



Post Office Box 461  
Camp Meeker, CA 95419  
707-874-9246  
[www.campmeeker.org](http://www.campmeeker.org)

**REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
LOCATION: TELECONFERENCE – SEE BELOW  
MARCH 16, 2021 7:00 P.M.  
AGENDA**

**IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:**

Based on the mandates by the Governor in Executive Order N-25-20 and the Sonoma County Health Officer (Order C-19-02) to shelter in place and the guidance from the CDC to minimize the spread of the COVID-19, please note the following changes to the District's meeting procedures:

- The District office and Anderson Hall are not open to the public at this time.
- The meeting will be conducted via teleconferencing using Go To Meeting (See Executive Order N-29-20)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

**HOW TO OBSERVE THE MEETING:**

CMRPD: March Board Meeting  
Tue, Mar 16, 2021 7:00 PM - 8:30 PM (PDT)

**Please join my meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/936855165>

**You can also dial in using your phone.**

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(571\) 317-3116](tel:+15713173116)

**Access Code:** 936-855-165

New to GoToMeeting? Get the app now and be ready when your first meeting starts: <https://global.gotomeeting.com/install/936855165>

**HOW TO SUBMIT PUBLIC COMMENTS:**

**Written/Read Aloud:** Please email your comments to [comments@campmeeker.org](mailto:comments@campmeeker.org), write "Public Comment" in the subject line. In the body of the email include the agenda item number and title, as well as your comments. If you would like your comment read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

All comments received before Monday, March 15, 2021 at 5:00 p.m. will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Board members at the meeting. Comments received after this time will be treated as telephonic/electronic comments.

**Telephonic/Electronic Comments:** During the meeting, the Board President or designee will announce the opportunity to make public comments and identify the cut off time for submission. A short recess (generally, less than two minutes) will take place during the time public comment is open to allow the comments to be collected. **All users will be unmuted during this time. If you are connected using a phone, or have a microphone on your computer, please state your name, and wait to be recognized. Alternatively, you may also type comments into the chat window, in GoToMeeting. These will be read aloud during the public comment period.**

#### **ACCESSIBILITY INFORMATION:**

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting should contact the District's Administrator, at least 48 hours before the meeting at 707-874-9246 or [admin@campmeeker.org](mailto:admin@campmeeker.org). Advanced notification will enable the District to swiftly resolve such requests to insure accessibility.

#### **PUBLIC RECORDS:**

Public records that relate to any item on the open session agenda for a meeting are available for public inspections. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time, they are distributed to all or a majority of the members of the Board. The Board has designated the District's website located at <https://www.campmeeker.org> as the place for making those public records available for inspections. The documents may also be obtained by calling the District's Administrator at 707-874-9246.

#### **I. CALL TO ORDER**

#### **II. ROLL CALL**

#### **III. APPROVAL OF AGENDA**

#### **IV. STATEMENTS OF ABSTENTION**

#### **V. PUBLIC COMMENT**

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS (10 minutes)

- A. Approval of Minutes
  - 1. February 16, 2021 Minutes
- B. Payment of Claims
- C. Journal Entry Approval
- D. Administrative and Financial Report

VII. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility)

- A. System Operations
- B. Accounts Receivable

VIII. ACTION ITEMS

- A. UPDATE: ALLPAID MERCHANT CREDIT SERVICES WATER CUSTOMERS  
(Staff, 5 minutes)  
DESCRIPTION: District staff will update the Board regarding the progress of providing water customers with the ability to pay water bills by credit/debit card merchant services.  
PROPOSED ACTION: The Board may/may not take further action regarding this issue.
- B. UPDATE: ST. DOROTHY'S LAND ACQUISITION AND EASEMENT (Gary Helfrich, John McDaniel, 10 minutes)  
DESCRIPTION: The ad hoc subcommittee will review progress and present status of proposed land acquisition and related easement information.  
PROPOSED ACTION: The Board may/may not take further action regarding this issue.
- C. UPDATE: WATER SUBCOMMITTEE (Anthony Tominia, Gary Helfrich 10 minutes)  
DESCRIPTION: The water subcommittee will report regarding progress of various ongoing tasks including permit extension, OCSD joint meeting and related Public Records Act request, as well as other ongoing items of interest to the Board.  
PROPOSED ACTION: The Board may/may not take further action regarding this issue.
- D. DELINQUENT WATER CUSTOMERS LIENS  
(Anthony Tominia, John McDaniel, & Staff, 10 minutes)  
DESCRIPTION: The Board will discuss the placing of liens against seriously delinquent water customer accounts parcels in order to insure collection of past due accounts.  
PROPOSED ACTION: The Board may/may not take further action regarding this issue.
- E. ANDERSON HALL FACILITIES & FINAL CAMP MEEKER SIGN REPORT  
(John McDaniel, 10 minutes)  
DESCRIPTION: Director McDaniel will report regarding the conclusion of the Camp Meeker Sign repair project and other information related to Anderson Hall facilities.  
PROPOSED ACTION: The Board may/may not take further action regarding this issue.

F. TREE REMOVAL ISSUE (Valery Larson, 10 minutes)

DESCRIPTION: A local resident has advised of a tree that is unsafe and may be located on District property. Director Larson will provide a review of her research into this issue.

PROPOSED ACTION: The Board may/may not take further action regarding this issue.

X. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

**PROPOSED ACTION: No action or discussion to take place**

XI. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than fourteen (14) calendar days before a meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion. Items will be included in an agenda based on the number of issues to be discussed.

Submit your agenda items using the District's website at the following address:

[http://www.campmeeker.org/wordpress/?page\\_id=224](http://www.campmeeker.org/wordpress/?page_id=224)

2021.03.16draftagendacd2.docx



Post Office Box 461  
Camp Meeker, CA 95419  
707-874-9246  
[www.campmeeker.org](http://www.campmeeker.org)

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE CAMP MEEKER RECREATION & PARK DISTRICT  
FEBRUARY 16, 2021  
LOCATION: TELECONFERENCE**

**I. CALL TO ORDER**

The meeting was called to order online at 7:00 p.m. by President Tominia.

**II. ROLL CALL**

Directors Tominia, Helfrich, McDaniel, Larsen, and Watson were present. Also present were District Administrator Cheryl Doran-Girard, Blake Goranson of Goranson, CPAs, Mary Ann King and Krysia Skorko of Trout Unlimited, Sarah Nossaman Pierce of California Sea Grant, Jamie Dunton and Robert Sherod of Russian River Utility.

**III. APPROVAL OF AGENDA**

A motion was made by John McDaniel, and seconded by Valery Larson to approve the agenda as posted.

Directors Tominia, McDaniel, Larson and Watson voted yes. Director Helfrich was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

**IV. STATEMENTS OF ABSTENTION**

There were no statements of abstention.

**V. PUBLIC COMMENT**

There was no public comment.

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes.

Camp Meeker Recreation and Park District  
Board Meeting Minutes  
February 16, 2021

VI. CONSENT ITEMS

A. Approval of Minutes

1. January 19, 2021 Minutes

As there were no corrections, additions or deletions to the minutes of January 19, 2021, a motion was made by Valery Larson, and seconded by Lynn Watson to approve the January 19, 2021 minutes as submitted.

Directors Tominia, McDaniel, Larson and Watson voted yes. Director Helfrich was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

B. Payment of Claims

A motion was made by John McDaniel, and seconded by Valery Larson to approve the February 16, 2021 warrant request 2020/2021-008 as follows:

2020-2021-008	RP-February 2021	4,832.35
\$19,747.16	Water-February 2021	14,914.81

Wells Fargo Bank Checks 2170-2179 in payment of District expenses for the current month.

Directors Tominia, McDaniel, Larson and Watson voted yes. Director Helfrich was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

C. Journal Entry Approval

There were no journal entries this month as bank statements are not yet received.

D. Administrative and Financial Report

Ms. Doran-Girard reported regarding various matters including Anderson Hall election request requirements, the 2020 Government Compensation Report requirements, receipt of District Worker Compensation endorsement and applications for two LAFCO Board openings and a CSDA Bay Area opening.

VII. PRESENTATION: AUDITED FINANCIAL STATEMENTS FISCAL YEAR END JUNE 30, 2020

Blake Goranson of Goranson, CPAs reviewed the audited financial information for the fiscal year ended June 30, 2020 and informed the Board that the District's financial records are, as in past years, complete and without issues.

At 7:25 p.m. Gary Helfrich entered the meeting.

VIII. PRESENTATION: 2020 DUTCH BILL AUGMENTATION

Mary Ann King and Krysia Skorko of Trout Unlimited provided the data from the final report of the 2020 Dutch Bill Flow Release program including stream flow and water temperature data and Sarah Nossaman Pierce of California Sea Grant reported regarding fish habitat and wet and dry mapping. Presentation and Reports will be added to the District's website.

IX. REPORT OF THE WATER SYSTEM OPERATOR

A. System Operations

Robert Sherod of Russian River Utility reported that the system is continuing to work okay and is still on the back up well and pump.

Accounts Receivable collections still slow due to unemployment/COVID issues.

X. ACTION ITEMS

A. WATER CONNECTION APNS 074-100-010, 074-100-051 ACREAGE LANE

PARCEL OWNERS: ELLA/BOB ROZETT & SCHRAG/VOGT

DESCRIPTION: At the October 2020 meeting, the owners of the above-referenced parcels on Acreage Lane inquired regarding the feasibility and possible costs of connecting the Rozett and Schrag/Vogt parcels to the Camp Meeker water system. Jamie Dunton asked that the Board confirm fees of \$5640 for the Acreage Lane parcel owners connecting to the system. Gary Helfrich expressed concerns regarding the water main and shared pipe issues as the District would have to cross private property for pipe repair/maintenance as there is no present easement. These issues would need resolution prior to connections.

ACTION: The Board took no action regarding the proposed inclusion of the Acreage Lane parcels the Camp Meeker water system.

B. CAMP MEEKER WELL NEW PUMP

DESCRIPTION: At the January 19, 2021 meeting Robert Sherod of Russian River Utility staff informed the Board that the Camp Meeker pump at the wellsite had failed. The pump was installed in 1996 and had been in service for 25 years. After discussion, the Board agreed that continuing with staying on the OCSD pump and well can be continued and creates little risk until construction and other issues are resolved.

ACTION: The Board took no action regarding the replacement of the wellsite pump.

C. WATER SUBCOMMITTEE UPDATE- OCSD REVISED AGREEMENT

DESCRIPTION: Director Tominia advised that Martin Hirsch, District Counsel, has prepared a draft revised agreement to the existing agreement between Camp Meeker Recreation and Park District and Occidental Community Services. The draft is currently under review by Occidental Community Services and their District Counsel and not yet ready for publication until a final version is agreed upon.

ACTION: The Board took no action.

D. WATER SUBCOMMITTEE UPDATE- ALLIANCE REDWOODS PROJECT

DESCRIPTION: Directors Tominia and Helfrich advised that in addition to the OCSD and Alliance staff, Gold Ridge Resources Conservation staff and Brelje and Race staff conducted a brief online meeting reviewing the progress of Alliance Redwoods project to provide water services. District Counsel Hirsch will begin to develop an agreement for Alliance. An overview of possible capital costs including the SCADA system was discussed.

ACTION: The Board took no action.

E. WATER CUSTOMER CREDIT CARD USAGE

DESCRIPTION: Director Tominia advised that All Paid, a CSDA endorsed affiliate, is being considered as a credit card systems provider to water customers. It seems that All Paid can meet the Board's considerations without charge to the District and provide services 24/7/365 and can be used without changing current banking facility. Staff will arrange a meeting with All Paid, Russian River staff and Directors Tominia and McDaniel to further review.

ACTION: The Board no action taken at this time.

F. ANDERSON HALL/FACILITIES CAMP MEEKER SIGN REPORT

DESCRIPTION: Director McDaniel reported regarding the conclusion of the Camp Meeker Sign repair project and use of Anderson Hall facilities as a polling station on 3/2/2021. A review of the facility's maintenance and repair requirements will be conducted to determine needs and plan going forward.

ACTION: The Board took no action regarding this issue.

X. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

**PROPOSED ACTION: No action or discussion to take place**

Director Tominia reviewed a recent Public Records Act request advising that it would be well to refer anyone contacting them to Board President and District Counsel to insure that information provided is consistent.

XI. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Gary Helfrich, and seconded by Valery Larson that the February 16, 2021 teleconference meeting of the Camp Meeker Board of Directors be adjourned.

Directors Helfrich, Larson, McDaniel, Tominia and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved.

The meeting adjourned at 8:56 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

2021.02.16finalminscdg1.docx



---

---

**CHERYL DORAN GIRARD  
CLIENT MEMORANDUM**

---

---

**TO:** CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS  
**FROM:** CHERYL DORAN GIRARD  
**SUBJECT:** MARCH 16, 2021 WARRANTS AND FINANCIAL INFORMATION  
**DATE:** MARCH 12 , 2021

Financial Statements and Warrant Detail in the board packet following this memorandum provide information available through March 12, 2021.

2020/2021-009	RP-March 2021	14,551.15
\$56,485.99*	Water-March 2021	15,215.18

\*Includes USDA Loan Payment \$26719.66

The Financial statements included in the Board info packet represent revenue and expenses for the approximately nine months of the 2020-2021 fiscal year.

The financial statements revenue and expenses are reflective of vendor invoices received through 3/10/2021. Check register included in the financial packet includes all checks written since the last warrant approval.

Bank account reconciliations are completed through January 31, 2021 and statements have not been received for all accounts for February transactions. Upon receipt the February reconciliations will be completed and statements as well as the reconciliations will be provided to the Board Fiscal Officer for review and approval. The mail has become inordinately slower since the beginning of 2021 and it is reflected by in vendor and banking document receiving.

Occidental Community Services was billed on February 10, 2021 for shared administrative costs for the subcommittee activities through the February 4 meeting. I will continue to bill for future activities. Please give thought to any prospective projects for the 2021-2022 fiscal year as preliminary budget preparation will begin in late March/early April hopefully for Board approval at the May meeting.

In the event that you need to contact me, I can be reached via cell phone 707-696-2876 or my land line 707-545-2108.



**CAMP MEEKER RECREATION AND PARK DISTRICT**

WARRANT REQUEST # 2020-2021-009

VENDOR	CHECK AMOUNT	R&P FUND	WATER FUND	EXPLANATION
Larson, Valery	30.00	30.00		Director Stipend-March 2021
Watson, Lynn	30.00	30.00		Director Stipend-March 2021
Camp Meeker Water	102.12	102.12		Water Service-February 2021
Doran-Girard, Cheryl	7,050.00	1,586.25	1,586.25	Consulting-February/March 2021
Doran-Girard, Cheryl		1,410.00	1,410.00	Consulting-February/March 2021
Doran-Girard, Cheryl		176.25	176.25	Consulting-February/March 2021
Doran-Girard, Cheryl		352.50	352.50	Consulting-February/March 2021
Goranson & Associates, CPAs	4,000.00	2,000.00	2,000.00	Final Audit 6/30/2020
PGE	115.59	115.59	-	Electric Service
Perry Johnson	315.00	-	315.00	Legal Services
Power Pole Service	4,175.00	4,175.00		Camp Meeker Sign
Russian River Utility	9,178.54	-	8,733.05	Contract Services
Russian River Utility			445.49	Electric Service
Sonoma County Tax Collector	350.00	350.00	-	Direct Charge: PO/Hall
US Bank	4,420.08	3,887.45	-	Camp Meeker Sign
US Bank	-	211.49	72.14	Communications
US Bank		124.50	124.50	Accounting Software Access
US Bank				
USDA -Debt	26,719.66 *			Loan Payment Due 4/1/2021
	56,485.99	<u>14,551.15</u>	<u>15,215.18</u>	26,719.66

\*Loan Payment

DIRECTOR APPROVAL:

DATE:

3/16/21

---

---

---

---

---

**Camp Meeker Recreation & Parks District**  
Check/Voucher Register - CDG-Current Register  
1010 - Cash In Wells Fargo Bank-Operating  
From 2/17/2021 Through 3/16/2021

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
2180	Camp Meeker Sign Repair/M...	A.J. Ford	2/19/2021	334.83
2181	System Generated Check/Vo...	Camp Meeker Wa...	3/10/2021	102.12
2182	System Generated Check/Vo...	Cheryl Doran-Girard	3/10/2021	7,050.00
2183	System Generated Check/Vo...	Goranson and Ass...	3/10/2021	4,000.00
2184	System Generated Check/Vo...	P G & E	3/10/2021	115.59
2185	System Generated Check/Vo...	Perry Johnson An...	3/10/2021	315.00
2186	System Generated Check/Vo...	Power Pole Service	3/10/2021	4,175.00
2187	System Generated Check/Vo...	Russian River Utility	3/10/2021	9,178.54
2188	System Generated Check/Vo...	Sonoma Co Tax C...	3/10/2021	350.00
2189	System Generated Check/Vo...	US Bank	3/10/2021	4,420.08
2190	Director Stipend-March 2021	Lynn Watson	3/16/2021	30.00
2191	Director Stipend-March 2021	Valery Larson	3/16/2021	30.00
Total 1010 - Cash In Wells Fargo Bank-Operating				30,101.16

**Camp Meeker Recreation & Parks District**  
Check/Voucher Register - CDG-Current Register  
1015 - Cash in Wells Fargo Bank-Investments  
From 2/17/2021 Through 3/16/2021

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
1023	USDA Loans 04-049-094237...	USDA Rural Devel...	3/16/2021	<u>26,719.66</u>
		Total 1015 - Cash in Wells Fargo Bank-Investments		26,719.66

**Camp Meeker Recreation & Parks District**  
Check/Voucher Register - CDG-Current Register  
1030 - Cash in Bank of the West-Water  
From 2/17/2021 Through 3/16/2021

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
718	Water Transfer-January 202...	Camp Meeker Rec...	2/19/2021	2,000.00
719	Water Tfr Jan 2021--Water ...	Camp Meeker Rec...	2/19/2021	20,000.00
720	Water Transfer -February C...	Camp Meeker Rec...	3/16/2021	2,000.00
721	Water Transfer -February R...	Camp Meeker Rec...	3/16/2021	<u>15,000.00</u>
		Total 1030 - Cash in Bank of the West-Water		39,000.00
				<u>                    </u>
Report Total				95,820.82
				<u>                    </u>

<b>Camp Meeker Recreation &amp; Park District</b>									
<b>Estimated Cash Report 2020-2021</b>									
								County of Sonoma	
	Rec & Park	Rec & Park	Restoration	Water	A&B Water	Capital	Water Debt Reserve	Totals	
<b>FUNDS➡</b>	<b>Operating</b>	<b>Capital</b>	<b>Development</b>	<b>Operations</b>	<b>Debt</b>	<b>Repmnt</b>	<b>Res E58237</b>		
	<b>10</b>	<b>16</b>	<b>15</b>	<b>40</b>	<b>70</b>	<b>50</b>	<b>61 (750539)*</b>		
Cash at 2/16/2021	95,587.36	27,934.22	-	(18,821.00)	264,745.45	911,075.12	-	1,280,521.15	
Deposits 2/19/2021	-			20,000.00	-	2,000.00		22,000.00	
Deposits 3/19/2021	158.33			15,000.00		2,000.00			
Warrants 3/16/2021	(14,551.15)			(15,215.18)				(29,766.33)	
USDA Loan Payment		-			(26,719.66)			(26,719.66)	
								-	
				-	-	-	-	-	
<b>Fund Totals</b>	<b>81,194.54</b>	<b>27,934.22</b>	<b>-</b>	<b>963.82</b>	<b>238,025.79</b>	<b>915,075.12</b>	<b>-</b>	<b>1,263,193.49</b>	
03.16.2021									

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
10 - Recreation & Park - Operating  
From 7/1/2020 Through 6/30/2021  
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue				
4001	Property Taxes-CY Secured	87,000	46,950	(40,050)
4020	Property Taxes-CY Supplemental	0	519	519
4040	Property Taxes-CY Unsecured	0	2,583	2,583
4041	Cost Reimbursement-Collect Delinquent CY Unsec	(100)	0	100
4101	Interest Pooled Cash -Sonoma County	15	3	(12)
4110	Interest Earned-Wells Fargo Bank	23	6	(17)
4210	Rental Fees-Anderson Hall	2,500	0	(2,500)
4215	Rental Fees-Other	1,900	1,425	(475)
4220	State-Home Owner Property Tax Relief	259	75	(184)
4221	State-Other In Lieu -Fish & Wildlife 18-19	0	2	2
4223	State Property Tax -Backfill Wildfire Loss	37	0	(37)
4625	Transfers-Within Fund In	8,600	0	(8,600)
	<b>Total Revenue</b>	<u>100,234</u>	<u>51,562</u>	<u>(48,672)</u>
Expenditures				
5010	Director Stipend	720	510	210
5017	Worker Compensation Insurance	1,735	1,302	433
5101	Communications-Telephone	1,560	746	814
5105	Communications-ISP Website	500	189	311
5110	Communications-Website Other	750	537	213
5112	Communications-WiFi	780	565	215
5184	Janitorial Supplies	450	0	450
5185	Janitorial Services	750	0	750
5210	Insurance-Property & Liability	7,000	0	7,000
5301	Maintenance-Beach and Parks	250	0	250
5302	Maintenance-Bldgs & Improvements	900	0	900
5401	Memberships	250	240	11
5404	Miscellaneous-Auto Expense	100	0	100
5405	Miscellaneous	850	700	150
5410	Office Supplies	1,150	310	840
5416	Lease-Accounting Software	1,500	1,121	380
5420	Training-Administrative	150	100	50
5425	Postage	150	53	97
5426	Printing Services	600	0	600
5427	Supplies	450	413	37
5501	Professional Fees-Web	1,000	88	913
5520	Administrative Services	18,000	13,664	4,336
5531	Community Education	250	0	250
5540	LAFCO Charges	200	0	200
5550	Legal Services	5,000	4,158	842
5555	Professional Services-Auditor	8,500	9,023	(523)
5556	Professional Services-Accounting	14,350	10,686	3,664
5570	Service Fee-PayPal	250	0	250
5575	Bank Service Fees	60	30	30
5576	Property Tax Administration Fee	1,250	0	1,250
5585	Public/Legal Notices	500	0	500
5590	Gas and Oil	1,950	792	1,158

**Camp Meeker Recreation & Parks District**

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

10 - Recreation & Park - Operating

From 7/1/2020 Through 6/30/2021

(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
5591	Equipment Rentals	0	1,520	(1,520)
5592	Water and Sewer	1,350	796	554
5594	Utilities	1,275	789	486
5595	Waste Removal	100	0	100
5596	Permit Fees-Local	600	718	(118)
8516	Maintenance & Repair	25,000	14,812	10,188
9001	Contingency	<u>4</u>	<u>0</u>	<u>4</u>
	Total Expenditures	<u>100,234</u>	<u>63,861</u>	<u>36,373</u>
	Excess of Income Over (Under) Expense	<u><u>0</u></u>	<u><u>(12,298)</u></u>	<u><u>(12,298)</u></u>



**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
16 - Recreation & Park - Capital Replacement  
From 7/1/2020 Through 6/30/2021  
(In Whole Numbers)

	<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
8625 Expenditures			
Tfr Within Fnd-Out	<u>25,000</u>	<u>0</u>	<u>25,000</u>
Total Expenditures	<u>25,000</u>	<u>0</u>	<u>25,000</u>
Excess of Income Over (Under) Expense	<u>(25,000)</u>	<u>0</u>	<u>25,000</u>

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
40 - Recreation & Parks - Water Operations  
From 7/1/2020 Through 6/30/2021  
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue				
4010	Direct Charges-Current Year	122,000	73,281	(48,719)
4061	Direct Charges -Prior Year	0	609	609
4101	Interest Pooled Cash -Sonoma County	0	3	3
4260	Reimbursements	0	7,989	7,989
4308	Water Connection Fees	0	5,640	5,640
4309	Other Water Fees	0	200	200
4310	Sales of Water-Residential	225,000	148,772	(76,228)
4625	Transfers-Within Fund In	146,000	0	(146,000)
	Total Revenue	<u>493,000</u>	<u>236,493</u>	<u>(256,507)</u>
Expenditures				
5017	Worker Compensation Insurance	700	433	267
5101	Communications-Telephone	500	296	204
5105	Communications-ISP Website	300	189	111
5110	Communications-Website Other	0	147	(147)
5210	Insurance-Property & Liability	5,500	0	5,500
5401	Memberships	275	240	36
5405	Miscellaneous	150	0	150
5410	Office Supplies	1,000	399	601
5416	Lease-Accounting Software	1,500	1,121	380
5420	Training-Administrative	250	100	150
5425	Postage	300	63	237
5426	Printing Services	500	0	500
5427	Supplies	0	81	(81)
5501	Professional Fees-Web	750	63	688
5515	Contract Services-Water Operations	110,000	77,847	32,153
5520	Administrative Services	18,000	14,114	3,886
5540	LAFCO Charges	750	0	750
5550	Legal Services	6,500	4,848	1,652
5555	Professional Services-Auditor	9,500	9,181	319
5556	Professional Services-Accounting	14,500	10,686	3,814
5565	Fiscal Agent Fees	0	1,074	(1,074)
5571	Late Fees	25	0	25
5575	Bank Service Fees	78	0	78
5576	Property Tax Administration Fee	1,250	0	1,250
5577	Recording-Filing Fees	0	1,082	(1,082)
5585	Public/Legal Notices	450	398	52
5587	Water System Fees-State	3,000	2,644	356
5588	Testing-Water System	1,000	0	1,000
5594	Utilities	15,000	9,235	5,765
8516	Maintenance & Repair	15,000	8,358	6,642
8565	Equipment 2	69,000	0	69,000
8625	Tfr Within Fnd-Out	216,500	4,697	211,803
9001	Contingency	722	0	722
	Total Expenditures	<u>493,000</u>	<u>147,295</u>	<u>345,705</u>
	Excess of Income Over (Under) Expense	<u>0</u>	<u>89,199</u>	<u>89,199</u>

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
50 - Recreation & Parks - Water Capital  
From 7/1/2020 Through 6/30/2021  
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4110	Interest Earned-Wells Fargo Bank	312	50	(262)
4625	Transfers-Within Fund In	<u>6,000</u>	<u>33,258</u>	<u>27,258</u>
	Total Revenue	<u>6,312</u>	<u>33,308</u>	<u>26,996</u>
	Expenditures			
8625	Tfr Within Fnd-Out	<u>146,000</u>	<u>33,258</u>	<u>112,742</u>
	Total Expenditures	<u>146,000</u>	<u>33,258</u>	<u>112,742</u>
	Excess of Income Over (Under) Expense	<u>(139,688)</u>	<u>50</u>	<u>139,738</u>

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
60 - Recreation & Parks-DWR E58237  
From 7/1/2020 Through 6/30/2021  
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4101	Interest Pooled Cash -Sonoma County	1,413	0	(1,413)
4625	Transfers-Within Fund In	<u>103,500</u>	<u>3,899</u>	<u>(99,601)</u>
	Total Revenue	<u>104,913</u>	<u>3,899</u>	<u>(101,014)</u>
	Expenditures			
7910	Long Term Debt-Principal	83,576	46,397	37,179
7911	Long Term Debt-Interest	<u>13,501</u>	<u>2,142</u>	<u>11,359</u>
	Total Expenditures	<u>97,077</u>	<u>48,539</u>	<u>48,538</u>
	Excess of Income Over (Under) Expense	<u>7,836</u>	<u>(44,640)</u>	<u>(52,476)</u>

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
61 - Recreation & Park - Reserve DWR E58237  
From 7/1/2020 Through 6/30/2021  
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4101	Interest Pooled Cash -Sonoma County	1,650	0	(1,650)
	Total Revenue	<u>1,650</u>	<u>0</u>	<u>(1,650)</u>
	Excess of Income Over (Under) Expense	<u>1,650</u>	<u>0</u>	<u>(1,650)</u>

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
70 - Recreation & Park - USDA Debt Fund  
From 7/1/2020 Through 6/30/2021  
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4625	Transfers-Within Fund In	<u>100,000</u>	<u>85,459</u>	<u>(14,541)</u>
	Total Revenue	<u>100,000</u>	<u>85,459</u>	<u>(14,541)</u>
	Expenditures			
7910	Long Term Debt-Principal	37,000	39,000	(2,000)
7911	Long Term Debt-Interest	51,205	54,366	(3,161)
8625	Tfr Within Fnd-Out	<u>0</u>	<u>84,660</u>	<u>(84,660)</u>
	Total Expenditures	<u>88,205</u>	<u>178,026</u>	<u>(89,821)</u>
	Excess of Income Over (Under) Expense	<u>11,795</u>	<u>(92,567)</u>	<u>(104,362)</u>

CAMP MEEKER RECREATION & PARK DISTRICT									
Allocation of Water Receipts Fiscal Year 7/1/2020 -6/30/2021									
Transfer	Allocation	Bank of West		Total Amount	USDA-A&B	Cap Improvements	Operations	Total	
Month	Month	Stmt Balance		Transferred	WFB-Invest	WFB-Invest	WFB-Operating		
August-20	July-20	20,959.39		20,500.00	6,100.00	500.00	13,900.00	20,500.00	
September-20	August-20	17,815.22	*	17,750.00	6,100.00	500.00	11,150.00	17,750.00	
October-20	September-20	24,683.90		24,500.00	6,100.00	500.00	17,900.00	24,500.00	
November-20	October-20	23,755.93		23,700.00	6,100.00	500.00	17,100.00	23,700.00	
December-20	November-20	19,377.62		19,250.00	6,100.00	500.00	12,650.00	19,250.00	
January-21	December-20	21,224.26	*	21,000.00	-	2,000.00	19,000.00	21,000.00	
February-21	January-21	22,212.31		22,000.00	-	2,000.00	20,000.00	22,000.00	
March-21	February-21	17,114.25	*	17,000.00	*	2,000.00	15,000.00	17,000.00	
April-21	March-21						#VALUE!	#VALUE!	
May-21	April-21						#VALUE!	#VALUE!	
June-21	May-21						#VALUE!	#VALUE!	
July-21	June-21						#VALUE!	#VALUE!	
YTD Totals		167,142.88		165,700.00	30,500.00	8,500.00	#VALUE!	#VALUE!	
2012-2013 Monthly					5,675.00	500.00			
2013-2014 Monthly					6,200.00	500.00			
2014-2015 Monthly					6,200.00	500.00			
2015-2016 Monthly					6,100.00	500.00			
2016-2017 Monthly					6,100.00	500.00			
2017-2018 Monthly					6,100.00	500.00			
2018-2019 Monthly					6,100.00	500.00			
2019-2020 Monthly					6,100.00	500.00			
*By telephone									
2021.03.16									

RUSSIAN RIVER UTILITY  
PO BOX 730  
FORESTVILLE, CA 95436  
707-887-7735

**March 9, 2021**

**RE: CAMP MEEKER PAST DUE ACCOUNTS**

**Account 3:** Payment in the mail.

**Account 55:** Left message.

**Account 59:** Tenant sent payment.

**Account 111:** Will send payment this week.

**Account 129:** Made a partial payment. Left message.

**Account 134:** Habitual late payer. Left message.

**Account 149:** Lost their jobs, trying to get assistance. They check in once a week to let me know the status. They are in a legal dispute.

**Account 152:** Phone is disconnected. Will post late notice at property.

**Account 157 & 158:** I have left several messages and posted late notice at property. I have not received any call back.

**Account 161:** I have left several messages with tenant and owner.

**Account 179:** I'm having a hard time getting the owner to pay. Left messages. Trying to find out if house is still for sale and who the listing agent is.

**Account 184:** They were supposed to drop off a payment on Friday. No show. Left message.

**Account 192:** Said he'll bring in a payment, still n payment. Left messages.

**Accounts 226 & 227:** Habitual late payer. Left message.

**Account 338:** Pays every 3 months. Left message.

**Past Due Accounts:** Past due notices were sent on March 9, 2021, final notices will go out Tuesday, March 16, 2021. No lock offs this month due to the Covid-19 virus.



# PAST DUE LIST

## CAMP MEEKER REC & PARK

ACCT #	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
1		49.04	49.06	49.06		53.10 1/19/21	147.16
24		50.16	50.42	50.38		100.46 1/20/21	150.96
55		51.76	57.44	55.70	218.13	200.00 1/26/21	383.03
59		52.26	52.66	52.28	60.72	250.00 11/25/20	217.92
70		50.40	49.96	50.08		50.00 12/22/20	150.44
111		49.00	88.85	53.74	55.32	112.56 12/8/20	246.91
129		49.02	49.18	49.00	53.40	47.00 2/2/21	200.60
134		50.16	50.04	54.46	64.66	140.00 1/22/21	219.32
140		52.64	54.58	49.57		300.00 1/26/21	156.79
149		50.16	49.48	51.14	417.36	10.00 2/23/21	568.14
152		56.42	55.80	56.10	110.75	190.00 10/27/20	279.07
155		55.04	54.74	54.58	56.14	123.96 1/5/21	220.50
157		49.00	49.02	49.00	196.06	35.22 8/28/20	343.08
158		49.26	49.10	49.00	247.55	115.38 8/28/20	394.91
161		52.34	52.76	52.46	444.84	100.00 1/22/21	602.40
179		49.00	49.10	49.50	111.11	300.00 1/11/21	258.71
184		64.63	63.50	57.00	761.46	50.00 12/12/19	946.59
192		50.98	50.52	50.80	96.25	250.00 12/7/20	248.55
220		74.88	83.50	167.95		626.61 1/12/21	326.33
226		51.86	51.32	50.84	50.92	213.96 11/25/20	204.94
227		55.14	57.20	53.56	54.26	214.70 11/25/20	220.16
264		54.20	56.58	53.10		108.70 2/1/21	163.88
269		52.30	52.64	50.52		42.38 2/23/21	155.46
317		55.66	55.78	55.40		112.34 2/2/21	166.84
323		62.34	62.14	62.36		128.12 12/22/20	186.84
338		49.78	49.98	50.00	49.12	120.00 1/19/21	198.88
339		49.00	49.00	44.82		200.00 1/7/21	142.82
358		56.58	57.36	53.54		58.66 1/14/21	167.48

Total Receivables: **24,992.02****1,493.01****1,575.94**Accounts Listed: **28****1,551.71****3,048.05****\$7,668.71**

All Customers Age 2 Accounts

Russian River Utility

**CAMP MEEKER RECREATION AND PARK DISTRICT  
WATER SALES 2021**

METER	ACCT NO.	MONTH	TOTAL AMOUNT PUMPED GALLONS	AMOUNT PUMPED TO OCSD	NET AMOUNT PUMPED	AMT SOLD	% PUMPED TO CMR&PD	% LOSS	NOTES
Alliance Master Meter Union Park	363 369	JAN	1,203,030	494,270	708,760	760,130	58.91	7.24	
Alliance Master Meter Union Park	363 369	FEB	1,407,150	522,940	884,210	847,260	62.83	4.17	
Alliance Master Meter Union Park	363 369	MARCH							
Alliance Master Meter Union Park	363 369	APRIL							
Alliance Master Meter Union Park	363 369	MAY							
Alliance Master Meter Union Park	363 369	JUNE							
Alliance Master Meter Union Park	363 369	JULY							
Alliance Master Meter Union Park	363 369	AUG							
Alliance Master Meter Union Park	363 369	SEPT							
Alliance Master Meter Union Park	363 369	OCT							
Alliance Master Meter Union Park	363 369	NOV							
Alliance Master Meter Union Park	363 369	DEC							
	total 2021								

TOTAL PRODUCTION	LESS PUMPED OCSD	LESS CMRPD SALES	UNACCOUNTED WATER	YEARLY LOSS

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
10 - Recreation & Park - Operating  
12 - Camp Meeker Sign-Repair Maintain  
From 7/1/2020 Through 6/30/2021  
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Expenditures			
5110	Communications-Website Other	0	50	(50)
5427	Supplies	0	255	(255)
5591	Equipment Rentals	0	1,450	(1,450)
8516	Maintenance & Repair	<u>0</u>	<u>14,463</u>	<u>(14,463)</u>
	Total Expenditures	<u>0</u>	<u>16,218</u>	<u>(16,218)</u>
	Excess of Income Over (Under) Expense	<u>0</u>	<u>(16,218)</u>	<u>(16,218)</u>

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
10 - Recreation & Park - Operating  
10 - Anderson Hall  
From 7/1/2020 Through 6/30/2021  
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4210	Rental Fees-Anderson Hall	<u>2,500</u>	<u>0</u>	<u>(2,500)</u>
	Total Revenue	<u>2,500</u>	<u>0</u>	<u>(2,500)</u>
	Expenditures			
5110	Communications-Website Other	0	365	(365)
5112	Communications-WiFi	780	565	215
5184	Janitorial Supplies	300	0	300
5185	Janitorial Services	750	0	750
5302	Maintenance-Bldgs & Improvements	400	0	400
5404	Miscellaneous-Auto Expense	100	0	100
5405	Miscellaneous	500	350	150
5410	Office Supplies	150	0	150
5425	Postage	100	0	100
5426	Printing Services	100	0	100
5427	Supplies	300	0	300
5501	Professional Fees-Web	500	25	475
5520	Administrative Services	500	0	500
5550	Legal Services	0	60	(60)
5556	Professional Services-Accounting	350	0	350
5570	Service Fee-PayPal	250	0	250
5575	Bank Service Fees	60	30	30
5590	Gas and Oil	1,250	493	757
5592	Water and Sewer	750	392	358
5594	Utilities	700	392	308
5595	Waste Removal	100	0	100
8516	Maintenance & Repair	<u>0</u>	<u>169</u>	<u>(169)</u>
	Total Expenditures	<u>7,940</u>	<u>2,841</u>	<u>5,099</u>
	Excess of Income Over (Under) Expense	<u>(5,440)</u>	<u>(2,841)</u>	<u>2,599</u>