



Post Office Box 461  
Camp Meeker, CA 95419  
707-874-9246  
[www.campmeeker.org](http://www.campmeeker.org)

**REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
LOCATION: DISTRICT OFFICE  
5240 BOHEMIAN HIGHWAY (NEXT TO FIRE STATION)  
CAMP MEEKER, CA  
NOVEMBER 14, 2023 7:00 P.M.  
AGENDA**

**PUBLIC RECORDS:**

Public records that relate to any item on the open session agenda for a meeting are available for public inspections. Records that are distributed after the agenda and the accompanying informational materials are posted to the District's website ([www.campmeeker.org](http://www.campmeeker.org)) 72 hours before the meeting are available for public inspection at the same time they are distributed to all or a majority of the members of the Board. The Board has designated the District's website located at <https://www.campmeeker.org> as the place for making those public records available for inspections. The documents may also be obtained by calling the District's Administrator at 707-874-9246.

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. APPROVAL OF AGENDA**

**IV. STATEMENTS OF ABSTENTION**

**V. PUBLIC COMMENT**

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

**VI. CONSENT ITEMS (10 minutes)**

- A. Approval of Minutes
  - 1. October 17, 2023 Minutes
- B. Payment of Claims
- C. Administrative and Financial Report

**VII. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility, 5 minutes)**

- A. System Operations

## VIII. ACTION ITEMS

### A. LEASE: CAMP MEEKER POST OFFICE, (John McDaniel, 5 minutes)

DESCRIPTION: JLL, the assigned National for Real Estate Services contractor, has presented an updated lease agreement that will continue lease of the present post office site at the expiration of the current ground lease on April 30, 2024. The new lease would commence May 1, 2024 for five years with a lease payment of \$5,547.00 annually. The Post Office would have the right to terminate the lease with 30 days advance written notice to the District; and, additionally, two renewal options of five years each. The District will have to pay JLL, the assigned contractor, 4% of the lease value.

PROPOSED ACTION: The Board may/may not take further action on this item.

### B. UPDATE: COST RECOVERY WATER MAIN BREAK (Gary Helfrich, 5 minutes)

DESCRIPTION: The Board will review the response from Phelps and Phelps insurance carrier regarding the recovery of all costs from the water main break created by Phelps and Associates as a part of their survey operations.

PROPOSED ACTION: The Board may/may not take further action regarding this issue.

### C. UPDATE: ANDERSON HALL ROOF REPAIR (John McDaniel, 10 minutes) (John McDaniel/Gary Helfrich, 10 minutes)

DESCRIPTION: The Board will discuss progress the Anderson Hall maintenance and repair project, estimated financial requirements and other possible resources needed to complete same.

PROPOSED ACTION: The Board may/may not take further action in this regard.

### E. RESOLUTION 2023-010: APPOINTMENT OF AD HOC COMMITTEE TO NEGOTIATE A PURCHASE AGREEMENT, CONSERVATION EASEMENT, AND RECREATION COVENANT. (Gary Helfrich, John McDaniel, 10 minutes)

DESCRIPTION: Resolution 2023-010 names the appointment to the ad hoc subcommittee and the documents to be negotiated in the property acquisition of real property from St. Dorothy's and covenants with Sonoma County Agricultural Preservation and Open Space District.

PROPOSED ACTION: The Board may/may not approve Resolution 2023-010

## IX. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

**PROPOSED ACTION: No action or discussion to take place**

## X. ADJOURNMENT

### HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than fourteen (14) calendar days before a meeting.

Camp Meeker Recreation and Park District  
Board Meeting Agenda  
November 14, 2023

3

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion. Items will be included in an agenda based on the number of issues to be discussed.

Submit your agenda items using the District's website at the following address:

[http://www.campmeeker.org/wordpress/?page\\_id=22](http://www.campmeeker.org/wordpress/?page_id=22)

2023.11.14draftagendacdgl.doc



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Camp Meeker, CA 95419  
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**REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OCTOBER 17, 2023  
MINUTES**

**I. CALL TO ORDER**

The meeting was called to order by President Helfrich at 7:00 p.m.

**II. ROLL CALL**

Directors Helfrich, McDaniel, Bell-Alper, and Watson were present. Director Larson was absent.

**III. APPROVAL OF AGENDA**

A motion was made by John McDaniel, and seconded by Max Bell-Alper to approve the agenda as written.

Directors Helfrich, McDaniel, Bell-Alper, and Director Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

**IV. STATEMENTS OF ABSTENTION**

There were no statements of abstention.

**V. PUBLIC COMMENT**

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

Katy Lee Henrickson stated her concerns regarding staffing at the post office. President Helfrich explained that as a government agency the District has strict boundaries regarding the scope of its authority and areas of responsibility. Ms. Lee Henrickson related additional information regarding private post offices and establishment of a private post office in Camp Meeker. President Helfrich suggested that she might want to explore the private post office issue with an attorney specializing in that type of entity.

Cathie Anderson stated that as a former Board member of 32 years she would like to know the status of rent for the fire station parcel. Additionally, she inquired as to contact with the Probation Department for cleanup at the beach and Anderson Hall. Director Bell-Alper informed her that he had spoken with the Probation Department and that the cost is significant.

## VI. CONSENT ITEMS

### A. Approval of Minutes

#### 1. September 19, 2023 Minutes

A motion was made by Max Bell-Alper, and seconded by Lynn Watson to approve the minutes of September 19, 2023 as written.

Directors Helfrich, McDaniel, Bell-Alper, and Director Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

### B. Payment of Claims

A motion was made by John McDaniel, and seconded by Max Bell Alper to approve the October 17, 2023 warrant request 2023/2024-004 as follows:

2023-2024-004	RP-October 2023	4,787.43
\$23,108.38	Water-October 2023	18,320.95

Wells Fargo Bank Operating Checks 2524-2532 in payment of District expenses for the current month, and Bank of the West checks 784-786 in payment of water revenue transfers for September water receipts.

Directors Helfrich, McDaniel, Bell-Alper, and Director Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

### C. Administrative and Financial Report

Ms. Doran-Girard advised that the 9/30 quarterly reports had been filed, that the Profit and Loss statement in the Board Informational package reflects the 23-24 Final Budget, and that \$145.35 had been received from the State as “old” Anderson Hall revenue residing at PayPal. She further advised that the District has received an award from SDRMA as no claims had been filed for over five years, and that the acquisition of Bank of the West by BMO has resulted in significant increase in bank fees. She additionally reviewed the coming months meeting schedule with respect to the holiday season. The Board meeting held Thanksgiving week will be moved forward to November 14; the December meeting will remain December 19.

## VII. REPORT OF THE WATER SYSTEM OPERATOR

- A. System Operations—Jamie Dunton of Russian River Utility informed the Board that the water system is operating normally. He went on to state that he feels that a water advisory committee of the private/public ownership group should be established and went on to review possible administrative issues and possible contract concerns as well as SCADA-XIO anticipated costs.

## VIII. ACTION ITEMS

- A. WATER ACCOUNT SUSPENSION: EMMETT WERTZ, ACCOUNT 240, 70 MONTGOMERY ST. (APN 075-203-012)

DESCRIPTION: Mr. Wertz wrote to the Board describing the issues at 70 Montgomery St., and has asked for a suspension of the water account until February 21, 2024 when he anticipates the appropriate repairs and permits will be resolved. Director Helfrich explained that a temporary suspension, based on the water code, would result in requiring Mr. Wertz to pay a new

connection fee upon resolution of the issues. In researching the issue, no circumstance could be found to allow a temporary suspension.

ACTION: A motion was made by Max Bell-Alper and seconded by John McDaniel to authorize the Board President to write a letter to Mr. Wertz explaining the current conditions in the water code that apply to his request.

Directors Helfrich, McDaniel, Bell-Alper, and Director Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

**B. UPDATE: COST RECOVERY WATER MAIN BREAK**

DESCRIPTION: President Helfrich reviewed the response from Phelps and Phelps insurance carrier regarding the recovery of all costs from the water main break created by Phelps and Associates as a part of their survey operations. Additionally, he indicated Phelps would pay the deductible portion of the claim.

ACTION: The Board took no further action regarding this issue.

**C. UPDATE: ANDERSON HALL ROOF REPAIR**

DESCRIPTION: Director McDaniel advised that the roof repair is estimated to begin October 23. The sprinkler system will be addressed at a later date. It is anticipated the roof will be complete in two weeks including new doors and painting of the eaves. The eaves will probably be painted Camp Meeker red.

ACTION: The Board took no further action in this regard.

**D. CONFLICT OF INTEREST**

DESCRIPTION: Director Helfrich explained, in depth, Conflict of Interest conditions as apply to elected officials citing recommendations of District Counsel Martin Hirsch and advised that information will be provided electronically to Board members regarding same. Considerable discussion ensued including a suggestion that individuals be cautious as to participation. If an elected official decides there is a personal conflict existing, the elected official concerned would need to exit the meeting and not participate in any conversation relative to the conflicted issue.

ACTION: The Board took no further action in this regard.

**E. LETTER OF SUPPORT: NEW EEL-RUSSIAN FACILITY PROPOSAL**

DESCRIPTION: Director Helfrich reviewed a proposed letter in support of the Proposal of the Mendocino County Inland Water and Power Commission, Round Valley Indian Tribes, and the Sonoma County Water Agency which advances a regional solution for preserving flows and fisheries on the Russian River and improving Eel River fisheries.

ACTION: A motion was made by John McDaniel, and seconded by Max Bell-Alper to authorize the Board President to send a letter in support of the regional solution for preserving flows and fisheries on the Russian River and improving the Eel River fisheries.

Directors Helfrich, McDaniel, Bell-Alper, and Director Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

F. UPDATE: LAND ACQUISITION/ST. DOROTHY'S

DESCRIPTION: Director Watson exited the meeting due to a conflict of interest regarding this issue. Directors Helfrich and McDaniel provided an update to the current land acquisition project with St. Dorothy's and Open Space/Ag. Considerable discussion ensued. Director Watson returned to the meeting upset about having to leave the room and various related issues. She then left the meeting. Director Helfrich advised that the ongoing communication with St. Dorothy's and Ag/Open Space is highly encouraging for the acquisition.

ACTION: The Board took no further action regarding this issue.

IX. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

**PROPOSED ACTION: No action or discussion to take place**

Director Bell-Alper advised that the Fire Safe folks were having a get together at Anderson Hall on October 31.

X. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Max Bell Alper, and seconded by John McDaniel that the October 2023 meeting of the Camp Meeker Board of Directors is adjourned.

Directors Helfrich, McDaniel, and Bell-Alper voted yes. Director Larson was absent. Director Watson had left the meeting

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

The motion was approved.

The meeting adjourned at 9:17 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

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**CHERYL DORAN GIRARD  
CLIENT MEMORANDUM**

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**TO:** CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS  
**FROM:** CHERYL DORAN GIRARD  
**SUBJECT:** NOVEMBER 14, 2023 WARRANTS AND FINANCIAL INFORMATION  
**DATE:** NOVEMBER 10, 2023

Financial Statements and Warrant Detail in the board packet following this memorandum provide information available through November 9, 2023.

2023/2024-005	RP-November 2023	5,287.91
\$54,585.37*	Water-November 2023	29,486.09

\*Includes Anderson Hall Roof \$19,811.37

The Financial statements included in the Board info packet represent revenue and expenses for the first five months of the 2023-2024 fiscal year that will run through June 30, 2024.

The Final Budget has been incorporated into the Profit and Loss data for Recreation and Park and Water Operations after Board approval at the September meeting.

Check registers included in the financial packet include all checks written since the last warrant approval. The warrant request 2023-2024-005 reflects all expenses received for the period ending November 14.

The June 30, 2022 audit is in process and documents are being provided the District's CPA.

In the event that you need to contact me, I can be reached via cell phone 707-874-9246.



**CAMP MEEKER RECREATION AND PARK DISTRICT**

WARRANT REQUEST # 2023-2024-005

VENDOR	CHECK AMOUNT	R&P FUND	WATER FUND	EXPLANATION
CMRPD Water System	-	-		
Doran-Girard, Cheryl	8,410.88	1,506.60	2,259.90	Consulting October/November 2023
Doran-Girard, Cheryl		1,004.40	1,506.60	Consulting October/November 2023
Doran-Girard, Cheryl		470.81	575.44	Consulting October/November 2023
Doran-Girard, Cheryl		523.13	523.12	Consulting October/November 2023
Doran-Girard, Cheryl		20.44	20.44	Consulting October/November 2023
Perry Johnson	660.00	360.00	300.00	Legal Services-Easement/Hall, etc.
PGE	59.85	59.85	-	Electric Service-Aug/Sep
Russian River Utility	22,795.47		9,965.08	Contract Services
Russian River Utility		-	1,575.78	Electric Service Wtr System
Russian River Utility			11,254.61	Repairs Water System
California Special Districts Assn.	1,457.00	437.10	1,019.90	2024 Dues
McPhail Fuel Company	184.25	184.25	-	Propane & Tank Rental
Wavemaker Media	145.00	89.00	56.00	Website Bugs/Reservation Issues
US Bank	1,061.55	149.46	195.43	Communication Costs
US Bank		9.65	-	Postage
US Bank		298.54		Anderson Hall Reservation Software
US Bank		118.68	177.80	Accounting Software
US Bank		56.00	55.99	Staples-Print Board Packet
US Bank				
Thrive Builders	19,811.37 *			
	<u>54,585.37</u>	<u>5,287.91</u>	<u>29,486.09</u>	19,811.37

Paid From R&amp;P Cap-WFB Invest

DIRECTOR APPROVAL:

DATE: 11.14.2023.

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**Camp Meeker Recreation & Parks District**  
Check/Voucher Register - CDG-Current Check Register 2023-2024  
1010 - Cash In Wells Fargo Bank-Operating  
From 10/18/2023 Through 11/14/2023

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
2533	System Generated Check/Vo...	California Special ...	11/14/2023	1,457.00
2534	System Generated Check/Vo...	Cheryl Doran-Girard	11/14/2023	8,410.88
2535	System Generated Check/Vo...	McPhail Fuel Com...	11/14/2023	184.25
2536	System Generated Check/Vo...	P G & E	11/14/2023	59.85
2537	System Generated Check/Vo...	Perry Johnson An...	11/14/2023	660.00
2538	System Generated Check/Vo...	Russian River Utility	11/14/2023	18,444.81
2539	System Generated Check/Vo...	US Bank	11/14/2023	1,061.55
2540	System Generated Check/Vo...	Wavemaker Media...	11/14/2023	145.00
		Total 1010 - Cash In Wells Fargo Bank-Operating		30,423.34

**Camp Meeker Recreation & Parks District**  
Check/Voucher Register - CDG-Current Check Register 2023-2024  
1015 - Cash in Wells Fargo Bank-Investments  
From 10/18/2023 Through 11/14/2023

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
1031	Hall Roof Repair	Thrive Constructio...	11/9/2023	<u>19,811.37</u>
		Total 1015 - Cash in Wells Fargo Bank-Investments		19,811.37
				<u>                    </u>
Report Total				<u><u>50,234.71</u></u>

CAMP MEEKER RECREATION AND PARK DISTRICT									
Estimated Cash Report 2023-2024									
FUNDS➔		Rec & Park Operating 10	Rec & Park Capital 16	Water Operations 40	A&B Water Debt 70	Capital Repmnt 50	Totals		
Cash at 10/17/2023/		174,225.88	25,000.00	22,824.98	159,890.46	1,081,490.07	1,463,431.39		
Deposits 11/14/2023		-		-		-	-		
Warrants 11/14/2023		(5,287.91)		(29,486.09)			(34,774.00)		
Anderson Hall-Thrive Chk 1031			(19,811.37)				(19,811.37)		
<b>Fund Totals</b>		168,937.97	5,188.63	(6,661.11)	159,890.46	1,081,490.07	1,408,846.02		
11.14.2023									

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
10 - Recreation & Park - Operating  
From 7/1/2023 Through 6/30/2024  
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue				
4001	Property Taxes-CY Secured	107,500	0	(107,500)
4101	Interest Pooled Cash -Sonoma County	0	(15)	(15)
4110	Interest Earned-Wells Fargo Bank	500	754	254
4210	Rental Fees-Anderson Hall	7,500	145	(7,355)
4215	Rental Fees-Other	1,900	792	(1,108)
4220	State-Home Owner Property Tax Relief	500	0	(500)
	<b>Total Revenue</b>	<u>117,900</u>	<u>1,676</u>	<u>(116,224)</u>
Expenditures				
5017	Worker Compensation Insurance	1,500	519	981
5101	Communications-Telephone	1,350	320	1,030
5105	Communications-ISP Website	750	392	358
5110	Communications-Website Other	750	31	719
5112	Communications-WiFi	750	233	517
5115	Translation Services	0	8	(8)
5184	Janitorial Supplies	500	0	500
5185	Janitorial Services	1,500	260	1,240
5210	Insurance-Property & Liability	4,000	0	4,000
5301	Maintenance-Beach and Parks	5,000	0	5,000
5401	Memberships	750	437	313
5405	Miscellaneous	1,500	0	1,500
5410	Office Supplies	750	34	716
5416	Lease-Accounting Software	1,250	445	805
5420	Training-Administrative	150	0	150
5425	Postage	175	(14)	189
5426	Printing Services	450	201	249
5427	Supplies	750	20	730
5501	Professional Fees-Web	1,000	102	899
5520	Administrative Services	15,480	7,409	8,071
5540	LAFCO Charges	450	0	450
5550	Legal Services	18,000	3,035	14,965
5555	Professional Services-Auditor	7,000	2,573	4,428
5556	Professional Services-Accounting	10,320	4,939	5,381
5570	Service Fee-PayPal	225	0	225
5575	Bank Service Fees	500	10	490
5576	Property Tax Administration Fee	1,200	0	1,200
5590	Gas and Oil	1,350	631	719
5591	Equipment Rentals	0	71	(71)
5592	Water and Sewer	1,350	439	911
5594	Utilities	1,250	409	841
8510	Remodel/Rehab/Renovate	25,000	19,811	5,189
8514	Maintenance & Repair-Major	136,000	0	136,000
	<b>Total Expenditures</b>	<u>241,000</u>	<u>42,315</u>	<u>198,685</u>
	<b>Excess of Income Over (Under) Expense</b>	<u>(123,100)</u>	<u>(40,639)</u>	<u>82,461</u>

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
40 - Recreation & Parks - Water Operations  
From 7/1/2023 Through 6/30/2024  
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue				
4010	Direct Charges-Current Year	124,000	0	(124,000)
4260	Reimbursements	91,000	0	(91,000)
4310	Sales of Water-Residential	297,500	71,663	(225,837)
4625	Transfers-Within Fund In	127,500	0	(127,500)
	Total Revenue	<u>640,000</u>	<u>71,663</u>	<u>(568,337)</u>
Expenditures				
5017	Worker Compensation Insurance	1,200	1,211	(11)
5101	Communications-Telephone	600	280	320
5105	Communications-ISP Website	600	219	381
5110	Communications-Website Other	500	73	427
5112	Communications-WiFi	750	397	353
5115	Translation Services	0	18	(18)
5210	Insurance-Property & Liability	8,750	0	8,750
5401	Memberships	950	1,320	(370)
5405	Miscellaneous	6,300	240	6,060
5410	Office Supplies	850	128	722
5416	Lease-Accounting Software	2,520	741	1,779
5420	Training-Administrative	200	0	200
5425	Postage	175	18	157
5426	Printing Services	1,000	222	778
5427	Supplies	1,000	20	980
5501	Professional Fees-Web	750	144	607
5510	County Services	0	3,492	(3,492)
5515	Contract Services-Water Operations	150,000	46,233	103,767
5520	Administrative Services	23,220	11,113	12,107
5540	LAFCO Charges	1,250	0	1,250
5550	Legal Services	12,500	3,130	9,370
5555	Professional Services-Auditor	14,500	2,573	11,927
5556	Professional Services-Accounting	15,480	7,409	8,071
5565	Fiscal Agent Fees	1,250	0	1,250
5567	SCWA-Water Agency Fees	4,500	0	4,500
5575	Bank Service Fees	100	77	23
5576	Property Tax Administration Fee	3,600	0	3,600
5585	Public/Legal Notices	850	398	452
5587	Water System Fees-State	3,500	0	3,500
5590	Gas and Oil	0	122	(122)
5592	Water and Sewer	0	23	(23)
5594	Utilities	12,500	9,376	3,124
8511	Maintenance & Repair	0	10,097	(10,097)
8565	Equipment 2	200,000	0	200,000
8625	Tfr Within Fnd-Out	174,000	4,752	169,248
9001	Contingency	205	0	205
	Total Expenditures	<u>643,600</u>	<u>103,826</u>	<u>539,774</u>
	Excess of Income Over (Under) Expense	<u>(3,600)</u>	<u>(32,163)</u>	<u>(28,563)</u>

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
50 - Recreation & Parks - Water Capital  
From 7/1/2023 Through 6/30/2024  
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4110	Interest Earned-Wells Fargo Bank	0	4,732	4,732
4625	Transfers-Within Fund In	<u>0</u>	<u>12,000</u>	<u>12,000</u>
	Total Revenue	<u>0</u>	<u>16,732</u>	<u>16,732</u>
	Expenditures			
8625	Tfr Within Fnd-Out	<u>0</u>	<u>12,000</u>	<u>(12,000)</u>
	Total Expenditures	<u>0</u>	<u>12,000</u>	<u>(12,000)</u>
	Excess of Income Over (Under) Expense	<u>0</u>	<u>4,732</u>	<u>4,732</u>

**Camp Meeker Recreation & Parks District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
70 - Recreation & Park - USDA Debt Fund  
From 7/1/2023 Through 6/30/2024  
(In Whole Numbers)

	<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue			
4625      Transfers-Within Fund In	<u>0</u>	<u>4,752</u>	<u>4,752</u>
Total Revenue	<u>0</u>	<u>4,752</u>	<u>4,752</u>
Expenditures			
7910      Long Term Debt-Principal	<u>0</u>	<u>45,000</u>	<u>(45,000)</u>
7911      Long Term Debt-Interest	<u>0</u>	<u>24,725</u>	<u>(24,725)</u>
Total Expenditures	<u>0</u>	<u>69,725</u>	<u>(69,725)</u>
Excess of Income Over (Under) Expense	<u>0</u>	<u>(64,973)</u>	<u>(64,973)</u>



RUSSIAN RIVER UTILITY  
PO BOX 730  
FORESTVILLE, CA 95436  
707-887-7735

**November 10, 2023**

RE: CAMP MEEKER PAST DUE ACCOUNTS

**Payments on hand: 12, 25, 26, 100, 213, 253, 269, 276, 281, 297, 307, 312, 314, 330 , 347, 359**

**Payments coming in: 185**

**SB998 Process commencing week of November 13: 60, 184, 295, 309, and 311**

## CAMP MEEKER REC &amp; PARK PAST DUE LIST

11-Nov-23

ACCT #	CURRENT	1 - 30.	31 - 60	61+	LAST PAYMENT		TOTAL
1	54.04	54.06	8.24		164.73	9/28/2023	116.34
3	63.44	75.91	71.78	240.61	58.67	4/28/2023	451.74
8	111.25	134.80	17.68		247.00	9/28/2023	263.73
12	60.00	70.97	70.01	74.61	251.46	7/18/2023	275.59
15	61.48	67.99	65.61	61.06	68.76	8/8/2023	256.14
19	60.58	69.84	66.06	5.54	54.72	11/6/2023	202.02
21	54.20	58.95	34.86		50.00	4/24/2023	148.01
24	54.98	63.82	61.68	55.02	249.13	7/24/2023	235.50
28	59.48	77.23	75.49	191.01	300.00	4/17/2023	403.21
36	60.68	66.73	61.38	9.03	180.00	8/30/2023	197.82
60	54.28	74.90	82.77	209.31	391.32	4/14/2023	421.26
67	56.44	58.92	11.50		150.00	5/5/2023	126.86
68	58.54	66.63	71.39	2.10	175.00	9/22/2023	198.66
69	59.46	60.16	1.32		202.22	8/4/2023	120.94
89	62.74	77.00	13.37		267.48	10/12/2023	153.11
96	60.26	68.61	62.12	9.31	186.14	9/8/2023	200.30
105	57.10	82.00	82.35	66.53	156.00	10/19/2023	287.98
107	68.54	66.88	8.48		78.00	9/26/2023	143.90
110	58.40	61.02	59.06	6.26	125.25	9/8/2023	184.74
116	57.18	56.94	63.39		104.58	10/11/2023	177.51
127	54.64	72.25	69.95	231.06	113.48	5/22/2023	427.90
129	63.38	77.20	73.97		12.00	10/26/2023	214.55
140	76.38	95.92	88.58	79.50	400.00	7/11/2023	340.38
150	59.22	66.26	48.75		60.00	9/15/2023	174.23
151	60.42	69.32	64.08	7.68	79.96	9/8/2023	201.50
155	59.42	68.93	67.90	15.82	200.00	8/22/2023	212.07
157	54.00	59.31	52.12		315.00	8/29/2023	165.43
158	55.56	62.10	56.81		315.00	8/29/2023	174.47
165	57.52	57.64	6.44		128.83	9/22/2023	121.60
174	55.40	64.68	63.14	58.67	240.00	8/1/2023	241.89
182	59.18	60.02	18.67		373.34	9/28/2023	137.87
184	63.04	96.03	93.26	494.29	100.00	5/26/2023	746.62
185	58.16	86.37	82.92	386.25	200.00	7/7/2023	613.70
203	58.50	60.18	6.16		123.13	9/28/2023	124.84
208	55.98	56.20	12.42		248.39	9/22/2023	124.60
224	54.00	60.74	57.85	22.93	500.00	3/9/2023	195.52
225	57.70	60.50	6.24		66.05	9/28/2023	124.44
226	55.54	63.10	56.76	16.96	165.14	8/23/2023	192.36
227	56.80	62.31	56.30		174.10	8/23/2023	175.41
232	56.12	62.33	56.52	5.67	56.76	9/8/2023	180.64
240	54.00	65.76	62.63	118.55	98.00	6/30/2023	300.94
242	54.94	54.86	11.59		56.04	9/28/2023	121.39
246	60.30	72.47	71.81	63.80	296.23	7/18/2023	268.38
247	57.80	58.44	10.12		202.42	9/28/2023	126.36
249	56.86	65.77	74.22	34.50	250.00	9/18/2023	231.35
253	54.76	54.00	6.20		124.08	9/28/2023	114.96
279	57.62	63.93	59.42	10.83	216.58	9/5/2023	191.80
286	60.82	68.91	32.96		60.00	11/7/2023	162.69
295	54.12	68.80	66.28	174.05	150.00	7/24/2023	363.25
298	58.68	123.39	95.48		450.00	11/7/2023	277.55
304	47.58	68.44	58.14	21.32	40.00	8/1/2023	195.48
307	60.14	68.75	67.67	69.13	175.00	7/24/2023	265.69

309	66.25	94.13	74.27	87.85	358.55	7/18/2023	322.50
311	54.92	66.89	82.80	100.91	700.00	5/5/2023	305.52
317	62.90	75.39	7.20		143.98	10/12/2023	145.49
334	54.00	62.37	59.40	54.00	353.71	7/18/2023	229.77
337	59.26	70.29	82.74	10.07	201.40	9/26/2023	222.36
339	54.00	59.76	61.27		250.00	9/14/2023	175.03
348	57.50	61.20	0.03		63.35	10/5/2023	118.73
358	56.70	66.67	73.43	99.47	243.26	4/21/2023	296.27
367	58.32	66.48	77.25		256.46	9/15/2023	202.05
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	3,605.50	4,231.45	3,162.29	3093.7	12,020.70		14,092.94

**CAMP MEEKER RECREATION AND PARK DISTRICT  
WATER SALES 2023**

METER	ACCT NO.	MONTH	TOTAL AMOUNT PUMPED GALLONS	AMOUNT PUMPED TO OCSD	NET AMOUNT PUMPED	AMT SOLD	% PUMPED TO CMR&PD	% LOSS	NOTES
Alliance Master Meter Union Park	363 369	JAN	1,198,380	391,820	806,560	695,060	67.31%	13.83%	
Alliance Master Meter Union Park	363 369	FEB	1,318,880	422,400	896,480	817,810	67.97%	0.08%	
Alliance Master Meter Union Park	363 369	MARCH	1,087,110	386,650	700,460	615,610	64.43%	12.11%	
Alliance Master Meter Union Park	363 369	APRIL	1,232,060	455,780	776,280	682,910	63.01%	12.03%	
Alliance Master Meter Union Park	363 369	MAY	1,320,720	455,780	864,940	720,120	65.49%	0.00%	
Alliance Master Meter Union Park	363 369	JUNE	1,238,970	666,890	572,080	816,010	46.18%	-42.64%	
Alliance Master Meter Union Park	363 369	JULY	1,862,370	814,170	1,048,200	918,280	56.29%	12.40%	
Alliance Master Meter Union Park	363 369	AUG	1,870,070	1,127,040	743,030	977,150	-31.50%	39.74%	
Alliance Master Meter Union Park	363 369	SEPT	2,419,610	740,620	1,678,990	1,076,640	35.88%	69.39%	
Alliance Master Meter Union Park	363 369	OCT	1,549,360	541,310	1,008,050	912,870	9.45%	65.07%	
Alliance Master Meter Union Park	363 369	NOV			0				
Alliance Master Meter Union Park	363 369	DEC			0				
	<b>total 2023</b>								

**RESOLUTION 2023-010**  
**RESOLUTION OF THE BOARD OF DIRECTORS OF THE**  
**CAMP MEEKER RECREATION AND PARK DISTRICT**  
**APPOINTING AN AD HOC COMMITTEE TO NEGOTIATE**  
**A PURCHASE AGREEMENT, CONSERVATION EASEMENT, AND**  
**RECREATION COVENANT**

WHEREAS, the Board of Directors for the Camp Meeker Recreation and Park District (“District”) is interested in pursuing the acquisition of real property from the Episcopal Bishop of California and the St. Dorothy’s Rest Association and negotiating a conservation easement and recreational covenant with the Sonoma County Agricultural Preservation and Open Space District in connection therewith.

WHEREAS, the Board of Directors for the Camp Meeker Recreation and Park District finds that it is in the best interest of the District for an ad hoc committee to negotiate the acquisition of real property from the Episcopal Bishop of California and the St. Dorothy’s Rest Association and the associated conservation easement and recreation covenant.

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors for the Camp Meeker Recreation and Park District appoints Directors Gary Helfrich and John McDaniel to said ad hoc committee.

AND, BE IT FURTHER RESOLVED, the ad hoc committee is hereby authorized to negotiate the terms of the purchase agreement, conservation and recreation covenant, but the final agreements shall be presented to the Board of Directors for approval before such agreements may be executed on behalf of the District.

This will certify that the foregoing is a true and correct copy of a Resolution duly and regularly adopted and passed by the Board of Directors of the Camp Meeker Recreation and Park District, Sonoma County, California at a meeting held November 14, 2023 by the following vote:

Vote	Yes	No
Bell-Alper		
Helfrich		
McDaniel		
Larson		
Watson		
Totals		

Whereupon the President declared the foregoing resolution adopted this 14<sup>th</sup> day of November 2023,

SO ORDERED

\_\_\_\_\_  
Gary Helfrich, President

ATTEST:

\_\_\_\_\_  
John McDaniel, Secretary/Treasurer