



Post Office Box 461
Camp Meeker, CA 95419
707-874-9246
www.campmeeker.org

**REGULAR MEETING
OF THE BOARD OF DIRECTORS
LOCATION: TELECONFERENCE – SEE BELOW
APRIL 20, 2021 7:00 P.M.
AGENDA**

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:

Based on the mandates by the Governor in Executive Order N-25-20 and the Sonoma County Health Officer (Order C-19-02) to shelter in place and the guidance from the CDC to minimize the spread of the COVID-19, please note the following changes to the District's meeting procedures:

- The District office and Anderson Hall are not open to the public at this time.
- The meeting will be conducted via teleconferencing using Go To Meeting (See Executive Order N-29-20)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE THE MEETING:

CMRPD Board: April Meeting
Tue, Apr 20, 2021 7:00 PM - 8:30 PM (PDT)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/849284789>

You can also dial in using your phone.

United States (Toll Free): [1 877 309 2073](tel:18773092073)

United States: [+1 \(646\) 749-3129](tel:+16467493129)

Access Code: 849-284-789

New to GoToMeeting? Get the app now and be ready when your first meeting starts: <https://global.gotomeeting.com/install/849284789>

HOW TO SUBMIT PUBLIC COMMENTS:

Written/Read Aloud: Please email your comments to comments@campmeeker.org, write "Public Comment" in the subject line. In the body of the email include the agenda item number and title, as well as your comments. If you would like your comment read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

All comments received before Monday, April 19, 2021 at 5:00 p.m. will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Board members at the meeting. Comments received after this time will be treated as telephonic/electronic comments.

Telephonic/Electronic Comments: During the meeting, the Board President or designee will announce the opportunity to make public comments and identify the cut off time for submission. A short recess (generally, less than two minutes) will take place during the time public comment is open to allow the comments to be collected. **All users will be unmuted during this time. If you are connected using a phone, or have a microphone on your computer, please state your name, and wait to be recognized. Alternatively, you may also type comments into the chat window, in GoToMeeting. These will be read aloud during the public comment period.**

ACCESSIBILITY INFORMATION:

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting should contact the District's Administrator, at least 48 hours before the meeting at 707-874-9246 or admin@campmeeker.org. Advanced notification will enable the District to swiftly resolve such requests to insure accessibility.

PUBLIC RECORDS:

Public records that relate to any item on the open session agenda for a meeting are available for public inspections. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time, they are distributed to all or a majority of the members of the Board. The Board has designated the District's website located at <https://www.campmeeker.org> as the place for making those public records available for inspections. The documents may also be obtained by calling the District's Administrator at 707-874-9246.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS (10 minutes)

- A. Approval of Minutes
 - 1. March 09, 2021 Minutes
 - 2. March 16, 2021 Minutes
- B. Payment of Claims
- C. Journal Entry Approval
- D. Administrative and Financial Report

VII. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility)

- A. System Operations
- B. Accounts Receivable

VIII. ACTION ITEMS

- A. REQUEST FOR REFUND: WATER ACCOUNT 139, 87 FIRST AVENUE (APN 075-144-011), MICHELE COCHRANE (TENANT)

DESCRIPTION: Ms. Cochrane, tenant at 87 First Avenue, has submitted a request for a refund in the amount of \$192.91. The leak was in the meter box. This connection is an income property managed by Russian River Realty and Barbara Post, the owner, resides in Arkansas. There are no receipts for documentation of the repair included in the request. There is no written request from either the property manager nor the parcel/connection owner for the one-time credit/five year. No written acknowledgement on the part of the owner/property manager that the owner understands that under the Board policy of eligibility once in five (5) years a refund is allowed for leak. This connection and future tenants would not be eligible for credit going forward within the established five (5) year qualification period.

PROPOSED ACTION: The Board may/may not approve the request of Michele Cochrane for a refund in the amount of 192.91 for account 139, the connection at 87 First Avenue (APN 075-144-011).

- B. REQUEST FOR WAIVER OF PAST DUE ACCOUNT, WATER ACCOUNT 149, 79 MISSION (APN 075-146-002) HEARTS HOME FOUNDATION

DESCRIPTION: Ruth Bean, Vice President of Hearts Home Foundation has written the Board to request that upon a proposed \$300 payment against a past due bill of \$608.12, the Board “forgive” the remaining \$308.12. As of 2/18/2021 according to State research, this 501(c)3 public benefit non-profit is delinquent in its filings with the State nor filed the required federal IRS form 990 over a number of years.

PROPOSED ACTION: The Board may/may not approve the request from Hearts Home Foundation, water account 149, for a “forgiveness” of an account balance due to COVID related issues after a lump sum payment of \$300.00.

- C. UPDATE: WATER SUBCOMMITTEE (Anthony Tominia, Gary Helfrich 10 minutes)

DESCRIPTION: The water subcommittee will report regarding progress of various ongoing tasks including permit extension, OCSD joint meeting, water code update, and Alliance Redwoods project.

PROPOSED ACTION: The Board may/may not take further action regarding these issues.

D. UPDATE: DELINQUENT WATER CUSTOMERS LIENS

(Anthony Tominia, John McDaniel, & Staff, 10 minutes)

DESCRIPTION: The Board will discuss the placing of liens against seriously delinquent water customer accounts parcels in order to insure collection of past due accounts.

PROPOSED ACTION: The Board may/may not take further action regarding this issue.

E. PARK CLEANUP, HOURS OF USAGE AND RELATED ISSUES

(Anthony Tominia, 10 minutes)

DESCRIPTION: Director Tominia will report about clean-up activities in the park area adjacent to Dutch Bill Creek, signage regarding hours of usage and related issues pertaining to park management.

PROPOSED ACTION: The Board may/may not take further action.

F. RESOLUTIONS 2021-005, 2021-006, 2021-007: BANK SIGNATURES

(Staff, 5 minutes)

DESCRIPTION: The District's signer information with its various banking institutions is in need of update in order to be able to access account balances via the web as a result of slow mail delivery and to authorize the Board Treasurer necessary bank access.

PROPOSED ACTION: The Board may/may not approve the Resolutions 2021-005, 2021-006, and 2021-007.

G. ELECTION LAFCO SPECIAL DISTRICT REPRESENTATIVE CLASS I

(Staff, 10 minutes)

DESCRIPTION: LAFCO is holding an election to fill the position of Special District Representative Class I Regular Member to Sonoma LSCFO for the remainder of a term ending May 2024. Nominations were restricted to Board members of fire protection, community services and life support districts. All independent special districts have the right to vote in the election. Ballots must be returned by May 17, 2021.

PROPOSED ACTION: The Board will cast its ballot for a Special District Representative from the nominated candidates and submit its ballot to LAFCO in a timely manner.

H. UPDATE: ALLPAID MERCHANT CREDIT SERVICES WATER CUSTOMERS

(Staff, 5 minutes)

DESCRIPTION: District staff will update the Board regarding the progress of providing water customers with the ability to pay water bills by credit/debit card merchant services.

PROPOSED ACTION: The Board may/may not take further action regarding this issue.

I. CONTRACT AMENDMENT #3 RUSSIAN RIVER UTILITY REGARDING CREDIT CARD SERVICE USAGE (Staff, 5 minutes)

DESCRIPTION: District Counsel Martin Hirsch prepared an amendment to the District's contract with Russian River Utility to protect the District from liability with respect to RRU staff handling the credit card system. Russian River President Jamie Dunton has signed the amendment.

PROPOSED ACTION: The Board will/will not authorize the Board President to execute amendment #3 with Russian River Utility on behalf of the District.

J. ALLPAID MERCHANT SERVICES CONTRACT (John McDaniel, Staff 10 minutes)

DESCRIPTION: District Counsel Martin Hirsch has reviewed the contract provided by AllPaid to provide water customers with merchant credit card services, AllPaid staff have met with RRU and Board members regarding the system and Russian River Utility has executed the appropriate contract amendment to insure no liability to the District. The Board will be asked to approve the contractual AllPaid agreement.

PROPOSED ACTION: The Board will/will not authorize the Board President to execute an agreement with AllPaid, Inc. to provide merchant credit card services to water customers.

K. UPDATE: ST. DOROTHY'S LAND ACQUISITION AND EASEMENT (Gary Helfrich, John McDaniel, 10 minutes)

DESCRIPTION: The ad hoc subcommittee will review progress and present status of proposed land acquisition and related easement information.

PROPOSED ACTION: The Board may/may not take further action regarding this issue.

L. TREE REMOVAL ISSUE (Valery Larson, 5 minutes)

DESCRIPTION: A local resident has advised of a tree that is unsafe and may be located on District property. Director Larson will provide a review of her research into this issue.

PROPOSED ACTION: The Board may/may not take further action regarding this issue.

X. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place

XI. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than fourteen (14) calendar days before a meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion. Items will be included in an agenda based on the number of issues to be discussed.

Submit your agenda items using the District's website at the following address:

http://www.campmeeker.org/wordpress/?page_id=224



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**SPECIAL MEETING
OF THE BOARD OF DIRECTORS
LOCATION: TELECONFERENCE – SEE BELOW
MARCH 09, 2021 7:00 P.M.
MINUTES**

I. CALL TO ORDER

The meeting was called to order by President Tominia at 7:02 p.m.

II. ROLL CALL

Directors Helfrich, Watson, Tominia and McDaniel were present. Director Larson was absent.

III. APPROVAL OF AGENDA

A motion was made by Gary Helfrich, and seconded by Lynn Watson to approve the agenda as posted.

Directors Tominia, Helfrich, McDaniel, and Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention

V. PUBLIC COMMENT

There was no public comment.

VI. ACTION ITEMS

A. RESOLUTION 2021-004: PROPOSITION 68 PARK DEVELOPMENT AND REVITALIZATION PROGRAM GRANT APPLICATION

DESCRIPTION: Director Tominia reviewed grant application requirements and proposed park improvements if the grant application were to be approved by State Department of Parks. The grant is 100% funded for new parks only by Prop 68 and the grant application must be submitted to the State Department of Parks by March 12, 2021. Director Tominia is proposing a small park with play equipment at the Tower site and would include funding for clearing, restoration, easement improvements, and legal fees. The State will make selections in early June 2021 and the Board can decide whether to accept the grant funding at that time. Director Tominia stated that the District meets income and geographical requirements applicable to awarding the grant and that a brief survey soliciting volunteers for maintenance four times per year has indicated individuals interested in providing assistance.

ACTION: A motion was made by Gary Helfrich, and seconded by John McDaniel to approve the Resolution 2021-004: Proposition 68 Park Development and Revitalization Program and authorize Board President Tominia to sign and submit grant application documents .
Directors Tominia, Helfrich, McDaniel, and Watson voted yes. Director Larson was absent.
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1
The motion was approved.

X. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place

There were no directors' reports.

XI. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Gary Helfrich, and seconded by Lynn Watson that the March 09, 2021 teleconference meeting of the Camp Meeker Board of Directors be adjourned.

Directors Helfrich, McDaniel, Tominia and Watson voted yes.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

The meeting adjourned at 7:30 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

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**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE CAMP MEEKER RECREATION & PARK DISTRICT
MARCH 16, 2021
LOCATION: TELECONFERENCE**

I. CALL TO ORDER

The meeting was called to order online at 7:00 p.m. by President Tominia.

II. ROLL CALL

Directors Tominia, Helfrich, McDaniel, Larsen, and Watson were present. Also present were District Administrator Cheryl Doran-Girard and Robert Sherod of Russian River Utility.

III. APPROVAL OF AGENDA

A motion was made by Valery Larson, and seconded by Gary Helfrich to approve the agenda as posted.

Directors Tominia, Helfrich, McDaniel, Larson and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved.

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

There was no public comment.

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS

A. Approval of Minutes

1. February 16, 2021 Minutes

As there were no corrections, additions or deletions to the minutes of February 16, 2021, a motion was made by Gary Helfrich, and seconded by John McDaniel to approve the February 16, 2021 minutes as submitted.

Directors Tominia, Helfrich, McDaniel, Larson and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved.

Camp Meeker Recreation and Park District
Board Meeting Agenda
March 16, 2021

B. Payment of Claims

A motion was made by John McDaniel, and seconded by Valery Larson to approve the March 16, 2021 warrant request 2020/2021-009 as follows:

2020-2021-009	RP-March 2021	14,551.15
\$56,485.99*	Water-March 2021	15,215.18

*USDA Debt Payment: \$26,719.66

Wells Fargo Bank Operating Checks 2180-2191 in payment of District expenses for the current month, Wells Fargo check 1023 in payment of USDA loan, and Bank of the West checks 718-721 in payment of water revenue transfers for January and February 2021.

C. Journal Entry Approval

There were no journal entries this month as bank statements are not yet received.

D. Administrative and Financial Report

Ms. Doran-Girard reported that the State Controller-Government Compensation report will be submitted shortly, Invoice 2021-001 issued to OCSD 2/10/2021 has not been paid, and reviewed correspondence from CAL-OSHA and CSDA. She further advised that the Preliminary Budget for 2021-2022 will be in process in April/May and requested that any information regarding funds required for programs be provided for completion of the budget.

VII. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility)

- A. Robert Sherod of Russian River Utility informed the Board that the system has no changes and that the Occidental pump is still servicing the well without any problem. He further advised that RRU staff had looked into a suspected leak at the firehouse and found that an old irrigation line was the issue. It has been disconnected and no further issue is anticipated. Director Tominia advised that an individual seems to be living in the park and perhaps was using the irrigation line as a clean water source.
- B. Accounts Receivable
In discussion with Director McDaniel regarding past due water accounts, Mr. Sherod advised that all that can be done to collect is being done. RRU staff is knocking on doors, phone calls are made; however, State COVID restrictions do not allow shut off of clean water to any customers.

VIII. ACTION ITEMS

- A. UPDATE: ALLPAID MERCHANT CREDIT SERVICES WATER CUSTOMERS
DESCRIPTION: District staff updated the Board regarding the progress of providing water customers with the ability to pay water bills by credit/debit card merchant services and advised that other Districts utilizing the AllPaid service are extremely pleased and have no negative comments been received to queries to other Districts via the CSDA web community nor AllPaid provided client contact. The Board was advised that Russian River staff, Directors, and AllPaid staff will meet later this week to explore and questions or concerns.
ACTION: The Board did not take further action regarding this issue.
- B. UPDATE: ST. DOROTHY'S LAND ACQUISTION AND EASEMENT

DESCRIPTION: There was a brief review progress and present status of proposed land acquisition and related easement information.

ACTION: No action was taken.

C. UPDATE: WATER SUBCOMMITTEE

DESCRIPTION: Directors Tominia and Helfrich reported regarding progress of various ongoing tasks including permit extension, OCSD joint meeting and a related Public Records Act request, as well as the possible Alliance project and other ongoing items of interest to the Board. Staff was requested to contact State Water Resources regarding progress of permit extension.

ACTION: The Board took no further action regarding this issue.

D. DELINQUENT WATER CUSTOMERS LIENS

DESCRIPTION: The Board discussed the placing of liens against seriously delinquent water customer accounts parcels in order to insure collection of past due accounts.

ACTION: Staff was directed to review the issue with District Counsel to ascertain whether COVID restrictions impact placing of liens.

E. ANDERSON HALL FACILITIES & FINAL CAMP MEEKER SIGN REPORT

DESCRIPTION: Director McDaniel reported that the Camp Meeker Sign restoration and repair project is completed. The District is grateful to A.J. Ford for his pro bono work. He went on to advise that he will be getting bids over the next three to five months for work at Anderson Hall including the roof and skylight, deck and French doors, electrical review/restoration and some cosmetic repairs. He will be soliciting estimates for the work.

ACTION: The Board did not further action regarding this issue.

F. TREE REMOVAL ISSUE

DESCRIPTION: Director Larson provided a review of her research into a local resident's concern regarding an unsafe tree that may be located on District property. She has yet to determine where the tree is located as she has not been able to contact the individual involved. She will determine where the tree is located and report again.

ACTION: The Board did not take further action regarding this issue.

X. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place

There were no directors' reports.

XI. ADJOURNMENT

Camp Meeker Recreation and Park District
Board Meeting Agenda
March 16, 2021

As there was no further business to be brought before the Board at this time, a motion was made by Gary Helfrich, and seconded by Valery Larson that the March 16, 2021 teleconference meeting of the Camp Meeker Board of Directors be adjourned.

Directors Helfrich, Larson, McDaniel, Tominia and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved.

The meeting adjourned at 7:50 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

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**CHERYL DORAN GIRARD
CLIENT MEMORANDUM**

TO: CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS
FROM: CHERYL DORAN GIRARD
SUBJECT: APRIL 20, 2021 WARRANTS AND FINANCIAL INFORMATION
DATE: APRIL 15 , 2021

Financial Statements and Warrant Detail in the board packet following this memorandum provide information available through April 15, 2021.

2020/2021-010	RP-April 2021	9,938.01
\$23,897.52	Water-April 2021	13,959.51

The Financial statements included in the Board info packet represent revenue and expenses for the approximately ten months of the 2020-2021 fiscal year.

The financial statements revenue and expenses are reflective of vendor invoices received through 4/15/2021. Check register included in the financial packet includes all checks written since the last warrant approval.

Bank account reconciliations are completed through January 31, 2021 and statements have not been received for all accounts for February transactions. Upon receipt the outstanding reconciliations will be completed and statements as well as the reconciliations will be provided to the Board Fiscal Officer for review and approval. The mail has become inordinately slower since the beginning of 2021 and it is reflected by in vendor and banking document receiving.

Occidental Community Services was billed on February 10, 2021 for shared administrative costs for the subcommittee activities through the February 4 meeting and also for the reimbursement to Sonoma County Water for per their agreement regarding this issue. I will continue to bill for future activities as these occur. Please give thought to any prospective projects for the 2021-2022 fiscal year as preliminary budget preparation will begin in late April hopefully for Board approval at the May or June meeting.

In the event that you need to contact me, I can be reached via cell phone 707-696-2876 or my land line 707-545-2108.



CAMP MEEKER RECREATION AND PARK DISTRICT

WARRANT REQUEST # 2020-2021-010

VENDOR	CHECK AMOUNT	R&P FUND	WATER FUND	EXPLANATION
Larson, Valery	30.00	30.00		Director Stipend-April 2021
Watson, Lynn	30.00	30.00		Director Stipend-April 2021
Camp Meeker Water	98.96	98.96		Water Service-February 2021
Doran-Girard, Cheryl	7,016.71	2,101.50	2,101.50	Consulting-March/April 2021
Doran-Girard, Cheryl		951.00	951.00	Consulting-March/April 2021
Doran-Girard, Cheryl		450.00	450.00	Consulting-March/April 2021
Doran-Girard, Cheryl		11.71	-	Office Supplies
PGE	119.13	119.13	-	Electric Service
Perry Johnson	1,110.00	435.00	675.00	Legal Services
Russian River Utility	9,296.66		8,643.05	Contract Services
Russian River Utility		-	481.94	Electric Service
Russian River Utility			171.67	Repairs
US Bank	5,706.13	5,173.50	-	Camp Meeker Sign
US Bank	-	211.49	72.14	Communications
US Bank	-	124.50	124.50	Accounting Software Access
Wavemaker	489.93	163.72	163.71	Window Envelopes
Wavemaker		37.50	125.00	Website Revisions/Add
	23,897.52	<u>9,938.01</u>	<u>13,959.51</u>	-

DIRECTOR APPROVAL:

DATE:

4/20/21

Camp Meeker Recreation & Parks District
Check/Voucher Register - CDG-Current Register
1010 - Cash In Wells Fargo Bank-Operating
From 3/17/2021 Through 4/20/2021

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
2192	System Generated Check/Vo...	Camp Meeker Wa...	4/20/2021	98.96
2193	System Generated Check/Vo...	Cheryl Doran-Girard	4/20/2021	7,016.71
2194	System Generated Check/Vo...	P G & E	4/20/2021	119.13
2195	System Generated Check/Vo...	Perry Johnson An...	4/20/2021	1,110.00
2196	System Generated Check/Vo...	Russian River Utility	4/20/2021	9,296.66
2197	System Generated Check/Vo...	Wavemaker Medi...	4/20/2021	489.93
2198	System Generated Check/Vo...	US Bank	4/20/2021	5,706.13
2199	Director Stipend-April 2021	Valery Larson	4/20/2021	30.00
2200	Director Stipend-April 2021	Lynn Watson	4/20/2021	30.00
		Total 1010 - Cash In Wells Fargo Bank-Operating		23,897.52

Camp Meeker Recreation & Parks District

Check/Voucher Register - CDG-Current Register

1030 - Cash in Bank of the West-Water

From 3/17/2021 Through 4/20/2021

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
722	Wtr Transfer-March 2021 R...	Camp Meeker Rec...	4/20/2021	2,000.00
723	Wtr Transfer-March 2021 R...	Camp Meeker Rec...	4/20/2021	<u>20,500.00</u>
		Total 1030 - Cash in Bank of the West-Water		<u>22,500.00</u>
				<u>46,397.52</u>
Report Total				<u><u>46,397.52</u></u>

[illegible]

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
10 - Recreation & Park - Operating
From 7/1/2020 Through 6/30/2021
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue				
4001	Property Taxes-CY Secured	87,000	46,950	(40,050)
4020	Property Taxes-CY Supplemental	0	519	519
4040	Property Taxes-CY Unsecured	0	2,583	2,583
4041	Cost Reimbursement-Collect Delinquent CY Unsec	(100)	0	100
4101	Interest Pooled Cash -Sonoma County	15	3	(12)
4110	Interest Earned-Wells Fargo Bank	23	6	(17)
4210	Rental Fees-Anderson Hall	2,500	200	(2,300)
4215	Rental Fees-Other	1,900	1,583	(317)
4220	State-Home Owner Property Tax Relief	259	75	(184)
4221	State-Other In Lieu -Fish & Wildlife 18-19	0	2	2
4223	State Property Tax -Backfill Wildfire Loss	37	0	(37)
4625	Transfers-Within Fund In	8,600	0	(8,600)
	Total Revenue	<u>100,234</u>	<u>51,921</u>	<u>(48,313)</u>
Expenditures				
5010	Director Stipend	720	570	150
5017	Worker Compensation Insurance	1,735	1,302	433
5101	Communications-Telephone	1,560	835	725
5105	Communications-ISP Website	500	389	111
5110	Communications-Website Other	750	549	201
5112	Communications-WiFi	780	565	215
5184	Janitorial Supplies	450	0	450
5185	Janitorial Services	750	0	750
5210	Insurance-Property & Liability	7,000	0	7,000
5301	Maintenance-Beach and Parks	250	0	250
5302	Maintenance-Bldgs & Improvements	900	0	900
5401	Memberships	250	240	11
5404	Miscellaneous-Auto Expense	100	0	100
5405	Miscellaneous	850	700	150
5410	Office Supplies	1,150	485	665
5416	Lease-Accounting Software	1,500	1,245	255
5420	Training-Administrative	150	100	50
5425	Postage	150	53	97
5426	Printing Services	600	0	600
5427	Supplies	450	413	37
5501	Professional Fees-Web	1,000	125	875
5520	Administrative Services	18,000	15,766	2,234
5531	Community Education	250	0	250
5540	LAFCO Charges	200	0	200
5550	Legal Services	5,000	5,043	(43)
5555	Professional Services-Auditor	8,500	9,023	(523)
5556	Professional Services-Accounting	14,350	11,637	2,713
5570	Service Fee-PayPal	250	0	250
5575	Bank Service Fees	60	45	15
5576	Property Tax Administration Fee	1,250	0	1,250
5585	Public/Legal Notices	500	0	500
5590	Gas and Oil	1,950	792	1,158

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
10 - Recreation & Park - Operating
From 7/1/2020 Through 6/30/2021
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
5591	Equipment Rentals	0	1,520	(1,520)
5592	Water and Sewer	1,350	895	455
5594	Utilities	1,275	908	367
5595	Waste Removal	100	0	100
5596	Permit Fees-Local	600	718	(118)
8516	Maintenance & Repair	25,000	16,664	8,336
9001	Contingency	<u>4</u>	<u>0</u>	<u>4</u>
	Total Expenditures	<u>100,234</u>	<u>70,582</u>	<u>29,652</u>
	Excess of Income Over (Under) Expense	<u><u>0</u></u>	<u><u>(18,661)</u></u>	<u><u>(18,661)</u></u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
16 - Recreation & Park - Capital Replacement
From 7/1/2020 Through 6/30/2021
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Expenditures			
8625	Tfr Within Fnd-Out	<u>25,000</u>	<u>0</u>	<u>25,000</u>
	Total Expenditures	<u>25,000</u>	<u>0</u>	<u>25,000</u>
	Excess of Income Over (Under) Expense	<u>(25,000)</u>	<u>0</u>	<u>25,000</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
40 - Recreation & Parks - Water Operations
From 7/1/2020 Through 6/30/2021
(In Whole Numbers)

		Total Budget - Final	Current Year Actual	Total Budget Variance - Final
Revenue				
4010	Direct Charges-Current Year	122,000	73,281	(48,719)
4061	Direct Charges -Prior Year	0	609	609
4101	Interest Pooled Cash -Sonoma County	0	3	3
4260	Reimbursements	0	7,989	7,989
4308	Water Connection Fees	0	5,640	5,640
4309	Other Water Fees	0	200	200
4310	Sales of Water-Residential	225,000	188,400	(36,600)
4625	Transfers-Within Fund In	146,000	0	(146,000)
	Total Revenue	493,000	276,122	(216,878)
Expenditures				
5017	Worker Compensation Insurance	700	433	267
5101	Communications-Telephone	500	335	165
5105	Communications-ISP Website	300	210	90
5110	Communications-Website Other	0	159	(159)
5210	Insurance-Property & Liability	5,500	0	5,500
5401	Memberships	275	240	36
5405	Miscellaneous	150	0	150
5410	Office Supplies	1,000	562	438
5416	Lease-Accounting Software	1,500	1,245	255
5420	Training-Administrative	250	100	150
5425	Postage	300	63	237
5426	Printing Services	500	0	500
5427	Supplies	0	81	(81)
5501	Professional Fees-Web	750	188	563
5515	Contract Services-Water Operations	110,000	86,512	23,488
5520	Administrative Services	18,000	16,216	1,784
5540	LAFCO Charges	750	0	750
5550	Legal Services	6,500	5,973	527
5555	Professional Services-Auditor	9,500	9,181	319
5556	Professional Services-Accounting	14,500	11,637	2,863
5565	Fiscal Agent Fees	0	1,074	(1,074)
5571	Late Fees	25	0	25
5575	Bank Service Fees	78	1	77
5576	Property Tax Administration Fee	1,250	0	1,250
5577	Recording-Filing Fees	0	1,082	(1,082)
5585	Public/Legal Notices	450	398	52
5587	Water System Fees-State	3,000	2,644	356
5588	Testing-Water System	1,000	0	1,000
5594	Utilities	15,000	9,717	5,283
8516	Maintenance & Repair	15,000	8,507	6,493
8565	Equipment 2	69,000	0	69,000
8625	Tfr Within Fnd-Out	216,500	4,697	211,803
9001	Contingency	722	0	722
	Total Expenditures	493,000	161,255	331,745
	Excess of Income Over (Under) Expense	0	114,867	114,867

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
50 - Recreation & Parks - Water Capital
From 7/1/2020 Through 6/30/2021
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4110	Interest Earned-Wells Fargo Bank	312	58	(254)
4625	Transfers-Within Fund In	<u>6,000</u>	<u>122,735</u>	<u>116,735</u>
	Total Revenue	<u>6,312</u>	<u>122,793</u>	<u>116,481</u>
	Expenditures			
8625	Tfr Within Fnd-Out	<u>146,000</u>	<u>35,258</u>	<u>110,742</u>
	Total Expenditures	<u>146,000</u>	<u>35,258</u>	<u>110,742</u>
	Excess of Income Over (Under) Expense	<u>(139,688)</u>	<u>87,534</u>	<u>227,222</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
60 - Recreation & Parks-DWR E58237
From 7/1/2020 Through 6/30/2021
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4101	Interest Pooled Cash -Sonoma County	1,413	0	(1,413)
4625	Transfers-Within Fund In	<u>103,500</u>	<u>3,899</u>	<u>(99,601)</u>
	Total Revenue	<u>104,913</u>	<u>3,899</u>	<u>(101,014)</u>
	Expenditures			
7910	Long Term Debt-Principal	83,576	46,397	37,179
7911	Long Term Debt-Interest	<u>13,501</u>	<u>2,142</u>	<u>11,359</u>
	Total Expenditures	<u>97,077</u>	<u>48,539</u>	<u>48,538</u>
	Excess of Income Over (Under) Expense	<u>7,836</u>	<u>(44,640)</u>	<u>(52,476)</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
61 - Recreation & Park - Reserve DWR E58237
From 7/1/2020 Through 6/30/2021
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4101	Interest Pooled Cash -Sonoma County	1,650	0	(1,650)
	Total Revenue	<u>1,650</u>	<u>0</u>	<u>(1,650)</u>
	Expenditures			
8625	Tfr Within Fnd-Out	<u>0</u>	<u>87,476</u>	<u>(87,476)</u>
	Total Expenditures	<u>0</u>	<u>87,476</u>	<u>(87,476)</u>
	Excess of Income Over (Under) Expense	<u>1,650</u>	<u>(87,476)</u>	<u>(89,126)</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
70 - Recreation & Park - USDA Debt Fund
From 7/1/2020 Through 6/30/2021
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4625	Transfers-Within Fund In	<u>100,000</u>	<u>85,459</u>	<u>(14,541)</u>
	Total Revenue	<u>100,000</u>	<u>85,459</u>	<u>(14,541)</u>
	Expenditures			
7910	Long Term Debt-Principal	37,000	39,000	(2,000)
7911	Long Term Debt-Interest	51,205	54,366	(3,161)
8625	Tfr Within Fnd-Out	<u>0</u>	<u>84,660</u>	<u>(84,660)</u>
	Total Expenditures	<u>88,205</u>	<u>178,026</u>	<u>(89,821)</u>
	Excess of Income Over (Under) Expense	<u>11,795</u>	<u>(92,567)</u>	<u>(104,362)</u>

CAMP MEEKER RECREATION & PARK DISTRICT									
Allocation of Water Receipts Fiscal Year 7/1/2020 -6/30/2021									
Transfer	Allocation	Bank of West		Total Amount	USDA-A&B	Cap Improvements	Operations	Total	
Month	Month	Stmt Balance		Transferred	WFB-Invest	WFB-Invest	WFB-Operating		
August-20	July-20	20,959.39		20,500.00	6,100.00	500.00	13,900.00	20,500.00	
September-20	August-20	17,815.22	*	17,750.00	6,100.00	500.00	11,150.00	17,750.00	
October-20	September-20	24,683.90		24,500.00	6,100.00	500.00	17,900.00	24,500.00	
November-20	October-20	23,755.93		23,700.00	6,100.00	500.00	17,100.00	23,700.00	
December-20	November-20	19,377.62		19,250.00	6,100.00	500.00	12,650.00	19,250.00	
January-21	December-20	21,224.26	*	21,000.00	-	2,000.00	19,000.00	21,000.00	
February-21	January-21	22,212.31		22,000.00	-	2,000.00	20,000.00	22,000.00	
March-21	February-21	17,114.25	*	17,000.00	-	2,000.00	15,000.00	17,000.00	
April-21	March-21	22,843.22		22,500.00	-	2,000.00	20,500.00	22,500.00	
May-21	April-21						#VALUE!	#VALUE!	
June-21	May-21						#VALUE!	#VALUE!	
July-21	June-21						#VALUE!	#VALUE!	
YTD Totals		189,986.10		188,200.00	30,500.00	10,500.00	#VALUE!	#VALUE!	
2012-2013 Monthly					5,675.00	500.00			
2013-2014 Monthly					6,200.00	500.00			
2014-2015 Monthly					6,200.00	500.00			
2015-2016 Monthly					6,100.00	500.00			
2016-2017 Monthly					6,100.00	500.00			
2017-2018 Monthly					6,100.00	500.00			
2018-2019 Monthly					6,100.00	500.00			
2019-2020 Monthly					6,100.00	500.00			
*By telephone									
2021.04.14									

RUSSIAN RIVER UTILITY
PO BOX 730
FORESTVILLE, CA 95436
707-887-7735

April 7, 2021

RE: CAMP MEEKER PAST DUE ACCOUNTS

Account 31: Will mail payment this week.

Account 50: Will make a payment.

Account 55: Left several messages for tenant. Sent notice to landlord.

Account 107: Mailed payment.

Account 129: Trying to catch up. Will pay by Friday.

Account 139: Left message.

Account 140: Phone disconnected.

Account 149: They both lost their jobs because of pandemic. They were having trouble getting renters/squatters out. The house is finally vacant, they are doing repairs and hope to have new renters soon.

Account 152: Left several messages.

Account 157 & 158: Left several messages and posted notice for non-payment at house.

Account 179: Stopped by the office to pay but didn't have checks. House is still for sale. I Left a message for the listing agent but haven't heard back.

Account 184: Said they would drop off payment last month and never did. I haven't been able to reach them since.

Accounts 192: Said he would drop off payment.

Account 338: Pays every 3 months. Left message.

Account 220: Left messages.

Account 226 & 227: Called last Friday and said she would put payment in the mail.

Account 323: Mailed payment.

Account 338: Left message.

Account 339: Left message with son.

Account 358: Will pay this week.

Past Due Accounts: Past due notices were sent on April 7, 2021, final notices will go out Tuesday, April 14, 2021. No lock offs this month due to the Covid-19 virus.

PAST DUE LIST

CAMP MEEKER REC & PARK

ACCT #	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
12		97.70	66.05	58.32		62.83 2/9/21	222.07
22		70.85	72.73	0.75		72.73 3/31/21	144.33
31		49.00	49.00	49.00		98.00 2/16/21	147.00
50		56.48	55.86	56.32		200.00 1/25/21	168.66
55		51.00	51.76	57.44	273.83	200.00 1/26/21	434.03
60		57.62	58.24	35.64		70.00 3/2/21	151.50
68		57.92	57.60	61.53		60.00 2/12/21	177.05
95		52.34	52.32	51.14		103.24 2/1/21	155.80
107		61.44	61.44	0.06		61.44 3/22/21	122.94
129		49.00	49.02	49.18	55.40	47.00 4/5/21	202.60
133		51.56	51.76	0.03		51.63 2/19/21	103.35
139		61.70	59.68	287.10		80.00 3/23/21	408.48
140		52.96	52.64	54.58	49.57	300.00 1/26/21	209.75
142		50.22	56.88	55.28		55.24 1/20/21	162.38
149		49.98	50.16	49.48	458.50	10.00 3/26/21	608.12
152		56.04	56.42	55.80	16.85	150.00 3/17/21	185.11
155		54.40	55.04	54.74	0.72	110.00 3/17/21	164.90
157		49.02	49.00	49.02	245.06	35.22 8/28/20	392.10
158		49.26	49.26	49.10	296.55	115.38 8/28/20	444.17
161		51.30	52.34	52.76	497.30	100.00 1/22/21	653.70
174		52.78	54.32	39.90		70.00 3/2/21	147.00
179		49.14	49.00	49.10	160.61	300.00 1/11/21	307.85
182		54.00	53.34	53.04		50.78 2/12/21	160.38
184		58.56	64.63	63.50	818.46	50.00 12/12/19	1,005.15
192		50.54	50.98	50.52	147.05	250.00 12/7/20	299.09
198		58.00	66.28	69.58		136.09 2/16/21	193.86
217		49.36	49.00	49.00		196.06 12/8/20	147.36
220		78.03	74.88	83.50	167.95	626.61 1/12/21	404.36
222		94.18	93.35	0.50		95.00 2/16/21	188.03
226		51.52	51.86	51.32	101.76	213.96 11/25/20	256.46
227		54.32	55.14	57.20	107.82	214.70 11/25/20	274.48
264		53.96	54.58	56.58	53.10	108.70 2/1/21	218.22
269		51.52	52.30	52.64	8.14	42.38 3/17/21	164.60
290		73.48	64.48	96.28		360.66 2/1/21	234.24
298		52.70	53.88	54.34		107.10 3/9/21	160.92
304		53.62	49.02	7.00		150.00 12/22/20	109.64
309		55.20	55.50	52.04		248.43 1/22/21	162.74
311		49.24	49.34	42.65		300.00 2/7/20	141.23
323		62.42	62.34	62.14	62.36	128.12 12/22/20	249.26
338		49.02	49.78	49.98	99.12	120.00 1/19/21	247.90
339		49.00	49.00	49.00	44.82	200.00 1/7/21	191.82
358		58.02	56.58	57.36	53.54	58.66 1/14/21	225.50

PAST DUE LIST

CAMP MEEKER REC & PARK

ACCT #	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
Total Receivables:		26,873.82	2,388.40	2,274.44			
Accounts Listed:		42	2,366.78	3,718.51			\$10,748.13

All Customers Age 2 Accounts
Russian River Utility

**CAMP MEEKER RECREATION AND PARK DISTRICT
WATER SALES 2021**

METER	ACCT NO.	MONTH	TOTAL AMOUNT PUMPED GALLONS	AMOUNT PUMPED TO OCSD	NET AMOUNT PUMPED	AMT SOLD	% PUMPED TO CMR&PD	% LOSS	NOTES
Alliance Master Meter Union Park	363 369	JAN	1,203,030	543,710	659,320	760,130	54.80	-15.28	*Correction on amount pumped to OCSD
Alliance Master Meter Union Park	363 369	FEB	1,407,150	494,270	812,070	847,260	57.71	-4.33	*Correction on amount pumped to OCSD
Alliance Master Meter Union Park	363 369	MARCH	1,349,880	522,940	826,940	733,830	61.26	11.25	
Alliance Master Meter Union Park	363 369	APRIL							
Alliance Master Meter Union Park	363 369	MAY							
Alliance Master Meter Union Park	363 369	JUNE							
Alliance Master Meter Union Park	363 369	JULY							
Alliance Master Meter Union Park	363 369	AUG							
Alliance Master Meter Union Park	363 369	SEPT							
Alliance Master Meter Union Park	363 369	OCT							
Alliance Master Meter Union Park	363 369	NOV							
Alliance Master Meter Union Park	363 369	DEC							
	total 2021		3,960,060	1,560,920	2,399,140	2,341,220	60.58%	2.41%	

TOTAL PRODUCTION	LESS PUMPED OCSD	LESS CMRPD SALES	UNACCOUNTED WATER	YEARLY LOSS

Subject **Account 139**
From <michelecochrane@sonic.net>
To <rruwater@sonic.net>
Date 2021-02-12 14:44
Priority Normal

Re: 87 First Street
Camp Meeker

To whom it may concern;

When I got my bill last month for double the amount(eeks) and a note that a leak was detected, I immediately called the rental company that I rent the house from, Russian River Realty. They had a plumber on site the next day to repair the leak, and also put a shut off valve in (in this case it wouldn't have made any difference since the leak was in the meter box itself. I had no indication that there was a leak, no loss of pressure in the house, and there was no water leaking out of the meter box even though it was filled with muddy water.

Last month I paid \$100 on a \$160.60 bill (it usually averages around \$60). I was going to just pay this off in installments after I talked to a representative from the water district, but today I got my new bill and it was \$379.50 in new charges. Thats a bit rough at this time.

At this time I am asking for a one-time adjustment to my water bill to alleviate some of the hardship. I acted immediately, and my rental company went over and above in the repairs. I hope you will take consideration in this matter. I have been a good customer and have always paid my bill on time.

Thank you in advance for you consideration in this.

Michele Cochrane

CAMP MEEKER RECREATION AND PARKS DISTRICT
PO BOX 457 FORESTVILLE, CA 95436-0457
TEL 707-887-7735 FAX 707-887-9445

March 15, 2021

Michelle Cochrane
PO Box 1144
Guerneville, CA 95446-1144

RE: ADJUSTMENT FOR WATER LEAK
ACCOUNT 139
87 FIRST AVENUE, CAMP MEEKER

Dear Ms. Cochrane,

The Camp Meeker Board of Directors has authorized an adjustment for excess water use that occurred at your meter in December 2020 and January 2021. The Camp Meeker Recreation and Park District's policy requires payment for actual pumping costs at \$1.00 per 1,000 gallons. This is the cost to pump water from the source to the meter.

We are adjusting your bill to reflect what your normal use would be this time of year.

December Leak + Normal Usage	14,740
<u>Normal Usage</u>	<u>5,618 gallons (based on 2020 use)</u>
Leak Adjustment	9,122
 January Leak + Normal Usage	 23,320
<u>Normal Usage</u>	<u>5,618 gallons (based on 2020 use)</u>
Leak Adjustment	17,702

9,122 gallons	\$ 40.92
17,702 gallons	\$ 190.05
<u>Pumping Costs</u>	<u>\$ -38.06 (14,740 + 23,320 = 38,060)</u>

TOTAL CREDIT: \$ 192.91

Very truly yours,

Customer Detail

COCHRANE, MICHELE

COCHRANE, MICHELE
PO BOX 1144

GUERNEVILLE CA
95446-1144 230-4310 0-0
Service Address: 87 FIRST AVE

Date Turned On
Date Turned Off
Meter Check Date
Rate Code 1
Pump/Well Number 1
Last Reading 161440
Previous Reading 159108
Usage 23,320

of Units 1

A P N 075-144-011
OLD ACCT # 7,081

Account Number 139

POST, DOUG - SEE PROP MGR
c/o BARBARA POST
10510 CONSTITUTION C
EAGLE RIVER AK
99577-0 481-0602

Months On System 271
Total Usage 1,594,180
Average Usage 5,883
Sequence Number 1900
Meter Serial Number 99828470
Route Number 1
Last Read Date 2/4/2021
12 Month Average 6,463
Last Year Average 5,620
Previous Year Average 4,330
Last 'Paid On Time' Date 12/22/2020
Last Late Charge Date 3/4/2020
Number Of Late Months 58
Next Due Date 3/1/2021
Year To Date Charges \$167.60

Deposit Information

Deposit Amount	\$0.00	Deposit Date	Certificate Number	0
Deposit Amount 2	\$0.00	Deposit 2 Date	Services	Current Balance
0				
Usage	Charges	Read Date	Reading	
January	14,740	1/2/2021	159108	
February	4,280	2/4/2020	151781	
March	4,060	3/3/2020	152187	L
April	4,400	4/2/2020	152627	
May	4,970	5/4/2020	153124	
June	5,020	6/2/2020	153626	
July	5,300	7/2/2020	154156	
August	6,580	8/4/2020	154814	
September	7,210	9/4/2020	155535	
October	6,180	10/3/2020	156153	
November	9,350	11/6/2020	157088	
December	5,460	12/3/2020	157634	
Previous Charges				\$167.60
Current Balance				547.10
Last Payment	12/22/2020	\$62.45	Check Number	
Age 1	\$167.60	Age 2	\$0.00	Age 3 \$0.00
20' UP LEFT SIDE D/W.				



HEARTS HOME FOUNDATION

A NON-PROFIT CORPORATION

PO Box 475 Camp Meeker, CA 95419

www.hearts-home.org

Ph (702) 900-2003

April 2, 2021

Camp Meeker Board of Directors
PO Box 461
Camp Meeker, CA 95419
(707) 874-9246
admin@campmeeker.org

Re: Camp Meeker Water Bill Act # 149, 79 Mission St.

Board of Directors,

We have been impacted hard by the Coronavirus pandemic like many local residents and businesses, yet our situation is unique. As of this month, our water bill is over \$608. We do not have the funds to cover it. Due to circumstances beyond our control, we have not received any regular income since February 2020. Although we have had an excellent record of paying our bills off monthly since purchasing our Camp Meeker property in 2003, since the virus hit we have been unable to cover our bills. Still, we have maintained frequent contact with Heidi and Stephanie at the water district and have paid a small token payment every month.

We are a nonprofit homeowner. As an entity, we have been ineligible for utility assistance during the pandemic—relief which other low-income neighbors have been able to receive. Although we initiated an eviction in February (based on non-monetary breach and damages) PRIOR to the onset of the Covid-19 shutdown, the courts closed until November. The occupants held over, basically squatting the entire year of 2020 without paying any rent nor utilities. They also caused us costly damages. Additionally, they chased away our good tenants, leaving us with no rental income whatsoever. We worked hard to resolve the situation all last year, doing everything within our legal means.

Soon after the courts reopened, we finally regained possession of our property, at the very end of December. We are repairing and renovating both units with a very small budget. We are committed to restoring our property value and resuming our normal monthly income within the next 3 months, but as yet we still have no monthly income. Catching up will be a challenge, but once we do we intend employ a rigid plan to avoid similar problems in the future by attracting and accepting quality tenants, utilizing more extensive criminal background checks, drug testing, etc.

We applied and were approved for a small grant of \$5000 to help toward our financial recovery. But It is not enough to cover all our 2020 bills and damages. Although we are nearly depleted already, we intend to make a lump payment to the Meeker water district. We just don't have enough to pay all that we owe and make ends meet. Attached please see a cost breakdown of our paid, unpaid, & projected expenses so far, totaling \$20,309 including legal fees for the eviction, accounting fees, utilities, and damage expenses. Also attached is documentation accounting for the larger bills.

We would like to submit \$300 toward our water bill and ask the board to please approve a one-time forgiveness for at least the remaining half of our water bill (\$300). I would be happy to answer any further questions as needed. Thank you so much for your time, attention, and consideration.

Sincerely,

Rose Bean
Hearts Home Foundation, Vice President
(707) 861-1002
roseillus@gmail.com or heartshome@gmx.com

Cc: rruwater@sonic.net
Cc: hard copy to PO Box 461 Camp Meeker, CA 95419

ITEMIZED EXPENSES TO RECOVER FROM 2020

Unauthorized Utility Usage from 2020:

\$ 4021 Water, PG&E, Ferrellgas, Comcast (partially paid)
\$ 4021 (\$3221 paid, \$800 unpaid)

Labor & Professional Services so far:

\$ 1524 Site deodorizing, tobacco smoke neutralizing, cleaning & re-painting (paid)
\$ 1301 Kitchen Cabinets Rebuilt (paid)
\$ 900 Window Installation, Hauling, Carpentry (paid)
\$ 561 Junk Clean-up, Interior Cleaning & Repairs (paid)
\$ 350 Propane Cook Stove Repair or Replacement (unpaid)
\$ 122 Appliances, Mattresses, Junk, & Trash Disposal (paid)
\$ 500 Michelle Z. Eviction Attorney (unpaid)
\$ 1750 Richard K. Eviction Attorney (paid)
\$ 800 Pam M. CPA, Accountant (unpaid)
\$ 7808 (\$6158 paid, \$1650 unpaid)

Material Costs so far:

\$ 339 Woodstove Glass Replaced (paid)
\$ 425 Milgard, Lrg. Window Replaced (paid)
\$ 250 Honeywell HEPA Air Purifier (paid)
\$ 550 Heaters, Pump, & Doors Replaced (paid)
\$ 450 Occidental Hardware, Home Depot, Habitat Restore, Greenlynx, Recycletown, Misc. Hardware & Supplies (paid)
\$ 65 Med. Window Glass Replaced (paid)
\$ 62 Th106 Thermostat Replaced (paid)
\$ 14 Malm Fireplace, Woodstove Glass & Gasket Installed (paid)
\$ 2155 (paid)

Projected to Restore to Previous Condition:

\$ 3000 Kitchen Counters, Replumbing 2 Sinks, Finish Work (unpaid)
\$ 3000 Exterior Repairs, Pressure wash & Exterior Painting (unpaid)
\$ 325 Electrical (unpaid)
\$ 6325 (unpaid)

\$11,534 (paid since the pandemic hit, depleting our resources, with no ongoing income)
\$ 8,775 (yet to be paid, donated, forgiven, or ?)
\$20,309

Customer Detail

HEARTS HOME FDN

Account Number

149

HEARTS HOME FDN
 C/O GEORGE DUNLAP
 PO BOX 475

CAMP MEEKER CA
 95419-0475 (702)900-2003 861-1002
 Service Address: 79 MISSION

Date Turned On
 Date Turned Off
 Meter Check Date
 Rate Code 1
 Pump/Well Number 1
 Last Reading 119639
 Previous Reading 119590
 Usage 490
 # of Units 1
 E-Mail Address: heartshome@gmx.com
 A P N 075-146-002
 OLD ACCT # 7,260

Months On System 273
 Total Usage 1,193,080
 Average Usage 4,370
 Sequence Number 390
 Meter Serial Number 99828608
 Route Number 2
 Last Read Date 4/6/2021
 12 Month Average 2,879
 Last Year Average 5,080
 Previous Year Average 5,250
 Last 'Paid On Time' Date 3/26/2021
 Last Late Charge Date 11/9/2016
 Number Of Late Months 79
 Next Due Date 5/1/2021
 Year To Date Charges \$150.78

Deposit Information

Deposit Amount	\$0.00	Deposit Date	
Deposit Amount 2	\$0.00	Deposit 2 Date	
0	Usage	Charges	Read Date Reading
January	1,070	51.14	1/5/2021 119508
February	240	49.48	2/6/2021 119532
March	580	50.16	3/8/2021 119590
April	5,080	59.60	4/3/2020 116643
May	4,580	58.16	5/6/2020 117101
June	5,200	60.50	6/7/2020 117621
July	4,420	57.84	7/6/2020 118063
August	3,650	56.30	8/6/2020 118428
September	2,580	54.16	9/4/2020 118686
October	2,670	54.34	10/6/2020 118953
November	2,310	53.62	11/5/2020 119184
December	2,170	53.34	12/6/2020 119401

Certificate Number	0
Services	Current Balance
WATER	\$0.98
SERVICE CHARGE	\$49.00
Previous Charges	\$558.14
Current Balance	608.12

Last Payment 3/26/2021 \$10.00 Check Number
 Age 1 \$50.16 Age 2 \$49.48 Age 3 \$458.50

ON MONTGOMERY 3' NO OF POWER POLE. 1-8-04>1-TIME CR/LEAK: \$950.34

ROSE IS GEORGE'S TENANT. 4/8/20 SUE IS CONTACT'G CMRP B/D RE HER CRIMINAL TENANTS.
 SHE HAS NO \$\$; MAY BE 6 MOS B4 CAN PAY. COURT'S INVOLVD

RESOLUTION NO. 2021-005

CAMP MEEKER RECREATION & PARK DISTRICT

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CAMP MEEKER RECREATION & PARK DISTRICT ESTABLISHING SIGNERS
BANK OF THE WEST (WATER ACCOUNT)

WHEREAS, The Camp Meeker Recreation & Park District holds the following account:
[REDACTED] with Bank of the West, 22 Front Street, Forestville, California for the purpose of
receiving funds collected from its water customers by the water operator, Russian River Utilities.

AND, as Bank of the West has requested confirmation of signers to comply with current
federal banking requirements;

THEREFORE, be it resolved that the Board of Directors of the Camp Meeker Recreation
& Park District do hereby authorize two Board officers to sign each check. All elected directors
are authorized as signers to the account to effectively conduct District business in a timely and
efficient manner. The elected Directors are as follow:

President:	ANTHONY TOMINIA
Vice President:	GARY HELFRICH
Secretary-Treasurer:	JOHN MCDANIEL
Director:	VALERY LARSON
Director:	LYNN E. WATSON

It is hereby certified that the foregoing Resolution was duly introduced and legally
adopted by the Board of Directors of the Camp Meeker Recreation & Park District during a
meeting held on the 20th day of April 2021.

DIRECTORS:

ANTHONY TOMINIA_____ GARY HELFRICH_____ VALERY LARSON_____
JOHN MCDANIEL _____ LYNN WATSON_____

AYES_____ NAYS_____ ABSTAIN_____ ABSENT_____

CERTIFICATION

The following hereby certify that the foregoing is a full, true and correct copy of a resolution duly
and regularly adopted at a meeting of the Board of Directors of the Camp Meeker Recreation and
Park District at a regular meeting of the Board of Directors held on April 20, 2021.

Anthony N. Tominia, President

ATTEST:

John McDaniel, Secretary/Treasurer

April 20, 2021

RESOLUTION NO. 2021-006

CAMP MEEKER RECREATION & PARK DISTRICT

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CAMP MEEKER RECREATION & PARK DISTRICT AUTHORIZING
SIGNERS WITH US BANK**

WHEREAS, The Camp Meeker Recreation & Park District has established banking services to act as a depository, paying agent for the holding and handling of its funds;

AND, whereas the District established an account with US Bank that provide its business checking account [REDACTED] to meet the District's Anderson Hall banking needs;

THEREFORE, be it resolved that the Board of Directors of the Camp Meeker Recreation & Park District do hereby authorize the Board Treasurer and Finance Officer, John McDaniel advise of the election of new signers to US Bank forthwith and arrange for appropriate signatures as follow:

Anthony N. Tominia, Board President
Gary Helfrich, Vice President
John McDaniel, Secretary/Treasurer
Valery Larson, Director
Lynn E. Watson, Director

It is hereby certified that the foregoing Resolution was duly introduced and legally adopted by the Board of Directors of the Camp Meeker Recreation & Park District during a meeting held on the 20th day of April 2021.

ELECTED DIRECTORS:

ANTHONY N. TOMINIA_____ GARY HELFRICH_____ VALERY LARSON_____

JOHN MCDANIEL_____ LYNN WATSON _____

AYES_____ NAYS_____ ABSTAIN_____ ABSENT_____

CERTIFICATION

The following hereby certify that the foregoing is a full, true and correct copy of a resolution duly and regularly adopted at a meeting of the Board of Directors of the Camp Meeker Recreation and Park District at a regular meeting of the Board of Directors held on April 20, 2021.

Anthony N. Tominia, President

ATTEST:

John McDaniel, Secretary/Treasurer

April 20, 2021

RESOLUTION NO. 2021-007

CAMP MEEKER RECREATION & PARK DISTRICT

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CAMP MEEKER RECREATION & PARK DISTRICT AUTHORIZING
SIGNATORIES WITH WELLS FARGO BANK**

WHEREAS, The Camp Meeker Recreation & Park District has established banking services to act as a depository, paying agent for the holding and handling of its funds;

AND, whereas the District established accounts with Wells Fargo Bank that provide its business checking account [REDACTED] and Market Rate Public Fund Account [REDACTED] as well as other services to meet the District's needs;

THEREFORE, be it resolved that the Board of Directors of the Camp Meeker Recreation & Park District do hereby authorize the Board Treasurer and Finance Officer, John McDaniel advise of the election of new signers to Wells Fargo Bank forthwith and arrange for appropriate signatures as follow:

Anthony N. Tominia, Board President
Gary Helfrich, Vice President
John McDaniel, Secretary/Treasurer
Valery Larson, Director
Lynn E. Watson, Director

It is hereby certified that the foregoing Resolution was duly introduced and legally adopted by the Board of Directors of the Camp Meeker Recreation & Park District during a meeting held on the 20th day of April 2021.

ELECTED DIRECTORS:

ANTHONY N. TOMINIA _____ GARY HELFRICH _____ VALERY LARSON _____

JOHN MCDANIEL _____ LYNN WATSON _____

AYES _____ NAYS _____ ABSTAIN _____ ABSENT _____

CERTIFICATION

The following hereby certify that the foregoing is a full, true and correct copy of a resolution duly and regularly adopted at a meeting of the Board of Directors of the Camp Meeker Recreation and Park District at a regular meeting of the Board of Directors held on April 20, 2021.

Anthony N. Tominia, President

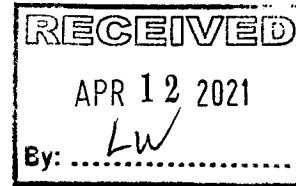
ATTEST:

John McDaniel, Secretary/Treasurer

April 20, 2021

SONOMA LOCAL AGENCY FORMATION COMMISSION

111 Santa Rosa Ave Suite 240, SANTA ROSA, CA 95404
(707) 565-2577 FAX (707) 565-3778
www.sonomalafco.org



Date: April 23, 2021
To: All Independent Special Districts
Subject: Election of Special District Representative Class I

Attached please find the materials associated with an election to fill the position of Special District Representative Class I Regular Member to Sonoma LAFCO for the remainder of the term ending May 2024. As a result of an earlier notification by Sonoma LAFCO to special districts, two nominations were submitted by the March 15, 2021, deadline. Nominations for this position were restricted to board members of fire protection, community services, and life support districts

All independent special districts have the right to vote in the election.

The election process requires that Sonoma LAFCO send to each district copies of all applications received by the established deadline, a ballot and certification form, and voting instructions. In addition to these documents, I have included a stamped envelope for you to use to return the certified ballot.

All ballots should be returned to the LAFCO office by May 17, 2021. Ballots received by the deadline will be counted and the results announced within seven days.

Please note that ballots representing a majority of the districts must be received by the deadline date for the election to be considered valid. In the event a majority of districts have not cast ballots by the deadline, Sonoma LAFCO will extend the deadline date by 60 days to allow those districts that have not returned a ballot to do so.

On behalf of the Commission, I urge your district to participate in this election for special district representation to Sonoma LAFCO and to return the ballot by the May 17, 2021 deadline.

If you have any questions or need additional information, please contact me at 565-2855.

Sincerely,

Diana R. Wilson
Clerk to the Commission

Application

Date Submitted: Feb. 4, 2021

Name: Mark Hemmendinger

Address: 140 Sprauer Road, Petaluma, CA 94952

Phone(s): (415) 310-5405

Email: mh@rafd.org

Name of District You Represent: Rancho Adobe Fire Protection District

Date of Most Current Election/Appointment: November 3, 2020

Date Term Expires: 2024

Total years with District: 13

Total Years Associated with Government/ Community Service: 13

List any other agencies/special Districts you have been or are currently involved with: None

List Community Service Activities including Names of Organizations and Dates of Service: None

Have you attended LAFCO meetings? If yes, when? All meetings starting in late 2019

Please explain why you want to serve on the Sonoma Local Agency Formation Commission (LAFCO). I believe that an independent commission is the best method for resolving political boundary issues and maintaining efficient government services to the community.

From your perspective, explain the purpose of LAFCO: To provide an independent commission, supported by staff analysis such as MSR's, that can study community services; the degree to which they serve the community and the means for which to serve the community more effectively given boundary adjustments, spheres of influence, or changes in organization.

SONOMA LOCAL AGENCY FORMATION COMMISSION

575 ADMINISTRATION DRIVE, ROOM 104A, SANTA ROSA, CA 95403
(707) 565-2577 FAX (707) 565-3778
www.sonomalafco.org

SPECIAL DISTRICT REPRESENTATIVE CLASS I & ALTERNATE APPLICATION FORM SPECIAL DISTRICTS

This application has been designed to provide pertinent information about each candidate applying for the position of Class I Special District Representative to LAFCO. Please read the application carefully and type or print your responses. Feel welcome to attach additional sheets if necessary.

Note: Class I districts include fire protection, community services, and life support districts.

Date Application Submitted: 2/16/2021

Name: WILLIAM NORTON

Address: 890 VERANO AVE, SONOMA, CA

Home Phone: (707) 996-8379 Cell: (707) 304-2170 Work: —

Name of District You Represent: SONOMA VALLEY FIRE

Date of Most Current Appointment or Election: 7-1-20

Date Term Expires: 2024 Total Years with District: 18

Indicate Involvement in Other Agencies/Special Districts:

S.C.F.D.#

Total Years Associated with Government/ Community Service: 40 ~~35~~ YEARS
30 YEARS SFFD, RETIRED AS A LT.

List Community Service Activities including Names of Organizations and Dates of Service:

JACK LONDON STATE HISTORIC PARK VOLUNTEERS - PRESIDENT

U.S. NAVY 1961-65 U.S.C.G. RESERVE 6 YEARS

PRESIDENT SVFD - member of BOARD 18 YEARS

S.C.F.D.# PAST PRESIDENT & VICE PRESIDENT

CHALLENGE SONOMA ADVENTURE ROPES COURSE INSTRUCTOR

Have you attended LAFCO meetings? If so, when?

YES - ONE MEETING IN 2020

SONOMA LOCAL AGENCY FORMATION COMMISSION

575 ADMINISTRATION DRIVE, ROOM 104A, SANTA ROSA, CA 95403
(707) 565-2577 FAX (707) 565-3778
www.sonomalafo.org

Please explain why you want to serve on the Sonoma Local Agency Formation Commission (LAFCO).

I've seen the success of Valley of the Moon F.D. in
it's growth incorporating service to City of Sonoma,
Glenn Ellen & Mayacamas V.F.D.

From your perspective, explain the purpose of LAFCO:

Efficiency & Improvement Attained from Consolidation



Valley of the Moon Board of Directors
Bill Norton
Vice President

I have been a member of the Board of Directors of the Valley of the Moon Fire Protection District since 2003 and a resident of the District for 25 years. I am a retired Lieutenant of the San Francisco Fire Department after 30 years' experience. I have a BA magna cum laude in Geography from Sonoma State University and was a substitute teacher in the Sonoma Valley Unified School District and a past Sonoma Ropes Course leader.

I assisted the City of Sonoma and the Valley of Moon Fire District Chiefs and Captains in the development of Sonoma Valley Fire & Rescue Authority's "Standards of Response Coverage" a business plan for our combined fire departments. I developed a SVFRA, GIS computer-based Standards of Coverage senior project at Sonoma State University, including a model providing the optimum locations for Station 2. I have been a California certified Fire Training Officer, Fire Safety Director, EMT and Urban Search and Rescue member. Further qualifications include CPR instructor, lifeguard, advanced open water diver and USCG Search and Rescue Crewman and Boat Engineer.

I have organized and participated in various multiple-agency disaster drills in the San Francisco Bay Area. I keep current with fire district business by attending our monthly VOM Fire District meetings, Sonoma County Fire District Association bi-monthly meetings and annual conferences. I have the highest respect for the dedication and professionalism of our department members: officers, engineers, firefighters and paramedics.

SONOMA LOCAL AGENCY FORMATION COMMISSION

BALLOT

Special District Representative Class I Term of Office Ending May 2024

1. Vote for only one candidate for Special District Representative.
2. The presiding officer or his/her designated alternate, acting on behalf of the district, must cast the district's vote by marking the space to the right of a candidate's name and then complete, sign, and date the certification.
3. Place the marked ballot sheet and certification into the envelope provided and mail to Sonoma LAFCO, 111 Santa Rosa Ave Suite 240, SANTA ROSA, CA 95404. Ballot sheet and certification may be emailed to diana.wilson@sonoma-county.org, to meet deadline requirements. However, originals must be mailed to the LAFCO office as soon as possible thereafter.
4. **Submit ballot and certification by Monday, May 17, 2021**

VOTE

Mark Hemmendinger, Rancho Adobe Fire Protection District

William Norton, Sonoma Valley Fire District

CERTIFICATION

I certify, under penalty of perjury, that I, Anthony N. Toninola
(Print Name of Presiding Officer or Alternate)

I am the Presiding Officer of Group Meeker Recreation - Park
(Print Name of Special District)

or his/her designated alternate, and I am authorized by my district to cast the district's vote for Special District Representative to the Local Agency Formation Commission in this election.

(Date)

(Signature)

**AMENDMENT NO. 3 TO THE FEBRUARY 21, 2006 SYSTEM OPERATION AND
MANAGEMENT AGREEMENT
CAMP MEEKER RECREATION AND PARK DISTRICT**

This Third Amendment ("Amendment") to the February 21, 2006 System Operation and Management Agreement ("Agreement") by and between Camp Meeker Recreation and Park District ("CMRPD") a duly constituted recreation and park district authorized to provide water service by Section 5782.27 of the Public Resources Code of the State of California, and the Russian River Utility Company, Inc. a California corporation ("RRU").

WHEREAS, CMRPD entered into a Merchant Agreement with Wordplay, LLC and AllPaid, Inc. dba GovPayNet for AllPaid, Inc. to accept customer payments on behalf of CMRPD made using credit cards and debit cards.

WHEREAS, RRU performs management and operations services on behalf of CMRPD, which include collecting payment from customers and maintaining records of customer payments.

1. RRU hereby assumes responsibility for compliance with the terms and obligations applicable to CMRPD under the Merchant Agreement. The Merchant Agreement is attached hereto as Exhibit A and incorporated herein by reference. The terms and obligations required of CMRPD under the Merchant Agreement shall have the same force and effect as to RRU, and be binding on RRU, as if fully set forth herein.
2. Except for CMRPD's gross negligence or willful misconduct, RRU shall indemnify, protect, defend and hold harmless CMRPD from and against any and all claims, losses, damages, liens, judgments, penalties, attorneys' and consultants' fees, expenses and/or liabilities arising out of, involving, or in connection with, RRU's obligations as set forth herein to comply with the Merchant Agreement. If any action or proceeding is brought against CMRPD by reason of any of the foregoing matters, RRU shall upon notice defend the same at RRU's expense by counsel reasonably satisfactory to CMRPD and CMRPD shall cooperate with RRU in such defense. CMRPD need not have first paid any such claim in order to be defended or indemnified.
3. All terms of the Agreement not specifically modified herein shall remain in full force and effect.
4. This Amendment may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties executed this Amendment as of April ___, 2021.

**Camp Meeker Recreation and Park
District**

By: _____
Anthony Tominia, President

Russian River Utility Company, Inc.

By:  _____
James Dunton, President