



Post Office Box 461
Camp Meeker, CA 95419
707-874-9246
www.campmeeker.org

**REGULAR MEETING
OF THE BOARD OF DIRECTORS
LOCATION: TELECONFERENCE – SEE BELOW
FEBRUARY 16, 2021 7:00 P.M.
AGENDA**

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:

Based on the mandates by the Governor in Executive Order N-25-20 and the Sonoma County Health Officer (Order C-19-02) to shelter in place and the guidance from the CDC to minimize the spread of the COVID-19, please note the following changes to the District's meeting procedures:

- The District office and Anderson Hall are not open to the public at this time.
- The meeting will be conducted via teleconferencing using Go To Meeting (See Executive Order N-29-20)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE THE MEETING:

CMRPD-February Board Meeting, 2/16/21
Tue, Feb 16, 2021 7:00 PM - 8:30 PM (PST)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/219794957>

You can also dial in using your phone.

United States (Toll Free): [1 877 309 2073](tel:18773092073)

United States: [+1 \(571\) 317-3129](tel:+15713173129)

Access Code: 219-794-957

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HOW TO SUBMIT PUBLIC COMMENTS:

Written/Read Aloud: Please email your comments to comments@campmeeker.org, write "Public Comment" in the subject line. In the body of the email include the agenda item number and title, as well as your comments. If you would like your comment read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

All comments received before Monday, February 15, 2021 at 5:00 p.m. will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Board members at the meeting. Comments received after this time will be treated as telephonic/electronic comments.

Telephonic/Electronic Comments: During the meeting, the Board President or designee will announce the opportunity to make public comments and identify the cut off time for submission. A short recess (generally, less than two minutes) will take place during the time public comment is open to allow the comments to be collected. **All users will be unmuted during this time. If you are connected using a phone, or have a microphone on your computer, please state your name, and wait to be recognized. Alternatively, you may also type comments into the chat window, in GoToMeeting. These will be read aloud during the public comment period.**

ACCESSIBILITY INFORMATION:

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting should contact the District's Administrator, at least 48 hours before the meeting at 707-874-9246 or admin@campmeeker.org. Advanced notification will enable the District to swiftly resolve such requests to insure accessibility.

PUBLIC RECORDS:

Public records that relate to any item on the open session agenda for a meeting are available for public inspections. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time, they are distributed to all or a majority of the members of the Board. The Board has designated the District's website located at <https://www.campmeeker.org> as the place for making those public records available for inspections. The documents may also be obtained by calling the District's Administrator at 707-874-9246.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

Camp Meeker Recreation and Park District
Board Meeting Agenda
February 16, 2021

VI. CONSENT ITEMS (10 minutes)

- A. Approval of Minutes
 - 1. January 19, 2021 Minutes
- B. Payment of Claims
- C. Journal Entry Approval
- D. Administrative and Financial Report

VII. PRESENTATION: AUDITED FINANCIAL STATEMENTS FISCAL YEAR END JUNE 30, 2020
(Blake Goranson, Goranson and Associates, CPAs)

VIII. PRESENTATION: 2020 DUTCH BILL AUGMENTATION (Mary Ann King, Trout Unlimited)

IX. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility)

- A. System Operations
- B. Accounts Receivable

X. ACTION ITEMS

A. WATER CONNECTION APNS 074-100-010, 074-100-051 ACREAGE LANE

PARCEL OWNERS: ELLA/BOB ROZETT & SCHRAG/VOGT

(Anthony Tominia, RRU staff, 10 minutes)

DESCRIPTION: At the October 2020 meeting, the owners of the above-referenced parcels on Acreage Lane inquired regarding the feasibility and possible costs of connecting their parcels to the Camp Meeker water system. The Board will further discuss prerequisites for these possible new connections including permitting, costs and necessary installation of a water main to service Acreage Lane parcels.

PROPOSED ACTION: The Board may/may not take further action regarding the proposed inclusion of the Acreage Lane parcels the Camp Meeker water system.

B. CAMP MEEKER WELL NEW PUMP (Anthony Tominia, Gary Helfrich & RRU staff, 15 minutes)

DESCRIPTION: At the January 19, 2021 meeting Robert Sherod of Russian River Utility staff informed the Board that the Camp Meeker pump at the wellsite had failed. The pump was installed in 1996 and had been in service for 25 years. The Board will discuss present options.

PROPOSED ACTION: The Board may/may not take action regarding the replacement of the wellsite pump.

C. WATER SUBCOMMITTEE UPDATE- OCSD REVISED AGREEMENT

(Anthony Tominia, Gary Helfrich, 5 minutes)

DESCRIPTION: Martin Hirsch, District Counsel, has prepared a draft revised agreement to the existing agreement between Camp Meeker Recreation and Park District and Occidental Community Services. The Water Subcommittee will provide the Board with an overview of the draft. The draft is currently under review by Occidental Community Services and their District Counsel and not yet ready for publication.

PROPOSED ACTION: The Board may/may not take further action.

D. WATER SUBCOMMITTEE UPDATE- ALLIANCE REDWOODS PROJECT

(Anthony Tominia, Gary Helfrich, 10 minutes)

DESCRIPTION: Directors Tominia and Helfrich will review the progress of an agreement with Alliance Redwoods to provide water services

PROPOSED ACTION: The Board may/may not take further action.

E. WATER CUSTOMER CREDIT CARD USAGE

(Anthony Tominia, John McDaniel, Staff 10 minutes)

DESCRIPTION: Director Tominia and staff will provide an overview of the progress in evaluating credit card systems and providers to water customers.

PROPOSED ACTION: The Board may/may not take further action.

F. ANDERSON HALL/FACILITIES CAMP MEEKER SIGN REPORT (John McDaniel, 10 minutes)

DESCRIPTION: Director McDaniel will report regarding the progress of the Camp Meeker Sign repair project and other information related to Anderson Hall facilities.

PROPOSED ACTION: The Board may/may not take further action regarding this issue.

X. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place

XI. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than fourteen (14) calendar days before a meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion. Items will be included in an agenda based on the number of issues to be discussed.

Submit your agenda items using the District's website at the following address:

http://www.campmeeker.org/wordpress/?page_id=224



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OF THE BOARD OF DIRECTORS
LOCATION: TELECONFERENCE – SEE BELOW
JANUARY 19, 2021 7:00 P.M.
MINUTES**

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HOW TO OBSERVE THE MEETING:

CMRPD Board Meeting, January
Tue, Jan 19, 2021 7:00 PM - 9:00 PM (PST)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/521633733>

You can also dial in using your phone.

United States (Toll Free): [1 877 568 4106](tel:18775684106)

United States: [+1 \(646\) 749-3129](tel:+16467493129)

Access Code: 521-633-733

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All comments received before Monday, December 14, 2020 at 5:00 p.m. will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Board members at the meeting. Comments received after this time will be treated as telephonic/electronic comments.

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I. CALL TO ORDER

The meeting was called to order online at 7:00 p.m. by President Tominia.

II. ROLL CALL

Directors Helfrich, McDaniel, Tominia, and Watson were present. Director Larson was absent. Also present were District Administrator Cheryl Doran-Girard, Paul and Barbara Smith, and Robert Sherod of Russian River Utility.

III. APPROVAL OF AGENDA

A motion was made by John McDaniel, and seconded by Lynn Watson to approve the agenda as posted.

Directors Helfrich, McDaniel, Tominia and Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

There was no public comment.

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS

A. Approval of Minutes

1. December 15, 2020 Minutes

As there were no corrections, additions or deletions to the minutes of December 15, 2020, a motion was made by Gary Helfrich, and seconded by Anthony Tominia to approve the December 15, 2020 minutes as submitted.

Directors Helfrich, McDaniel, Tominia and Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

B. Payment of Claims

A motion was made by Gary Helfrich, and seconded by Lynn Watson to approve the January 19, 2021 warrant request 2020/2021-007 as follows:

2020-2021-007	RP-January 2021	7,984.73
\$99,365.59*	Water-January 2021	18,561.98

* Direct Charge Transfer: \$72,818.88

Wells Fargo Bank Checks 2159-2169 and Bank of the West checks 716 and 717 in payment of District expenses and water receipts transfers for the current month.

Directors Helfrich, McDaniel, Tominia and Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

C. Journal Entry Approval

The Board reviewed JV2021-2021: County Tax/Direct Charge Transfer, and, after discussion,

A motion was made by John McDaniel and seconded by, Anthony Tominia to approve JV2021-2021: County Tax/Direct Charge Transfer as submitted.

Directors Helfrich, McDaniel, Tominia and Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

D. Administrative and Financial Report

Ms. Doran-Girard informed the Board that the 2019-2020 Financial audit is complete and the final Financial statements will be presented at the February 16, meeting by Blake Goranson. She further advised that the OCSD/CMRPD subcommittee meeting scheduled for January 21, 2021 has been rescheduled online at Go-To-Meeting for January 28, 2021; and, additionally reviewed recently received correspondence from PGE regarding power shut-offs and Pole Mountain Lookout donation request.

VII. BOARD PRESIDENT’S MESSAGE

President Tominia reviewed his thoughts regarding tasks and projects to, hopefully, be addressed in the current calendar year:

<u>Water:</u>	<u>Estimated Completion</u>
Permit Extension Completed	1 st Quarter 2021
Water Customer Credit Card Availability	1 st Quarter 2021
SCADA Equipment Upgrade	2 nd Quarter 2021
Alliance Redwoods Project	End Calendar Year
Capital Equipment Replacement (Possible Grants for Tank Replacement Grant Targets)	4 th Quarter

<u>Recreation & Park</u>	<u>Estimated Completion</u>
Camp Meeker Sign Rehab	1 st Quarter
Anderson Hall Deck Rehab	1 st Quarter
District Policy & Procedures Manual	Annual
St. Dorothy’s Land Acquisition	Annual
Recreational Improvements: Grants for Trails and Easements	2 nd /3 rd Quarters

VIII. REPORT OF THE WATER SYSTEM OPERATOR

- A. Robert Sherod of Russian River Utility reported that he has had no response regarding the tank fencing issue; however, will continue to pursue vendors. He stated that it might be necessary to handle the fencing on a piecemeal basis rather than one project for all tanks. He informed the Board that the 24-year-old well pump, installed in 1996, at Monte Rio has failed. The OCSD pump will fill in until a replacement decision can be made. All other components of the system are operating normally. With regard to customer accounts receivable, he advised that all past due customers than can be reached have been spoken with either by knocking on doors, or by telephone. Due to COVID constraints from the State no customers can be locked off at present.

IX. ACTION ITEMS

- A. NEW WATER CONNECTION, 133 LINCOLN (APN 075-110-001) SMITH, PAUL AND BARBARA, OWNERS

DESCRIPTION: The Board discussed the details of connection and the well presently used at the property the request of Paul and Barbara Smith, owners of 133 Lincoln (APN 075-110-001) for a connection to the water system.

ACTION: After discussion, a motion was made by Gary Helfrich, and seconded by John McDaniel to approve a new connection at 133 Lincoln (APN 075-110-001) subject to payment of all necessary fees, installation of back-flow devices and an annual inspection of said devices by the District and/or Russian River Utility.

Directors Helfrich, McDaniel, and Tominia voted yes. Director Larson was absent. Director Watson abstained.

Ayes: 3 Noes: 0 Abstain: 1 Absent: 1

The motion was approved

B. RESOLUTION 2021-001: BONDED TREASURER APPOINTMENT

DESCRIPTION: The California Public Resources Code 5784.9(e) requires that a District whose “depository” is alternative to the County Treasurer appoint a District finance officer who will serve at the pleasure of the Board, and, further the Board shall fix the amount of and approve the finance officer’s bond. By Resolution 2014-001, the Board established that its finance officer’s bond amount would be \$400,000 and said bond would be satisfied through the Public Employee Dishonesty Coverage and Faithful Performance of Duty provisions of the District’s insurance policy coverage with Special District Risk Management Authority. Resolution 2021-001 reflects the December 15, 2020 election of John A. McDaniel to serve in the capacity of District finance officer.

ACTION: A motion was made by Anthony Tominia, and seconded by Lynn Watson to approve Resolution 2021-001 stating the appointment of John McDaniel as District finance officer, fixing the bond amount at \$400,000 and said bond would be satisfied through the Public Employee Dishonesty Coverage and Faithful Performance of Duty provisions of the District’s insurance policy coverage with Special District Risk Management Authority. Directors Helfrich, McDaniel, Tominia and Watson voted yes. Director Larson was absent.
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1
The motion was approved.

C. RESOLUTION 2021-002: FUNDS ON DEPOSIT COUNTY OF SONOMA

DESCRIPTION: District staff advised that the District has on deposit at the County of Sonoma \$87,217.44 remaining subsequent to the final payment of the DWR E58237 loan. The DWR Contract required that the Board provide a cash reserve equal to a total of one year’s annual payments in addition to the actual annual payment funding. There is no discernable interest benefit for the funds remaining at the County and further the District’s contract with Wells Fargo Bank insures ALL funds against loss. Resolution 2021-002 directs that the County transfer the \$87,217.44 to the District’s Wells Fargo Investment account.

ACTION: A motion was made by John McDaniel, and seconded by Gary Helfrich to approve Resolution 2021-002 directing that the County of Sonoma transfer \$87,217.44 to the District’s Wells Fargo Investment Account and authorize the Board Secretary/Treasurer to sign appropriate documents. Directors Helfrich, McDaniel, Tominia and Watson voted yes. Director Larson was absent.
Ayes: 4 Noes: 0 Abstain: 0 Absent: 1
The motion was approved.

D. RESOLUTION 2021-003: OFFICER CREDIT CARD LIMITS

DESCRIPTION: District staff reviewed that the District’s Board President, Vice-President, Secretary/Treasurer and District Administrator presently hold US Bank credit cards in the name of the District. The purpose of the cards is for the District to move forward with repairs and purchases necessary to conduct the District’s business. Each individual holding a District credit card signs an agreement (see attachment) describing the conditions for use of these credit services and agreeing to District conditions. With the advent of the COVID pandemic, it has become apparent that arranging for repairs and purchases for District purposes requires higher individual card limits than presently assigned. Therefore, Resolutions 2021-003 documents current limits and proposed limit levels.

Camp Meeker Recreation and Park District
Board Meeting Minutes
January 19, 2021

<u>CURRENT LIMIT</u>	<u>PROPOSED LIMIT</u>	<u>BOARD/STAFF MEMBER</u>
\$3,000.00	\$10,000.00	President (Anthony Tominia)
\$3,000.00	\$10,000.00	Vice President (Gary Helfrich)
\$3,000.00	\$20,000.00	Secretary/Treas (John McDaniel)
		Includes Anderson Hall Facilities
\$1,500.00	\$ 1,500.00	District Staff (Doran-Girard)

ACTION: A motion was made by John McDaniel, and seconded by Anthony Tominia that the Board approve Resolution 2021-003 increasing the individual limits to those proposed in order to more effectively conduct the District's business:

President (Anthony Tominia)	\$10,000.00	
Vice President (Gary Helfrich)	\$10,000.00	
Secretary/Treasurer (John McDaniel)	\$20,000.00	Includes Anderson Hall Facilities
District Staff (Doran-Girard)	\$ 1,500.00	

Directors Helfrich, McDaniel, Tominia and Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

E. ANDERSON HALL/FACILITIES CAMP MEEKER SIGN REPORT

DESCRIPTION: Director McDaniel reported that the progress of the Camp Meeker Sign rehabilitation project is moving forward albeit slowly and is currently planned for January 29 removal and storage at Anderson Hall. A.J. Ford will work on the sign itself. Discussion ensued. Director McDaniel additionally informed the Board that Anderson Hall is scheduled for use for the March 2 election. This, of course, is somewhat dependent on COVID restrictions/regulations at the time.

ACTION: The Board to no further action regarding this issue.

X. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place

Director Tominia reported that the water permit extension is progressing. Public notice has been given and Mary Ann King of Trout Unlimited is soliciting support from appropriate agencies.

Camp Meeker Recreation and Park District
Board Meeting Minutes
January 19, 2021

XI. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Gary Helfrich, and seconded by John McDaniel that the January 2021 teleconference meeting of the Camp Meeker Board of Directors be adjourned.

Directors Helfrich, McDaniel, Tominia and Watson voted yes. Director Larson was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

The meeting adjourned at 8:01 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

2021.01.19finalminscdg1.docx

**CHERYL DORAN GIRARD
CLIENT MEMORANDUM**

TO: CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS
FROM: CHERYL DORAN GIRARD
SUBJECT: FEBRUARY 16, 2021 WARRANTS AND FINANCIAL INFORMATION
DATE: FEBRUARY 12 , 2021

Financial Statements and Warrant Detail in the board packet following this memorandum provide information available through February 12, 2021.

2020/2021-008	RP-February 2021	4,832.35
\$19,747.16	Water-February 2021	14,914.81

The Financial statements included in the Board info packet represent revenue and expenses for the approximately seven months of the 2020-2021 fiscal year.

The financial statements revenue and expenses are reflective of vendor invoices received through 2/12/2021. Check register included in the financial packet includes all checks written since the last warrant approval.

Bank account reconciliations have not completed and statements have not been received for all accounts. Upon receipt the reconciliations will be completed and statements as well as the reconciliations will be provided to the Board Fiscal Officer for review and approval.

Occidental Community Services has been billed for shared administrative costs for the subcommittee activities and will continue to bill for future activities. Please give thought to any prospective projects for the 2021-2022 fiscal year as preliminary budget preparation will begin in April hopefully for Board approval at the May meeting.

In the event that you need to contact me, I can be reached via cell phone 707-696-2876 or my land line 707-545-2108.



CAMP MEEKER RECREATION AND PARK DISTRICT

WARRANT REQUEST # 2020-2021-008

VENDOR	CHECK AMOUNT	R&P FUND	WATER FUND	EXPLANATION
Larson, Valery	30.00	30.00		Director Stipend-February 2021
Watson, Lynn	30.00	30.00		Director Stipend-February 2021
Camp Meeker Water	102.02	102.02		Water Service-January 2021
Doran-Girard, Cheryl	7,046.91	1,487.77	1,937.77	Consulting-Jan/February 2021
Doran-Girard, Cheryl		616.85	616.85	Consulting-Jan/February 2021
Doran-Girard, Cheryl		342.18	342.18	Consulting-Jan/February 2021
Doran-Girard, Cheryl		750.00	750.00	Consulting-Jan/February 2021
Doran-Girard, Cheryl		20.23	20.23	Postage
Doran-Girard, Cheryl		81.43	81.42	Office Supplies
PGE	84.35	84.35	-	Electric Service
Perry Johnson	750.00	-	750.00	Legal Services
Russian River Utility	9,830.49	-	8,598.06	Contract Services
Russian River Utility			1,232.43	Electric Service
McPhail Fuel	841.83	841.83	-	Repairs & Maintenance
Wavemaker Media	175.00	100.00	75.00	Website Updates
US Bank	856.56	-	314.27	State Wtr Fee
US Bank		221.19	72.10	Communications
US Bank		124.50	124.50	Accounting Software Access
	19,747.16	<u>4,832.35</u>	<u>14,914.81</u>	-

DIRECTOR APPROVAL:

DATE:

2/16/21

Camp Meeker Recreation & Park District									
Estimated Cash Report 2020-2021									
								County of Sonoma	
	Rec & Park	Rec & Park	Restoration	Water	A&B Water	Capital	Water Debt Reserve	Totals	
FUNDS➡	Operating	Capital	Development	Operations	Debt	Repmnt	Res E58237		
	10	16	15	40	70	50	61 (750539)*		
Cash at 1/19/2021	100,261.38	27,934.22	-	(3,906.19)	264,745.45	911,075.12	-	1,300,109.98	
Deposits 2/16/2021	158.33			-	-	-		158.33	
Warrants 1/19/2021	(4,832.35)			(14,914.81)				(19,747.16)	
DWR Reserve Tfr		-						-	
								-	
				-	-	-	-	-	
Fund Totals	95,587.36	27,934.22	-	(18,821.00)	264,745.45	911,075.12	-	1,280,521.15	
02.12.2021									

Camp Meeker Recreation & Parks District
Check/Voucher Register - CDG-Current Register
1010 - Cash In Wells Fargo Bank-Operating
From 1/20/2021 Through 2/16/2021

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
2170	System Generated Check/Vo...	Camp Meeker Wa...	2/11/2021	102.02
2171	System Generated Check/Vo...	Cheryl Doran-Girard	2/11/2021	7,046.91
2172	System Generated Check/Vo...	McPhail Fuel Com...	2/11/2021	841.83
2173	System Generated Check/Vo...	P G & E	2/11/2021	84.35
2174	System Generated Check/Vo...	Perry Johnson An...	2/11/2021	750.00
2175	System Generated Check/Vo...	Russian River Utility	2/11/2021	9,830.49
2176	System Generated Check/Vo...	Wavemaker Medi...	2/11/2021	175.00
2177	System Generated Check/Vo...	US Bank	2/16/2021	856.56
2178	Director Stipend-February 2...	Valery Larson	2/16/2021	30.00
2179	Director Stipend--February 2...	Lynn Watson	2/16/2021	30.00
Total 1010 - Cash In Wells Fargo Bank-Operating				19,747.16
Report Total				19,747.16

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
10 - Recreation & Park - Operating
From 7/1/2020 Through 6/30/2021
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue				
4001	Property Taxes-CY Secured	87,000	46,950	(40,050)
4020	Property Taxes-CY Supplemental	0	519	519
4040	Property Taxes-CY Unsecured	0	2,583	2,583
4041	Cost Reimbursement-Collect Delinquent CY Unsec	(100)	0	100
4101	Interest Pooled Cash -Sonoma County	15	3	(12)
4110	Interest Earned-Wells Fargo Bank	23	6	(17)
4210	Rental Fees-Anderson Hall	2,500	0	(2,500)
4215	Rental Fees-Other	1,900	1,267	(633)
4220	State-Home Owner Property Tax Relief	259	75	(184)
4221	State-Other In Lieu -Fish & Wildlife 18-19	0	2	2
4223	State Property Tax -Backfill Wildfire Loss	37	0	(37)
4625	Transfers-Within Fund In	8,600	0	(8,600)
	Total Revenue	<u>100,234</u>	<u>51,404</u>	<u>(48,830)</u>
Expenditures				
5010	Director Stipend	720	480	240
5017	Worker Compensation Insurance	1,735	1,302	433
5101	Communications-Telephone	1,560	657	903
5105	Communications-ISP Website	500	614	(114)
5110	Communications-Website Other	750	513	237
5112	Communications-WiFi	780	30	750
5184	Janitorial Supplies	450	0	450
5185	Janitorial Services	750	0	750
5210	Insurance-Property & Liability	7,000	0	7,000
5301	Maintenance-Beach and Parks	250	0	250
5302	Maintenance-Bldgs & Improvements	900	0	900
5401	Memberships	250	240	11
5404	Miscellaneous-Auto Expense	100	0	100
5405	Miscellaneous	850	700	150
5410	Office Supplies	1,150	310	840
5416	Lease-Accounting Software	1,500	996	504
5420	Training-Administrative	150	100	50
5425	Postage	150	53	97
5426	Printing Services	600	0	600
5427	Supplies	450	158	292
5501	Professional Fees-Web	1,000	88	913
5520	Administrative Services	18,000	12,078	5,922
5531	Community Education	250	0	250
5540	LAFCO Charges	200	0	200
5550	Legal Services	5,000	3,982	1,018
5555	Professional Services-Auditor	8,500	6,671	1,829
5556	Professional Services-Accounting	14,350	9,276	5,074
5570	Service Fee-PayPal	250	0	250
5575	Bank Service Fees	60	30	30
5576	Property Tax Administration Fee	1,250	0	1,250
5585	Public/Legal Notices	500	0	500
5590	Gas and Oil	1,950	792	1,158

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
10 - Recreation & Park - Operating
From 7/1/2020 Through 6/30/2021
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
5591	Equipment Rentals	0	70	(70)
5592	Water and Sewer	1,350	694	656
5594	Utilities	1,275	674	601
5595	Waste Removal	100	0	100
5596	Permit Fees-Local	600	718	(118)
8516	Maintenance & Repair	25,000	4,799	20,201
9001	Contingency	<u>4</u>	<u>0</u>	<u>4</u>
	Total Expenditures	<u>100,234</u>	<u>46,022</u>	<u>54,212</u>
	Excess of Income Over (Under) Expense	<u>0</u>	<u>5,382</u>	<u>5,382</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
16 - Recreation & Park - Capital Replacement
From 7/1/2020 Through 6/30/2021
(In Whole Numbers)

	<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Expenditures			
8625 Tfr Within Fnd-Out	<u>25,000</u>	<u>0</u>	<u>25,000</u>
Total Expenditures	<u>25,000</u>	<u>0</u>	<u>25,000</u>
Excess of Income Over (Under) Expense	<u>(25,000)</u>	<u>0</u>	<u>25,000</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
40 - Recreation & Parks - Water Operations
From 7/1/2020 Through 6/30/2021
(In Whole Numbers)

		Total Budget - Final	Current Year Actual	Total Budget Variance - Final
Revenue				
4010	Direct Charges-Current Year	122,000	73,281	(48,719)
4061	Direct Charges -Prior Year	0	609	609
4101	Interest Pooled Cash -Sonoma County	0	3	3
4260	Reimbursements	0	7,989	7,989
4308	Water Connection Fees	0	5,640	5,640
4309	Other Water Fees	0	200	200
4310	Sales of Water-Residential	225,000	105,684	(119,316)
4625	Transfers-Within Fund In	146,000	0	(146,000)
	Total Revenue	493,000	193,405	(299,595)
Expenditures				
5017	Worker Compensation Insurance	700	433	267
5101	Communications-Telephone	500	257	243
5105	Communications-ISP Website	300	168	132
5110	Communications-Website Other	0	123	(123)
5210	Insurance-Property & Liability	5,500	0	5,500
5401	Memberships	275	240	36
5405	Miscellaneous	150	0	150
5410	Office Supplies	1,000	111	889
5416	Lease-Accounting Software	1,500	996	504
5420	Training-Administrative	250	100	150
5425	Postage	300	63	237
5426	Printing Services	500	0	500
5427	Supplies	0	81	(81)
5501	Professional Fees-Web	750	63	688
5515	Contract Services-Water Operations	110,000	69,114	40,886
5520	Administrative Services	18,000	12,528	5,472
5540	LAFCO Charges	750	0	750
5550	Legal Services	6,500	4,357	2,143
5555	Professional Services-Auditor	9,500	6,829	2,671
5556	Professional Services-Accounting	14,500	9,276	5,224
5565	Fiscal Agent Fees	0	1,074	(1,074)
5571	Late Fees	25	0	25
5575	Bank Service Fees	78	(15)	93
5576	Property Tax Administration Fee	1,250	0	1,250
5577	Recording-Filing Fees	0	1,082	(1,082)
5585	Public/Legal Notices	450	398	52
5587	Water System Fees-State	3,000	2,644	356
5588	Testing-Water System	1,000	0	1,000
5594	Utilities	15,000	8,790	6,210
8516	Maintenance & Repair	15,000	8,358	6,642
8565	Equipment 2	69,000	0	69,000
8625	Tfr Within Fnd-Out	216,500	4,697	211,803
9001	Contingency	722	0	722
	Total Expenditures	493,000	131,765	361,235
	Excess of Income Over (Under) Expense	0	61,640	61,640

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
50 - Recreation & Parks - Water Capital
From 7/1/2020 Through 6/30/2021
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4110	Interest Earned-Wells Fargo Bank	312	50	(262)
4625	Transfers-Within Fund In	<u>6,000</u>	<u>29,258</u>	<u>23,258</u>
	Total Revenue	<u>6,312</u>	<u>29,308</u>	<u>22,996</u>
	Expenditures			
8625	Tfr Within Fnd-Out	<u>146,000</u>	<u>29,258</u>	<u>116,742</u>
	Total Expenditures	<u>146,000</u>	<u>29,258</u>	<u>116,742</u>
	Excess of Income Over (Under) Expense	<u>(139,688)</u>	<u>50</u>	<u>139,738</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
60 - Recreation & Parks-DWR E58237
From 7/1/2020 Through 6/30/2021
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4101	Interest Pooled Cash -Sonoma County	1,413	0	(1,413)
4625	Transfers-Within Fund In	<u>103,500</u>	<u>3,899</u>	<u>(99,601)</u>
	Total Revenue	<u>104,913</u>	<u>3,899</u>	<u>(101,014)</u>
	Expenditures			
7910	Long Term Debt-Principal	83,576	46,397	37,179
7911	Long Term Debt-Interest	<u>13,501</u>	<u>2,142</u>	<u>11,359</u>
	Total Expenditures	<u>97,077</u>	<u>48,539</u>	<u>48,538</u>
	Excess of Income Over (Under) Expense	<u>7,836</u>	<u>(44,640)</u>	<u>(52,476)</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
61 - Recreation & Park - Reserve DWR E58237
From 7/1/2020 Through 6/30/2021
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4101	Interest Pooled Cash -Sonoma County	1,650	0	(1,650)
	Total Revenue	<u>1,650</u>	<u>0</u>	<u>(1,650)</u>
	Excess of Income Over (Under) Expense	<u>1,650</u>	<u>0</u>	<u>(1,650)</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
70 - Recreation & Park - USDA Debt Fund
From 7/1/2020 Through 6/30/2021
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4625	Transfers-Within Fund In	<u>100,000</u>	<u>85,459</u>	<u>(14,541)</u>
	Total Revenue	<u>100,000</u>	<u>85,459</u>	<u>(14,541)</u>
	Expenditures			
7910	Long Term Debt-Principal	37,000	39,000	(2,000)
7911	Long Term Debt-Interest	51,205	27,646	23,559
8625	Tfr Within Fnd-Out	<u>0</u>	<u>84,660</u>	<u>(84,660)</u>
	Total Expenditures	<u>88,205</u>	<u>151,306</u>	<u>(63,101)</u>
	Excess of Income Over (Under) Expense	<u>11,795</u>	<u>(65,847)</u>	<u>(77,642)</u>

RUSSIAN RIVER UTILITY
PO BOX 730
FORESTVILLE, CA 95436
707-887-7735

February 9, 2021

RE: CAMP MEEKER PAST DUE ACCOUNTS

Account 3: Sending payment.

Account 31 & 198: Sent Payment.

Account 55: Made a partial payment, will pay more next week.

Account 59: Sent notice to landlord.

Account 107: Upset there's no way to pay over the phone or online.

Account 129: Made a partial payment.

Account 134: Made a partial payment.

Account 149: Lost their jobs, trying to get assistance. They check in once a week to let me know the status. They are in a legal dispute.

Account 152: Left messages.

Account 157 & 158: I have left several messages with the bookkeeper. Posted notices for nonpayment on February 5.

Account 161: I have left several messages with tenant and owner. Made a partial payment.

Account 179: House is for sale. I'm having a hard time getting the owner to pay.

Account 182: Left message.

Account 184: No voicemail. Mail is being returned. Posted notice for nonpayment.

Account 192: Said he'll bring in a payment.

Accounts 226 & 227: Mailing payment.

Account 246: Left messages.

Account 249: Tenant's voicemail is full. The landlord is going to call tenant.

Account 290: Left messages.

Account 367: Bringing payment today.

Past Due Accounts: Past due notices were sent on February 5, 2021, final notices will go out Friday, February 12, 2020. No lock offs this month due to the Covid-19 virus.

PAST DUE LIST

CAMP MEEKER REC & PARK

ACCT #	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
3		51.26	51.84	51.12		263.68 12/14/20	154.22
31		49.00	49.00	49.00		49.00 12/21/20	147.00
36		58.08	57.30	29.62		60.00 12/24/20	145.00
55		57.44	55.70	58.88	159.25	200.00 1/26/21	331.27
59		52.66	52.28	52.06	8.66	250.00 11/25/20	165.66
96		56.04	54.78	54.98		177.36 12/1/20	165.80
107		61.50	62.08	62.92	62.92	131.24 11/17/20	249.42
111		88.85	53.74	55.32		112.56 12/8/20	197.91
129		49.18	49.00	49.12	4.28	47.00 2/2/21	151.58
134		50.04	54.46	51.12	13.54	140.00 1/22/21	169.16
147		58.64	57.94	5.07		150.00 10/27/20	121.65
149		49.48	51.14	53.34	374.02	10.00 1/22/21	527.98
150		54.68	53.80	53.94		112.32 12/14/20	162.42
152		55.80	56.10	53.94	56.81	190.00 10/27/20	222.65
155		54.74	54.58	56.14		123.96 1/5/21	165.46
157		49.02	49.00	49.00	147.06	35.22 8/28/20	294.08
158		49.10	49.00	49.02	198.53	115.38 8/28/20	345.65
161		52.76	52.46	53.32	391.52	100.00 1/22/21	550.06
179		49.10	49.50	50.02	61.09	300.00 1/11/21	209.71
184		63.50	57.00	62.00	699.46	50.00 12/12/19	881.96
192		50.52	50.80	51.44	44.81	250.00 12/7/20	197.57
198		69.58	80.45	55.64		57.54 12/21/20	205.67
226		51.32	50.84	50.92		213.96 11/25/20	153.08
227		57.20	53.56	54.26		214.70 11/25/20	165.02
244		51.14	51.28	8.16		150.00 12/18/20	110.58
246		54.24	54.62	54.40	34.26	200.00 9/21/20	197.52
249		54.04	52.66	55.46	56.18	166.24 10/23/20	218.34
269		52.64	54.24	38.66		42.38 1/20/21	145.54
276		58.38	58.30	61.40		72.13 11/16/20	178.08
298		54.34	53.26	53.84		284.32 11/19/20	161.44
307		56.86	57.34	55.72		71.00 12/24/20	169.92
315		50.22	50.90	51.08		51.26 12/14/20	152.20
318		65.50	65.60	66.28		79.98 12/1/20	197.38
338		49.98	50.00	49.12		120.00 1/19/21	149.10
367		54.40	54.46	55.20	56.99	229.00 11/5/20	221.05

Total Receivables: 24,873.87

1,941.23

1,761.51

Accounts Listed: 35

1,909.01

2,369.38

\$7,981.13

All Customers Age 2 Accounts
Russian River Utility

**CAMP MEEKER RECREATION AND PARK DISTRICT
WATER SALES 2021**

METER	ACCT NO.	MONTH	TOTAL AMOUNT PUMPED GALLONS	AMOUNT PUMPED TO OCSD	NET AMOUNT PUMPED	AMT SOLD	% PUMPED TO CMR&PD	% LOSS	NOTES
Alliance Master Meter Union Park	363 369	JAN	1,203,030	543,710	659,320	760,130	54.80	10.86	
Alliance Master Meter Union Park	363 369	FEB							
Alliance Master Meter Union Park	363 369	MARCH							
Alliance Master Meter Union Park	363 369	APRIL							
Alliance Master Meter Union Park	363 369	MAY							
Alliance Master Meter Union Park	363 369	JUNE							
Alliance Master Meter Union Park	363 369	JULY							
Alliance Master Meter Union Park	363 369	AUG							
Alliance Master Meter Union Park	363 369	SEPT							
Alliance Master Meter Union Park	363 369	OCT							
Alliance Master Meter Union Park	363 369	NOV							
Alliance Master Meter Union Park	363 369	DEC							
	total 2021								

TOTAL PRODUCTION	LESS PUMPED OCSD	LESS CMRPD SALES	UNACCOUNTED WATER	YEARLY LOSS