

Agenda of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, August 16, 2016, 7:00 pm
DISTRICT OFFICE (Next to the Fire Station)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS (10 minutes)

A. Approval of Minutes

1. July 19, 2016

2. August 5, 2016

B. Payment of Claims

C. Journal Entry Approval

D. Administrative and Financial Report

VII. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility, 10 minutes)

A. Report of operations for the current month.

B. Hydrant Flushing

VIII. ACTION ITEMS

A. WATER SYSTEM: VOLUNTARY DROUGHT INITIATIVE

(Dave Hines, National Oceanic and Atmosphere Administration, 10 minutes)

DESCRIPTION: In conjunction with the TUCP approved at the July 19 meeting, Dave Hines of NOAA is requesting that the District to support the Voluntary Drought Initiative.

PROPOSED ACTION: The Board may/may not authorize the Board President to sign the Voluntary Drought Initiative on behalf of the District.

B. SONOMA COUNTY FIRE: DEFENSIBLE SPACE INSPECTION PROGRAM

(Caerleon Safford, 10 minutes)

DESCRIPTION: The District has been approached by Sonoma County Fire Services regarding an informational meeting relative to Sonoma County Fire's Defensible Space Inspection Program and requesting assistance in setting the meeting up, marketed to the community and other tasks related to holding the public meeting.

PROPOSED ACTION: The Board may/may not take action regarding this issue.

C. UPDATE: WENZLAFF ESTATE WATER LIEN & CONNECTION (Staff, 5 minutes)

DESCRIPTION: The Board approved proceeding with suspension of the connection for parcel 075-141-003 (87 California) at the July 19 meeting upon recommendation by District Counsel Manwell. A current report regarding this account will be provided.

PROPOSED ACTION: The Board may/may not take further action regarding this issue.

D. RESOLUTION 2016-007 TO IMPOSE A LIEN WATER ACCOUNT 295, FATIMA MARTINEZ-RASSO TR., RASSO TRUST (Parcel 075-242-007) 34 MCCLURE,
(Staff, 5 minutes)

DESCRIPTION: The Board will review and discuss authorization of a lien against Fatima Martinez-Rasso and the Rasso Trust connection is located at 34 McClure and has been locked off since January 2016. The balance of Account 295 is \$375.83 and the last payment was made on April 8, 2016. The account continues to be billed for water services.

PROPOSED ACTION: The Board may/may not authorize adoption of Resolution 2016-007 and authorize the Board President to sign and staff to file a lien for water services outstanding amounts against property at 34 McClure, APNS 075-242-007 Fatima Martinez-Rasso and the Rasso Trust.

E. CAMP MEEKER MERCHANDISE PRODUCTION AND SALES

(Anthony Tominia, 15 minutes)

DESCRIPTION: Director Tominia proposes a program for sales of Camp Meeker merchandise that would be for sale via the District's website, and packaged and shipped by the District. Merchandise could be sold at community events and proceeds earmarked for park/trail rehabilitation.

PROPOSED ACTION: The Board may/may not approve a merchandise sales program.

F. ANDERSON HALL SECURITY (Cathie Anderson, 5 minutes)

DESCRIPTION: As a result of break-ins both at Anderson Hall and in the community, the Board will discuss installation of security lights at Anderson Hall.

PROPOSED ACTION: The Board may/may not approve installation of security measures at Anderson Hall.

G. CAMP MEEKER ISO RATINGS & HYDRANT MAINTENANCE

(Anthony Tominia, 5 minutes)

DESCRIPTION: The Board will discuss the community's current ISO (insurance rating) rating and hydrant maintenance.

PROPOSED ACTION: The Board may/may not take further action regarding hydrant maintenance and/or improvement of ISO ratings.

H. REVIEW DISTRICT CONFLICT OF INTEREST CODE 2016 (Staff, 2 minutes)

DESCRIPTION: The Political Reform Act requires every local government agency to review its conflict of interest code every two years. The conflict of interest code tells public officials, governmental employees & consultants who must disclose financial interests on Statement of Economic Interests (Form 700). The District last reviewed and revised its conflict of interest code in 2014.

PROPOSED ACTION: The Board may authorize the Board President to sign the 2016 Local Agency Biennial Notice confirming review of the District's current code.

IX. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place.

X. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than ten (10) calendar days before the meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion.

Submit your agenda items using the District's website at the following address:

http://www.campmeeker.org/wordpress/?page_id=224.

Minutes of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, July 19, 2016, 7:00 pm
DISTRICT OFFICE (Next to the Fire Station)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

The meeting was called to order by Lynn Watson, President, at 7:04 p.m.

II. ROLL CALL

Directors Anderson, Helfrich, Larson, Tominia and Watson were present.

III. APPROVAL OF AGENDA

A motion was made by Cathie Anderson, and seconded by Valery Larson to approve the agenda as posted.

Directors Anderson, Helfrich, Tominia, and Watson voted yes.

The motion was approved. Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

There was no public comment.

VI. CONSENT ITEMS

A. Approval of Minutes

1. June 21, 2016

A motion was made by Cathie Anderson, and seconded by Gary Helfrich to approve the June 21, 2016 minutes as written.

Directors Anderson, Helfrich, Larson, Tominia, and Watson voted yes.

The motion was approved. Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

2. June 28, 2016

A motion was made by Gary Helfrich, and seconded by Valery Larson to approve the June 28, 2016 minutes as written.

Directors Anderson, Helfrich, Larson, Tominia, and Watson voted yes.

The motion was approved. Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

B. Payment of Claims

After discussion, a motion was made by Cathie Anderson, seconded by Anthony Tominia to approve the following warrant requests and the checks 1416-1427 in payment thereof (Wells Fargo Operating), and check numbers 572/573 (Bank of the West-Water). Items for CitiCard Visa (\$909.85) and Fedex Office (\$97.24) were added to the warrant list subsequent to the Board publication in order to insure that the bills would be paid by the appropriate due date.

G2016/2017-001	RP-July 2016	3,010.49
W2016/2017-001	Water-July 2016	12,130.86

Directors Anderson, Helfrich, Larson, Tominia, and Watson voted yes.

The motion was approved. Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

C. Journal Entry Approval

There were no journal entries beyond the recurring interest and water transfer entries for June 2016

D. Administrative and Financial Report

Ms. Doran-Girard informed the Board that she is awaiting receipt of the Assessor's data to complete the process and a public hearing will have to be scheduled almost immediately upon completion of the paperwork due to the shortening of submittal period by the County of Sonoma. Additionally she advised that the District's Costco Amex card has been converted to a Citi Visa card (with an extremely high interest rate), that it is not necessary to use Costco's card any Visa will be accepted and further that the District's US Bank Visa card through the Cal Card program allows for a longer payment due process. She recommends that the Citicard not be the card used for purchases, rather the US Bank Visa. Sue Goranson's office has provided a list of items needed for the audit and this process will be started as soon as possible after completion of the Direct Charge processing. Lastly, a number of items of correspondence were addressed.

VII. REPORT OF THE WATER SYSTEM OPERATOR

Jamie Dunton of Russian River Utility reported that the system is operating, as it should, inspection of the tanks disclosed nothing significant. The Division of Drinking Water will provide written report. He suggests sealing tank especially the Baumert Tank. Director Tominia related a lock issue with St. Dorothy's and Director Anderson requested an updated list from RRU records of the credits awarded to date.

VIII. ACTION ITEMS

A. WATER BILL CREDIT – HORACE/CYNTHIA WHITE, ACCOUNT #342

DESCRIPTION: Director Helfrich reviewed the request of water customer #342, Horace and Cynthia White for a credit for water usage at 15470 Morelli Lane, Camp Meeker. He advised the Board that the Water Code is not clear nor did the Board authorize the previous credit awarded Account 342. He went on to state that it is his opinion that it is imperative that the Board tighten these procedures and revise the water code to provide customers with the appropriate steps for resolving disputed bills.

ACTION: A motion was made by Gary Helfrich and seconded by Anthony Tominia to grant Customer #342, Horace and Cynthia White their first one-time exception for disputed water usage at 15470 Morelli Lane, Camp Meeker with the understanding that they will pay the energy costs excess above the historic average of their normal billing.

Directors Anderson, Helfrich, Larson, Tominia, and Watson voted yes.

The motion was approved. Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

ACTION: A motion was made by Gary Helfrich, and seconded by Valery Larson that due to the confusion resulting from credits not approved by the Board, it is necessary to revise the water code clarifying the disputed billing process; and, further, that the Board institutes a moratorium on customer credits until the changes to the water code are adopted. Customers falling into the moratorium period will be required to pay an annualized average of the water bills without incurring any late charges or penalties.

Directors Anderson, Helfrich, Larson, Tominia, and Watson voted yes.

The motion was approved. Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

B. WATER SYSTEM: TEMPORARY URGENCY CHANGE PETITION

DESCRIPTION: Dave Hines of NOAA advised that the standard petition process is taking far longer than anticipated and that the process will not be completed this summer. To release water this summer, it will be necessary to file a TUCP (Temporary Urgency Change Petition) with the State to keep this proposed activity compliant with State water law. Considerable discussion ensued. Russian River Utility agreed to monitor releases.

ACTION: A motion was made by Anthony Tominia, and seconded by Gary Helfrich to authorize the Board President to sign TUCP documents as required for the summer Dutch Bill release program.

Directors Anderson, Helfrich, Larson, Tominia, and Watson voted yes.

The motion was approved. Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

C. WATER SYSTEM: GOLD RIDGE RESOURCE CONSERVATION/ALLIANCE REDWOODS PROJECT

DESCRIPTION: John Green of Gold Ridge Resource Conservation District related that Alliance Redwoods has secured funding for their plan to move their existing point of diversion to the Russian River and one of the options available might be to pay Camp Meeker to treat and pump water. Goldridge Resource Conservation would like to explore what is possible prior to beginning the design process. Brelje and Race are the design consultants for the project. A large component of the project, as proposed, involves the Camp Meeker Water System. Gary Helfrich stated that in meeting with Brelje and Race, it was their feeling that the amount of water involved wouldn't create wear and tear on the Camp Meeker system. From a technical perspective, no upgrades to the Camp Meeker treatment plant would be needed and Gold Ridge will find funding to go forward.

ACTION: A motion was made by Gary Helfrich, and seconded by Cathie Anderson that the Camp Meeker Water subcommittee of Directors Helfrich and Tominia are appointed to continue the conversations with Gold Ridge Resource Conservation staff.

Directors Anderson, Helfrich, Larson, Tominia, and Watson voted yes.

The motion was approved. Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

D. WENZLAFF ESTATE WATER LIEN & CONNECTION

DESCRIPTION: The Board approved Resolution 2016-001 on February 16, 2016 authorizing a lien against Parcels # 075-141-003 & 004 located at 87 & 89 California Street, Camp Meeker and the Estate of George Wenzlaff. Russian River Utility advises that Account 127 is in suspension and the meter locked off. Ordinance #7 of the District's Water Code (adopted 12/16/2008) describes the conditions for Suspension of Connection and, when these conditions are met, the parcel is removed from the Direct Charge rolls, the customer account is no longer billed, and meter removed. Any subsequent purchaser of the property would have to apply for a new connection at the current established fee. District Counsel Manwell recommends that the District complete the appropriate steps in the suspension process.

ACTION: A motion was made by Gary Helfrich, and seconded by Cathie Anderson to authorize Russian River Utility, the system operator, to send certified notice to Account 127 informing of the connection suspension and after 30 days proceed to remove the meter. At the conclusion of the process, the connection will be removed from the Direct Charge list and customer billing system.

Directors Anderson, Helfrich, Larson, Tominia, and Watson voted yes.

The motion was approved. Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

E. CAMP MEEKER MERCHANDISE PRODUCTION AND SALES

DESCRIPTION: Director Tominia proposed a program for sales of Camp Meeker merchandise that would be for sale via the District's website, and packaged and shipped by the District. Merchandise could be sold at community events and proceeds earmarked for park/trail rehabilitation. He suggested that local artists might be solicited to provide artwork for the project. It was agreed that further research is needed in several areas. Director Larson will discuss with artists, Director Tominia will continue to research feasibility and Director Helfrich will contact Forestville Parks to see if possible at all.

ACTION: The Board took no action as further research is needed.

F. SB 272 (HERTZBERG) CALIFORNIA PUBLIC RECORDS ACT: LOCAL AGENCIES
UPDATE

DESCRIPTION: Existing law, the California Public Records Act, requires state and local agencies to make their records available for public inspection, unless an exemption from disclosure applies. The act declares that access to information concerning the conduct of the people's business is a fundamental and necessary right of every person in the state.

Approved October 11, 2015, SB 272 adds a section to the California Public Records Act requiring local agencies to create a catalog of Enterprise Systems (software application or computer system that collects, stores, exchanges, and analyzes information) by July 1, 2016 with annual updates and make the catalog publicly available upon request and to post in a prominent location on the District's website. Further research regarding this issue and the increasing public disclosure requirements of information via electronic means will be discussed.

ACTION: The Board took no action pending further research.

F. CSDA BOARD OF DIRECTORS-BAY AREA NETWORK SEAT B ELECTION

DESCRIPTION: CSDA has six networks each with three seats on the CSDA Board. Candidates are either a Board member or management level employee of a member district located in the CMRP District's network. The Board will vote for one director to represent the Bay Area Network. Ballot must be appropriately completed and received in the CSDA office in Sacramento by August 5, 2016.

ACTION: A motion was made by Gary Helfrich, and seconded by Anthony Tominia that the Board cast its vote for Ryan Clausnitzer, candidate for Bay Area Network Seat B.

Directors Anderson, Helfrich, Larson, Tominia, and Watson voted yes.

The motion was approved. Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

G. LAFCO-ELECTION OF SPECIAL DISTRICT REPRESENTATIVE CLASS II

DESCRIPTION: LAFCO is holding an election to fill the position of Special District Representative Class II Regular Member Sonoma LAFCO for the remainder of the term ending May 2018. Nominations for this position were restricted to board members of ambulance, cemetery, health and hospital, pest control, recreation and parks, resource conservation, wastewater and water districts. (Nominee information is included in CMRPD Board informational package.) The deadline for certified ballot submission is July 29, 2016.

ACTION: A motion was made by Gary Helfrich, and seconded by Cathie Anderson that the Board cast its vote for Rich Holmer as nominee for LAFCO Special District Representative Class II Regular Member.

Directors Anderson, Helfrich, Larson, Tominia, and Watson voted yes.

The motion was approved. Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

IX. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place.

Director Tominia advised the Board that he is handling replacement of the basketball backboard.

He advised that Anderson Hall has been spray painted and inquired regarding more break-ins.

He went on to inform the Board that he will be attending a grant writing meeting for Habitat Conservation funding. He suggested sending a letter to Susan Upchurch relative to the lack of public meetings re: fire services and related that the reading of minutes from 1996 through 2002 had been an interesting process.

Director Anderson related that the Board might wish to consider security for Anderson Hall due to the break-in situation, that she has scheduled a beach cleanup and disposal of old tables from Anderson Hall.

Director Larson related that a community member has been disposing of trash by tossing off deck into yard below including a large television set. It has cost the property owner on the receiving site a good amount of money for cleanup.

X. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Cathie Anderson and seconded by Valery Larson that the July 2016 meeting of the Camp Meeker Board of Directors is adjourned.

Directors Anderson, Helfrich, Tominia, Larson, and Watson voted yes.

The motion was approved. Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The meeting adjourned at 8:32 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

2016-07-19FinalMin-Rev. 1

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Minutes of the Special Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Friday, August 05, 2016, 7:00 pm
DISTRICT OFFICE (Next to the Fire Station)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

The meeting was called to order by Lynn Watson, President, at 7:13p.m.

II. ROLL CALL

Directors Helfrich, Larson, Tominia and Watson were present. Director Anderson was absent.

III. APPROVAL OF AGENDA

A motion was made by Anthony Tominia, and seconded by Gary Helfrich to approve the agenda as posted.

Directors Helfrich, Larson, Tominia, and Watson voted yes. Director Anderson was absent.

The motion was approved. Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

There was no public comment.

VI. PUBLIC HEARING: TAKE AND REVIEW PUBLIC COMMENT 2016-2017 ANNUAL FLAT CHARGE BILLING VIA PROPERTY TAXES

A. OPEN PUBLIC HEARING

President Watson opened the public hearing at 7:14 p.m.

Annually, the District has to provide the County of Sonoma with a report on water charges, including delinquencies. This has to be done after public hearing gives those interested a chance to speak to the report. The Board will take and review public comment on Proposed Resolution No. 2016-006, which proposes to approve the 2016-2017 annual flat charge billing via property taxes. Proposed Resolution No. 2016-006 is entitled:

"A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMP MEEKER RECREATION AND PARK DISTRICT OVERRULING PROTESTS AND CONFIRMING REPORT ON WATER CHARGES AND DELINQUENT WATER CHARGES FOR THE FISCAL YEAR 2016-2017."

Ms. Doran-Girard advised of the addition of two parcels, both owned by the District and with water connections, to the Direct Charge list.

B. CLOSE PUBLIC HEARING.

President Watson closed the public hearing at 7:15 p.m.

VII. ACTION ITEMS

A. ADOPTION OF RESOLUTION 2016-006: OVERRULING PROTESTS AND CONFIRMING REPORT ON WATER CHARGES AND DELINQUENT WATER CHARGES FOR THE FISCAL YEAR 2016-2017.

DESCRIPTION: Following the taking of Public Comment, as set forth above, the Board will review for adoption Proposed Resolution No. 2016-006 that Resolution proposes to over-rule protests and confirm the report on water charges and delinquent water charges for the year 2016-2017.

ACTION: A motion was made by Gary Helfrich, and seconded by Valery Larson to adopt Resolution No. 2016-006: Overruling Protests and Confirming Report on Water Charges and Delinquent Water Charge for the Fiscal Year 2016-2017.

Directors Helfrich, Larson, Tominia, and Watson voted yes. Director Anderson was absent. The motion was approved. Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

B. SET PUBLIC HEARING DATE PROPOSED ORDINANCE NO. 12 WATER CODE AMENDMENT

DESCRIPTION: The Board reviewed proposed revisions to Sections 3.5 and 4.5 of the District's water code. The revisions were to clearly define a.) the process for resolution of disputed bills, waiver of fees, or adjusted bill; and, b.) process for vacating premises. Several adjustments were made to the language presented for clarification only. It was agreed that the September Board meeting date will be September 27 in order to accommodate the required notice period for adoption of Ordinance 12.

ACTION: A motion was made by Anthony Tominia, and seconded by Valery Larson to set September as the date of public hearing for reading of proposed Ordinance 12, Amendment of Sections 3.5 and 4.5 of the District's Water Code as revised by the Board.

X. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place.

Director Helfrich advised the Board that he has directed staff to contact Supervisor Carillo's office and County Fire to advise that the proposed public meeting issue will be addressed on the August 16 agenda. He also suggested that the CMVFD might be interested in reimbursement for consistent beach clean up.

Director Tominia reviewed the Habitat Grant meeting he had attended, recent discussions relative to ISO ratings and painting of hydrants as to strength of flow.

Valery Larson related that community artists have scheduled a get together on August 20 to discuss the artwork for the proposed merchandise project. Merry Meier has indicated that she may be able to obtain some grant funding.

XI. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Gary Helfrich and seconded by Valery Larson that the August 5, 2016 special meeting of the Camp Meeker Board of Directors is adjourned.

Directors Helfrich, Larson, Tominia, and Watson voted yes. Director Anderson was absent.

The motion was approved. Ayes: 4 Noes: 0 Abstain: 1 Absent: 0

The meeting adjourned at 7:50 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

2016-08-05FinalMin-Rev. 1

**CHERYL DORAN GIRARD
CLIENT MEMORANDUM**

TO: CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS
FROM: CHERYL DORAN GIRARD
SUBJECT: AUGUST 16, 2016 WARRANTS AND FINANCIAL INFORMATION
DATE: AUGUST 12, 2016

Financial Statements and Warrant Detail are in the board packet following this memorandum.
Financial data is based on the District's revenues & expenses received to date.

G2016/2017-002	RP-August 2016	3,375.49
W2016/2017-002	Water-August 2016	16,451.53

Cash balances are updated from July 31 bank statements from Wells Fargo, Bank of the West and US Bank, plus funds received to date. All bank accounts are reconciled and reconciliations will be reviewed and approved by the District's Fiscal Officer, Catherine Anderson.

Financial statements contain data available through August 12, 2016 and reflect receipt of all moneys received to that date. The detail of the warrant requests directly is following this memo so you will be able to review individual items for each warrant request. Cash on-hand, check registers, water funds allocation, and the financial statements are placed behind the individual warrant details.

Deposits will be made to the Wells Fargo checking account, US Bank, and the Wells Fargo Investment account for amounts allocated for capital replacement and USDA debt fund repayment following the August 16 meeting.

The Direct Charge data was submitted and accepted by the County for billing. I will be working exclusively on audit preparation in order to meet the scheduled work date of August 29. Final Budget is scheduled for adoption at the September meeting. Please submit any requests for funding asap.

In the event that you need to contact me, you can reach me via cell phone 707-696-2876 or my office line 545-2108.



Vendor	G/L Acct	Amount	Explanation
Anderson, Cathie	5010	30.00	Dir Stipend-August 2016
Valery Larson	5010	30.00	Dir Stipend-August 2016
Doran-Girard, Cheryl	5520	1,073.25	Consulting-July/August
Doran-Girard, Cheryl	5556	715.50	Consulting-July/August
Doran-Girard, Cheryl	5410	29.68	Office Supplies-New FY
PGE	5594	109.10	Electric Service
Lynn Watson	5010	30.00	Dir Stipend-August 2016
Anderson, Cathie	5302	200.00	Casual Labor-Beach/Hall
Camp Meeker Wtr	5592	82.34	Water
Fedex-Office	5426	60.71	Board Packet Printing
Lopez, Jessica	5185	200.00	Anderson Hall Cleaning
Santa Rosa Fire Equip	5304	13.00	Exting Ser Anderson Hall
Sonoma County Fire	5302	158.00	Fire Code Inspection
Wavemaker Media	5501	150.00	Website
US Bank	5416	149.00	Software Lease
US Bank	5105	19.97	Web Maint Contract Inc. ISP
US Bank	5101	50.00	Pay Phone/Post Office
US Bank	5101	36.39	Verizon District Phone
McPhail Fuel	5590	216.05	Anderson Hall Propane
Perry, Johnson	5550	22.50	Legal Services
Total		3,375.49	

DIRECTOR APPROVAL:

DATE: 8/16/2016

Camp Meeker Recreation & Park District

W2016/2017-002

Vendor	G/L Acct	Amount	Explanation
Doran-Girard, Cheryl	5520	2,727.00	Consulting-July/August
Doran-Girard, Cheryl	5556	715.50	Consulting-July/August
Doran-Girard, Cheryl	5410	10.17	Office Supplies-New FY
Doran-Girard, Cheryl	5425	8.80	Postage
Russian River Utility	5515	11,388.53	Contract Services
Russian River Utility	5594	986.80	Electric Costs
Sonoma County Assessor	5405	54.46	Parcel Data
US Bank	5416	168.98	Accting Software/Web Maint
US Bank	5101	36.39	Verizon-Dist Phone
Wavemaker Media	5501	150.00	Website
Fedex Office	5426	62.40	Board Packet & Dir Chg
Perry, Johnson	5550	142.50	Legal Services
Total		16,451.53	

DIRECTOR APPROVAL:

DATE: 8/16/2016

Camp Meeker Recreation Parks District
Check/Voucher Register - CDG-Current Register
From 7/20/2016 Through 8/17/2016

**Camp Meeker Recreation & Park District
Check Register 7/20/16-8/17/2016**

1010 - Cash In Wells Fargo Bank-Operating

Check Number	Check Description	Vendor Name	Effective Date	Check Amount
1428	System Generated Check/AP	Cathie Anderson	8/16/2016	200.00
1429	System Generated Check/AP	Camp Meeker Water System	8/16/2016	82.34
1430	System Generated Check/AP	Cheryl Doran-Girard	8/16/2016	5,279.90
1431	System Generated Check/AP	Fedex Office	8/16/2016	123.11
1432	System Generated Check/AP	Jessica Lopez	8/16/2016	200.00
1433	System Generated Check/AP	P G & E	8/16/2016	109.10
1434	System Generated Check/AP	Perry Johnson Anderson, Miller	8/16/2016	165.00
1435	System Generated Check/AP	Russian River Utility	8/16/2016	12,375.33
1436	System Generated Check/AP	Santa Rosa Fire Equip Svc	8/16/2016	13.00
1437	System Generated Check/AP	Sonoma Co Fire & EMS Dept	8/16/2016	158.00
1438	System Generated Check/AP	Sonoma Co Assessor	8/16/2016	54.46
1439	System Generated Check/AP	US Bank	8/16/2016	460.73
1440	System Generated Check/AP	Wavemaker Media Design	8/16/2016	300.00
1441	Director Stipend--August 2016	Cathie Anderson	8/16/2016	30.00
1442	Director Stipend--August 2016	Valery Larson	8/16/2016	30.00
1443	Director Stipend--August 2016	Lynn Watson	8/16/2016	30.00
1444	Direct Charges to DWR Loan	Sonoma Co Auditor-Controller	8/16/2016	8,416.93 *
1445	USDA Portion --Direct Charges July 201	Camp Meeker Rec & Park Dist	8/16/2016	1,723.95 *
1446	System Generated Check/AP	McPhail Fuel Company	8/16/2016	216.05

Total 1010 - Cash In Wells Fargo Bank-Operating 29,967.90

*Direct Charge Transfer Checks

Camp Meeker Recreation Parks District
Check/Voucher Register - CDG-Current Register
From 7/20/2016 Through 8/17/2016

1030 - Cash in Bank of the West-Water

Check Number	Check Description	Vendor Name	Effective Date	Check Amount
574	Water Transfer Checks--USDA & Capital		8/16/2016	6,600.00
575	Water Transfer Checks--Water Operations		8/16/2016	8,900.00
Total 1030 - Cash in Bank of the West-Water				15,500.00

Camp Meeker Recreation Parks District
Check/Voucher Register - CDG-Current Register
From 7/20/2016 Through 8/17/2016

1040 - Cash in US Bank-Rental Deposits/PayPal

Check Number	Check Description	Vendor Name	Effective Date	Check Amount
1030	Refund Rental Deposit--Merisha Lemmer 7/15 & 7/16/2016		8/10/2016	150.00
1031	Transfer Deposits to WFB as Rental Fees: Dancisak/Carter \$100 & Even		8/10/2016	250.00
1032	Rental Deposit Refund Dancisak/Carter 7/30 Wedding (Partial only)		8/10/2016	50.00
Total 1040 - Cash in US Bank-Rental Deposits/PayPal				450.00

Total of Checks Written All Accounts 45,917.90

CAMP MEEKER RECREATION AND PARK DISTRICT									
Allocation of Water Receipts Fiscal Year 7/1/2016 -6/30/2017									
Transfer Month	Allocation Month	Bank of West Stmt Balance	Total Amount Transferred	USDA-A&B WFB-Invest	Cap Improvements WFB-Invest	Operations WFB-Operating	Total		
August-16	July-16	15,615.48	15,500.00	6,100.00	500.00	8,900.00	15,500.00		
						#VALUE!	#VALUE!		
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						#VALUE!	#VALUE!		
						#VALUE!	#VALUE!		
YTD Totals		15,615.48	15,500.00	6,100.00	500.00	#VALUE!	#VALUE!		
2012-2013 Monthly				5,675.00	500.00				
2013-2014 Monthly				6,200.00	500.00				
2014-2015 Monthly				6,200.00	500.00				
2015-2016 Monthly				6,100.00	500.00				
*By telephone. Inaccurate # for 12/31 determined upon receipt of statement.									
7/14/16									

Camp Meeker Recreation & Parks District

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

10 - Recreation & Park - Operating

From 7/1/2016 Through 6/30/2017

(In Whole Numbers)

		<u>Current Year Actual</u>
	Revenue	
4210	Rental Fees-Anderson Hall	1,995
4215	Rental Fees-Other	144
4315	Refunds-Other	144
	Total Revenue	<u>2,283</u>
	Expenditures	
5010	Director Stipend	180
5101	Communications-Telephone	197
5105	Communications-ISP Website	40
5184	Janitorial Supplies	28
5185	Janitorial Services	200
5301	Maintenance-Beach and Parks	120
5302	Maintenance-Bldgs & Improvements	238
5304	Maintenance-Equipment	13
5410	Office Supplies	136
5416	Lease-Accounting Software	149
5426	Printing Services	76
5501	Professional Fees-Web	150
5520	Administrative Services	2,363
5540	LAFCO Charges	139
5550	Legal Services	23
5556	Professional Services-Accounting	1,575
5590	Gas and Oil	216
5592	Water and Sewer	164
5594	Utilities	109
	Total Expenditures	<u>6,114</u>
	Excess of Income Over (Under) Expense	<u>(3,832)</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
40 - Recreation & Parks - Water Operations
From 7/1/2016 Through 6/30/2017
(In Whole Numbers)

		<u>Current Year Actual</u>
Revenue		
4310	Sales of Water-Residential	(263)
	Total Revenue	<u>(263)</u>
Expenditures		
5101	Communications-Telephone	73
5105	Communications-ISP Website	40
5405	Miscellaneous	54
5410	Office Supplies	116
5416	Lease-Accounting Software	149
5425	Postage	9
5426	Printing Services	77
5501	Professional Fees-Web	150
5515	Contract Services-Water Operations	16,438
5520	Administrative Services	4,016
5540	LAFCO Charges	523
5550	Legal Services	143
5556	Professional Services-Accounting	1,575
5575	Bank Service Fees	15
5594	Utilities	1,240
8625	Tfr Within Fnd-Out	<u>10,141</u>
	Total Expenditures	<u>34,759</u>
	Excess of Income Over (Under) Expense	<u>(35,022)</u>

Camp Meeker Recreation & Parks District

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

50 - Recreation & Parks - Water Capital

From 7/1/2016 Through 6/30/2017

(In Whole Numbers)

		<u>Current Year Actual</u>
	Revenue	
4110	Interest Earned-Wells Fargo Bank	28
4625	Transfers-Within Fund In	<u>1,000</u>
	Total Revenue	<u>1,028</u>
	Expenditures	
8625	Tfr Within Fnd-Out	<u>1,000</u>
	Total Expenditures	<u>1,000</u>
	Excess of Income Over (Under) Expense	<u>28</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
70 - Recreation & Park - USDA Debt Fund
From 7/1/2016 Through 6/30/2017
(In Whole Numbers)

		<u>Current Year Actual</u>
	Revenue	
4625	Transfers-Within Fund In	<u>12,200</u>
	Total Revenue	<u>12,200</u>
	Expenditures	
8625	Tfr Within Fnd-Out	<u>12,200</u>
	Total Expenditures	<u>12,200</u>
	Excess of Income Over (Under) Expense	<u><u>0</u></u>

Camp Meeker
Transaction Detail June 2016

Fiscal Year	Period	Journal ID	Journal Header Description	Journal Line Description	Journal Date	Posted Date	Department	Fund	Tax Code	Account	Amount
2016	12	0000070620	CY Secured 4/12/16-5/12/16	Prop Tax - CY Secured	6/15/2016	6/15/2016	67010100	72151	T12000	40002 - Prop Tax - CY Secured	(3,424.96)
2016	12	0000072204	15-16 Business Impound	Prop Tax - CY Secured	6/24/2016	6/24/2016	67010100	72151	T12000	40002 - Prop Tax - CY Secured	178.73
2016	12	0000074089	CY Secured 6/13/16-7/5/16	Prop Tax - CY Secured	6/30/2016	7/7/2016	67010100	72151	T12000	40002 - Prop Tax - CY Secured	(166.97)
2016	12	0000073999	CY Sec Teeter Buyout P13 15-16	Prop Tax - CY Secured	6/30/2016	7/11/2016	67010100	72151	T12000	40002 - Prop Tax - CY Secured	(494.39)
2016	12	0000075126	15-16 Bus Impound Release	Prop Tax - CY Secured	6/30/2016	7/13/2016	67010100	72151	T12000	40002 - Prop Tax - CY Secured	(186.39)
										Account Total - 40002 - Prop Tax - CY Secured	(4,093.97)
2016	12	0000074578	CY Unsecured 12/11/15-7/5/16	Prop Taxes - CY, Unsecured	6/30/2016	7/11/2016	67010100	72151	T12000	40101 - Prop Taxes - CY, Unsecured	(31.64)
										Account Total - 40101 - Prop Taxes - CY, Unsecured	(31.64)
2016	12	0000075431	CY Unsec Cost Reimb Adj 15-16	CollectCost Del CY Unsecured	6/30/2016	7/13/2016	67010100	72151	T12000	40105 - CollectCost Del CY Unsecured	(4.64)
										Account Total - 40105 - CollectCost Del CY Unsecured	(4.64)
2016	12	0000074005	CY Supp Teeter Buyout P13 1516	Supplemental Prop Taxes - CY	6/30/2016	7/11/2016	67010100	72151	T12000	40111 - Supplemental Prop Taxes - CY	(70.47)
2016	12	0000074552	CY Supplemental 2/11/16-7/5/16	Supplemental Prop Taxes - CY	6/30/2016	7/11/2016	67010100	72151	T12000	40111 - Supplemental Prop Taxes - CY	(673.43)
										Account Total - 40111 - Supplemental Prop Taxes - CY	(743.90)
2016	12	0000073137	Teeter Adj PY Sec P13 15-16	Prop Taxes - PY, Secured	6/30/2016	7/11/2016	67010100	72151	T12000	40201 - Prop Taxes - PY, Secured	7.83
										Account Total - 40201 - Prop Taxes - PY, Secured	7.83
2016	12	0000075004	PY Unsecured 7/11/15-7/5/16	Prop Taxes - PY, Unsecured	6/30/2016	7/12/2016	67010100	72151	T12000	40211 - Prop Taxes - PY, Unsecured	(53.29)
										Account Total - 40211 - Prop Taxes - PY, Unsecured	(53.29)
2016	12	0000073145	Teeter Adj PY Supp P13 15-16	Supplemental Prop Taxes - PY	6/30/2016	7/11/2016	67010100	72151	T12000	40221 - Supplemental Prop Taxes - PY	3.16
										Account Total - 40221 - Supplemental Prop Taxes - PY	3.16
2016	12	0000068268	HOPTR P13 Sec Uns 2nd 50% 15-16	State Homeowners Prop Tax Ref	6/1/2016	6/6/2016	67010100	72151	T12000	42291 - State Homeowners Prop Tax Ref	(254.78)
2016	12	0000068274	HOPTR SB813 P13 15-16	State Homeowners Prop Tax Ref	6/1/2016	6/6/2016	67010100	72151	T12000	42291 - State Homeowners Prop Tax Ref	(5.31)
										Account Total - 42291 - State Homeowners Prop Tax Ref	(260.09)
2016	12	1A00076400	4th Qtr Interest Apportionment	4th Qtr Interest Apportionment	6/30/2016	7/15/2016	67010100	72151		44002 - Interest on Pooled Cash	(5.94)
										Account Total - 44002 - Interest on Pooled Cash	(5.94)
2016	12	0000076517	SB2557 Interest Appn 15-16	Other Interest Earnings	6/30/2016	7/15/2016	67010100	72151	T12000	44003 - Other Interest Earnings	(36.80)
										Account Total - 44003 - Other Interest Earnings	(36.80)
										Camp Meeker Fund Total - 72151	(5,219.28)
2016	12	0000070820	CY Secured 4/12/16-5/12/16	Direct Charges - CY	6/15/2016	6/15/2016	67010300	72153	T70300	40003 - Direct Charges - CY	(6,300.00)
2016	12	0000074089	CY Secured 6/13/16-7/5/16	Direct Charges - CY	6/30/2016	7/7/2016	67010300	72153	T70300	40003 - Direct Charges - CY	(925.00)
										Account Total - 40003 - Direct Charges - CY	(7,225.00)
2016	12	0000074907	PY Sec DC 4-1-16 thru 7-5-16	Direct Charges - Prior Year	6/30/2016	7/11/2016	67010300	72153	T70300	40202 - Direct Charges - Prior Year	(3,305.39)
										Account Total - 40202 - Direct Charges - Prior Year	(3,305.39)
2016	12	1A00076400	4th Qtr Interest Apportionment	4th Qtr Interest Apportionment	6/30/2016	7/15/2016	67010300	72153		44002 - Interest on Pooled Cash	(10.49)
										Account Total - 44002 - Interest on Pooled Cash	(10.49)
										Water Operations Fund Total - 72153	(10,440.88)
										Water Operations Fund Total - 72153	(15,380.15)
											(15,380.15)
Fiscal Year Total:											
Total Count: 20											

Balance Sheet

Account Description	Beginning Balance Jul 1st	Debits Jul - Jun	Credits Jul - Jun	Ending Balance Jun 30th
72151 Camp Meeker Rec and Park Dist.				
00001 All Asset Accounts				
10000 Cash and Investments				
10100 - Equity in Pooled Cash	3,322.08	69,830.09	(67,932.89)	5,219.28
10400 - Unrealized Gains and Losses	5.51	0.00	(5.51)	0.00
Total 10000 Cash and Investments	3,327.59	69,830.09	(67,938.40)	5,219.28
Total 00001 All Asset Accounts	3,327.59	69,830.09	(67,938.40)	5,219.28
00002 All Liability Accounts				
20000 Current Payables				
20100 - Vouchers Payable	0.00	66,848.71	(66,848.71)	0.00
20300 - Accounts Payable	(3,322.08)	3,322.08	0.00	0.00
Total 20000 Current Payables	(3,322.08)	70,170.79	(66,848.71)	0.00
Total 00002 All Liability Accounts	(3,322.08)	70,170.79	(66,848.71)	0.00
00003 Fund Balance and Net Position				
30000 Fund Balance				
30500 - FB - Unassigned	(5.51)	0.00	0.00	(5.51)
Total 30000 Fund Balance	(5.51)	0.00	0.00	(5.51)
Total 00003 Fund Balance and Net Position	(5.51)	0.00	0.00	(5.51)
Net YTD (Revenue) Expense	0.00	64,616.32	(69,830.09)	(5,213.77)
Total Fund Balance and Net Position	(5.51)	64,616.32	(69,830.09)	(5,219.28)
Total Liabilities and Fund Balance/Net Position	(3,327.59)	134,787.11	(136,678.80)	(5,219.28)
Total	0.00	204,617.20	(204,617.20)	0.00

Balance Sheet

Parameters

Account Description	Beginning Balance Jul 1st	Debits Jul - Jun	Credits Jul - Jun	Ending Balance Jun 30th
72153 Camp Meeker - Water Operations				
00001 All Asset Accounts				
10000 Cash and Investments				
10100 - Equity in Pooled Cash	9,114.59	130,671.75	(129,645.46)	10,140.88
10400 - Unrealized Gains and Losses	12.12	0.00	(12.12)	0.00
Total 10000 Cash and Investments	9,126.71	130,671.75	(129,657.58)	10,140.88
Total 00001 All Asset Accounts	9,126.71	130,671.75	(129,657.58)	10,140.88
00002 All Liability Accounts				
20000 Current Payables				
20100 - Vouchers Payable	0.00	128,577.52	(128,577.52)	0.00
20300 - Accounts Payable	(9,114.59)	9,114.59	0.00	0.00
Total 20000 Current Payables	(9,114.59)	137,692.11	(128,577.52)	0.00
Total 00002 All Liability Accounts	(9,114.59)	137,692.11	(128,577.52)	0.00
00003 Fund Balance and Net Position				
30000 Fund Balance				
30500 - FB - Unassigned	(12.12)	0.00	0.00	(12.12)
Total 30000 Fund Balance	(12.12)	0.00	0.00	(12.12)
Total 00003 Fund Balance and Net Position	(12.12)	0.00	0.00	(12.12)
Net YTD (Revenue) Expense	0.00	120,542.99	(130,671.75)	(10,128.76)
Total Fund Balance and Net Position	(12.12)	120,542.99	(130,671.75)	(10,140.88)
Total Liabilities and Fund Balance/Net Position	(9,126.71)	258,235.10	(259,249.27)	(10,140.88)
Total	0.00	388,906.85	(388,906.85)	0.00

CAMP MEEKER RECREATION & PARK DISTRICT

JOURNAL ENTRY AND DOCUMENTATION

ENTRY NUMBER: JV2017-003

DATE: 7/22/16

FUND	ACCOUNT	EVENT	LATER	ACCOUNT DESCRIPTION	DEBIT	CREDIT	
10	1010	00	999	CASH IN WELLS FARGO BANK	5,219.28		
10	1130	00	999	PROPERTY TAXES RECEIVABLE		5,219.28	
40	1010	00	999	CASH IN WELLS FARGO BANK	10,140.88		
40	1135	00	999	DIRECT CHARGES RECEIVABLE		10,140.88	✓

REASON FOR JOURNAL ENTRY:

ENTER DEPOSIT OF TAXES/DIRECT CHGS
FOR 6/30/2016 YEAR-END ACH TRANSFER TO
WELLS FARGO CHECKING.

PREPARED BY:

CSH

DATE POSTED:

8/10

FISCAL OFFICER APPROVAL:

DATE:

Camp Meeker
Transaction Detail June 2016

Fiscal Year	Period	Journal ID	Journal Header Description	Journal Line Description	Journal Date	Posted Date	Department	Fund	Tax Code	Account	Amount
2016	12	0000070520	CY Secured 4/12/16-6/12/16	Prop Tax - CY Secured	6/15/2016	6/15/2016	67010100	72151	T12000	40002 - Prop Tax - CY Secured	(3,424.96)
2016	12	0000072204	15-16 Business Impound	Prop Tax - CY Secured	6/24/2016	6/24/2016	67010100	72151	T12000	40002 - Prop Tax - CY Secured	178.73
2016	12	0000074089	CY Secured 6/13/16-7/5/16	Prop Tax - CY Secured	6/30/2016	7/7/2016	67010100	72151	T12000	40002 - Prop Tax - CY Secured	(166.97)
2016	12	0000073959	CY Sec Teeter Buyout P13 15-16	Prop Tax - CY Secured	6/30/2016	7/11/2016	67010100	72151	T12000	40002 - Prop Tax - CY Secured	(494.39)
2016	12	0000075126	15-16 Bus Impound Release	Prop Tax - CY Secured	6/30/2016	7/13/2016	67010100	72151	T12000	40002 - Prop Tax - CY Secured	(166.38)
										Account Total - 40002 - Prop Tax - CY Secured	(4,093.97)
2016	12	0000074876	CY Unsecured 12/1/15-7/5/16	Prop Taxes - CY, Unsecured	6/30/2016	7/11/2016	67010100	72151	T12000	40101 - Prop Taxes - CY, Unsecured	(31.64)
										Account Total - 40101 - Prop Taxes - CY, Unsecured	(31.64)
2016	12	0000075431	CY Unsec Cost Reimb Adj 15-16	CollectCost Del CY Unsecured	6/30/2016	7/13/2016	67010100	72151	T12000	40105 - CollectCost Del CY Unsecured	(4.64)
										Account Total - 40105 - CollectCost Del CY Unsecured	(4.64)
2016	12	0000074905	CY Supp Teeter Buyout P13 1516	Supplemental Prop Taxes - CY	6/30/2016	7/11/2016	67010100	72151	T12000	40111 - Supplemental Prop Taxes - CY	(70.47)
2016	12	0000074952	CY Supplemental 2/1/16-7/5/16	Supplemental Prop Taxes - CY	6/30/2016	7/11/2016	67010100	72151	T12000	40111 - Supplemental Prop Taxes - CY	(673.43)
										Account Total - 40111 - Supplemental Prop Taxes - CY	(743.90)
2016	12	0000073132	Teeter Adj PY Sec P13 15-16	Prop Taxes - PY, Secured	6/30/2016	7/11/2016	67010100	72151	T12000	40201 - Prop Taxes - PY, Secured	7.83
										Account Total - 40201 - Prop Taxes - PY, Secured	7.83
2016	12	0000075004	PY Unsecured 7/1/15-7/5/16	Prop Taxes - PY, Unsecured	6/30/2016	7/12/2016	67010100	72151	T12000	40211 - Prop Taxes - PY, Unsecured	(53.29)
										Account Total - 40211 - Prop Taxes - PY, Unsecured	(53.29)
2016	12	0000073148	Teeter Adj PY Supp P13 15-16	Supplemental Prop Taxes - PY	6/30/2016	7/11/2016	67010100	72151	T12000	40221 - Supplemental Prop Taxes - PY	3.16
										Account Total - 40221 - Supplemental Prop Taxes - PY	3.16
2016	12	0000068268	HOPTR P13 SecUns 2nd 50% 15-16	State Homeowners Prop Tax Ref	6/1/2016	6/6/2016	67010100	72151	T12000	42291 - State Homeowners Prop Tax Ref	(254.78)
2016	12	0000068274	HOPTR SB813 P13 15-16	State Homeowners Prop Tax Ref	6/1/2016	6/6/2016	67010100	72151	T12000	42291 - State Homeowners Prop Tax Ref	(5.31)
										Account Total - 42291 - State Homeowners Prop Tax Ref	(260.09)
2016	12	1400076400	4th Qtr Interest Apportionment	4th Qtr Interest Apportionment	6/30/2016	7/15/2016	67010100	72151		44002 - Interest on Pooled Cash	(5.94)
										Account Total - 44002 - Interest on Pooled Cash	(5.94)
2016	12	0000076517	SB2557 Interest Appn 15-16	Other Interest Earnings	6/30/2016	7/15/2016	67010100	72151	T12000	44003 - Other Interest Earnings	(36.80)
										Account Total - 44003 - Other Interest Earnings	(36.80)
										Camp Meeker Fund Total - 72151	(5,219.23)
2016	12	0000070520	CY Secured 4/12/16-6/12/16	Direct Charges - CY	6/15/2016	6/15/2016	67010300	72153	T70300	40003 - Direct Charges - CY	(6,300.00)
2016	12	0000074089	CY Secured 6/13/16-7/5/16	Direct Charges - CY	6/30/2016	7/7/2016	67010300	72153	T70300	40003 - Direct Charges - CY	(525.00)
										Account Total - 40003 - Direct Charges - CY	(6,825.00)
2016	12	0000074907	PY Sec DC 4-1-16 thru 7-5-16	Direct Charges - Prior Year	6/30/2016	7/11/2016	67010300	72153	T70300	40202 - Direct Charges - Prior Year	(3,305.39)
										Account Total - 40202 - Direct Charges - Prior Year	(3,305.39)
2016	12	1400076400	4th Qtr Interest Apportionment	4th Qtr Interest Apportionment	6/30/2016	7/15/2016	67010300	72153		44002 - Interest on Pooled Cash	(10.49)
										Account Total - 44002 - Interest on Pooled Cash	(10.49)
										Water Operations Fund Total - 72153	(10,140.88)
										Total Count: 20	(15,360.16)

RUSSIAN RIVER UTILITY
PO BOX 730
FORESTVILLE, CA 95436
707-887-7735

August 10, 2016

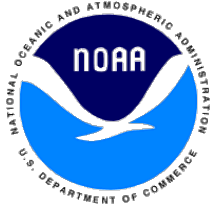
RE: CAMP MEEKER PAST DUE ACCOUNTS

- **Accounts 2, 8, 22, 23, 36, 50, 54, 61, 65, 68, 80, 83, 90, 94, 101, 114, 129, 139, 148, 151, 162, 164, 172, 178, 179, 182, 203, 237, 246, 254, 261, 262, 269, 287, 293, 307, 316, 317, 318, 322, 328, 329, 330, 334, 338, 354, 355 and 367:** Past due notices will be sent on August 25, 2016 and lock off is scheduled for September 6, 2106.
- **Accts 4, 15, 24, 133, 152, 155, 158, 220, 227 and 350:** Payments are either waiting to be deposited or are on their way.
- **Acct 88:** These accounts are being locked off August 11, 2016.
- **Acct 295:** This account was locked off in January 2016. **Should we start the lien process?**
- **Accts 4, 22, 50, 55, 111, 145, 155, 161, 178, 185, 220, and 252:** Payments are on the way.
- **Acct 127:** Confirmed with NationStar Mortgage that a check is being mailed 8/10/16. **Take no action at the board meeting regarding this account.**
- **Acct 342:** Customer is paying off over the course of a few months.

10-Aug-16	CAMP MEEKER RECREATION AND PARK DISTRICT						Page -1 of 1
		PAST DUE REPORT					
ACCT	CURRENT	1-30	31-60	61+	LAST PAYMENT		TOTAL
2	598.03	391.50			189.00	6/17/16	989.53
4	122.23	114.13	111.56		200.00	6/20/16	347.92
8	85.24	74.83			101.15	6/17/16	160.07
15	53.87	51.38	71.53		48.44	5/25/16	176.78
16	40.22	0.66			40.00	7/6/16	40.88
22	48.16	41.28			160.00	7/19/16	89.44
23	46.53	47.47			92.18	7/12/16	94.00
24	47.80	45.54	43.62	46.05	90.57	5/3/16	183.01
31	40.11	2.11			40.00	7/29/16	42.22
36	49.52	44.99	0.39		45.38	8/9/16	94.90
44	41.21	1.79			38.00	7/22/16	43.00
50	65.94	20.14			100.00	7/12/16	86.08
54	45.71	43.84			47.72	6/27/16	89.55
61	112.25	45.26	38.78		40.00	7/22/16	196.29
65	42.62	41.90			82.00	6/17/16	84.52
68	48.42	49.05	20.45		75.00	8/2/16	117.92
77	45.86	0.10			40.00	7/22/16	45.96
80	44.70	43.24			37.22	7/12/16	87.94
83	44.32	43.59			64.10	7/12/16	87.91
88	48.95	47.08	43.12	0.84	42.00	5/27/16	139.99
90	49.07	47.40			42.16	6/27/16	96.47
94	48.17	45.84			50.00	7/19/16	94.01
101	42.89	28.56			44.00	6/14/16	71.45
114	57.69	74.21			61.10	7/6/16	131.90
127	74.08	70.55	67.19	583.89	89.78	9/19/14	795.71
129	42.99	42.10			89.45	7/22/16	85.09
133	48.87	45.10	29.92		150.00	5/17/16	123.89
136	43.68	0.52			83.00	6/17/16	44.20
139	55.25	13.15			30.69	8/5/16	68.40
148	44.39	42.90			89.20	6/27/16	87.29
149	45.36	0.14			46.00	7/19/16	45.50
151	76.47	70.47			173.81	5/31/16	146.94
152	50.79	49.59	46.96	44.40	100.00	5/3/16	191.74
155	85.91	83.25	57.42		100.00	6/14/16	226.58
158	65.49	49.68	53.87	35.34	140.00	4/21/16	204.38
162	48.70	41.96			40.00	6/14/16	90.66
164	43.14	38.72			45.00	5/31/16	81.86
172	72.04	58.15			100.00	6/17/16	130.19
178	58.46	298.09			263.09	7/19/16	356.55
179	41.60	31.93			120.00	6/27/16	73.53
182	56.61	11.83			140.00	8/9/16	68.44
185	42.58	49.30			150.00	6/20/16	91.88
186	47.94	4.32			92.76	7/19/16	52.26
198	47.38	3.14			44.24	7/29/16	50.52
203	52.71	72.31	1.15		130.00	7/12/16	126.17
217	40.10	2.00			200.00	4/15/16	42.10
220	90.18	80.17	71.46		160.00	6/14/16	241.81
223	48.17	1.79			41.70	8/5/16	49.96
227	48.47	46.22	44.76	42.81	90.00	5/3/16	182.26
237	77.03	57.95	0.98		117.00	6/27/16	135.96
246	45.77	35.36			100.00	6/14/16	81.13
248	69.05	0.79			50.00	7/19/16	69.84
254	44.48	45.62			87.37	6/14/16	90.10
261	51.52	46.77			43.00	7/12/16	98.29
262	45.57	44.52			99.82	6/27/16	90.09

263	42.72	3.53			42.00	7/26/16	46.25
269	46.75	46.35	1.07		43.60	7/19/16	94.17
287	43.98	41.28			42.50	6/17/16	85.26
293	47.34	46.88			44.16	6/27/16	94.22
295	55.99	53.33	50.79	215.72	150.00	4/8/16	375.83
307	48.19	48.52	6.40		80.00	7/19/16	103.11
316	47.25	46.22			50.00	7/19/16	93.47
317	51.96	50.09			50.00	7/12/16	102.05
318	175.33	54.65			230.00	6/27/16	229.98
322	52.40	47.92			44.00	6/17/16	100.32
328	79.13	77.00			60.35	6/17/16	156.13
329	61.70	52.35			64.23	7/12/16	114.05
330	48.74	48.30			96.33	6/14/16	97.04
334	42.08	40.12	0.30		80.00	5/17/16	82.50
338	44.00	41.56			95.74	6/27/16	85.56
339	40.33	6.50			200.00	5/17/16	46.83
342	174.77	310.24	243.16		106.32	7/22/16	728.17
350	70.00	77.37	73.69	3.70	74.06	5/27/16	224.76
354	51.40	50.75			47.40	7/6/16	102.15
355	70.72	71.05	13.39		100.00	7/19/16	155.16
367	190.31	51.11			41.72	7/19/16	241.42
	5,059.38	4,049.40	1091.96	972.75	6,718.34		11,173.49
			BILLING REGISTER INFORMATION 07/31/16				
			WATER	\$4,374.37	CURRENT CHARGES		\$15,465.01
			SVC CHG	\$14,515.00	PAST DUE		\$7,166.83
			FIRE SVC	\$60.00	OVERPAY/PREPAY		-\$13,745.62
			RECONN	\$70.00			
			ADJ	-\$4,155.92			
			LATE CHGS	\$591.56	TOTAL RECEIVABLES		\$8,886.22

CAMP MEEKER RECREATION AND PARK DISTRICT										
WATER SALES 2016										
METER	ACCT NO.	MONTH	TOTAL AMOUNT PUMPED GALLONS	AMOUNT PUMPED TO OCSD	NET AMOUNT PUMPED	AMT SOLD	% PUMPED TO CMR&PD	% LOSS	NOTES	
Alliance Maste	363	JAN	1,220,000	441,300	430,000	790,000	35.25	0.01		
Union Park	369									
Alliance Maste	363	FEB	1,370,000	424,500	623,240	746,760	45.49	21.01		
Union Park	369									
Alliance Maste	363	MARCH	1,051,500	373,300	429,890	621,610	40.88	0.08		
Union Park	369									
Alliance Maste	363	APRIL	1,391,000	490,100	690,160	700,840	49.61	0.22		
Union Park	369									
Alliance Maste	363	MAY	1,171,400	469,100	411,410	759,990	35.12	0.08		
Union Park	369									
Alliance Maste	363	JUNE	1,845,300	593,000	798,840	1,046,460	43.29	1.64		
Union Park	369									
Alliance Maste	363	JULY	1,840,100	698,700	791,740	1,048,360	43.03	0.81		
Union Park	369									
Alliance Maste	363	AUG								
Union Park	369									
Alliance Maste	363	SEPT								
Union Park	369									
Alliance Maste	363	OCT								
Union Park	369									
Alliance Maste	363	NOV								
Union Park	369									
Alliance Maste	363	DEC								
Union Park	369									
	TOTAL 2016		9,889,300	3,490,000	4,175,280	5,714,020				
	Total 2015		22,774,200	6,842,400	15,518,310	10,118,260	68.13			
	Total 2014		19,271,400	7141400	12,130,000	10,964,120	65.38	9.38		
	Total 2013		20,172,800	7044100	13,128,700	11,884,410	65.08	9.48		
	Total 2012		20,424,200	6,667,800	13,756,400	12,470,220	67.35	9.35		
	Total 2011		19,307,170	5,925,900	13,381,200	11,916,240	69.77	10.95	OCSD Loss 8.29%	
	Total 2010		20,013,990	6,461,400	13,552,500	12,579,240	67.77	7.18	OCSD Loss 12.37%	
	Total 2009		21,003,900	6,427,000	14,576,900	13,189,380	69.40	8.26	OCSD Loss 7.78%	
	Total 2008		23,183,499	9,129,300	14,054,199	13,184,640	60.62	6.19	OCSD Loss 16.07%	
	Total 2007		22,786,000	6,904,600	15,845,400	14,103,260	69.54	11.17	OCSD Loss 10.30%	



California Voluntary Drought Initiative

VOLUNTARY DROUGHT AGREEMENT

Dutch Bill Creek

Camp Meeker Recreation and Parks District



This Voluntary Drought Agreement (Agreement) is developed to implement the goals of the California Voluntary Drought Initiative (Initiative, attached). The parties enter into this Agreement in furtherance of the terms, policies and goals of the Initiative. This Agreement is between NOAA's National Marine Fisheries Service (NMFS), the California Department of Fish and Wildlife (CDFW), and Camp Meeker Recreation and Parks District (CMRPD), a California Water District.

Priority Watersheds

This project is located in a priority watershed where the risk of drought-related effects to Federally-listed and State-listed fish species is greatest. Dutch Bill Creek, tributary to the Russian River, is one such priority area. This site contains Central California Coast (CCC) coho salmon and CCC steelhead, which are listed under the Federal Endangered Species Act (ESA) as Endangered and Threatened, respectively. Coho salmon are also listed as Endangered under the California Endangered Species Act (CESA).

Elements of this Voluntary Drought Initiative and Agreement

With this project, the CMRPD, with assistance from CDFW and NMFS, will utilize existing water infrastructure to add water to upper Dutch Bill Creek in order to maintain a minimum subsistence condition for juvenile coho salmon and steelhead rearing in the main channel downstream of CMRPD.

Existing Setting: Stream flow approximately 2,000 feet downstream of the proposed release point in Dutch Bill Creek was measured on August 3, 2016 to be 0.10 cubic feet per second (cfs). Consistent with previous dry years, the lower river has progressively dried up and, as of August 3, 2016, was intermittently wetted up to and beyond the Tyrone Bridge crossing. Continuous

surface flow upstream to the upper extent of potential habitat for salmonids near the town of Occidental persists, albeit at very low flows. A minimum trickle of flow over riffles, in the upper creek, has helped to maintained water quality conditions sufficient for juvenile salmonids to survive. Without intervention however, flow recessions are likely to continue with little or no survival of salmonids beyond October 2016.

Flow Releases: After signing of this agreement, and with approval of the Temporary Urgency Change Petition by the State Water Resources Control Board, Division of Water Rights, CMRPD will release water from the pipeline at Alliance Redwoods into Dutch Bill Creek. The rate of release will range between 0.05 and 0.2 cubic feet per second with the total volume of water not to exceed 30 af during this period. Actual rates of release will be determined by NMFS, CDFW and CMRPD and shall be based upon instream flow conditions, facilities and permit constraints. Releases will continue until for up to three (3) months or until the first substantial rain event (or until flow conditions recover to a minimum of 0.1 cfs). Anyone wishing to access the point of release must notify Alliance Redwoods 24 hours in advance and must sign in at their front office at the beginning of their visit to the property.

Water Rights: CMRPD is a California Water District which provides municipal water services to 365 residences in and around the town of Camp Meeker, California. The water supply is sourced from two wells near the town of Monte Rio that draw underflow from the mainstem Russian River under an appropriative water right (Permit # 21198). The Permit allows for direct diversion of up to 90 acre-feet (af) per year at a rate not to exceed 0.23 cubic feet per second (cfs). Once pumped from the wells, water is transported approximately 4 miles via pipeline to a water filtration facility where it is treated, stored and subsequently delivered to clients or used for fire protection services. No water is diverted from Dutch Bill Creek by CMRPD.

Permit 21198 is still in its development period, and has a face value of 90 af. According to CMRPD's 2014 Permit Progress Report, a total of 59.1 af (19,271,400 gallons) was used under the permit in 2014. Use has not increased since that time, which leaves approximately 30 af for temporary instream flow dedication. A maximum use of 30 af over 90 days results in a release rate of 0.17 cfs. The maximum diversion rate at Monte Rio is 0.23 cfs, the monthly average diversion rate in 2014 was reported as 0.12 cfs (7.2 af) in August and 0.09 cfs (5.14 af) in

September. As such, a release of 0.11 cfs is feasible under CMRPD's existing rights and up to 0.14 cfs could be released in September.

Engineering: CMRPD will release untreated (i.e. raw) water from the pipeline, via a two inch pipeline from the existing facility tank across from Alliance Redwood Conference Grounds (Alliance, 625 Bohemian Highway, Occidental, Ca), into the upper portion of Dutch Bill Creek in a reach designated by NMFS and CDFW as critical for juvenile coho salmon and steelhead rearing. CMRPD has an access agreement with Alliance Redwood Conference Grounds to allow the transport of water via an above ground pipe across its property and extending to Dutch Bill Creek. This site will not require any soil disturbance or significant infrastructure improvements.

Permitting: CMRPD will enter into a Voluntary Drought Initiative Agreements (VDI) with NMFS and CDFW and has consulted with the North Coast Regional Water Quality Control Board (NCRWQCB) and Sonoma County on any other permit obligations. For more information on the VDI process please go to:

http://www.westcoast.fisheries.noaa.gov/protected_species/salmon_steelhead/voluntary_drought_initiative.html

Monitoring: Monitoring the effects of flow augmentation on coho salmon and steelhead is necessary to ensure these actions will not inadvertently harm these species. The RRUD will be responsible for implementing continuous flow releases during the agreed upon periods. This will include recording the timing, rate and duration of water releases as well as monitoring water temperature and dissolved oxygen at the point of discharge. Stream flows will be recorded by the gauge at Westminster Woods and its continued operation will remain during the TUCP term (July through December 2016).

University of California (UC) and Sonoma County Water Agency crews will map surface flow conditions, measure riffle crest depths, and take intermittent measurements of DO and water temperature in all of Dutch Bill (mouth to release point) at weekly intervals before and after the release. UC will communicate with partners at DFW, NOAA and SWRCB on a weekly basis regarding flow conditions. Any water quality concerns that arise from the monitoring will be resolved via communication between CMRPD, NMFS, CDFW and the North Coast Regional

Board. CMRPD will subsequently report the results of the consultations with CDFW, NMFS, and the Regional Board to the SWRCB.

Fish Rescue and Relocation

If NMFS and CDFW identify reaches of stream in the Dutch Bill Creek watershed, affected by CMRPD's supplemental flow releases, where coho salmon and steelhead are at risk of death due to stream desiccation, and they decide to rescue those fish, fish may be relocated by CDFW personnel to other, wetted sections of Dutch Bill Creek, or to the Warm Springs Conservation Hatchery, to complete their summer rearing.

CMRPD is not expected to assist in the handling of any fish and is not responsible for the decisions of, and any actions by, CDFW personnel associated with the fish relocation or release operations. NMFS will not participate directly in rescue or relocation actions.

Flow Release Coordination

CMRPD, NMFS and CDFW agree to work together to determine the need for and implement adjustments to the rate or timing of releases for the purpose of improving the stream flow augmentation effort. Releases will continue for as long as possible or until the total volume released equals 30 af (approximately 90 days), unless terminated by CMRPD, CDFW or NMFS. Cause for early termination may include:

- Rainfall has created necessary flows for natural habitat;
- Adverse impacts, or threatened adverse impacts, to water quality conditions in or below flow release points;
- Adverse impacts, or threatened adverse impacts, to fish and wildlife conditions in or below flow release points;
- Threats to human health or safety;
- Threats of property damage;
- Other good cause as may be determined by consensus between CMRPD, CDFW, or NMFS, such as repair and maintenance.

CMRPD, CDFW, and NMFS must reach a consensus decision before flow releases are to be terminated if the termination occurs prior to December 31, 2016 (or longer if this Agreement is extended as described below). The ability to enhance habitat will be limited by the amount of water available, the remaining amount of time in the Agreement (duration), and the response of the stream channel to the addition of water. CMRPD, NMFS and CDFW will communicate frequently to ensure that flow releases are closely monitored, and evaluated to determine fish rearing benefits. NMFS and CDFW will work closely with CMRPD to ensure rearing conditions are maintained to the extent possible and consistent with this Agreement. After the cessation of flow, no party shall have further obligation with respect to the subject matter of this agreement.

Water Supply Agreement

This Agreement represents an extraordinary measure intended to enable fish to survive the critical 2016 drought period. It does not provide for any diversion of water from streams during the dry season. Because the pipeline has been in place for many years and is the primary source of water for residents in Camp Meeker, NMFS and CDFW agree to avoid any interruption in municipal services as a result of this Agreement.

Implementation and Duration

This Agreement is effective upon the date of the last signature below. This Agreement will continue to be in effect until December 31, 2016, or until Federal or State drought emergency declarations or designations are no longer in effect, whichever comes first.

Camp Meeker Representative

Date

Alicia Van Atta

Date

Assistant Regional Administrator

NMFS, West Coast Region

California Coastal Area Office

Scott Wilson

Date

Regional Manager

Bay Delta Region

California Department of Fish and Wildlife

RESOLUTION NO. 2016-007

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CAMP MEEKER RECREATION AND PARK DISTRICT
AUTHORIZING THE RECORDATION OF A LIEN.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CAMP MEEKER RECREATION AND PARK DISTRICT:

WHEREAS, water services in the amount of \$375.83 have been provided for the benefit of APNS 075-242-007, commonly known as 34 McClure, Camp Meeker, California, and remain unpaid despite numerous attempts of collection from the property owner(s) Fatima Martinez-Rasso, Trustee of Rasso Trust (Account 295) of said parcel, and

WHEREAS, the District bill for water or other services has been delinquent for more than 60 days and the District Manager has mailed a written notice of delinquency by first class mail to the property owners listed on the latest county tax roll, and posted on the property in a conspicuous place, at least 20 days prior to this District meeting at which a determination is to be made as to the recording of a lien for the delinquency as required by the District Water Code.

WHEREAS, the District has held a hearing, received any written and oral statements of the property owner or other interested person and is ready to make a determination as to whether to record a lien against the property for the delinquency.

WHEREAS, as a matter of public interest and necessity and pursuant to California Water Code Sections 31701, et seq. the District Water Code Sections 3.9 and 4.0, the District may impose a lien upon said owners' property to insure collection of the amounts due;

NOW, THEREFORE, IT IS DETERMINED AND ORDERED as follows:

Payments for services to the Fatima Martinez-Rasso, Trustee and the Rasso Trust are more than 60 days in arrears; and,
District Staff is hereby instructed to record a Certificate of Lien against all real properties owned by Fatima Martinez-Rasso, Trustee and the Rasso Trust, at the Sonoma County Recorder's Office consistent with the terms of the District Water Code and the Water Code of the State of California.

Following recordation, a copy of the recorded Certificate of Lien shall be mailed by first class mail to the property owner(s) at the address listed on the latest county tax roll.

.....

I hereby certify that the foregoing is a full, true and correct copy of a Resolution duly and regularly adopted and passed by the Board of Directors of the CAMP MEEKER RECREATION AND PARK DISTRICT, Sonoma County, California, at a meeting held on August 16, 2016, by the following vote:

AYES, and in favor thereof,
NOES, and against,
ABSENT,

Catherine J. Anderson, Secretary/Treasurer

APPROVED:

Lynn E. Watson, President, Board of Directors

NO FEE
Gov't Code 27383

WHEN RECORDED MAIL TO:
CAMP MEEKER
RECREATION AND PARK DISTRICT
P O BOX 461
CAMP MEEKER, CA 95419

LIEN FOR DELINQUENT AND UNPAID CHARGES

NOTICE IS HEREBY GIVEN that Camp Meeker Recreation and Park District, exercising the powers of a county water district under California Public Resources Code section 5786.7(b), with its principal office in the County of Sonoma, State of California, has a lien pursuant to section 31701.7 of the California Water Code and section 3.9 of the Camp Meeker Recreation and Park District Water Code on the real property described below, owned by the Rasso Trust and Fatima Martinez-Rasso, Trustee, who is/are the person(s) liable for such delinquent and unpaid charges.

\$ 375.83 Delinquent and Unpaid Charges for the period beginning June 2015 and continuing.

\$ _____ Interest

\$ _____ Penalties

\$ 375.83 TOTAL AMOUNT OWING TO DATE

The property against which this amount has been assessed, and which the lien is imposed upon is commonly referred to as: 34 McClure, Camp Meeker, CA 95419
APN 075-242-007

To secure payment of said amounts, Camp Meeker Recreation and Park District, whose mailing address is P O Box 461, Camp Meeker, California 95419, as the Trustee authorized by the Camp Meeker Recreation and Park District to enforce said lien by private sale of the property in accordance with the Water Code, Civil Code and all applicable provisions of the law of the State of California, as the same may be amended from time to time.

Date: _____ CAMP MEEKER RECREATION & PARK DISTRICT

By: _____
Catherine J. Anderson, Treasurer
Camp Meeker Recreation and Park District

CAMP MEEKER REC & PARK**Customer Detail****RASSO TRUST, L & T****Account Number****295**RASSO TRUST, L & T
512 MOSCOW STSAN FRANCISCO CA
94112 (415)756-0440
Service Address: 34 MC CLUREDate Turned On
Date Turned Off
Meter Check Date
Rate Code 1
Pump/Well Number 1
Last Reading 7471
Previous Reading 7471
Usage 0Months On System 217
Total Usage 74,520
Average Usage 343
Sequence Number 1790
Meter Serial Number 99828623
Route Number 2
Last Read Date 8/8/2016
12 Month Average 1,090
Last Year Average 740
Previous Year Average 280
Last 'Paid On Time' Date 4/8/2016
Last Late Charge Date 8/9/2016
Number Of Late Months 49
Next Due Date 9/2/2016
Year To Date Charges \$382.34A P N 075-242-07
OLD ACCT # 7,265**Deposit Information**

Deposit Amount	\$0.00	Deposit Date	Certificate Number	0
Deposit Amount 2	\$0.00	Deposit 2 Date	Services	Current Balance
0				
Usage	Charges	Read Date	Reading	
January	0 79.38	1/7/2016	7471 L R	SERVICE CHARGE \$40.00
February	0 46.59	2/8/2016	7471 L	
March	0 50.67	3/6/2016	7471 L	Late Charge \$15.99
April	0 53.21	4/7/2016	7471 L	
May	0 48.37	5/4/2016	7471 L	
June	0 50.79	6/4/2016	7471 L	
July	0 53.33	7/8/2016	7471 L	
August	0 46.33	8/6/2015	7035 L	
September	3,750 49.64	9/6/2015	7410 L	
October	250 45.13	10/6/2015	7435 L	
November	330 47.54	11/4/2015	7468 L	Previous Charges \$319.84
December	30 42.32	12/4/2015	7471 L	
Last Payment	4/8/2016 \$150.00	Check Number	8684389	Current Balance 375.83
Age 1	\$53.33	Age 2	\$50.79	Age 3 \$215.72

AS OF JAN 2016, PROPERTY LOCKED OFF.

7/24/12 MP L/O. Fatima Martinez is the trustee. 12/13/12 MP U/L. 9/11/13 GP L/O. 4/23/14 JD U/L.
1/26/16 RS L/O.

2016 Local Agency Biennial Notice

Name of Agency: _____

Mailing Address: _____

Contact Person: _____ Phone No. _____

Email: _____ Alternate Email: _____

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (*check one BOX*):

☐ **An amendment is required. The following amendments are necessary:**

(*Check all that apply.*)

- ☐ Include new positions
- ☐ Revise disclosure categories
- ☐ Revise the titles of existing positions
- ☐ Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- ☐ Other (*describe*) _____

☐ **The code is currently under review by the code reviewing body.**

☐ **No amendment is required.** (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 3, 2016**, or by the date specified by your agency, if earlier, to:

(*PLACE RETURN ADDRESS OF CODE REVIEWING BODY HERE*)

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

CAMP MEEKER RECREATION AND PARK DISTRICT

POLICY HANDBOOK

POLICY TITLE: CONFLICT OF INTEREST CODE

POLICY NUMBER: 101

The Political Reform Act (Government Code § 81000, et seq., hereinafter referred to as the Act) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission (“FPPC”) has adopted a regulation (2 California Code of Regulations § 18730) which contains the terms of standard conflict of interest code, which can be incorporated by reference in an agency’s code. After public notice and hearings, it may be amended by the FPPC to conform to the amendments in the Act. Therefore, the terms of § 18730 and amendments to it adopted by the FPPC are hereby incorporated by reference. This regulation and text here designating officials and employees and establishing disclosure categories shall constitute the conflict of interest code of the Camp Meeker Recreation and Park District (“District”).

The full text of Section 18730, together with any amendment thereto, may be found at: <http://www.fppc.ca.gov/legal/regs/current/18730.pdf>

Designated positions shall file statements of economic interests with the District. Upon receipt of the statements, the District shall make and retain a copy and forward the original of this statement to the Sonoma County Clerk of the Board of Supervisors. Statements of Economic Interests are public records available for inspection.

DESIGNATED POSITIONS: The designated positions listed below are required to file Form 700 Statements of Economic Interests disclosing certain personal financial interests. These positions are required to file the applicable individual schedules to report investments, business positions, sources of income and interests in real property located in the District’s jurisdiction. The applicable schedules to be filed for each position are based on the disclosure category assigned to the designated position.

Designated Positions	Disclosure Category
Board Member	1
General Manager	1
Consultants	2

DISCLOSURE CATEGORIES:

Disclosure Category 1: Persons in this category shall disclose:

- A. Interests in real property located entirely or partly within District boundaries or within two miles of District boundaries, or of any landed owned or used by the District.
- B. Investments or business positions in or income (including gifts, loans and travel payments) from sources that provide, plan to provide, or have provided in the last two years facilities, goods, software, hardware, or services including consulting services, to the District, or are engaged in the acquisition of real property within the District.

Disclosure Category 2: Persons in this category shall disclose:

- A. Consultants shall disclose pursuant to the broadest disclosure category in the conflict of interest code subject to the following limitation: the District may determine in writing that a particular consultant is hired to perform a range of duties that is limited in scope and, thus, is not required to comply with the full disclosure requirements described above, but instead must comply with more tailored disclosure requirements specific to that consultant. Such a determination shall include a description of the consultant's duties and, based on that description, a statement of the extent of the disclosure requirements.