001

Temecula Chamber of Commerce
Member - 2007 – Present

Recognitions:

- SDRMA Safety Certificate 2017
- Outstanding Community Service, California State Senate 2014
- CAPC Presidents Award 2006
- CAPC Manager of the Year 2015
- SDLA District of Distinction 2014
- SDLA District of Transparency 2014
- SDLF Governance Academy Recognition

Cindi Beaudet
General Manager
Temecula Public Cemetery District
(951) 541-8736
rctpcd@verizon.net

California Special
Districts Association
Districts Stronger Together

CALIFORNIA SPECIAL DISTRICTS ASSOCIATION

2017 BOARD ELECTIONS

MAIL BALLOT INFORMATION

Dear Member:

A mail ballot has been enclosed for your district's use in voting to elect a representative to the CSDA Board of Directors in your Network for Seat C (2018-20 term) and Seat A (term ends December 31, 2018).

Each of CSDA's six (6) networks has three seats on the Board. Each of the candidates is either a board member or management-level employee of a member district located in your network. Each Regular Member (district) in good standing shall be entitled to vote for one (1) director to represent its network.

We have enclosed the candidate information for each candidate who submitted one. Please vote for **only two** candidates to represent your network and be sure to sign, date and fill in your member district information. If any part of the ballot is not complete, the ballot will not be valid and will not be counted.

Per CSDA Bylaws, the candidate with the highest number of votes will assume the full term, Seat C. The candidate with the second highest number of votes will assume Seat A to fulfill the remainder of that term.

Please utilize the enclosed return envelope to return the completed ballot. Ballots must be received at the CSDA office at 1112 I Street, Suite 200, Sacramento, CA 95814 by **5:00pm on Friday, August 4, 2017.**

If you do not use the enclosed envelope, please mail in your ballot to:
California Special Districts Association
Attn: 2016 Board Elections
1112 I Street, Suite 200
Sacramento, CA 95814

RECEIVED
JUN 09 2017

Please contact Beth Hummel toll-free at 877.924.CSDA or bethh@csda.net with any questions.

California Special
Districts Association
Districts Stronger Together

2017 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information MUST accompany your nomination form and Resolution/minute order:

Name: STANLEY R. CALDWELL

District/Company: MT. VIEW SANITARY DISTRICT

Title: DIRECTOR

Elected/Appointed/Staff: ELECTED

Length of Service with District: 23 YEARS

1. **Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):**

CURRENT CSDA DIRECTOR FOR BAY AREA NETWORK, SERVE ON PROFESSIONAL DEVELOPMENT AND MEMBER SERVICES COMMITTEE, SERVE AS BOARD MEMBER FOR SDLF

2. **Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):**

CASA

3. **List local government involvement (such as LAFCo, Association of Governments, etc.):**

CURRENT SPECIAL DISTRICT ALTERNATE TO LAFCO COMISSION

4. **List civic organization involvement:**

CURRENT VICE PRESIDENT OF THE CONTRA COATA SPECIAL DISTRICTS ASSOCIATION (CCSDA), CURRENT NEWSLETTEREDITOR FOR CCSDA

****Candidate Statement –** Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after May 31, 2017 will not be included with the ballot.**

Stanley R. Caldwell
75 Cecilia Lane
Martinez, California 94553-1455

RE: Election Bay Area Network, Seat C

It has been an honor and a pleasure to serve the California Special Districts Association (CSDA) membership as Bay Area Network Director. I look forward to the opportunity to continue to be of service. I have been active and involved in CSDA activities. I have served on the Member Services Committee & Professional Development Committee. I am also a past CSDA President (2013).

I am retired and I have the time, and the commitment required to continue to serve as a director. I have faithfully and diligently served within my local community. I am a dedicated active board member of Mt. View Sanitary District (MVSD) and having served several times as the board president. . By being an active participant at the California Association of Sanitation Agencies and the CSDA, I enhance my ability to serve in a director position. I also serve as the special district alternate to the Local Agency Formation Commission (LAFCO) in Contra Costa County..

Contra Costa County has an affiliated CSDA chapter, the Contra Costa Special Districts Association (CCSDA) of which I have been active participant currently service as chapter vice president and as the current Newsletter Editor.

If re-elected I would continue to provide the leadership that makes CSDA a success. I will apply my experience, commitment, and leadership, to be effective, efficient, and responsive to special district needs.

Please consider me for the upcoming election for Director of the Bay Area Network where I will continue to bring my experience and dedication to CSDA.

Thank you for your consideration,

Stanley R. Caldwell

Stanley R. Caldwell

Incumbent CSDA Bay Area Network Director
Mt. View Sanitary District Board Member
Contra Costa Special Districts Association vice president

California Special Districts Association
CSDA *Districts Stronger Together*

2017 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information MUST accompany your nomination form and Resolution/minute order:

Name: JOHN CARAPLET

District/Company: SANITARY DISTRICT NO. 5 OF MARIN COUNTY

Title: BOARD OF DIRECTORS, VICE PRESIDENT

Elected/Appointed/Staff:

Length of Service with District: 3+ YRS.

1. **Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):**

   NO

2. **Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):**

   NO

3. **List local government involvement (such as LAFCo, Association of Governments, etc.):**

   PRESIDENT OF BELVEDERE LAGOON PROPERTY OWNERS' ASSOCIATION

4. **List civic organization involvement:**

   COUNTY OF MARIN CIVIL GRAND JURY, 2009-2010

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after May 31, 2017 will not be included with the ballot.**

Statement of Candidate for California Special Districts Association
John G. Carapiet Age 70
Education and Qualifications

I will bring if elected to the California Special Districts Association the perspectives of a retired 35-year civil servant of the San Francisco Public Utilities Commission. I retired 8 years ago as a Senior Water Services Inspector thus have an understanding the employment, retirement and health care issues of our dedicated public employee's that work for special districts As a local resident born in California, going to all San Francisco Schools ending with a Business degree from San Francisco State University in 1973. Also serving in the United States Air Force from 1965 to 1968, I have a wealth of understanding of the various issues, including employees, infrastructure, and continuing legal issues of Special Districts. I am currently the Vice President of the Sanitary District #5 of Marin County. Last year we completely paid off our Calipers retirement side fund saving the District more than $150,000 a year in interest. I also helped last month negotiate a favorable five-year labor contract with out nine employees'. I also served on the Marin County Civil Grand Jury 2009-2010(six reports on various County issues) and am currently the President of the Belvedere Lagoon Property Owners Association. My Wife, family, and I have been residents of Belvedere for 21 years and our aim is to give back to the community. If you want a dedicated knowledgeable representative then please vote for me.

California Special
Districts Association
Districts Stronger Together

2017 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information MUST accompany your nomination form and Resolution/minute order:

Name: Robert Silano

District/Company: Menlo Park Fire Protection District

Title: Director

Elected/Appointed/Staff: Elected

Length of Service with District: 6 years

1. **Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):**

   Attended many workshops within the past 6 years

2. **Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):**

   No

3. **List local government involvement (such as LAFCo, Association of Governments, etc.):**

   LAFCO - Communication Representative
   CSDA - Leg Committees, HR and Legal

4. **List civic organization involvement:**

   ASIS, Bay Area Emergency Managers, FBI National Academy Associates

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after May 31, 2017 will not be included with the ballot.**

As a current Director and an elected official of the Menlo Park Fire Protection District, I have local government public safety experience. I have taken the lead in San Mateo County on matters of disaster preparedness and I have been selected to sit on the Emergency Preparedness, the Strategic Planning and the California Special District Association Committees.. I served as a Special Agent and Supervisory Special Agent for the DEA until my retirement in 2003. Often managing more than 300 sworn and 50 non-sworn employees. My past experience as a DEA senior manager required me to be responsible for an annual budget in the millions of dollars. As a Task Force Commander having state and local law enforcement officers under my command, I developed strong skills in cooperative governmental efforts. As a DEA Manager, I was involved in program development, inter-agency cooperation, public relations, human resource management, budget development and the management of international and domestic operations. I possess a background that will well serve the CSDA..