

Agenda of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, June 19, 2018 7:00 pm
DISTRICT OFFICE (Next to the Fire Station)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS (10 minutes)

- A. Approval of Minutes
 - 1. May 15, 2018 minutes
- B. Payment of Claims
- C. Journal Entry Approval
- D. Administrative and Financial Report

VII. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility, 10 minutes)

- A. Report of operations for the current month.

VIII. ACTION ITEMS

A. SETH MURCHISON: ORGANIZATION OF CAMP MEEKER FIRE DRILL AND RELATED CONCERNS (Seth Murchison, 10 minutes)

DESCRIPTION: Mr. Murchison has requested time on the agenda to make proposals for the organizing of a Camp Meeker Evacuation Fire Drill and formation of a subcommittee for the project.

PROPOSED ACTION: The Board may/may not take further action in this regard.

B. WATER WAIVER: ACCOUNT 367, 5600 BOHEMIAN HIGHWAY, (APN 075-050-006), JAMES SCHWEIZER (James Schweizer, 5 minutes)

DESCRIPTION: The Board tabled this request at their May meeting and the property owner has sent an email advising their inability to attend a Board meeting as he lives out of the area and continuing his request for a waiver on behalf of his tenant as RRU staff discovered a burst pipe upon meter reading. Meter box had to be dug out of the asphalt and replaced as it was also damaged by multiple fire engines parking/turning around in driveway in response to a vehicle accident on Alder Creek.

PROPOSED ACTION: The Board may/may not approve a water waiver for account 367, 5600 Bohemian Highway.

- C. WATER WAIVER: ACCOUNT 79, 135 LINCOLN, (APN 075-110-002), ARNOLD ADVOCATE (Arnold Advocate, 10 minutes)
DESCRIPTION: The property owner is requesting a waiver for a water bill of \$342.57 due to cracked PVC fitting outside his house located in an area where he seldom goes. He has since replaced the fitting.
PROPOSED ACTION: The Board may/may not approve a water waiver for account 79, 135 Lincoln.
- D. UPDATE: BOARD RECRUITMENT PROCESS (Gary Helfrich/Staff, 15 minutes)
DESCRIPTION: The Board will interview individuals who have submitted applications in open session at its June 19 meeting. The Board members will vote on the final selection at the July 17 meeting and the oath of office will be administered at that time.
PROPOSED ACTION: The Board may/may not take further action.
- E. UPDATE: COMMUNITY CONCERNS: FIRE ACCESS AND WATER TANK SIGNAGE (Gary Helfrich, 15 minutes)
DESCRIPTION: The Board has discussed, at recent meetings, the concerns of residents of the fire/evacuation and health hazard concerns with respect to RVs blocking the streets of Camp Meeker and adjacent to one of the water tanks. The Board will continue to discuss the issue and provide what information it can to the community.
PROPOSED ACTION: The Board may/may not take further action.
- F. UPDATE: BRELJE AND RACE SCOPE OF ENGINEERING SERVICES AND COST ESTIMATE 5 YEAR CAPITAL IMPROVEMENT PLAN (Anthony Tominia, and Gary Helfrich, 15 minutes)
DESCRIPTION: The Board has received a draft of the Capital Improvement Plan developed by Brelje and Race and will review and discuss the draft report with respect changes and to going forward with a water rate survey. Brelje and Race will be present at the July 19 meeting to walk through questions and concerns.
PROPOSED ACTION: The Board may/may not approve further action in regard to the CIP.
- G. CPA ENGAGEMENT FOR FINANCIAL AUDIT 6/30/2018, GORANSON & ASSOCIATES (Staff, 5 minutes)
DESCRIPTION: The District has engaged Goranson and Associates to complete the State required fiscal audit for the 6/30/2017 and prior fiscal years. The estimated cost for 6/30/2018 is \$10,000.00 and has no increase over 6/30/2017.
PROPOSED ACTION: The Board may/may not engage Goranson and Associates, Inc. to conduct the 6/30/2018 financial audit at a cost of \$10,000.
- H. RESOLUTION 2018-007: APPROVAL OF PRELIMINARY BUDGET FOR FISCAL YEAR COMMENCING JULY 1, 2018 AND ENDING JUNE 30, 2019. (Anthony Tominia & Staff, 15 minutes)
DESCRIPTION: The Board will review the proposed preliminary budget, which California law requires adopted by June 30, 2018.
PROPOSED ACTION: The Board may/may not approve Resolution 2018-007, Approval of Preliminary Budget for the fiscal year ending June 30, 2019.

I. RESOLUTION 2018-008: APPROVAL OF DISTRICT APPROPRIATION LIMIT
JULY 1, 2018 THROUGH JUNE 30, 2019. (Staff, 5 minutes)

DESCRIPTION: California State law requires the District, annually, to choose an appropriations (spending) limit and the method by which the limit is determined. This law was adopted by the California voters through the Initiative Process in 1979. It was known as Prop 4, and it basically adds further limits on taxation limits under Prop 13. The way the annual Appropriations Limit law works, a District may not levy taxes greater than the prior year, adjusted for a cost of living factor. Since Camp Meeker never spends more than its allowed Appropriations Limit [i.e. your District runs on less tax dollars than otherwise allowed], this Annual Appropriations Limit process is largely a formality for the District and its Board. The Appropriations Limit does, however, serve as the maximum amount of tax dollar generated money that can be spent by the District. Traditionally, the District has used the standardized appropriations limit calculations provided by the County of Sonoma auditor's office. Note that this limit applies only to the District's tax dollars, and does not set a limit on the "enterprise" sourced revenues (i.e. the dollars you pay for water). The County of Sonoma Auditor recommends that the District's limit be established at \$286,748 for the fiscal year ending June 30, 2019.

PROPOSED ACTION: The Board may/may not will decide whether to approve Resolution 2018-008 establishing the District's appropriation's limit for the fiscal year ending June 30, 2019.

J. RESOLUTION 2018-009: TRANSFER OF FUNDS RECREATION AND PARK OPERATING FUND TO WATER OPERATIONS FUND FOR FISCAL YEAR ENDING JUNE 30, 2018.

(Staff, 5 minutes)

DESCRIPTION: The Board adopted Resolution 2015-007 on June 23, 2015 regarding the disposition of \$23,887.00 owed the water fund by the capital fund and determined that the amount owed would be allowed to "float" and subject to review 2017. Over the last two fiscal years, the amount owed the water fund has been reduced to \$13,887. The District's fiscal officer is proposing a transfer from the Recreation and Park Operating fund of \$5,000.00 to reduce the total amount due and review prior to the close of the 2019 fiscal year.

PROPOSED ACTION: The Board may/may not take further action regarding transfer of funds.

K. RESOLUTION 2018-010: TRANSFER OF FUNDS FROM THE WATER CAPITAL FUND TO THE WATER OPERATIONS FUND FOR THE FISCAL YEAR ENDING JUNE 30, 2018.

(Anthony Tominia and Staff, 5 minutes)

DESCRIPTION: State law does not allow the District funds to be in deficit at fiscal year end. The water fund revenues have not been sufficient to cover operating costs for some years, and the \$22,200.00 cost of completing a Capital Improvement Plan necessary to establish a basis for a water rates study have resulted in a projected deficit at year-end June 30, 2018. Therefore, the Board will review transfer of funds to cover the projected deficit.

PROPOSED ACTION: The Board may/may not adopt Resolution 2018-010: Transfer of Funds From the Water Capital Fund to the Water Operations Fund in the amount of \$22,000 for the fiscal year-end June 30, 2018.

L. UPDATE: CAMP MEEKER SIGN (Gary Helfrich/Anthony Tominia, 5 minutes)

DESCRIPTION: The Board will discuss the progress of the Camp Meeker sign and proposed repair tentatively scheduled for May 19 and 20. Areas to address include road closure, equipment needs, volunteer labor and miscellaneous concerns.

PROPOSED ACTION: The Board may/may not approve further action in regard to the sign.

X. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place.

XI. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than ten (10) calendar days before the meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419.

Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion.

Submit your agenda items using the District's website at the following address:

http://www.campmeeker.org/wordpress/?page_id=224.

Minutes of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, May 15, 2018 7:00 pm
DISTRICT OFFICE (Next to the Fire Station)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Helfrich.

II. ROLL CALL

Directors Helfrich, Larson, Anderson, Tominia and Watson were present.

III. APPROVAL OF AGENDA

A motion was made by Cathie Anderson, and seconded Valery Larson on to approve the agenda as posted.

Directors Helfrich, Larson, Anderson, and Tominia, voted yes. Director Watson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

At 7:04 Director Watson entered the meeting.

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

Michael Johnson expressed concern regarding road blockage by folks “camping” at the roadside with respect to fire safety. Gary Helfrich advised that a call to the California Highway patrol would be appropriate.

Seth Murchison stated that he had two items relative to fire issues. He is willing to participate with “Fire Safe Sonoma” as a liaison for the Board and additionally stated that after the October 2017 fires many folks are camping on the roads above Camp Meeker with tents and fire circles. He wanted to know what he could do about this. Gary Helfrich advised that much of the time these are public/private property concerns and boil down to trespass issues. In the case of St. Dorothy’s properties, St. Dorothy’s would have to pursue legal remedies. The District does not have the ability or authority to abate.

Kevin Cogliandro advised that he wishes to be considered for the upcoming director opening.

Sierra Cantor of Gold Ridge Resource Conservation District spoke regarding local issues. Director Helfrich advised that the agenda includes an item for this.

VI. CONSENT ITEMS

A. Approval of Minutes

1. April 17, 2018 minutes

A motion was made by Cathie Anderson, and seconded by Valery Larson to approve the April 17, 2018 minutes as recorded.

Directors Helfrich, Larson, Anderson, Tominia, and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved.

B. Payment of Claims

A motion was made by Anthony Tominia, and seconded by Cathie Anderson to approve the May warrant request 2017/2018-011 as follows:

2017-2018-011	RP-May 2018	13,212.31
\$66,283.36*	Water-May2018	15,412.05

*Includes tax transfer checks

Wells Fargo Bank Checks 1750-1763, Bank of the West checks 617 and 618 in payment of expenses and water receipt transfers, and US Bank check 1074 transferring rental fees to the operating account.

Directors Helfrich, Larson, Anderson, Tominia, and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved.

C. Journal Entry Approval

The Board reviewed JV2018-061 reflecting transfer of tax and direct charge proceeds from the Sonoma County Tax Collector to Wells Fargo Bank.

A motion was made by Cathie Anderson, and seconded by Anthony Tominia to approve JV2018-061 reflecting Sonoma County's transfer of tax and direct charge proceeds.

Directors Helfrich, Larson, Anderson, Tominia, and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved.

D. Administrative and Financial Report

Ms. Doran-Girard advised that the 2018-2019 Preliminary Budget will be adopted (in accordance with state law) and any planned programs need to be included. Additionally, she informed the Board that the paperwork for the Habitat Grant will be processed in the coming month and that various items of correspondence, including Camp Meeker Volunteer FD raffle tickets had been received.

VII. REPORT OF THE WATER SYSTEM OPERATOR

- A. Robert Sherrod reported that the water system is operating well and advised that Russian River had worked with Brelje regarding the Scada telemetry equipment and CIP issues.

VIII. ACTION ITEMS

A. INTRODUCTION: DAVID WOOD, GOLD RIDGE RESOURCE CONSERVATION

DESCRIPTION: Mr. Wood introduced himself and informed the Board that he has been hired by the Gold Ridge Resource Conservation District as the Lower Russian River Ombudsman and is attending the meeting to introduce himself to the District. He stated his office hours in various locations and will provide septic assistance with respect to new Regional Water Board standards. Considerable discussion ensued.

PROPOSED ACTION: No action necessary.

- B. WATER WAIVER: ACCOUNT 133, 97 RAILROAD, (APN 075-143-005)
HORACE R. AND CYNTHIA S. WHITE
DESCRIPTION: Mr. White is requesting mitigation based on average bills of large water debt of \$685.60 as a pipe was severed in the rain at night. Meter placement is too close to vehicles passing by. He is also requesting movement of meters at 98 Railroad and 15740 Morelli that has had the same issue with respect to pipe breakage due to vehicles driving over the meter.
ACTION: A motion was made by Anthony Tominia, and seconded by Cathie Anderson to approve a water waiver for 97 Railroad based of average usage less cost of energy. The moving of meters at 98 Railroad and 15740 Morelli has been tabled until June.
Directors Helfrich, Larson, Anderson, Tominia, and Watson voted yes.
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0
The motion was approved.
- C. WATER WAIVER: ACCOUNT 367, 5600 BOHEMIAN HIGHWAY, (APN 075-050-006),
JAMES SCHWEIZER
DESCRIPTION: The property owner was requesting a waiver on behalf of his tenant as RRU staff discovered at burst pipe upon meter reading. Meter box had to be dug out of the asphalt and replaced as it was also damaged by multiple fire engines parking/turning around in driveway in response to a vehicle accident on Alder Creek. The property owner did not appear at the meeting.
ACTION: The Board tabled a water waiver for account 367, 5600 Bohemian Highway.
- D. SUSPENSION OF WATER CONNECTION: Account 295, 34 McClure, (APN 075-242-007).
THE RASSO TRUST
DESCRIPTION: The water service on account 295 has been locked off since January 26, 2016 and currently \$2,319.82 is owed. The District recorded a lien against the property on August 18, 2016 in the amount of \$ 375.83 (ongoing). If the Board approves the Notice of Suspension a 30-day period for the Rasso Trust to satisfy their water obligation will commence. If unpaid the property will be removed from the customer list and tax rolls and will be required to apply and pay for a new service under provisions of Section 2.1 of Ordinance 7.
ACTION: A motion was made by Anthony Tominia, and seconded by Cathie Anderson to move forward issuing a Notice of Suspension to the Rasso Trust, Account 295, 34 McClure (APN 075-242-007).
Directors Helfrich, Larson, Anderson, Tominia, and Watson voted yes.
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0
The motion was approved.
- E. UPDATE: COMMUNITY CONCERNS: FIRE ACCESS AND WATER TANK SIGNAGE
DESCRIPTION: The Board discussed the concerns of residents of the fire/evacuation with respect to the “illegal camping” and evacuation signage. Seth Murchison informed the Board that he has been talking with St. Dorothy’s. Gary Helfrich advised, as earlier in the meeting, that despite community concerns, the camping on St. Dorothy’s is a private property issue and the District is powerless in this respect. Director Larson suggested working more closely with St. Dorothy’s perhaps meeting with St. Dorothy’s staff/Board.
Director Tominia requested that this item remain on the Board agenda for further discussion.
ACTION: No action was taken.

F. CAMP MEEKER SIGN

DESCRIPTION: The Board discussed the progress of the Camp Meeker sign and proposed repair tentatively scheduled for May 19 and 20. Areas to address include road closure, equipment needs, volunteer labor and miscellaneous concerns.

ACTION: No action was taken.

X. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place.

Director Anderson stated that she is concerned about the garbage on the bridge, which is a public road and needs to be cleared.

Director Tominia advised that the blackberries along the creek have been removed and the parking re-striping is complete.

XI. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Cathie Anderson, and seconded by Valery Larson that the May 2018 meeting of the Camp Meeker Board of Directors is adjourned.

Directors Helfrich, Larson, Anderson, Tominia, and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved.

The meeting adjourned at 8:31 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

2018-05-15finalminscdg2.doc

**CHERYL DORAN GIRARD
CLIENT MEMORANDUM**

TO: CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS
FROM: CHERYL DORAN GIRARD
SUBJECT: JUNE 19, 2018 WARRANTS AND FINANCIAL INFORMATION
DATE: JUNE 14, 2018

Financial Statements and Warrant Detail in the board packet following this memorandum provide updated information through June 14, 2018.

2017/2018-012	RP-June 2018	7,658.01
\$33,975.81	Water- June 2018	26,317.80

Please be aware that the 18-19 Final Budget will be in preparation during August for approval at the September Board meeting per legal requirements. Any adjustments to financial data can be incorporated at that time. Please let me know so that I can include them in the adjusting the preliminary budget estimates.

Bank accounts have been reconciled. I am hopeful we can resolve the Anderson Hall/Paypal deposit account movement from US Bank to Wells Fargo where all our current accounts are held and, as is usual, invoices relating to the checks written will be on hand for review.

The County will not have data for assessor files for direct charge billing until July 31 and have established 8/10/2018 as the submittal date. I have requested an extension as the Board must hold a public meeting after the data the District submits has been processed at the County.

In the event that you need to contact me, I can be reached via cell phone 707-696-2876.



CAMP MEEKER RECREATION AND PARK DISTRICT

WARRANT REQUEST # 2017-2018-012

VENDOR	CHECK AMOUNT	R&P FUND	WATER FUND	EXPLANATION
Anderson, Cathie	60.00	60.00		Stipend & Anderson Hall Repairs
Larson, Valery	30.00	30.00		Director Stipend-June 2018
Watson, Lynn	30.00	30.00		Director Stipend-June 2018
Doran-Girard, Cheryl	5,700.00	997.50	997.50	Consulting-May 2018/June 2018
Doran-Girard, Cheryl	-	1,425.00	1,425.00	Consulting-May 2018/June 2018
Doran-Girard, Cheryl	-	142.50	142.50	Consulting-May 2018/June 2018
Doran-Girard, Cheryl	-	285.00	285.00	Consulting-May 2018/June 2018
Lopez, Jessica	150.00	150.00		Anderson Hall Cleaning
Camp Meeker Water	163.82	163.82		Water Service: Beach/Hall (2 months)
Fedex Office	195.98	97.99	97.99	Printing
PGE	77.56	77.56		Electric Service
Perry Johnson	600.00	300.00	300.00	Legal Services
Brelje & Race	10,531.25	-	10,531.25	Engineering 5-Year Capital Plan
Russian River Utility	8,993.65	-	8,391.31	Contract Services
Russian River Utility			602.34	Electric Service
US Bank	411.31	230.66	180.65	Various Recurring charges
Wavemaker	25.00	25.00		Financial Stmt Upload
McPhail Fuel	64.88	64.88		Tank Rental-Hall
Special District Risk Mgmt	6,728.52	3,364.26	3,364.26	Annual Insurance Premium
State Compensation Ins	213.84	213.84		Deposit Premium 19
Total	33,975.81	7,658.01	26,317.80	(0.00)

DIRECTOR APPROVAL:

DATE:

6/19/2018

Camp Meeker Recreation & Parks District
Check/Voucher Register - CDG-Current Register
1010 - Cash In Wells Fargo Bank-Operating
From 5/16/2018 Through 6/19/2018

Check Number	Check Description	Vendor Name	Effective Date	Check Amount
1764	System Generated Check/Vo...	Cathie Anderson	6/19/2018	30.00
1765	System Generated Check/Vo...	Brelje & Race Con...	6/19/2018	10,531.25
1766	System Generated Check/Vo...	Camp Meeker Wa...	6/19/2018	163.82
1767	System Generated Check/Vo...	Cheryl Doran-Girard	6/19/2018	5,700.00
1768	System Generated Check/Vo...	Fedex Office	6/19/2018	195.98
1769	System Generated Check/Vo...	Jessica Lopez	6/19/2018	150.00
1770	System Generated Check/Vo...	McPhail Fuel Com...	6/19/2018	64.88
1771	System Generated Check/Vo...	P G & E	6/19/2018	77.56
1772	System Generated Check/Vo...	Perry Johnson An...	6/19/2018	600.00
1773	System Generated Check/Vo...	Russian River Utility	6/19/2018	8,993.65
1774	System Generated Check/Vo...	Spec Dist Risk Mg...	6/19/2018	6,728.52
1775	System Generated Check/Vo...	State Compensati...	6/19/2018	213.84
1776	System Generated Check/Vo...	US Bank	6/19/2018	411.31
1777	System Generated Check/Vo...	Wavemaker Medi...	6/19/2018	25.00
1778	Director Stipend-June 2018	Cathie Anderson	6/19/2018	30.00
1779	Director Stipend-June 2018	Valery Larson	6/19/2018	30.00
1780	Director Stipend-June 2018	Lynn Watson	6/19/2018	30.00
Total 1010 - Cash In Wells Fargo Bank-Operating				33,975.81

NO VOID CHECKS

Camp Meeker Recreation & Parks District
Check/Voucher Register - CDG-Current Register
1030 - Cash in Bank of the West-Water
From 5/16/2018 Through 6/19/2018

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
619	Transfer USDA/CAP -May re...	Camp Meeker Rec...	6/19/2018	6,600.00
620	Water Transfer-May 2018 R...	Camp Meeker Rec...	6/19/2018	<u>10,650.00</u>
		Total 1030 - Cash in Bank of the West-Water		17,250.00

Camp Meeker Recreation & Parks District
Check/Voucher Register - CDG-Current Register
1040 - Cash in US Bank-Rental Deposits/PayPal
From 5/16/2018 Through 6/19/2018

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
1075	Refund Deposit -Anderson H...		6/15/2018	150.00
1076	Refund deposit A. Hall 6/2/1...		6/15/2018	<u>150.00</u>
		Total 1040 - Cash in US Bank-Rental Deposits/PayPal		300.00
				<u> </u>
Report Total				51,525.81
				<u><u> </u></u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
10 - Recreation & Park - Operating
From 7/1/2017 Through 6/30/2018
(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
Revenue				
4001	Property Taxes-CY Secured	75,000	69,131	(5,869)
4020	Property Taxes-CY Supplemental	0	980	980
4040	Property Taxes-CY Unsecured	0	2,035	2,035
4041	Cost Reimbursement-Collect Delinquent CY Unsec	(950)	(35)	915
4101	Interest Pooled Cash -Sonoma County	75	14	(61)
4210	Rental Fees-Anderson Hall	8,300	7,325	(975)
4215	Rental Fees-Other	1,727	1,727	0
4220	State-Home Owner Property Tax Relief	525	253	(272)
4295	Grant Revenue	5,500	0	(5,500)
4625	Transfers-Within Fund In	0	5	5
	Total Revenue	90,177	81,435	(8,742)
Expenditures				
5010	Director Stipend	1,080	1,080	0
5017	Worker Compensation Insurance	1,000	1,169	(169)
5101	Communications-Telephone	900	985	(85)
5105	Communications-ISP Website	600	240	360
5110	Communications-Website Other	1,500	625	876
5184	Janitorial Supplies	250	368	(118)
5185	Janitorial Services	2,000	1,200	800
5210	Insurance-Property & Liability	3,000	3,364	(364)
5301	Maintenance-Beach and Parks	750	10,153	(9,403)
5302	Maintenance-Bldgs & Improvements	550	329	221
5401	Memberships	200	140	61
5402	Marketing	250	0	250
5405	Miscellaneous	1,500	700	800
5410	Office Supplies	1,150	673	477
5415	Office Operations	300	0	300
5416	Lease-Accounting Software	1,500	1,299	201
5420	Training-Administrative	0	69	(69)
5425	Postage	200	186	14
5426	Printing Services	775	476	299
5427	Supplies	675	0	675
5428	Food	275	126	149
5501	Professional Fees-Web	1,200	138	1,063
5502	Professional Fees-Consultants	1,795	0	1,795
5520	Administrative Services	12,500	12,903	(403)
5540	LAFCO Charges	150	116	34
5550	Legal Services	3,250	3,080	170
5555	Professional Services-Auditor	7,500	8,365	(865)
5556	Professional Services-Accounting	12,000	13,198	(1,198)
5570	Service Fee-PayPal	150	71	79
5571	Late Fees	50	0	50
5575	Bank Service Fees	180	(5)	185
5576	Property Tax Administration Fee	1,000	932	68
5590	Gas and Oil	1,100	1,198	(98)
5591	Equipment Rentals	150	227	(77)
5592	Water and Sewer	1,700	979	721

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
10 - Recreation & Park - Operating
From 7/1/2017 Through 6/30/2018
(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
5594	Utilities	1,500	938	562
8515	Renovate/Replacement	1,500	0	1,500
8516	Maintenance & Repair	2,500	0	2,500
8565	Equipment 2	2,500	683	1,817
8625	Tfr Within Fnd-Out	12,500	4,071	8,429
9001	Contingency	167	0	167
	Total Expenditures	81,847	70,080	11,767
	Excess of Income Over (Under) Expense	8,330	11,355	3,025

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
40 - Recreation & Parks - Water Operations
From 7/1/2017 Through 6/30/2018
(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
Revenue				
4010	Direct Charges-Current Year	125,000	117,065	(7,935)
4061	Direct Charges -Prior Year	0	198	198
4101	Interest Pooled Cash -Sonoma County	0	19	19
4310	Sales of Water-Residential	205,000	174,395	(30,605)
4625	Transfers-Within Fund In	73,000	3,236	(69,764)
	Total Revenue	403,000	294,913	(108,087)
Expenditures				
5017	Worker Compensation Insurance	700	410	291
5101	Communications-Telephone	500	435	65
5105	Communications-ISP Website	350	240	110
5110	Communications-Website Other	0	500	(500)
5185	Janitorial Services	150	0	150
5210	Insurance-Property & Liability	3,000	3,364	(364)
5401	Memberships	100	140	(40)
5405	Miscellaneous	125	60	65
5410	Office Supplies	800	646	154
5415	Office Operations	100	0	100
5416	Lease-Accounting Software	1,600	1,299	301
5420	Training-Administrative	300	69	231
5425	Postage	75	131	(56)
5426	Printing Services	500	408	92
5501	Professional Fees-Web	1,500	88	1,413
5515	Contract Services-Water Operations	107,500	100,994	6,506
5520	Administrative Services	15,000	13,447	1,553
5540	LAFCO Charges	750	478	272
5550	Legal Services	5,000	2,602	2,398
5555	Professional Services-Auditor	7,500	8,321	(821)
5556	Professional Services-Accounting	12,000	13,738	(1,738)
5565	Fiscal Agent Fees	0	1,068	(1,068)
5575	Bank Service Fees	100	155	(55)
5576	Property Tax Administration Fee	1,250	0	1,250
5580	Elections Cost	2,663	0	2,663
5585	Public/Legal Notices	450	0	450
5587	Water System Fees-State	2,500	2,282	218
5594	Utilities	6,500	6,183	317
5595	Waste Removal	500	0	500
8516	Maintenance & Repair	15,000	7,991	7,009
8520	Engineering Services	0	820	(820)
8565	Equipment 2	0	574	(574)
8567	Engineering Services	0	19,249	(19,249)
8625	Tfr Within Fnd-Out	219,300	120,276	99,024
	Total Expenditures	405,813	305,969	99,844
	Excess of Income Over (Under) Expense	(2,813)	(11,056)	(8,243)

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
50 - Recreation & Parks - Water Capital
From 7/1/2017 Through 6/30/2018
(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
	Revenue			
4110	Interest Earned-Wells Fargo Bank	0	291	291
4625	Transfers-Within Fund In	0	6,000	6,000
	Total Revenue	0	6,291	6,291
	Expenditures			
5410	Office Supplies	0	55	(55)
8625	Tfr Within Fnd-Out	0	6,000	(6,000)
	Total Expenditures	0	6,055	(6,055)
	Excess of Income Over (Under) Expense	0	237	237

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
60 - Recreation & Parks-DWR E58237
From 7/1/2017 Through 6/30/2018
(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
	Revenue			
4101	Interest Pooled Cash -Sonoma County	0	382	382
4625	Transfers-Within Fund In	0	69,261	69,261
	Total Revenue	0	69,643	69,643
	Expenditures			
7910	Long Term Debt-Principal	0	85,426	(85,426)
7911	Long Term Debt-Interest	0	11,652	(11,652)
	Total Expenditures	0	97,077	(97,077)
	Excess of Income Over (Under) Expense	0	(27,435)	(27,435)

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
61 - Recreation & Park - Reserve DWR E58237
From 7/1/2017 Through 6/30/2018
(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
	Revenue			
4101	Interest Pooled Cash -Sonoma County	0	635	635
	Total Revenue	0	635	635
	Excess of Income Over (Under) Expense	0	635	635

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
70 - Recreation & Park - USDA Debt Fund
From 7/1/2017 Through 6/30/2018
(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
	Revenue			
4625	Transfers-Within Fund In	<u>0</u>	<u>93,788</u>	<u>93,788</u>
	Total Revenue	<u>0</u>	<u>93,788</u>	<u>93,788</u>
	Expenditures			
7910	Long Term Debt-Principal	0	34,000	(34,000)
7911	Long Term Debt-Interest	0	59,573	(59,573)
8625	Tfr Within Fnd-Out	<u>0</u>	<u>73,200</u>	<u>(73,200)</u>
	Total Expenditures	<u>0</u>	<u>166,773</u>	<u>(166,773)</u>
	Excess of Income Over (Under) Expense	<u>0</u>	<u>(72,985)</u>	<u>(72,985)</u>

RUSSIAN RIVER UTILITY
PO BOX 730
FORESTVILLE, CA 95436
707-887-7735

June 11, 2018

RE: CAMP MEEKER PAST DUE ACCOUNTS

- **Accounts 4, 15, 19, 40, 60, 95, 105, 107, 111, 114, 115, 118, 120, 121, 122, 124, 125*, 126, 140, 150, 155, 161, 164, 166, 169, 174, 189, 190, 192, 193, 218, 221, 222, 223, 224, 226, 227, 240, 243, 246, 249, 253, 264, 268, 287, 305, 306, 307, 309, 320, 342, 350, 365, 366, 367:** Past due notices will be processed on June 25, 2018, and lock offs will be scheduled for July 9, 2018.
- **Accounts 127 and 217:** Locked off March 28, 2018.
- **Accounts 22, 68, 94, 96, 152, 158, 185, 220, and 317:** Payments are in hand or on their way.
- **Account 79:** Requested a leak adjustment. This should be on June agenda.
- **Acct 133:** Leak adjustment to be decided at June meeting.
- **Acct 212:** Locked off 6/11/18 for NSF/Returned Check.
- **Acct 339:** Vacant. Locked off 6/11/18

	CAMP MEEKER RECREATION & PARK DISTR						
		PAST DUE LIST					
					Jun-18		
ACCT #	CURRENT	1 - 30.	31 - 60	60+	LAST PAYMENT	TOTAL	
4	89.76	69.64			69.86	4/25/18	159.40
15	45.04	32.44			180.00	3/26/18	77.48
19	43.46	41.16			41.44	4/19/18	84.62
22	50.40	48.34	50.03		71.31	4/30/18	148.77
40	43.42	40.00			1.02	5/31/18	83.42
60	66.72	50.83			121.57	4/25/18	117.55
68	59.25	50.75	51.70		78.00	4/6/18	161.70
70	41.03	2.21			130.00	5/7/18	43.24
74	43.22	41.22			41.26	4/25/18	84.44
79	43.44	342.57			46.33	5/7/18	386.01
94	51.92	48.84	34.84		100.00	4/17/18	135.60
95	44.06	41.64			42.86	4/25/18	85.70
96	44.15	42.01	40.10		122.58	3/26/18	126.26
105	51.51	45.34	0.01		43.23	5/31/18	96.86
107	70.49	63.83			30.22	5/14/18	134.32
111	51.00	46.82			40.45	4/17/18	97.82
114	337.14	47.86			101.97	4/17/18	385.00
115	42.66	38.47			46.97	5/24/18	81.13
117	42.54	5.12			35.08	5/24/18	47.66
118	96.12	67.42			72.74	5/24/18	163.54
120	43.18	44.02			43.25	5/24/18	87.20
121	46.68	51.19			52.18	5/24/18	97.87
122	47.19	46.60			46.33	5/24/18	93.79
124	43.39	43.45			43.71	5/24/18	86.84
125	1,141.71	42.11			42.21	5/24/18	1,183.82
126	47.70	49.28			46.31	5/24/18	96.98
127	51.05	48.62	46.31	126.10	48.55	11/28/17	272.08
133	74.90	674.89			50.00	5/24/18	749.79
136	40.04	0.08			80.00	4/17/18	40.12
140	44.81	49.92	0.61		137.00	5/3/18	95.34
150	50.11	51.38			91.64	5/7/18	101.49
152	52.38	50.61	46.49	43.78	140.51	3/2/18	193.26
155	51.56	41.94			110.00	5/24/18	93.50
158	46.99	43.65	41.40	22.41	250.00	12/19/17	154.45
161	45.68	44.04			140.00	5/14/18	89.72
164	46.00	37.20			50.00	5/24/18	83.20
166	44.20	41.24			43.00	4/25/18	85.44
169	47.60	44.86			40.00	4/25/18	92.46
174	51.06	47.94			88.43	4/25/18	99.00
185	45.94	43.71	45.84		85.23	4/11/18	135.49
189	42.02	40.00			40.80	4/25/18	82.02
190	42.00	40.00			82.00	4/25/18	82.00
192	42.59	40.14			130.00	4/6/18	82.73
193	49.65	47.85			47.75	5/18/18	97.50

198	42.13	3.00			82.50	3/26/18	45.13
212	48.31	82.86			47.86	5/15/18	131.17
217	51.50	84.05	46.72	134.32	200.00	11/6/17	316.59
218	76.28	74.67			69.40	5/14/18	150.95
220	165.09	72.02	68.76	0.02	210.36	3/26/18	305.89
221	50.24	49.19			32.61	5/3/18	99.43
222	62.76	60.13			62.38	4/19/18	122.89
223	43.66	34.47			19.00	3/14/18	78.13
224	41.92	38.47			500.00	10/31/17	80.39
226	48.68	51.45	19.04		100.00	5/24/18	119.17
227	43.83	23.79			200.00	3/27/18	67.62
240	44.79	42.72	0.20		43.00	4/17/18	87.71
243	50.18	46.04			47.04	4/25/18	96.22
246	46.65	32.68			140.00	4/11/18	79.33
249	45.01	45.81			89.88	5/14/18	90.82
253	42.12	42.34			43.24	5/15/18	84.46
264	46.28	44.38			48.80	4/30/18	90.66
268	52.58	35.07			50.00	4/17/18	87.65
269	47.29	2.91			42.38	5/15/18	50.20
270	62.61	4.59			150.00	5/31/18	67.20
287	47.73	47.38			45.64	5/7/18	95.11
295	163.79	155.99	148.56	2,171.26	150.00	4/8/16	2,639.60
305	41.92	37.14			100.00	4/19/18	79.06
306	48.68	43.95			50.00	4/30/18	92.63
307	49.41	47.45			46.54	5/7/18	96.86
309	48.10	49.98			115.27	5/14/18	98.08
317	51.02	51.79	49.09		98.59	4/19/18	151.90
320	44.67	44.24			46.00	5/14/18	88.91
329	57.84	3.82			46.04	5/31/18	61.66
339	48.00	45.71	43.53	70.68	460.00	1/5/18	207.92
342	195.25	15.50			129.33	5/24/18	210.75
348	49.96	0.16			47.00	5/24/18	50.12
349	43.14	40.32			40.18	4/25/18	83.46
350	70.00	73.89	7.75		151.05	4/17/18	151.64
365	75.66	74.71			75.07	5/24/18	150.37
366	47.01	46.65			47.43	5/24/18	93.66
367	53.38	70.25			478.75	5/15/18	123.63
	5,843.23	4,550.80	740.98	2568.57	7,651.13		13,703.58
			BILLING REGISTER INFORMATION MAY 31, 2018				
			WATER	\$ 2,479.61	CURRENT CHARGES		\$ 17,596.36
			SVC CHG	\$ 14,475.00	PAST DUE		\$ 4,279.67
			FIRE SVC	\$ 60.00	OVERPAY/PREPAY		\$ (14,022.03)
			RECONN	\$ 35.00			
			ADJ	\$ 8.91			
			LATE CHGS	\$ 487.84	TOTAL RECEIVABLES		\$ 7,854.00

			TOTAL RECEIVABLES: \$23,852.99	
			ACCOUNTS LISTED: 81	

CAMP MEEKER RECREATION AND PARK DISTRICT										
WATER SALES 2016										
METER	ACCT NO.	MONTH	TOTAL AMOUNT PUMPED GALLON S	AMOUNT PUMPED TO OCSD	NET AMOUNT PUMPED	AMT SOLD	% PUMPE D TO CMR&P D	% LOSS	NOTES	
Alliance Ma	363	JAN	1,478,090	440,500	1,037,590	739,450	70.19	28.70		
Union Park	369									
Alliance Ma	363	FEB	1,297,640	396,900	900,740	745,570	69.41	17.22		
Union Park	369									
Alliance Ma	363	MARCH	1,168,980	425,800	743,180	653,010	63.57	12.13		
Union Park	369									
Alliance Ma	363	APRIL	1,182,270	490,500	751,110	431,160	63.53	-8.57		
Union Park	369									
Alliance Ma	363	MAY	1,256,890	537,800	735,950	520,940	58.55	-2.34		
Union Park	369									
Alliance Ma	363	JUNE								
Union Park	369									
Alliance Ma	363	JULY								
Union Park	369									
Alliance Ma	363	AUG								
Union Park	369									
Alliance Ma	363	SEPT								
Union Park	369									
Alliance Ma	363	OCT								
Union Park	369									
Alliance Ma	363	NOV								
Union Park	369									
Alliance Ma	363	DEC								
Union Park	369									
	total 2018		6,383,870	2,291,500	4,168,570	3,090,130	65.30%			

Subject: Fwd: CMRPD water system credit request

From: rruwater@sonic.net

To: cdgirard1945@yahoo.com

Date: Monday, May 7, 2018, 10:28:24 AM PDT

----- Original Message -----

Subject:CMRPD water system credit request

Date:2018-05-05 08:44

From:James Schweizer <schweizfamily@gmail.com>

To:rruwater@sonic.net

Reply-To:schweizfamily@gmail.com

Camp Meeker Board of Directors,

Attention: Gary Helfrich

This past month an employee discovered a burst pipe that supplies water to the residence at 5600 Bohemian Highway, while reading the meter. Your employee shut off the water to the residence and I repaired the damaged pipe on the residence side of the meter. However, our tenants received a very large water bill of \$478.75 for the month of April.

Upon performing the repair at the meter box, I found that the box had been run over and sunk into the asphalt driveway at least an inch by a heavy vehicle which broke the pipe below the driveway. The meter box had to be dug out of the asphalt and the pipe repaired and the box replaced.

A little further information on the damage to the box: There was a vehicle accident into Alder Creek at the sharp curve next to the driveway approximately 2-3 days prior to the discovery of the damaged pipe. Multiple fire vehicles used the driveway to park and/or turn around in during the incident. Its believed that one of the engines may have run over the box during this time. This would explain the damage to the pipe and sunken meter box. I understand that it wasn't intentional and because of the rains during the time, the box likely may not have even been visible under the water run-off. As the owner of the property, I'm working to try to eliminate future damage to the box by pouring a concrete curb to better protect both the meter box and the fire hydrant located at the end of the driveway.

I'm respectfully asking the board for a credit for \$478.75, minus the average monthly water usage to be determined.

Sincerely,
James Schweizer

Subject: **Re: Fwd: Water bill - 135 Lincoln Ave, Camp Meeker**

From: rruwater@sonic.net

To: cdgirard1945@yahoo.com

Date: Wednesday, June 6, 2018, 5:09:38 PM PDT

He is acct #79. No prior leak adjustments.

Steph

Will put on agenda account number?
Cheryl

Cheryl Doran-Girard
707-696-2876
Sent from my iPhone

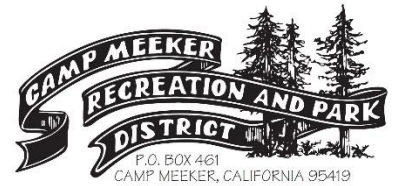
Begin forwarded message:

> From: Arnold Advocate <arnolda1@aol.com>
> Date: June 6, 2018 at 1:12:50 PM PDT
> To: admin@campmeeker.org
> Subject: Water bill - 135 Lincoln Ave, Camp Meeker
>
> I received a water bill for \$342.57. This is \$300 more than any past
bell. The reason for the large amount was a cracked pvc fitting outside
my house in an area where I seldom go. I have since replaced the
fitting.
>
> Is there any way there could be an adjustment to this amount? It would
be something of a hardship to pay this amount.
>
> Arnold Advocate

Russian River Utility
PO Box 730
7131 Mirabel Road
Forestville, CA 95436
Tel: 707-887-7735
Fax: 707-887-9445
Email: rruwater@sonic.net



135 LINCOLN.pdf
669.5kB



CAMP MEEKER WATER SYSTEM - 5 YEAR CAPITAL IMPROVEMENT PROGRAM

**CAMP MEEKER
RECREATION AND PARK
DISTRICT**

DRAFT: MAY 11, 2018

Prepared By:

Brelje & Race Consulting Engineers
475 Aviation Blvd. Suite 120, Santa Rosa, CA 95403
v. 707.576.1322 f. 707.576.0469

www.brce.com

TABLE OF CONTENTS

1. Introduction	1
1.1 Scope and Purpose	1
1.2 Background Information	1
2. Capital improvement Project Descriptions	2
2.1 Project 1: Baumert Tank Inspection and Rehabilitation.....	2
2.2 Project 2: Tower Tank Inspection and Rehabilitation	3
2.3 Project 3: Morelli Tank Rehabilitation	3
2.4 Project 4: Tank Site Fencing	4
2.5 Project 5: Telemetry System Upgrades.....	4
2.6 Project 6: Treatment Plant Improvements	5
2.7 Project 7: Portable Standby Generators	5
2.8 Project 8: Tower Road Pump Station Redundant Pump Addition.....	6
3. Cost Estimates	6
3.1 Project 1: Baumert Tank Inspection and Rehabilitation.....	6
3.2 Project 2: Tower Tank Inspection and Rehabilitation	6
3.3 Project 3: Morelli Tank Rehabilitation	7
3.4 Project 4: Tank Site Fencing	7
3.5 Project 5: Telemetry System Upgrades.....	8
3.6 Project 6: Treatment Plant Improvements	8
3.7 Project 7: Portable Standby Generators	9
3.8 Project 8: Tower Road Pump Station Redundant Pump Addition.....	9
3.9 Project Cost Summary	9
4. Project Priority and Schedule	10

1. INTRODUCTION

1.1 SCOPE AND PURPOSE

Camp Meeker Recreation and Park District (CMRPD) has retained Brelje & Race Consulting Engineers to prepare a capital facility improvements, repairs and maintenance plan (CIP) for the Camp Meeker Water System. This report describes the recommended capital improvement projects, associated estimates of costs and the projected implementation time line. Additionally these projects are prioritized and a 5 year plan was developed.

The purpose of this capital improvement plan is to provide the CMRPD Board of Directors the information necessary to conduct a rate study to determine appropriate rates to offset costs incurred by the system.

1.2 BACKGROUND INFORMATION

The Camp Meeker Recreation and Park District (CMRPD) and the Occidental Community Services District (OCSO) operate a joint transmission and treatment system under a joint water facilities agreement established in 2003. Prior to this agreement CMRPD constructed their potable water facilities in two phases, the *Water Supply Project* and the *Water Distribution Project*.

The construction of the *Water Supply Project* was completed in 1996. This project consisted of the installation of a well in Monte Rio, a 5 mile 6-inch transmission main running along Bohemian Highway, a treatment facility located on Alliance Redwoods Conference Grounds property along the transmission main, a 108,000 gallon (gal) storage tank (Morelli Tank) and a small section of distribution piping. The treatment facility consists of a 7,600 gal poly tank, a 15-horsepower (hp) submersible booster pump, chlorine injection facilities, and poly-phosphate (anti-corrosion agent) injection facilities.

The construction of the *Water Distribution Project* was completed in 2000. This project consisted of approximately 44,000 feet of distribution pipe, an intermediate pump station (Tower Road pump station), the 129,000 gallon Baumert Tank, the 125,000 gallon Tower Tank and water services and fire hydrants throughout the distribution system.

See Table 1 below for a summary of the system components, their installation date and their current age.

Table 1: CMRPD Water Distribution System Summary

System Component	Date Installed	Age ¹ (years)
Well Pumps	1996	22
Transmission Main	1996	22
Treatment Facility	1996	22
Booster Pump at Treatment Plant	2017	1
Morelli Tank	1996	22
Distribution System	2000	18
Tower Road Pump Station	2000	18

Tower Tank	2000	18
Baumert Tank	2000	18
System Controls	1996	22

¹ Age as of Summer 2018

When the joint water facilities agreement was established between CMRPD and OCSD, OCSD constructed their own water supply well adjacent to CMRPD's well. Additionally a contract was established between Russian River Utilities and both CMRPD and OCSD to operate and maintain their joint transmission and treatment systems and their individual distribution systems.

2. CAPITAL IMPROVEMENT PROJECT DESCRIPTIONS

After consulting with CMRPD and Russian River Utilities (current operators of the water system), the capital improvement projects described in the following sections were developed. These projects are not necessarily listed by priority. Project priority and proposed project schedules are outlined in Section 4.

2.1 PROJECT 1: BAUMERT TANK INSPECTION AND REHABILITATION

Inspection of the Baumert Tank interior occurred on April 25th, 2017. During these inspections, a diver contracted by Russian River Utilities cleaned and examined the tank. The tank was found to be in good condition with a few deficiencies. The tank floor was observed to be 100 percent covered with sediment bio-matter at a depth of 1/4" to 1/2". This material was removed and the tank floor was observed to be intact and in very good condition. A few leaks were observed in the tank shell wall and repaired with epoxy. There were a few cases of minor corrosion in a variety of locations. In general, at the time of inspection, the tank was in good condition.

It is recommended that the interior of the tank be inspected at an interval of once every five years. Similar to the service provided in 2017, the five year inspection should include an inspection of the interior by a professional diver, the tank should be cleaned and evaluated. During the inspection, any leaks observed should be patched while the tank remains in service. A report summarizing the condition of each tank component should also be provided to better plan for future capital improvement projects.

Additionally, during the next five years, passive cathodic protection should be installed in the Baumert Tank to control corrosion. Passive cathodic protection consists of hanging several sacrificial anodes. During the installation of this system hand-holes will be cut into the top of the tank. This installation can be performed while the tank remains in service. Passive cathodic protection does not require any electrical power or controls and is a cost effective method of extending the life of the tank.

See Section 3.1 for the estimated cost of implementation of this project.

2.2 PROJECT 2: TOWER TANK INSPECTION AND REHABILITATION

Inspection of the Tower Tank interior occurred on April 27th, 2017. During these inspections, a diver contracted by Russian River Utilities cleaned and examined the tank. The tank was found to be in good condition with a few deficiencies. The tank floor was observed to be 100 percent covered with sediment bio-matter at a depth of ¼". This material was removed and the tank floor was observed to be intact and in very good condition. There were a few cases of minor corrosion in a variety of locations. In general, at the time of inspection, the tank was in good condition.

It is recommended that the interior of the tank be inspected at an interval of once every five years. Similar to the service provided in 2017, the five year inspection should include an inspection of the interior by a professional diver, the tank should be cleaned and evaluated. During the inspection, any leaks observed should be patched while the tank remains in service. A report summarizing the condition of each tank component should also be provided to better plan for future capital improvement projects.

Additionally, during the next five years, passive cathodic protection should be installed in the Tower Tank to control corrosion. Passive cathodic protection consists of hanging several sacrificial anodes. During the installation of this system hand-holes will be cut into the top of the tank. This installation can be performed while the tank remains in service. Passive cathodic protection does not require any electrical power or controls and is a cost effective method of extending the life of the tank.

See Section 3.2 for the estimated cost of implementation of this project.

2.3 PROJECT 3: MORELLI TANK REHABILITATION

Inspection of the Baumert Tank interior occurred on April 26th, 2017. During these inspections, a diver contracted by Russian River Utilities cleaned and examined the tank. The tank floor was observed to be 100 percent covered with sediment bio-matter at a depth of 1/8". This material was removed and the tank floor was observed to be intact and in good condition although minor coating blistering was observed. The walls of the tank below the waterline were observed with minor coating blistering and coating cracking. The walls above the waterline were observed to be intact with moderate coating and cancerous corrosion in the exposed areas. The seam where the shell walls and roof intersect was observed intact with moderate corrosion. There were a few cases of minor corrosion in a variety of locations.

Due to the deterioration of the coating observed during the 2017 inspection, it is recommended that the Morelli Tank undergo a complete coating rehabilitation within the next five years. This would include evaluation of the condition of the tank, followed by design and preparation of construction bid documents by engineering professionals. In addition to the recoating of the entire tank, it is recommended that passive cathodic protection is installed to control corrosion within the tank. Passive cathodic protection consists of hanging anodes inside the tank.

During the rehabilitation the Morelli Tank will have to be taken out of service. There are several operational concerns associated with removing the Morelli Tank from service as it

functions as the control for the treatment plant booster pump. A small temporary tank (a 12-foot diameter, 12-foot tall polyethylene tank for example) would be installed onsite to bypass the Morelli Tank and controls for the treatment plant booster pump would be transferred to this temporary tank. The Morelli Tank also provides fire service to the low pressure zone within the community. Fire service for the lower zone would be temporarily provided by the Tower and Baumert Tanks through the two pressure reducing valve (PRV) stations that bridge the two pressure zones.

See Section 3.3 for the estimated cost of implementation of this project.

2.4 PROJECT 4: TANK SITE FENCING

To protect the storage facilities within the Camp Meeker system (the Morelli, Baumert and Tower tanks) fencing should be installed around all three of the tank sites within the next five years.

According to Homeland Security, basic perimeter fencing or perimeter walls delay vandalism at a base level. Basic perimeter fencing consists of galvanized steel chain-link fence posts with a 6-foot fabric height. Enhanced climb/cut-resistant fencing provides additional site protection by deterring vandals, criminals and saboteurs at an enhanced level. Enhanced-level fencing consists of galvanized steel chain-link fence post with an 8-foot fabric height. The fence fabric would be coated with zinc or polyvinyl chloride (PVC) with a minimum wire gauge of No. 8 and a mesh pattern of 2-inch diamond mesh or smaller.

To provide CMRPD with enhanced site protection, it is recommended that CMRPD install the enhanced-level fencing around the perimeters of all three tank sites.

See Section 3.4 for the estimated cost of implementation of this project.

2.5 PROJECT 5: TELEMETRY SYSTEM UPGRADES

The current telemetry system that controls the Camp Meeker and Occidental water systems consist of a radio based Telekey SCADA System. This telemetry system is out-of-date and there are a limited number of specialists able to work on this type of system, making it difficult to have the system repaired when problems arise. Additionally, because the system is not internet based, there is a lack of comprehensive remote control.

It is recommended that telemetry upgrades include installing a cloud based control system to operate and monitor the entire Camp Meeker water system. A cloud based system would consist of a secure cloud-based user interface and field installable units with inputs and outputs for all elements of the system to enable control and monitoring both locally and remotely.

The system manufacturer creates custom controllers that can control and monitor wells, tanks, water quality and pumps. The Camp Meeker and Occidental water system consists of two well pumps, treatment facility which includes one booster pump, day tank, chlorine injection, and anti-corrosion agent injection, the Tower Road booster pump station, and three storage tanks. Well pump operation would be controlled by the day tank level at the

treatment plant and anti-corrosion addition would be controlled by well pump operation. The booster pump at the treatment plant would be controlled by the Morelli Tank level and the chlorine injection would be controlled by the booster pump operation. The Tower Road booster pump operation would be controlled by the Tower and Baumert Tank levels. All of the operational status of these elements could be monitored remotely and a manual override of the controls would be made available. The chemical tank levels would also have the ability to be monitored remotely.

Communication between the different sites would be through a radio connection with likely one or two internet connections. Minimizing the different internet connections increases the reliability of the control system when internet may be unavailable. Normally a radio study is performed to determine necessary radio antenna locations. However, the current control system is also radio based indicating that another radio based control system would function for the Camp Meeker water system.

See Section 3.5 for the estimated cost of implementation of this project.

2.6 PROJECT 6: TREATMENT PLANT IMPROVEMENTS

The recommended improvements at the treatment plant site, other than a telemetry upgrade, are to improve redundancy and to simplify site piping. It is recommended to install an additional booster pump and connection to the treatment facility tank to increase reliability and redundancy of the system. A second pump connection to the treatment facility tank will be added, a new pump and pump casing will be installed adjacent to the existing booster pump and the discharge piping from the new pump will connect into new discharge piping. Adding the second booster pump would require fencing modifications to accommodate piping changes.

The recommended station discharge piping improvements include replacing the current piping with new above ground piping. There have been pipe leaks under the concrete equipment slab requiring excavation through the slab to repair the leak. Above ground piping will simplify maintenance. The chemical injection piping within the building would be replaced to accommodate the new above ground piping. It will be routed in such a way that it enters the building twice, once before the treatment plant tank and once after.

See Section 3.6 for the estimated cost of implementation of this project.

2.7 PROJECT 7: PORTABLE STANDBY GENERATORS

CMRPD desires to have the ability to provide back-up power to both the well site and the treatment facility during a power outage, therefore it is recommended that two portable standby generators are purchased for use in these situations at the well site and treatment plan sites.

The well site and the treatment plant already have generator receptacles per the 1996 Camp Meeker Recreation and Park District Water Supply Project. Therefore there are no necessary modifications to the existing facility to use the portable generators. The generators would need to be 25 KW in size to provide sufficient power for the loads at each location.

Generators would be sized to accommodate only one pump being operated at each location under emergency conditions.

See Section 3.7 for the estimated cost of implementation of this project.

2.8 PROJECT 8: TOWER ROAD PUMP STATION REDUNDANT PUMP ADDITION

It is recommended that to improve reliability to the Camp Meeker water system a redundant booster pump be installed at the Tower Road booster pump station. The existing booster pump facility would be modified to add a backup/redundant booster pump.

Improvements would include additional piping to tie the new booster pump into the existing suction and discharge lines. The connection point of the new piping to the existing piping would be upstream of the existing flow meter so that a new flow meter would not be required. Also, improvements would include a new control panel that would control both booster pumps, alternating their usage and providing automatic stand-by capability. The current booster pump is housed within a 4 foot by 4 foot vault which would not be large enough to house the new booster pump; therefore, another vault would need to be installed adjacent to the existing facilities. Additionally, removable bollards will be installed on the perimeter of the booster pump station to protect the site from vehicle traffic.

See Section 3.8 for the estimated cost of implementation of this project.

3. COST ESTIMATES

3.1 PROJECT 1: BAUMERT TANK INSPECTION AND REHABILITATION

Table 2 below displays the estimated cost of implementing Project 1.

Table 2: Project 1 – Baumert Tank Inspection and Rehabilitation Cost Estimate

Work Description	Estimated Quantity	Unit	Estimated Unit Cost	Estimated Cost
Dive Patch Interior Coating ¹	1	L.S.	\$10,000	\$10,000
Add Passive Cathodic Protection ²	1	L.S.	\$8,000	\$8,000
Construction Contingency (20%)	1	L.S.	\$3,600	\$3,600
Total				\$21,600

1. Based on Aqua-Tech 2-day dive, using Aquatopoxy epoxy while the tank is in service.

2. Based on Aqua-Tech proposal hanging anodes and cutting hand-holes while in service. No electrical power or controls

3.2 PROJECT 2: TOWER TANK INSPECTION AND REHABILITATION

Table 3 below displays the estimated cost of implementing Project 2.

Table 3: Project 2 – Tower Tank Inspection and Rehabilitation Cost Estimate

Work Description	Estimated Quantity	Unit	Estimated Unit Cost	Estimated Cost
Dive Patch Interior Coating ¹	1	L.S.	\$10,000	\$10,000
Add Passive Cathodic Protection ²	1	L.S.	\$8,000	\$8,000
Construction Contingency (20%)	1	L.S.	\$3,600	\$3,600
Total				\$21,600

1. Based on Aqua-Tech 2-day dive, using Aquatopoxy epoxy while the tank is in service.
2. Based on Aqua-Tech proposal hanging anodes and cutting hand-holes while in service. No electrical power or controls

3.3 PROJECT 3: MORELLI TANK REHABILITATION

See Table 4 below displays the estimated cost of implementing Project 3.

Table 4: Project 3 – Morelli Tank Rehabilitation Cost Estimate

Work Description	Estimated Quantity	Unit	Estimated Unit Cost	Estimated Cost
Evaluation, Design and Preparation of Bid Documents	1	L.S.	\$25,000	\$25,000
Construction – Coatings ³	1	L.S.	\$150,000	\$150,000
Constriction – Passive Cathodic Protection ²	1	L.S.	\$8,000	\$8,000
Construction – Temporary Facilities	1	L.S.	\$25,000	\$25,000
Construction Inspection	1	L.S.	\$12,000	\$12,000
Construction Contingency (20%)	1	L.S.	\$44,000	\$44,000
Total				\$264,000

2. Based on Aqua-Tech proposal hanging anodes and cutting hand-holes while in service. No electrical power or controls.
3. Based on Estimate from Jeff Karr – Resource Development using standard epoxy on exterior and elastomeric polyurethane thick coating (+- 60 mil) on interior (like Endureflex). This interior is a +- 50 year coating with SPIO with no primer.

3.4 PROJECT 4: TANK SITE FENCING

See Table 5 below for the estimated cost of implementing Project 4.

Table 5: Project 4 – Tank Site Fencing Cost Estimate

Work Description	Estimated Quantity	Unit	Estimated Unit Cost	Estimated Cost
Morelli Tank Fencing	550	L.F.	\$100	\$55,500
Tower Tank Fencing	115	L.F.	\$100	\$11,500
Baumert Tank Fencing	170	L.F.	\$100	\$17,000
Gates	3	E.A.	\$6,500	\$19,500
Construction Contingency (20%)	1	L.S.	\$20,700	\$20,700
Total				\$124,200

3.5 PROJECT 5: TELEMETRY SYSTEM UPGRADES

Please see Table 6 below for the estimated cost of implementing Project 5.

Table 6: Project 5 – Telemetry System Upgrade Cost Estimate

Work Description	Estimated Quantity	Unit	Estimated Unit Cost	Estimated Cost
Cloud Based Control System	1	L.S.	\$50,000	\$50,000
Construction Contingency (20%)	1	L.S.	\$10,000	\$10,000
Total				\$60,000

There is a reoccurring cost of \$306 per month or \$3,672 annually for the services provided by XiO. There is a payment plan available which would require a \$16,500 down payment with an approximately \$1,050 a month payment for 46 months.

3.6 PROJECT 6: TREATMENT PLANT IMPROVEMENTS

Table 7 below displays the estimated cost of implementing Project 6.

Table 7: Project 6 – Treatment Plant Improvements Cost Estimate

Work Description	Estimated Quantity	Unit	Estimated Unit Cost	Estimated Cost
15 HP Well Pump Replacement	2	E.A.	\$10,000	\$20,000
Electrical and Controls Modifications	1	L.S.	\$25,000	\$25,000
Miscellaneous Upgrades at Treatment Plant	1	L.S.	\$5,000	\$5,000
Upgrade Booster Pump Station at Treatment Plant with	1	L.S.	\$40,000	\$40,000

Redundant 25 HP Pump (to Morelli Tank)				
Construction Contingency (20%)	1	L.S.	\$18,000	\$18,000
Total				\$108,000

3.7 PROJECT 7: PORTABLE STANDBY GENERATORS

Table 8 below displays the estimated cost of implementing Project 7.

Table 8: Project 7 – Portable Standby Generators Cost Estimate

Work Description	Estimated Quantity	Unit	Estimated Unit Cost	Estimated Cost
Standby Generator	2	E.A.	\$25,000	\$50,000
Construction Contingency (20%)	1	L.S.	\$10,000	\$10,000
Total				\$60,000

3.8 PROJECT 8: TOWER ROAD PUMP STATION REDUNDANT PUMP ADDITION

Table 9 below displays the estimated cost of implementing Project 8.

Table 9: Project 8 – Tower Road Pump Station Redundant Pump Addition

Work Description	Estimated Quantity	Unit	Estimated Unit Cost	Estimated Cost
3 HP Pump	1	E.A.	\$7,000	\$7,000
Electrical and Controls Modification	1	L.S.	\$25,000	\$25,000
Site Work and Piping	1	L.S.	\$15,000	\$15,000
Bollards	6	E.A.	\$650	\$3,900
Construction Contingency (20%)	1	L.S.	\$10,180	\$10,180
Total				\$61,080

3.9 PROJECT COST SUMMARY

Construction cost estimates are displayed in Table 10 below. Costs are rounded to the nearest thousand dollars. Engineering, legal and administrative costs (estimated at 20% of the construction cost subtotal and rounded to the nearest thousand dollars) are added to the construction cost subtotal for a total project cost estimate.

Table 10: Project Cost Estimate Summary

Project	Construction Cost Estimate	Engineering, Legal and Administration Costs (20%)	Total Project Cost
1	\$22,000	\$4,000	\$26,000
2	\$22,000	\$4,000	\$26,000
3	\$264,000	\$53,000	\$317,000
4	\$124,000	\$25,000	\$149,000
5	\$60,000	\$12,000	\$72,000
6	\$108,000	\$22,000	\$130,000
7	\$60,000	\$12,000	\$72,000
8	\$61,000	\$12,000	\$73,000
Total			\$865,000

4. PROJECT PRIORITY AND SCHEDULE

The priority of the different projects influence the potential schedule. Based on professional judgement, condition of existing facilities and the wishes of the CMRPD the list below ranks the projects from highest to lowest implementation priority in the next 5 years. Table 11 below summarizes the Project numbers and total estimated project cost by year over the 5 year study term. Projects were grouped for pragmatic construction implementation and scheduling.

1. Project 3 - Morelli Tank Rehabilitation within 1 to 2 years
2. Project 6 - Treatment Plant Improvements within 1 to 2 years
3. Project 5 - Telemetry System Upgrades within 2 to 3 years
4. Project 8 - Tower Road Pump Station Redundant Pump Addition within 3 years
5. Project 4 - Tank Site Fencing within 3 to 4 years
6. Project 7 - Portable Standby Generators within 4 to 5 years
7. Project 2 - Tower Tank Inspection and Rehabilitation within 5 years
8. Project 1 - Baumert Tank Inspection and Rehabilitation within 5 years

Table 11: Annual Estimated Cost Break Down and Recommended Project Schedule

Year	Projected Year	Project(s) to be Implemented	Annual CIP Cost
1	2019	3	\$317,000
2	2020	6	\$130,000
3	2021	5 and 8	\$145,000
4	2022	4	\$149,000
5	2023	7, 1 and 2	\$124,000

June 7, 2018

Ms. Cheryl Doran-Girard
Camp Meeker Recreation and Park District
Post Office Box 461
Camp Meeker, CA 95419-0461

To the Board of Directors:

We are pleased to confirm our understanding of the services we are to provide Camp Meeker Recreation and Park District for the year ended June 30, 2018. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of Camp Meeker Recreation and Park District as of and for the year ended June 30, 2018. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Camp Meeker Recreation and Park District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Camp Meeker Recreation and Park District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis.

Audit Objective

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole.



Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of Camp Meeker Recreation and Park District's financial statements. Our report will be addressed to the Board of Directors of Camp Meeker Recreation and Park District.

We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from this engagement. With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention.

We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Camp Meeker Recreation and Park District's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also assist in preparing the financial statements of Camp Meeker Recreation and Park District in conformity with U.S. generally accepted accounting principles based on information provided by you. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Goranson and Associates, Inc. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to State of California or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Goranson and Associates, Inc. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to State of California or its designee. The State of California or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Please call to schedule your audit in order to issue our reports no later than October 31, 2018. Susan Goranson is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fee for these services will be \$10,000. Our invoices for these fees will be rendered as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 45 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to Camp Meeker Recreation and Park District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,

Goranson and Associates, Inc.

Goranson and Associates, Inc.

RESPONSE:

This letter correctly sets forth the understanding of Camp Meeker Recreation and Park District.

Management Signature:_____

Title:_____

Date:_____

PRELIMINARY BUDGET TRANSACTIONS 2018-2019 RECAP SHEET												
Camp Meeker Rec & Park												
Index #	FUND #10	FUND #15	FUND 16	FUND 40	FUND 50	FUND 60	FUND 61					
A- Estimate of Fund Balance:	R&P	Restore/Develop	R & P: Cap	Water Op	Wtr: Cap Rpmnt	DWR E58237	E58237 Reserve					
Cash on Hand 5/30/18	77,784	12,670	32,934	(13,726)	882,603	91,494	103,331					
Estimated Revenue	750	-	-	32,000	500	-	-					
Accounts Receivable	-	-	-	8,500	-	-	-					
Estimated Expenditures	11,500	-	-	26,000	-	-	-					
Accounts Payable	-	-	-	-	-	-	-					
Estimated Fund Balance 6/30/18	67,034	12,670	32,934	774	883,103	91,494	103,331					
B--Analysis of Fund Balance/Unreserved/Undesignated												
Estimated Fund Balance 6/30/18	67,034	12,670	32,934	774	883,103	91,494	103,331					
Encumbrances	-			-	-							
General	-			-	-							
Other	-			-	-							
Designations	37,901	13,670	32,934	5,237	869,893	64,471	100,575					
Fund Balance Unreserved/Undesignated	29,133	(1,000)	0	(4,463)	13,210	27,023	2,756					
C-Summary of District Budget												
Fund Balance Unreserved/Undesignated	29,133	(1,000)	0	(4,463)	13,210	27,023	2,756					
Cancellation of Prior Year Reserves/Designations	37,901	13,670	32,934	5,237	869,983	64,471	100,575					
Estimated Revenue	87,993	-	-	392,300	6,350	101,260	800					
Total Available Financing	155,027	12,670	32,934	393,074	889,543	192,754	104,131					
Appropriations	88,970	-	-	392,300	70,000	97,078	-					
Provisions for Reserves and/or Designations	66,057	12,670	32,934	774	789,543	95,676	104,131					
Total Financing Requirements	155,027	12,670	32,934	393,074	859,543	192,754	104,131					

CAMP MEEKER RECREATION AND PARK DISTRICT						
2018-2019 PRELIMINARY BUDGET						
10-RECREATION AND PARK FUND						
				5/22/18 YTD	2018-2019	
FUND	G/L	EVENT	ACCOUNT TITLE	ACTUAL & ESTIMATE	BUDGET	
REVENUES:						
10	4001	00	PROPERTY TAXES-CY SECURED	66,688	72,500	
10	4011	00	PROPERTY TAX ADMIN FEE	(906)		
10	4020	00	PROPERTY TAX-CY SUPPLE	707		
10	4040	00	PROPERTY TAX-CY UNSEC	2,170		
10	4041	00	COST REIM-COL DELINQUENT	(40)	(100)	
10	4050	00	SEC BUS IMP-CY	(114)		
10	4051	00	SEC BUS IMP-PY	(91)		
10	4060	00	PROPERTY TAX-PY SECURED			
10	4080	00	PROPERTY TAX-PY SECURED			
10	4090	00	PROPERTY TAX-PY UNSECURED			
10	4101	00	INTEREST -POOLED COUNTY	9	15	
10	4120	00	INTEREST EARNED-OTHER			
10	4210	10	RENTAL FEES-ANDERSON HALL	7,280	7,200	
10	4215	00	RENTAL FEES-OTHER	1,582	1,727	
10	4220	00	STATE-HOPTR	255	510	
10	4230	00	OTHER SALES--Historical	-	-	
10	4250	00	DONATIONS	-		
10	4260	00	REIMBURSEMENTS			
10	4270	00	OUTDATED/CANCELLED WAR			
10	4290	00	MISCELLANEOUS REVENUE	-		
10	4295	15	GRANT REV-GRAN FONDO	500	500	
10	4315	00	REFUNDS-OTHER	144	500	
10	4410	00	REVENUES-OTHER GOV (HABITAT GRANT)		-	
10	4625	00	TRANSFER W/IN FUND -- IN	-	5,000	
			TOTAL REVENUES	78,184	87,852	

10	5010	00	DIRECTOR STIPENDS		1,080		1,080
10	5011	00	SALARIES		-		4,200
10	5015	00	EMPLOYER PAYROLL TAX				494
10	5017	00	WORKER COMPENSATION		957		1,725
10	5101	00	COMMUNICATIONS-TELEPHONE		1,151		750
10	5101	10	COMMUNICATIONS-TELEPHONE A. HALL		-		-
10	5105	00	COMMUNICATIONS-ISP WEBSITE		220		300
10	5105	10	COMMUNICATIONS-ISP WEBSITE		-		-
10	5110	00	COMMUNICATIONS-WEBSITE OTHER		230		250
10	5184	00	JANITORIAL SUPPLIES		-		-
10	5184	10	JANITORIAL SUPPLIES-A. HALL		139		300
10	5185	00	JANITORIAL SERVICES		-		-
10	5185	10	JANITORIAL SERVICES-A. HALL		1,690		1,500
10	5210	00	INSURANCE-PROP & LIABILITY		2,996		3,000
10	5301	00	MAINTENANCE-BEACH & PARKS		903		1,000
10	5302	10	MAINT-BLDGS & IMPROV A. HALL		542		1,000
10	5304	00	MAINTENANCE-EQUIPMENT		13		
10	5401	00	MEMBERSHIPS		137		175
10	5402	00	MARKETING		-		
10	5402	10	MARKETING-ANDERSON HALL		-		100
10	5402	15	MARKETING-GRAN FONDO				150
10	5402	17	MARKETING-ART EVENTS		-		-
10	5405	00	MISCELLANEOUS		862		900
10	5405	10	MISCELLANEOUS-A. HALL		-		350
10	5405	15	MISCELLANEOUS-GRAN FONDO		-		250
10	5405	17	MISCELLANEOUS-ART EVENTS		-		-
10	5410	00	OFFICE SUPPLIES		898		1,000
10	5410	10	OFFICE SUPPLIES-ANDERSON HALL		-		
10	5410	15	OFFICE SUPPLIES--GRAN FONDO		-		75
10	5415	00	OFFICE OPERATIONS		-		300
10	5416	00	LEASE-ACCOUNTING SOFTWARE		1,717		1,500
10	5420	00	TRAINING-ADMINISTRATIVE		-		200
10	5425	00	POSTAGE		70		150
10	5425	10	POSTAGE--ANDERSON HALL		-		-
10	5426	00	PRINTING SERVICES		325		500
10	5426	15	PRINTING SERVICES--GRAN FONDO		-		75
10	5426	16	PRINTING SERVICES--CHIPPER PROGRAM		-		-
10	5426	17	PRINTING SERVICES--COMMUNITY ART		-		-
10	5427	00	SUPPLIES		18		150
10	5427	10	SUPPLIES-ANDERSON HALL				300
10	5427	15	SUPPLIES-GRAN FONDO EVENT				75
10	5427	17	SUPPLIES-COMMUNITY ART				-

10	5428	00	FOOD		-	-
10	5428	15	FOOD-GRAN FONDO EVENT		28	250
10	5501	00	PROFESSIONAL FEES-WEBMASTER		588	600
10	5501	10	PROFESSIONAL FEES-WEBMASTER A. HALL		-	300
10	5501	15	PROFESSIONAL FEES-WEBMAS GRANFONDO		-	75
10	5501	16	PROFESSIONAL FEES-WEBMASTER CHIPPER		-	-
10	5501	17	PROFESSIONAL FEES-WEBMAS ART EVENTS			-
10	5502	00	PROFESSIONAL FEES-CONSULTANTS		1,198	-
10	5510	00	COUNTY SERVICES		-	-
10	5520	00	ADMINISTRATIVE SERVICES		12,833	13,000
10	5521	00	TRAINING COSTS-OTHER		-	-
10	5530	17	COMMUNITY EVENTS--ART			-
10	5535	15	EVENT PROMOTION-GRAN FONDO			100
10	5535	17	EVENT PROMOTION-ART EVENTS		-	-
10	5540	00	LAFCO CHARGES		139	150
10	5550	00	LEGAL SERVICES		1,263	2,500
10	5550	20	LEGAL SERVICES-CMVFD		-	-
10	5550	30	LEGAL SERVICES-ST. DOROTHY'S		-	-
10	5555	00	PROFESSIONAL SERVICES-AUDITOR		7,587	6,500
10	5556	00	PROFESSIONAL SERVICES-ACCTING		10,398	12,000
10	5560	30	PROFESSIONAL FEES-ST. DOROTHY'S		-	-
10	5570	10	PAYPAL SERVICE FEES-A. HALL		128	150
10	5570	00	PAYPAL SERVICE FEES			-
10	5571	00	LATE FEES		(39)	-
10	5575	00	BANK SERVICE FEES		102	150
10	5576	00	PROPERTY TAX ADMIN FEES		900	1,000
10	5580	00	ELECTIONS COST		-	2,663
10	5585	00	PUBLIC/LEGAL NOTICES		-	-
10	5590	00	GAS/OIL		-	200
10	5590	10	GAS/OIL-A. HALL		862	800
10	5591	10	EQUIPMENT RENTALS--ANDERSON HALL		-	-
10	5591	15	EQUIPMENT RENTALS-GRAN FONDO		-	300
10	5592	00	WATER AND SEWER		1,101	1,200
10	5592	10	WATER AND SEWER-A. HALL		-	500
10	5594	00	UTILITIES		-	300
10	5594	10	UTILITIES-A. HALL		714	1,000
			TOTAL SERVICE/SUPPLIES		51,750	65,587

10	8501	00	LAND					
10	8510	00	REMODEL/REHAB/RENOVATE		-		-	
10	8511	00	MAINTENANCE & REPAIR		862		11,500	
10	8516	00	MAINTENANCE & REPAIR--Sign				2,500	
10	8565	00	EQUIPMENT		-		-	
10	8565	10	EQUIPMENT--A. HALL		-		2,500	*
10	8625	00	TRANSFER W/IN FUND				5,000	**
10	9001	00	CONTINGENCY				765	
			TOTAL OTHER EXPENSES		862		22,265	
			EXPENSES IN TOTAL		52,612		87,852	

CAMP MEEKER RECREATION AND PARK DISTRICT						
2018-2019 PRELIMINARY BUDGET						
40-WATER OPERATIONS FUND						
FUND	G/L	EVENT	ACCOUNT TITLE	5/22/18 YTD ACTUAL & ESTIMATE	2018-2019 BUDGET	VARIANCE
REVENUES:						
40	4010	00	DIRECT CHARGES-CURRENT YEAR	118,622	122,000	2%
40	4015	00	DIRECT CHARGES-CY SEC -JULY	-		
40	4061	00	DIRECT CHARGES-PRIOR YEAR	2,988		
40	4101	00	INTEREST-POOLED CASH-COUNTY	14		
40	4110	00	INTEREST-WELLS FARGO	-	300	#DIV/0!
40	4310	00	SALES OF WTR-RESIDENTIAL	213,000	200,000	-6%
40	4625	00	TRANSFERS-WITHIN FUND-IN	25,000	70,000	180%
40			TOTAL REVENUE	359,624	392,300	9%
40	5101	00	WORKER COMPENSATION INSURANCE	683	700	
40	5101	00	COMMUNICATIONS-TELEPHONE	456	500	10%
40	5105	00	COMMUNICATIONS-ISP WEBSITE	220	350	59%
40	5185	00	JANITORIAL SERVICES	-	-	100%
40	5210	00	INSURANCE-PROP/LIABILITY	2,996	3,000	0%
40	5401	00	MEMBERSHIPS	80	100	25%
40	5402	00	MARKETING	-	-	#DIV/0!
40	5405	00	MISCELLANEOUS	78	100	28%
40	5410	00	OFFICE SUPPLIES	758	800	6%
40	5415	00	OFFICE OPERATIONS	-	100	#DIV/0!
40	5416	00	LEASE-ACCOUNTING SOFTWARE	1,592	1,600	1%
40	5420	00	TRAINING-ADMINISTRATIVE	-	300	#DIV/0!
40	5425	00	POSTAGE	22	75	241%
40	5426	00	PRINTING SERVICES	338	500	48%
40	5428	00	FOOD	12	-	-100%
40	5501	00	PROFESSIONAL FEES-WEB	250	250	0%
40	5502	00	PROFESSIONAL FEES-CONSULTANTS	1,278	-	-100%
40	5515	00	CONTRACT SER-WATER OPERATOR	105,000	107,500	2%
40	5520	00	ADMINISTRATIVE SERVICES	14,765	15,000	2%
40	5521	00	TRAINING COSTS-OTHER	-	-	#DIV/0!
40	5540	00	LAFCO CHARGES	523	750	43%
40	5550	00	LEGAL SERVICES	6,169	5,000	-19%
40	5555	00	PROFESSIONAL SERVICES-AUDITOR	7,505	6,500	-13%
40	5556	00	PROFESSIONAL SERVICES-ACCOUNTING	10,398	12,000	15%
40	5571	00	LATE FEES	4	-	-100%
40	5565	00	FISCAL AGENT FEES	-	200	#DIV/0!
40	5575	00	BANK SERVICE FEES	91	100	10%
40	5576	00	PROPERTY TAX ADMINISTRATION FEE	1,100	1,250	14%
40	5580	00	ELECTIONS COST	-	3,000	100%
40	5585	00	PUBLIC/LEGAL NOTICES	298	450	51%
40	5587	00	WATER SYSTEM FEES-STATE	2,280	2,500	10%
40	5591	00	EQUIPMENT RENTALS	-	-	#DIV/0!
40	5592	00	WATER & SEWER	-	-	#DIV/0!
40	5594	00	UTILITIES	5,621	6,500	16%
40	5595	00	WASTE REMOVAL	-		
			TOTAL SERVICE & SUPPLIES	161,834	168,425	4%
40	8516	00	MAINTENANCE & REPAIR	13,936	15,000	8%
40	8565	00	EQUIPMENT	5,417		
40	8567	00	ENGINEERING SERVICES			
40	8626	00	TFR WITHIN FUND-OUT	131,751	201,200	53%
40	9001	00	CONTINGENCY		7,675	
			TOTAL OTHER EXPENSES	151,104	223,875	48%
			TOTAL ALL EXPENSES	312,938	392,300	25%
			OVER/UNDER	46,686	-	

CAMP MEEKER RECREATION AND PARK DISTRICT								
2018-2019 PRELIMINARY BUDGET								
15-RECREATION AND PARK DEVELOPMENT FUND								
				5/22/18 YTD	2018-2019	VARIANCE		
FUND	G/L	EVENT	ACCOUNT TITLE	ACTUAL	BUDGET			
REVENUES:								
15	4625	00	TRANSFER W/IN FUND					
EXPENSES:								
15	8625	00	TRANSFER W/IN FUND	-	-	#DIV/0!		
			TOTAL EXPENSES	-	-	#DIV/0!		

CAMP MEEKER RECREATION AND PARK DISTRICT							
2018-2019 PRELIMINARY BUDGET							
16-RECREATION AND PARK-CAPITAL FUND							
				5/22/18 YTD		2018-2019	VARIANCE
FUND	G/L	EVENT	ACCOUNT TITLE	ACTUAL		BUDGET	
REVENUES:							
16	4625	00	TRANSFER W/IN FUND				
EXPENSES:							
16	8625	00	TRANSFER W/IN FUND	-		-	#DIV/0!
			TOTAL EXPENSES	-		-	#DIV/0!

CAMP MEEKER RECREATION AND PARK DISTRICT							
2018-2019 PRELIMINARY BUDGET							
50-WATER CAPITAL FUND							
				5/22/18 YTD	2018-2019		VARIANCE
FUND	G/L	EVENT	ACCOUNT TITLE	ACTUAL	BUDGET		
REVENUES:							
50	4110	00	INTEREST EARNED-WELLS FARGO BANK	300	312		4%
50	4625	00	TRANSFERS-WITHIN A FUND-IN	4,500	6,000		25%
			TOTAL REVENUE	4,800	6,312		24%
EXPENSES:							
50	8516	00	MAINTENANCE & REPAIR	-			
50	8625	00	TRANSFERS WITHIN A FUND-OUT	31,000	70,000		56%
			TOTAL EXPENSES	31,000	70,000		56%

CAMP MEEKER RECREATION AND PARK DISTRICT							
2018-2019 PRELIMINARY BUDGET							
60-WATER-DWR E58237 FUND							
				5/22/18 YTD		2018-2019	VARIANCE
FUND	G/L	EVENT	ACCOUNT TITLE	ACTUAL		BUDGET	
REVENUES:							
60	4101	00	INTEREST EARNED-POOLED CASH SONOMA COUNTY	125		125	0%
60	4625	00	TRANSFERS-WITHIN A FUND -IN	1009363		101,260	
			TOTAL REVENUE	1009488		101385	-896%
60	7910	00	LONG TERM DEBT-PRINCIPAL	119,914		83,576	-43%
60	7911	00	LONG TERM DEBT-INTEREST	24,702		13,501	-83%
			TOTAL EXPENSES	144616		97,077	-49%

CAMP MEEKER RECREATION AND PARK DISTRICT							
2018-2019 PRELIMINARY BUDGET							
61-WATER-DWR E58237 LOAN RESERVE							
				5/22/18 YTD		2018-2019	VARIANCE
FUND	G/L	EVENT	ACCOUNT TITLE	ACTUAL		BUDGET	
REVENUES:							
61	4101	00	INTEREST POOLED CASH-SONOMA COUNTY	275		750	63%
			TOTAL REVENUE	275		750	63%

CAMP MEEKER RECREATION AND PARK DISTRICT							
2018-2019 PRELIMINARY BUDGET							
70-USDA DEBT FUND							
				5/22/18 YTD		2018-2019	VARIANCE
FUND	G/L	EVENT	ACCOUNT TITLE	ACTUAL		BUDGET	
REVENUES:							
70	4290	00	MISCELLANEOUS REVENUES				
70	4625	00	TRANSFERS-WITHIN FUND-IN	95,598		93,940	-2%
			TOTAL REVENUE	95,598		93,940	-2%
EXPENSES:							
70	7910	00	LONG TERM DEBT-PRINCIPAL	32500		34,000	4%
70	7911	00	LONG TERM DEBT-INTEREST	61136		59,589	-3%
			TOTAL EXPENSES	93636		93,589	0%

CAMP MEEKER RECREATION AND PARK DISTRICT					
2018-2019 PRELIMINARY BUDGET					
EVENT/PROJECT BUD			Anderson Hall		
				5/30/18	
FUND	G/L	EVENT	ACCOUNT TITLE		ACTUAL & ESTIMATE
			REVENUES:		
10	4210	10	Rental Fees-Anderson Hall		8,305
			Total Revenues		8,305
			EXPENSES:		
10	5101	10	Communications-Telephone		74
10	5110	10	communications-Website-Other		230
10	5184	10	Janitorial Supplies		139
10	5185	10	Janitorial Services		1,770
10	5302	10	Maintenance & Improvements		542
10	5304	10	Maintenance-Equipment		13
10	5401	10	Memberships		58
10	5402	10	Marketing		-
10	5405	10	Miscellaneous		415
10	5410	10	Office Supplies		119
10	5425	10	Postage		9
10	5501	10	Professional Fees-Web		375
10	5570	10	Service Fees-Paypal		132
10	5575	10	Bank Service Fees		32
10	5590	10	Gas & Oil		742
10	5591	10	Equipment Rentals		-
10	5592	10	Water & Sewer		613
10	5594	10	Utilities		186
			Total Services & Supplies		5,449
10	8510	10	Remodel/Rehab/Renovate		-
10	8511	10	Maintenance & Repair		526
10	8565	10	Equipment		-
			Total Expenses		5,975

RESOLUTION NO. 2018-008

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMP MEEKER RECREATION AND PARK DISTRICT, SETTING AND ADOPTING AN APPROPRIATIONS LIMIT FOR THE 2018-2019 FISCAL YEAR.

WHEREAS, Article 13B of the Constitution of the State of California establishes appropriations limits on the proceeds of taxes for entities of government, and

WHEREAS, Proposition 111 approved by the voters in June 1990 requires that the Appropriations Limit for a governmental entity shall be fixed and adjusted from year to year by the new growth factors stated in that Proposition; and

WHEREAS, Proposition 111 allows the choice of either the California per capita personal income from the preceding year or the change in local assessment roll due to non-residential construction from the preceding year to be used as the factor for the change in the cost of living, and

WHEREAS, the Sonoma County Auditor's office has supplied this District with the figures for the annual percentage change for California Per Capita Personal Income, local population growth and a calculator for the appropriate appropriations limit based on the relevant factors, a true copy of which is attached to this Resolution and incorporated into it, and

WHEREAS the population and per capita factors are prepared by the State Department of Finance and are readily ascertainable and available factors to be used to recalculate the current year's appropriations limit, and

WHEREAS, the Board of Directors of the Camp Meeker Recreation and Park District did meet at a special meeting on June 19, 2018 and did consider and determine based on the available factors, the recalculation of the 2018-2019 appropriations limit.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Camp Meeker Recreation and Park District has adopted Appropriations Limit for the District for the 2018-2019 fiscal year is \$286,748.00, based on the calculation provided by the County of Sonoma.

BE IT FURTHER RESOLVED, that the Secretary of this Board is directed to attach the revised limit to the adopted 2018-2019 budget, to forward a copy of the resolution to the Sonoma County Auditor and to file the required report with the State Controller.

BE IT FURTHER RESOLVED, that the Secretary of this Board is directed to retain all calculation sheets and adjustment factor data for three years.

The foregoing resolution was duly read and voted on at a regular meeting of the Camp Meeker Recreation and Park District Board of Directors on the 19th June, 2018 by the following vote of the Board:

Watson _____ Anderson _____ Helfrich _____ Tominia _____ Larson _____

TOTALS: AYES _____ NOES _____ ABSTENTIONS/ABSENT _____

Whereupon the President declared the foregoing resolution adopted, and SO ORDERED, this 19th day of June 2018

So Ordered:

Gary Helfrich, President

ATTEST:

Anthony Tominia, Secretary/Treasurer

June 19, 2018

"P1" CALCULATION OF APPROPRIATION LIMITS

	17-18	18-19
PER CAPITA INCREASE	1.0369	1.0367
POPULATION CHANGE	1.0050	0.9978
POPULATION FACTOR USED	(COUNTY TOTAL)	(COUNTY TOTAL)

FIRE DISTRICTS:

71201 BENNETT VALLEY	1,630,458	1,686,577
71251 BODEGA BAY	2,892,278	2,991,828
71301 RANCHO ADOBE	4,008,874	4,146,857
71351 FORESTVILLE	1,071,033	1,107,897
71401 GLEN ELLEN	1,295,458	1,340,047
71451 GRATON	686,109	709,724
71501 RUSSIAN RIVER	1,750,465	1,810,714
71551 KENWOOD	652,293	674,745
71601 MONTE RIO	512,660	530,305
71651 RINCON VALLEY	4,947,546	5,117,837
71701 ROSELAND	2,517,312	2,603,956
71801 GOLD RIDGE	3,515,271	3,636,264
71851 VALLEY OF THE MOON	5,629,495	5,823,258
71901 WINDSOR	3,396,688	3,513,600
71951 GEYSERVILLE	981,346	1,015,123
72001 TIMBER COVE	245,337	253,781
72051 CLOVERDALE	1,851,212	1,914,930
72751 NORTH SONOMA COAST	3,000,000 *	3,103,258
SUBTOTAL	40,583,835	41,980,701

REC & PARK DISTRICTS:

72151 CAMP MEEKER	277,206	286,748
72251 MONTE RIO	333,246 *	344,716
72301 RUSSIAN RIVER	570,651	590,292
SUBTOTAL	1,181,103	1,221,756

OTHER DISTRICTS:

72550 OCCIDENTAL CSD	387,070	400,393
72601 CAZADERO CSD	349,005	361,018
72701 COAST LIFE SUPPORT	2,067,112	2,138,261
76151 FORESTVILLE WTR	177,269	183,371
76901 BODEGA BAY P.U.D.	750,916	776,762
76951 PALM DRIVE HEALTHCARE	6,170,597	6,382,984
77051 NO SO CO HOSPITAL	17,601,870	18,207,714
78350 SMART	132,986,287	137,563,576
SUBTOTAL	160,490,126	166,014,079
TOTAL LOCAL BOARDS	202,255,064	209,216,536

*Figure Adopted by district replaces limit calculated by the Auditor's Office.

CAMP MEEKER RECREATION & PARK DISTRICT
BOARD OF DIRECTORS
RESOLUTION 2018-009 IN REGARD TO
CAMP MEEKER RECREATION & PARK DISTRICT
TRANSFER OF FUNDS FROM RECREATION AND PARK CAPITAL
FUND TO WATER OPERATIONS FUND EFFECTIVE JUNE 20, 2018.

WHEREAS, the Camp Meeker Recreation and Park District Board of Directors met on June 23, 2015; and,

WHEREAS, the Board adopted Resolution 2015-007 relative to disposition of \$23,887.00 owed the Camp Meeker Water Fund from the Recreation and Park fund and determined to allow the amount owed to “float” and review prior to June 30, 2016; and

WHEREAS, the remaining balance owed the water fund after a 2016 transfer is now \$13,887.00;

NOW, THEREFORE, the Camp Meeker Recreation and Park District authorizes the transfer of \$7,000.00 from the District’s Recreation and Park Operations fund to the District’s Water Operations fund;

AND, FURTHER, will review an additional repayment process prior to September 30, 2018 and completion of the District’s June 30, 2018 audit.

Anderson

Helfrich

Larson

Tominia

Watson

AYES: ____ NOES: ____ ABSTAIN: ____ ABSENT: ____

ATTESTED:

Anthony Tominia, Secretary/Treasurer

June 19, 2018

CAMP MEEKER RECREATION & PARK DISTRICT
BOARD OF DIRECTORS
RESOLUTION 2018-0010 IN REGARD TO
CAMP MEEKER RECREATION & PARK DISTRICT
TRANSFER OF FUNDS FROM RECREATION AND PARK
WATER CAPITAL FUND TO WATER OPERATIONS FUND
EFFECTIVE JUNE 19, 2018.

WHEREAS, the Camp Meeker Recreation and Park District Water Fund continues to have a shortfall of cash revenue over expenses at June 19, 2018 mainly as a consequence of the contractual costs of engineering services for the Capital Improvement Plan;

WHEREAS, the District's Water Capital fund has sufficient funds to presently resolve said shortfall,

NOW, THEREFORE, the Camp Meeker Recreation and Park District authorizes the transfer of \$22,000.00 from the Water Capital fund to the District's Water Operations fund;

AND, FURTHER, will review in depth the issue of continuing water revenue shortfall prior to the adoption of the 2018-2019 Final Budget.

Anderson

Helfrich

Larson

Tominia

Watson

AYES: ____ NOES: ____ ABSTAIN: ____ ABSENT: ____

ATTESTED:

Anthony Tominia, Secretary/Treasurer

June 19, 2018